

Jacqueline Edwards  
President

James Salamy  
Vice President



Gary Markowicz, Sr.  
Dr. Gary W. Porcelli  
Richard Radomski  
Gail Rice  
Janet Wroblecki

**BOARD OF EDUCATION MEETING  
TUESDAY, APRIL 24, 2012  
JR./SR. HIGH SCHOOL LIBRARY – 6:00 P.M.**

**1. Meeting Call to Order**

- 1.1 Pledge to the Flag
- 1.2 Acceptance of Agenda

**2. Communications**

- 2.1 From the Floor
- 2.2 President's Messages

**3. Consent Agenda**

- 3.1 Board of Education Minutes for meeting held April 3, 2012
- 3.2 Business Office Reports for Month ending - N/A
- 3.3 CSE Reports - N/A

**4. Old Business**

**5. New Business**

- 5.1 Resolution to Extend Juul Agreement
- 5.2 Personnel Report – Action
- 5.3 BOCES Administrative Budget - \$2,182,797.44
- 5.4 Elect Four Members to the BOCES Board – Mrs. Doreen Corbin, Brookfield Central School, Ms. Margaret Buckley, Utica City School District, Mrs. Elaine M. Falvo, New Harford Central School District, and Mrs. Charlene Hartman, Westmoreland Central School District
- 5.5 Pest Resolution – Action
- 5.6 Building Use Form from MAD Boosters for May 3, 2012 - Action

**6. Building Reports – N/A**

**7. Superintendent's Report – N/A**

**8. Board Discussion**

**9. Visitors Comments**

**10. Executive Session – to discuss contract negotiations with NYMAA and NYMTA**

**11. Adjournment**



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**BOARD OF EDUCATION MINUTES  
TUESDAY, APRIL 3, 2012  
JR./SR. HIGH SCHOOL LIBRARY – 6:00 P.M.**

**PRESENT:** Ms. Jacqueline Edwards, President, Mr. James Salamy, Vice President, Mr. Gary Markowicz, Dr. Gary Porcelli, Mr. Richard Radomski, Mrs. Gail Rice, and Mrs. Janet Wroblecki

**ALSO PRESENT:** Ms. Kathy Houghton, Mr. Gary Hadfield, Dr. Rene Wilson, Mrs. Lisa Stamboly, Mr. William Lachut, Mr. Michael Klenotiz, and 25 Visitors and guests

**1. Meeting Call to Order**

Ms. Edwards called the meeting to order at 6 p.m.

- 1.1 Pledge to the Flag

Mr. Salamy led the Pledge of Allegiance,

- 1.2 Acceptance of Agenda

Dr. Porcelli made the motion to accept the Agenda seconded by Mrs. Wroblecki.

Yes 7 No 0  
Motion carried.

- 1.3 Teacher/Student Report 6<sup>th</sup> Grade Anti-Violence Presentation

Seven 6<sup>th</sup> grade students from Mrs. Sacco and Mr. Kuhn's class gave an Anti-Violence presentation to the Board of Education.

- 1.4 GASB 45 Report – Raymond Cerrone, CPAaccount

Mr. Raymond Cerrone from Questar III BOCES presented the actuarial valuation of post-retirement benefits.

**2. Communications**

- 2.1 From the Floor

Mrs. Diane Brady spoke to the Board of Education. She quoted from the most recent newsletter "a budget that maintains our program by making a number of small cuts that do not compromise  
NYM Board of Education  
April 3, 2012



student learning.” Mrs. Brady feels that these cuts have a large impact on science students. She feels that her program has been reduced or cut. Right now she has two sections of Earth Science, double lab periods, and one period of AIS. Next year she will have less time with smaller groups, less time with slower students, less time to motivate students. One 39 minute lab will be cut. No other AIS teacher has the scientific vocabulary. She said when you take away from her, you are hurting her students. She said that she motivates them. She has two years to get these students through a Regents. It has a big impact on 7 and 8<sup>th</sup> grade students. Mrs. Brady said her program is highly mathematical. She said that she is losing half a person in the Science Department. She suggested looking at the science results. They is why she is proud to say “I teach Earth Science at New York Mills.” A small cut can get the same effect as a large cut. A small cut can kill like a large cut.

