



**BOARD OF EDUCATION MEETING AGENDA
DECEMBER 6, 2022
6 PM - NEW YORK MILLS UFSD LIBRARY**

- Kristin Hubley
- Kimberly Gyore
- Jacqueline Edwards
- Jonathan Fiore
- Michelle Jordan
- Steve King
- Robert Mahardy, Jr.

Agenda Item	Who	Information Distributed	Action	Notes
1. MEETING CALL TO ORDER				
1.1 Pledge to the Flag			Procedural	
1.2 Reading of the New York Mills UFSD Mission Statement.			Procedural	
1.3 Acceptance of Agenda	K. Hubley	Yes	Action	1 st _____ 2 nd _____ / Yes ___ No ___ Abstain ___
2. PRESENTATIONS AND COMMITTEE REPORTS				
2.1 President's Message	K. Hubley		Information	
2.2 BOCES Representative Report	G. Porcelli		Information	
2.3 Committee Reports			Information	
Policy Committee: Kimberly Gyore/Chair, Jacqueline Edwards Facilities Committee: Michelle Jordan/Chair, Jacqueline Edwards Communications Committee: Robert Mahardy/Chair, Michelle Jordan Transportation/Safety Committee: Steve King/Chair, Rob Mahardy, Jonathan Fiore				

Finance: Jonathan Fiore/Chair, Kimberly Gyore, Jacqueline Edwards
SBI: Steve King
SBI Alternate: Kristin Hubley

2.4 Budget Presentation			Information	Dr. Davis/Lisa Stamboly
3. CONSENT AGENDA				
3.1 Business Office Reports (Consent)	L. Stamboly	Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
3.2 CSE Reports (Consent)				
3.3 Approval of the Previous Minutes	11.1.22	Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
	11.15.22			
	11.22.22			
	11.30.22			
	12.1.22			
4. OLD BUSINESS				
4.1 Capital Updates/ EPC Update			Information	Dan Fay, Brian Manning (TKF) Eugene Waldbauer (Danforth)
5. NEW BUSINESS				
5.1 Personnel Report		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.2 PD PLAN		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.3 APPR PLAN		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.4 Approval of Kelberman Agreement		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.5 Excess Inventory List		No	Information	

5.6 Approval of Auction International Agreement.		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.7 SEQRA (and supporting documents)		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.8 Approval of the New Hartford Ice Control Agreement		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.9 Resolution to Approve the Donation to the National Honor Society from the Class of 1972.		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.10 Resolution of Uncollected Taxes (Supporting documentation attached)		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.11 Resolution Approving Architect/Engineering Services		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.12 Approval of Combined Contract – Girls Basketball		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.13 Approval of the Resolution Approving the Preliminary Amendment to the SMART SCHOOLS Investment Plan		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.14 Capital Contract with Smith Site Development.		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
6. K-12 REPORTS				
6.1 K-6	B. Dodge		Information	
6.2 7-12	M. Facci		Information	
7. SUPERINTENDENT’S REPORT				

7.1 Enrollment Update	K. Davis	Yes	Information	
7.2 Superintendent's Update	K. Davis	Yes	Information	BOE Goals, Budget Timeline, Communication Updates
8. COMMUNICATIONS				
8.1 From the Floor -	District Clerk		Information	
Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.				
8.2 Board Discussion				
BOE				
9. EXECUTIVE SESSION	BOE	Time _____	Discussion/Action	1 st _____ 2 nd _____ / Yes ___ No ___ Abstain ___
9.1 Session Vote, #1		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No ___ Abstain ___
9.2 Session Vote, #2		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No ___ Abstain ___
9.3 Return to General Session	BOE	Time _____	Action	1 st _____ 2 nd _____ / Yes ___ No ___ Abstain ___
10. ADJOURNMENT				
10.1 Adjournment		Time _____	Action	1 st _____ 2 nd _____ / Yes ___ No ___ Abstain ___
**§105. Conduct of executive sessions. 1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the				

general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- a. matters which will imperil the public safety if disclosed;
 - b. any matter which may disclose the identity of a law enforcement agent or informer;
 - c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
 - d. discussions regarding proposed, pending or current litigation;
 - e. collective negotiations pursuant to article fourteen of the civil service law;
 - f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
 - g. the preparation, grading or administration of examinations; and
 - h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.
2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.

3.1 Business Office Reports

**NEW YORK MILLS UNION FREE SCHOOL DISTRICT
NEW YORKS MILLS, NY**

**TREASURER'S REPORT
October 31, 2022**

GENERAL FUND A TREASURER'S REPORT
GENERAL FUND MONEY MARKET TREASURER'S REPORT
GENERAL FUND RESTRICTED RESERVE TREASURER'S REPORT
TRIAL BALANCE

SCHOOL LUNCH C TREASURER'S REPORT
SCHOOL LUNCH SAVINGS TREASURER'S REPORT
TRIAL BALANCE

TRUST & AGENCY TA TREASURER'S REPORT
PAYROLL TREASURER'S REPORT
TRIAL BALANCE

CAPITAL FUND H TREASURER'S REPORT
TRIAL BALANCE

DEBT SERVICE V TREASURER'S REPORT
TRIAL BALANCE

FEDERAL FUND F TREASURER'S REPORT
TRIAL BALANCE

SCHOLARSHIP FUND TE TREASURER'S REPORT
TN TRIAL BALANCE

ALL REVENUE STATUS REPORTS

ALL APPROPRIATION STATUS REPORTS

New York Mills Union Free Schools
October 31, 2022

	General Fund	GF Money Market	Restricted	School Lunch	Sch Lunch Saving	Trust & Agency	Payroll	Capital Fund	Debt Service	Federal
Beginning Balance	\$ 2,195,452.79	\$ 1,259,465.56	\$ 1,564,099.86	\$ 51,078.42	\$ 6,293.44	\$ -	\$ -	\$271,414.38	\$1,338,372.78	\$59,333.68
Receipts	\$ 5,524,017.24	\$ 5,502,719.43	\$ 1,063.08	\$ 3.91	\$ 4.27	\$ 497,017.50	\$ 343,898.24	\$ 21.26	\$ 909.65	\$ 230,750.28
Disbursements	\$ (7,268,415.60)	\$ -	\$ -	\$ (4,537.00)	\$ -	\$ (497,017.50)	\$ (343,898.24)	\$ (94,368.78)	\$ -	\$ (183,440.57)
Balance	\$ 451,054.43	\$ 6,762,184.99	\$ 1,565,162.94	\$ 46,545.33	\$ 6,297.71	\$ -	\$ -	\$ 177,066.86	\$ 1,339,282.43	\$ 106,643.39
Bank Balance	\$ 994,958.98	\$ 6,762,184.99	\$ 1,565,162.94	\$ 48,813.83	\$ 6,297.71	\$ 1,807.60	\$ 17,895.45	\$ 182,277.82	\$ 1,339,282.43	\$ 182,334.39
Outstanding Checks	\$ (543,904.55)			\$ (2,268.50)	\$ -		\$ (17,895.45)	\$ (5,210.96)	\$ -	\$ (75,691.00)
Reconciling Items	\$ -	\$ -		\$ -	\$ -	\$ (1,807.60)				\$ -
Balance	\$ 451,054.43	\$ 6,762,184.99	\$ 1,565,162.94	\$ 46,545.33	\$ 6,297.71	\$ -	\$ -	\$ 177,066.86	\$ 1,339,282.43	\$ 106,643.39

Terina S. Jobare

PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
GENERAL FUND
ACCOUNT 6526
TREASURER'S MONTHLY REPORT

FROM: October 1, 2022 For the period TO: October 31, 2022

Total available balance as reported at the end of preceding period

\$2,195,452.79

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
October		
10/31	Interest	106.93
10/3	Whitestown School Taxes	900,000.00
10/4	McCraith Beverage - Pilot Payment	66,937.63
10/5	Pepsi Commissions	79.48
10/5	Madison BOCES, Model School Sub Reimbursement	4,137.50
10/6	Treanton Leach, Bus Seat Damage	52.24
10/6	L. Pye, Flex Deduction Payment	50.00
10/14	Whitestown School Taxes	1,000,000.00
10/14	NYS OSC VLT Lottery Grant	23,944.35
10/14	Transfer from Federal Fund for 10/14 P/R	18,524.72
10/17	Oreida Co., School Taxes	2,348,830.07
10/18	Burrstone Energy, Pilot Payment	26,170.71
10/25	Oreida Co., School Taxes	1,036,834.18
10/28	Transfer from Federal Fund for 10/28 P/R	13,533.85
	Void Check #59032	62,745.07
	Retiree Health Insurance Receipts	22,070.51
	Total Receipts	5,524,017.24
	Total Receipts, including balance	\$7,719,470.03

DISBURSEMENTS MADE DURING MONTH

BY CHECK
From Check No.

From Check No.	To Check No.	Amount
59012	59051	416,849.96
59052	59054	1,154.73
59055	59056	63,638.78
59057	59120	585,296.58
59121	59124	2,287.95

BY DEBIT CHARGE

OMNI Disbursements	11,637.17
Transfer to Money Market Account	5,500,000.00
Transfer for Payrolls	485,380.33
Credit Card Payment	2,170.10
Federal Fund, Loan	200,000.00
Total amount of checks issued and debit charges	7,268,415.60

Cash Balance as shown by records

\$ 451,054.43

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month 994,958.98
Less total of outstanding checks - See Attached Division Report (543,904.55)
451,054.43

Net balance in bank 451,054.43

Total available balance \$ 451,054.43

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

Jessie A. Johnson

PREPARED BY

TREASURER OF SCHOOL DISTRICT



NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 10/31/2022

Account: **M&T GENERAL FUND CHECKING**
Cash Account(s): **A 200**

Ending Bank Balance:	994,958.98
Outstanding Checks (See listing below):	-
Deposits in Transit:	543,904.55
Other Credits:	0.00
Other Debits:	0.00
	-

Adjusted Ending Bank Balance:	451,054.43
Cash Account Balance:	451,054.43

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
03/11/2022	58468	JAROSZ, CORY	125.00
06/24/2022	58763	RON KLOPFANSTEIN	10.84
09/09/2022	58964	TULLY CROSS COUNTRY INVITATIONAL	200.00
09/23/2022	58977	BRENT DODGE	65.94
10/07/2022	59012	ALL PEST CONTROL	283.50
10/07/2022	59036	ONEIDA CO. MUSIC EDUC. ASSN.	46.50
10/07/2022	59043	ALEXIS SCACCIA	82.40
10/07/2022	59049	TOWN OF NEW HARTFORD	5,883.79
10/07/2022	59051	WOLFE, MONICA	82.40
10/21/2022	59057	ABC FIRE EXTINGUISHER CO.	1,949.56
10/21/2022	59059	AMAZON CAPITAL SERVICES	36.36
10/21/2022	59060	BONADIO AND COMPANY LLP	13,200.00
10/21/2022	59061	BRIAN CAMPBELL	112.40
10/21/2022	59062	PAT CARDINALE	194.80
10/21/2022	59063	CATSKILL SPRING WATER INC	39.00
10/21/2022	59065	DEVELOPMENTAL THERAPY ASSOC	1,221.00
10/21/2022	59066	ED & ED BUSINESS TECHNOLOGY	126.75
10/21/2022	59068	FISHER AUTO PARTS	191.67
10/21/2022	59071	JEFFREY GILBERT	112.00
10/21/2022	59072	MIKE GOSSIN	307.20
10/21/2022	59074	MARK GRIFFITH JR.	112.40
10/21/2022	59075	GRIFFITH, MARK S	112.40
10/21/2022	59076	HARTMANN, MICHELLE	12.99
10/21/2022	59077	HILLYARD/NEWYORK	1,394.29
10/21/2022	59078	JAMES HOLT JR	112.40
10/21/2022	59084	TERRY KAVANAUGH	112.40
10/21/2022	59085	JONNA MACRI-LIZZO	112.40
10/21/2022	59086	KEVIN MATT	112.00
10/21/2022	59089	MCNALLY, STEVE	112.40
10/21/2022	59090	MOHAWK VALLEY WATER AUTHORITY	2,489.43
10/21/2022	59092	MPE MAINTENANCE PRODUCTS	3,160.00
10/21/2022	59093	NEW YORK STATE DEPT OF LABOR	1,159.10
10/21/2022	59096	NIEDZIELSKI, JOHN PERCY	112.40
10/21/2022	59097	NYS WORKERS COMPENSATION BOARD	100.00

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 10/31/2022



Check Date	Check Number	Payee	Amount
10/21/2022	59101	OHM BOCES HEALTH INSURANCE CONSORTIUM	187,795.10
10/21/2022	59102	ONEIDA HERKIMER MADISON BOCES	301,345.22
10/21/2022	59105	PARCO SCIENTIFIC	130.00
10/21/2022	59106	PAUL PATE	224.80
10/21/2022	59107	PIONEER MANUFACTURING COMPANY	1,330.50
10/21/2022	59109	GARY SADLER	112.40
10/21/2022	59110	SAVVAS LEARNING COMPANY LLC	347.16
10/21/2022	59111	SCHOOL SPECIALTY LLC	966.74
10/21/2022	59114	STEET PONTE FORD	107.81
10/21/2022	59115	NANCY A. STILWELL	337.20
10/21/2022	59116	UPSTATE CEREBRAL PALSY	14,019.28
10/21/2022	59117	UTICA SPRAY & CHEMICAL COMPANY	927.85
10/21/2022	59118	VOLZ, BRIAN	106.75
10/21/2022	59120	YORKVILLE BATTERY INC.	380.07
10/28/2022	59121	COMM OF TAXATION & FINANCE	146.40
10/28/2022	59122	CSEA TREASURER/PEARL CARROLL	802.65
10/28/2022	59123	NYS TEACHERS RETIREMENT SYS	1,136.00
10/28/2022	59124	NYSUT BENEFIT TRUST	202.90
Outstanding Check Total:			543,904.55

Prepared By *Jenna A. Shaw*

Approved By

NEW YORK MILLS UNION FREE SCHOOLS
GENERAL FUND MONEY MARKET ACCOUNT
ACCOUNT 3532
TREASURER'S MONTHLY REPORT

For the period

FROM: October 1, 2022 TO: October 31, 2022

Total available balance as reported at the end of preceding period \$1,259,465.56

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
October 31	Interest	2,719.43
06	Transfer from General Fund Checking	2,000,000.00
20	Transfer from General Fund Checking	2,000,000.00
26	Transfer from General Fund Checking	1,500,000.00

Total Receipts \$5,502,719.43

Total Receipts, including balance \$6,762,184.99

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No. To Check No 0.00

BY DEBIT CHARGE

Transfer to Restricted Reserve (Total amount of checks issued and debit charges)

Cash Balance as shown by records \$6,762,184.99

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month (M&T)	6,762,184.99
Amount of transfers in transit	6,762,184.99
Net balance in bank	0.00
Amount of deposit in transit	6,762,184.99
Total available balance	0.00
(Must agree with Cash Balance above if there is a true reconciliation)	\$6,762,184.99

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT



NEW YORK MILLS UNION FREE SCHOOLS
RESTRICTED RESERVE ACCOUNT
ACCOUNT 3540
TREASURER'S MONTHLY REPORT

For the period

FROM: October 1, 2022 TO: October 31, 2022

Total available balance as reported at the end of preceding period

\$1,564,099.86

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
October 31	Interest	1063.08

Total Receipts

\$1,063.08

Total Receipts, including balance

\$1,565,162.94

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No.

To Check No

0.00

BY DEBIT CHARGE

(Total amount of checks issued and debit charges)

\$0.00

Cash Balance as shown by records

\$1,565,162.94

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month

1,565,162.94

Less total of outstanding checks

0.00

Net balance in bank

1,565,162.94

Amount of deposits in transit

0.00

Total available balance

\$1,565,162.94

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

Shawn A. Johnson
PREPARED BY

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2022 - 10/31/2022



Account	Description	Debits	Credits
A 200	CASH IN CHECKING	451,054.43	0.00
A 201 05	MONEY MARKET INVESTMENT	6,762,184.99	0.00
A 210	PETTY CASH	300.00	0.00
A 231 01	RESTRICTED RESERVES SAVINGS	1,565,162.94	0.00
A 391	DUE FROM OTHER FUNDS	425,123.73	0.00
A 391F	DUE FROM FEDERAL AID FUND	225,409.79	0.00
A 410	STATE & FEDERAL AID RECEIVABLE	349.00	0.00
A 510	ESTIMATED REVENUE	14,481,575.00	0.00
A 521	ENCUMBRANCES	3,881,428.94	0.00
A 522	EXPENDITURES	3,459,652.64	0.00
A 599	APPROPRIATED FUND BALANCE	1,942,985.79	0.00
A 601E	ERS ACCRUED LIABILITY	0.00	0.00
A 630	DUE TO OTHER FUNDS	0.00	10.00
A 632	DUE TO STATE TEACHERS RETIREMENT	0.00	156,194.83
A 637	DUE TO EMPLOYEES RETIREMENT SYSTEM	0.00	24,407.00
A 718	NYS EE RETIREMENT	15.89	0.00
A 720	GROUP HEALTH INSURANCE	0.00	323,398.35
A 720F	FLEX HEALTH	0.00	150,755.75
A 721	NYS INCOME TAX	188.67	0.00
A 726FICA	FICA TAX	49.84	0.00
A 726MED	MEDICARE TAX	11.62	0.00
A 821	RESERVE FOR ENCUMBRANCES	0.00	3,881,428.94
A 827	RESERVE FOR NYSEERS RETIREMENT CREDITS	0.00	167,404.00
A 864	RESERVE FOR TAX CERTIORARI	0.00	145,499.33
A 867	RESERVE FOR EMPLOYEE BENEFITS	0.00	421,620.00
A 878	CAPITAL RESERVE	0.00	502,414.83
A 878 01	CAPITAL RESERVE/TRANSPORTATION	0.00	291,777.46
A 882	RESERVE FOR REPAIRS	0.00	35,000.00
A 909	FUND BALANCE, UNRESERVED	0.00	478,985.79
A 910	APPROPRIATED FUND BALANCE	0.00	1,464,000.00
A 911	UNAPPROPRIATED FUND BALANCE	0.00	637,823.43
A 960	APPROPRIATIONS	0.00	16,424,560.79
A 980	REVENUES	0.00	8,090,212.77
A Fund Totals:		33,195,493.27	33,195,493.27
Grand Totals:		33,195,493.27	33,195,493.27

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2022 To 10/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	TAXES RECEIVABLE	7,278,136.00	0.00	7,278,136.00	6,385,664.25	892,471.75
A 1081	PAYMENTS IN LIEU OF TAXES	158,000.00	0.00	158,000.00	93,108.34	64,891.66
A 1085	STAR PROGRAM	839,150.00	0.00	839,150.00	0.00	839,150.00
A 1335	OTHER STUDENT FEES AND CHARGES	1,500.00	0.00	1,500.00	2,531.23	-1,031.23
A 2401	INTEREST AND EARNINGS	1,000.00	0.00	1,000.00	4,940.76	-3,940.76
A 2410	RENTAL OF REAL PROPERTY	0.00	0.00	0.00	570.00	-570.00
A 2413	RENTAL OF REAL PROPERTY/BOCES	5,000.00	0.00	5,000.00	0.00	5,000.00
A 2450	COMMISSIONS	3,000.00	0.00	3,000.00	1,240.21	1,759.79
A 2700	RETIREE DRUG SUBSIDY	40,000.00	0.00	40,000.00	8,774.06	31,225.94
A 2701	REFUNDS FOR BOCES AIDED SERVICES	325,000.00	0.00	325,000.00	32,953.70	292,046.30
A 2703	REFUND OF PRIORS YRS EXPENSE	75,000.00	0.00	75,000.00	59,641.43	15,358.57
A 2770	UNCLASSIFIED OTHER REVENUE	20,000.00	0.00	20,000.00	4,984.20	15,015.80
A 3101	BASIC FORMULA	2,355,018.00	0.00	2,355,018.00	304,726.24	2,050,291.76
A 3101.001	EXCESS COST	856,085.00	0.00	856,085.00	0.00	856,085.00
A 3102	LOTTERY AID	623,005.00	0.00	623,005.00	876,754.97	-253,749.97
A 3102.00.2	COMMERCIAL GAMING	16,395.00	0.00	16,395.00	0.00	16,395.00
A 3102.001	VLT LOTTERY GRANT	93,208.00	0.00	93,208.00	39,907.25	53,300.75
A 3103	BOARDS OF COOPERATIVE EDUCATIONAL S	995,000.00	0.00	995,000.00	0.00	995,000.00
A 3104	TUITION AID	50,000.00	0.00	50,000.00	0.00	50,000.00
A 3260	TEXTBOOKS	31,661.00	0.00	31,661.00	7,560.00	24,101.00
A 3262	COMPUTER SOFTWARE AID	8,524.00	0.00	8,524.00	0.00	8,524.00
A 3262.001	HARDWARE AID	8,942.00	0.00	8,942.00	0.00	8,942.00
A 3263	LIBRARY A/V LOAN PROGRAM	3,556.00	0.00	3,556.00	0.00	3,556.00
A 4089	FEDERAL AID ARP, CARES ACT	684,395.00	0.00	684,395.00	266,539.00	417,856.00
A 4601	MEDICAID REIMBURSEMENT	10,000.00	0.00	10,000.00	317.13	9,682.87
A Totals:		14,481,575.00	0.00	14,481,575.00	8,090,212.77	6,391,362.23
Grand Totals:		14,481,575.00	0.00	14,481,575.00	8,090,212.77	6,391,362.23

NEW YORK MILLS UFSD



Appropriation Status Detail Report By Function From 7/1/2022 To 10/31/2022

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.400-00-0000	CONTRACTUAL	1,000.00	397.34	1,397.34	192.01	500.00	705.33
A 1010.404-00-0000	CONFERENCE FEES	8,000.00	75.00	8,075.00	5,440.42	0.00	2,634.58
A 1010.490-00-0000	BOCES	2,000.00	0.00	2,000.00	204.80	819.20	976.00
1010	BOARD OF EDUCATION	11,000.00	472.34	11,472.34	5,837.23	1,319.20	4,315.91
A 1040.160-00-0000	NON-INSTRUCT. SALARIES	3,605.00	0.00	3,605.00	1,730.80	0.00	1,874.20
A 1040.404-00-0000	CONFERENCE FEES	3,850.00	0.00	3,850.00	0.00	0.00	3,850.00
A 1040.406-00-0000	ADVERTISING	5,000.00	0.00	5,000.00	0.00	2,500.00	2,500.00
A 1040.408-00-0000	PERSONAL SERVICES	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
1040	DISTRICT CLERK	14,955.00	0.00	14,955.00	1,730.80	2,500.00	10,724.20
A 1240.150-00-0000	PROFESSIONAL SALARIES	160,000.00	0.00	160,000.00	51,720.28	0.00	108,279.72
A 1240.160-00-0000	NON-INSTRUCT. SALARY	45,000.00	0.00	45,000.00	15,546.78	0.00	29,453.22
A 1240.403-00-0000	TRAVEL-MILEAGE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1240.404-00-0000	CONFERENCE FEES	5,000.00	0.00	5,000.00	750.40	0.00	4,249.60
A 1240.409-00-0000	DUES	3,000.00	0.00	3,000.00	635.00	0.00	2,365.00
A 1240.450-00-0000	OFFICE SUPPLIES	1,500.00	0.00	1,500.00	67.24	0.00	1,432.76
1240	CHIEF SCHOOL OFFICE	215,500.00	0.00	215,500.00	68,719.70	0.00	146,780.30
A 1310.160-00-0000	NON-INSTRUCT. SALARIES	80,000.00	0.00	80,000.00	27,735.02	0.00	52,264.98
A 1310.403-00-0000	TRAVEL-MILEAGE	275.00	0.00	275.00	0.00	0.00	275.00
A 1310.404-00-0000	CONFERENCE FEES	750.00	0.00	750.00	0.00	0.00	750.00
A 1310.450-00-0000	OFFICE SUPPLIES	200.00	0.00	200.00	0.00	0.00	200.00
A 1310.490-00-0000	BOCES SERVICES	65,000.00	4,021.00	69,021.00	13,804.08	55,216.92	0.00
1310	BUSINESS ADMINISTRATION	146,225.00	4,021.00	150,246.00	41,539.10	55,216.92	53,489.98
A 1320.408-00-0000	AUDITING SERVICES	22,000.00	9,700.00	31,700.00	25,200.00	6,500.00	0.00
1320	AUDITING	22,000.00	9,700.00	31,700.00	25,200.00	6,500.00	0.00
A 1380.401-00-0000	SERVICE CONTRACTS	25,000.00	0.00	25,000.00	5,089.00	7,868.50	12,042.50
1380	FISCAL AGENT FEE	25,000.00	0.00	25,000.00	5,089.00	7,868.50	12,042.50
A 1420.408-00-0000	ATTORNEY SERVICES	45,000.00	34,545.47	79,545.47	4,860.59	58,984.88	15,700.00
1420	LEGAL	45,000.00	34,545.47	79,545.47	4,860.59	58,984.88	15,700.00
A 1430.490-00-0000	PERSONNEL SERVICES	35,000.00	0.00	35,000.00	6,248.20	24,992.80	3,759.00
1430	PERSONNEL	35,000.00	0.00	35,000.00	6,248.20	24,992.80	3,759.00
A 1460.490-00-0000	RECORDS INFORMATION	6,000.00	0.00	6,000.00	1,152.00	4,608.00	240.00
1460	RECORDS MANAGEMENT OFFICER	6,000.00	0.00	6,000.00	1,152.00	4,608.00	240.00
A 1480.490-00-0000	PUBLIC INFOR SPEC.	40,000.00	0.00	40,000.00	5,993.64	23,975.36	10,031.00

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1480	PUBLIC INFORMATION & SERVICES	*	40,000.00	0.00	40,000.00	5,993.64	23,975.36	10,031.00
A 1620.160-00-0000	NON INSTRUCT SALARIES		129,963.00	0.00	129,963.00	45,850.71	0.00	84,112.29
A 1620.200-00-0000	NEW EQUIPMENT		2,595.00	0.00	2,595.00	0.00	0.00	2,595.00
A 1620.400-00-0000	CONTRACTUAL		54,600.00	0.00	54,600.00	620.19	12,388.00	41,591.81
A 1620.401-00-0000	SERVICE CONTRACTS		16,500.00	137.50	16,637.50	7,683.72	678.50	8,275.28
A 1620.416-00-0000	NATURAL GAS		85,000.00	0.00	85,000.00	16,972.80	16,972.80	51,054.40
A 1620.417-00-0000	ELECTRICITY		95,000.00	0.00	95,000.00	44,551.65	44,551.63	5,896.72
A 1620.418-00-0000	WATER		28,000.00	13,031.62	41,031.62	7,930.89	5,100.73	28,000.00
A 1620.450-00-0000	CLEANING SUPPLIES		16,500.00	4,300.00	20,800.00	17,510.99	2,891.84	397.17
1620	OPERATION OF PLANT	*	428,158.00	17,469.12	445,627.12	141,120.95	82,583.50	221,922.67
A 1621.160-00-0000	NON INSTRUCT SALARIES		165,000.00	0.00	165,000.00	59,488.12	0.00	105,511.88
A 1621.200-00-0000	NEW EQUIPMENT		13,500.00	5,505.00	19,005.00	0.00	5,505.00	13,500.00
A 1621.400-00-0000	CONTRACTUAL		12,000.00	1,796.87	13,796.87	4,954.74	8,451.76	390.37
A 1621.401-00-0000	SERVICE CONTRACTS		6,500.00	0.00	6,500.00	2,505.10	250.00	3,744.90
A 1621.402-00-0000	REPAIRS		15,000.00	0.00	15,000.00	12,539.52	1,250.00	1,210.48
A 1621.450-00-0000	SUPPLIES & MATERIALS		35,000.00	-3,160.30	31,839.70	5,507.16	12,546.32	13,786.22
A 1621.450-00-0508	GROUNDS		20,000.00	279.86	20,279.86	7,181.55	8,283.19	4,815.12
A 1621.490-00-0000	BOCES SERVICES		40,000.00	-100.00	39,900.00	7,308.64	29,235.36	3,356.00
1621	MAINTENANCE OF PLANT	*	307,000.00	4,321.43	311,321.43	99,484.83	65,521.63	146,314.97
A 1670.400-00-0000	POSTAGE		10,500.00	2,500.00	13,000.00	5,086.29	7,875.02	38.69
A 1670.490-01-0000	PRINTING		70,500.00	0.00	70,500.00	12,900.00	57,600.00	0.00
1670	CENTRAL PRINTING & MAILING	*	81,000.00	2,500.00	83,500.00	17,986.29	65,475.02	38.69
A 1910.414-00-0000	INSURANCE		55,000.00	0.00	55,000.00	40,248.22	4,751.78	10,000.00
1910	UNALLOCATED INSURANCE	*	55,000.00	0.00	55,000.00	40,248.22	4,751.78	10,000.00
A 1920.400-00-0000	ASSOCIATION DUES		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
1920	SCHOOL ASSOCIATION DUES	*	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 1964.400-00-0000	REFUND PROP. TAX		10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
1964	REFUND ON REAL PROPERTY TAXES	*	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
A 1981.490-00-0000	BOCES SERVICES		145,000.00	0.00	145,000.00	28,606.30	114,425.70	1,968.00
1981	BOCES ADMINISTRATIVE COSTS	*	145,000.00	0.00	145,000.00	28,606.30	114,425.70	1,968.00
A 2010.150-00-0000	INSTRUCTIONAL SALARIES		20,000.00	0.00	20,000.00	15,367.00	0.00	4,633.00
A 2010.490-00-0000	OTHER BOCES		55,000.00	0.00	55,000.00	9,504.32	38,017.68	7,478.00
2010	CURRICULUM DEVEL & SUPERVISION	*	75,000.00	0.00	75,000.00	24,871.32	38,017.68	12,111.00

