

Pine Plains Central School District
Special Meeting Minutes
November 1, 2023

MEMBERS PRESENT:

Amie Fredericks, President
Joseph Kiernan, Vice President, arrived 6:02 pm
Fred Couse, Jr.
James Griffin
Heidi Johnson, arrived 6:04 pm
Jean Stapf

ALSO PRESENT:

Brian Timm, Superintendent of Schools
Laura Rafferty, Business Manager
Julia W. Tomaine, District Clerk
Sarah Griffin, Student BOE Member, absent

OPEN MEETING

Mrs. Fredericks opened the meeting at 6:00 pm. She led the Pledge of Allegiance. Mrs. Fredericks read the Mission and Vision statements.

Mission Statement: We develop the whole child to be a lifelong learner and a productive member of the global community.

Vision Statement: We are a district of choice offering exceptional opportunities to engage and excite our entire school community.

Dr. Timm informed the public the purpose of accepting the DRAFT Annual Financial Audit Report for the year ended June 30, 2023 of the Pine Plains CSD and the Extra-Classroom Activity Fund performed by RBT CPAs, LLC. This will be the only business discussed.

Mr. Couse informed the Board that our district should be the envy of all of the component districts' in regards to our reserve plan. We are in a good place.

Mr. Kiernan arrived, 6:02 pm

Ms. Johnson arrived, 6:04 pm

NEW BUSINESS – OTHER

Mr. Bannen, of RBT CPAs, LLC, discussed the auditing process. He noted that the reports were unmodified opinion. There were only two non-compliance issues: Transportation Department not signing their time cards and a lack of a system in place to track the use of tools and supplies in the auto mechanic shop.

Mr. Couse moved and Mrs. Stapf seconded a motion to approve the attached reserve plans.

VOTE: Motion approved unanimously. (Motion #2023/24-64)

Mrs. Stapf moved and Mr. Kiernan seconded a motion to accept the recommendation from the Audit Committee to accept the DRAFT Annual Financial Audit Report for the year ended June 30, 2023 of the Pine Plains CSD and the Extra-Classroom Activity Fund performed by Sickler, Torchia, Allen & Churchill CPAs PC as is and make it Final, as amended by the reserve plan.

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VOTE: Motion approved unanimously. (Motion #2023/24-65)

ADJOURN

Mr. Couse moved and Mr. Griffin seconded a motion to adjourn at 6:06 pm.

VOTE: Motion passed unanimously. (Motion #2023/24-66)

Respectfully submitted,

Amie Fredericks, Clerk Pro Tem