

Jacqueline Edwards
President

Dr. Gary Porcelli
Vice President



Gary Markowicz, Sr.
Gail Rice
Richard Ross
Rick Surprenant
Traci Welch

**BOARD OF EDUCATION MEETING
TUESDAY, AUGUST 20, 2013
JR./SR. HIGH SCHOOL LIBRARY – 6:30 P.M.**

PRESENT: Ms. Jacqueline Edwards, President, Dr. Gary Porcelli, Vice President, Mr. Gary Markowicz, Mrs. Gail Rice, Mr. Richard Ross, Mr. Rick Surprenant, and Mrs. Traci Welch

ALSO PRESENT: Ms. Kathy Houghton, Mr. Michael Spost, Dr. René Wilson, Mr. Michael Klenotiz, Mr. William Lachut, Mrs. Andrea Dziekan, Mr. Adam Cleveland, Mrs. Paula Ann May, and 12 visitors and guests

1. Meeting Call to Order

Ms. Edwards called the meeting to order at 630 p.m.

1.1 Pledge to the Flag

Dr. Porcelli led the Pledge of Allegiance.

1.2 Acceptance of Agenda

Mr. Ross made the motion to accept the Agenda seconded by Dr. Porcelli.

Yes 7 No 0
Motion carried.

1.3 Building & Grounds Capital Project Recommendations– R. Ross

Mr. Ross, Chairperson of the Building & Grounds Committee said that the following PowerPoint is the result of the Committee's thorough tour of the school district's buildings and grounds. After the tour and much discussion, they were able to come up with recommendations for improvements to include in a Capital Project.



- BUILDINGS & GROUNDS COMMITTEE MEMBERSHIP 2012-13**
- **Andrew Bell** - Board Member, Buildings & Grounds Committee Chairman
 - **Kevin Robinson** - SUPERINTENDENT OF SCHOOLS
 - **Anna Coppola** - DIRECTOR OF TECHNOLOGY (DOCS)
 - **Bill Lachar** - MAINTENANCE SUPERVISOR
 - **Steve Rancicchi** - FORMER MEMBER, COMMITTEE MEMBER
 - **Gary Karamba** - FORMER J.A. DE HO PAVILION, COMMITTEE MEMBER
 - **Bill Wilson** - SUPERVISOR PERSONNEL
 - **Steve Auer** - SA MAINTENANCE, COMMITTEE MEMBER

- BUILDINGS & GROUNDS COMMITTEE MEMBERSHIP 2012-13**
- **Andrew Bell** - THE TACOMA, ANGLING DIRECTOR
 - **Andrew Faxon** - SCHOOL TEACHER, COMMUNITY SAFETY OFFICER
 - **Kevin Robinson** - MATH TEACHER, DEPARTMENT COORDINATOR
 - **Bill Lachar** - SPECIAL EDUCATION TEACHER, CTE COORDINATOR
 - **Bill Wilson** - FACILITY, COMMITTEE MEMBER
 - **Steve Rancicchi** - FACILITY, COMMITTEE MEMBER
 - **Thomas Runkle** - FACILITY, COMMITTEE MEMBER
 - **Bill Robinson** - SOCCER SAFETY PROGRAM COORDINATOR, (COMMITTEE) DIRECTOR OF POLICE

- TIMELINE**
- **November 2012** - BOARD OF EDUCATION DECISION TO APPROVE BUILDINGS & GROUNDS COMMITTEE
 - **December 2012** - BUILDINGS & GROUNDS COMMITTEE PLANNING MEETINGS/OTHER LETTERS TO SCHEDULE CONSULTANT
 - **Reached Final Commission, Kevin Robinson, SUPERINTENDENT, BUILDINGS, MAINTENANCE SUPERVISOR**
 - **JANUARY - JUNE 2013** - BUILDINGS & GROUNDS COMMITTEE WORK - TOURS, PRIORITIZATION OF NEEDS, DEVELOPMENT OF FINAL PRIORITIZATION SPREADSHEET

- PROCESS**
- **Final Spreadsheet** (GRADE FOR PRIORITY, ECONOMIC, AND IMPROVING TIME)
 - **Each item finally reviewed by decision and committee members**
 - **Sorted by priority**
 - **Reviewed by members and if qualified, they received approval by committee**
 - **Final review** - list included in minutes, additional comments made by committee