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A 2020.150-00-0000	INSTRUCTIONAL SALARIES	225,715.00	0.00	225,715.00	75,513.80	0.00	150,201.20
A 2020.160-00-0000	NON INSTRUCT. SALARIES	85,020.00	0.00	85,020.00	25,273.36	0.00	59,746.64
A 2020.403-02-0000	TRAVEL-MILEAGE	500.00	0.00	500.00	0.00	0.00	500.00
A 2020.403-03-0000	TRAVEL-MILEAGE	500.00	0.00	500.00	0.00	0.00	500.00
A 2020.404-02-0000	CONFERENCE	2,000.00	0.00	2,000.00	159.71	0.00	1,840.29
A 2020.404-03-0000	CONFERENCE	2,000.00	0.00	2,000.00	201.00	0.00	1,799.00
A 2020.409-00-0000	DUES	1,500.00	0.00	1,500.00	600.00	0.00	900.00
A 2020.450-02-0000	OFFICE SUPPLIES	2,000.00	0.00	2,000.00	274.96	38.64	1,686.40
A 2020.450-03-0000	OFFICE SUPPLIES	2,000.00	0.00	2,000.00	10.15	0.00	1,989.85
2020	SUPERVISION-REGULAR SCHOOL *	321,235.00	0.00	321,235.00	102,032.98	38.64	219,163.38
A 2070.150-00-0000	INSERVICE SALARIES	25,000.00	50,000.00	75,000.00	61,446.00	0.00	13,554.00
A 2070.400-00-0000	CONTRACTUAL	3,000.00	0.00	3,000.00	495.00	2,505.00	0.00
A 2070.490-00-0000	BOCES INSERVICE	15,000.00	3,755.00	18,755.00	3,751.00	15,004.00	0.00
2070	INSERVICE TRAINING-INSTRUCTION *	43,000.00	53,755.00	96,755.00	65,692.00	17,509.00	13,554.00
A 2110.120-00-0000	INSTRUCTIONAL SALARIES K-3	864,525.00	0.00	864,525.00	134,146.80	0.00	730,378.20
A 2110.120-01-0000	INSTRUCTIONAL SALARIES 4-6	520,150.00	0.00	520,150.00	81,846.40	0.00	438,303.60
A 2110.120-02-0000	PRIOR YEAR RETRO	0.00	0.00	0.00	0.00	0.00	0.00
A 2110.130-00-0000	INSTRUCTIONAL 7-12	1,500,890.00	0.00	1,500,890.00	249,370.64	0.00	1,251,519.36
A 2110.130-01-0000	AFTER SCHOOL PROGRAM	20,000.00	0.00	20,000.00	1,337.00	0.00	18,663.00
A 2110.131-00-0000	HEALTH BUY-OUTS	25,000.00	0.00	25,000.00	1,000.00	0.00	24,000.00
A 2110.140-00-0000	SUBSTITUTE SALARIES	107,000.00	0.00	107,000.00	23,556.31	0.00	83,443.69
A 2110.160-00-0000	NON INSTRUCT SALARIES	79,353.00	0.00	79,353.00	18,652.30	0.00	60,700.70
A 2110.200-03-0000	NEW EQUIPMENT	13,500.00	2,000.00	15,500.00	15,066.36	333.04	100.60
A 2110.400-02-0000	CONTRACTUAL	8,000.00	0.00	8,000.00	0.00	0.00	8,000.00
A 2110.400-03-0000	CONTRACTUAL	7,500.00	0.00	7,500.00	4,616.00	1,254.00	1,630.00
A 2110.403-02-0000	TRAVEL-MILEAGE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2110.403-03-0000	TRAVEL-MILEAGE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2110.404-02-0000	CONFERENCE FEES	5,000.00	0.00	5,000.00	1,253.52	0.00	3,746.48
A 2110.404-03-0000	CONFERENCE FEES	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2110.409-03-0000	DUES	0.00	50.00	50.00	46.50	0.00	3.50
A 2110.450-02-0001	INST SUPPLY-GRADE 1	194.00	100.00	294.00	293.16	0.00	0.84
A 2110.450-02-0002	INST SUPPLY-GRADE 2	0.00	70.00	70.00	60.23	8.53	1.24
A 2110.450-02-0003	INST SUPPLY-GRADE 3	314.00	0.00	314.00	118.87	0.00	195.13

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A 2110.450-02-0005	INST SUPPLY-GRADE 5	0.00	80.00	80.00	68.53	0.00	11.47
A 2110.450-02-0007	INST SUPPLY ESL	0.00	160.00	160.00	138.71	0.00	21.29
A 2110.450-02-0013	INST SUPPLY-KNDG	29.00	66.00	95.00	66.83	27.73	0.44
A 2110.450-02-3000	INST SUPPLY-ART	0.00	180.00	180.00	176.66	0.00	3.34
A 2110.450-02-3050	STEM	3,000.00	-400.00	2,600.00	961.68	0.00	1,638.32
A 2110.450-02-4000	INST SUPPLY-MUSIC	2,500.00	0.00	2,500.00	2,313.70	0.00	186.30
A 2110.450-02-4200	INST-SUPPLY-REMEDICATION	300.00	0.00	300.00	201.43	32.04	66.53
A 2110.450-02-4700	INST SUPPLY-GENERAL	12,500.00	384.00	12,884.00	12,192.66	547.03	144.31
A 2110.450-03-2270	INST SUPPLY-PSEN	0.00	140.00	140.00	140.00	0.00	0.00
A 2110.450-03-3000	INST SUPPLY-ART	4,000.00	275.00	4,275.00	275.00	3,835.00	165.00
A 2110.450-03-3200	INST SUPPLY-BUSINESS ED.	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.450-03-3400	INST SUPPLY-ENGLISH	800.00	0.00	800.00	345.61	0.00	454.39
A 2110.450-03-3500	INST SUPPLY-FOR LANGUAGE	400.00	0.00	400.00	390.00	0.00	10.00
A 2110.450-03-3600	INST SUPPLY-HEALTH	400.00	0.00	400.00	0.00	0.00	400.00
A 2110.450-03-3700	INST SUPPLY-HOME EC.	3,100.00	1,020.52	4,120.52	1,745.16	2,076.80	298.56
A 2110.450-03-3800	INST SUPPLY-INDUSTRIAL ART	3,800.00	320.00	4,120.00	2,070.37	2,049.60	0.03
A 2110.450-03-3900	INST SUPPLY-MATH	1,400.00	0.00	1,400.00	553.94	687.50	158.56
A 2110.450-03-4000	INST SUPPLY-MUSIC	4,250.00	0.00	4,250.00	547.81	3,516.35	185.84
A 2110.450-03-4100	INST SUPPLY-PHYS ED	400.00	0.00	400.00	46.90	0.00	353.10
A 2110.450-03-4300	INST SUPPLY-SCIENCE	1,200.00	0.00	1,200.00	982.10	176.38	41.52
A 2110.450-03-4400	INST SUPPLY-SOCIAL STUDY	600.00	0.00	600.00	70.00	5.54	524.46
A 2110.450-03-4700	INST SUPPLY-GENERAL	5,000.00	40,000.00	45,000.00	139.10	40,028.50	4,832.40
A 2110.480-01-0000	TEXTBOOKS-OTHER SCHOOLS	1,200.00	0.00	1,200.00	92.75	172.22	935.03
A 2110.480-02-0005	TEXTBOOKS-GRADE 5	1,333.00	0.00	1,333.00	1,273.61	59.19	0.20
A 2110.480-02-4800	WORKBOOKS-ELEMENTARY	29,000.00	15,676.00	44,676.00	24,309.59	20,365.92	0.49
A 2110.480-03-2270	CONSUMABLE	10,000.00	0.00	10,000.00	5,361.50	0.00	4,638.50
A 2110.480-03-3200	TEXTBOOKS-BUSINESS ED.	0.00	900.00	900.00	868.16	0.00	31.84
A 2110.480-03-3400	TEXTBOOKS-ENGLISH	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2110.480-03-4400	TEXTBOOKS-SOCIAL STUDY	800.00	120.00	920.00	897.49	22.42	0.09
A 2110.480-03-4700	TEXTBOOKS-GENERAL INST.	0.00	155.00	155.00	154.95	0.00	0.05
A 2110.490-00-0000	BOCES SERVICES	975,000.00	29,535.00	1,004,535.00	102,425.81	597,574.19	304,535.00
2110	TEACHING-REGULAR SCHOOL	4,217,638.00	90,831.52	4,308,469.52	690,174.14	672,771.98	2,945,523.40
A 2250.150-00-0000	INSTRUCTIONAL SALARIES	620,005.00	0.00	620,005.00	98,772.39	0.00	521,232.61

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<u>A 2250.160-00-0000</u>	NON INSTRUCT SALARIES	125,615.00	0.00	125,615.00	34,045.67	0.00	91,569.33
<u>A 2250.200-00-0000</u>	NEW EQUIPMENT	2,000.00	100.00	2,100.00	0.00	2,088.20	11.80
<u>A 2250.400-00-0000</u>	CONTRACTUAL	8,000.00	0.00	8,000.00	3,623.82	4,376.18	0.00
<u>A 2250.404-00-0000</u>	CONFERENCE FEES	250.00	0.00	250.00	0.00	0.00	250.00
<u>A 2250.450-00-0000</u>	INSTRUCT. SUPPLIES	600.00	1,600.00	2,200.00	1,204.78	972.28	22.94
<u>A 2250.470-00-0000</u>	TUITION	200,000.00	49,786.16	249,786.16	47,261.53	146,834.42	55,690.21
<u>A 2250.490-00-0000</u>	BOCES SERVICES	1,596,260.00	0.00	1,596,260.00	308,094.82	1,288,165.18	0.00
2250	PROGRAMS-STUDENTS W/ DISABIL	2,552,730.00	51,486.16	2,604,216.16	493,003.01	1,442,436.26	668,776.89
<u>A 2280.150-00-0000</u>	INSTRUCTIONAL SALARIES	100,999.00	0.00	100,999.00	18,845.80	0.00	82,153.20
<u>A 2280.490-00-0000</u>	BOCES SERVICES	205,500.00	39,485.00	244,985.00	48,997.00	195,988.00	0.00
2280	OCCUPATIONAL EDUCATION	306,499.00	39,485.00	345,984.00	67,842.80	195,988.00	82,153.20
<u>A 2330.490-00-0000</u>	BOCES-SPECIAL SCHOOL	40,000.00	27,806.00	67,806.00	13,561.20	54,244.80	0.00
2330	TEACHING-SPECIAL SCHOOLS	40,000.00	27,806.00	67,806.00	13,561.20	54,244.80	0.00
<u>A 2610.150-00-0000</u>	INSTRUCTIONAL SALARIES	81,245.00	0.00	81,245.00	12,632.92	0.00	68,612.08
<u>A 2610.160-00-0000</u>	NON INSTRUCT SALARIES	30,102.00	0.00	30,102.00	10,802.77	0.00	19,299.23
<u>A 2610.460-00-0000</u>	STATE AIDED LIBRARY MATERIALS	3,675.00	0.00	3,675.00	0.00	0.00	3,675.00
<u>A 2610.460-02-0000</u>	STATE AID- LIBRARY MATERIALS	0.00	3,720.26	3,720.26	3,469.54	250.30	0.42
<u>A 2610.490-00-0000</u>	BOCES SERVICES	50,000.00	0.00	50,000.00	7,703.82	30,816.18	11,480.00
2610	SCHOOL LIBRARY & AUDIOVISUAL	165,022.00	3,720.26	168,742.26	34,609.05	31,066.48	103,066.73
<u>A 2630.220-00-0000</u>	STATE AIDED EQUIPMENT	8,942.00	0.00	8,942.00	0.00	0.00	8,942.00
<u>A 2630.220-02-0000</u>	STATE AIDED EQUIPMENT	0.00	1,406.92	1,406.92	1,406.92	0.00	0.00
<u>A 2630.450-00-0000</u>	SUPPLIES	8,000.00	0.00	8,000.00	0.00	0.00	8,000.00
<u>A 2630.460-00-0000</u>	STATE AIDED SOFTWARE	20,000.00	0.00	20,000.00	6,274.50	3,070.50	10,655.00
<u>A 2630.490-00-0000</u>	BOCES	665,340.00	0.00	665,340.00	0.00	665,340.00	0.00
2630	COMPUTER ASSISTED INSTRUCTION	702,282.00	1,406.92	703,688.92	7,681.42	668,410.50	27,597.00
<u>A 2810.150-00-0000</u>	INSTRUCTIONAL SALARIES	95,005.00	0.00	95,005.00	22,926.01	0.00	72,078.99
<u>A 2810.160-00-0000</u>	NON INSTRUCT SALARIES	33,000.00	0.00	33,000.00	5,826.67	0.00	27,173.33
<u>A 2810.404-00-0000</u>	CONFERENCE FEES	1,500.00	0.00	1,500.00	310.00	0.00	1,190.00
<u>A 2810.450-00-0000</u>	INTRUCTIONAL SUPPLIES	1,650.00	1,400.00	3,050.00	1,798.76	1,207.35	43.89
<u>A 2810.490-00-0000</u>	BOCES SERVICES	82,000.00	0.00	82,000.00	16,268.24	65,731.76	0.00
2810	GUIDANCE-REGULAR SCHOOL	213,155.00	1,400.00	214,555.00	47,129.68	66,939.11	100,486.21
<u>A 2815.160-00-0000</u>	NON INSTRUCT SALARIES	50,000.00	0.00	50,000.00	16,849.34	0.00	33,150.66
<u>A 2815.400-00-0000</u>	CONTRACTUAL	2,000.00	9,500.00	11,500.00	0.00	0.00	11,500.00

NEW YORK MILLS UFSD



Appropriation Status Detail Report By Function From 7/1/2022 To 10/31/2022

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2815.450-02-0000	OFFICE SUPPLIES-ELEM	1,500.00	0.00	1,500.00	148.20	0.00	1,351.80
A 2815.450-03-0000	OFFICE SUPPLIES-H.S.	3,000.00	0.00	3,000.00	876.08	0.00	2,123.92
A 2815.490-00-0000	BOCES SERVICES	24,500.00	-9,500.00	15,000.00	2,998.62	12,001.38	0.00
2815	HEALTH SERVICES-REGULAR SCHOOL *	81,000.00	0.00	81,000.00	20,872.24	12,001.38	48,126.38
A 2820.490-00-0000	BOCES SERVICES	65,000.00	0.00	65,000.00	8,426.80	36,573.20	20,000.00
2820	PSYCHOLOGICAL SRVC-REG SCHOOL *	65,000.00	0.00	65,000.00	8,426.80	36,573.20	20,000.00
A 2825.150-00-0000	SOCIAL WORKER	0.00	60,000.00	60,000.00	8,071.88	0.00	51,928.12
2825	SOCIAL WORK SRVC-REG SCHOOL *	0.00	60,000.00	60,000.00	8,071.88	0.00	51,928.12
A 2830.400-00-0000	SRO OFFICER	25,500.00	19,500.00	45,000.00	0.00	45,000.00	0.00
2830	PUPIL PERSONNEL SRVC-SPEC SCHL *	25,500.00	19,500.00	45,000.00	0.00	45,000.00	0.00
A 2850.150-00-0000	INSTRUCTIONAL SALARIES	68,002.00	0.00	68,002.00	-1,288.66	0.00	69,290.66
A 2850.400-00-0000	CONTRACTUAL	1,000.00	0.00	1,000.00	865.00	0.00	135.00
A 2850.450-00-0000	SUPPLIES	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2850	CO-CURRICULAR ACTIV-REG SCHL *	70,002.00	0.00	70,002.00	-423.66	0.00	70,425.66
A 2855.150-00-0000	INSTRUCTIONAL SALARIES	152,650.00	0.00	152,650.00	19,326.00	0.00	133,324.00
A 2855.160-00-0000	NON INSTRUCT SALARIES	3,000.00	0.00	3,000.00	955.00	0.00	2,045.00
A 2855.400-00-0000	CONTRACTUAL	10,000.00	0.00	10,000.00	900.00	0.00	9,100.00
A 2855.409-00-0000	DUES	3,500.00	1,500.00	5,000.00	4,355.00	0.00	645.00
A 2855.410-00-0000	RENTAL	5,000.00	0.00	5,000.00	0.00	2,700.00	2,300.00
A 2855.411-00-0000	OFFICIALS	30,000.00	0.00	30,000.00	4,052.95	0.00	25,947.05
A 2855.413-00-0000	TOURNAMENT FEES	7,500.00	0.00	7,500.00	875.00	0.00	6,625.00
A 2855.450-00-0000	INSTRUCT. SUPPLIES	24,500.00	2,051.73	26,551.73	15,326.52	1,631.80	9,593.41
A 2855.450-00-0014	UNIFORMS	9,000.00	0.00	9,000.00	0.00	1,959.60	7,040.40
2855	INTERSCHOL ATHLETICS-REG SCHL *	245,150.00	3,551.73	248,701.73	45,790.47	6,291.40	196,619.86
A 5510.160-00-0000	NON INSTRUCT SALARIES	291,415.00	0.00	291,415.00	76,809.85	0.00	214,605.15
A 5510.161-00-0000	NON INSTRUCT SALARIES	82,700.00	0.00	82,700.00	28,331.84	0.00	54,368.16
A 5510.200-00-0000	NEW EQUIPMENT	0.00	20,545.81	20,545.81	0.00	20,545.81	0.00
A 5510.210-00-0000	NEW BUSES	114,786.00	1,100.00	115,886.00	115,876.47	0.00	9.53
A 5510.400-00-0000	CONTRACTUAL	1,000.00	195.00	1,195.00	548.89	395.62	250.49
A 5510.414-00-0000	INSURANCE	26,500.00	0.00	26,500.00	26,500.00	0.00	0.00
A 5510.450-00-0000	BUS REPAIR SUPPLIES	15,000.00	6,059.52	21,059.52	9,544.91	8,616.91	2,897.70
A 5510.450-00-0509	DIESEL	45,000.00	7,212.85	52,212.85	24,159.66	20,823.52	7,229.67
A 5510.490-00-0000	BOCES SERVICES	3,300.00	-1,973.00	1,327.00	264.80	1,062.20	0.00

NEW YORK MILLS UFSD



Appropriation Status Detail Report By Function From 7/1/2022 To 10/31/2022

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
5510	DISTRICT TRANSPORT-MEDICAID	579,701.00	33,140.18	612,841.18	282,036.42	51,444.06	279,360.70
A 5530.400-00-0000	CONTRACTUAL	5,000.00	0.00	5,000.00	850.03	0.00	4,149.97
A 5530.414-00-0000	INSURANCE	9,500.00	0.00	9,500.00	9,500.00	0.00	0.00
A 5530.416-00-0000	NATURAL GAS	16,850.00	0.00	16,850.00	7,425.60	7,425.60	1,998.80
A 5530.417-00-0000	ELECTRICITY	25,000.00	0.00	25,000.00	7,862.04	7,862.06	9,275.90
A 5530.418-00-0000	WATER	10,000.00	4,108.66	14,108.66	2,666.64	1,442.02	10,000.00
A 5530.450-00-0515	SUPPLIES&MATERIALS	1,500.00	65.00	1,565.00	221.52	643.48	700.00
A 5530.450-00-0516	TOOLS-MECHANICS	100.00	0.00	100.00	0.00	0.00	100.00
5530	GARAGE BUILDING	67,950.00	4,173.66	72,123.66	28,525.83	17,373.16	26,224.67
A 9010.800-00-0000	EMPLOYEE RETIREMENT	295,187.00	0.00	295,187.00	0.00	0.00	295,187.00
9010	STATE RETIREMENT	295,187.00	0.00	295,187.00	0.00	0.00	295,187.00
A 9020.800-00-0000	TEACHER RETIREMENT	615,888.00	0.00	615,888.00	0.00	0.00	615,888.00
9020	TEACHERS' RETIREMENT	615,888.00	0.00	615,888.00	0.00	0.00	615,888.00
A 9030.800-00-0000	SOCIAL SECURITY	500,500.00	0.00	500,500.00	97,827.39	0.00	402,672.61
9030	SOCIAL SECURITY	500,500.00	0.00	500,500.00	97,827.39	0.00	402,672.61
A 9040.800-00-0000	WORKERS COMP.	45,000.00	0.00	45,000.00	37,967.00	0.00	7,033.00
9040	WORKERS' COMPENSATION	45,000.00	0.00	45,000.00	37,967.00	0.00	7,033.00
A 9050.800-00-0000	UNEMPLOYMENT INS.	10,000.00	5,000.00	15,000.00	4,925.40	5,000.00	5,074.60
9050	UNEMPLOYMENT INSURANCE	10,000.00	5,000.00	15,000.00	4,925.40	5,000.00	5,074.60
A 9055.800-00-0000	DISABILITY INSURANCE	3,500.00	0.00	3,500.00	0.00	1,600.00	1,900.00
9055	DISABILITY INSURANCE	3,500.00	0.00	3,500.00	0.00	1,600.00	1,900.00
A 9060.800-00-0000	HEALTH INSURANCE	1,925,275.00	0.00	1,925,275.00	761,231.80	0.00	1,164,043.20
9060	HOSPITAL, MEDICAL & DENTAL INS	1,925,275.00	0.00	1,925,275.00	761,231.80	0.00	1,164,043.20
A 9089.800-00-0000	OTHER EMPLOYEE BENEFITS	0.00	10,700.00	10,700.00	10,636.62	0.00	63.38
9089	OTHER	0.00	10,700.00	10,700.00	10,636.62	0.00	63.38
A 9711.600-00-0000	SERIAL BOND-PRINCPAL-CONSTRUCTION	765,000.00	0.00	765,000.00	0.00	0.00	765,000.00
A 9711.700-00-0000	SERIAL BOND-INTEREST-CONSTRUCTION	217,302.00	0.00	217,302.00	0.00	0.00	217,302.00
9711	SERIAL BOND	982,302.00	0.00	982,302.00	0.00	0.00	982,302.00
A 9785.600-00-0000	POWER AUTHORITY-PRINCIPAL	34,218.00	0.00	34,218.00	0.00	0.00	34,218.00
A 9785.700-00-0000	POWER AUTHORITY-INTEREST	60,153.00	0.00	60,153.00	0.00	0.00	60,153.00
9785	Installment Purchase Debt- State Aided Computer	94,371.00	0.00	94,371.00	0.00	0.00	94,371.00
A 9901.950-00-0000	TRANSFER-SPECIAL AID	13,350.00	0.00	13,350.00	13,350.00	0.00	0.00
9901	TRANSFER TO SPECIAL AID	13,350.00	0.00	13,350.00	13,350.00	0.00	0.00

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2022 To 10/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 9950.900-00-0000	TRANSFER-CAPITAL FUND	100,000.00	0.00	100,000.00	100,000.00	0.00	0.00
9950	TRANSFER TO CAPITAL *	100,000.00	0.00	100,000.00	100,000.00	0.00	0.00
	Fund ATotals:	15,945,575.00	478,985.79	16,424,560.79	3,459,652.64	3,881,428.94	9,083,479.21
Grand Totals:		15,945,575.00	478,985.79	16,424,560.79	3,459,652.64	3,881,428.94	9,083,479.21

NEW YORK MILLS UNION FREE SCHOOLS
SCHOOL LUNCH
ACCOUNT 6559
TREASURER'S MONTHLY REPORT

For the period

FROM: October 1, 2022

TO:

October 31, 2022

Total available balance as reported at the end of preceding period

\$51,078.42

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
October	Interest	3.91

Total Receipts

3.91

Total Receipts, including balance

\$51,082.33

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No.

2057

To Check No

2058

4,537.00

BY DEBIT CHARGE

(Total amount of checks issued and debit charges)

\$4,537.00

Cash Balance as shown by records

\$46,545.33

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month

48,813.83

Less total of outstanding checks

2,268.50

Net balance in bank

46,545.33

Amount of deposits in transit

Total available balance

\$46,545.33

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

Suzanne A. Johnson
PREPARED BY



NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 10/31/2022

Account: **M&T SCHOOL LUNCH CHECKING**
Cash Account(s): **C 200**

Ending Bank Balance:	48,813.83
Outstanding Checks (See listing below):	2,268.50
Deposits in Transit:	0.00
Other Credits:	0.00
Other Debits:	0.00
	-

Adjusted Ending Bank Balance:	46,545.33
Cash Account Balance:	46,545.33

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
10/21/2022	2058	ONEIDA HERKIMER MADISON BOCES	2,268.50
Outstanding Check Total:			2,268.50

Prepared By *Juan A. Johnson*

Approved By _____

NEW YORK MILLS UNION FREE SCHOOLS
SCHOOL LUNCH SAVINGS
ACCOUNT 3566
TREASURER'S MONTHLY REPORT

For the period

FROM: October 1, 2022 TO: October 31, 2022

Total available balance as reported at the end of preceding period \$6,293.44

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
October 31	Interest	4.27

Total Receipts 4.27

Total Receipts, including balance \$6,297.71

DISBURSEMENTS MADE DURING MONTH

BY CHECK	To Check No	0.00
From Check No.		

