



**PARK RIDGE BOARD OF EDUCATION
MONTHLY MEETING MINUTES**

Date: February 12, 2018

Public Started: 8:00 P.M.

Public Ended: 8:23 P.M.

Park Ridge High School Little Theater

I. Roll Call

F. Church P. Montalbano B. von Bradsky R. Sileo D. Browne P. Moran J. Bruno
Y Y A Y Y Y Y

Also Present:

R. Gamper R. Wright S. Green
Y Y Y

II. Pledge of Allegiance *was led by Board President Joseph Bruno.*

III. Open Public Meetings Statement *was read by Board President Joseph Bruno.*

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on January 11, 2018 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on January 11, 2018 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on January 11, 2018 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

IV. Adjournment to Private Session - N/A

Private Closed Session was read by _____.

The Park Ridge Board of Education will adjourn into private session to discuss item(s) which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified (RICED – in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

Motion, second and vote to enter into private session at _____.

M: S:
FC PM BVB RS DB PatM JB

Private Session Agenda

The Regular Session of the Board of Education was recalled at _____.

M: S:
FC PM BVB RS DB PatM JB

V. Minutes for Approval

Monthly Meeting January 22, 2018 Board Approved

M: PM S: DB
FC PM BVB RS DB PatM JB
Y Y A Y Y Y Y Y

VI. Special Presentations to the Board - None

VII. Hearing of Citizens - None

Agenda Items Only

Hearing of Citizens will be restricted to three minutes per person for a total of fifteen minutes for questions and/or comments on agenda items only.

VIII. Student Representative's Report

Samantha reported that on January 30, a chiropractor spoke to students about their health. She said it was very informative. The Junior Ball was held at the Marriott. The boys' and girls' basketball team had Senior Night. Senior players were honored. The boys' and girls' winter track team had several students who qualified for States. The wrestling team won the sectional championship. Rehearsals for the spring musical Pippin have begun.

IX. President's Report

President Bruno reported that he attended Popcert last week. He commented that the amount of preparation and talent was inspiring. He thanked Frau Erdmann and Madame Luce for their support.

X. Superintendent's Report

HIB Update

Dr. Gamper reported that there were no HIB investigations last month.

On February 1, a committee met to discuss Park Ridge's readiness to be a "Future Ready" school district. He indicated that the district was well on its way to achieving this goal.

Dr. Gamper met with a furniture representative to review furniture plans for the new media center.

Dr. Gamper discussed his recent emails on mold and spoke about four spaces still being tested, including the "book" room. He indicated that the district consultant reviewed the spaces. He noticed nothing visually. He recommended minor cleaning, including the air ducts. The duct work was cleaned over the weekend and the district retested this morning. Air samples came back about the same. Only one space of the four was cleared for occupancy. Tomorrow the environmental company is coming to take swabs of the area and will look to see if a source can be identified. As soon as information is available, it will be sent out to parents and faculty.

Dr. Gamper updated the Board on the strategic plan. In that plan, four goals were identified. He indicated that the administration has been working on those goals and is making progress.

Dr. Gamper wished everyone a happy winter recess.

XI. BOE Committee Reports

The Education Committee discussed new course selections for 2018/19.

The Buildings and Grounds Committee reviewed the heating problems.

President Bruno informed everyone that there will be a public information session on February 28 to speak about the upcoming referendum. The Board and administration will also be going to PTO meetings to discuss the referendum. On February 22, there will be a meeting at the Bears Nest to discuss the referendum with members of that community.

XII. Supplemental Agenda - None

Supplemental resolutions, if any, will be available the night of the meeting.

XIII. Consent Agenda

The Board passed the consent agenda as follows:

M: PM S: RS
FC PM BVB RS DB PatM JB
Y Y A Y Y Y Y Y

XIV. Hearing of Citizens - None

XV. Board Comments – New/Unfinished Business

The Board discussed the possibility of starting the public session at 7:00 p.m. and not going into executive session until after the agenda, if necessary. The consensus was to think about the change and discuss it further at the March meeting.

XVI. Adjournment – 8:23 P.M.

M: PM S: RS
FC PM BVB RS DB PatM JB
Y Y A Y Y Y Y Y

Robert Wright
Business Administrator/
Board Secretary

RESOLUTIONS FOR CONSENT AGENDA (XIII)

EDUCATION RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- E1. The Park Ridge Board of Education accepts the suspension, truancy and HIB reports from the Superintendent for the month of January with *no* suspensions or truanancies to report.

M: S:
FC PM BVB RS DB PatM JB

- E2. The Park Ridge Board of Education approves the 33rd Summer Music School as part of the Park Ridge Community School Program, effective June 26, 2018 – July 26, 2018, from 8:00 a.m. to 12:00 p.m. The cost per student is \$210.00 for the complete program, or prorated at \$50 per week or any part of a week.

M: S:
FC PM BVB RS DB PatM JB

FINANCE RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's January 2018 monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 6:20 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510.

M: S:
FC PM BVB RS DB PatM JB

F2. The Park Ridge Board of Education accepts the Cafeteria Report for the month of December 2017.

