



**BOARD OF EDUCATION MEETING AGENDA**  
**July 11, 2023 (Re-Organizational Meeting)**  
**5:30 PM - NEW YORK MILLS UFSD LIBRARY**

- Jacqueline Edwards
- Jeremy Fennell
- Jonathan Fiore
- Kimberly Gyore
- Kristin Hubley
- Steve King
- Robert Mahardy, Jr.
- 19 Visitors and Guests

Agenda Item				
Agenda Item	Who	Information Distributed	Action	Notes
<b>1. MEETING CALL TO ORDER</b>	District Clerk		Procedural	
<b>1.1 Pledge to the Flag</b>			Procedural	
I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.				
<b>1.2 Reading of the New York Mills UFSD Mission Statement.</b>			Procedural	
Through combined efforts of the students, staff, parents and community members, our mission is to foster the confidence, knowledge, cognition, and character necessary to instill a strong work ethic, to create an environment of tolerance and respect, and to ignite an attitude of inquiry and enthusiasm for learning that will enable students to become productive, responsible citizens.				
<b>1.3 Acceptance of Agenda</b>		Yes	Action	1 <sup>st</sup> J. Edwards 2 <sup>nd</sup> Kristin Hubley / Yes <u>7</u> No <u>0</u> Abstain <u>   </u>
P. May said 5.13, approval of Open Gym 7-12 Basketball Program will be moved to before 5.1, Personnel Report.				
<b>2. PRESENTATIONS AND COMMITTEE REPORTS</b>				

<b>2.1 Administer Oath to Superintendent</b>	District Clerk		Information	P. May administered the Oath to Superintendent of Schools
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The Oath: "I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the office of School Superintendent according to the best of my ability."

<b>2.2 Oath of Board Members</b>	District Clerk		Information	P. May administered the Oath to Jeremy Fennell and Jonathan Fiore
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The Oath: "I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the office of School Board Member according to the best of my ability.

<b>2.3 Election of New President</b>			Action	1 <sup>st</sup> J. Fiore 2 <sup>nd</sup> J. Edwards / Yes <u>7</u> No <u>0</u> Abstain _____
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Jonathan Fiore nominated **Steve King** for the position of President of the New York Mills Board of Education. Steve King accepted the nomination. Kristen Hubley was nominated President by Robert Mahardy but she respectfully declined. There were no other nominations for the position of **President** of the New York Mills Union Free School District Board of Education. Mr. King accepted the nomination. There were no other nominations at this time.

After a roll call vote S. King was elected **President** of the New York Mills Board of Education.

The other: "I do solemnly swear that I will support the Constitution of the Union states and the Constitution of the State of New York and that I will faithfully discharge the duties of the office of School Board President according to the best of my ability.

<b>2.4 Election of New Vice President</b>			Action	1 <sup>st</sup> S. King 2 <sup>nd</sup> J. Edwards / Yes <u>7</u> No <u>0</u> Abstain _____
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Kimberly Gyore **nominated** Kristin Hubley for the position of Vice President of the New York Mills Board of Education. Kristin Hubley accepted the nomination. Steve King **nominated** Jonathan Fiore for the position of Vice President for the New York Mills Board of Education. Mr. Fiore accepted the nomination. There were no other nominations for the position for **Vice President** of the New York Mills Union Free School District Board of Education. There were no other nominations at this time.

After a roll call vote K. Hubley was elected **Vice President** of the New York Mills Board of Education.

The other: "I do solemnly swear that I will support the Constitution of the Union states and the Constitution of the State of New York and that I will faithfully discharge the duties of the office of School Board Vice President according to the best of my ability.

<b>2.5 Annual Board Appointments</b>			Action	1 <sup>st</sup> S. King 2 <sup>nd</sup> J. Edwards / Yes <u>7</u> No <u>0</u> Abstain _____
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- a. District Treasurer - Lisa Stamboly
- b. School Attorneys - Ferrara, Fiorenza PC
- c. Central Treasurer, Extra Activities Account – Marybeth Abbadessa
- d. Internal Claims Auditor - Christine Hurlbut

**2.6 Board Sub-Committees**

Information

- Policy Committee –
- Finance Committee
- Survey & Communications Committee –
- Transportation Committee –
- Health & Safety Committee –
- Facilities Committee –
- SBI Committee –

**2.7 Action Consent items 2.8 through 2.14**

Action

1<sup>st</sup> R. Mahardy 2<sup>nd</sup> K. Gyore / Yes 7 No 0 Abstain    

Action (Consent)

*Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member. 2.8 through 2.14*

**2.8 External District Auditor**

Appoint: Bonadio & Company, LLC

**2.9 403b Service Providers**

Renew: OMNI Group Service Agreement

**2.10 Financial Advisor**

Appoint: R.G. Timbs, Inc.