BY DEBIT CHARGE	(Total amount of checks issued and debit charges)	\$0.00

Cash Balance as shown by records \$6,297.71

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	6,297.71
Less total of outstanding checks	0.00
Net balance in bank	6,297.71
Amount of Transfers in transit	0.00
Total available balance	<u>\$6,297.71</u>
(Must agree with Cash Balance above if there is a true reconciliation)	

Received by the Board of Education and entered as
part of the minutes of the board meeting held
This is to certify that the above Cash
Balance is in agreement with my
bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY *James A. Shaw*

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2022 - 10/31/2022



Account	Description	Debits	Credits
C 200	CASH IN CHECKING	46,545.33	0.00
C 201	CASH IN TIME DEPOSITS	6,297.71	0.00
C 210	PETTY CASH	20.00	0.00
C 522	EXPENDITURES	4,537.00	0.00
C 911	UNAPPROPRIATED FUND BALANCE	0.00	19,345.11
C 980	REVENUES	0.00	38,054.93
C Fund Totals:		57,400.04	57,400.04
Grand Totals:		57,400.04	57,400.04

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2022 To 10/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>C 2401</u>	INTEREST AND EARNINGS	0.00	0.00	0.00	13.51	-13.51
<u>C 2770</u>	MISCELLANEOUS REVENUE	0.00	0.00	0.00	38,041.42	-38,041.42
	C Totals:	0.00	0.00	0.00	38,054.93	-38,054.93
	Grand Totals:	0.00	0.00	0.00	38,054.93	-38,054.93

NEW YORK MILLS UFSD



Appropriation Status Detail Report By Function From 7/1/2022 To 10/31/2022

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>C 2860.490</u>	B.O.C.E.S.	0.00	0.00	0.00	4,537.00	0.00	-4,537.00
	Fund CTotals:	0.00	0.00	0.00	4,537.00	0.00	-4,537.00
	Grand Totals:	0.00	0.00	0.00	4,537.00	0.00	-4,537.00

NEW YORK MILLS UNION FREE SCHOOLS
TRUST & AGENCY
ACCOUNT 6567
TREASURER'S MONTHLY REPORT

For the period

FROM: October 1, 2022

TO:

October 31, 2022

Total available balance as reported at the end of preceding period

\$0.00

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source

Amount

October 11	Transfers in For Payroll	238,765.02
October 27	Transfers in For Payroll	258,252.48

Total Receipts

\$497,017.50

Total Receipts, including balance

\$497,017.50

DISBURSEMENTS MADE DURING MONTH

BY DEBIT CHARGE

Transfers for Payroll Checks and Direct Deposits	343,898.24
Federal Taxes	117,234.24
State Taxes	22,456.14
OMNI	11,637.17
ERS	1,791.71

(Total amount of checks issued and debit charges)

497,017.50

Cash Balance as shown by records

\$0.00

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month

1,807.60

1,807.60

Outstanding September ERS Wire
Outstanding October ERS Wire

15.89
1,791.71

1,807.60

Amount of transfers in transit

Total available balance

\$0.00

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

Jane J. Shaw
PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
PAYROLL ACCOUNT
ACCOUNT 6542
TREASURER'S MONTHLY REPORT

For the period

FROM: October 1, 2022 TO: October 31, 2022

Total available balance as reported at the end of preceding period

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
October 14	Net Payroll	165,823.16
October 28	Net Payroll	178,075.08

Total Receipts

343,898.24

Total Receipts, including balance

343,898.24

DISBURSEMENTS MADE DURING MONTH

BY CHECK From Check No.	90630	To Check No.	90853	53,890.92
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BY DEBIT CHARGE	Direct Deposits	290,007.32
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(Total amount of checks issued and debit charges)

343,898.24

Cash Balance as shown by records

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month 17,895.45

Less total of outstanding checks 17,895.45

Direct Deposit Payback from 9/16 P/R, Transfer to General
Net balance in bank

Deposit in Transit

Total available balance

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

David J. Feltner
PREPARED BY



NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 10/31/2022

Account: **M&T PAYROLL CHECKING**
Cash Account(s): **A 710**

Ending Bank Balance:	-	17,895.45
Outstanding Checks (See listing below):	+	17,895.45
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance: 0.00
Cash Account Balance: 0.00

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
01/17/2020	83605	Michelle C. Hartmann	25.85
05/22/2020	84618	MARY CLEMENTS	2,341.33
09/25/2020	85199	NATALIE R. HILLAGE	258.58
09/24/2021	87819	ELIESA FITZGERALD	21.86
07/01/2022	90187	MARY CLEMENTS	1,146.44
09/16/2022	90416	Kimberly Snyder	1,512.54
09/16/2022	90463	Kimberly Snyder	46.17
09/16/2022	90500	MARISSA Rys	716.75
10/14/2022	90427	MELISSA A. BABULA	0.00
10/28/2022	90741	KATRINA BRIDY	67.01
10/28/2022	90757	JUSTIN MAHANNA	1,453.57
10/28/2022	90775	Haley Wagner	138.52
10/28/2022	90778	MARLENE K. LIBRITZ	184.70
10/28/2022	90819	MARY CLEMENTS	2,590.71
10/28/2022	90835	Michaela Marrero	3,810.96
10/28/2022	90836	Bonnie Milone	1,976.79
10/28/2022	90846	ROBERT C. FRANKLAND	126.94
10/28/2022	90851	NEIL G. FATATA	1,476.73
Outstanding Check Total:			17,895.45

Prepared By *Jessie A. Johnson*

Approved By _____

NEW YORK MILLS UNION FREE SCHOOLS
CAPITAL FUND
ACCOUNT 6575
TREASURER'S MONTHLY REPORT

For the period

FROM: October 1, 2022 TO: October 31, 2022

Total available balance as reported at the end of preceding period \$271,414.38

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
October 31	Interest	21.26

Total Receipts \$21.26

Total Receipts, including balance \$271,435.64

DISBURSEMENTS MADE DURING MONTH

BY CHECK From Check No.	2161	To Check No.	2163	94,368.78
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BY DEBIT CHARGE for Payroll \$94,368.78
Principal & Interest BAN payment
(Total amount of checks issued and debit charges)

Cash Balance as shown by records \$177,066.86

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	182,277.82
Less total of outstanding checks	(5,210.96)
Net balance in bank	177,066.86
Total available balance	<u>\$177,066.86</u>
(Must agree with Cash Balance above if there is a true reconciliation)	

Received by the Board of Education and entered as
part of the minutes of the board meeting held

This is to certify that the above Cash
Balance is in agreement with my
bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT


PREPARED BY



NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 10/31/2022

Account: **M&T CAPITAL FUND CHECKING**
Cash Account(s): **H 200, H5003 200, HB00 200, HB03 200, HB04 200, HB99 200**

Ending Bank Balance:	182,277.82
Outstanding Checks (See listing below):	5,210.96
Deposits In Transit:	0.00
Other Credits:	0.00
Other Debits:	0.00

Adjusted Ending Bank Balance:	177,066.86
Cash Account Balance:	177,066.86

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
06/30/2021	2121	DANSFORTH	4,120.96
10/21/2022	2163	TEITSCHEKENT-FAY ARCHITECTS, P.C.	1,090.00
Outstanding Check Total:			5,210.96

Prepared By *Jessica A. Johnson* Approved By _____

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2022 - 10/31/2022



Account	Description	Debits	Credits
H 002600	ACCOUNTS PAYABLE - ENERGY PERFORMANCE	0.00	655,149.00
H 200	CASH IN CHECKING	157,961.57	0.00
H 223	CASH HELD WITH FISCAL AGENT	1,388,155.00	0.00
H 521	ENCUMBRANCES	8,750.00	0.00
H 522	EXPENDITURES	16,867.88	0.00
H 630	DUE TO OTHER FUNDS	0.00	63.15
H 821	RESERVE FOR ENCUMBRANCES	0.00	8,750.00
H 911	UNAPPROPRIATED FUND BALANCE	0.00	907,772.30
H Fund Totals:		1,571,734.45	1,571,734.45
H5003 200	CASH CAPITAL OUTLAY	19,105.29	0.00
H5003 522	Expenditures	80,894.71	0.00
H5003 980	Revenues	0.00	100,000.00
H5003 Fund Totals:		100,000.00	100,000.00
Grand Totals:		1,671,734.45	1,671,734.45

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2022 To 10/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>H5003 5031</u>	INTERFUND TRANSFER CAPITAL OUTLAY	0.00	0.00	0.00	100,000.00	-100,000.00
	H5003 Totals:	0.00	0.00	0.00	100,000.00	-100,000.00
	Grand Totals:	0.00	0.00	0.00	100,000.00	-100,000.00

NEW YORK MILLS UFSD



Appropriation Status Detail Report By Function From 7/1/2022 To 10/31/2022

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
H 0002.017-293	20/21 PHASE II/GENERAL CONSTRUCTION	0.00	0.00	0.00	12,507.88	0.00	-12,507.88
0002	*	0.00	0.00	0.00	12,507.88	0.00	-12,507.88
H 5003.008-245	CAPITAL OUTLAY 22/23 ARCHITECT FEES	0.00	0.00	0.00	4,360.00	8,750.00	-13,110.00
5003	*	0.00	0.00	0.00	4,360.00	8,750.00	-13,110.00
	Fund HTotals:	0.00	0.00	0.00	16,867.88	8,750.00	-25,617.88
H5003 0072.93	CONTRACTUAL-CAPITAL OUTLAY 22-23	0.00	0.00	0.00	80,770.90	0.00	-80,770.90
0072	*	0.00	0.00	0.00	80,770.90	0.00	-80,770.90
H5003 0082.40	CONTRACTUAL-CAPITAL OUTLAY 22-23	0.00	0.00	0.00	123.81	0.00	-123.81
0082	*	0.00	0.00	0.00	123.81	0.00	-123.81
	Fund H5003Totals:	0.00	0.00	0.00	80,894.71	0.00	-80,894.71
Grand Totals:		0.00	0.00	0.00	97,762.59	8,750.00	-106,512.59

NEW YORK MILLS UNION FREE SCHOOLS
DEBT SERVICE ACCOUNT
ACCOUNT 3558
TREASURER'S MONTHLY REPORT

For the period

FROM: October 1, 2022 TO: October 31, 2022

Total available balance as reported at the end of preceding period \$1,338,372.78

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
October	Interest	909.65

Total Receipts

\$909.65

Total Receipts, including balance

\$1,339,282.43

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No.

To Check No

BY DEBIT CHARGE

(Total amount of checks issued and debit charges)

\$0.00

Cash Balance as shown by records

\$1,339,282.43

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month

1,339,282.43

Less total of outstanding checks

0.00

Net balance in bank

1,339,282.43

Amount of transfers in transit

Total available balance

\$1,339,282.43

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF THE BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

Jane A. Johnson
PREPARED BY

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2022 - 10/31/2022



Account	Description	Debits	Credits
V 231	CASH IN TIME-SPECIAL RESERVES	1,339,282.43	0.00
V 391	DUE FROM OTHER FUNDS	63.15	0.00
V 911	UNAPPROPRIATED FUND BALANCE	0.00	1,337,951.19
V 980	REVENUES	0.00	1,394.39
V Fund Totals:		1,339,345.58	1,339,345.58
Grand Totals:		1,339,345.58	1,339,345.58

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2022 To 10/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
V 2401	INTERST AND EARNINGS	0.00	0.00	0.00	1,394.39	-1,394.39
	V Totals:	0.00	0.00	0.00	1,394.39	-1,394.39
	Grand Totals:	0.00	0.00	0.00	1,394.39	-1,394.39

NEW YORK MILLS UNION FREE SCHOOLS
FEDERAL FUND
ACCOUNT 6534
TREASURER'S MONTHLY REPORT

For the period

FROM: October 1, 2022 TO: October 31, 2022

Total available balance as reported at the end of preceding period \$59,333.68

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
October 31	Interest	16.28
4	General Fund, Loan	200,000.00
20	NYS OSC F033 IDEA SEC 61.1	30,415.00
20	NYS OSC F053 IDEA SEC 619	319.00
		\$

Total Receipts

\$230,750.28

Total Receipts, including balance

\$290,083.96

DISBURSEMENTS MADE DURING MONTH

BY CHECK From Check No.	45096	To Check No.	45097	151,382.00
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BY DEBIT CHARGE (Payroll)	32,058.57
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(Total amount of checks issued and debit charges)

\$183,440.57

Cash Balance as shown by records

\$106,643.39

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	182,334.39
Less total of outstanding checks	<u>75,691.00</u>

Net balance in bank 106,643.39

Reconciling Items:

Total available balance

\$106,643.39

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY James J. Johnson

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2022 - 10/31/2022



Account	Description	Debits	Credits
F012 200	CASH IN CHECKING - TITLE I PT D	0.00	141,378.00
F012 410	STATE & FEDERAL AID RECEIVABLE - TITLE I PT D	141,378.00	0.00
	F012 Fund Totals:	141,378.00	141,378.00
F022 200	CASH IN CHECKING - TITLE I PT A	562,732.29	0.00
F022 410	STATE & FEDERAL AID RECEIVABLE - TITLE I PT A	87,805.00	0.00
F022 630	DUE TO OTHER FUNDS - TITLE I PT A	0.00	650,537.29
	F022 Fund Totals:	650,537.29	650,537.29
F023 200	CASH IN CHECKING - TITLE I PART A	0.00	20,729.96
F023 522	EXPENDITURES - TITLE I PART A	20,729.96	0.00
	F023 Fund Totals:	20,729.96	20,729.96
F032 200	CASH IN CHECKING - IDEA SEC #611	0.00	108,740.00
F032 410	STATE & FEDERAL AID RECEIVABLE - IDEA SEC #611	108,740.00	0.00
	F032 Fund Totals:	108,740.00	108,740.00
F033 200	CASH IN CHECKING - IDEA PART B SEC 611 22/23	7,380.75	0.00
F033 510	ESTIMATED REVENUE - IDEA PART B SEC 611 22/23	152,076.00	0.00
F033 522	EXPENDITURES - IDEA PART B SEC 611 22/23	23,034.25	0.00
F033 960	EST APPROPRIATIONS - IDEA PART B SEC 611 22/23	0.00	152,076.00
F033 980	REVENUES - IDEA PART B SEC 611 22/23	0.00	30,415.00
	F033 Fund Totals:	182,491.00	182,491.00
F042 200	CASH IN CHECKING - TITLE IIA	0.00	14,096.00
F042 410	STATE & FEDERAL AID RECEIVABLE - TITLE IIA	14,096.00	0.00
	F042 Fund Totals:	14,096.00	14,096.00
F052 200	CASH IN CHECKING- IDEA SEC #619	0.00	1,058.00
F052 391	DUE FROM OTHER FUNDS - IDEA SEC #619	10.00	0.00
F052 410	STATE & FEDERAL AID RECEIVABLE - IDEA SEC #619	1,048.00	0.00
	F052 Fund Totals:	1,058.00	1,058.00
F053 200	CASH IN CHECKING - IDEA PART B SEC 619 22/23	319.00	0.00
F053 510	ESTIMATED REVENUE - IDEA PART B SEC 619 22/23	1,598.00	0.00
F053 960	EST APPROPRIATIONS - IDEA PART B SEC 619 22/23	0.00	1,598.00
F053 980	REVENUES - IDEA PART B SEC 619 22/23	0.00	319.00
	F053 Fund Totals:	1,917.00	1,917.00
F072 200	CASH IN CHECKING - TITLE IV	0.00	8,000.00
F072 410	STATE & FEDERAL AID RECEIVABLE - TITLE IV	8,000.00	0.00
	F072 Fund Totals:	8,000.00	8,000.00
F083 200	CASH IN CHECKING - SUMMER HANDICAPPED	0.00	15,659.17
F083 510	ESTIMATED REVENUE - SUMMER HANDICAPPED	112,755.00	0.00
F083 522	EXPENDITURES - SUMMER HANDICAPPED	34,915.50	0.00
F083 960	EST APPROPRIATIONS - SUMMER HANDICAPPED	0.00	112,755.00
F083 980	REVENUES - SUMMER HANDICAPPED	0.00	19,256.33
	F083 Fund Totals:	147,670.50	147,670.50
F112 200	CASH IN CHECKING - CRRSA-ESSER 2	0.00	156,772.00
F112 510	ESTIMATED REVENUE - CRRSA-ESSER 2	156,772.00	0.00
F112 522	EXPENDITURES - CRRSA-ESSER 2	156,772.00	0.00
F112 599	APPROPRIATED FUND BALANCE - CRRSA-ESSER 2	0.00	0.00
F112 960	APPROPRIATIONS - CRRSA-ESSER 2	0.00	156,772.00
	F112 Fund Totals:	313,544.00	313,544.00

NEW YORK MILLS UFSD



Trial Balance Report From 7/1/2022 - 10/31/2022

Account	Description	Debits	Credits
F113 200	CASH IN CHECKING - IDEA ARP 611	2,012.48	0.00
F113 510	ESTIMATED REVENUE - IDEA ARP 611	28,410.00	0.00
F113 522	EXPENDITURES - IDEA ARP 611	3,669.52	0.00
F113 960	EST APPROPRIATIONS - IDEA ARP 611	0.00	28,410.00
F113 980	REVENUES - IDEA ARP 611	0.00	5,682.00
F113 Fund Totals:		34,092.00	34,092.00
F114 200	CASH IN CHECKING - IDEA ARP 619	632.00	0.00
F114 510	ESTIMATED REVENUE - IDEA ARP 619	3,162.00	0.00
F114 960	EST APPROPRIATIONS - IDEA ARP 619	0.00	3,162.00
F114 980	REVENUES - IDEA ARP 619	0.00	632.00
F114 Fund Totals:		3,794.00	3,794.00
Grand Totals:		1,628,047.75	1,628,047.75

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2022 - 10/31/2022



Account	Description	Debits	Credits	Balance
F012 200	CASH IN CHECKING - TITLE I PT D	0.00	141,378.00	141,378.00 CR
F022 200	CASH IN CHECKING - TITLE I PT A	562,732.29	0.00	562,732.29
F023 200	CASH IN CHECKING - TITLE I PART A	0.00	20,729.96	20,729.96 CR
F032 200	CASH IN CHECKING - IDEA SEC #611	0.00	108,740.00	108,740.00 CR
F033 200	CASH IN CHECKING - IDEA PART B SEC 611 22/23	30,415.00	23,034.25	7,380.75
F042 200	CASH IN CHECKING - TITLE IIA	0.00	14,096.00	14,096.00 CR
F052 200	CASH IN CHECKING- IDEA SEC #619	0.00	1,058.00	1,058.00 CR
F053 200	CASH IN CHECKING - IDEA PART B SEC 619 22/23	319.00	0.00	319.00
F072 200	CASH IN CHECKING - TITLE IV	0.00	8,000.00	8,000.00 CR
F083 200	CASH IN CHECKING - SUMMER HANDICAPPED	19,256.33	34,915.50	15,659.17 CR
F112 200	CASH IN CHECKING - CRRSA-ESSER 2	0.00	156,772.00	156,772.00 CR
F113 200	CASH IN CHECKING - IDEA ARP 611	5,682.00	3,669.52	2,012.48
F114 200	CASH IN CHECKING - IDEA ARP 619	632.00	0.00	632.00
F052 391	DUE FROM OTHER FUNDS - IDEA SEC #619	10.00	0.00	10.00
200 Totals:		619,036.62	512,393.23	106,643.39
391 Totals:		10.00	0.00	10.00
F012 410	STATE & FEDERAL AID RECEIVABLE - TITLE I PT D	141,378.00	0.00	141,378.00
F022 410	STATE & FEDERAL AID RECEIVABLE - TITLE I PT A	87,805.00	0.00	87,805.00
F032 410	STATE & FEDERAL AID RECEIVABLE - IDEA SEC #611	108,740.00	0.00	108,740.00
F042 410	STATE & FEDERAL AID RECEIVABLE - TITLE IIA	14,096.00	0.00	14,096.00
F052 410	STATE & FEDERAL AID RECEIVABLE - IDEA SEC #619	1,048.00	0.00	1,048.00
F072 410	STATE & FEDERAL AID RECEIVABLE - TITLE IV	8,000.00	0.00	8,000.00
410 Totals:		361,067.00	0.00	361,067.00
F033 510	ESTIMATED REVENUE - IDEA PART B SEC 611 22/23	152,076.00	0.00	152,076.00
F053 510	ESTIMATED REVENUE - IDEA PART B SEC 619 22/23	1,598.00	0.00	1,598.00
F083 510	ESTIMATED REVENUE - SUMMER HANDICAPPED	112,755.00	0.00	112,755.00
F112 510	ESTIMATED REVENUE - CRRSA-ESSER 2	156,772.00	0.00	156,772.00
F113 510	ESTIMATED REVENUE - IDEA ARP 611	28,410.00	0.00	28,410.00
F114 510	ESTIMATED REVENUE - IDEA ARP 619	3,162.00	0.00	3,162.00
510 Totals:		454,773.00	0.00	454,773.00
F023 522	EXPENDITURES - TITLE I PART A	20,729.96	0.00	20,729.96
F033 522	EXPENDITURES - IDEA PART B SEC 611 22/23	23,034.25	0.00	23,034.25
F083 522	EXPENDITURES - SUMMER HANDICAPPED	34,915.50	0.00	34,915.50
F112 522	EXPENDITURES - CRRSA-ESSER 2	156,772.00	0.00	156,772.00
F113 522	EXPENDITURES - IDEA ARP 611	3,669.52	0.00	3,669.52
522 Totals:		239,121.23	0.00	239,121.23
F112 599	APPROPRIATED FUND BALANCE - CRRSA-ESSER 2	0.00	0.00	0.00
F022 630	DUE TO OTHER FUNDS - TITLE I PT A	0.00	650,537.29	650,537.29 CR
599 Totals:		0.00	0.00	0.00
630 Totals:		0.00	650,537.29	-650,537.29
F033 960	EST APPROPRIATIONS - IDEA PART B SEC 611 22/23	0.00	152,076.00	152,076.00 CR
F053 960	EST APPROPRIATIONS - IDEA PART B SEC 619 22/23	0.00	1,598.00	1,598.00 CR
F083 960	EST APPROPRIATIONS - SUMMER HANDICAPPED	0.00	112,755.00	112,755.00 CR
F112 960	APPROPRIATIONS - CRRSA-ESSER 2	0.00	156,772.00	156,772.00 CR
F113 960	EST APPROPRIATIONS - IDEA ARP 611	0.00	28,410.00	28,410.00 CR
F114 960	EST APPROPRIATIONS - IDEA ARP 619	0.00	3,162.00	3,162.00 CR

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2022 - 10/31/2022



Account	Description	Debits	Credits	Balance
	960 Totals:	0.00	454,773.00	-454,773.00
F033 980	REVENUES - IDEA PART B SEC 611 22/23	0.00	30,415.00	30,415.00 CR
F053 980	REVENUES - IDEA PART B SEC 619 22/23	0.00	319.00	319.00 CR
F083 980	REVENUES - SUMMER HANDICAPPED	0.00	19,256.33	19,256.33 CR
F113 980	REVENUES - IDEA ARP 611	0.00	5,682.00	5,682.00 CR
F114 980	REVENUES - IDEA ARP 619	0.00	632.00	632.00 CR
	980 Totals:	0.00	56,304.33	-56,304.33
	Grand Totals:	1,674,007.85	1,674,007.85	0.00

NEW YORK MILLS UFSD



Revenue Status Report By Function From 7/1/2022 To 10/31/2022

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>F033 4256</u>	SECTION #611	152,076.00	0.00	152,076.00	30,415.00	121,661.00
	F033 Totals:	152,076.00	0.00	152,076.00	30,415.00	121,661.00
<u>F053 4256</u>	SECTION #619	1,598.00	0.00	1,598.00	319.00	1,279.00
	F053 Totals:	1,598.00	0.00	1,598.00	319.00	1,279.00
<u>F083 3289</u>	TUITION	99,405.00	0.00	99,405.00	5,906.33	93,498.67
<u>F083 5031</u>	INTERFUND TRANSFERS	13,350.00	0.00	13,350.00	13,350.00	0.00
	F083 Totals:	112,755.00	0.00	112,755.00	19,256.33	93,498.67
<u>F112 4289</u>	CRRSA-ESSER 2	156,772.00	0.00	156,772.00	0.00	156,772.00
	F112 Totals:	156,772.00	0.00	156,772.00	0.00	156,772.00
<u>F113 4256</u>	22/23 IDEA ARP SEC 611	28,410.00	0.00	28,410.00	5,682.00	22,728.00
	F113 Totals:	28,410.00	0.00	28,410.00	5,682.00	22,728.00
<u>F114 4256</u>	22/23 IDEA ARP SEC 619	3,162.00	0.00	3,162.00	632.00	2,530.00
	F114 Totals:	3,162.00	0.00	3,162.00	632.00	2,530.00
	Grand Totals:	454,773.00	0.00	454,773.00	56,304.33	398,468.67

NEW YORK MILLS UFSD



Appropriation Status Detail Report By Function From 7/1/2022 To 10/31/2022

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Adjustments</u>	<u>Adj. Budget</u>	<u>Expensed</u>	<u>Encumbered</u>	<u>Available</u>
<u>F023 2110.150</u>	INSTRUCTIONAL SALARIES	0.00	0.00	0.00	20,729.96	0.00	-20,729.96
	Fund F023Totals:	0.00	0.00	0.00	20,729.96	0.00	-20,729.96
<u>F033 2250.150</u>	INSTRUCTIONAL SALARIES	117,956.00	0.00	117,956.00	20,136.93	0.00	97,819.07
<u>F033 2250.160</u>	NON-INSTRUCTIONAL SALARIES	21,203.00	0.00	21,203.00	2,897.32	0.00	18,305.68
<u>F033 2250.400</u>	PURCHASED SERVICES	12,466.00	0.00	12,466.00	0.00	0.00	12,466.00
<u>F033 2250.450</u>	SUPPLIES & MATERIALS	451.00	0.00	451.00	0.00	0.00	451.00
	Fund F033Totals:	152,076.00	0.00	152,076.00	23,034.25	0.00	129,041.75
<u>F053 2250.400</u>	CONTRACTUAL - IDEA PART B SEC 619	1,176.00	0.00	1,176.00	0.00	0.00	1,176.00
<u>F053 2250.450</u>	MATERIALS & SUPPLIES - IDEA PART B SEC 619	422.00	0.00	422.00	0.00	0.00	422.00
	Fund F053Totals:	1,598.00	0.00	1,598.00	0.00	0.00	1,598.00
<u>F083 2253.400</u>	CONTRACTUAL	17,802.00	0.00	17,802.00	0.00	0.00	17,802.00
<u>F083 2253.472</u>	TUITION	86,573.00	0.00	86,573.00	26,536.25	0.00	60,036.75
<u>F083 5511.160</u>	NON-INSTRUCTIONAL SALARIES	8,380.00	0.00	8,380.00	8,379.25	0.00	0.75
	Fund F083Totals:	112,755.00	0.00	112,755.00	34,915.50	0.00	77,839.50
<u>F112 2110.160</u>	CRRSA-ESSER 2 NON INSTRUCTIONAL SALARIES	5,390.00	0.00	5,390.00	5,390.00	0.00	0.00
<u>F112 2110.490</u>	CRRSA-ESSER 2 BOCES SERVICES	151,382.00	0.00	151,382.00	151,382.00	0.00	0.00
	Fund F112Totals:	156,772.00	0.00	156,772.00	156,772.00	0.00	0.00
<u>F113 2250.160</u>	22/23 ARP 611 NON INSTR SALARIES	26,100.00	0.00	26,100.00	3,669.52	0.00	22,430.48
<u>F113 2250.400</u>	22/23 IDEA ARP 611 CONTRACTUAL	1,995.00	0.00	1,995.00	0.00	0.00	1,995.00
<u>F113 2250.450</u>	22/23 IDEA ARP 611 SUPPLIES	315.00	0.00	315.00	0.00	0.00	315.00
	Fund F113Totals:	28,410.00	0.00	28,410.00	3,669.52	0.00	24,740.48
<u>F114 2250.400</u>	22/23 IDEA ARP 619 CONTRACTUAL	3,162.00	0.00	3,162.00	0.00	0.00	3,162.00
	Fund F114Totals:	3,162.00	0.00	3,162.00	0.00	0.00	3,162.00
	Grand Totals:	454,773.00	0.00	454,773.00	239,121.23	0.00	215,651.77

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2022 - 10/31/2022



Account	Description	Debits	Credits
TE 092A	BEEKMAN SCHOLARSHIP	0.00	43.91
TE 092DGH	DONNA & GEORGE HERTHUM	0.00	7,496.35
TE 092H	KIWANIS CLUB SCHOLARSHIP	0.00	87.41
TE 092M	MIGA MENTORING	0.00	2,718.05
TE 092R	HERTHUM FUND & COMMUNITY FOUNDATION	0.00	534.55
TE 092TL	TIMOTHY LAVIER SCHOLARSHIP	0.00	200.14
TE 092X	ETUDES MUSIC CLUB	0.00	6.72
TE 092Y	KARUZAS SCHOLARSHIP	0.00	30,031.24
TE 201	EXPENDABLE TRUST SAVINGS	41,118.37	0.00
TE Fund Totals:		41,118.37	41,118.37
TN 097A	BEEKMAN SCHOLARSHIP	0.00	2,000.00
TN 097H	KIWANIS CLUB SCHOLARSHIP	0.00	3,820.00
TN 097R	HERTHUM FUND & COMMUNITY FOUNDATION	0.00	5,000.00
TN 201	NON-EXPENDABLE SAVINGS	10,820.00	0.00
TN Fund Totals:		10,820.00	10,820.00
Grand Totals:		51,938.37	51,938.37

3.3 Previous Minutes



**BOARD OF EDUCATION MEETING MINUTES
NOVEMBER 1, 2022
6 PM - NEW YORK MILLS UFSD LIBRARY**

<input checked="" type="checkbox"/> Kristin Hubley
<input checked="" type="checkbox"/> Kimberly Gyore
<input type="checkbox"/> Jacqueline Edwards
<input checked="" type="checkbox"/> Jonathan Fiore
<input checked="" type="checkbox"/> Michelle Jordan
<input checked="" type="checkbox"/> Steve King
<input checked="" type="checkbox"/> Robert Mahardy, Jr.

Agenda Item	Who	Information Distributed	Action	Notes
1. MEETING CALL TO ORDER				
1.1 Pledge to the Flag	K. Gyore		Procedural	
1.2 Reading of the New York Mills UFSD Mission Statement.	R. Mahardy		Procedural	
1.3 Acceptance of Agenda	K. Hubley	Yes	Action	1 st M. Jordan 2 nd J. Fiore / Yes <u>6</u> No <u>0</u> Abstain <u> </u>
2. PRESENTATIONS AND COMMITTEE REPORTS				
2.1 President's Message	K. Hubley		Information	<ul style="list-style-type: none"> • BOE Workshop on the 15th • Superintendent's Search 22nd • PTSO Trunk or Treat/Thank you! • NYSSBA School Board Conference was back in session since 2019, not all BOE members went, but it was good. • Mrs. Hubley introduced two students Abby Calhoun and Mark Klein. These students addressed the BOE and audience telling them about meeting authors Erin Gruel and Liz Murray. This was a workshop for 9th graders. There were breakout sessions that included: working and exploring careers and the decisions that come with them, working through situations, the importance of teamwork.

2.2 BOCES Representative Report	G. Porcelli		Information	No report.
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2.3 Committee Reports			Information	
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Policy Committee: Kimberly Gyore/Chair, Jacqueline Edwards – *No Report*

Facilities Committee: Michelle Jordan/Chair, Jacqueline Edwards – *First meeting is next week (11/7)*

Communications Committee: Robert Mahardy/Chair, Michelle Jordan – *Met with Dr. Davis and BOCES Rebecca Neary, it's amazing how much has changed and gotten done in the last month or so. Highlights: being more proactive in communication, putting things out ahead of time, Sunday message from Dr. Davis. Getting information out there and recognizing student's accomplishments. Change coming with the website. Communications survey being developed in the next month or so.*

Transportation/Safety Committee: Steve King/Chair, Rob Mahardy, Jonathan Fiore – *They had a meeting and there is a whole lot of stuff we have to think about going forward with electric buses. The electric buses will cost twice what a diesel bus would cost. Rick Timbs called the utilities and asked if they are prepared, and the answer was no. He also mentioned long trips and recharging, batteries last about 8 years, and who would then want to buy a 10-year-old bus? Training mechanics, leasing, fires (electric vehicles cannot be put out as easily as fueled). When he went to NYSSBA, he went to a seminar about the buses, but he felt that starting in 2027 is too close for his comfort. Mrs. Hubley stated that she and Dr. Davis spoke with the bus vendors and they are asking what questions we have. She stated that the biggest concern is charging the buses when they go somewhere in the winter, etc. She liked that they were asking for feedback. Mr. King raised the point of question about will the buses charging station vary by brand? The expenses are not just about the bus, it's about the changing station, getting electric to the charging stations etc.*

Finance: Jonathan Fiore/Chair, Kimberly Gyore, Jacqueline Edwards – *We covered quite a few topics in the meeting prior to the BOE meeting. Spending school money and reaching out for feedback from teachers. They discussed e-sports, which is becoming a growing interest. Also mentioned excising items that have been gathering dust for years, and putting out on ebay, turning it into cash to expend on the students.*

SBI: Steve King – *On November 10, there is a general membership meeting and there will be a "Conversation with NYS Regents Chancellor Lester W. Young Jr."*

SBI Alternate: Kristin Hubley

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3. CONSENT AGENDA

3.1 Business Office Reports (Consent)	L. Stamboly	Yes	Action	1 st S. King 2 nd R. Mahardy / Yes <u>6</u> No <u>0</u> Abstain <u> </u>
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3.2 CSE Reports (Consent)				
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3.3 Approval of the Previous Minutes	10.4.2022	Yes	Action	1 st J. Fiore 2 nd S. King / Yes <u>6</u> No <u>0</u> Abstain <u> </u>
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4. OLD BUSINESS

4.1 Capital Updates			Information	
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At this point, we are awaiting for SED to get back to us on the progress of the outlay and approval for the fence around the bus garage. She met with the EPC company and they have told her they are on time and they reviewed the schedule. Rick Timbs met with a group and Dr. Davis is cleaning up final paperwork with the state on closure of past projects. We have to have a building conditions survey for 23-24 to assess our building conditions required by the state every 5 years. (That will be part of the budget snapshot that we will be budgeting for.) It will drive the decisions for the future capital projects. There are some numbers floating out there, we have to look at the BCS, and the committee will make final decisions for a number and bring it back to the Board.