M: S:
FC PM BVB RS DB PatM JB

F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check #37601-37763 in the total amount of \$1,415,873.34. **"F3"**

M: S:
FC PM BVB RS DB PatM JB

F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #010536-010623 in the total amount of \$9,370.00.

M: S:
FC PM BVB RS DB PatM JB

F5. The Park Ridge Board of Education approves the Varsity Athletic Club Voucher #1196 in the total amount of \$2,832.00.

M: S:
FC PM BVB RS DB PatM JB

F6. The Park Ridge Board of Education approves the Unemployment Compensation Vouchers #_N/A_ in the total amount of \$__N/A__.

M: S:
FC PM BVB RS DB PatM JB

F7. The Park Ridge Board of Education approves the January 2018 “Report of the Secretary” and the “Report of the Treasurer” to the Board of Education.

M: S:
FC PM BVB RS DB PatM JB

F8. The Park Ridge Board of Education approves the following 2017/2018 General Fund Transfers for the month of January 2018 in the amount indicated per Appendix A. **“F8”**

M: S:
FC PM BVB RS DB PatM JB

F9. The Park Ridge Board of Education approves the purchase of technical support and equipment, and maintenance, repair and operational supplies through State Contract/Cooperative pricing. Listed below are expenses anticipated to exceed the threshold (cumulatively):

<u>ITEMS PURCHASED FROM</u>	<u>AMOUNT</u>
W.W. Grainger (Per State Contract #72605)	N/A

M: S:
FC PM BVB RS DB PatM JB

F10. The Park Ridge Board of Education accepts the following donation for the 2017/18 school year:

<u>DONOR</u>	<u>TO</u>	<u>TYPE OF DONATION</u>	<u>AMOUNT</u>
Fairleigh Dickinson University Teaneck	PRHS Marching Band (Participation in FDU Basketball Game)	Monetary (Participation at FDU Basketball Game on January 13, 2018)	\$750.00

M: S:
FC PM BVB RS DB PatM JB

F11. The Park Ridge Board of Education approves participation with the Emerson Board of Education in providing a presentation by Rachel Simmons on March 28, 2018, at a cost not to exceed \$392.86. **"F11"**

M: S:
FC PM BVB RS DB PatM JB

F12. The Park Ridge Board of Education approves the following tuition rates for the Owl House Life Skills Program for the 2018/19 school year: **"F12"**

In County	\$46,000
Out of County	\$48,500

M: S:
FC PM BVB RS DB PatM JB

F13. The Park Ridge Board of Education accepts non-public security aid in the amount of \$25,650.00 for Our Lady of Mercy Academy for the 2017/18 school year. The funds are to be used to upgrade security cameras. AC Doughtry will provide all material and installation.

M: S:
FC PM BVB RS DB PatM JB

F14. The Park Ridge Board of Education approves the following revised amounts for contracted services at Our Lady of Mercy Academy, funded by Nonpublic IDEA Basic Grant, as amended, for the 2017/18 school year:

<u>NAME</u>	<u>SERVICE</u>	<u>AMOUNT NOT TO EXCEED</u>
Linda Franco-Cheeseman	P/T Speech Therapist	\$21,000.00
Sameh Magheb, MD	Per Diem Psychiatrist	\$6,837.00

M: S:
FC PM BVB RS DB PatM JB

F15. The Park Ridge Board of Education approves the attached contract with New Jersey Center for Teaching & Learning for the enrollment of Samuel Lebreault in the 2018/19 Online PSI Physics Endorsement Program, at a total cost of \$5,930. **"F15"**

M: S:
FC PM BVB RS DB PatM JB

BUILDINGS AND GROUNDS RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- BG1. The Park Ridge Board of Education approves the following payments to French & Parrello Associates for the following Projects: **"BG1"**

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	<u>AMOUNT</u>
2813.008	HS Football Field	\$9,500.00
2813.006	HS Football Field	\$5,488.00

M: S:
FC PM BVB RS DB PatM JB

- BG2. The Park Ridge Board of Education approves the following payment to Parette Somjen Architects for the following Project: **"BG2"**

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	<u>AMOUNT</u>
7381	HS Hot Water Boiler Conversion	\$3,000.00
7448	HS A-Wing HVAC Improvements	\$1,000.00
7370	Elementary Schools AC	\$352.00

M: S:
FC PM BVB RS DB PatM JB

- BG3. The Park Ridge Board of Education approves the "Use of the Building Facilities Application" by Our Lady of Mercy School's use of the outdoor track at the High School Sulak Field, as per Board Policy #7510 "Use of School Facilities," per attached schedule. **"BG3"**

M: S:
FC PM BVB RS DB PatM JB

POLICY AND PROCEDURE RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

PO1. The Park Ridge Board of Education to review the following Policies and Regulations for second reading and approval: ***"PO1"***

Regulation No. R 5460.1
Policy No. 6620
Policy No. 7440
Regulation No. R 7440
Policy No. 7441