**2.11 Bond Council**

Appoint: Timothy McGill

**2.12 School Physician**

Appoint: BOCES Physician Service

**2.13 Lead Evaluators**

Appoint M. Facci and D. DiSpirito as Lead Evaluators for Teachers and J. M. LaGase as Lead Evaluator for Principals and Teachers

<b>2.14 Tax Collectors</b>				
Appoint Margaret Hardy, Whitestown and Oneida County, New Hartford				
<b>2.15 Action Consent items 2.16 through 2.27</b>		Action	1 <sup>st</sup> J. Edwards 2 <sup>nd</sup> J. Fiore / Yes <u>7</u> No <u>0</u> Abstain <u>  </u>	
<b>Action (Consent)</b>				
<i>Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member. 2.16 through 2.27</i>				
<b>2.16 Authorization to Participate in the following Consortiums:</b>				
a. Central New York School Employees Workers Compensation Plan				
b. Oneida-Herkimer-Madison Area Schools Property & Casualty Insurance Group				
c. Madison-Oneida-Herkimer Health Insurance Consortium				
d. Herkimer-Fulton-Hamilton-Otsego BOCES Disability Insurance Consortium				
<b>2.17 Sub-Committee on Special Education for K-12 School:</b>				
Mary Facci and O-H-M BOCES Special Education Chairperson				
Special Education Teacher				
Child's Guidance Counselor				
Parent Member				
Child's Special Education and/or Regular Education Teacher(s)				
BOCES/School Social Worker				
BOCES School Psychologist				
<b>2.18 Committee on Special Education:</b>				
Mary Facci and O-H-M BOCES Special Education Chairperson				
Special Education Teacher				
BOCES School Psychologist				
BOCES/School Social Worker				
Parent Member				
BOCES School Physician Service				
Child's Guidance Counselor				
Child's Special Education and Regular Education Teacher(s)				
<b>2.19 Committee on Special Education for Pre-School Education:</b>				
Mary Facci and O-H-M BOCES Special Education Chairperson				
Special Education Teacher				
BOCES School Psychologist				
BOCES/School Social Worker				
Parent Member				
BOCES School Physician Service				

Preschool Teacher  
Special Education Teacher of the child

### **2.20 District Specific List for Impartial Hearing Officers:**

As maintained by the New York State Education Department Impartial Hearing Reporting System - On-Line

### **2.21 Resolution: New York Public Officers Law Section 18 (see attachment)**

### **2.22 Community/School Organizations:**

Parent Teacher Student Organization  
Marauder Athletic Booster Club  
School District Foundation

### **2.23 Annual Board Designations:**

- a. Official Bank Depository - M&T Bank and Citizens Bank
- b. Investment Banks: Any bank deemed profitable by the District Treasurer
- c. Authorization Signatures on Checks: School Treasurer and Superintendent of Schools
- d. Authorized Signatures on Extra-Curricular Activities Account - K-12 Executive Principal's Secretary, District Treasurer, Superintendent of Schools
- e. Authorize Wire Transfers Up to \$2 million with the exception of Serial Bond Payments - District Treasurer
- f. Budget Transfers authorization - Superintendent of Schools or Treasurer as their designee
- g. Authorization Use of Credit Card - Superintendent of Schools
- h. Official Newspaper - Utica Observer Dispatch
- i. Medicaid Compliance Officer - Mary Facci