- SPREADSHEET CONTENTS**
- **Priority (1-4)** - (1=HIGH PRIORITY) (4)=LOW PRIORITY
 - **Economic**
 - **Cost Savings / Energy Efficiency / Safety / Comfort / Direct Impact / Instruction**

SPREADSHEET

Prioritization for Potential Capital Project 8/20/13

Priority (1-4)	Location	Proposed Item	Cost	Energy	Safety	Priority	Instruction	Impact
1	Bedford Hills	Recess roof	no	no	no	no	no	\$5
1	Grounds	Refurbish track	yes	no	yes	yes	yes	\$5
1	Main Building, Bedford Hills	Four open cells to bus garage & Bedford Hills Bus Garage	yes	no	yes	no	no	\$5
1	Bedford Hills	Light & soundproof cafeteria lighting	yes	yes	yes	yes	no	\$5
1	Bedford Hills	Access Control System (antivirus risk assessed & regional network infrastructure)	yes	yes	yes	yes	no	\$5
1	Main Building	Provide mobile locking mechanisms for all exterior doors / egresses	no	no	yes	no	no	\$5
1	Bedford Hills	IP security camera system	no	no	yes	no	no	\$5

- SPREADSHEET CONTENTS**
- **Review Detailed Cost**
 - **E - VOTE**
 - **SB - VOTE**
 - **SB - SO VOTE**
 - **SB - VOTE**

- PROJECT CONTENTS**
- **Safety & Security**
 - **Instructional Improvements**
 - **Technology**
 - **Energy Efficiency**



Prioritization for Potential Capital Project

8/15/13

Priority (1-4)	Location(s)	Proposed Item	Cost Savings?	Energy Efficiency?	Safety Concern?	Directly Impacts Instruction?	Rough Estimated Cost
1	Beekman Gym	Recoat roof	no	no	no	no	\$\$
1	Grounds	Refurbish track	yes	no	yes	yes	\$\$\$
1	Main Building, Beekman Gym, Bus Garage	Fiber optic cable to bus garage & Beekman gym & associated network cabling	yes	no	yes	no	\$\$
1	District Wide	Access Control System (card/key fob access) & required network infrastructure	yes	yes	yes	no	\$\$\$
1	Main Building	Provide inside-locking doorknobs to all interior doors / classrooms	no	no	yes	no	\$\$
1	District Wide	IP security camera system	no	no	yes	no	\$\$\$
1	Main Building	Replace exterior boiler room door and repair wall	no	no	yes	no	\$
1	Beekman Gym	Replace 4 exit doors	yes	yes	yes	no	\$
1	Main Building	Replace exterior doors by elementary music room	yes	yes	yes	no	\$
1	Beekman Gym	Repair and parge foundation	no	no	no	no	\$
1	Grounds	Repair sidewalks from Burrstone Road	no	no	yes	no	\$
1	Grounds	Repair marquee	no	no	yes	no	\$
1	Main Building	Upgrade lighting in the auditorium	yes	yes	no	yes	\$\$\$\$
1	Main Building	Upgrade lighting in hallways, HS gym	yes	yes	no	no	\$\$\$
1	Beekman Gym	Replace/retrofit sinks and fixtures in bathrooms	yes	yes	no	no	\$\$



Prioritization for Potential Capital Project

8/15/13

Priority (1-4)	Location(s)	Proposed Item	Cost Savings?	Energy Efficiency?	Safety Concern?	Directly Impacts Instruction?	Rough Estimated Cost
1	District Wide	Phone system	yes	no	yes	no	\$\$
1	Main Building	Redundant A/C in server room	no	no	no	no	\$\$
1	Beekman Gym	Repair exterior walls and repaint	no	no	no	no	\$\$
1	Beekman Gym	Add rain gutters	no	no	no	no	\$
1	Main Building	Remove hall windows outside boys locker room / laundry	no	yes	yes	no	\$\$
2	Main Building	SMART classroom upgrades/new installations	no	no	no	yes	\$\$\$
2	Main Building	Science fixtures (lab counters w/ gas/electric/water)	no	no	no	yes	\$\$
2	Main Building	Reflective/security film on exterior windows in media center	yes	yes	yes	no	\$
2	Beekman Gym	Replace hot water tank	yes	yes	no	no	\$\$
2	Main Building, Beekman Gym, Bus Garage	Wireless network upgrades	no	no	no	yes	\$\$
2	Main Building	Drop ceiling and lighting (remaining rooms)	no	no	no	no	\$
2	Main Building	Enlarge cafeteria	no	no	yes	no	\$\$\$\$
2	Grounds	Bus circle and additional parking for the main building	no	no	yes	no	\$\$\$
3	Main Building	Updating computer labs (furniture, layout)	no	no	no	yes	\$\$
3	Main Building, Beekman Gym, Bus Garage	Outside lighting upgrade	yes	yes	yes	no	\$



