



**BOARD OF EDUCATION MEETING AGENDA
 July 13, 2022 (Re-Organizational Meeting)
 5 PM - NEW YORK MILLS UFSD LIBRARY**

- Scott Carman
- Jacqueline Edwards
- Kimberly Gyore
- Kristin Hubley
- Michelle Jordan
- Steve King
- Robert Mahardy, Jr.

Agenda Item	Who	Information Distributed	Action	Notes
1. MEETING CALL TO ORDER	S. Scharf		Procedural	
1.1 Pledge to the Flag	S. King		Procedural	
I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.				
1.2 Reading of the New York Mills UFSD Mission Statement.	K. Hubley		Procedural	
Through combined efforts of the students, staff, parents and community members, our mission is to foster the confidence, knowledge, cognition, and character necessary to instill a strong work ethic, to create an environment of tolerance and respect, and to ignite an attitude of inquiry and enthusiasm for learning that will enable students to become productive, responsible citizens.				
1.3 Acceptance of Agenda		Yes	Action	1 st J. Edwards 2 nd S. King / Yes <u> 7 </u> No <u> 0 </u> Abstain <u> </u>
2. PRESENTATIONS AND COMMITTEE REPORTS				
2.1 Administer Oath to Superintendent	S. Scharf		Information	
The Oath: " I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the office of School Superintendent according to the best of my ability."				
2.2 Oath of Board Members	S. Scharf		Information	

The Oath: " I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the office of School Board Member according to the best of my ability.

2.3 Election of New President	K. Hubley		Action	1 st J. Edwards 2 nd K. Gyore / Yes <u>7</u> No <u>0</u> Abstain <u> </u>
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Ms. Edwards stated "it was her pleasure to nominate Mrs. Hubley".

2.4 Election of New Vice President	K. Gyore		Action	1 st J. Edwards 2 nd K. Hubley / Yes <u>7</u> No <u>0</u> Abstain <u> </u>
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*Kimberly Gyore nominated Ms. Edwards (Ms. Edwards respectfully declined)
Michele Hubley nominated Mrs. Gyore (accepted the nomination) Seconded by Jacqueline Edwards.
Scott Carman nominated Mr. King (accepted the nomination) Seconded by Robert Mahardy.
Mrs. Gyore won by 4/3.*

2.5 Annual Board Appointments			Action	1 st M. Jordan 2 nd S. Carman / Yes <u>7</u> No <u>0</u> Abstain <u> </u>
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- a. District Treasurer - Lisa Stamboly
- b. School Attorneys - Ferrara, Fiorenza PC
- c. Central Treasurer, Extra Activities Account – Marybeth Abbadessa
- d. Internal Claims Auditor - Christine Hurlbut

2.6 Board Sub-Committees			Information	
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- Policy Committee – Kim Gyore
- Survey/Communications Committee – Robert Mahardy
- Transportation Committee – Scott Carman
- Health & Safety Committee – Steve King
- Facilities Committee – Michelle Jordan
- SBI Committee – Jacqueline Edwards

*Mrs. Hubley requested that the Chairs of each Board prepare the list of whom they would like to serve on their committee by next week.
Mrs. Jordan recommended that we schedule out the first few months meetings from September through December.*

2.7 Action Consent items 2.8 through 2.14			Action	1 st S. King 2 nd J. Edwards / Yes <u>7</u> No <u>0</u> Abstain <u> </u>
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Action (Consent)

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member. 2.8 through 2.14

It was noted (below) that there was a change in 2.14 tax collectors. Please see below.

2.8 External District Auditor				
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Appoint: Bonadio & Company, LLC

2.9 403b Service Providers				
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Renew: OMNI Group Service Agreement

2.10 Financial Advisor				
Appoint: R.G. Timbs, Inc.				
2.11 Bond Council				
Appoint: Timothy McGill				
2.12 School Physician				
Appoint: BOCES Physician Service				
2.13 Lead Evaluators				
Appoint M. Facci and B. Dodge as Lead Evaluators for Teachers and J. Shelmidine as Lead Evaluator for Principals and Teachers				
2.14 Tax Collectors				
Appoint Margaret Hardy, Whitestown and Oneida County (Mrs. Stamboly made note that New Hartford's taxes are collected by Oneida County.)				
**Motion to change to Oneida County		Action	1 st J. Edwards 2 nd R.Mahardy / Yes _7__ No_0__ Abstain ___	
2.15 Action Consent items 2.16 through 2.27		Action	1 st J. Edwards 2 nd M. Jordan / Yes _7__ No_0__ Abstain ___	
Action (Consent) <i>Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member. 2.16 through 2.27</i>				
2.16 Authorization to Participate in the following Consortiums:				
a. Central New York School Employees Workers Compensation Plan b. Oneida-Herkimer-Madison Area Schools Property & Casualty Insurance Group c. Madison-Oneida-Herkimer Health Insurance Consortium d. Herkimer-Fulton-Hamilton-Otsego BOCES Disability Insurance Consortium				
2.17 Sub-Committee on Special Education for K-12 School:				
Mary Facci and O-H-M BOCES Special Education Chairperson Special Education Teacher Child's Guidance Counselor Parent Member Child's Special Education and/or Regular Education Teacher(s) BOCES School Social Worker BOCES School Psychologist				
2.18 Committee on Special Education:				
Mary Facci and O-H-M BOCES Special Education Chairperson Special Education Teacher				