5. NEW BUSINESS

5.1 Personnel Report	Yes	Action	1 st M. Jordan 2 nd S. King / Yes __6__ No_0__ Abstain __
5.2 Resolution to accept the Corrective Action Plan for 2022 External Audit	Yes	Action	1 st S. King 2 nd M. Jordan / Yes __6__ No_0__ Abstain __
5.3 Extra classroom Audit Resolution	Yes	Action	1 st M. Jordan 2 nd R. Mahardy / Yes _6__ No_0__ Abstain __
5.4 Extra Classroom Fund Corrective Action Plan Resolution	Yes	Action	1 st J. Fiore 2 nd K. Gyore / Yes _6__ No_0__ Abstain __
5.5 Resolution to Approve Rental of Facilities.	Yes	Action/Tabled Until a future Date.	1 st M. Jordan 2 nd J. Fiore / Yes _6__ No__ Abstain __ <i>**Mrs. Jordan made motion to table until future date.</i>
5.6 Extra Curricular Corrective Action Letter	No	Information	<i>Vote Information Removed (same as 5.4)</i>
5.7 Resolution to Approve Donation of Lavier Scholarship	Yes	Action	1 st S.King 2 nd J. Fiore / Yes _6__ No_0__ Abstain __
5.8 Approval of Combined Ice Hockey Contract.	Yes	Action	1 st M. Jordan 2 nd J. Fiore / Yes _6__ No__0__ Abstain __
5.9 Approval of the Utica University Bridge Program	Yes	Action	1 st S. King 2 nd J. Fiore / Yes _6__ No_0__ Abstain __
5.10 Approval of the Utica University Student Teachers Program	Yes	Action	1 st S. King 2 nd J. Fiore / Yes _6__ No_0__ Abstain __

5.11 Approval of Contract between Upstate Cerebral Palsy and New York Mills UFSD.

Yes

Action

1st S. King 2nd J. Fiore / Yes 6 No 0 Abstain

5.12 Approval of Contract between New York Mills (host) Notre Dame, Modified, JV and Varsity Volleyball

Yes

Action

1st R. Mahardy 2nd S. King / Yes 6 No 0 Abstain

6. K-12 REPORTS

6.1 K-6

B. Dodge

Information

Mr. Dodge spoke about Seussical the Musical, and it is a highlight of the elementary side. Thank you to the PTSO for Trunk or Treat, the numbers were astronomical! It is all about the community school; it is good to see that kind of energy. Aside from that, the PTSO is working with Mr. Dodge to create some additional opportunities for inside recess days. We had our Halloween Parade and we were lucky with the weather. Parent Teachers conferences are later this month. The fall sports recognition ceremony is Nov 21st at 6:30pm. Winter sports meeting is November 9. Our x-country team has to run at sectionals at VVS on Saturday.

6.2 7-12

M. Facci

Information

Homecoming week was a success; we had the largest number attend the homecoming dance in her history. The kids are excited to get back to tradition. We are approaching the end of the first quarter of the first marking period, report cards coming out on the 15th. Following that this quarter, our BOCES rep on safety will be about mental health. She will again be giving out awards for most improved on attendance and academics. Our new teacher in art in Mr. Vollmer is teaching students how to throw on the pottery wheel and he is working with PTSO to get new wheels for most students. He is starting a new clay club called "Feats of Clay." They will compete in the 34th "Feats of Clay" competition in May.

7. SUPERINTENDENT'S REPORT

7.1 Enrollment Update

K. Davis

Yes

Information

Since June, we are up from 526 to 546, so we have a slight increase in student enrollment. It is good to see those numbers go up.

7.2 Superintendent's Update

K. Davis

Yes

Information

The board were each given an orange binder that will be for the Budget Season coming up. Dr. Davis went through the binder addressing what each tab represents and the items behind those tabs. She mentioned that it will take a lot to look at and advised the BOE to take their time in reviewing it all. BOE Goals, Budget Timeline, Communication Updates, Funding Formulas, Foundation Aid, State Aid Dependency. Dr. Davis spoke about the economy and how families are going to feel this impact of this economic change and how we have to keep this in mind when we are working on the budget. We are trying to work on ways to bring revenue to this district. She will be visiting Senator Griffo's office and develop new ideas. Historical data was put together by Mrs. Stamboly for the boards review. We have a health insurance meeting coming up we do belong to the BOCES Consortium, so we work with all 12 districts to

negotiate our rates. We work together very closely. Tax limit restrictions, the tax cap is still there, we are not looking to go over it. New York Mills is getting new students to our district from other countries and Dr. Davis will be addressing this with Senator Griffo with regard to itinerant staff and not being able to receive aid on our English Language Learner (ELL, ESL, ENL) teachers. We do belong to the consortium and we do go out and bid together. The group out of western new York is doing a strategic study to review future needs. Our next Board date will be December 6, 2022.

8. COMMUNICATIONS

8.1 From the Floor -

District Clerk

Information

Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.

Three Individuals addressed the room this evening: Mrs. Marley, Mrs. Kayla Barron, and Mrs. Abby Taylor

8.2 Board Discussion

BOE

Discussion

Items reviewed:

NYSSBA Conference– Reviews by the BOE (Thank you Dr. Davis for acquiring the tickets.)

Craft Fair – Please sign up to volunteer

Seussical – Go see the show!

New Students coming in/new cultures/embrace them and perhaps have a Cultural Fair?

Pep Rally – There were more kids with more school spirit! Teachers and kids had fun!

Mrs. Hubley mentioned the keynote speaker at NYSSBA was Marlee Matlin, and she spoke about children with disabilities. She emphasized the review of her movie CODA.

9. EXECUTIVE SESSION

BOE

Tim: 7:21

Discussion/Action

1st S.King 2nd M. Jordan / Yes _6_ No _0_ Abstain ___

9.2 Return to General Session

BOE

Time 8:10

Action

1st S.King 2nd M. Jordan / Yes _6_ No _0_ Abstain ___

9.3 Session Vote, #1/Bus Official Contract

BOE

Action

1st S. King 2nd J. Fiore / Yes _6_ No _0_ Abstain ___

9.4 Session Vote, #2/Clerk Contract

BOE

Action

1st R. Mahardy 2nd J. Fiore / Yes _6_ No _0_ Abstain ___

9.5 Session Vote, #3/Teachers Contract

BOE

Action

1st R. Mahardy 2nd S. King / Yes _6_ No _0_ Abstain ___

10. ADJOURNMENT

10.1 Adjournment

BOE

Time 8:13

Action

1st S. King 2nd M. Jordan / Yes _6_ No _0_ Abstain ___

****§105. Conduct of executive sessions.**

1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- a. matters which will imperil the public safety if disclosed;**
 - b. any matter which may disclose the identity of a law enforcement agent or informer;**
 - c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;**
 - d. discussions regarding proposed, pending or current litigation;**
 - e. collective negotiations pursuant to article fourteen of the civil service law;**
 - f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;**
 - g. the preparation, grading or administration of examinations; and**
 - h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.**
- 2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.**



BOARD OF EDUCATION MEETING AGENDA
November 15, 2022
5:30PM – Library

- | |
|---|
| <input checked="" type="checkbox"/> Kristin Hubley |
| <input checked="" type="checkbox"/> Kimberly Gyore |
| <input checked="" type="checkbox"/> Jacqueline Edwards |
| <input checked="" type="checkbox"/> Jonathan Fiore |
| <input checked="" type="checkbox"/> Michelle Jordan |
| <input checked="" type="checkbox"/> Steve King |
| <input checked="" type="checkbox"/> Robert Mahardy, Jr. |

Agenda Item	Who	Information Distributed	Action	Notes
1. MEETING CALL TO ORDER				
1.1 Pledge to the Flag	K. Gyore		Procedural	
1.2 Reading of the New York Mills UFSD Mission Statement.	M. Jordan		Procedural	
1.3 Approval of the Agenda	BOE	Yes	Procedural	1 st S.King 2 nd J. Edwards / Yes <u>7</u> No <u>0</u> Abstain <u> </u>
2. PRESENTATIONS				
2.1 Super Eval Presentation	BOE	Yes		Mr. Bob Hartz presented on SuperEval to the BOE
3. NEW BUSINESS				
3.1 Personnel Report	BOE	Yes	Procedural	1 st S. King 2 nd K. Gyore / Yes <u>7</u> No <u>0</u> Abstain <u> </u>
<i>*A motion was made to go into executive session with the Personnel Report.</i>				

4. EXECUTIVE SESSION

4.1 EXECUTIVE SESSION (f.)	BOE	Yes/6:07PM	Procedural	1 st K.Gyore 2 nd M.Jordan / Yes _7__ No_0__ Abstain ___
4.2 Return to General Session (time)	BOE	7:47PM	Procedural	1 st S. King 2 nd M. Jordan / Yes _7__ No_0__ Abstain ___
4.3 Vote: Take the Personnel Report back off the table and vote on Section 2 #1	BOE		Procedural	1 st S. King 2 nd M. Jordan / Yes _7__ No_0__ Abstain ___
4.4 Vote: Personnel Report Section 1 #1	BOE		Procedural	1 st S. King 2 nd K. Gyore / Yes _5__ No_2__ Abstain ___
4.5 Vote: Personnel Report Section 2 #2	BOE		Procedural	1 st S. King 2 nd K. Gyore / Yes _5__ No_2__ Abstain ___

Discussion: It is not against the person but the entire procedure. Personnel prohibits others from applying it was not posted. The past process of hiring the senior custodian was duplicitous and deceptive.

5. ADJOURNMENT

5.1 Adjournment	K. Hubley	7:49PM	Procedural	1 st S. King 2 nd K. Gyore / Yes _7__ No__0_ Abstain ___
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 - c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
 - d. discussions regarding proposed, pending or current litigation;
 - e. collective negotiations pursuant to article fourteen of the civil service law;
 - f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
 - g. the preparation, grading or administration of examinations; and
 - h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.
2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.



BOARD OF EDUCATION MEETING MINUTES
November 22, 2022
5:00PM – Oneida Room/BOCES

<input checked="" type="checkbox"/> Kristin Hubley <input checked="" type="checkbox"/> Kimberly Gyore <input checked="" type="checkbox"/> Jacqueline Edwards <input checked="" type="checkbox"/> Jonathan Fiore <input checked="" type="checkbox"/> Michelle Jordan <input checked="" type="checkbox"/> Steve King <input checked="" type="checkbox"/> Robert Mahardy, Jr.
--

Agenda Item	Who	Information Distributed	Action	Notes
1. MEETING CALL TO ORDER				
1.1 Pledge to the Flag			Procedural	
1.2 Reading of the New York Mills UFSD Mission Statement.			Procedural	
1.3 Approval of the Agenda	BOE	Yes	Procedural	1 st K. Hubley 2 nd M. Jordan / Yes <u> 7 </u> No <u> 0 </u> Abstain <u> </u>
2. EXECUTIVE SESSION		5:03pm		
2.1 EXECUTIVE SESSION (f)	BOE	5:04pm	Procedural	1 st R. Mahardy 2 nd S. King/ Yes <u> 7 </u> No <u> 0 </u> Abstain <u> </u>
2.2 Return to General Session (time)	BOE	7:51pm	Procedural	1 st S. King 2 nd K. Gyore / Yes <u> 7 </u> No <u> 0 </u> Abstain <u> </u>
3. ADJOURNMENT				
3.1 Adjournment	K. Hubley	7:52pm	Procedural	1 st S. King 2 nd K. Gyore / Yes <u> 7 </u> No <u> 0 </u> Abstain <u> </u>

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- f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;**
- g. the preparation, grading or administration of examinations; and**
- h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.**

2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.



BOARD OF EDUCATION MEETING MINUTES
November 30, 2022
5:00PM – Oneida Room/BOCES

- | |
|--|
| <input type="checkbox"/> Kristin Hubley
<input type="checkbox"/> Kimberly Gyore
<input type="checkbox"/> Jacqueline Edwards
<input type="checkbox"/> Jonathan Fiore
<input type="checkbox"/> Michelle Jordan
<input type="checkbox"/> Steve King
<input checked="" type="checkbox"/> Robert Mahardy, Jr. |
|--|

Agenda Item	Who	Information Distributed	Action	Notes
1. MEETING CALL TO ORDER				
1.1 Pledge to the Flag			Procedural	
1.2 Reading of the New York Mills UFSD Mission Statement.			Procedural	
1.3 Approval of the Agenda	BOE	5:15PM	Procedural	1 st J.Edwards 2 nd R. Mahardy / Yes <u>7</u> No <u>0</u> Abstain <u> </u>
2. EXECUTIVE SESSION				
2.1 EXECUTIVE SESSION (f)	BOE	5:15PM	Procedural	1 st J. Edwards 2 nd J. Fiore / Yes <u>7</u> No <u>0</u> Abstain <u> </u>
2.2 Return to General Session (time)	BOE	8:39PM	Procedural	1 st S. King 2 nd J. Edwards / Yes <u>7</u> No <u>0</u> Abstain <u> </u>
3. ADJOURNMENT				
3.1 Adjournment	K. Hubley	8:39PM	Procedural	1 st S. King 2 nd R. Mahardy / Yes <u>7</u> No <u>0</u> Abstain <u> </u>

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BOARD OF EDUCATION MEETING MINUTES

December 1, 2022

5:00PM – Oneida Room/BOCES

- | |
|---|
| <input checked="" type="checkbox"/> Kristin Hubley |
| <input checked="" type="checkbox"/> Kimberly Gyore |
| <input checked="" type="checkbox"/> Jacqueline Edwards |
| <input checked="" type="checkbox"/> Jonathan Fiore |
| <input checked="" type="checkbox"/> Michelle Jordan |
| <input checked="" type="checkbox"/> Steve King |
| <input checked="" type="checkbox"/> Robert Mahardy, Jr. |

Agenda Item	Who	Information Distributed	Action	Notes
1. MEETING CALL TO ORDER				
1.1 Pledge to the Flag			Procedural	
1.2 Reading of the New York Mills UFSD Mission Statement.			Procedural	
1.3 Approval of the Agenda	BOE	5:15PM	Procedural	1 st S. King 2 nd J. Fiore / Yes <u>7</u> No <u>0</u> Abstain <u> </u>
2. EXECUTIVE SESSION				
2.1 EXECUTIVE SESSION (f)	BOE	5:16PM	Procedural	1 st R. Mahardy 2 nd J. Edwards / Yes <u>7</u> No <u>0</u> Abstain <u> </u>
2.2 Return to General Session (time)	BOE	9:17PM	Procedural	1 st R. Mahardy 2 nd S. King / Yes <u>6</u> No <u>0</u> Abstain <u> </u> (Ms. Edwards left at 9:06PM)
3. ADJOURNMENT				
3.1 Adjournment	K. Hubley	9:17PM	Procedural	1 st S. King 2 nd J. Fiore / Yes <u>6</u> No <u>0</u> Abstain <u> </u>

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5.1 Personnel Report

New York Mills Union Free School District - Personnel Report School Yr. 2022-2023
 Board of Education Meeting: 12/6/2022

	NAME	TENURE AREA/CIVIL SERVICE TITLE	ASSIGNMENT	CERTIFICATION	SALARY/RATE OF PAY	EMPLOYEE REPLACING	EFFECTIVE DATE	END OF PROBATIONARY APPOINTMENT
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The commencement dates of the appointments are "subject to the employees' obtaining all necessary clearances from the State Education Department".

I. Resignation								
1	Spaziani, J'Nai	Social Studies	Grade 8				12/12/2022	
2	Tomaino, Santina	Special Education						
II. Coaches and Advisors								
1	Edick, Christopher		Modified Girls Basketball (Re-assigned from the November 1 meeting)	C	\$2,954.00		2022-2023 School Year	

5.2 PD Agreement



NEW YORK MILLS UFSD

Dr. Kathleen Davis, Interim Superintendent

**1 Marauder Boulevard
New York Mills, NY 13417**

Phone: 315-768-8127 Fax: 315-768-3521

BEDS CODE: 411504020001

Professional Development Plan

2022-2025

New York Mills UFSD Board of Education approval: December 6 , 2022

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6.	Action Plan.....
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8.	Provisions for School Violence Prevention.....
9.	Provisions for Teachers Certified in Bilingual and ELL Education.....
10.	Appendix A: PD Offerings.....
11.	Appendix B: Needs Assessment results.....
12.	Appendix C: New York Mills Mentoring Plan.....

VISION

Our vision is to create an incomparable K-12 school district that is as highly regarded for its academic excellence, as it is for its pride and commitment to actively serve and improve its surrounding community.

MISSION

Through combined efforts of students, staff, parents, and community members, our mission is to foster the confidence, knowledge, cognition, and character necessary to instill a strong work ethic, to create an environment of tolerance and respect, and to ignite an attitude of inquiry and enthusiasm for learning that will enable students to become productive, responsible citizens.

INTRODUCTION

The Professional Education Committee (PEC) has been chosen to advise the Superintendent on professional development needs and concerns of the teaching staff. The Committee, which represents the K-12 continuum, also advises and plans the program for regularly scheduled Superintendent Conference Days. In light of changes in Commissioner's Regulations 100.2 (dd), the PEC will be asked to help plan the District's conference days to meet the requirements of a District Professional Development Plan (PDP) as it pertains to the Next Generation Learning Standards implementation.

CORE BELIEFS and VALUES

We believe that all students:

- should be provided the opportunity to reach their full academic, physical, and social-emotional potential in order to become productive citizens.
- should demonstrate respect, honesty, and integrity as part of maintaining good citizenship.
- should be responsible and accountable contributors to society through leadership and service to others.
- should be treated fairly and equitably based on individual needs.
- should have learning experiences that expand beyond the classroom.
- should develop technological awareness, problem-solving, and analytical skills.
- should be empowered to learn and grow through both successes and failures.
- have value and worth and are part of a greater whole.
- must feel welcome and safe.
- are valued members of the school community.

To support our core beliefs and values the Professional Education Committee (PEC) has developed this Professional Development Plan. It is envisioned that the PEC will continue to schedule at least two staff in-service days to align with staff needs.

In addition, complementary needs may arise and be expressed to the appropriate administrator or through the PEC by any one of the following levels:

~Individual Teacher

~Grade Level

~Department

~Building

~District

These needs will be considered by the PEC in conjunction with the principals when feasible, in order for the PEC to ensure continuous and sustained professional development. Notwithstanding this function of the PEC, current approval procedures will remain intact for local in-service credit, CTLE credit, Teacher Center, credit hours, sabbatical leaves, and other types of curriculum and staff development.

Professional Development Committee Membership

Name	Title
Dr. Kathleen Davis	Interim Superintendent
Mary Facci	K-12 Executive Principal
Brent Dodge	K-12 Principal
Audrey Foote	Secondary Teacher
Virginia Davis	Secondary Teacher
Tiffany Schmidt	Elementary Teacher
Amanda Sullivan	Elementary Teacher
Jennifer Goodfriend	Elementary Teacher

Jeanne Marley

Secondary Teacher

New York State Department Regulations and Requirements

This professional development plan is in compliance with Commissioner Regulations 100.2 (dd) that requires each district and BOCES to collaboratively create professional development plans that are reviewed annually. Additionally, professional development activities outlined in this plan provide teachers with the opportunities needed to meet and maintain the Continuing Teacher Leader Education (CTLE) requirements as defined by The Board of Regents in Subpart 80-6 of the Regulations of the Commissioner of Education to implement Chapter 56 of the Laws of 2015 relating to the registration process for any holder of a classroom teaching, school leader and teaching assistant certificate that is valid for life (Permanent, Professional and Level III Teaching Assistant) and the establishment of Continuing Teacher and Leader Education (CTLE) requirements for Professional and Level III Teaching Assistant certificate holders.

New York Mills UFSD and ONEIDA-HERKIMER-MADISON BOCES will provide Professional Certificate holders with certificates acknowledging completion of workshops, trainings, and professional development opportunities qualifying for CTLE credits. Such certificates will include: participant's name, date of workshop, number of hours, topic, and type of activity or program.

Philosophy

Professional development at New York Mills UFSD is a vital component of our commitment to serving our educational community as their Essential Partner. We are committed to high-quality, research-based professional development to provide ongoing growth for practitioners within our organization, as well as to the assessment of ongoing professional development initiatives. Professional development provided to internal employees is tailored to the needs of the individual district, and building, as it progresses across grade levels (PreK-graduation) and when appropriate, is continuous and sustained.

We strive to provide professional development in alignment with the New York State

Professional Development Standards (<http://www.highered.nysed.gov/tcert/pdf/pdstds.pdf>):

1. **Designing Professional Development:** Professional development design is based on data; is derived from the experience, expertise and needs of the recipients; reflects best practices in sustained job-embedded learning; and incorporates knowledge of how adults learn.
2. **Content Knowledge and Quality Teaching:** Professional development expands educators' content knowledge and the knowledge and skills necessary to provide developmentally appropriate instructional strategies and assess student progress.
3. **Research-based Professional Learning:** Professional development is research-based and provides educators with opportunities to analyze, apply, and engage in research.
4. **Collaboration:** Professional development ensures that educators have the knowledge, skill, and opportunity to collaborate in a respectful and trusting environment.

5. **Diverse Learning:** Professional development ensures that educators have the knowledge and skills to meet the diverse learning needs of all students.
6. **Student Learning Environments:** Professional development ensures that educators are able to create safe, secure, supportive, and equitable learning environments for all students.
7. **Parent, Family, and Community Engagement:** Professional development ensures that educators have the knowledge, skill, and opportunity to engage and collaborate with parents, families, and other community members as active partners in their children's education.
8. **Data-driven Professional Practice:** Professional development uses disaggregated student data and other evidence of student learning to determine professional development learning needs and priorities, to monitor student progress, and to help sustain continuous professional growth.
9. **Technology:** Professional development promotes technological literacy and facilitates the effective use of all appropriate technology.
10. **Evaluation:** Professional development is evaluated using multiple sources of information to assess its effectiveness in improving professional practice and student learning.

New York Mills UFSD Professional Development Goals (Developed with results of Needs Assessment tool (attached) as well as our School Report card, BEDS data, attendance information, Graduation rates, student performance, state benchmarks, surveys)

Goal #1 : New York Mills UFSD will provide professional development to support teachers in their knowledge and implementation of differentiated instruction with a specific focus on serving students with varying degrees of learning styles and learning loss due to the pandemic. Students will have individualized goals for student learning outcomes as a result of the review and implementation of the district's RTI plan.

Goal #2 : New York Mills UFSD will support teachers in integrating technology to reinforce learning, communication and meaningful connections within specific content areas while also guaranteeing a systematic and coherent approach to the selection of district-approved technology. This will support our students in their education as 21st century learners developing their technological knowledge and skills for participation in life, work and citizenship.

Goal #3 : New York Mills UFSD will support teachers in developing a prioritized and vertically aligned curriculum and assessments. This professional development will be supported by NYSED learning standards, multiple data sources as well as teacher and administrative knowledge and input.

Goal #4 : New York Mills UFSD will provide professional development in social emotional learning. Research suggests that student learning benchmarks (or standards) may increase the likelihood that students will receive better instruction in Social Emotional Learning (SEL), experience improved school connectedness, and become better learners (Osher & Kendziora, 2008 and Jones & Bouffard, 2012).

To enable students to take full advantage of educational opportunities throughout their school experience in grades K-12 and, equally important, to prepare them for college and/or career, the School Climate and Student Engagement Workgroup of the New York State Safe Schools Task Force have identified the following goals to guide SEL benchmarks for New York State schools:

1. Develop self-awareness and self-management skills essential to success in school and in life.
2. Use social awareness and interpersonal skills to establish and maintain positive relationships.
3. Demonstrate ethical decision-making skills and responsible behaviors in personal, school, and community contexts.

Action Plans

Please see Appendix A for a list of all anticipated workshop topics, trainings, and consultants we anticipate to be utilized by the district during the 2022 – 20225 school year.

Goal #1 : New York Mills UFSD will provide professional development to support teachers in their knowledge and implementation of differentiated instruction with a specific focus on serving students with varying degrees of learning styles and learning loss due to the pandemic. Students will have individualized goals for student learning outcomes as a result of the review and implementation of the district's RTI plan.

Objective: New York Mills UFSD will provide professional development opportunities that will support teachers in their knowledge and implementation of research based differentiated instructional models and strategies as well as implementation of their RTI plan			
Essential Questions: How do we support educators as they work to improve their professional practices so as to better meet the needs of diverse learners and learners affected by post covid learning loss?			
Activities and Strategies:			
Activities	Evidence	Responsibility	Timeline
Differentiated Instruction	My Learning Plan registration	PPL department, OHM BOCES	Conference Days 2022-2025

		Jessica Hockett - Elem. and MS/HS	
Reading League Interventions	My Learning Plan registrations	Building Principals	Conference Days 2022-2024
Anita Archer Reading Interventions	My Learning Plan registrations	New York Mills UFSD OHM BOCES	Conference Days 2023-2025
Professional Learning Council Focus: Differentiation	My Learning Plan	OHM BOCES Regional PLC	Bi-monthly regional meetings 2022-2025
CKLA Interventions	My Learning Plan	New York Mills UFSD	Amplify
NGLS Curriculum work	My Learning Plan	New York Mills UFSD	Summer: 2023 - 25
Data - plans for learning loss	My Learning Plan	New York Mills UFSD Team meetings	2022- 23
RTI plan review	My Learning Plan	NYM UFSD Administration and team meetings	2022 -25 - ongoing

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Goal 2: New York Mills UFSD will support teachers in integrating technology to reinforce learning, communication and meaningful connections within specific content areas while also guaranteeing a systematic and coherent approach to the selection of district-approved technology. This will support our students in their education as 21st century learners developing their technological knowledge and skills for participation in life, work and citizenship.

Objective: The district will provide training integrating technology for educators and leaders, supporting the skills students need to be successful as 21st century learners and digital citizens.

Essential Questions:
 How will we support educators in developing their knowledge of technology integration to support student learning in varied instructional modes?

Activities and Strategies:			
Activities	Evidence	Responsibility	Timeline
eDoctrina training	My Learning Plan	MORIC	2022-23
Assessment Construction/Delivery	My learning Plan	OHM BOCES	2023-24

NYS Standards curriculum Work Computer Science/Digital Fluency	My Learning Plan	OHM BOCES MORIC	2022-2024
Promethean Board training	My Learning Plan	Promethean Limited MORIC	2022-23
Word Wall App.	My Learning Plan	Visual Education Limited NYM staff	2022-23
Computer Based Testing	My Learning Plan	OHM BOCES - Support Services NYSED	2022-23
G Suite	My Learning Plan	OHM BOCES - Support Services	2022-24
Computer Camp	My Learning Plan	NYM UFSD staff	2022-25 Summer yearly
Engineering by Design - review and refine current approaches	My Learning Plan	NYM UFSD	2023 summer

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Goal 3: New York Mills UFSD will support teachers in developing a prioritized and vertically aligned curriculum and related assessments. This professional development will be supported by NYSED learning standards, multiple data sources as well as teacher and administrative knowledge and input.

Objective: The district will have a mapped curriculum to drive high-quality instruction that will allow students to meet or exceed the expectations on NYS and local assessments.

Essential Question: How do we facilitate the work to develop curriculum maps and document the prioritization of high-quality instruction on a multi-year basis?

Activities and Strategies:

Activities	Evidence	Responsibility	Timeline
NGLS - ELA and Math, Science, Social Studies Curriculum maps	Team meeting attendance My Learning Plan	Team Meetings, Faculty meetings OHM BOCES	2022- 2025 continuous
CKLA - Literacy Amplify	My Learning Plan	NYM UFSD	2022-23
Project Based Learning - Trevor	My Learning Plan	OHM BOCES	March 2023

Muir			
Power Skills for Success	My Learning Plan	OHM BOCES School to Careers	March 2023
Writing Curriculum ongoing work	My Learning Plan	NYM staff	2022-25 - ongoing
Data Gap Analysis	Faculty meetings Team meetings My Learning Plan	MORIC NYM UFSD admin	2022-2025 - ongoing
PLC's	My learning Plan	OHM BOCES Regional PLCs	2022-25 - ongoing

Goal 4: New York Mills UFSD will provide professional development in social emotional learning. Research suggests that student learning benchmarks (or standards) may increase the likelihood that students will receive better instruction in Social Emotional Learning (SEL), experience improved school connectedness, and become better learners (Osher & Kendziora, 2008 and Jones & Bouffard, 2012).

To enable students to take full advantage of educational opportunities throughout their school experience in grades K-12 and, equally important, to prepare them for college and/or career, the

School Climate and Student Engagement Workgroup of the New York State Safe Schools Task Force have identified the following goals to guide SEL benchmarks for New York State schools:

4. Develop self-awareness and self-management skills essential to success in school and in life.
5. Use social awareness and interpersonal skills to establish and maintain positive relationships.
6. Demonstrate ethical decision-making skills and responsible behaviors in personal, school, and community contexts.

