

CORRECTIVE ACTION PLAN FOR THE YEAR ENDED JUNE 30, 2018

The Caledonia-Mumford Central School District has developed a Corrective Action Plan for the control deficiencies outlined in its Management Letter for the year ended June 30, 2018.

School Lunch Procedures

The practice of meal charging will be examined during the 2018-19 school year.

Procurement

The District has implemented several procedures in past years to deal with internal accounting controls. Some changes are that the Superintendent reviews a vendor change report monthly and the Internal Claims Auditor approves all payments. We will continue to review this situation to further enhance internal accounting controls.

Continuing Education

Improvement has been made in the timeliness of Continuing Education deposits. We will continue to work on this area.

Payroll

We will look into reviewing the status of our employees and work to update individuals' withholding status to be in agreement with our accounting software.

Cyber Risk Management

We have arranged with BOCES to have an audit done of our cyber security in the 2019-2020 school year.