BOCES School Psychologist
BOCES School Social Worker
Parent Member
BOCES School Physician Service
Child's Guidance Counselor
Child's Special Education and Regular Education Teacher(s)

2.19 Committee on Special Education for Pre-School Education:

Mary Facci and O-H-M BOCES Special Education Chairperson
Special Education Teacher
BOCES School Psychologist
BOCES School Social Worker
Parent Member
BOCES School Physician Service
Preschool Teacher
Special Education Teacher of the child

2.20 District Specific List for Impartial Hearing Officers:

As maintained by the New York State Education Department Impartial Hearing Reporting System - On-Line

2.21 Resolution: New York Public Officers Law Section 18 (see attachment)

2.22 Community/School Organizations:

Parent Teacher Student Organization
Marauder Athletic Booster Club
School District Foundation

2.23 Annual Board Designations:

- a. Official Bank Depository - M&T Bank and Citizens Bank
- b. Investment Banks: Any bank deemed profitable by the District Treasurer
- c. Authorization Signatures on Checks: School Treasurer and Superintendent of Schools
- d. Authorized Signatures on Extra-Curricular Activities Account - K-12 Executive Principal's Secretary, District Treasurer, Superintendent of Schools
- e. Authorize Wire Transfers Up to \$2 million with the exception of Serial Bond Payments - District Treasurer
- f. Budget Transfers authorization - Superintendent of Schools or Treasurer as their designee
- g. Authorization Use of Credit Card - Superintendent of Schools
- h. Official Newspaper - Utica Observer Dispatch
- i. Medicaid Compliance Officer - Mary Facci

2.24 Annual Authorization:

- a. Certification of Payroll - Superintendent of Schools
- b. Establishment of K-12 Petty Cash Fund - \$300 Marybeth Abbadessa, custodian
- c. Purchasing Agent - Lisa Stamboly, School Treasurer
- d. Superintendent or his/her designee be authorized to make transfers of appropriations within the budget of each program or service per board policy
- e. Authorization for participation and payment of dues: School Boards Institute, Association of School Business Organization, New York State Council of School Superintendents and Rural Schools Association.

- f. Superintendent Conference Approval (local, state, and national)
- g. Mileage reimbursement rate: IRS reimbursement rate
- h. Staff/Curriculum Development: \$25 per hour and Tutorial and Home Bound Instruction \$28 per hour
- i. Ticket taker/seller: \$10/hour, Clock/timer: \$25/game, Announcer: \$20/game Site Supervisor: \$20/hour, Shot Clock: \$20/game. (Please see Section III Event Voucher for Section III Rates).
- j. Records Retention Officer - Superintendent's Secretary
- k. Records Access Officer - Superintendent's Secretary
- l. Asbestos LEA Designee – Custodial Supervisor
- m. Civil Rights, Title IX, ADA Coordinator and Sexual Harassment Compliance Officer - Superintendent of Schools or Designee
- n. Dignity Act Coordinators - Brent Dodge and Mary Facci
- o. Pesticide Application for Emergencies – Custodial Supervisor
- p. Data Privacy Officer - Superintendent of Schools – Joanne Shelmidine

2.25 Bonds:

- a. District Treasurer, Lisa Stamboly - \$1,000,000
- b. District Clerk, Stefany Scharf - \$100,000
- c. Central Treasurer, Marybeth Abbadessa - \$1,000,000

2.26 2022-2023 Tuition Rate:

100% of the State Education Department Formula (currently estimated K-6 - \$7,205.00; 7-12 - \$14,992.00 subject to change in November.)