Objective: Provide professional development to assist educators in their support of the social-emotional needs of students.

Essential Question: How do we support educators as they foster students' social-emotional competencies such as self-awareness, self-management, sound decision making and responsible behaviors?

Activities and Strategies:

Activities	Evidence	Responsibility	Timeline
Integration of SEL standards	My Learning Plan	Teachers and administrators NYSED OHM BOCES	2022-23 2023-25
Positivity Project Leadership	My Learning Plan	Teacher Leaders and P2 (Positivity Project)	2022-2025 Ongoing integration

Training			
Safe Schools/Healthy students	My learning Plan Sign-in sheets	Community Schools	2022-2025 ongoing
Poverty Eric Jensen - book study	My Learning Plan	NYM UFSD	2022
Engagement/ Motivation strategies	My Learning Plan	PPL - OHM BOCES	Ann Turner August 2022
Attendance strategies	My Learning Plan Faculty Mtgs. sign-in	NYSED NYM UFSD administration	2022-25 ongoing
Equity - CRSE	My Learning Plan	PPL - OHM BOCES	Kevin Healy August 2022
SEL - Homeless to Harvard Liz Murray	Sign - in in district	OHM BOCES Regional Opening Day for Educators	Liz Murray
Trauma Informed Instruction	My Learning Plan	OHM BOCES	September 2023

Provisions for Mentoring Program

The New York Mills UFSD Mentoring Program is defined by Board of Education policy, as outlined below:

All new teachers at New York Mills UFSD holding an initial certificate will complete a mentored teaching experience within their first year of employment as a teacher. The purpose of the mentoring program is to provide support for new teachers, retention of teachers, and to increase the skills of new teachers.

The mentoring program shall be developed and implemented consistent with any collective bargaining obligation required by Article 14 of the Civil Service Law (i.e., the Taylor Law); however, Commissioner's Regulation does not impose a collective bargaining obligation that is not required by the Taylor Law.

In accordance with Commissioner's Regulations, the elements of the mentoring program include:

Procedure for Selecting Mentors	Please see attached <u>New York Mills School District New Teacher Mentoring Program</u>
Role of the Mentors	Please see attached <u>New York Mills School District New Teacher Mentoring Program</u>
Preparation of Mentors	Please see attached <u>New York Mills School District New Teacher Mentoring Program</u>
Types of Mentoring Activities	Please see attached <u>New York Mills School District New Teacher Mentoring Program</u>
Time Allotted for Mentoring	Please see attached <u>New York Mills School District New Teacher Mentoring Program</u>

Provisions for School Violence Prevention and Intervention Training

New York Mills UFSD is committed to hiring teachers who have fulfilled the requirements of certification, including participation in workshops covering school prevention and intervention. Such workshops shall consist of at least two clock hours of training that includes but is not limited to, study in the warning signs within a developmental and social context that relate to violence and other troubling behaviors in children; the statutes, regulations, and policies relating to a safe nonviolent school climate; effective classroom management techniques and other academic supports that promote a nonviolent school climate and enhance learning; the integration of social and problem solving skill development for students within the regular curriculum; intervention techniques designed to address a school violence situation; and how to participate in an effective school/community referral process for students exhibiting violent behavior.

Upon request or determination of necessity, New York Mills UFS will provide refreshers on school violence prevention and intervention.

In instructional settings, New York Mills UFSD will also utilize the interpersonal violence prevention education package provided by the State Education Department. These materials will be incorporated as part of the health or other related curricula or programs for students in grades K through 12.

CTLE Recordkeeping and Documentation Requirements (This section does not apply to teachers who hold Permanent Certification)

Teachers with Professional Certificates must complete 100 hours of professional learning/CTLE every five years in order to continue to hold certification and teach in New York State. The first professional development period begins July 1 following the effective date of the certificate.

Professional certificate holders in classroom teaching, educational leadership, and teaching assistant level ILLs, are subject to 100 hours of acceptable CTLE in content, pedagogy, and language acquisition, every five-year registration period.

The New York Mills UFSD will annually provide opportunities for faculty to engage in high-quality professional development. A number of these activities are eligible to obtain CTLE credit towards the 100 hour requirement set forth by the NYSED. NYSED defines eligible CTLE opportunities as follows: Acceptable CTLE must be conducted through activities designed to improve the teacher or leader's pedagogical and/or leadership skills, targeted at improving

student performance, including but not limited to formal CTLE activities. Such activities shall promote the professionalization of teaching and educational leadership, as applicable, and be closely aligned to district goals for student performance.

Within the school year hours to meet this requirement include:

4 Superintendent's Conference Days

Workshops, conferences, in-service offerings and technology integration opportunities

Online courses and webinars (ex. NYSUT pd.offerings)

Release time during the school day for curriculum work

Annual health and safety trainings

CTLE providers that are frequently used at New York Mills UFSD:

New York Mills UFSD	NYSUT
Oneida-Herkimer - Madison BOCES	MORIC
Center state Teacher Center	NYSED
R-BERN	

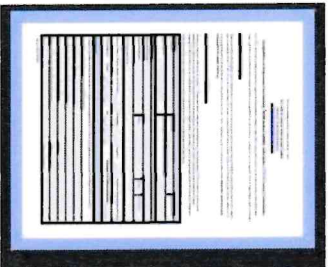
Tracking of Hours:

It is incumbent of the individual to maintain their own recording document of the 100 hours. NYM UFSD approved workshops will be logged via My Learning Plan. Any CTLE activities completed outside of the district will be recorded by the individual and not a responsibility of the district to track. Each staff member will need a Certificate of Completion from the provider to be used as evidence of their hours. The NYS documentation form will be used by educators in NYM UFSD to track their hours .

<https://www.highered.nysed.gov/cert/pdf/donotsubmit-ctlerecord.pdf>

Districts/sponsors will issue Certificate of Completion forms and will maintain records for all CTLE activities for 8 years. The district will use the NYSED certificate of completion form. <https://www.highered.nysed.gov/cert/pdf/ctle-certificate-completion-form.pdf>

Please note that (Non-NYSED) acceptable CTLE certificates will include all elements of the NYSED form.



Educators:

Educators must maintain CTLE records and documentation (Certificate of Completion Forms) for at least three years from the end of the registration period in which they completed the CTLE.

Educators will not send documentation of their CTLE clock hours to the Department for the re-registration process. However, their CTLE documentation must be available upon request by the Department.

You can refer to the following link regarding Recordkeeping and Documentation.

CTLE Recordkeeping and Documentation Requirements:
<https://www.highered.nysed.gov/tcert/resteachers/ctle-record-doc.html>

Provisions for Teachers Certified in Bilingual and English Language Learner (ELL) Education:

Teachers possessing a Professional certificate in the certificate title of English to speakers of other languages (all grades) or a holder of a bilingual extension under section 80-4.3 of this Title must complete their CTLE hours with a minimum of 50 percent in language acquisition aligned with the core content area of instruction taught, including a focus on best practices for co-teaching strategies, and integrating language and content instruction for English language learners.

New York Mills UFS teachers will utilize the expertise and trainings provided by the Regional Bilingual Education-Resource Network (RBERN – Mid-state) to fulfill these requirements.

For all other faculty and staff, New York Mills UFSD meets* and will apply for an exemption from the professional development requirements in language acquisition for ELLs.

**There are fewer than 30 English language learner students enrolled or English language learners make up less than five percent of the New York Mills UFSD total student population as of such date as established by the commissioner.*

The New York Mills UFSD has a low number of ELL students enrolled in K-12 that require ELL services. The number varies but currently we have 15 - 18 students. The district assures that educators of ELL students will receive Professional development geared to the needs of their specific learners. Our itinerant ELL teacher from OHM BOCES will provide targeted professional development during designated professional development days. Additionally, educators will take advantage of offerings by R-BERN - Mid-State.

The topics will focus on strategies to support language acquisition in the content areas as well as co-teaching models. The workshops offered to teachers under Goal #1 - Differentiation will also support educators in meeting the needs of these students.

These offerings will meet the CTLE Language Acquisition Requirements.

Continuing Teacher and Leader Education (CTLE) Language Acquisition Addressing the Needs of English Language Learners Requirements

Certificate Type	% of 100 Clock Hour CTLE Requirement Devoted to Language Acquisition	Can Exemption* from the Language Acquisition Requirement Apply?
Professional Classroom Teacher other than English to Speakers of Other Languages	15%	Exemption may apply. Exemption does not reduce the 100-clock hour CTLE requirement.
Professional School Leader	15%	Exemption may apply. Exemption does not reduce the 100-clock hour CTLE requirement.
Level III Teaching Assistant	15%	Exemption may apply. Exemption does not reduce the 100-clock hour CTLE requirement.
Professional English to Speakers of Other Languages	50%	Exemption may apply. Exemption does not reduce the 100-clock hour CTLE requirement.
Professional Bilingual Extension Annotation	50%	Exemption may apply. Exemption does not reduce the 100-clock hour CTLE requirement.
Permanent Classroom Teacher other than English to Speakers of Other Languages	Permanent certificate holders are NOT subject to CTLE requirements.	N/A
Permanent School Leader	Permanent certificate holders are NOT subject to CTLE requirements.	N/A
Permanent English to Speakers of Other Languages	Permanent certificate holders are NOT subject to CTLE requirements.	N/A
Permanent Bilingual Extension Annotation	Permanent certificate holders are NOT subject to CTLE requirements.	N/A
Permanent Pupil Services (PPS) such as School Attendance Teachers, School Counselors, School Psychologists, School Social Workers, School Dental Hygiene Teachers and School Nurse Teachers	Permanent certificate holders are NOT subject to CTLE requirements.	N/A
Permanent Bilingual Education (PPS/Admin) Extension	Permanent certificate holders are NOT subject to CTLE requirements.	N/A

*** Exemption:** A NYS school district or BOCES may be granted a waiver from providing Bilingual Education Programs in languages other than Spanish and Chinese. For additional information, please see the [English Language Learner and Multilingual Learner Regulations & Compliance webpage](#).

CTLE Language Acquisition Requirement:

The plan has included the Language Acquisition Chart (p. 22) to ensure that educators with varying certificates are informed as to what percent of CTLE would need to be in language acquisition, should a waiver not be granted. If an exemption is granted, then the following applies:

Educators who are subject to CTLE are exempt from the CTLE language acquisition requirement for each year they practice in an applicable school with an approved exemption for the CTLE language acquisition requirement. The school district, rather than the educator, would obtain the exemption. Educators who are employed by an applicable school with an approved CTLE language acquisition requirement exemption still must complete the CTLE requirement (e.g., 100 clock hours).

(Provisions for Teachers Certified in Bilingual and English Language Learner (ELL) Education

if the district gets an exemption, it applies to all educators who are subject to CTLE. Here is a link that has information about an Exemption.

<https://www.highered.nysed.gov/cert/resteachers/ctle-language-acquisition.html>

Appendix A

List of anticipated workshop topics, trainings, and consultants to be offered and/or utilized during the 2022-2025 school year which will be available across the New York Mills UFS organization where CTLE credit will be awarded.

NOTE: TOPICS IN THE CHART BELOW ARE TOPICS THAT WILL BE PROVIDED BY ONEIDA-HERKIMER-MADISON BOCES PROFESSIONAL DEVELOPMENT STAFF AS WELL AS OFFERINGS BY THE NEW YORK MILLS UFS.

Topic	Organization/Consultant	Consultants
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	Provider	
Adobe	OHM BOCES	
		Ann Turner
APPR	OHM BOCES	Education Leadership Network
Art	OHM BOCES	MWPAI, Hamilton College
Coaching (Instructional)	OHM BOCES	Dr. W. Bunker
Differentiation	OHM BOCES	Jessica Hockett
DEI	OHM BOCES	Dr. Madden, Dr. L. Brown, K. Healy, P. Johnson
Elementary Math	OHMBOCES	Michelle Gaspa
ELL (CR154)	OHM BOCES	R-BERN – Md-state
Equipment Specific Training	OHM BOCES	OHM BOCES Safety Office
<i>Every Book is a Social Studies Book</i>	OHM BOCES	
Explicit Direction Instruction	OHM BOCES	Data Works (John Hollinsworth)

Co Teaching	OHM BOCES New York Mills UFSD	Toby Karten
Literacy and Writing	OHM BOCES	Kris Tovani, Olivia Wahl
Writing	New York Mills UFSD	Simple View of Writing Reading League
Guidance Counselors	OHM BOCES	Counselors Summit – March Conf.
HS Math	OHM BOCES	Darlene Kempf
Independent Evaluator Experiences	OHM BOCES	Ann Turner, Education Leadership Network, OHM BOCES
Innovation	OHM BOCES	Support Services
Instructional Best Practice	OHM BOCES	OHM BOCES PPL staff
LLI	OHM BOCES	Fountas and Pinnell
Literacy	OHM BOCES/ NYM UFSD	Reading League
Leadership	OHMBOCES	CSU Study Council, Ed. Ldrshp. Network , OHM BOCES

Library Science	OHMBOCES	Elizabeth Hartnett, OHM BOCES
Literacy	OHM BOCES	Dr. W. Bunker
LOTE	OHM BOCES	Greg Smith
Manufacturing and Engineering	OHM BOCES	School to Work (SABA)
EL/MS/HS Math	OHM BOCES	PEBC, Anita Coltrain
EL/MS/HS ELA	OHM BOCES	PEBC
Music	OHM BOCES	J. Marro
My Learning Plan (Frontline)	OHM BOCES	
New Teacher Mentoring	OHM BOCES	Ann Turner
NYSAA	OHM, Partnership	
Virtual Learning	OHMBOCES	PPL, Support Services
PBIS	OHM BOCES,	Safety Office, J. Marro
Professional Learning Communities	OHM BOCES	Solution Tree Kevin Healy, Coord.

Physical Education	OHM BOCES	Fit Kids, Fit Futures
Poverty	OHM BOCES, NYS Teacher Centers	Eric Jensen
Principal Evaluation	OHM BOCES	Ann Turner
Project Based Learning	OHM BOCES, OCM BOCES	Trevor Muir
Research Strategies	OHM BOCES	
Right to Know	OHM BOCES	Safety Office
RTI	OHM BOCES	Dr.Katherine Stahl
School Counseling	OHM BOCES	
School Psychologists	OHM BOCES	
School Safety, DASA	OHM BOCES	
Science (kit trngs)	OHM BOCES	OHM BOCES Science Center
Scoring (Regents; 3-8 testing)	OHM BOCES	OHM BOCES
Social Studies Frameworks	OHM BOCES	Oneida Cty. Historical Society

Special Education	OHM BOCES	Partnership, Heather Gaetano
Standards Based Grading	OHM BOCES	
Student Learning System (Buzz)	OHM	Agilix
Suspension Training	OHM BOCES	Ferrara Law Firm
STEM	OHM BOCES	Trevor Muir
Teacher Evaluation	OHM BOCES	Ann Turner
Teacher Assistants PLC	OHM BOCES	Ann Marley
Technology Integration	OHM BOCES	Jennifer Parzych
Thinking Strategies	OHM BOCES	PEBC
Trauma Informed Care	OHM BOCES	
Vocabulary Development	OHM BOCES	Dr. Bunker
Writer's and Reader's Workshop	OHM BOCES	Dr. Bunker
Writing	OHM BOCES	Dr. Bunker

SEL	OHM BOCES	Erin Gruwell, Liz Murray
Early Learning	OHM BOCES	Ann Turner
Consider the Source	OHM BOCES	NYSED
Writing	OHM BOCES	Carl Anderson
Science	OHM BOCES	Paul Anderson
Computer Camp	New York Mills UFSD	Danielle Howe
DEI	New York Mills UFSD	Dr. Mark Montgomery Dr. Meredith Madden
Eureka Math	New York Mills UFSD	Great Minds
Writing Revolution	New York Mills UFSD	Book Study
CBT	New York Mills UFSD	eDoctrina
CRSE in Special Education Classrooms	OHM BOCES	Heather Geatano , Nate White
Making Magic Happen	New York Mills UFSD	Disney Institute
ELL	New York Mills UFSD	Mid-State R-BERN

Session 2		
Session 3		
Oracy		
NYSUT professional development opportunities		NYSUT
https://elt.nysut.org/professional-learning	New York Mills UFSD	
Positivity Project	P2	P2 trainers

Regulations of the Commissioner of Education section on “Acceptable CTLE.”

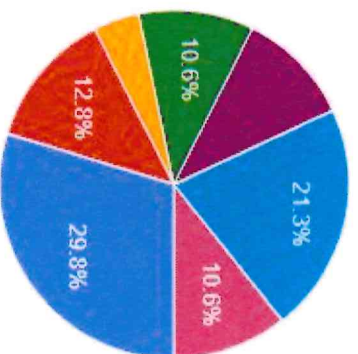
[https://govt.westlaw.com/nycrr/Document/10e225e610ac411e69decf8bace0b1424?viewType=FullText&originContext=documenttoc&transitionType=Category/Pageltem&contextData=\(sc.Default\)&bhcp=1](https://govt.westlaw.com/nycrr/Document/10e225e610ac411e69decf8bace0b1424?viewType=FullText&originContext=documenttoc&transitionType=Category/Pageltem&contextData=(sc.Default)&bhcp=1)

APPENDIX B - Staff Survey of Needs Summary October 2022

What areas do you feel should be a focus over the next three years for professional development



47 responses



- technology
- Curriculum design
- Assessment
- SEL
- Differentiation
- RTI Strategies/training
- Professional Learning Communities

APPENDIX C: New Teacher's Mentoring Plan:

**New York Mills School District
New Teacher Mentoring Program**

Program Goal

The goal of the mentoring program is to improve the skill and retention of new teachers as they transition from academic preparation to their first professional appointment. This program provides mentorship to teachers certified after February 2, 2004, with less than two years of teaching and initial or transitional certification.

Mentor Selection Procedure

This procedure has been developed in collaboration with Teacher Association representatives and district administration through their Professional Education Committee. This program is included in the Professional Development Plan, which is published and available to district staff and the public upon request.

All certified and tenured New York Mills teachers will be offered the opportunity to apply to be a mentor. Administrators will conduct interviews of all interested teachers to select appropriate mentor candidates. Selected mentor candidates will be recommended by the Superintendent to the Board of Education for approval on a yearly basis.

Criteria for selection of mentors are:

- A history of outstanding evaluations and participation in staff development programs.
- Demonstrated mastery of effective teaching strategies and content area knowledge if applicable
- Demonstrated ability to provide an environment conducive to learning (i.e., classroom management)
- Evidence of excellent interpersonal relationship skills
- Demonstrated ability to be a positive role model

Based on the goals of the program, it is imperative that a positive relationship is formed between the mentor and the new teacher. It is also understood that the performance of the mentor is critical to the success of the new teacher. As a result, the following guidelines will be used to oversee the mentoring process:

- > The Superintendent or his/her designee will notify mentors of their approval in writing.
- > Assignment of a mentor will be on an annual basis for each school year. Selection one year as a mentor does not guarantee selection as a mentor during subsequent years.
- Mentors may request to leave the program at any time; however, their release from mentoring duties will be based on the approval of the superintendent.
- > A teacher in the mentoring program may request a change in mentors by submitting a written request, including reason(s) to their principal, who will present that request to the Superintendent.
- > Compensation for the mentor will cease immediately upon termination of mentoring duties.
- The Superintendent may remove a mentor at any time during the school year if the action taken is based upon rationale such as attendance, performance, etc.

Mentor Training and Preparation

Mentors will be trained before working with any new teacher. The local BOCES Professional Development Division will provide the training, which will be held after school and/or during the summer months. Topics include but are not limited to:

- Goals for the mentoring program
- Mentor's responsibilities
- Communications skills
- The needs of a new teacher
- Stages of teacher development

- Observation techniques
- The mentoring relationship
- Coaching techniques
- Classroom management techniques
- Trouble-shooting issues
- Creating mentorship outline

Follow-up training will be held for mentors throughout the year to assess their plan, help with implementation, provide support for the mentors in their new role and provide continuing professional development.

Role of the Mentor

The mentor's role is one of guidance and support, and shall include but not be limited to:

- encouraging and assisting in the orientation of a beginning teacher
- developing a written mentorship outline to submit to the building principal at the conclusion of the mentorship training program
- reviewing district, building, and program policies and procedures with the new teacher.
- sponsoring the beginning teacher organizationally and professionally
- guiding the new teacher in the development of short- and long-term goals
- providing opportunities for the new teacher to observe the mentor teacher in a classroom setting
- observing the new teacher in a classroom setting and providing feedback
- coaching the new teacher on the art of reflection
- suggesting appropriate professional opportunities
- acting as a positive role model
- providing emotional support to the new teacher by listening and promoting open communication
- serving as a professional resource for the new teacher
- supporting the new teacher in reaching his/her professional goals
- participating in ongoing mentor training.
- maintaining confidentiality

The information obtained by a mentor through interaction with the new teacher while engaged in the mentoring activities of the program shall not be used for evaluating or disciplining the new teacher; unless withholding such information poses a danger to the life, health, or safety of an individual, including but not limited to students and staff of the school; or unless such information indicates that the new teacher has been convicted of a crime, or has committed an act which raises a reasonable question as to the new teacher's moral character. In addition, participation in the teacher mentoring

program shall in no way interfere with the right of school administration to evaluate the teaching performance of the new teacher or mentor.

Role of the New Teacher

The new teacher will participate in a collaborative relationship with a highly regarded and experienced mentor. Their role will include, but not be limited to: ➤ assuming responsibility for becoming a highly skilled teacher ➤ developing short- and long-term goals focused on professional growth and achievement ➤ reviewing district, building, and program policies and procedures with their mentor ➤ attending training workshops and other appropriate professional development opportunities ➤ actively participating in mentor program activities ➤ observing lessons presented by the mentor and other highly skilled teachers ➤ being observed by the mentor

Mentoring Activities

Mentors and beginning teachers may take part in the activities listed below. Other mentoring activities will be considered and approved on an individual basis by the building principal and/or superintendent of schools.

- Attending professional development workshops
- Creating appropriate learning opportunities for the beginning teacher
- Modeling instruction for the beginning teacher
- Observation Visitations for the beginning teacher
- Planning instruction with the beginning teacher
- Orientation of the beginning teacher to building and district policies and procedures
- District/BOCES mentor/new teacher meetings or training sessions ➤ Providing verbal and written feedback toward goals by the mentor and new teacher
- Sharing materials and resources
- Implementing the mentorship outline.

Time Allotted for Mentoring Activities

The New York Mills School District recognizes the time to work on mentoring activities is necessary and desirable. Such hours should not be confused with the normal planning time required to be a successful educator. The District will provide mentoring time in the following manner:

- > Time allotted during Superintendent's Conference Days at the discretion of the building principal
- Release time for training, staff development, and visitations as approved by the building principal.
- One day of release time every other month for mentors and beginning teachers for planning, curriculum work, and orientation activities during the school year
- Four hours per month outside the school day at the Board of Education approved hourly remuneration rate
- Summer work at the discretion of the building principal per Board of Education approved hourly remuneration rate.

Remuneration for Mentors

The New York Mills School District supports the concept of mentoring for new teachers. Therefore, the following payment will be implemented for mentors in our district:

- ➤ \$500 stipend — This payment shall include all time spent with the mentee during the school day including, but not limited to planning, organizing, and advising. The stipend also includes time for mentor-training.
- Additionally, a rate of \$22 per hour will be used for a total of no more than 10 hours outside the school day to be spent with the mentee for long range planning, etc.

5.3 APPR PLAN

Educator Evaluation - Ed Law §3012-d, amended in 2019**Task 1. General Information - Disclaimers and Assurances**

Page Last Modified: 10/14/2022

Disclaimers

For guidance related to Educator Evaluation plans, see NYSED Educator Evaluation Guidance. For a definition of terms related to Educator Evaluation, see the Educator Evaluation Glossary.

The Department will review the contents of each local educational agency's (LEA) Educator Evaluation plan as submitted using this online form, including required attachments, to determine if the plan rigorously complies with Education Law §3012-d and Subpart 30-3 of the Rules of the Board of Regents. Department approval does not imply endorsement of specific educational approaches in an LEA's plan.

The Department reserves the right to request further information from an LEA to monitor compliance with Education Law §3012-d and Subpart 30-3 of the Rules of the Board of Regents. Each LEA is required to keep detailed records on file for each section of the currently implemented Educator Evaluation plan. Such detailed records must be provided to the Department upon request. The Department reserves the right to disapprove or require modification of an LEA's plan that does not rigorously adhere to the requirements of Education Law §3012-d and Subpart 30-3 of the Rules of the Board of Regents.

The Department will not review any attachments other than those required in the online form. Any additional attachments supplied by the LEA are for informational purposes only for the teachers and principals reviewed under this Educator Evaluation plan. Statements and/or materials in such additional attachments have not been approved and/or endorsed by the Department. However, the Department considers void any other signed agreements between and among parties in any form that prevent, conflict, or interfere with full implementation of the Educator Evaluation plan approved by the Department. The Department also reserves the right to request further information from the LEA, as necessary, as part of its review of this plan.

If the Department reasonably believes through investigation, or otherwise, that statements made in this Educator Evaluation plan are not true or accurate, it reserves the right to reject or disapprove this plan at any time and/or to request additional information to determine the truth and/or accuracy of such statements.

Educator Evaluation Assurances

Please read the assurances below and check each box.

- Assure that the content of this form represents the LEA's entire Educator Evaluation plan and that the Educator Evaluation plan is in compliance with Education Law Section 3012-d and Subpart 30-3 of the Rules of the Board of Regents.
- Assure that a detailed version of the LEA's entire Educator Evaluation plan is kept on file and that a copy of such plan will be provided to the Department upon request for review of compliance with Education Law Section 3012-d and Subpart 30-3 of the Rules of the Board of Regents.
- Assure that this Educator Evaluation plan will be posted on the LEA's website no later than September 10th of each school year, or within 10 days after the plan's approval by the Commissioner, whichever shall occur later.
- Assure that it is understood that this LEA's Educator Evaluation plan will be posted in its entirety on the NYSED website following approval.

Educator Evaluation - Ed Law §3012-d, amended in 2019

Task 2. TEACHERS: Required Student Performance - Student Learning Objectives

Page Last Modified: 11/18/2022

Applicable Teachers Select all that apply	Measure	State or Regents Assessment(s) Select all that apply	Locally-developed Course-Specific Assessment(s) Select all that apply	Third Party Assessment(s) Select all that apply
<input checked="" type="checkbox"/> Common Branch Grade 2				
<input checked="" type="checkbox"/> Common Branch Grade 3 <input checked="" type="checkbox"/> Common Branch Grade 4 <input checked="" type="checkbox"/> Grade 5 ELA <input checked="" type="checkbox"/> Grade 5 Math <input checked="" type="checkbox"/> Grade 5 Science <input checked="" type="checkbox"/> Grade 5 Social Studies <input checked="" type="checkbox"/> Grade 6 ELA <input checked="" type="checkbox"/> Grade 6 Math <input checked="" type="checkbox"/> Grade 6 Science <input checked="" type="checkbox"/> Grade 6 Social Studies <input checked="" type="checkbox"/> Grade 7 ELA <input checked="" type="checkbox"/> Grade 7 Math <input checked="" type="checkbox"/> Grade 7 Science <input checked="" type="checkbox"/> Grade 7 Social Studies <input checked="" type="checkbox"/> Grade 8 ELA <input checked="" type="checkbox"/> Grade 8 Math <input checked="" type="checkbox"/> Grade 8 Science <input checked="" type="checkbox"/> Grade 8 Social Studies	<input checked="" type="checkbox"/> Collectively attributed results	<input checked="" type="checkbox"/> Grade 8 Science		
<input checked="" type="checkbox"/> Grade 11 ELA <input checked="" type="checkbox"/> All High School Regents Math Courses <input checked="" type="checkbox"/> All High School Regents Science Courses <input checked="" type="checkbox"/> All High School Regents History Courses	<input checked="" type="checkbox"/> Individually attributed results	<input checked="" type="checkbox"/> Course-Specific State/Regents Assessment (do not use this option in conjunction with any of the assessments above)		
<input checked="" type="checkbox"/> Grade 9 ELA	<input checked="" type="checkbox"/> Individually attributed		<input checked="" type="checkbox"/> NY Mills	

Educator Evaluation - Ed Law §3012-d, amended in 2019

Task 2. TEACHERS: Required Student Performance - Weighting

Page Last Modified: 11/09/2022

Use of the Optional Subcomponent and Student Performance Category Weighting

If the Optional subcomponent If the Optional subcomponent

Please indicate if the Optional subcomponent will be used by making the appropriate selection below.

NO, the Optional subcomponent WILL NOT be used; the Required subcomponent will comprise 100% of the Student Performance category.

Educator Evaluation - Ed Law §3012-d, amended in 2019

Task 4. TEACHERS: Observations - Rubric and Scoring

Page Last Modified: 11/09/2022

Teacher Observation Category

For guidance on the Teacher Observation category, see NYSED Educator Evaluation Guidance. For a definition of terms used in this section, see the Educator Evaluation Glossary.

Teacher Practice Rubric

Select a teacher practice rubric from the menu of State-approved rubrics to assess teacher practice based on the NYS Teaching Standards.

Rubric Name	If more than one rubric is utilized, please indicate the group(s) of teachers each rubric applies to.
Danielson's Framework for Teaching (2011 Revised Edition)	(No Response)

Please read the assurances below and check each box.

