



The monthly meeting of the Board of Directors was held Tuesday, November 14, 2023 at LILA Upper School, 19850 Fenway Ave N, Forest Lake, MN 55025.

**APPROVED MEETING MINUTES**

**General Business:**

Call to order 6:01 pm

**Roll Call:**

Board Members/Director Present or Absent

name	present/absent
Lindsay Schipper (Chair - Parent)	Present
Renee Feagan (Parent)	Present
Michael Rynders (Parent)	Present
Karl Schaumann (Teacher)	Present
Erin Ribar (Vice-Chair and Parent)	Present
Diane Rohan (Community Member)	Present
Jean Woodberry (Secretary - Teacher)	Present
Corey Purkat (Treasurer and At Large)	Present
Shannon Peterson (Executive Director, <i>ex officio member</i> )	Present
Julie Lundgren (CFO, <i>ex officio member</i> )	Present
Erin Chapman (Teacher)	Present

**Community Input:** None

name	position/role

**Review of Agenda:**

- Move donations from consent agenda to Action Item
- Approval of grant items as Action Items
- Updated Minnesota State High School League

**Conflict of Interest Disclosure:**

- Wage discussion within budget; all increases are per the matrix, no conflict was determined to be present.

**School/Community Presentations:** None

name	position/role

**Celebrate LILA:**

- Fun Run by LILA PTO: Lots of excitement
- Forest Lake Rotary highlighted two of our U.S. students
- Continued positive relationship with CASVI

**School Update:** Executive Director Report given verbally

Shannon Peterson, Executive Director: Orally reported on the 4 Strategic Planning Pillars

Strategic Plan Pillar 1: Dynamic Student Experience: preparing students for success in life after LILA,

Strategic Plan Pillar 2: Collaborative Community

Strategic Plan Pillar 3: Professional Excellence

Strategic Plan Pillar 4: Advancing LILA’s Future

**Action Item:** Special Board Election Ratification

Explanation	To verify election results.
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Motion	Motion to ratify the Special Board Election results
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Made by	Rynders	Seconded by	Purkat
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Discussion	
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Vote		Yea	7 Purkat Feagan Rohan	Nay		Abstain	1 Chair
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			Schaumann Ribar Rynders Woodberry				
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<b>Decision</b>	Motion carries
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**Action Item:** Treasurer's Report (September 2023 financials)

<b>Explanation</b>	To review
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<b>Motion</b>	Motion to approve the Treasurer's Report (September 2023 financials)
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<b>Made by</b>	Ribar	<b>Seconded by</b>	Woodberry
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<b>Discussion</b>	Reports in folder. Brief explanation of reports
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<b>Vote</b>		<b>Yea</b>	8 Purkat Feagan Rohan Schaumann Ribar Rynders Woodberry Chapman	<b>Nay</b>		<b>Abstain</b>	1 Chair
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<b>Decision</b>	Motion carries
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**Action Item:** Approve 2024-25 calendar

<b>Explanation</b>	To review
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<b>Motion</b>	Motion to Approve 2024-25 calendar
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<b>Made by</b>	Purkat	<b>Seconded by</b>	Schaumann
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<b>Discussion</b>	
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<b>Vote</b>		<b>Yea</b>	8 Purkat Feagan Rohan	<b>Nay</b>		<b>Abstain</b>	1 Chair
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			Schaumann Ribar Rynders Woodberry Chapman				
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<b>Decision</b>	Motion carries
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**Action Item:** Approve FY 23 audited financial statements (LILA and LBC combined)

<b>Explanation</b>	Strike and carry over to Special Meeting Nov 21, 2023
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<b>Motion</b>	Motion to approve FY23 audited financial statements (LILA and LBC combined)
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<b>Made by</b>		<b>Seconded by</b>	
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<b>Discussion</b>	
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<b>Vote</b>		<b>Yea</b>		<b>Nay</b>		<b>Abstain</b>	1 Chair
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<b>Decision</b>	Motion struck. Carry over to 11/21/2023 Special Meeting. Reports are not finalized.
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**Action Item:** Approve FY 24 Budget Revision 1

<b>Explanation</b>	
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<b>Motion</b>	Motion to Approve FY24 Budget Revision 1
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<b>Made by</b>	Purkat	<b>Seconded by</b>	Ribar
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<b>Discussion</b>	
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<b>Vote</b>		<b>Yea</b>	8 Purkat Feagan Rohan Schaumann Ribar Rynders Woodberry Chapman	<b>Nay</b>		<b>Abstain</b>	1 Chair
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Decision	Motion carries
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**Action Item:** Policy 104 Gifts to Employees

Explanation	
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Motion	Motion to approve Policy 104 Gifts to Employees
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Made by	Woodberry	Seconded by	Rohan
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Discussion	Will review every 4 years.
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Vote		Yea	8 Purkat Feagan Rohan Schaumann Ribar Rynders Woodberry Chapman	Nay		Abstain	1 Chair
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Decision	Motion carries
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**Action Item:** Policy 312 Harassment and Violence

Explanation	
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Motion	Motion to approve Policy 312 Harassment and Violence
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Made by	Ribar	Seconded by	Purkat
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Discussion	
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Vote		Yea	8 Purkat Feagan	Nay		Abstain	1 Chair
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			Rohan Schaumann Ribar Rynders Woodberry Chapman				
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<b>Decision</b>	Motion carries
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**Action Item:** Policy 316 Internet acceptable use and safety