Mrs. Despina said that most people know the high school Arts Fest was last Friday. The Elementary Arts Fest is May 11<sup>th</sup>. There will be an elementary talent show, an art show and a K-12 talent show in the evening. The goal is to showcase all talent. Not a lot of people get to see the talent we have here. This way the community can see it. By doing it in the evening the entire community can participate.

## 2.2 President's Messages

Ms. Edwards read an invitation from the Regional Program for Excellence for the May 2<sup>nd</sup> Ceremony, and a letter from the Utica Mannechore asking us to donate a tractor mower to them. She also presented Mr. Gary Markowicz with a certificate for completion of Fiscal Oversight Training.

- a. Committee Report(s)
- b. Board Calendar
- c. BOCES Representative Report

Dr. Porcelli reported that tomorrow is the Annual Meeting for BOCES. It will begin at 5:15 p.m., dinner at 6 p.m. program at 7 p.m., and meeting at 7:30 p.m. Mr. Mettelman will talk about the BOCES Budget and BOCES Board candidates will be introduced. The Career and Tech students will be displaying their work and dinner will be made by the culinary arts students. Dr. Porcelli also spoke about some of the scholarships the BOCES students have received. Also, BOCES ratified a 3.25% total increase three year contract with a reduction in health care benefits. BOCES has hosted APPR training, BOCES is 1 of 4 digital research sites in the nation, and has been awarded a grant to research potential health savings. Dr. Porcelli said that he will be attending the National School Boards Association Conference April 21-23, and will bring back information.

## 3. Consent Agenda

Dr. Porcelli made the motion to accept the Consent Agenda which includes:

- 3.1 Board of Education Minutes for meeting held March 20, 2012
- 3.2 Business Office Reports for Month ending N/A
- 3.3 CSE Reports
  - a. Minutes of meeting held 3/14/12
  - b. Minutes of meeting held 3/20/12  
Minutes of meeting held 3/22/12
  - c. Minutes of meetings held 3/23/12

- d. Minutes of meetings held 3/26/12
- e. Minutes of meetings held 3/27/12
- f. Minutes of meetings held 3/28/12
- g. Minutes of meeting held 3/29/12

Mrs. Wroblecki seconded the motion.

Yes 7 No 0  
Motion carried.

#### 4. Old Business

- 4.1 2<sup>nd</sup> Reading of Policy #7100, Concussion Policy, Regulation #7100.1, Concussion Guidelines and Procedures, Regulation #7100.2, Concussion Management Protocol Explanation, Regulation #7100.3, Concussion Checklist, Regulation 7100.4, Physician Evaluation and Regulation # 7100.5, Return to Play Protocol – Action update in blue folder a section siting nys ed law they define concussion. Someboe brought suggetion an questions. All terms in here and policy derivie from a sumit. Someterms is confusing to lay person. In the medical profession a lot of those terms intercahngeable

Mr. Salamy made the motion to approve the above listed policy and regulations seconded by Dr. Porcelli.

Yes 7 No 0  
Motion carried.

- 4.2 Agreement regarding Access to Carolyn Courts Apartments - Action

Mr. Salamy made the motion to approve the following agreement for Access to Carolyn Courts Apartments seconded by Mrs. Rice:

The parties to this Agreement are the New York Mills Union Free School District, with its principal place of business at 1 Marauder Boulevard, New York Mills, New York 13417 (“District”), and Edward Carpenter, 77 Clinton Street, New York Mills, NY 13417 (“Owner”). For the benefit of one or more of its tenants residing in the Carolyn Courts Apartments (“the Complex”), and to enhance the desirability of residing in the Complex, Owner wishes to grant the District permission to operate its school buses within the Complex in order to pick up and discharge students in close proximity to their residences within the Complex. The District is willing to operate its school buses within the Complex for that purpose upon certain conditions. The parties have entered into this Agreement to establish the scope of the permission granted by Owner to the District, and the conditions upon which the District will operate its school buses within the Complex.