### **2.24 Annual Authorization:**

- a. Certification of Payroll - Superintendent of Schools
- b. Establishment of K-12 Petty Cash Fund - \$300 Marybeth Abbadessa, custodian
- c. Purchasing Agent - Lisa Stamboly, School Treasurer
- d. Superintendent or his/her designee be authorized to make transfers of appropriations within the budget of each program or service per board policy
- e. Authorization for participation and payment of dues: School Boards Institute, Association of School Business Organization, New York State Council of School Superintendents and Rural Schools Association.
- f. Superintendent Conference Approval (local, state, and national)
- g. Mileage reimbursement rate: IRS reimbursement rate
- h. Staff/Curriculum Development: \$25 per hour and Tutorial and Home Bound Instruction \$28 per hour
- i. Ticket Taker/Scanner \$20/hour, Clock/Timer: \$35/Game, Announcer: \$35/game Site Supervisor: \$35/hour, Shot Clock or Scorebook: \$35/game, Event Staff/Security: \$25/hour, Athletic Trainer:\$35/hour. (Please see Section III Event Voucher for Section III Rates).
- j Records Retention Officer - Superintendent's Secretary
- k. Records Access Officer – District Clerk
- l. Asbestos LEA Designee – Custodial Supervisor
- m. Civil Rights, Title IX, ADA Coordinator and Sexual Harassment Compliance Officer - Superintendent of Schools or Designee
- n. Dignity Act Coordinators - Mary Facci

- o. Pesticide Application for Emergencies – Custodial Supervisor
- p. Data Privacy Officer - Superintendent of Schools – Michele D. LaGase

**2.25 Bonds:**

- a. District Treasurer, Lisa Stamboly - \$1,000,000
- b. District Clerk - \$100,000
- c. Central Treasurer, Marybeth Abbadessa - \$1,000,000

**2.26 2023-2024 Tuition Rate:**

100% of the State Education Department Formula (currently estimated K-6 - \$6,041.00; 7-12 - \$12,310.00 (subject to change in November.)

**2.27 Day and Time of Monthly Meeting:**

BOARD OF EDUCATION  
 MEETING DATES 2023-2024  
 Tuesday, August 1, 2023  
 Tuesday, September 12, 2023  
 Tuesday, October 3, 2023  
 Tuesday, November 7, 2023  
 Tuesday, December 5, 2023  
 Tuesday, January 9, 2024  
 Tuesday, February 6, 2024  
 Tuesday, March 5, 2024 – Budget Workshop #1  
 Tuesday, March 19, 2024 – Budget Workshop #2  
 Tuesday, April 2, 2024 Adopt Budget for Vote  
 Tuesday, April 16, 2024 (Vote on BOCES Admin Budget)  
 Tuesday, May 7, 2024 (Public Budget Hearing)  
 Tuesday, May 21, 2024 (Budget Vote and BOE Election)  
 Tuesday, June 4, 2024  
 All meetings begin at 6:00 p.m. unless otherwise noted  
  
*\* July 2, 2024 (Reorganizational Meeting for 2024-25)*

<b>2.28 Re-adopt Board Policies and Code of Ethics</b>			Action	1 <sup>st</sup> J. Fiore 2 <sup>nd</sup> J. Edwards / Yes <u>7</u> No <u>0</u> Abstain <u>  </u>
<b>2.29 Board Presidential Appointments:</b>			Action	1 <sup>st</sup> <u>      </u> 2 <sup>nd</sup> <u>      </u> / Yes <u>  </u> No <u>  </u> Abstain <u>  </u>

Appoint Executive Committee Member. Alternate Committee Member to School Board Institute. S. King asked if anyone would like to be appointed to the School Board Institute to let him know. S. King said he would like to continue.