Regulation No. R 7441

Policy No. 8630
Regulation No. R 8630

High School Transcripts
Petty Cash
School District Security
School District Security
Electronic Surveillance in School
Buildings and on School Grounds
Electronic Surveillance in School
Buildings and on School Grounds
Bus Driver/Bus Aide Responsibility
Emergency School Bus Procedures

M: S:
FC PM BVB RS DB PatM JB

PERSONNEL RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- P1. The Park Ridge Board of Education approves the appointment of the following substitutes for the 2017/18 school year:

Teachers

Juliana Napalit

Kylie Grotz

M: S:
FC PM BVB RS DB PatM JB

- P2. The Park Ridge Board of Education approves the appointments of the following, in the areas listed, for the amounts cited, for 2017/18 school year, or as indicated:

Schedule E Revisions:

<u>NAME</u>	<u>POSITION</u>	<u>OLD RATE*</u>	<u>NEW RATE</u>	<u>TOTAL</u>
Steve Kopelman	Regional DECA Competition Chaperone	2 Nights @ \$117/Night	2 Nights @ \$120/Night	\$240.00
Ruth McIlhargy	Regional DECA Competition Chaperone	2 Nights @ \$117/Night	2 Nights @ \$120/Night	\$240.00

*Old Rate previously approved 12/18/17

Schedule E - Rescind:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Sarah-Kate Maskin	Costumes & Props – Spring Musical	\$870.00
Sofie Coopersmith	Drama Club Advisor - WR	\$1,000.00
Matt Marini	Boys Asst. Lacrosse Coach	\$5,275.00
Richard O'Connor	Head Golf Coach	\$4,286.00

Schedule E Appointments:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Brian Temple	Costumes & Props – Spring Musical	\$870.00
Sofie Coopersmith	Drama Club Co-Advisor – WR	\$500.00
Luke Ostrow	Drama Club Co-Advisor - WR	\$500.00
Cathy Nalesnik	Regional DECA Chaperone	2 Nights @ \$120/Night
Patrick Bernardo	Regional DECA Chaperone	2 Nights @ \$120/Night
Angelo DeSalvo	Boys Asst. Lacrosse Coach	\$4,833.00
Michael McQuade	Head Golf Coach	\$3,843.00
Rachel Erdmann*	German Exchange Host Coordinator	\$1,893.00
Richard Popolizio*	Summer Music School Coordinator	\$3,294.00
Richard Popolizio*	Summer Music School Director	\$6,706.00 (Maximum Amount – To Be Determined by Enrollment)

*2018/19 School Year

MO 021218

<u>NAME</u>	<u>POSITION</u>	<u>APPROXIMATE EFFECTIVE DATES</u>	<u>AMOUNT NOT TO EXCEED</u>
Stanley Solomons*	Woodwind Assistant for Summer Music Program	6/26/18 – 7/26/18	\$1,000.00**
Michael Ponella	Brass Assistant Paraprofessional Volunteer	6/26/18 – 7/26/18	N/A

*2018/19 School Year

**Amount is contingent upon enrollment.

Other Appointments:

<u>NAME</u>	<u>POSITION</u>	<u>RATE</u>
Brianna Kasperowitz	EXTRAS Teacher	\$29.50/Hour
Katelyn Amato	EXTRAS Teacher	\$29.50/Hour
Susan Gincley	EXTRAS Substitute Teacher	\$29.50/Hour
Juliana Napalit	Substitute Paraprofessional	\$14.94/Hour
Kylie Grotz	Substitute Paraprofessional	\$14.94/Hour

Resignations:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
Hillary Clemente	EB Paraprofessional	February 7, 2018

M: S:
FC PM BVB RS DB PatM JB

P3. The Park Ridge Board of Education approves the reimbursement of anticipated conference/seminar expenses for the following staff members for the 2017/18 school year:

APPROVE:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNTS NOT TO EXCEED</u>
Kaitlyn Amato	PRISM Science Workshops Montclair, NJ	March 9, 2018	\$160.00
Heather Zeuner	PRISM Science Workshops Montclair, NJ	March 9, 2018	\$165.00
Diana Garcia	NJMEA East Brunswick, NJ	Feb. 22 & 23, 2018	\$170.00

M: S:
FC PM BVB RS DB PatM JB

P4. The Park Ridge Board of Education approves additional hours for the following staff members for conducting mandated student evaluations for the 2017/18 school year:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>TIME/RATE</u>	<u>TOTAL AMOUNT</u>
Maureen Carroll	Speech-Language Evaluation for Student 2230	7 Hours @ \$50.95/Hour	\$356.65
Maureen Carroll	Speech-Language Evaluation for Student 2033	5.25 Hours @ \$50.95/Hour	\$267.49
Christine Dunay	Educational Evaluation For Student 826(e)	9 Hours @ \$68.78/Hour	\$619.02

M: S:
FC PM BVB RS DB PatM JB

P5. The Park Ridge Board of Education approves Salvatore Pulitano as the leave replacement teacher for Lisa Chestnutt, HS Business Teacher, from March 12, 2018 through May 11, 2018, on Step 6 of the MA +30 Salary Guide, at an annual salary of \$68,109, prorated to \$14,303.

M: S:
FC PM BVB RS DB PatM JB