- Assure that the same rubric(s) is (are) used for all classroom teachers in a grade/subject across the LEA, provided that LEAs may locally determine whether to use different rubrics for teachers who teach different grades and/or subjects during the school year as indicated in the table above.
- Assure that the same rubric(s) is (are) used for all observations of a classroom teacher across the observation types in a given school year.

Rubric Rating Process

For more information on the Teacher Observation category see NYSED Educator Evaluation Guidance. For a definition of terms used in this section, see the Educator Evaluation Glossary.

The following is one example of how an LEA might score teacher observations using the selected practice rubric: Domains 1-4 of the Danielson rubric have been negotiated as observable. Domains 2 and 3 are weighted as 40% each, and Domains 1 and 4 are weighted as 10% each. For each observation, evidence is collected for all observed subcomponents in a domain. A holistic domain score is then determined for each teacher. These domain scores are weighted as indicated above to reach a final score for each observation. Scores for each observation are weighted equally and averaged to reach a final score for each observation type. The LEA will ensure that all subcomponents designated as observable will be addressed at least once across the observation cycle.

Use the following section to describe the process for rating and scoring the selected practice rubric consistent with the Department's regulations.

Educator Evaluation - Ed Law §3012-d, amended in 2019

Task 4. TEACHERS: Observations - Rubric and Scoring

Page Last Modified: 11/09/2022

Overall Observation Category Score and Rating		
	Minimum	Maximum
H	3.5 to 3.75	4.0
E	2.5 to 2.75	3.49 to 3.74
D	1.5 to 1.75	2.49 to 2.74
I	0.00*	1.49 to 1.74

* In the event that an educator earns a score of 1 on all rated components of the practice rubric across all observations, a score of 0 will be assigned.

HEDI Ranges

Using the dropdown menus below, please indicate the locally-determined rubric scoring ranges based on the constraints prescribed by the Commissioner in Subpart 30-3 of the Rules of the Board of Regents for each of the rating categories.

Please select a minimum value between 3.50 and 3.75 and choose 4.00 as the maximum value for the Highly Effective range.

	Minimum Rubric Score	Maximum Rubric Score
Highly Effective:	3.50	4.00

Please select a minimum value between 2.50 and 2.75 and a maximum value between 3.49 and 3.74 for the Effective range.

	Minimum Rubric Score	Maximum Rubric Score
Effective:	2.50	3.49

Please select a minimum value between 1.50 and 1.75 and a maximum value between 2.49 and 2.74 for the Developing range.

	Minimum Rubric Score	Maximum Rubric Score
Developing:	1.50	2.49

Please choose 0.00 as the minimum value and select a maximum value between 1.49 and 1.74 for the Ineffective range.

	Minimum Rubric Score	Maximum Rubric Score
Ineffective:	0.00	1.49

Educator Evaluation - Ed Law §3012-d, amended in 2019

Task 4. TEACHERS: Observations - Teacher Observations

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At least one of the required observations

Required Subcomponent 1: Observations by Principal(s) or Other Trained Administrator(s)

At least one

Required Subcomponent 2: Observations by Impartial Independent Trained Evaluator(s)*

At least one

Impartial Independent trained evaluators are trained and selected by the LEA. They may be employed within the LEA, but may not be assigned to the same school building as the teacher being evaluated. This could include other administrators, department chairs, or peers (e.g., teacher leaders on career ladder pathway(s)), so long as they are not from the same building (defined as same BEDS code) as the teacher being evaluated.

* The process selected for conducting observations, including those conducted by trained, impartial independent evaluators, exists in perpetuity until a new plan is approved by the Commissioner. However, if your LEA applies for and receives approval of an Independent Evaluator Hardship Waiver for a school year, then the terms specified in that waiver application will apply for that school year only. Please note that Independent Evaluator Hardship Waiver requests must be submitted and approved on an annual basis.

Optional Subcomponent: Observations by Trained Peer Observer(s)

If selected, Peer teachers are trained and selected by the LEA. Trained peer teachers must have received an overall rating of Effective or Highly Effective in the prior school year.

Observation Assurances

Please read the assurances below and check each box.

- Assure that the following elements will not be used in calculating a teacher's Observation category score and rating: evidence of student development and performance derived from lesson plans, other artifacts of teacher practice, and student portfolios, except for student portfolios measured by a State-approved rubric where permitted by the Department; use of an instrument for parent or student feedback; and/or use of professional goal-setting as evidence of teacher effectiveness. Consistent with Subpart 30-3 of the Rules of the Board of Regents, assure that points shall not be allocated based on any artifacts, unless such artifact constitutes evidence of an otherwise observable rubric subcomponent.
- Assure that the length of all observations for teachers will be conducted pursuant to the locally-determined durations.
- Assure that at least one of the required observations will be unannounced.

Number and Method of Observation

At least one of the required observations

Required Subcomponent 1:

Required Subcomponent 2:

Optional Subcomponent: If selected,

Please use the table below to enter the minimum number of observations and method of observation for each type listed.

Educator Evaluation - Ed Law §3012-d, amended in 2019

Task 4. TEACHERS: Observations - Subgroup 2

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Number and Method of Observation: Subgroup 2

At least one of the required observationsRequired Subcomponent 1: Required Subcomponent 2: Optional Subcomponent: If selected,

Please identify the second subgroup of teachers to whom the information in the table below applies.

non tenured

Please use the table below to enter the minimum number of observations and method of observation for each type listed as applicable to the teachers identified above.

	Minimum Number of Observations	Method of Observation Select all that apply
Announced Supervisor Observation (Required Subcomponent 1)	1	<input checked="" type="checkbox"/> In person
Unannounced Supervisor Observation (Required Subcomponent 1)	1	<input checked="" type="checkbox"/> In person
Announced Independent Evaluator Observation (Required Subcomponent 2)	1	<input checked="" type="checkbox"/> In person
Unannounced Independent Evaluator Observation (Required Subcomponent 2)	0	<input checked="" type="checkbox"/> Not applicable
Announced Peer Observation (Optional)	0	<input checked="" type="checkbox"/> Not applicable
Unannounced Peer Observation (Optional)	0	<input checked="" type="checkbox"/> Not applicable

Independent Evaluator Assurances

Please read the assurances below and check each box.

- Assure that independent evaluator(s) are not employed in the same school building, as defined by BEDS code, as the teacher(s) they are evaluating.
- Assure that independent evaluator(s) will be trained and selected by the LEA.

Please also read the additional assurances below and check each box.

- Assure that if the LEA is granted an annual Rural/Single Building District Independent Evaluator Hardship Waiver by the Department, the terms of such waiver shall apply for the school year during which the waiver is effective; and, that in any school year for which there is an approved waiver, the second observation(s) shall be conducted by one or more evaluators selected and trained by the LEA, who are different than the evaluator(s) who conducted the observation(s) required to be performed by the principal/supervisor or other trained administrator. See Section 30-3.4(c)(1)(ii)(a) of the Rules of the Board of Regents.
- Assure that if the LEA is granted an annual Undue Burden Independent Evaluator Hardship Waiver by the Department, the terms of such waiver shall apply for the school year during which the waiver is effective; and, that in any school year for which there is an approved waiver and such waiver contains information that conflicts with the information provided in Task 4 of the LEA's approved Section 3012-d Educator Evaluation plan, the provisions of the approved waiver will apply. See Section 30-3.4(c)(1)(ii)(b) of the Rules of the Board of Regents.

Educator Evaluation - Ed Law §3012-d, amended in 2019

Task 5. TEACHERS: Overall Scoring - Category and Overall Ratings

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Category and Overall Ratings

For guidance on Educator Evaluation scoring, see NYSED Educator Evaluation Guidance.

Category Scoring Ranges

The overall Student Performance category score and the overall Observation category score will be converted into a HEDI rating based on the ranges listed in the tables below.

Student Performance

Teacher Observation

HEDI ratings must be assigned based on the point distribution below.

HEDI ratings must be assigned based on locally determined ranges consistent with the constraints listed below.

	Overall Student Performance Category Score and Rating			Overall Observation Category Score and Rating	
	Minimum	Maximum		Minimum	Maximum
H	18	20	H	3.5 to 3.75	4.00
E	15	17	E	2.5 to 2.75	3.49 to 3.74
D	13	14	D	1.5 to 1.75	2.49 to 2.74
I	0	12	I	0.00	1.49 to 1.74

Scoring Matrix for the Overall Rating

The overall rating for an educator shall be determined according to a methodology described in the matrix below.

		Teacher Observation Category			
		Highly Effective (H)	Effective (E)	Developing (D)	Ineffective (I)
Student Performance Category	Highly Effective (H)	H	H	E	D
	Effective (E)	H	E	D	Developing (D)
E		E	E	Ineffective (I)	D

Category and Overall Rating Assurances

Educator Evaluation - Ed Law §3012-d, amended in 2019**Task 6. TEACHERS: Additional Requirements - Teacher Improvement Plans**

Page Last Modified: 11/18/2022

Additional Requirements

For more information on the additional requirements for teachers, see NYSED Educator Evaluation Guidance.

Teacher Improvement Plan Assurances

Please read the assurances below and check each box.

- Assure that the LEA will formulate and commence implementation of a Teacher Improvement Plan (TIP) for all teachers who receive an overall rating of Developing or Ineffective by October 1 following the school year for which such teacher's performance is being measured or as soon as practicable thereafter.
- Assure that TIP plans developed and implemented by the superintendent or their designee, in the exercise of their pedagogical judgment, and subject to collective bargaining to the extent required under article 14 of the Civil Service Law, shall include: identification of needed areas of improvement, a timeline for achieving improvement, the manner in which the improvement will be assessed, and, where appropriate, differentiated activities to support a teacher's improvement in those areas.

Teacher Improvement Plan Forms

All TIP plans developed and implemented by the superintendent or their designee, in the exercise of their pedagogical judgment, must include:

- 1) identification of needed areas of improvement;
- 2) a timeline for achieving improvement;
- 3) the manner in which the improvement will be assessed; and, where appropriate,
- 4) differentiated activities to support a teacher's improvement in those areas.

As a required attachment to this Educator Evaluation plan, upload the TIP forms that are used in the LEA.

TIP_Revised_3012-d_Revised 2.doc

Educator Evaluation - Ed Law §3012-d, amended in 2019

Task 6. TEACHERS: Additional Requirements - Appeals

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<p>Which groups of teachers may utilize the appeals process? Select all groups that have the same process as defined in subsequent columns. To add additional groups with a different process, use the "Add Row" button.</p>	<p>Please select the ground(s) on which the teachers selected are permitted to appeal their overall evaluation rating. Select all that apply.</p>	<p>What is the maximum length of time for the teachers selected to receive a final decision from the filing of the appeal?</p>
	<p>3012-d <input checked="" type="checkbox"/> The adherence to the regulations of the Commissioner and compliance with any applicable locally negotiated procedures, as required under Education Law Section 3012-d and Subpart 30-3 of the Rules of the Board of Regents <input checked="" type="checkbox"/> The LEA's issuance and/or implementation of the terms of the teacher improvement plan, as required under Education Law Section 3012-d and Subpart 30-3 of the Rules of the Board of Regents</p>	

If "Other" was selected in the table above, please list the corresponding row number and group(s) of teachers that may utilize the appeals process.

<p>Row Number (No Response)</p>	<p>Groups of teachers not specified in the table above that may utilize the appeals process. (No Response)</p>
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Educator Evaluation - Ed Law §3012-d, amended in 2019

Task 6. TEACHERS: Additional Requirements - Training

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Approximately how many hours of initial training will new evaluators receive?

2-6 hours

Retraining

Approximately how many hours of re-training (annual, periodic, or other frequency) will evaluators receive?

2-6 hours

Certification of Lead Evaluators

How often are lead evaluators certified?

Annually

Please identify the party responsible for the certification and re-certification of lead evaluators.

BOCES

Inter-rater Reliability

Inter-rater reliability refers to the extent to which different evaluators produce similar ratings in judging the same abilities or characteristics in the same target person or object. Within the context of educator evaluation, inter-rater reliability requires all evaluators trained in the observation process to reach independent consensus on observable behaviors to ensure the accuracy, consistency, and precision of the implementation of the chosen evaluation rubric(s). It also requires administrators to analyze and track educator evaluation data and ensure that observations are being completed with fidelity.

Select the option(s) below that best describe the process in place for maintaining inter-rater reliability.

Please check all that apply.

Periodic comparisons of an evaluator's assessment of the same classroom teacher

Periodic calibration meetings and/or trainings

Educator Evaluation - Ed Law §3012-d, amended in 2019

Task 7. PRINCIPALS: Required Student Performance - Information and Assurances

Page Last Modified: 11/09/2022

Required Student Performance Subcomponent

For guidance on the required subcomponent of the Student Performance category, see NYSED Educator Evaluation Guidance. 100% of the Student Performance category if only the required subcomponent is used or locally determined if the optional subcomponent is selected.

Required Student Performance Measures

The required student performance measure for a principal may be either a student learning objective (SLO) or an input model, where the principal's overall rating shall be determined based on evidence of principal practice that promotes student growth related to the Leadership Standards.

STUDENT LEARNING OBJECTIVES

For guidance on SLOs, see NYSED SLO Guidance.

SLO measures may be either individually attributed or collectively attributed.

Individually attributed measures

An individually attributed SLO is based on the learning outcomes of a student population within the principal's building or program.

> Individually attributed results: scores and ratings will be based on the growth of students in the principal's building/program in the current school year.

Collectively attributed measures

A collectively attributed SLO is based on a student population across multiple buildings/programs of similar grade configuration or across multiple building/programs where the learning activities of one building/program indirectly contribute to student learning outcomes in another building/program. When determining whether to use a collectively attributed SLO, the LEA should consider:

- identifying which measures and assessments could be used to encourage partnerships or teams where there is an opportunity for a collective impact on student learning; identifying which assessments could be used to help foster and support the LEA's focus on a specific priority area(s); the impact on the LEA's ability to make strong and equitable inferences regarding an individual educator's effectiveness; and when using multiple measures, the appropriate weight of each measure that reflects individually and collectively attributed results.

Use of the Optional Subcomponent and Student Performance Category Weighting

If the Optional subcomponent If the Optional subcomponent

Please indicate if the Optional subcomponent will be used by making the appropriate selection below.

NO the Optional subcomponent WILL NOT be used; the Required subcomponent will comprise 100% of the Student Performance category.

Educator Evaluation - Ed Law §3012-d, amended in 2019

Task 9. PRINCIPALS: School Visits - Rubric and Scoring

Page Last Modified: 11/09/2022

Principal School Visit Category

For guidance on the Principal School Visit category, see NYSED Educator Evaluation Guidance. For a definition of terms used in this section, see the Educator Evaluation Glossary.

For the school visit category, principals' shall be evaluated based on a State-approved rubric using multiple sources of evidence collected and incorporated into the school visit protocol. Where appropriate, such evidence may be aligned to building or district goals; provided, however, that professional goal-setting may not be used as evidence of teacher or principal effectiveness. Such evidence shall reflect school leadership practice aligned to the Leadership Standards and selected practice rubric.

Principal Practice Rubric

Select a principal practice rubric from the menu of State-approved rubrics to assess principal practice based on ISLLC 2008 Standards (PSEL standards beginning in 2024-25).

Rubric Name	If more than one rubric is utilized, please indicate the group(s) of principals each rubric applies to.
Multidimensional Principal Performance Rubric	(No Response)

Please read the assurances below and check each box.

- Assure that the same rubric(s) is (are) used for all principals in the same or similar programs or grade configurations across the LEA, provided that LEAs may locally determine whether to use different rubrics for a principal assigned to different programs or grade configurations as indicated in the table above.
- Assure that the same rubric(s) is (are) used for all school visits for a principal across the school visit types in a given school year.

Rubric Rating Process

For more information on the Principal School Visit category see NYSED Educator Evaluation Guidance. For a definition of terms used in this section, see the Educator Evaluation Glossary.

The following is one example of how an LEA might score principal school visits using the selected practice rubric: Domains 1-4 of the MPPR rubric have been negotiated as observable. Domains 2 and 3 are weighted as 40% each, and Domains 1 and 4 are weighted as 10% each. For each school visit, evidence is collected for all observed subcomponents in a domain. A holistic score is then determined for each domain. These domain scores are weighted as indicated above to reach a final score for each school visit. Scores for each school visit are weighted equally and averaged to reach a final score for each school visit type. The LEA will ensure that all subcomponents designated as observable will be addressed at least once across the school visit cycle.

Use the following section to describe the process for rating and scoring the selected practice rubric consistent with the Department's regulations.

Educator Evaluation - Ed Law §3012-d, amended in 2019

Task 9. PRINCIPALS: School Visits - Rubric and Scoring

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Overall School Visit Category Score and Rating			
	Minimum		Maximum
H	3.5 to 3.75		4.0
E	2.5 to 2.75		3.49 to 3.74
D	1.5 to 1.75		2.49 to 2.74
I	0.00*		1.49 to 1.74

* In the event that an educator earns a score of 1 on all rated components of the practice rubric across all school visits, a score of 0 will be assigned.

HEDI Ranges

Using the dropdown menus below, please indicate the locally-determined rubric scoring ranges based on the constraints prescribed by the Commissioner in Subpart 30-3 of the Rules of the Board of Regents for each of the rating categories.

Please select a minimum value between 3.50 and 3.75 and choose 4.00 as the maximum value for the Highly Effective range.

	Minimum Rubric Score	Maximum Rubric Score
Highly Effective:	3.50	4.00

Please select a minimum value between 2.50 and 2.75 and a maximum value between 3.49 and 3.74 for the Effective range.

	Minimum Rubric Score	Maximum Rubric Score
Effective:	2.50	3.49

Please select a minimum value between 1.50 and 1.75 and a maximum value between 2.49 and 2.74 for the Developing range.

	Minimum Rubric Score	Maximum Rubric Score
Developing:	1.50	2.49

Please choose 0.00 as the minimum value and select a maximum value between 1.49 and 1.74 for the Ineffective range.

	Minimum Rubric Score	Maximum Rubric Score
Ineffective:	0.00	1.49

Educator Evaluation - Ed Law §3012-d, amended in 2019

Task 9. PRINCIPALS: School Visits - Principal School Visits

Page Last Modified: 11/18/2022

At least one of the required school visits
 Required Subcomponent 1: School Visits by Supervisor(s) or Other Trained Administrator(s)

At least one
 Required Subcomponent 2: School visits by Impartial Independent Trained Evaluator(s)*

At least one

Impartial Independent trained evaluators are trained and selected by the LEA. They may be employed within the LEA, but may not be assigned to the same school building as the principal being evaluated. This could include other administrators, department chairs, or peers, so long as they are not from the same building (defined as same BEDS code) as the principal being evaluated.

* The process selected for conducting school visits, including those conducted by trained, impartial independent evaluators, exists in perpetuity until a new plan is approved by the Commissioner. However, if your LEA applies for and receives approval of an Independent Evaluator Hardship Waiver for a school year, then the terms specified in that waiver application will apply for that school year only. Please note that independent Evaluator Hardship Waiver requests must be submitted and approved on an annual basis.

Optional Subcomponent: School Visits by Trained Peer Principal(s)

If selected, Peer principals are trained and selected by the LEA. Trained peer principals must have received an overall rating of Effective or Highly Effective in the prior school year.

School Visit Assurances

Please read the assurances below and check each box.

- Assure that the following elements will not be used in calculating a principal's school visit category score and rating: evidence of student development and performance derived from lesson plans, other artifacts of principal practice, and student portfolios, except for student portfolios measured by a State-approved rubric where permitted by the Department; use of an instrument for parent or student feedback; and/or use of professional goal-setting as evidence of principal effectiveness. Consistent with Subpart 30-3 of the Rules of the Board of Regents, assure that points shall not be allocated based on any artifacts, unless such artifact constitutes evidence of an otherwise observable rubric subcomponent.
- Assure that the length of all school visits for principals will be conducted pursuant to the locally-determined durations.
- Assure that at least one of the required school visits will be unannounced.
- Assure that school visits will not be conducted via video.

Number of School Visits

At least one of the required school visits

Required Subcomponent 1:

Required Subcomponent 2:

Optional Subcomponent: If selected,

Please use the table below to enter the minimum number of school visits for each type listed.

Educator Evaluation - Ed Law §3012-d, amended in 2019

Task 9. PRINCIPALS: School Visits - Subgroup 2

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Number of School Visits: Subgroup 2

At least one of the required school visitsRequired Subcomponent 1: Required Subcomponent 2: Optional Subcomponent: If selected,

Please identify the second subgroup of principals to whom the information in the table below applies.
non tenured

Please use the table below to enter the minimum number of school visits for each type listed.

	Minimum Number of School Visits
Announced Supervisor School Visits (Required Subcomponent 1)	1
Unannounced Supervisor School Visits (Required Subcomponent 1)	1
Announced Independent Evaluator School Visits (Required Subcomponent 2)	1
Unannounced Independent Evaluator School Visits (Required Subcomponent 2)	0
Announced Peer School Visits (Optional)	0
Unannounced Peer School Visits (Optional)	0

Independent Evaluator Assurances

Please read the assurances below and check each box.

- Assure that independent evaluator(s) are not employed in the same school building, as defined by BEDS code, as the principal(s) they are evaluating.
- Assure that independent evaluator(s) will be trained and selected by the LEA.

Please also read the additional assurances below and check each box.

Assure that if the LEA is granted an annual Rural/Single Building District Independent Evaluator Hardship Waiver by the Department, the terms of such waiver shall apply for the school year during which the waiver is effective; and, that in any school year for which there is an approved waiver, the second school visit(s) shall be conducted by one or more evaluators selected and trained by the LEA, who are different than the evaluator(s) who conducted the school visit(s) required to be performed by the Superintendent/supervisor or his/her designee. See Section 30-3.5(c)(1)(ii)(a) of the Rules of the Board of Regents.

Assure that if the LEA is granted an annual Undue Burden Independent Evaluator Hardship Waiver by the Department, the terms of such waiver shall apply for the school year during which the waiver is effective and, that in any school year for which there is an approved waiver and such waiver contains information that conflicts with the information provided in Task 9 of the LEA's approved Section 3012-d Educator Evaluation plan, the provisions of the approved waiver will apply. See Section 30-3.5(c)(1)(ii)(b) of the Rules of the Board of Regents.

Peer School Visit Assurances

Please read the assurances below and check each box.

- Assure that peer principals, as applicable, will be trained and selected by the LEA.
- Assure that, if school visits are being conducted by trained peer principal(s), these principal(s) received an overall rating of Effective or Highly Effective in the previous school year.

Educator Evaluation - Ed Law §3012-d, amended in 2019

Task 10. PRINCIPALS: Overall Scoring - Category and Overall Ratings

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Category and Overall Rating Assurances

Please read the assurances below and check each box.

- Assure that each subcomponent and category score and rating and the Overall rating will be calculated pursuant to the requirements specified in Subpart 30-3 of the Rules of the Board of Regents.
- Assure that it is possible to obtain a zero in each subcomponent.
- Assure the overall rating determination for a principal shall be determined according to the evaluation matrix.

Educator Evaluation - Ed Law §3012-d, amended in 2019

Task 11. PRINCIPALS: Additional Requirements - Appeals

Page Last Modified: 11/18/2022

Appeals Assurances

Please read the assurances below and check each box.

- Assure that the LEA has collectively bargained appeal procedures that are consistent with the regulations and provide for the timely and expeditious resolution of an appeal.
- Assure that an appeal shall not be filed until a principal's receipt of their overall rating.

Appeals

Pursuant to Education Law §3012-d, a principal may only challenge the following in an appeal to their LEA:

- (1) the substance of the annual professional performance review [evaluation]; which shall include the following:
 - (i) in the instance of a principal rated Ineffective on the student performance category, but rated Highly Effective on the school visit category based on an anomaly, as determined locally;
- (2) the LEA's adherence to the standards and methodologies required for such reviews, pursuant to Education Law §3012-d;
- (3) the adherence to the regulations of the Commissioner and compliance with any applicable locally negotiated procedures, as required under Education Law §3012-d and Subpart 30-3 of the Rules of the Board of Regents; and
- (4) the LEA's issuance and/or implementation of the terms of the principal improvement plan, as required under Education Law §3012-d and Subpart 30-3 of the Rules of the Board of Regents.

Please use the table below to describe the appeal(s) process(es) available to principals.

<p>Which groups of principals may utilize the appeals process? Select all groups that have the same process as defined in subsequent columns. To add additional groups with a different process, use the "Add Row" button.</p>	<p>Please select the ground(s) on which the principals selected are permitted to appeal their overall evaluation rating. Please select all that apply.</p>	<p>What is the maximum length of time for the principals selected to receive a final decision from the filing of the appeal?</p>
<p><input checked="" type="checkbox"/> All principals who received a rating of Developing <input checked="" type="checkbox"/> All principals who received a rating of Ineffective</p>	<p><input checked="" type="checkbox"/> The substance of the annual professional performance review [evaluation]; which shall include the following: in the instance of a principal rated Ineffective on the Student Performance category, but rated Highly Effective on the School Visit category based on an anomaly, as determined locally</p>	<p><input checked="" type="checkbox"/> 0-30 days</p>

Educator Evaluation - Ed Law §3012-d, amended in 2019**Task 11. PRINCIPALS: Additional Requirements - Training**

Page Last Modified: 11/18/2022

Training Assurance**Please read the assurance below and check the box.**

The LEA assures that all evaluators will be properly trained and lead evaluators will be certified on the below elements prior to completing a principal's evaluation. Note: independent evaluators and peer principals need only be trained on, at a minimum, elements 1, 2, and 4 below.

The Leadership Standards and their related functions, as applicable

Evidence-based observation techniques that are grounded in research

Application and use of any methodology as part of an SLO and any optional second measures of student performance used by the LEA to evaluate its principals

Application and use of the State-approved principal rubric(s) selected by the LEA for use in evaluations, including training on the effective

application of such rubrics to observe a principal's practice

Application and use of any assessment tools that the LEA utilizes to evaluate its building principals

Application and use of any locally selected measures of student growth used in the Optional subcomponent of the Student Performance category used by the LEA to evaluate its principals

Use of the Statewide Instructional Reporting System

The scoring methodology utilized by the Department and/or the LEA to evaluate a principal under this Subpart, including the weightings of each subcomponent within a category; how overall scores/ratings are generated for each subcomponent and category and application and use of the evaluation matrix(es) prescribed by the Commissioner for the four designated rating categories used for the principal's overall rating and their category ratings

Specific considerations in evaluating principals of English language learners and students with disabilities

Training of Lead Evaluators, Evaluators, Independent Evaluators, and Peer Principals and Certification of Lead Evaluators

For a definition of terms used in this section, please see the Educator Evaluation Glossary.

Please answer the questions below to describe the training process for all evaluators.

Evaluator Training

Please identify the entity responsible for training and retraining evaluators.

Check all that apply.

BOCES (for component districts)

Please read the assurance below and check the box.

Assure that the duration of training and retraining is sufficient to train on all 9 elements from Section 30-3.10 of the Rules of the Board of Regents (which includes, but is not limited to, training on the proper application or use of the rubric).

Initial training

Do all evaluators receive the same initial training?

Yes, all evaluators receive the same initial training.

Educator Evaluation - Ed Law §3012-d, amended in 2019**Task 11. PRINCIPALS: Additional Requirements - Assurances**

Page Last Modified: 11/09/2022

Principal Evaluation Assurances**Please read the assurances below and check each box.**

- Assure that the LEA shall compute and provide to the principal their score and rating for the Student Performance category, if available, and for the Principal School Visit category for the principal's evaluation in writing, no later than the last school day of the school year for which the principal is being measured, but in no case later than September 1 of the school year next following the school year for which the principal's performance is being measured.
- Assure that the evaluation system will be used as a significant factor for employment decisions.
- Assure that principals will receive timely and constructive feedback as part of the evaluation process.
- Assure that the following prohibited elements listed in Education Law Section 3012-d(6) are not being used as part of any principal's evaluation: evidence of student development and performance derived from lesson plans, other artifacts of principal practice, and student portfolios, except for student portfolios measured by a State-approved rubric where permitted by the department; use of an instrument for parent or student feedback; use of professional goal-setting as evidence of principal effectiveness; any locally-developed assessment that has not been approved by the department; and any growth or achievement target that does not meet the minimum standards as set forth in regulations of the Commissioner. Consistent with Subpart 30-3 of the Rules of the Board of Regents, assure that points shall not be allocated based on any artifacts, unless such artifact constitutes evidence of an otherwise observable rubric subcomponent.

Assessment Assurances**Please read the assurances below and check each box.**

- Assure that the amount of time devoted to traditional standardized assessments that are not specifically required by state or federal law for each classroom or program within a grade level does not exceed, in the aggregate, one percent of the minimum required annual instructional hours for the grade.
- Assure that individuals with vested interest in the outcome of their assessments are not involved, to the extent practicable, in the scoring of those assessments.

Data Assurances**Please read the assurances below and check each box.**

- Assure that SED will receive accurate teacher and student data, including enrollment and attendance data, and any other student, teacher, school, course, and teacher/student linkage data necessary to comply with regulations, in a format and timeline prescribed by the Commissioner.
- Assure that the LEA provides an opportunity for every classroom teacher to verify the subjects and/or student rosters assigned to them.
- Assure that scores for all principals will be reported to SED for each subcomponent, as well as the overall rating, as per SED requirements.
- Assure that procedures for ensuring data accuracy and integrity are being utilized.

Educator Evaluation - Ed Law §3012-d, amended in 2019

Supplemental Information - Teacher Evaluation Details

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Teacher Evaluation Details

The details provided on this page are for informational purposes only and will not be published with the approved Educator Evaluation plan on NYSED's website.