<b>Explanation</b>	Review
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<b>Motion</b>	Motion to approve Policy 316 Internet Acceptable Use and Safety
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<b>Made by</b>	Ribar	<b>Seconded by</b>	Rohan
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<b>Discussion</b>	
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<b>Vote</b>		<b>Yea</b>	8 Purkat Feagan Rohan Schaumann Ribar Rynders Woodberry Chapman	<b>Nay</b>		<b>Abstain</b>	1 Chair
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<b>Decision</b>	Motion carries
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**Action Item:** Policy 146: COVID Quarantines

<b>Explanation</b>	
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<b>Motion</b>	Motion to retire Policy 146: COVID Quarantines
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<b>Made by</b>	Ribar	<b>Seconded by</b>	Woodberry
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<b>Discussion</b>	
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Vote		Yea	8 Purkat Feagan Rohan Schaumann Ribar Rynders Woodberry Chapman	Nay		Abstain	1 Chair
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Decision	Motion carries
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**Action Item:** Policy 148: Face Coverings

Explanation	
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Motion	Motion to retire Policy 148: Face Coverings
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Made by	Ribar	Seconded by	Schaumann
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Discussion	
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Vote		Yea	8 Purkat Feagan Rohan Schaumann Ribar Rynders Woodberry Chapman	Nay		Abstain	1 Chair
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Decision	Motion carries
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**Action Item:** Grant application submission: STEM grant, approx. \$75,000

Explanation	
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Motion	Motion to approve Grant application submission: STEM grant, approx. \$75,000
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Made by	Purkat	Seconded by	Schaumann
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Discussion	
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Vote		Yea	8 Purkat Feagan Rohan Schaumann Ribar Rynders Woodberry Chapman	Nay		Abstain	1 Chair
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Decision	Motion carries
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**Action Item:** Grant Offer: 2023-2025 SHIP grant \$8000 over two years

Explanation	
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Motion	Motion to approve Grant Offer: 2023-2025 SHIP grant \$8000 over two years
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Made by	Ribar	Seconded by	Purkat
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Discussion	
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Vote		Yea	8 Purkat Feagan Rohan Schaumann Ribar Rynders Woodberry Chapman	Nay		Abstain	1 Chair
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Decision	Motion carries
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**Action Item:** Grant Application submission: State MnMTSS program grant



Explanation	
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Motion	Motion to approve Grant Application submission: State MnMTSS program grant \$374,900.
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Made by	Ribar	Seconded by	Schaumann
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Discussion	
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Vote		Yea	8	Nay		Abstain	1
			Purkat Feagan Rohan Schaumann Ribar Rynders Woodberry Chapman				Chair

Decision	Motion carries
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**Action Item:** Foundation A grant through the Minnesota State High School League (MSHSL)

Explanation	
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Motion	Motion to approve Foundation A grant through the MSHSL
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Made by	Woodberry	Seconded by	Ribar
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Discussion	
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Vote		Yea	8	Nay		Abstain	1
			Purkat Feagan Rohan Schaumann Ribar Rynders Woodberry Chapman				Chair

Decision	Motion carries
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**Action Item:** Approve donations

Explanation	
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Motion	Motion to approve donations
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Made by	Schaumann	Seconded by	Rynders
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Discussion	
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Vote		Yea	8 Purkat Feagan Rohan Schaumann Ribar Rynders Woodberry Chapman	Nay		Abstain	1 Chair
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Decision	Motion carries
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**Dialog/Discussion Items:** None

**Reports:**

Subject	Executive Committee Minutes for 10/10/23 meeting (review and file)
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Discussion	Reports are filed.
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Subject	Policy Committee Minutes for 11/2/23 meeting (review and file)
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Discussion	Reports are filed.
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Subject	Finance Committee meeting Minutes, 11/13/2023 (review and file)
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Discussion	Reports are filed.
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**Action Item:** Consent Agenda (Secretary's and Donation Reports is in the board folder)

Motion	Motion to approve Consent Agenda
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Made by	Schaumann	Seconded by	Purkat
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Vote		Yea	8 Purkat Feagan Rohan Schaumann Ribar Rynders Woodberry Chapman	Nay		Abstain	1 Chair
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Decision	Motion carries
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**Announcements:**

- Community:
  - Lower School Principal Fun Event 8:30 am Tuesday, November 21 at Lower School gym.
  - All board members are invited to attend a tour of KinderCenter, Lower School and Upper School on either PD days January 22 or 23. Shannon will invite board members.
  - CFO Lundgren attended Washington County Schoolwide Health Improvement Partnership (SHIP) worksite wellness grant meeting online, 10/18/23.
- Board Training:
  - Ribar participated in the Equity Steering Team Committee for the Forest Lake School District 10/24/23. Ribar Received Training on Data Practices under the Minnesota Government Data Practices Act (MGDPA) at 10/10/23 LILA School Board Meeting. Attended ADDitude's webinar, "An Open Conversation with Temple Grandin – Autism Expert, Author, and Scientist" with Temple Grandin, Ph.D. 8/1/2023
  - CFO Lundgren is participating in a cohort of charter leaders who meet monthly, led by MDE's Ann Mitchell. Professional development, sharing best practices, and supporting the cohort are goals. 10/26/23, and monthly through May 2024.
  - Rynders completed "Abide by the Bylaws" through the MN Charter Board Training and Development Grant Project on 10/9/2023.

**Other Business:** None

**Reflection on Board Performance:** Meeting was collegial and a lot of productive work was done.

**Adjourn:**

Motion	Motion to adjourn at 7:40 pm
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