



**BOARD OF EDUCATION MEETING MINUTES  
AUGUST 2, 2022  
6 PM - NEW YORK MILLS UFSD LIBRARY**

- Kristin Hubley
- Kimberly Gyore
- Jacqueline Edwards
- Jonathan Fiore
- Michelle Jordan
- Steve King
- Robert Mahardy, Jr.

Agenda Item	Who	Information Distributed	Action	Notes
<b>1. MEETING CALL TO ORDER</b>				
1.1 Pledge to the Flag	K. Gyore		Procedural	
1.2 Reading of the New York Mills UFSD Mission Statement.	J. Edwards		Procedural	
1.3 Acceptance of Agenda		Yes	Action	1 <sup>st</sup> R. Mahardy 2 <sup>nd</sup> J. Edwards / Yes <u>7</u> No <u>0</u> Abstain <u>    </u>
<b>2. PRESENTATIONS AND COMMITTEE REPORTS</b>				
2.1 President's Message	K. Hubley		Information	Mrs. Hubley thanked the Board of Education for their time and commitment to the Board in these past few weeks in our search for a superintendent. Additionally, she thanked the administration and District Clerk for assisting in setting up meetings.
2.2 BOCES Representative Report	G. Porcelli		Information	No representative report.

<b>2.3 Presentations</b>			None	No presentations this evening.
<b>2.4 Committee Reports</b>			Information	<p>Dr. Shelmidine spoke first and stated that she has scheduled a facilities committee meeting next Tuesday. Additionally, she is getting together with Mr. King and Mr. Mahardy to look ahead and schedule a safety committee meeting.</p> <p>Mrs. Hubley requested that beginning in September, she would like a schedule of the upcoming committee meetings.</p>
<p><b>Policy Committee: <i>Kimberly Gyore</i></b>  <b>Facilities Committee: <i>Michelle Jordan - Dr. Shelmidine spoke and stated that there will be a Facilities Committee meeting next Tuesday, August 9, at 5:30pm.</i></b>  <b>Communications Committee: <i>Robert Mahardy</i></b>  <b>Transportation/Safety Committee: <i>Steve King</i></b>  <b>SBI: <i>Jacqueline Edwards</i></b>  <b>SBI Alternate: <i>Steve King</i></b></p>				
<b>3. CONSENT AGENDA</b>				
<b>3.1 Business Office Reports</b>	L. Stamboly	Yes	Action	1 <sup>st</sup> S. King 2 <sup>nd</sup> M. Jordan / Yes __7__ No__0_ Abstain __
<b>3.2 CSE Reports</b>				No report for this month.
<b>3.3 Approval of the Previous Minutes</b>	7.13.2022	Yes	Action	1 <sup>st</sup> S. King 2 <sup>nd</sup> R. Mahardy / Yes __7__ No__0_ Abstain __
<b>3.4 Approval of the Previous Minutes</b>	7.19.2022	Yes	Action	1 <sup>st</sup> J. Edwards 2 <sup>nd</sup> M. Jordan / Yes __7_ No__0_ Abstain __
<b>3.5 Approval of the Previous Minutes</b>	7.25.2022	Yes	Action	1 <sup>st</sup> J. Fiore 2 <sup>nd</sup> K. Gyore / Yes __7_ No__0_ Abstain __
<b>4. OLD BUSINESS</b>				
<b>4.1 Capital Updates</b>			Information	
<p><b>Capital Outlay –</b>  <b>Nurse’s Office</b> - We are still waiting on the shelf unit for the exam room in the Nurse’s office. We are still waiting for the heat run to be installed. The two exam rooms are set up and physicals are already scheduled.  <b>Condensers</b> - The condensers on the top of the building, there is a supply chain issue. We have been promised they will be ready for school, if they cannot be what will happen is: the few that may not be ready will be recharged with Freon. They will still work. Lights are in.</p>				

**Exterior Access Doors** - We have had three companies look at our front doors, switching the card reader and remote access is fairly easy, but we are looking at replacing the whole unit. We are still waiting on those estimates to see what it would entail to change all those doors completely out. At the very least we will have the card reader and access changed to a different door.