- 1. Owner grants to the District a right of access over all the paved roadways and parking areas maintained within the boundaries of the Complex, whether accessed from Clinton Street



or New Hartford Street; provided that the District shall only operate its school buses within the Complex in order to pick up or discharge students at a point near their residence, and provided that the District may only operate its school buses on the paved roadways and parking areas of the Complex.

2. Owner agrees that the District shall not be liable for any damage, or any routine wear and tear, to the paved roadways and parking areas of the Complex that results from the District's operation of its school buses within the Complex.

3. Owner agrees to perform, or to have performed, reasonable tree and brush trimming to provide adequate clearance for a full size school bus to access the paved roadways and parking areas of the Complex without risk of damage to the school bus, including mirrors, warning lights, and other customary attachments. Owner also agrees to perform, or have performed, reasonable snow removal providing at least one clear point of ingress and egress suitable for operation of the District's school buses within the Complex.

4. Neither the existence of this Agreement, or any provision of this Agreement, is intended by the parties to limit the exercise by the District's Board of Education of its discretion to designate school bus stops under the Education Law and decisions of the Commissioner of Education. The District may decline to operate a school bus within the Complex on any day that its transportation staff deems that conditions (such as overhanging branches, accumulated snow, parked vehicles) make it unsafe to do so.

5. Each party represents that the signature appearing below has been affixed to this Agreement after proper authorization of the party's governing authority.

6. This Agreement represents the full and complete Agreement between the parties concerning access to the Complex by the District. There are no oral agreements supplementing or modifying this Agreement. This Agreement may only be changed, amended, or modified by a written instrument specifically referencing this Agreement and signed by both parties with proper authorization of each party's governing authority.

Yes 7 No 0  
 Motion carried.

**5. New Business**

**5.1 Personnel Report**

Mr. Salamy made the motion to accept the following Personnel Report seconded by Mrs. Wroblecki:

<b>EMPLOYEE</b>	<b>CERTIFICATION AREA</b>	<b>CERT</b>	<b>SALARY</b>	<b>EFFECTIVE DATE</b>
<b>I. Resignation</b>				
Wellington, Jessica	School Nurse RN			5/10/2012
<b>II. Substitute</b>				
Wellington, Jessica	School Nurse RN		\$13.00/hour	5/12/2012

The Board members discussed the necessity of two nurses. Ms. Houghton shared the level of RN staffing in some of our BOCES component schools. The general agreement was to have two nurses; one for the elementary and another for secondary program.

Yes 7 No 0  
Motion carried.

#### 5.2 2012-13 School Calendar

Mrs. Rice made the motion to approve the 2012-13 School Calendar seconded by Mrs. Wroblicki.

Yes 7 No 0  
Motion carried.

#### 5.3 Risk Assessment

Dr. Porcelli made the motion to approve the Risk Assessment Reports seconded by Mr. Radomski.

Yes 7 No 0  
Motion carried.

#### 5.4 Shared Services Agreement for Transportation Supervisor

Dr. Porcelli made the motion to approved the following Shared Services Agreement for Transportation Supervisor seconded by Mr. Salamy.

**BE IT RESOLVED** that the New York Mills Union Free School District authorizes the Superintendent of Schools to enter into the "Shared Services Agreement" with the Whitesboro Central School District share a Transportation Supervisor for the 2012-13 school year.

Yes 7 No 0  
Motion carried.

#### 5.5 Intermunicipal Agreement for the Purchase of Fuel and Transportation Supplies

Mr. Salamy made the motion to approve the following Intermunicipal Agreement for Purchase Fuel and Transportation seconded by Mrs. Rice.