<b>2.30 Career &amp; Technical Education Advisory Council</b>			Action	1 <sup>st</sup> K. Gyore 2 <sup>nd</sup> J. Fiore / Yes <u>7</u> No <u>0</u> Abstain <u>   </u>
BOCES Council				
<b>2.31 BOCES Cooperative Bids</b>			Action	1 <sup>st</sup> J. Edwards 2 <sup>nd</sup> K. Gyore / Yes <u>7</u> No <u>0</u> Abstain <u>   </u>
Authorization for Participation Therein				
<b>2.32 Mass Care Facility Usage</b>			Action	1 <sup>st</sup> R. Mahardy 2 <sup>nd</sup> J. Edwards / Yes <u>7</u> No <u>0</u> Abstain <u>   </u>
Authorization for Superintendent to Commit School District to a. Army Reserve b. American Red Cross				
<b>2.33 Resolution to Approve Substitute Rates</b>		Yes	Action	1 <sup>st</sup> J. Edwards 2 <sup>nd</sup> R. Mahardy / Yes <u>7</u> No <u>0</u> Abstain <u>   </u>
<b>3. CONSENT AGENDA</b>				
<b>Action Consent Agenda 3.1 through 3.4</b>				1 <sup>st</sup> J. Fiore 2 <sup>nd</sup> K. Gyore / Yes <u>7</u> No <u>0</u> Abstain <u>   </u>
<b>3.1 Business Office Reports</b>		Yes	Action	
<b>3.2 CSE Reports</b>		Yes	Action	
<b>3.3 Approval of the Previous Minutes</b>	June 6, 2023	Yes	Action	
<b>3.4 Approval of the Previous Minutes</b>	June 12, 2023	Yes	Action	
<b>4. OLD BUSINESS</b>				
<b>4.1 Resolution - Policy 4506 Fundraising Activities – Adopt</b>		Yes	Action	1 <sup>st</sup> J. Edwards 2 <sup>nd</sup> J. Fiore / Yes <u>7</u> No <u>0</u> Abstain <u>   </u>
S. King placed Policy 4506, Fundraising Activities back on the table.				

<b>5. NEW BUSINESS</b>				
<b>5.13 Approval of Open Gym – 7-12 Basketball Program</b>		Yes	Action	1 <sup>st</sup> R. Mahardy 2 <sup>nd</sup> K. Gyore / Yes <u>7</u> No <u>0</u> Abstain <u>   </u>
This will allow any student in grades 7-12 to participation in open gym during the preseason.				
<b>5.1 Personnel Report</b>		Yes	Action	1 <sup>st</sup> J. Fiore 2 <sup>nd</sup> J. Edwards / Yes <u>7</u> No <u>0</u> Abstain <u>   </u>
<b>5.2 AS-7 Contract for the 2023-2024 School Year between Oneida-Herkimer-Madison BOCES and New York Mills UFSD</b>		Yes	Action	1 <sup>st</sup> J. Fiore 2 <sup>nd</sup> K. Gyore / Yes <u>7</u> No <u>0</u> Abstain <u>   </u>
<b>5.3 Resolution- Contract for the 2023-2024 School Year between Upstate Cerebral Palsy and New York Mills UFSD</b>		Yes	Action	1 <sup>st</sup> J. Fiore 2 <sup>nd</sup> J. Fennell / Yes <u>7</u> No <u>0</u> Abstain <u>   </u>
<b>5.4 Resolution - Contract for the 2023-2024 School Year between U &amp; S Services Inc. and New York Mills UFSD</b>		Yes	Action	1 <sup>st</sup> R. Mahardy 2 <sup>nd</sup> J. Edwards / Yes <u>7</u> No <u>0</u> Abstain <u>   </u>
<b>5.5 Non-Resident/Non-Tuition Students</b>		Yes	Action	1 <sup>st</sup> K. Gyore 2 <sup>nd</sup> J. Edwards / Yes <u>7</u> No <u>0</u> Abstain <u>   </u>
5.6 and 5.7 Approval of Combined Contracts were taken together				
<b>5.6 Approval of Combined Contract with Notre dame Jr./Sr. HS – Girls Field Hockey (Varsity and Modified)</b>		Yes	Action	
<b>5.7 Approval of Combined Contract with Oriskany CSD – Boys Soccer (Modified)</b>		Yes	Action	1 <sup>st</sup> J. Edwards 2 <sup>nd</sup> J. Fiore / Yes <u>7</u> No <u>0</u> Abstain <u>   </u>
<b>5.8 Resolution – Approval of the Contracted Service Agreement with R. G. Timbs, Inc. Financial Advisor Services for the 2023-2024 School Year.</b>		Yes	Action	1 <sup>st</sup> R. Mahardy 2 <sup>nd</sup> J. Edwards / Yes <u>7</u> No <u>0</u> Abstain <u>   </u>