Drafting Responses

The purpose of this form is to obtain detailed information specific to your LEA's Educator Evaluation Plan. It should be completed by the person(s) at your LEA primarily responsible for, or most familiar with, the implementation of your evaluation plan.

Teacher SLO Development

In the following questions, you will be asked to describe the local processes in place to review baseline data and determine what one year's expected growth will be for each student covered by the SLO.

For each group of teachers included in Task 2, please answer the questions below to describe your SLO process.

(1) Please describe the role that teachers and administrators play in the SLO development process for teachers. Select all that apply.

Teachers collaboratively develop their SLOs with colleagues, with feedback and input from administrators. Optional: Please describe the nature of your collaborative process in the box below (e.g., frequency/types of meetings, etc.).

Optional: Please describe the nature of the collaborative process between teachers and colleagues (e.g., frequency/types of meetings, etc.).

(2) Please use the table below to describe the baseline data used as a starting point for measuring student growth. Be sure to include all types of baseline data used for teachers' SLOs.

Choose "Add a Row" to include additional groups of teachers with different targets.

Group of Teachers	Baseline Data	If 'Other' was selected in the previous column, please describe additional baseline data below.
	Select all that apply	
K-12	<input checked="" type="checkbox"/> Pre-assessment data	(No Response)

(3) Please use the table below to describe the annual student growth targets used to reflect one year's expected growth. Be sure to include all types of targets used for teachers' SLOs.

Choose "Add a Row" to include additional groups of teachers with different targets.

Group of Teachers	Targets	If 'Other' was selected in the previous column, please describe additional targets below.
	Select all that apply	
K-12	<input checked="" type="checkbox"/> Whole class growth (all students have the same growth target that reflects minimum rigor)	(No Response)

(4) How do you ensure your SLO targets are rigorous? Select all that apply.

We have defined levels of proficiency and mastery for each student performance measure.

(5) In your LEA, is there an opportunity to review student data and revise growth targets if needed?

Growth targets are not revised once set.

Educator Evaluation - Ed Law §3012-d, amended in 2019**Supplemental Information - Teacher Evaluation Details**

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Please provide additional details on the nature of pre-observation conferences.

Select all that apply

Please provide additional details on the nature of post-observation conferences.

Select all that apply

Please provide additional details on the nature of self-reflections.

Select all that apply

Please provide additional details on the nature of written feedback.

Select all that apply

Please provide additional details on the nature of other formal and informal meetings used to provide feedback.

Select all that apply

Optional: Please provide additional details on the nature of pre-observation conferences not listed and/or to expand upon any of the selected options.

Optional: Please provide additional details on the nature of self-reflections not listed and/or to expand upon any of the selected options.

Optional: Please provide additional details on the nature of written feedback not listed and/or to expand upon any of the selected options.

Optional: Please provide additional details on the nature of other formal and informal meetings used to provide feedback not listed and/or to expand upon any of the selected options.

Optional: Please provide additional details on the nature of post-observation conferences not listed and/or to expand upon any of the selected options.

Teacher Observations

Please answer the questions below to provide additional details on the observation processes included in Task 4.

(10) In the following questions, you will be asked to describe how your LEA uses the results from teacher observations to inform professional learning opportunities that are made available to teachers.

a. Professional learning opportunities are decided based on the following:

Select all that apply.

- Observational data from individual observations
- Collection and analysis of both short- and long-term aggregate data Optional: Please provide additional information in the box below.
- Feedback or requests made by teachers
- Teacher surveys

Optional: Please provide examples of the data used to determine professional learning opportunities.

Educator Evaluation - Ed Law §3012-d, amended in 2019

Supplemental Information - Principal SLO Details

Page Last Modified: 11/09/2022

Principal Evaluation Details

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 Drafting Responses

The purpose of this form is to obtain detailed information specific to your LEA's Educator Evaluation Plan. It should be completed by the person(s) at your LEA primarily responsible for, or most familiar with, the implementation of your evaluation plan.

Principal SLO Development

In the following questions, you will be asked to describe the local processes in place to review baseline data and determine what one year's expected growth will be for each student covered by the SLO.

For each group of principals included in Task 7 with an SLO, please answer the questions below to describe your SLO process.

(S1) Please describe the role that principals and administrators play in the SLO development process for principals.
 Select all that apply.

Other Please provide additional information in the box below

Please describe the role that principals and administrators play in the SLO development process through a relationship not identified above.

(S2) Please use the table below to describe the baseline data used as a starting point for measuring student growth. Be sure to include all types of baseline data used for principals' SLOs across both 'baseline data' columns.

Choose "Add a Row" to include additional groups of principals with different targets.

Group of Principals	Baseline Data Reviewed by the Principal Only	Baseline Data Reviewed by the Principal in Conjunction with Relevant Educators	If 'Other' was selected in either of the previous columns, please describe additional baseline data below.
K-6	<input checked="" type="checkbox"/> Pre-assessment data	<input checked="" type="checkbox"/> Pre-assessment data	(No Response)
7-12	<input checked="" type="checkbox"/> Pre-assessment data	<input checked="" type="checkbox"/> Pre-assessment data	(No Response)

(S3) Please use the table below to describe the annual student growth targets used to reflect one year's expected growth. Be sure to include all types of targets used for principals' SLOs across both 'targets set by' columns.

Choose "Add a Row" to include additional groups of principals with different targets.

Group of Principals	Targets Set by the Principal Only	Targets Set by the Principal in Conjunction with Relevant Educators	If 'Other' was selected in the previous column, please describe additional targets below.
K-12	<input checked="" type="checkbox"/> Whole class growth (all students have the same growth target that reflects minimum rigor)	<input checked="" type="checkbox"/> Whole class growth (all students have the same growth target that reflects minimum rigor)	(No Response)

Educator Evaluation - Ed Law §3012-d, amended in 2019**Supplemental Information - Principal Evaluation Details**

Page Last Modified: 11/09/2022

Principal Evaluation Details

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Drafting Responses

The purpose of this form is to obtain detailed information specific to your LEA's Educator Evaluation Plan. It should be completed by the person(s) at your LEA primarily responsible for, or most familiar with, the implementation of your evaluation plan.

Student Growth Measure Evaluation, Reflection, and Impact

In the following questions, you will be asked to describe the local processes in place for principals to reflect on their practice in relation to the student growth goal setting process.

For each group of principals included in Task 7, please answer the questions below to describe your process.

(8) At the end of the school year/interval of instruction, how do principals reflect on student growth and school leadership practices and plan for subsequent school years?

Select all that apply.

- Principals engage in self-reflection. Please describe the self-reflection process.
- Principals engage in reflection with their teaching staff. Please describe the shared reflection process.
- Principals conduct summative data analysis considering other building-level data used during the school year.
- Principals use student baseline data to refine growth expectations for students.
- Principals utilize their student growth measures (SLO, input model) as a tool to inform adjustments and support of instructional practices for the coming year.
- Principals and teachers collaboratively review student growth targets and outcomes to make informed curricular and/or professional learning decisions for the coming school year.
- Principals are provided with analyses of whether students met growth targets.
- Principals are provided with other types of data. Please provide additional information in the box below.

Please select all that apply to the self-reflection process used by principals to consider student growth and instructional practice to plan for subsequent school years:

Optional: Please describe the self-reflection process used by principals to consider student growth and instructional practice to plan for subsequent school years not listed and/or to expand upon any of the selected options.

Please describe the type(s) of data provided to principals that are not listed above.

Please describe the shared reflection process used by principals with their teaching staff to consider student growth and instructional practice to plan for subsequent school years.

Educator Evaluation - Ed Law §3012-d, amended in 2019

Supplemental Information - Principal Evaluation Details

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(10) In the following questions, you will be asked to describe how your LEA uses the results from principal school visits to inform professional learning opportunities that are made available to principals.

a. Professional learning opportunities are decided based on the following:
 Select all that apply.

- School visit data from individual school visits
- Collection and analysis of both short- and long-term aggregate data Optional: Please provide additional information in the box below.
- Feedback or requests made by principals
- Principal surveys

Optional: Please provide examples of the data used to determine professional learning opportunities.

b. How frequently are meetings conducted by administrators and/or principals to discuss data from evaluations and identify areas in need of professional learning for principals?

- Several times a year

(11) How does your LEA review the evidence collected and rubric ratings as part of the school visit process for quality and accuracy?
 Select all that apply.

- Annual training on the rubric based on data analysis

5.4 Kelberman Agreement

SERVICES AGREEMENT

THIS SERVICES AGREEMENT (this “Agreement²”) is made as of **November 1, 2022** (the “**Effective Date**”), by and between **KELBERMAN CENTER, INC.**, a New York not-for-profit corporation (“**Provider**”) and **NEW YORK MILLS UNION FREE SCHOOL**, a New York State school district located in New York Mills, New York (“**District**”). (District and Provider are sometimes referred to herein individually as a “**Party**” and collectively, as the “**Parties**”.)

WHEREAS Provider delivers services for individuals with autism spectrum disorders and relating learning challenges, including without limitation therapeutic services based on the principles of School Consultation Services, with an emphasis on Skinner’s analysis of verbal behavior, as more particularly described on **Exhibit A** attached hereto and made a part hereof (collectively, “School Consultation Services”); and

WHEREAS District desires to engage Provider to provide School Consultation Services, and Provider agrees to deliver School Consultation Services, upon the terms herein.

NOW, THEREFORE, in consideration of the mutual promises and agreements set forth below, and/or other good, valuable and sufficient consideration, the receipt and sufficiency of which are hereby acknowledged, Provider and District hereby agree as follows:

1. **Services and Rates: Exclusive Appointment.**

1.1 Services and Rates. Provider agrees to deliver School Consultation Services to District and send invoices to District for the School Consultation Services on a monthly basis within ten (10) days after the end of the month in which the relevant School Consultation Services were performed, and District agrees to pay fees to Provider for School Consultation Services within thirty (30) days after District’s receipt of each such invoice, according to the description of services and at the rates specified in **Exhibit A**.

1.2 Exclusive Appointment. During the Term, District hereby appoints Provider as its sole and exclusive provider of School Consultation Services, and Provider hereby accepts such appointment and agrees to provide School Consultation Services to District, subject to and in accordance with this Agreement. Provider is authorized and entitled to provide School Consultation Services to District in any commercially reasonable manner that Provider deems appropriate, in its sole discretion.

2. **Reimbursement for Travel-(mileage).** In addition to the fees for School Consultation Services specified in **Exhibit A**, Provider will be entitled to full reimbursement from District for travel mileage to and from any District school or other facility, or to and from any other location specified by District for the performance of School Consultation Services, that is incurred by a Provider representative in the course of performing School Consultation Services to District, at the following rates (with all such charges to be included with each monthly invoice from Provider to District):

Roundtrip Travel – (mileage)

Mileage to be paid in accordance with IRS rate (0.625/mile) and Board of Education policy.

3. **Relationship of the Parties; Publicity.**

3.1 Independent Contractor Relationship. The Parties acknowledge and agree that Provider is and is to be deemed for all purposes an independent contractor of District. This Agreement is

not intended to create, and does not create, any partnership, joint venture, employment or similar relationship between Provider and District. Provider will be solely responsible for: (a) the training, supervision and management of its representatives who provide School Consultation Services to District, and (b) all other matters relating to the delivery of School Consultation Services to District not specified in **Exhibit A**.

3.2 Cooperation. Provider and District will use commercially reasonable efforts to cooperate and maintain close operational communication with each other to help ensure that the Autism Services provide the best possible benefits to those who receive them.

3.3 Publicity. Each Party agrees to refrain from referring to the other Party or including any name, trademark or other insignia or symbol associated with the other Party, in any communication of any kind with any person, entity or association other than the other Party.

4. Student Records.

4.1 At all times District remains solely responsible for the students enrolled in or otherwise participating in District programs. District will maintain its custody and control of the personal records of each District student. Provider is not responsible for maintaining the records and personally identifiable information of any District student, provided however, Provider shall protect such records and personally identifiable information in accordance with this Agreement.

4.2 Subject to applicable law and District's confidentiality requirements and to the extent practicable, District will provide details from school and medical records of its participating students to Provider, and Provider will use such details, for the sole purpose of providing School Consultation Services to such participating students.

4.3 At all times District will remain responsible for all communication with parents of participating students regarding the assessment and evaluation of student needs relating to School Consultation Services. From time to time, Provider may be required to deliver an expert opinion relating to a participating District student. Provider will deliver any such opinions as part of the School Consultation Services. District will not share or make available any of such opinions to any person, entity or association other than District employees and consultants with an operational need to know the contents of such opinions. No one other than District will be entitled to rely upon any of such opinions.

4.4 Provider acknowledges that all District student records are confidential and will comply with all applicable laws, including but not limited to, the Family Educational Rights and Privacy Act, the Individuals with Disabilities Education Act and New York State Education Law Section 2-6, regarding such student records. The Parties agree to comply with all applicable Federal and New York State laws relating to the privacy of District participating students' Protected Health Information, including without limitation HIPAA.

4.5 Protection of Student Data. Provider shall provide its services in a manner which protects Student Data (as defined by 8 NYCRR 121.1(g)) (hereinafter "Confidential Data") in accordance with the requirements articulated under Federal, New York State and local laws and regulations, including but not limited to the foregoing:

- a. Provider will adopt technologies, safeguards and practices that align with the NIST Cybersecurity Framework.

- b. Provider will comply with the District Data Security and Privacy Policy, Education Law § 2-d, and 8 NYCRR §121.
 - c. Provider will limit internal access to personally identifiable information to only those employees or sub-contractors that need access to provide the contracted services.
 - d. Provider will not use the personally identifiable information for any purpose not explicitly authorized in this Agreement.
 - e. Provider will not disclose any personally identifiable information to any other party without the prior written consent of the parent or eligible student, unless otherwise authorized pursuant to applicable law.
 - f. Provider will maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of personally identifiable information in its custody.
 - g. Provider will use encryption to protect personally identifiable information in its custody while in motion or at rest.
 - h. Provider will not sell personally identifiable information nor use or disclose it for any marketing or commercial purpose or facilitate its use or disclosure by any other party for any marketing or commercial purpose or permit another party to do so.
 - i. In the event Provider engages a subcontractor to perform its contractual obligations, the data protection obligation imposed on Provider shall apply to the subcontractor.
- 4.6 Data Breach. In the event that Confidential Data is accessed or obtained by an unauthorized individual, Provider shall provide notification to the District without unreasonable delay and not more than seven calendar data after the discovery of such breach. Provider shall follow the following process:

- a. The security breach notification shall be titled “Notice of Data Breach,” shall be clear, concise, use language that is plain and easy to understand, and to the extent available shall include: a brief description of the breach or unauthorized release; the dates of the incident in the date of discovery; a description of the types of Confidential Data affected; an estimate of the number of records affected; a brief description of Provider’s investigation or plan to investigate; and contact information for representatives who can assist the District with additional questions.

- b. Provider shall also prepare a statement for parents and eligible students which provides information under the following categories: “What Happened,” “What Information Was Involved,” “What Are We Doing,” “what You Can Do,” and “For More Information.” (Any notes supplied by the Kelberman Center to the District shall be forwarded by the school District to the parents)

- c. Where a breach or unauthorized release of Confidential Data is attributed Provider, and/or a subcontractor or affiliate of Provider, Provider shall pay for or promptly reimburse the District for the cost of notification to parents and eligible students of the breach.
- d. Provider shall cooperate with the District and law enforcement to protect the integrity of investigations into the breach or unauthorized release of Confidential Data.
- e. Provider acknowledges and agree to follow any written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Confidential Data or any portion thereof, and agrees to provide the District, upon request, with a copy of such written incident response plan.

4.7 2-d Addenda. The following addenda attached hereto shall be incorporated into the Agreement, and shall supersede any inconsistent provisions in the Agreement:

- Exhibit B: Parents’ Bill of Rights for Data Privacy and Security
- Exhibit C: Parents’ Bill of Rights – Supplemental Information Addendum
- Exhibit D: Provider’s Data Security and Privacy Plan

5. Term and Termination.

5.1 Term. The term of this Agreement (“**Term**”) will commence on the Effective Date and continue through the last day of the 2022- 2023 District academic year, unless sooner terminated under **Section 5.2** below.

5.2 Termination. This Agreement may be earlier terminated by either Party (the “**Non-Breaching Party**”) in the event that the other Party (the “**Breaching Party**”) materially breaches any term or condition of this Agreement and such breach remains uncured for a period of ten (10) days after the Non-Breaching Party has sent to the Breaching Party notice of its intent to terminate this Agreement that specifies such material breach in reasonable detail.

6. Confidentiality; Provider Intellectual Property; Nonsolicitation.

6.1 Confidentiality. District acknowledges and agrees that all nonpublic aspects of Provider’s methods, techniques and know-how relating to the School Consultation Services and Provider’s delivery thereof (collectively, “**Confidential Information**”) are unique and proprietary to Provider. District will not, and will ensure that its employees and representatives will not: (a) disclose any Confidential Information to any third party, or to any District employee or representative without an operational need to know such Confidential Information; or (b) use any Confidential Information for any purpose other than Provider’s delivery of the School Consultation Services.

6.2 Provider Intellectual Property. District acknowledges and agrees that all Confidential Information constitutes intellectual property owned solely and exclusively by Provider. District will not assert any right to any Confidential Information.

6.3 Nonsolicitation. During the Term and for a period of one (1) year thereafter, District will not interfere in any way with the relationship between Provider and any of its employees, agents, representatives, consultants, customers or suppliers.

7. Insurance. At all times District will maintain a policy of liability insurance providing coverage for bodily injury and property damage with a minimum available limit of at least \$2,000,000 per occurrence with an additional insured endorsement and will cause Provider to be named as an additional insured on such policy. District will provide Provider with at least thirty (30) days' notice of any termination of the coverage afforded under such policy.

8. Indemnification. District will indemnify and hold harmless Provider and its employees and representatives from and against all claims, damages, losses and expenses (including attorney's fees) arising out of or related to District's gross negligence or willful misconduct in connection with this Agreement, using legal counsel reasonably satisfactory to provider. Provider will indemnify and hold harmless District, its Board of Education, its officers, administrators, employees, representatives and agents from and against any claims, damages losses and expenses (including attorney's fees) arising out of or related to (1) the negligent or intentional acts or omissions of Provider, its officers, employees, representative and/or agents; (2) Provider's breach of this Agreement; and (3) Provider's Services under this Agreement.

9. Security. District agrees to take at all times all reasonably prudent steps to protect the personal safety of Provider's employees and representatives who are engaged in delivering the School Consultation Services, including without limitation on all District property. District will immediately notify Provider of any public safety issue, situation or threat relating to District or any of its employees, representatives, students or property.

10. Miscellaneous.

10.1 Amendment; Waiver of Breach. This Agreement may only be amended by a writing executed by both Parties. The failure by either Party to insist upon strict performance of any provision herein by the other Party will not be deemed a waiver by such Party of its rights or remedies or a waiver by it of any subsequent default by the other Party, and no waiver by either Party will be effective unless it is in writing and duly executed by such Party.

10.2 Severability. If any provision herein is determined by a court of competent jurisdiction to be invalid, illegal or unenforceable, such provision will be automatically reformed and construed so as to be valid, legal and enforceable to the maximum extent permitted by Applicable Law. The invalidity, illegality or unenforceability of any part of this Agreement will not render invalid the remainder of this Agreement.

10.3 Parties Bound. This Agreement inures to the benefit of and is binding upon the Parties and their respective successors and permitted assigns, subject to the restrictions against assignment provided in **Section 10.4** below.

10.4 Assignment. Neither Party may assign any of its rights or obligations under this Agreement without the prior written consent of the other Party, which consent may be granted, withheld or conditioned, in its sole discretion.

10.5 Headings. The headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

10.6 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall be one and the same document.

10.7 Electronic Submission. The exchange of a fully executed Agreement, or any other document or instrument required hereunder (in counterparts or otherwise) by facsimile transmission or electronic transmission in .PDF format will be sufficient to bind the Parties to the terms and conditions of this Agreement and will be deemed to be duplicate original documents and may be used by all Parties for all purposes an original document may be used for, and all signatures on such documents will be deemed and treated for all purposes as original signatures. Execution and delivery of this Agreement or any other document or instrument required hereunder by exchange of facsimile or other electronically transmitted counterparts bearing the signature of a Party will be equally as effective as delivery of a manually executed counterpart of such Party.

10.8 Survivability. All agreements herein will survive and continue to bind the Parties after the execution and delivery of this Agreement, to the extent and for as long as may be necessary to give effect to the rights, duties and obligations of the Parties pursuant to this Agreement.

10.9 Exhibits. Exhibit A referred to herein and attached hereto is an integral part of this Agreement and is incorporated herein by this reference.

10.10 Entire Agreement. This Agreement, together with Exhibit A attached hereto and made a part hereof and the Recitals, constitutes the entire agreement between the Parties regarding the subject matter herein and supersedes all prior and contemporaneous agreements between the Parties, whether written or oral, with respect to such subject matter.

10.11 Third Parties. Nothing herein, expressed or implied, is intended or will be construed to confer upon or give any person, entity or association other than the Parties and their respective successors and permitted assigns, any right or remedy under or by reason of this Agreement.

[Signature page follows]

EXHIBIT A

SCHOOL CONSULTATION SERVICES

SERVICE PROVIDED BY	SERVICE PROVIDED	COST PER HR
Board Certified Behavior Analyst (BCBA)	<ul style="list-style-type: none">• Direct observations within the school environment• Recommendations• Implementation of recommendations using Behavior Skills Training<ul style="list-style-type: none">○ Instruction○ Modeling○ Rehearsal○ Feedback	\$140

SCHOOL NEEDS

PROVIDER	# OF HOURS REQUESTED
BCBA	10 hours (Not to exceed \$1,500)

IN WITNESS WHEREOF, the Parties hereto have executed this Services Agreement, effective as of the Effective Date above.

DISTRICT:

NY MILLS CENTRAL SCHOOL

By: _____

Name: _____

Title: _____

Date: _____

PROVIDER:

KELBERMAN CENTER, INC.

By: _____

Name: _____

Title: _____

Date: _____

5.5 Excess Inventory List



Kathleen Davis <kdavis@newyorkmills.org>

(no subject)

3 messages

Kathleen Davis <kdavis@newyorkmills.org>
To: Neil Fatata <nfatata@newyorkmills.org>

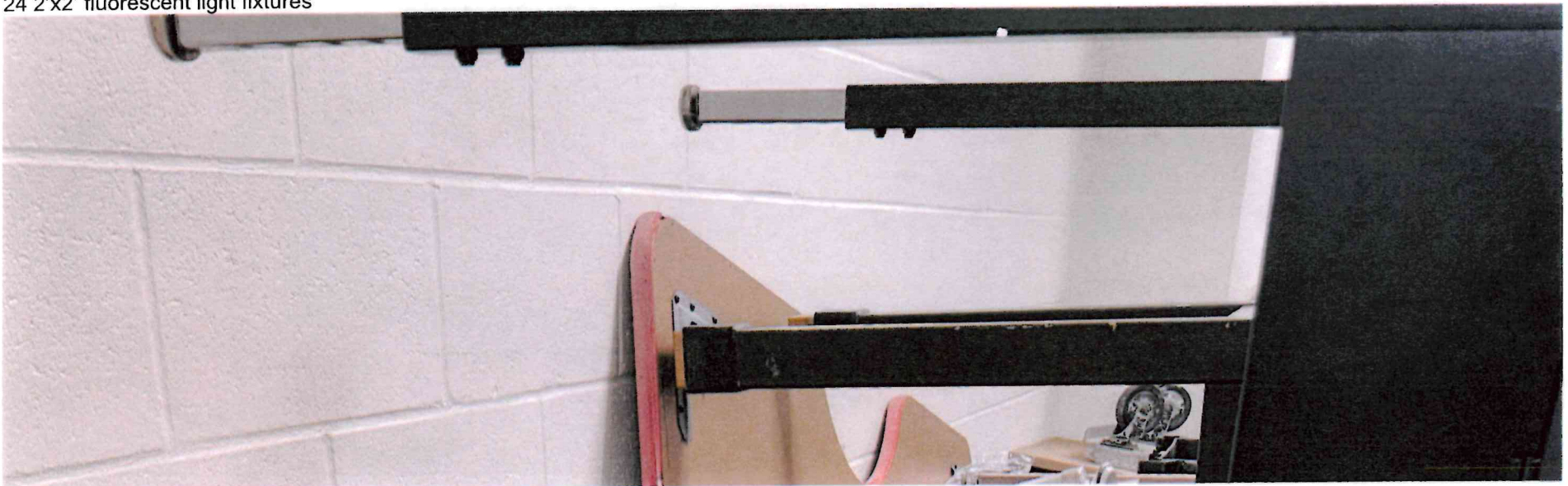
Tue, Nov 22, 2022 at 11:39 AM

Do you have an access list for the BOE meeting on Dec. 6?
We need by next Wednesday

Neil Fatata <nfatata@newyorkmills.org>
To: Kathleen Davis <kdavis@newyorkmills.org>

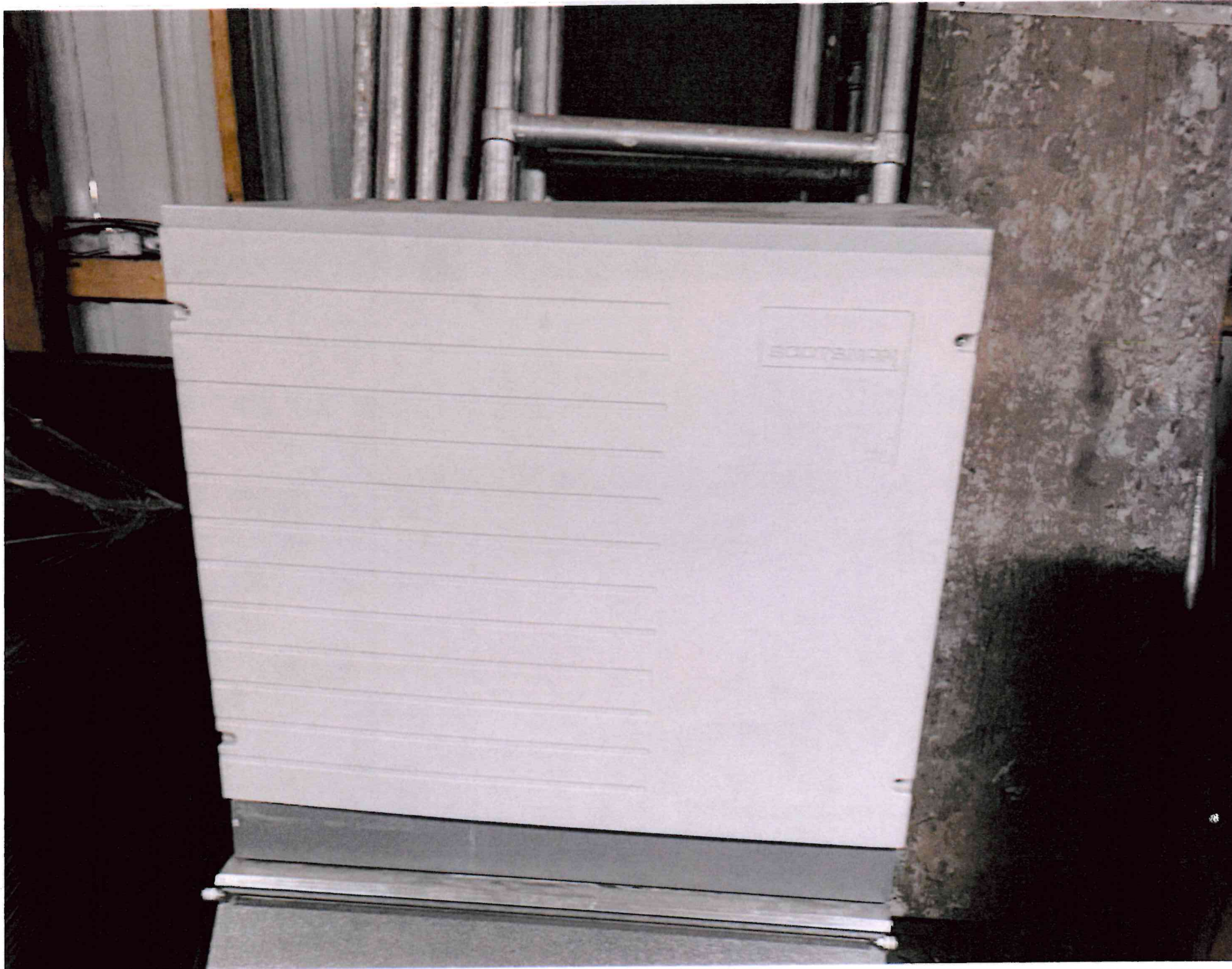
Wed, Nov 23, 2022 at 10:46 AM

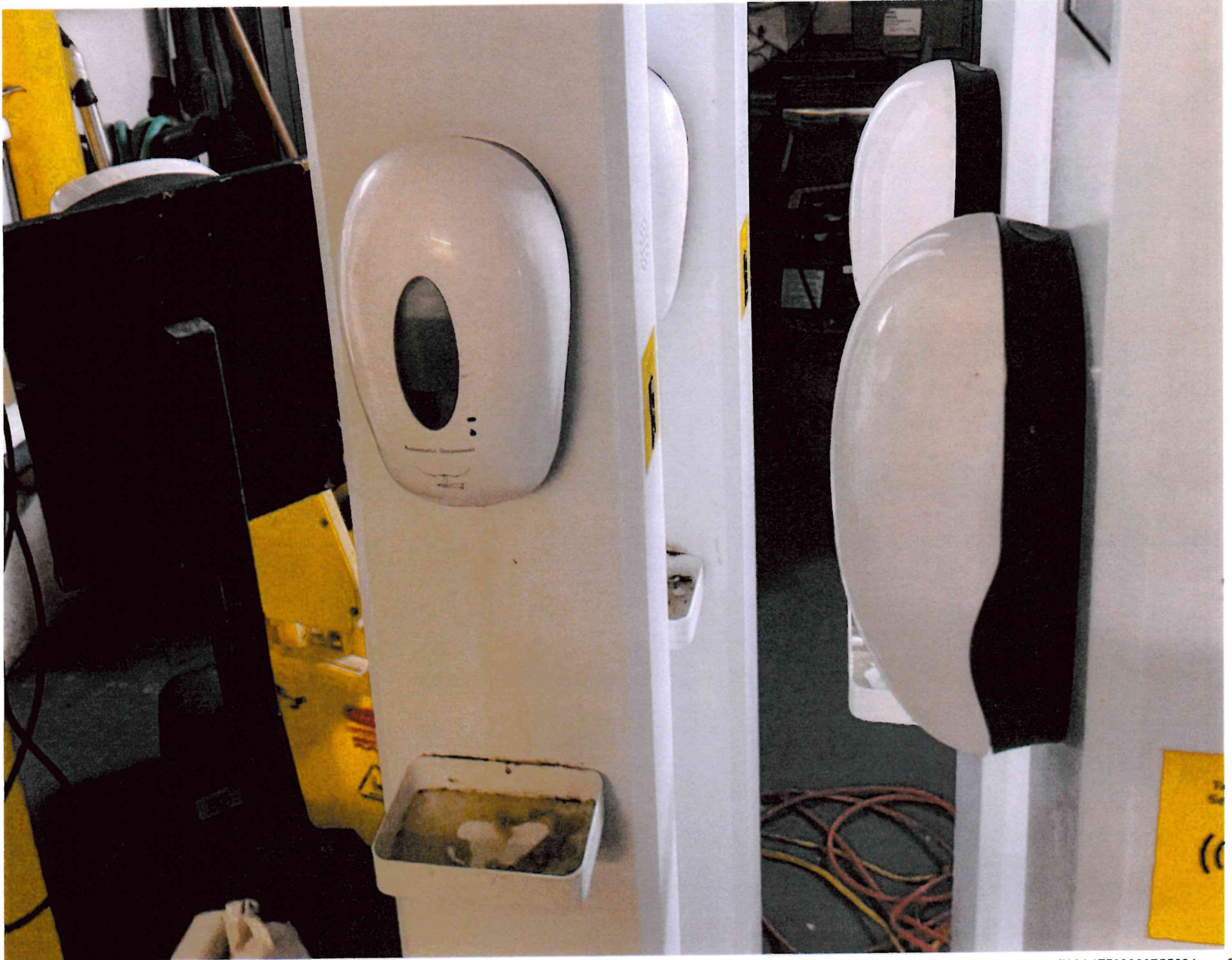
Good morning Dr. Davis, as of todays date we have compiled the following items to be excised
60 High school desks
13 computer tables
125 h/s and elem. chairs
10 various sized tables
1 Everett piano
1 Scottsman ice maker non functioning
2 weight scales
8 overhead projectors
4 temperature sensor/hand sanitizer stanchions
24 2'x2' fluorescent light fixtures





EVERETT





**5.6 Approval of Auction
International Agreement**

ONLINE AUCTION CONTRACT - AGREEMENT FOR SALE OF EDUCATIONAL INSTITUTION ASSETS

This Agreement made on 1/20, between New York Mills Union Free School's hereafter called "Seller", and Auctions International Inc. 11167 Big Tree Road, East Aurora, NY 14052 hereafter called "Auctioneer":

The Auctioneer hereby agrees to use professional skill, knowledge, and experience to the best advantage of both parties in preparing for and conducting the sale. All auction items will be sold "As-is, Where-is", subject to the Seller's terms. The Auctioneer will utilize photos and descriptions provided by the Seller to create the online auction listings and conduct the sale.