Prioritization for Potential Capital Project

8/15/13

Priority (1-4)	Location(s)	Proposed Item	Cost Savings?	Energy Efficiency?	Safety Concern?	Directly Impacts Instruction?	Rough Estimated Cost
3	Main Building	Repair elementary gym partition door	no	no	no	no	\$\$\$\$
3	Grounds	Widen/replace sidewalks from Burrstone Road (pave and/or concrete)	no	no	yes	no	\$\$
3	Main Building	Add a/c to the cafeteria, kitchen and media centers	no	no	no	no	\$\$
3	Main Building	Fitness center	no	no	no	yes	\$\$\$\$
4	Beekman Gym	Upgrade lighting in Beekman Gym	yes	yes	no	no	\$\$
4	Bus Garage	Complete bus garage siding (metal)	no	no	no	no	\$\$
4	Grounds	Pave the area at the top of Marauder Blvd btwn sidewalk and road	no	no	no	no	\$
4	Main Building	Replace windows in cafeteria	yes	yes	yes	no	\$\$
4	Main Building	Replace windows in HS media center	yes	yes	yes	no	\$\$
4	Main Building	Alternative testing rooms	no	no	no	yes	\$\$\$\$
4	Main Building	Continuation of locker replacement (hallways)	no	no	no	no	\$
4	Bus Garage	Pave the west side of pole barn for bus parking	no	no	no	no	\$\$\$
4	Grounds	Replace marquee w/ electronic sign	no	no	no	no	\$\$
4	Main Building	Add kitchen equipment and hallway lighting to the emergency generator	no	no	no	no	\$\$
Foundation?	Main Building	Lobby Electronic Signage (TV/enclosure)	no	no	no	no	\$



Prioritization for Potential Capital Project

8/15/13

Priority (1-4)	Location(s)	Proposed Item	Cost Savings?	Energy Efficiency?	Safety Concern?	Directly Impacts Instruction?	Rough Estimated Cost
Foundation?	Main Building	Weather Station	no	no	no	yes	\$
Grant?	Main Building	Add IT Equipment to the Emergency Generator	no	no	no	no	\$\$
Internal	Main Building	Improve ventilation in art room	no	no	yes	yes	\$
Internal	Main Building	Improve ventilation in science rooms	no	no	yes	yes	\$
Internal	Main Building	Replace both Glass Walls in Art/Resource w/ sheetrock/block	no	no	yes	yes	\$

<10K
10-50K
51-99K
100K+

Ms. Edwards praised the committee for being proactive, cost conscious, and for doing an excellent job in prioritization. Ms. Edwards that she and Ms. Houghton met with several architects at Rural Schools that said they would be interested in looking at our facilities. She would like to give them a tour and get their assessment/direction on how much we want to put out in a project and what is reasonable.

There was much discussion between the Board Members. Everyone was in agreement that this was quite an undertaking and everyone's main concern was security. The safety of our students and staff is a priority. The Board was also curious about state aid and delays with SED. It was agreed that we will try to set up a walk through with all interested architects that were at the Rural School Conference.

2. Communications

2.1 From the Floor

Mrs. Porcelli spoke about the School Foundation. She is now the President, Mr. King is the Vice President, Mr. Schultz is the Treasurer and there is no official secretary. The Foundation is doing a brick project as a fund raiser. Other schools have done something similar. The Foundation would like to help the school with a less expensive project so the community can see that they are actually doing something. Their focus for the future is on the playground.

Mr. Schultz said that a lot of time was spent looking at the grounds. If a leaky roof was at Beekman Gym, school would still go on. Key cards for security is important for student safety.