2.27 Day and Time of Monthly Meeting:

BOARD OF EDUCATION
MEETING DATES 2022-2023
Tuesday, August 2, 2022
Tuesday, September 13, 2022
Tuesday, October 4, 2022
Tuesday, November 1, 2022
Tuesday, December 6, 2022
Tuesday, January 10, 2023
Tuesday, February 7, 2023
Tuesday, March 7, 2023 – Budget Workshop #1
Tuesday, March 21, 2023 – Budget Workshop #2
Tuesday, April 4, 2023 Adopt Budget for Vote
Tuesday, April 18, 2023 (If Needed)
Tuesday, April 25, 2023 (Vote on BOCES Admin Budget)
Tuesday, May 2, 2023
Tuesday, May 16, 2023 (Budget Vote and BOE Election)
Tuesday, June 6, 2023
All meetings begin at 6:00 p.m. unless otherwise noted

** July 11, 2023 (Reorganizational Meeting for 2023-24)*

2.28 Readopt Board Policies and Code of Ethics			Action	1 st S. Carman 2 nd J. Edwards / Yes _7_ No_0_ Abstain ___
2.29 Board Presidential Appointments:			Action	1 st J. Edwards 2 nd M. Jordan / Yes _7_ No_0_ Abstain ___
Appoint Executive Committee Member. Alternate Committee Member to School Board Institute				
Alternate will be Mr. King, Ms. Edwards Rep.				
2.30 Career & Technical Education Advisory Council			Action	1 st S. King 2 nd J. Edwards / Yes _7_ No_0_ Abstain ___
BOCES Council				
2.31 BOCES Cooperative Bids			Action	1 st S. Carman 2 nd R. Mahardy / Yes __7_ No_0_ Abstain ___
Authorization for Participation Therein				
2.32 Mass Care Facility Usage			Action	1 st J. Edwards 2 nd K. Gyore / Yes __7_ No_0_ Abstain ___
Authorization for Superintendent to Commit School District to				
a. Army Reserve				
b. American Red Cross				
2.33 Resolution to Approve Substitute Rates		Yes	Action	1 st K. Gyore 2 nd S. Carman / Yes __7_ No_0_ Abstain ___
Teachers: Certified \$120.00/day Uncertified \$100.00/day Curriculum: \$25.00/hour Tutor: \$28.00/hour Teaching Assistant: \$100.00/day Nurse: \$18.10/hour Bus Drivers: \$15.90/hour Clerical: \$14.20/hour School Monitors: \$13.90 Maintenance: \$13.90				
3. CONSENT AGENDA				
3.1 Business Office Reports		Yes	Action	1 st K. Gyore 2 nd J. Edwards / Yes _7_ No_0_ Abstain ___

3.2 CSE Reports		Yes	Action	1 st S. King 2 nd S. Carman / Yes <u> 7 </u> No <u> 0 </u> Abstain <u> </u>
3.3 Approval of the Previous Minutes	June 7, 2022	Yes	Action	1 st S. King 2 nd K. Gyore / Yes <u> 7 </u> No <u> 0 </u> Abstain <u> </u>
3.4 Approval of the Previous Minutes	June 21, 2022	Yes	Action	1 st J. Edwards 2 nd M. Jordan / Yes <u> 7 </u> No <u> 0 </u> Abstain <u> </u>
3.5 Approval of the Previous Minutes	June 23, 2022	Yes	Action	1 st K. Gyore 2 nd J. Edwards / Yes <u> 7 </u> No <u> 0 </u> Abstain <u> </u>
4. OLD BUSINESS				
4.1 Policy 5307 School District Trademarks and Service Marks – 2nd Read and Adopt	J. Shelmidine	Yes	Action	1 st S. Carman 2 nd J. Edwards/ Yes <u> 7 </u> No <u> 0 </u> Abstain <u> </u>
5. NEW BUSINESS				
5.1 Personnel Report		Yes	Action	1 st M. Jordan 2 nd S. Carman / Yes <u> 7 </u> No <u> 0 </u> Abstain <u> </u>
<i>The following requests were made, and the Personnel Report was amended to exclude the following:</i>				
1) Strike Section VII, Line 32 (TBD)Removed because there is no individual listed.				
2)A motion was made to move items Section VII, Line 7, Line 27 and Section VIII, Line 11 to Executive Session for review.				
5.3 AS-7 Contract for the 2022-2023 School Year between Oneida-Herkimer-Madison BOCES and New York Mills School.		Yes	Action	1 st M. Jordan 2 nd S. King / Yes <u> 7 </u> No <u> 0 </u> Abstain <u> </u>
5.4 Contract between Developmental Therapy Associates and New York Mills UFSD		Yes	Action	1 st R. Maharday 2 nd M. Jordan / Yes <u> 7 </u> No <u> 0 </u> Abstain <u> </u>
5.5 Non-Resident/Non-Tuition Students		Yes	Action	1 st J. Edwards 2 nd M. Jordan / Yes <u> 7 </u> No <u> 0 </u> Abstain <u> </u>
5.6 Excise List for Bid, Sale or Disposal Of		Yes	Action	1 st S. King 2 nd K. Gyore / Yes <u> 7 </u> No <u> 0 </u> Abstain <u> </u>
<i>Ms. Edwards in the interest of transparency, requested/notified the board that she had spoken to Dr. Shelmidine and she would like to take some of these discarded books to the literacy program she is involved with to help her students with her additional studies.</i>				
5.7 ITEM REMOVED ** Approval of Combining Contracts/ Notre Dame – New York Mills				

