



Paradise Valley Unified School District | Meeting Minutes

# Library Title Review Process Committee Meeting #2

**Date:** Dec 12, 2023

**Time:** 3:30 - 4:00 pm

**Location:** Virtual, Google Meet

Video call link: <https://meet.google.com/csy-ebjp-ttp>

Time zone: America/Phoenix

Google Meet will open at 3:20 pm

**Attendees:** Tara Anderson, Deborah Arn, Zita Benjamin, Staci Daguanno, Millie Davila, Lissa Davis, Shelly Edgar, Shirley Haney, Julie Hight, Lynn Hoppes, Jennifer Jeras, Rosalie (Dorothy) Jokerst, Jean Koeppen, Courtney Leyba (Courtnee Kinser), Amber Love, Bridget O'Brien, Vicky Raymond, Rhianna Schnorr

**Absent:** Alexandra Ariemma, Haley Kolseth, Julie Hight, Millie Davila, Shannon Wood

## **Purpose of the Committee:**

The Curriculum and Instruction Department will be facilitating a committee which will generate a list of book titles for Paradise Valley school libraries to purchase for school libraries. This process has been created to fulfill [Arizona's HB 2439](#)

## **Purpose of Today's Meeting:**

- Review the new Arizona Law and PV's Process
- Review the Purpose of the Committee
- Review Input Community Feedback Form

## **Outcomes of Today's Meeting:**

- Finalize the Fall PV Process
- Finalized List for Cabinet and Governing Board Review
- Timeline for Spring Process

## **Agenda**

- I. **Welcome**

- A. Introduction of Facilitators
- B. Purpose of Committee & Today's Outcomes
- C. Review Norms, Professional Agreements, & Roles
- D. Review Fall Timelines
- E. Review Open Meeting Law & Freedom of Information
- F. Communication to Stakeholders

- Notes from this Section: None

## II. School Library Law

- A. Review Law and its Main Components
- B. Share how PV has met each component

- Notes from This Section:

- a) Question asking about what the numbers meant in the screenshot of the law. The image is a copy/paste of the law and that is how the law is written, with numbers for each line/phrase. The full law is linked to the three slides

## III. PV List of Titles

- A. Review Community Feedback for List of Titles
- B. Make Final Recommendations

- Notes from this Section:

- a) Committee looked at community feedback review spreadsheet and saw that there were no responses for any titles
- b) The committee unanimously voted to approve the list and make all titles available for any school to purchase in the proper grade bands (elementary, middle, high school). Titles may also be listed as K-8 or 7-12. Committee members voted in the chat section of the virtual meeting
- c) Question: What happens to books if they are "weeded" from the library, are they thrown away? A principal shared the process from her school. Books are removed digitally from Destiny, label information is crossed out and then placed in bins provided by Distribution, and sent to Distribution. They are then resold to Walker Bookstore (current provider) and sold to other schools or donated to countries around the world

## IV. Spring Review Process

- A. Review Spring title timeline
- B. Spring Meeting planned for Thursday, May 2, 2024 (tentative)
- C. Updates will be sent to the committee during this process
- D. Feedback regarding a spring Review meeting

- Notes from this Section:

- a) Follow up will be sent to committee members to see if they will be willing to serve and attend a meeting after the Spring 60-Day review
- b) Future years, the committee will be asked to serve for one full year or possibly two years and will cover both the Fall and Spring Library Review Process
- c) A committee member, who is also a principal, requested earlier access to the Spring title review list that media specialist and library media technicians are currently using to add titles

## V. Next Steps

- A. Open Meetings & PV Process
- B. Community Member Comments

- Notes from this Section:

- a) Agenda and Notice were not posted by mistake so no community members could be present
- b) Another meeting to review the same agenda, answer questions, and listen to any community feedback will be held on Friday, December 15, 2023 at 3:30

Meeting Adjourned at 4:25

#### Action items

- Follow up with committee asking if they are willing and able to serve for one more meeting in the Spring, possible date of May 2, 2023
- Share with principals the Spring Title Review list