<b>5.9 Resolution – Abolishment of 1 FTE Position- English Tenure Track</b>		Yes	Action	1 <sup>st</sup> J. Edwards 2 <sup>nd</sup> J. Fiore / Yes <u>7</u> No <u>0</u> Abstain ____
<b>5.10 Resolution – Abolishment of 1 FTE Position – Teacher Assistant</b>		Yes	Action	1 <sup>st</sup> K. Gyore 2 <sup>nd</sup> J. Edwards / Yes <u>7</u> No <u>0</u> Abstain ____
<b>5.11 Resolution – Policy 2304 Participation at Board Meetings – First Read</b>		Yes	Action	1 <sup>st</sup> R. Mahardy 2 <sup>nd</sup> K. Gyore / Yes <u>7</u> No <u>0</u> Abstain ____
<b>5.12 Approval of Subcommittee – Facilities/Beekman Gymnasium</b>		Yes	Action	1 <sup>st</sup> J. Fiore 2 <sup>nd</sup> R. Mahardy / Yes <u>7</u> No <u>0</u> Abstain ____
<b>6. K-12 REPORTS</b>				
<b>6.1 Executive Principal K-12</b>	M. Facci		Information	

Currently we are working on schedules and grants, revising the student handbook, and 7<sup>th</sup> grade orientation

<b>6.2 Interim Principal K-12</b>	D. DiSpirito		Information	
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Participated in two moving up ceremonies in the Elementary School and finished APPR. All teachers are effective or highly effective. Working on a new master schedule, new bell schedule due to the new start times which will be 8 a.m. for teachers and 8:15 a.m. for students. There will be student of the month assemblies A new calendar is currently being worked on to include everything and PBIS is coming back.

<b>7. SUPERINTENDENT’S REPORT</b>				
<b>7.1 Enrollment Update</b>	M. LaGase	Yes	Information	
<b>7.2 Superintendent’s Update</b>	M. LaGase		Information	

During the budget the state of Beekman Gymnasium was discussed. There is no more state aid and all costs associated with Beekman Gymnasium will be on the taxpayer. Subcommittee meetings should be scheduled sooner rather than later to communicate with the community. Several community forums will be needed. Whatever the decision, a public vote will be needed.

<b>8. COMMUNICATIONS</b>				
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<b>8.1 From the Floor -</b>	District Clerk	Yes	Information	

**Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.**

J. Marley spoke behalf of the Teachers Association. "I'd like to convey our concerns regarding the preservation of programming for our students. These students need more support now, than in recent years. They need educators to be consistent, to hold high expectations for them to allow them opportunities to learn from mistakes and to build up their confidence in their abilities to meet challenges and to navigate difficult situations successfully. When we hear of cuts to our NYM staff and realize this occurs when we outsource our course offerings to BOCES, red flags wave and warning bells sound. Based on results of students who have received portions of their ELA curriculum through BOCES, these students are not being afforded the expertise of our talented English teachers here at New York Mills. Our concerns revolve around the loss of opportunities for our students at Mills. We pride ourselves in our small school, where students have the opportunity to form lasting connections with educators that can form long term networks for them in their future. Continued cuts to our staff, without question, negatively impact our school community. When educators become overburdened, students lose out. When educators are stretched thin, they have less time and attention for individual students. Kids will get less timely feedback from teachers on their performance and progress. We know, without questions that students benefit from consistently held, high expectations. These priorities allow students to build positive work ethic, the skills of perseverance and consistency in their effort. Again, to recap our concerns, any time we lose staff, our students are the first to feel these losses."

**8.2 Board Discussion**

<b>9. EXECUTIVE SESSION – (If Needed)</b>	BOE	Time 6:02 p.m.		1 <sup>st</sup> J. Fiore 2 <sup>nd</sup> J. Edwards / Yes <u>7</u> No <u>0</u> Abstain <u>   </u>

To discuss two Personnel Issues

<b>9.1 Return to General Session</b>	BOE	Time 6:55 p.m.		
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**10. ADJOURNMENT**

<b>10.1 Adjournment</b>		Time 6:56 p.m.		1 <sup>st</sup> R. Mahardy 2 <sup>nd</sup> K. Gyore / Yes <u>7</u> No <u>0</u> Abstain <u>   </u>
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**\*\*§105. Conduct of executive sessions.**

- 1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:**
  - a. matters which will imperil the public safety if disclosed;
  - b. any matter which may disclose the identity of a law enforcement agent or informer;
  - c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
  - d. discussions regarding proposed, pending or current litigation;
  - e. collective negotiations pursuant to article fourteen of the civil service law;
  - f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
  - g. the preparation, grading or administration of examinations; and
  - h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.
- 2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.**