5.8 Resolution to Set Tax Levy		Yes	Action	1 st S. King 2 nd J. Edwards / Yes <u> 7 </u> No <u> 0 </u> Abstain <u> </u>
<i>Mr. King asked the question: even though we went out at zero on the tax levy, taxes are increasing for both New Hartford and Whitestown? Mrs. Stamboly answered it.</i>				
5.9 Resolution to approve the SEQR for 2022 Capital Outlay Project consisting of the Bus Garage Fencing and Building Infrastructure.		Yes	Action	1 st S. King 2 nd M. Jordan / Yes <u> 7 </u> No <u> 0 </u> Abstain <u> </u>
6. K-12 REPORTS				
6.1 Elementary	B. Dodge		Information	
<i>Mrs. Facci delivered the K-12 report for both: They have been working on interviewing candidates for empty positions. They have been working on scheduling. In the coming weeks both Mrs. Facci and Mr. Dodge will be taking a DASA refresher and planning the student assemblies with the DASA Coordinator from BOCES.</i>				
6.2 High School	M. Facci		Information	
7. SUPERINTENDENT'S REPORT				
7.2 Superintendent's Update	J. Shelmidine		Information	**Note Mrs. Gyore state she could not be at a 5:30pm meeting for the August meeting.
<i>August Board Meeting has been moved up to 5:30. **Note Mrs. Gyore state she could not be at a 5:30pm meeting for the August meeting so the meeting time will remain at 6pm.</i>				
<i>Summer Rec-</i>				
<i>Summer Rec is off to a strong start. The two teachers in charge of the program clearly have experience working with students in this type of environment. They did take one of our drivers so at this juncture, we are down to Patty and George driving for the summer school. This brings up another topic; many of our drivers are older and, since they retired once, some are looking to retire again. We are struggling with getting drivers-between the added requirements for a CDL license, the fact that driving bus is difficult work, and with the shortage of current drivers, we are struggling. If we can't staff our buses, there will be a couple of potential outcomes – we will only be able to transport those who live beyond the state mandated 1.5 miles from school, and/or we will need to look at contracting out for a transportation service.</i>				
<i>Trade Mark –</i>				
<i>Recently the Ferrara firm sent out a newsletter that featured trade marking district logos, etc. The process is actually fairly easy, and inexpensive \$50 per classification. My recommendation would be to trademark the art deco eagle logo under the paper and printed matter classification. As a district, that seems to be where the most direct use of the logo is found. In addition to the trademark application, we need to show the logo on three different items that are currently in circulation-like our newsletter, letterhead, and calendar. We can expand it to clothing and/or glassware, etc. as well if desired.</i>				

Kindergarten Enrollment –

Currently we are at 39 students enrolled in kindergarten. Given that typically we have more students register for Kindergarten during the latter part of August, I have begun the posting process for a kindergarten teacher to move us to three sections of K. As you know, when we know, with enough lead time, that kindergarten numbers will exceed 20 students per class, we typically open a third section.

Community Safety Committee –

I will be asking the safety committee to meet the end of August to review our safety plan. On September 1, I will post the safety plan on our website for a 30-day review. At which time, we will have a public hearing regarding the safety plan at the October board meeting. We will have some new community faces on the committee which is very exciting.

8. COMMUNICATIONS

8.1 From the Floor -

S. Scharf Yes Information

Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.

This evening we had two individuals address the board: Mrs. Marybeth Germann and Mrs. Jeanne Marley

8.2 Board Discussion

9. EXECUTIVE SESSION

BOE Time:5:58pm 1st J. Edwards 2nd S. Carman / Yes 7 No 0 Abstain

9.1 Return to General Session

J. Shelmidine Time:6:50pm 1st S. King 2nd S. Carman / Yes 7 No 0 Abstain

9.2 Resolution to Adopt MOA – settling the grievance from NYMTA.

J. Shelmidine 1st R. Mahardy 2nd S. Carman / Yes 7 No 0 Abstain

9.3 Personnel Report ONLY the following Items: Section VII, Line 7, Line 27 and Section VIII, Line 11

Yes Action 1st J. Edwards 2nd M. Jordan / Yes 6 No 1 Abstain

10. ADJOURNMENT

10.1 Adjournment

Time: 6:53 1st S. Carman 2nd J. Edwards / Yes 7 No 0 Abstain

****§105. Conduct of executive sessions.**

1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- a. matters which will imperil the public safety if disclosed;**
- b. any matter which may disclose the identity of a law enforcement agent or informer;**
- c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;**
- d. discussions regarding proposed, pending or current litigation;**
- e. collective negotiations pursuant to article fourteen of the civil service law;**
- f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;**
- g. the preparation, grading or administration of examinations; and**
- h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.**

2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.