**BE IT RESOLVED** that the New York Mills Union Free School District authorizes the Superintendent of Schools to enter into the "Intermunicipal Agreement" with the Whitesboro Central School District to purchase gasoline, diesel and fuel oil products as well as other transportation



supplies at the price which Whitesboro Central School District pays for such products for the 2012-13 school year.

Yes 7 No 0  
Motion carried.

#### 5.6 Parochial Transportation Requests for 2012-13

Dr. Porcelli made the motion to approve the 2012-13 Parochial transportation requests seconded by Mr. Markowicz.

Yes 7 No 0  
Motion carried.

### 6. Building Reports

#### 6.1 Elementary Building Report

##### a. Kindergarten Arbor Day Tree Planting

Kindergarten Arbor Day is scheduled for April 27<sup>th</sup> 2:00 p.m. It's a celebration of education in that it recognizes the kindergarten cohort and its literal and figurative roots children have to this community and subsequently to the New York Mills School District. It is also an opportunity for students and staff to be reflective on the importance of the environment, the human role in the ecological domain, especially with regard to the role that trees and plants play and their importance in our biological ecosystem. If you are available please join us to thank the Herthums for their dedication to this project, and to recognize Mrs. Kohn and Mrs. Davis for their role as Kindergarten teachers in cultivating New York Mills' gardens beginning with enlightening the minds of 5 and 6 year olds, nurturing their minds, and developing the roots for educational excellence.

##### b. Hamilton College Study

We have been building bridges between our educational organization and higher education: Within the psych department, Dr. Skipper had many of our students enroll in "Are You Smarter Than A Fifth Grader" study: where students watched are you smarter than a fifth grader and neuropsychology students studied language and speech acquisition Also within the psychology department fourth and fifth grade students participated in a study that looked at students experiences with electronic communication and media, i.e. what students do on the phone, computer and what kind of advertisements they see. They also looked at students personality with regard to their in school behavior and experiences with bullying. Results will be shared with the district.

#### 6.2 Secondary Building Report

##### a. Jr. – Sr. High School Arts Fest



The Jr. – Sr. High School Arts Fest was held Friday March 30<sup>th</sup>. We reversed the order a little this year. We had a Barber Shop Quartet with Mr. Roberts and Ryan Miller as our kick off performers this year. The talent show was held in the afternoon.

b. National Jr. Honor Societies Inductions

The National Junior Honor inductions was held on Monday, April 2<sup>nd</sup>. We inducted 24 students which is a large number for us.

c. Winter Athletic Recognition Ceremony

The Athletic Recognition Ceremony was held Sunday, March 25<sup>th</sup>. All varsity winter sports were honored.

**7. Superintendent's Report**

7.1 District Office Professional Development/Training

Ms. Houghton said that the District Office participated in professional development and training. Mrs. Bates attended Medicaid workshop, Mrs. Stamboly is attending the Business Officials Meetings and Mrs. May attended a regional District Clerk Workshop and is on the planning committee for the 2013 workshop.

7.2 Enrollment

Ms. Houghton shared K-12 enrollment figures for March. Our total enrollment as of March 30<sup>th</sup> is 630 students.

7.3 Regents Reform Agenda Update

Our Professional Education Committee (PEC) continues to meet monthly in order to collaboratively develop our Annual Professional Performance Review (APPR) plan. We are working on choosing a local assessment, as well as criteria for the other 60% of the APPR that is not based on students' state/local assessments. Our teachers continue to attend Common Core standards/curriculum planning sessions through BOCES and our administration continues to attend APPR Teacher and Principal Evaluations training.

**8. Board Discussion**

Mrs. Wroblecki said that she attended the Jr. National Honor Society induction. She just wanted to say that Mrs. Ellis did a very fine job for her first solo endeavor. Mrs. Ross did a fine job decorating. The Code of Conduct/dress code needs a little help.

Mrs. Rice said that we had another wonderful high school musical, "The Music Man". The turnout was great again. If you got to see it, it was a really good performance. The kids are very dedicated.

