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The special board meeting of the Virtual Learning Academy of St. Clair County Board of Trustees was held on November 9, 2023 at Blue Water Community Action. The meeting was called to order at 3:43 p.m.

**MEMBERS PRESENT:**

Mary Gilbert; Kathleen Kish; Fran McBride; Cynthia Raymo

**MEMBERS ABSENT:**

Dan DeGrow

**INTRODUCTION OF GUESTS:**

Josh Everitt, VLA Principal; Jason Stier, VLA Instructional Opportunity Coordinator; Jean Sturtridge, RESA Director of Legal Services; Liz Yanik, Recording Secretary & VLA Program Coordinator

**PUBLIC PARTICIPATION:**

None

**ADDITIONS/DELETIONS TO AGENDA:**

None

**AGENDA ITEMS:**

**A. Tour**

Jean Sturtridge took the VLA board members and the VLA administrative team on a tour of the available spaces for lease on the Blue Water Community Action campus.

**B. Alignment of Wants & Needs for Student Success**

Jean highlighted VLA administrative team's requested needs and wants for a building relocation. Josh Everitt noted the benefit of seeing some additional spaces available (i.e. Eastern Michigan Bank, SC4, Marysville strip mall, former AAA building) in order to compare space, renovations costs and to modify needs and wants if necessary. It was discussed that we would like to avoid a shared space.

**C. Discussion**

Discussion was held regarding the following:

- Eliminating and/or avoiding any shared space with other organizations to ensure a secured building
- Avoiding a split building/split staff
- Cost estimates for boys and girls gang bathrooms and staff bathroom/s
- Renovation concerns
- Necessary square footage
- Lead time for designer/architect to have sketches available
- Fiduciary responsibility of leasing vs owning vs leasing to own
- Looking at some additional buildings/locations/spaces

#### D. Timelines & Next Steps

The VLA board members requested of Jean Sturtridge to acquire square footage of the available space in buildings 1 & 3 of Blue Water Community Action as well as the current VLA building. Additional information was also requested on several of the above-mentioned discussion items. It was noted that another special board meeting will likely be held in the near future for updates on additional sites and follow ups of this meeting.

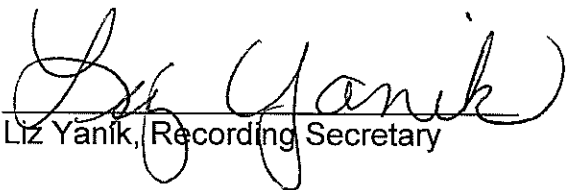
#### ANNOUNCEMENTS/COMMENTS:

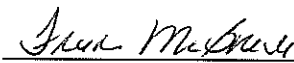
Next scheduled board meeting is January 17, 2024 @ 10 a.m. at VLA.

#### ADJOURNMENT:

It was moved by Cynthia Raymo and supported by Fran McBride to adjourn the November 9, 2023 special board meeting at 5:34 p.m.

PUT TO A VOTE: All: Yes      **Motion: Carried**

  
Liz Yanik, Recording Secretary

APPROVED:   
Fran McBride, Secretary/Treasurer