

**Board of Directors Monthly Meeting Minutes  
Pine Lake Preparatory, Inc.  
Wednesday, November 15<sup>th</sup>, 2023, at 6:30 PM**

Upper School Seminar Room

**Attendees:** Fred Shilmover, Lauren Millovitsch, Caroline Mones, Eduardo Haynes, Manish Jain, Bobby Peterson, Arlene Mu, and Brie Leggat Johnson, Dorothy Powers Gorman

**Absent:** None

**School Leadership Present:** Andrew Mocerri, Lori Reuter, Lauri Schatz, Shelly Sims, Sherri Fletcher, Tim Hoffman, Jennifer Liberatore

**1. Call to Order and Conflict of Interest Reminder per NCGS 138A-15(e) (6:30 PM)**

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

No conflict.

**2. Mission, Vision and Values (6:31 PM)**

Mission- Pine Lake Preparatory prepares students for college and a purposeful life.

Vision- The Pine Lake Preparatory community fosters an academically rigorous environment that enables everyone to lead a purposeful life founded on equity, inclusivity, and belonging.

Community Values - Perseverance, Respect, Integrity, Driven to Excellence, and Empathy

**3. Public Comment (6:31 PM)**

No public comment.

**4. Board Business (6:32 PM)**

a.) Approval of Meeting Minutes (10.25.23)

*Move to motion made by:* Bobby Peterson

*Second motion made by:* Eduardo Haynes

*Motion passed:* Yes

*Anyone abstained:* Fred Shilmover

b.) Board Committee Updates

c.) Policy Considerations Update

- d.) Poyner Spruill Engagement Agreement (For Approval)

*Move to motion made by:* Fred Shilmover  
*Second motion made by:* Lauren Millovitsch  
*Motion passed:* Yes  
*Anyone abstained:* None

- e.) Strategic Plan Update

**5. Financial Matters (7:00 PM)**

- a.) October 2023 Financial Dashboard  
b.) October 2023 Fundraising Dashboard  
c.) 2023-2024 Budget Reforecast (For Approval)  
    i. Staff Salary Increases

*Move to motion made by:* Bobby Peterson  
*Second motion made by:* Caroline Mones  
*Motion passed:* Yes  
*Anyone abstained:* None

- d.) Request Approval for the Submission of 2023-2024 School Safety Grant (For Approval)

*Move to motion made by:* Fred Shilmover  
*Second motion made by:* Lauren Millovitsch  
*Motion passed:* Yes  
*Anyone abstained:* None

**7. Executive Session (7:40 PM)**

Motion to move into Executive Session b. § 143-318.11(a)(3&6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; or to consult with an attorney by the PLP Board of Directors in order to preserve the attorney-client privilege between the attorney and the Board, which privilege is hereby acknowledged.*

*Move to motion made by:* Fred Shilmover  
*Second motion made by:* Caroline Mones  
*Motion passed:* Yes  
*Anyone abstained:* None

**8. Resumed Open Session and Vote as Needed (8:03 PM)**

*Approve the hiring of Annmarie Breen as the school nurse.*

*Move to motion made by:* Fred Shilmover  
*Second motion made by:* Eduardo Haynes  
*Motion passed:* Yes  
*Anyone abstained:* None

**9. Motion to Adjourn (8:05 PM)**

*Move to motion made by:* Fred Shilmover

*Second motion made by:* Caroline Mones

*Motion passed:* Yes

*Anyone abstained:* None