**9. Visitors Comments**

Mr. King reminded the board that a couple of years ago the Board Meeting calendar was changed for the election and asked that they take things into consideration when planning the calendar because people schedule their calendar around meetings. The Elementary Arts Fest is an experience. It is a great time for kids and families to experience.

Mrs. Porcelli said a number of community volunteers are looking to turn over the reins to someone else. If anyone is interested in PTSO, we need some fresh blood.

**10. Executive Session** – to discuss 2 particular employees, CSEA, NYMTA, NYMAA, and individual contract negotiations

Mrs. Wroblecki made the motion at 7:20 p.m. to go into Executive Session to discuss 2 particular employees, CSEA, NYMTA, NYMAA, and individual contract negotiations seconded by Mrs. Rice.

Yes 7 No 0  
Motion carried.

Ms. Edwards appointed Ms. Houghton Clerk Pro-tem.

Respectfully submitted,



Paula Ann May  
District Clerk

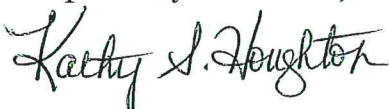
Ms. Edwards called the meeting back into regular session at 9:08 p.m.

**11. Adjournment**

Mr. Salamy made the motion to adjourn at 9:08 p.m. seconded by Mrs. Wroblecki.

Yes 7 No 0  
Meeting adjourned.

Respectfully submitted,



Kathy Houghton  
Clerk Pro-tem



## **NEW YORK MILLS SCHOOL DISTRICT**

### **RESOLUTION TO EXTEND JUUL AGREEMENT**

**Be It Resolved** that the New York Mills Union Free School District Board of Education approves the Agreement to extend the probationary period of Adam Lovecchio through Friday, January 25, 2013.





To be returned on April 25, 2012  
to Mrs. Deborah Kimball  
Clerk of the Board  
Oneida BOCES  
Box 70 - Middle Settlement Road  
New Hartford, NY 13413  
FAX 793-8541

I, \_\_\_\_\_, District Clerk of the  
\_\_\_\_\_ School District, do  
hereby certify that at a public meeting held on April 24, 2012, the Board of  
Education of the \_\_\_\_\_ School District  
adopted the following two resolutions:

**RESOLUTION NO. 1**

WHEREAS, the BOCES tentative administration budget is adopted by public  
resolution; and

WHEREAS, copies of the tentative administration, capital and program budgets  
were received on March 23, 2012 and an information meeting was presented at  
Oneida BOCES on April 4, 2012.

(Vote by making an X in one of the boxes below.)

NOW THEREFORE BE IT RESOLVED, that the Board of  
Education **APPROVES** the tentative administration budget  
Of the Board of Cooperative Educational Services, Sole  
Supervisory District of Oneida, Herkimer and Madison  
Counties, in the amount of \$2,182,797.44 for 2012-2013.

NOW THEREFORE BE IT RESOLVED, that the Board of  
Education **DISAPPROVES** the tentative administration  
budget of the Board of Cooperative Educational Services,  
Sole Supervisory District of Oneida, Herkimer and Madison  
Counties, in the amount of \$2,182,797.44 for 2012-2013.

**RESOLUTION NO. 2**

WHEREAS, the election of Cooperative Board members is to occur by resolution; and

WHEREAS, notification was received on April 5th of the slate of candidates, and an information meeting was presented at Oneida BOCES on April 4<sup>th</sup>.

NOW THEREFORE BE IT RESOLVED, that the Board of Education casts its vote(s) in the annual election of members of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, for the person or persons indicated on the attached ballot.

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(Signature)



**BALLOT OF THE  
NEW YORK MILLS UNION FREE SCHOOL DISTRICT  
PAGE 1 OF 2 PAGES  
APRIL 24, 2012**

For the Board of Cooperative Educational Services election, April 24, 2012, for participating schools of the Sole Supervisory District, Oneida, Herkimer and Madison Counties, Box 70, Middle Settlement Road, New Hartford, New York.