This years' capital outlay is on its way to State Ed for approval. The approval process will essentially be will be the electronic gate for our busses to get into the fenced area and a fence at the back end to access the fields. Mrs. Jordan spoke to the concern about the fence limiting access to the softball field allowing anybody, but particularly people with disabilities to get to the back. She stated that many people go down and park their cars to watch the games.

Ms. Edwards requested that there be a walk through at the September BOE meeting so that the Board may review what's been done and please supply a small bus to look at what's being done down at the garage.

Dr. Shelmidine spoke about the recent water main break and that it was easy to repair. We were without water for not even a whole day. It's been re-paved. The leak was not very far from an electric panel, and we were lucky they did not meet. One future capital project in the future that will need to be discussed is replacement of the sewer lines. These are old lines and susceptible to breaks it won't be a great capital project that people will necessarily understand and want to vote for but we are going to continue to have these breaks because the system is stressed. It will probably take up the bulk of whatever capital project that falls under. Mrs. Stamboly mentioned that one hot water tank will need to be replaced at Beekman and at the School which were ruined during this water crisis. Currently, they are being reviewed by an insurance adjuster.

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<b>5. NEW BUSINESS</b>				
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<b>5.1 Personnel Report</b>		Yes	Action	1 <sup>st</sup> J. Fiore 2 <sup>nd</sup> K. Gyore / Yes __7__ No __0__ Abstain __
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The BOE had a discussion regarding policy vs. procedure with regard to volunteerism. There will be a review in the near future for clarification.

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<b>5.2 Approval of the Combined Contract(s) between Notre Dame and New York Mills for Girls Soccer.</b>		Yes	Action	1 <sup>st</sup> M. Jordan 2 <sup>nd</sup> J. Edwards / Yes __7_ No __0_ Abstain __
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The Board of Education took 5.2, 5.3 and 5.4 off the table to discuss them collectively, they then put them back on the table and voted collectively in a consent vote. Ms. Edwards expressed concern about one of the contracts not having the combined level circled. Mr. Dodge promptly made contact with the AD to clarify and the contract and the group voted.

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<b>5.3 Approval of the Combined Contract(s) between Notre Dame and New York Mills for Boys Soccer.</b>				
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<b>5.4 Approval of the Combined Contract(s) between Notre Dame and New York Mills for Girls Tennis</b>				
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<b>6. K-12 REPORTS</b>				
<b>6.1 K-6</b>	B. Dodge		Information	
<p><i>The staff on the K-6 side just finished “The Writing Revolution” book read. It refocused where our efforts should be in terms of writing and where our relationship should be to our students. What we are doing entering into this year and how we are trying to weave some of these concepts into our reading series is a priority. Right now it is a small pilot program and will grow as we move on through trial and error. It was a great book and we were happy with the recommendation. We are also going to address and continue with our vertical meetings with regard to math. We started at the at the end of last year, through the summer and again on Superintendent’s Conference Day. It will start again K-6 and then include 7-8 as we hit Superintendent’s Conference Day. We found the biggest thing is that we all need use the same words to describe the same process. Teachers are really excited about it.</i></p> <p><i>Mr. Dodge spoke to enrollment (ins/outs); it has been quiet. It’s about to get a bit busy coming up. The ones that are going out have not requested records as yet.</i></p>				
<b>6.2 7-12</b>	M. Facci		Information	
<p><i>Mrs. Facci said she and Mr. Dodge have been interviewing to fill all of the positions. We are starting to see more teachers trickling in to do some curriculum work. We had some professional development with Valerie Ray and upcoming Tech Camp with Mrs. Howe. Custodians are getting locker rooms cleared so that we can go back to utilizing the locker rooms next year. She has spoken with Coach Dziekan and the kids are going to have to learn to go back to using uniforms again. Mrs. Ellis and she are working on the schedule to include teacher duties to be in the hallways more and increase visibility.</i></p>				
<b>7. SUPERINTENDENT’S REPORT</b>				
<b>7.1 Enrollment Update</b>	J. Shelmidine	Yes	Information	
<p><i>Dr. Shelmidine mirrored Mr. Dodge’s commentary on the numbers going up temporarily but things are being worked through. She said that she will put in the Update this week, the number of students going to BOCES programs. Tentatively where we are currently. The question was asked about a third section of Kindergarten, and Dr. Shelmidine stated that she will be adding a third section. She mentioned that she will have a meeting on August 30<sup>th</sup> for the addition of personnel. Dr. Shelmidine addressed questions about new personnel for clarification. She addressed the fact that we are no longer utilizing the title of Teacher Adie, rather Monitor in it’s place. Dr. Shelmidine stated that she will probably host the meeting on the 30<sup>th</sup> at 5:30pm.</i></p>				
<b>7.2 Superintendent’s Update</b>	J. Shelmidine		Information	
<b>8. COMMUNICATIONS</b>				
<b>8.1 From the Floor -</b>	District Clerk		Information	

Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.

*We had two people address the Board of Education this evening: Mrs. Marley and Abby Taylor.*

**8.2 Board Discussion**

BOE

Discussion

**Michelle Jordan** - *spoke about her favorite item at the Rural Schools Conference being "Civic Readiness Planning." It said it was eye opening and it was the most informative.*

**Jonathan Fiore** – *had no comment*

**Kim Gyore** – *Emphasized that she is looking forward to the clarification between policy and procedure and which we need to go on with regard to volunteers.*

**Jackie Edwards** – *She mentioned the Civic Literacy Pathway, Policy and Procedures as well. She mentioned that she has noticed that between Cross Street and Fairway, there were 6 homes for sale, she wants to keep residency issues in the forefront, and that we need to follow through with residency requirements. She mentioned that we need to make sure that on our report that we are listing things in our classified state of K-12. She would like to see it listed as K-6 (not Elementary) and 7-12 (not High School).*

**Robert Mahardy** – *He thanked the staff once again that works through the summer.*

**Steve King** – *At Rural Schools he attended three sessions: CTE - He mentioned that he could not recall the BOCES; however the presenter spoke about how they were able to get business to actually house the students and get positions in the place they were being educated in. He mentioned that this is no longer "your father's BOCES" anymore. The second was on Superintendent's Evaluation – setting Board Goals, Super E-Val. The Third was Marketing and building on our identity. Lastly, the keynote, and the speaker spoke about use of computers and how down the road kids communication and work may be down to utilizing their phones, tablets etc.*

**Kristin Hubley** – *spoke about the future and bussing, and Electric Buses.*

**9. EXECUTIVE SESSION \*\* (If Needed)**

BOE

7:02

Discussion/Action

1<sup>st</sup> J. Fiore 2<sup>nd</sup> K. Gyore / Yes   7   No   0   Abstain   

**9.1 Return to General Session (time)**

BOE

8:01

Action

1<sup>st</sup> J. Edwards 2<sup>nd</sup> S.King / Yes   7   No   0   Abstain   

**10. ADJOURNMENT**

**10.1 Adjournment**

8:02

Action

1<sup>st</sup> S. King 2<sup>nd</sup> J. Edwards / Yes   7   No   0   Abstain   

\*\*§105. Conduct of executive sessions.

**1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:**

- a. matters which will imperil the public safety if disclosed;**
- b. any matter which may disclose the identity of a law enforcement agent or informer;**
- c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;**
- d. discussions regarding proposed, pending or current litigation;**

- e. collective negotiations pursuant to article fourteen of the civil service law;
  - f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
  - g. the preparation, grading or administration of examinations; and
  - h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.
2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.