The Auction is to be held online at www.AuctionsInternational.com, beginning and closing on mutually agreed dates and times. The terms and prices of this contract shall remain in effect for two (2) years after the agreement is executed, based on the needs of the Seller. Notwithstanding the foregoing, the Seller may terminate this contract at any time for convenience.

Seller agrees to provide photograph(s) and a completed condition report (or suitable description) for each auction 'lot' (item or group of items) to be sold at auction. The Auctioneer reserves the right to combine low-value merchandise into larger online auction lots as necessary.

It is agreed that all auction merchandise be sold to the highest bidder, with no warranty expressed, implied or otherwise, and with the Seller retaining the right to reject any bids that are insufficient. Seller agrees to specify a minimum acceptable price on each rejected bid, which will be posted on the 'Past Prices' page of the Auctioneer's website.

Upon approval by the Seller, successful bidders will be invoiced by the Auctioneer, and payment will be collected from purchasers. For payments made with cash, money order, wire-transfer or guaranteed funds, a discounted buyer's premium of 10% will be added to the high bid price. A 14% non-discounted buyer's premium will be added to the high bid price for payments made with credit cards, debit cards, personal or business checks. Applicable sales tax will be assessed and collected on all items.

If requested by the seller and agreed upon by the agent, an agent of the auctioneer will travel to Seller's facility to obtain photo and condition reports of the Seller's items, for the following fees:

~~Thirty Dollar (\$30) fee for each motorized equipment or vehicle and a Five Dollar (\$5) fee for each auction lot that is not a motorized vehicle.~~ ^{57.00} These fees will be deducted from the sale proceeds before final payment is made to the seller. In the event that an auction price is declined, the seller will not be charged a fee.

The Seller agrees to release auction merchandise to purchasers who present a paid invoice from the Auctioneer. For vehicles, Seller agrees to turn over title, keys and all other proof of ownership upon release of the merchandise to the purchaser.

The Seller agrees to provide merchantable title (with no liens or encumbrances) for motor vehicles, and agrees to write-in the purchase information on the back of any titles issued to purchasers (as required by law). The Seller furthermore agrees not to sell listed merchandise before the term of the online auction is complete, under any circumstances.

Minimum Commission Earned for each lot listed in the auction will be \$25.00. If a lot sells for at least \$250, then no commission will be charged to the Seller. If a lot sells for \$249 or less, then an amount sufficient to make up the difference between the minimum commission of \$25 and the actual bid price will be deducted from the sale proceeds. This fee will be deducted from the auction proceeds before the final payment is made to the Seller.

The Auctioneer will mail a check to the Seller for all proceeds collected within fifteen (15) business days after the Seller approves the bids for the sale items and after all monies has been received, along with an accounting summary. In the event of a bidder's refusal or failure to pay for their invoiced items, the Auctioneer will offer the unsold merchandise to the backup bidder, and the reneging bidder will be banned from future auctions. If the backup bidder does not take the merchandise for the backup bid price, then the merchandise will revert back to possession of the seller, after a reasonable time has been allowed for the backup bidder to get their payment to the Auctioneer. At the request of the Seller, any unsold merchandise can be re-listed in a future online auction.

INDEPENDENT STATUS. That during the existence of this agreement, the Auctioneer shall remain an individual, independent contractor, retaining its separate identity and shall in no way be considered a division, department or agent of the Seller's agency or organization.

WAIVER. No waiver of any breach of any condition of the agreement shall be binding unless in writing and signed by the party waiving said breach. No such waiver shall in any way affect any other term or condition of this agreement or constitute a cause or excuse for a repetition of such or any other breach unless the waiver shall include the same.

ENTIRE AGREEMENT. This Agreement constitutes the entire agreement among the parties with respect to the subject matter of this Agreement, and supersedes any and all prior understandings and agreements, whether written or oral, and all prior dealings of the parties with respect to the subject matter of this Agreement.

(X) _____ Seller's Signature(s) _____ Printed Name and Agency Title _____ Telephone Number _____

(X) _____ Seller's Agency Payment Address (Check will be made out and mailed to Seller, from Auctioneer, for payments received)

(X) Deborah Lipton _____ (X) _____ Sellers Email Address _____
Auctioneer's Signature

11/2/22, 10:19 AM

New York Mills UFSD Mail - AI contact



Kathleen Davis <kdavis@newyorkmills.org>

AI contact

1 message

Wed, Nov 2, 2022 at 10:13 AM

Barbato, AI <abarbato@ocgov.net>
To: "kdavis@newyorkmills.org" <kdavis@newyorkmills.org>
Cc: "Nowak, Shelley" <snowak@ocgov.net>



5.7 SEQRA Resolution



**Teitsch-Kent-Fay
Architects, P.C.**
132 Albany Street, Suite M-1
Cazenovia New York 13035
315.655.9543 www.tkfarchitects.com

November 7, 2022

Dr. Kathleen Davis – Interim Superintendent
New York Mills Union Free School District
1 Marauder Boulevard
New York Mills, New York 13417

Re: Proposed 2023 Capital Outlay Project SEQRA Recommendation (K-12 Building Entry Doors / Foyer)

Dr. Davis,

It was a pleasure to meet with you and the rest of your Building Committee this week to discuss the proposed Capital Outlay Project for 2023 for New York Mills Union Free School District.

This project will consist of the following scope: Reconstruction of the K-12 School Building including Main Entrance Door / Foyer reconstruction, as well as interior improvements as required for this work, and reconstruction of adjacent construction and systems.

As per NYSSED requirements, the District's Board of Education will have to appoint itself the "Lead Agency" for the SEQR review. This will involve the Board reviewing the scope of the project and making a determination as to what SEQR action is appropriate.

According to the Department of Environmental Conservation document 617: State Environmental Quality Review, there are three types of action: Type 1, Unlisted, and Type 2. A description of Type 1 and Type 2 Actions is also included (Section 617.4 and 617.5). Type 1 and Unlisted are indicated as requiring the preparation a Short Environmental Review Form, Type 2 is indicated as requiring "no review".

The proposed project appears to be covered by the following part of the Type 2 Action description. Section 617.5(c)(2) "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part;"

The actual determination of the type of action must be made by the Lead Agency (i.e. the Board of Education). Please let me know if you have any questions, or require any additional information about this matter.

Very truly yours,

Daniel Wilson Fay



FERRARA FIORENZA PC

ATTORNEYS AND COUNSELORS AT LAW

SYRACUSE • ROCHESTER • BINGHAMTON

5010 CAMPUSWOOD DRIVE, EAST SYRACUSE, NY 13057

TELEPHONE (315) 437-7600 FACSIMILE (315) 437-7744*

*NOT FOR SERVICE OF PROCESS

cwheinrich@ferraraflrm.com

November 15, 2022

Privileged & Confidential

Via: Email & First Class Mail

Dr. Kathleen Davis

Interim Superintendent of Schools

New York Mills Union Free School

1 Marauder Boulevard

New York Mills, NY 13417

Re: 2023 Capital Outlay Project

Dear Kathy:

I am enclosing herein a State Environmental Quality Review Act (SEQRA) resolution for the Board's consideration in making its SEQR determination for the above-referenced project. The proposed resolution is prepared with the assumption that the Board agrees that the proposed project scope falls within the Type II criteria of routine activities of a school district and renovations on the same site. The Board can, of course, make other findings in its discretion.

You should keep copies of all material in your project file. Once the project is approved, please reach out to our firm for assistance with the preparation of the Owner-Contractor Agreement and General Conditions to be included in the bid package. Once the bid has been opened, please reach out for assistance with (1) the resolution awarding the bid, (2) review and approval of any contractor agreements, and (3) approval of payment and performance bonds and insurance certificates furnished by the contractor(s).

If you should have any questions, please do not hesitate contact me.

Very truly yours,

Ferrara Fiorenza PC

Collgen W. Heinrich

CWH/jjr

Enclosure

**5.8 New Hartford Ice
Control Agreement**



Town of New Hartford

ONEIDA COUNTY

DEPARTMENT OF HIGHWAYS/SEWERS

111 NEW HARTFORD STREET, NEW HARTFORD, NEW YORK 13413

OFFICE: 315-724-4300

FAX: 315-724-4323

RICHARD C. SHERMAN
Superintendent of Highways

CHRIS MORAN
Foreman

10/25/2022

Memo to: Dr. Kathleen Davis, Superintendent
New York Mills Union Free School District

From: Richard C. Sherman
Superintendent of Highways

Re: Ice Control Agreement

Please find attached three (3) originals of the Ice Control Agreement between the Town of New Hartford and the New York Mills Union Free School District for the 2022 – 2023 season.

Please sign three originals. Retain one for your records and return the other two back to my office.

Thank you for your time in this matter.

Please feel free to contact me if you have any questions.

Sincerely yours,

Richard Sherman
Superintendent of Highways

MISSION STATEMENT

To provide our citizens with the services necessary to maintain, protect and improve our infrastructure, our environment, and our quality of life.

ICE CONTROL AGREEMENT

This AGREEMENT, made this _____ day of _____, 2022 between the **TOWN OF NEW HARTFORD**, a municipal corporation organized under the laws of the State of New York, party of the first part, and the **New York Mills Union Free School District**, a district organized under the laws of the State of New York, party of the second part.

WHEREAS, the party of the first part does purchase and store pure salt for application of ice control on the street within the Town of New Hartford; and

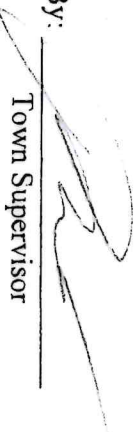
WHEREAS, the party of the second part does have need for such ice control pure salt and desires to purchase said ice control from the party of the first part; the parties hereto agree as follows:

That the party of the first part will provide ice control mix and/or pure salt on an as needed basis to the party of the second part for its utilization on school district property and that the party of the second part does hereby agree to make payment on a monthly basis for said ice control utilized the month preceding that monthly billing. The agreed compensation for the purchase of said Pure Salt by the party of the second part, shall be seventy three dollars and seventy eight cents (\$73.78) per ton, as provided and as delivered to a stockpile location within the district limits of the party of the second part.

This AGREEMENT shall be for a period commencing on the 1st day of November 2022 and terminated on the last day to of October 2023, unless sooner terminated for cause, and if cause shall be the reason for termination, such cause shall be advised to the party of the second part by ten (10) days notice in writing.

Both party of the first part and party of the second part have hereby been authorized to enter this Agreement by appropriate Resolutions or authority of its respective boards.

TOWN OF NEW HARTFORD

By: 
Town Supervisor

NEW YORK MILLS UNION
FREE SCHOOL DISTRICT

By: _____
Signature

Name (Print)

Title

NYS Office of General Services
Road Salt, Treated Salt, & Emergency Standby Road Salt (Statewide)

Road Salt Pricing
Contract Term: September 1, 2022 - August 31, 2023

AWARD	CONTRACT #	COUNTY	CONTRACTOR	PRICE PER TON	TYPE OF SALT
23175	PC68889	GENESEE	American Rock Salt Co., LLC	\$63.52	Rock
23212	PC69182	GREENE	American Rock Salt Co., LLC	\$61.02	Rock
23134	PC68230	HAMILTON	Cargill, Inc.	\$81.99	Rock
23134	PC68230	HERKIMER	Cargill, Inc.	\$75.20	Rock
23175	PC68889	JEFFERSON	American Rock Salt Co., LLC	\$83.39	Rock
23212	PC69184	KINGS	Atlantic Salt, Inc.	\$96.14	Rock & Solar
23134	PC68230	LEWIS	Cargill, Inc.	\$76.69	Rock
23175	PC68889	LIVINGSTON	American Rock Salt Co., LLC	\$60.72	Rock
23134	PC68230	MADISON	Cargill, Inc.	\$71.54	Rock
23175	PC68889	MONROE	American Rock Salt Co., LLC	\$62.48	Rock
23134	PC68229	MONTGOMERY	Atlantic Salt, Inc.	\$81.69	Rock
23212	PC69184	NASSAU	Atlantic Salt, Inc.	\$89.29	Rock & Solar
23212	PC69184	NEW YORK	Atlantic Salt, Inc.	\$86.14	Rock & Solar
23175	PC68889	NIAGARA	American Rock Salt Co., LLC	\$68.09	Rock
23134	PC68230	ONEIDA	Cargill, Inc.	\$73.78	Rock
23134	PC68227	ONONDAGA	American Rock Salt Co., LLC	\$65.51	Rock
23175	PC68889	ONTARIO	American Rock Salt Co., LLC	\$63.52	Rock
23134	PC68230	ORANGE	Cargill, Inc.	\$77.30	Rock

**5.9 Resolution to Approve the Donation
to the National Honor Society
from the Class of 1972.**



**RESOLUTION TO ACCEPT DONATION
TO THE NATIONAL HONOR SOCIETY**

BE IT RESOLVED that the New York Mills School District accept a donation to the National Honor Society from The Class of 1972 in the amount of \$400.00.

Motion: _____

Second: _____

Yes: _____ No: _____

Respectfully Submitted,

Stefany Scharf
District Clerk

**5.10 Resolution of Uncollected Taxes
(Supporting documentation attached)**



5.10

NEW YORK MILLS UNION FREE SCHOOL DISTRICT

Return of Uncollected Taxes

Whereas: The Tax Collectors have returned their uncollected tax report which needs to be returned to Oneida County

Resolved: that the Board President of the New York Mills Union Free School District Board of Education is authorized to sign the return of taxes to the Oneida County Office of Finance and application for corrected tax roll and directs the Business Office to process the necessary paperwork.

Uncollected Taxes for Oneida County for Tax Year 2022-2023:

Whitestown:	\$167,682.58
New Hartford:	\$81,029.74

Yes
No

Dated: December 6, 2022

Respectfully Submitted,

Stefany Scharf
District Clerk
New York Mills UFSD

AUDIT OF CLAIMS

MAKE EVERY POSSIBLE EFFORT TO COLLECT TAXES BEFORE MAKING RETURNS

ONEIDA COUNTY

Total amount of school taxes returned for District No. 304804

In the town of Whitestown
 \$ 167,682.58

Note: When more than one sheet is used for ONE DISTRICT in ONE TOWN, use above statement on the last sheet only

LEAVE SPACE BELOW FOR COUNTY COMMISSIONER OF FINANCE

ITEM	AMOUNT	DATE
Total Allowed	\$	
Total collected before reliev	\$	
Total relieved	\$	

return tax claim audited by

Signature of officer

Date

Note:

Section 3527 of the Education Law requires that the trustee shall file with the county treasurer the return tax claim bearing the affidavit of the collector and the certificate of the trustee.

Section 3528 of the Education Law as amended by Chapter 774, effective April 26, 1941, requires... that in school districts under the jurisdiction of a district superintendent of schools the trustees shall deliver said tax-list and warrant after its return by a collector to said district superintendent who in turn shall deliver the same to the town clerk in the town in which said collector resides on or before July first of each year.

The following affidavit must be made and sworn to by the collector during the life of the warrant i.e. before it expires or its last renewal expires

AFFIDAVIT OF COLLECTOR

STATE OF NEW YORK, }
 County of Oneida, } ss.

Margaret H. Hardy, being duly sworn, deposes and says that his post office address is R.F.D. No. P0 96 Village of Whitesboro; that the foregoing list of unpaid taxes are for property in this School District and have not been paid to him or any part thereof, that he has not been able to find any person or persons who would pay the aforesaid taxes; that the foregoing is a true and correct copy of all unpaid taxes in the said district; and that after diligent effort he has been unable to collect the same.

Subscribed and sworn to before me this

4 day of November 2022

Deborah J. Sendzik
 Signature of notary public

Margaret H. Hardy
 Signature of collector

DEBORAH J. SENDZIK
 Notary Public in the State of New York

Qualified in Oneida County 0156530-275

My Commission Expires April 14, 2022

Education Law requires that the check shall be sent to the treasurer if one has been elected. The Name and address of treasurer, if the district has elected one other than the collector. The
Lisa Starobol Name of treasurer of district
Imanishi Rina Address of treasurer of district
 13919

CERTIFICATE OF TRUSTEE

The undersigned, pursuant to Section 434 of the Education Law of the State of New York, do hereby certify that I have compared the foregoing list of assessments and taxes with the original school tax roll and find it to be correct.

Signature of trustees

Stephen Schantz

Dated the 15th day

of November, 2022

Follow these directions carefully to avoid delay

1. State land taxes should be returned on a special form furnished by the County and mailed to the office of the County Commissioner of Finance within 10 days after the trustee has signed and issued the school tax warrant.
2. If the district is a joint district with another town, use a separate sheet for each town.
3. Be sure to list the page numbers and line item numbers for the purpose of assisting this office in identifying the items on the original town tax rolls.
4. Be sure that the date of your warrant is correct. This also applies to renewal dates. In accordance with a regulation of the Commissioner of Education no school tax warrants may be renewed beyond Nov. 15.
5. County Commissioner of Finance does not accept responsibility for the payment of returned school taxes returned to him after Nov. 15th of the year following the school tax levy.
6. The law does not allow collector any fees on return school taxes. The only way the collector can get the fees is to collect the tax.
7. Be sure that all information asked for is given on your return.
8. Taxes against corporations must be levied on the amounts apportioned by the assessors of the town among the various school districts of the town under Section 40 of the Tax Law and as they are entered in the back part of the town tax roll by the assessors.

AUDIT OF CLAIMS

MAKE EVERY POSSIBLE EFFORT TO COLLECT TAXES BEFORE MAKING RETURNS

ONEIDA COUNTY

Total amount of school taxes returned for District No. 304804

New York Mills School District in the town of New Hartford

\$81,029.74

Note: When more than one sheet is used for ONE DISTRICT in ONE TOWN, use above statement on the last sheet only

LEAVE SPACE BELOW FOR COUNTY COMMISSIONER OF FINANCE

ITEM	AMOUNT	DATE
Total Allowed	\$	
Total collected before reliev	\$	
Total relieved	\$	

return tax claim audited by

Signature of officer

Date

Note:

Section 3527 of the Education Law requires that the trustee shall file with the county treasurer the return tax claim bearing the affidavit of the collector and the certificate of the trustee.

Section 3528 of the Education Law as amended by Chapter 774, effective April 26, 1941, requires...that in school districts under the jurisdiction of a district superintendent of schools the trustees shall deliver said tax-list and warrant after its return by a collector to said district superintendent who in turn shall deliver the same to the town clerk in the town in which said collector resides on or before July first of each year.

The following affidavit must be made and sworn to by the collector during the life of the warrant i.e. before it expires or its last renewal expires

AFFIDAVIT OF COLLECTOR

STATE OF NEW YORK,

County of Oneida, } ss:

Anthony Carvelli, being duly sworn, deposes and says that his post office address is 800 Park Avenue, City of Utica, 13501; that the foregoing list of unpaid taxes are for property in this School District and have not been paid to him or any part thereof; that he has not been able to find any person or persons who would pay the aforesaid taxes; that the foregoing is a true and correct copy of all unpaid taxes in the said district; and that after diligent effort he has been unable to collect the same.

Subscribed and sworn to before me this

21 day of November, 2022

Kathy A. Pilbeam

Signature of notary public

KATHY M. PILBEAM

Notary Public, State of New York

Qualified in Oneida County

My Commission Expires June 29, 2022

Name and address of treasurer, if the district has elected one other than the collector. The Education Law requires that the check shall be sent to the treasurer if one has been elected.

Kirsty Strangou
Name of treasurer of district

1100 MACE BLD.
Address of treasurer of district

CERTIFICATE OF TRUSTEE

The undersigned, pursuant to Section 434 of the Education Law of the State of New York, do hereby certify that I have compared the foregoing list of assessments and taxes with the original school tax roll and find it to be correct.

Signature of trustees

Stephan Schaeff

Dated the 22nd day

of November, 2022

Follow these directions carefully to avoid delay

1. State land taxes should be returned on a special form furnished by the County and mailed to the office of the County Commissioner of Finance within 10 days after the trustee has signed and issued the school tax warrant.
2. If the district is a joint district with another town, use a separate sheet for each town
3. Be sure to list the page numbers and line item numbers for the purpose of assisting this office in identifying the items on the original town tax rolls.
4. Be sure that the date of your warrant is correct. This also applies to renewal dates. In accordance with a regulation of the Commissioner of Education no school tax warrants may be renewed beyond Nov. 15.
5. County Commissioner of Finance does not accept responsibility for the payment of returned school taxes returned to him after Nov. 15th of the year following the school tax levy.
6. The law does not allow collector any fees on return school taxes. The only way the collector can get the fees is to collect the tax.
7. Be sure that all information asked for is given on your return.
8. Taxes against corporations must be levied on the amounts apportioned by the assessors of the town among the various school districts of the town under Section 40 of the Tax Law and as they are entered in the back part of the town tax roll by the assessors.

**5.11 Resolution Approving
Architect Services**



5.11

RESOLUTION

APPROVING ARCHITECT/ENGINEERING SERVICES

WHEREAS, the Board of Education of the New York Mills Union Free School District (the "Board of Education") has determined that it is in the best interest of the School District to retain an architect/engineer to provide architectural, engineering, project management, and related professional services ("Architectural Services") in connection with its 2023 Capital Outlay Project (the "Project"); and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to continue its professional relationship with Teitsch-Kent-Fay Architects, P.C. ("TKF") for the purposes of providing Architectural Services for the Project; and

WHEREAS, the School District's legal counsel, Ferrara Fiorenza, PC and TKF have jointly prepared a contract for Architectural Services for the Project with a Basic Services fee of \$13,100.00 (the "Contract") a copy of which has been shared with the Board;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education approves the retention of TKF to provide Architectural Services and proceed with the Project in accordance with the terms and conditions of the Contract for the Basic Services fee set forth therein.
2. The Board of Education hereby authorizes the President of the Board, the Superintendent of Schools, or their designee to enter into the Contract on behalf of the Board of Education and take all actions necessary or convenient to proceed under the Contract in connection with the Project.
3. Upon Board of Education approval, this resolution shall take effect immediately.

CERTIFICATION

A Regular Meeting of the Board of Education of the New York Mills Union Free School District held on December __, 2022, was called to order by the President, and upon roll being called, the following members were:

PRESENT:

ABSENT:

The attached Resolution which was offered by _____ and seconded by _____ at the said meeting, was approved by a [majority or unanimous] vote of the Board of Education.

Dated: _____, 2022

District Clerk

New York Mills Union Free School District

**5.12 Approval of Combined
Contract/Girls Basketball**




Combining Contract

The DeW York Mills School District will combine with
the Notre Dame HS School District (Host) based on
the approval of each school's Board of Education to compete in the sport/gender of:
Girls Basketball

for the following level(s)
(please circle appropriate level(s))
Varsity JV Freshmen Modified

This document confirms the combination of the above two schools for athletic
competition in the stated sport for the following school year: 2022-23

Date that this proposed combination was approved by your league: 11-16-22

<u>Superintendent</u>	<u>School</u>	<u>Date</u>
	<u>NDHS</u>	<u>11/16/22</u>
Superintendent (Host)	School	Date

- Please Note:
- This contract must be completed before any competition begins for the season.
 - The Host School is responsible for gathering the required signatures and sending copies to the merged school, league president and sport coordinator. The completed packet is then submitted to the Section Office for approval.

C: Sports Coordinator
Section III Office
League President

FOR OFFICE USE ONLY

Received _____
Executive Committee Approval _____
NYSPPHSAA notified _____

5.13 Approval of the Resolution Approving the Preliminary Amendment to the SMART SCHOOLS Investment Plan

**NEW YORK MILLS UNION FREE
SCHOOL DISTRICT**

***RESOLUTION APPROVING PRELIMINARY AMENDMENT to the
SMART SCHOOLS INVESTMENT PLAN***

WHEREAS, The Smart Schools Bond Act (the "Act") was passed as part of the 2014-15 enacted state budget and was approved by voter referendum during the 2014 general election; and

WHEREAS, the Act authorizes New York State to issue \$2 billion in general obligation bonds to finance improved educational technology and infrastructure projects for public schools; and

WHEREAS, the District was allocated \$379,261to finance technology projects in the District; and

WHEREAS, the monies allocated are paid out as refunds to the District upon expenditure of funds under an approved Smart Schools Investment Plan ("SSIP"); and

WHEREAS, the District, pursuant to its allocation of funds through the Act, has submitted and received approval of a Smart School Investment Plan.

WHEREAS, the District, pursuant to its allocation of funds through the Act, now wishes to amend that Smart School Investment Plan to now include additional funds.

WHEREAS, the Board of Education has reviewed the preliminary amendment to the SSIP and determined that approval of the preliminary amendment to the SSIP is in the best interest of the District.

NOW, THEREFORE, BE IT RESOLVED, that the proposed preliminary amendment to increase the Smart Schools Investment Plan for Classroom Devices by \$237,401 is hereby approved.

Ayes: _____ Nays: _____ Abstains: _____ (etc)

Dated: December 2022

District Clerk

New York Mills Union Free School

District

**5.14 Capital Contract with
Smith Site Development.**

**Tentative Enrollment Update
NY Mills UFSD**

	Jun 22	Aug 22	Sept 22	Oct. 22	Nov. 22
K	34	45	45	44	46
1	30	32	35	35	35
2	45	36	35	34	35
3	44	41	43	44	44
4	61	48	46	47	48
5	47	55	57	57	58
6	37	48	48	49	49
Elem Total	298	305	309	313	315
7	39	39	39	39	40
8	36	39	38	41	41
9	36	32	36	35	36
10	44	38	38	38	38
11	38	44	44	43	41
12	35	40	42	42	40
Sec Total	228	232	237	238	236
Grand Total	526	537	546		551

BOCES: Career Tech:

AM: 16
PM: 27
All Day: 6

Special Education

Elem: 13
Sec: 17