To fill the vacancy caused by the expiration of the term of Mrs. Doreen Corbin (Brookfield Central School District), please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties:

Vote by making an X in the box below.

**Mrs. Doreen Corbin  
PO Box 155  
Brookfield, NY 13314**

For the Board of Cooperative Educational Services election, April 24, 2012, for participating schools of the Sole Supervisory District, Oneida, Herkimer and Madison Counties, Box 70, Middle Settlement Road, New Hartford, New York.

To fill the vacancy caused by the expiration of the term of Ms. Margaret Buckley (Utica City School District), please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties:

Vote by making an X in the box below.

**Ms. Margaret Buckley  
13 Proctor Blvd.  
Utica, NY 13501**

For the Board of Cooperative Educational Services election, April 24, 2012, for participating schools of the Sole Supervisory District, Oneida, Herkimer and Madison Counties, Box 70, Middle Settlement Road, New Hartford, New York.

To fill the vacancy caused by the expiration of the term of Mrs. Elaine Falvo (New Hartford Central School District), please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties:

Vote by making an X in the box below.

**Mrs. Elaine M. Falvo  
10 Deer Run Road  
New Hartford, NY 13413**

**BALLOT OF THE  
NEW YORK MILLS UNION FREE CENTRAL SCHOOL DISTRICT  
PAGE 2 OF 2 PAGES  
APRIL 24, 2012**

For the Board of Cooperative Educational Services election, April 24, 2012, for participating schools of the Sole Supervisory District, Oneida, Herkimer and Madison Counties, Box 70, Middle Settlement Road, New Hartford, New York.

To fill the vacancy caused by the expiration of the term of Mrs. Charlene Hartman (Westmoreland Central School District), please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties:

Vote by making an X in the box below.

**Mrs. Charlene Hartman  
6790 Dix Road  
Rome, NY 13440**

# NEW YORK MILLS SCHOOL DISTRICT

## PESTICIDE RESOLUTION

**Be It Resolved**, that upon the recommendation of the Superintendent of Schools the following resolution be approved:

**Whereas**, a condition has arisen that has become detrimental to the track and areas around the track, which could cause the safety of our students to be compromised,

**Therefore Be It Resolved**, that the Board of Education authorizes the District's pesticide applicator (All Pest) to apply the necessary product. Application of any product to be performed according to manufacturer's recommendations, Board policy, and accepted pesticide regulations.





NEW YORK MILLS UNION FREE SCHOOL DISTRICT  
BUILDING USE APPLICATION FORM

By Community Groups (Zumba Instructor)

Organization MAD Boosters + Kim Maxwell Date Desired May 3, 2012

Room(s) of building desired (including dressing rooms, etc.) Gym

Which building High school Expected Attendance 50?

Duration of use from 6-9 A.M./P.M. to A.M./P.M. (cross out A.M., P.M.)  
(If time is needed in getting ready for activity, include that in above)

Are Lights To Be Used Yes

Purpose of Use Zumba fundraiser for CF Foundation

Please check the following you will need supplied:

Microphone  Footlights  Spotlight

Other - List: \_\_\_\_\_

The undersigned agrees to accept responsibility to repair or replace any damage to equipment.

Patricia M Prince  
Signature of Responsible Person

4/24/12  
Date

81 Cross St. Yorkville, NY 13495  
Address

315-749-8175  
Telephone Number

Admission Charge  Yes  No

Insurance Liability Form Provided  Yes  No (In process)

NOTE: FILLING OUT THIS APPLICATION DOES NOT MEAN THAT YOU ARE ENTITLED TO THE USE OF THE BUILDING. DO NOT ADVERTISE OR PLAN DEFINITELY ON USING THE BUILDING UNTIL THIS APPLICATION HAS BEEN APPROVED AND RETURNED TO YOU.

(OVER)

