

CALEDONIA-MUMFORD CSD CORRECTIVE ACTION PLAN FOR THE YEAR ENDED JUNE 30, 2021

The Caledonia-Mumford Central School District has developed a Corrective Action Plan for the control deficiencies outlined in its Management Letter for the year ended June 30, 2021.

School Lunch Procedures:

During the course of our examination, we noted that adults are occasionally allowed to charge meals from the school lunch operations, although this practice is specifically prohibited in the District's policy.

District Response:

The District will continue to allow adults to charge meals. However, the Business Administrator in conjunction with the Director of Food Service will monitor these negative balances and send emails to employees throughout the year. In addition, adult meal charging will not be allowed after June 1 in order to get negative balances paid off before year-end.

Bidding Procedures:

As part of our examination, we reviewed various transactions involving multiple purchases from vendors. We noted one instance, which appears to be over the bid threshold, and did not appear to be competitively bid.

We recommend a continued effort to be made to insure all items requiring competitive bidding comply with Sections 103 and 104(b) of the General Municipal Law.

District Response:

The Business Administrator will make sure that all purchases going forward comply with General Municipal Law.

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