2.2 President's Messages

A Portfolio was presented to Mrs. Rice for completing Level III Training through NYSSBA.

a. Committee Report(s)

1. Policy Committee – J. Edwards

Ms. Edwards told the group that the Policy Committee is putting several policies forward tonight for 1st and 2nd readings.

2. Transportation – G. Porcelli

Ms. Edwards reported for the group because De. Porcelli could not attend their meeting due to a BOCES Board Meeting. The Transportation Committee has been discussing the Transportation Supervisor position due to the resignation of our current supervisor.

b. Board Calendar

c. BOCES Representative Report – G. Porcelli

Dr. Porcelli said that the BOCES Board met last Wednesday and spoke about a report two students presented to the BOCES Board. BOCES will be opening on August 27 for Instructional and Non-Instructional staff and the BOCES retreat is scheduled for September 23rd.

3. Consent Agenda

Mrs. Rice made the motion to approve the Consent Agenda seconded by Dr. Porcelli.

3.1 Board of Education Minutes for meeting held July 11, 2013

3.2 Business Office Reports for Month ending June 2013

3.3 CSE Reports

a. Minutes of meetings held 7/18/13

b. Minutes of meeting held 8/16/13

Yes 7 No 0
Motion carried.

4. Old Business

4.1 2nd Reading Of Policy #7101, Jr. Sr. High School Extra Curricular Policy; Policy #7400, Cell Phone/Electronic Device Policy; and #7500.5 Student Privacy FERPA Notice

Mrs. Welch made the motion to approve the 2nd reading of the above policies seconded by Mrs. Rice.

Yes 7 No 0
Motion carried.

5. New Business

5.1 Personnel Report – Action

Dr. Porcelli made the motion to move Section III into Executive Session seconded by Mr. Ross.

Yes 6 No 1
 Mrs. Rice voting Nay
 Motion carried.

Mrs. Rice made the motion to approve the remainder of the Personnel Report seconded by Mr. Ross.

EMPLOYEE	CERTIFICATION AREA	CERT	SALARY*	EFFECTIVE DATE	TENURE APPT.
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I. Resignations

1	Bergmann, Bettina			8/7/2013	
2	Dunn, Allison			8/31/2013	
3	Higgins, Justin			8/31/2013	
4	Klenotiz, Michael			9/30/2013	

II. Correction to Last Personnel Report

(Salary was listed
incorrectly)

1	Nicotera, John		\$2,770.00	2013-14 School Year	
2	Hartmann, Michelle		\$1,982.00	2013-14 School Year	

IV. Instructional Appointments

1	Ferguson, Timothy			Step 10 B+60 +Masters+Credit Hours = \$55,226	9/1/3013	9/1/2015
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V. Leave of Absence

1	Lovecchio, Teresa				On or about 12/1/13 - 1/30/14	
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VI. Substitute Appointments
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See attached List of previously approved Substitute Employees attached

1	Kinsinger, Alyse	7-12 Social Studies	\$80.00	9/3/2013
2	Waskiewicz, Edward	7-12 Social Studies	\$80.00	9/3/2013

Yes 7 No 0 for Items I, II, V, VI
Dr. Porcelli voted nay for Item IV
Motion carried.

5.2 Resolution to Approve Bus Lease

Dr. Porcelli made the motion to approve the following Bus Lease seconded by Mr. Ross.

Be It Resolved: the New York Mills Board of Education has agreed to lease one (1) 36-student passenger school bus and one (1) 72 passenger school bus at a capitalized cost of \$240,851.

Whereas: the New York Mills Board of Education gives the School District Treasurer the authority to make five (5) equal payments of \$37,078.35 due on the 15th day of August from the year 2013 through 2017 to the low bidder, Sovereign Leasing, LLC.

Therefore: the New York Mills Board of Education authorizes the School District Treasurer to issue checks to cover the cost of these buses

Yes 7 No 0
Motion carried.

5.3 Excess list for bid, sale, or disposal of – Action

Dr. Porcelli made the motion to approve the list of excess books for bid, sale, or disposal of seconded by Mr. Surprenant.

Yes 7 No 0
Motion carried.

5.4 Resolution Regarding Standalone Field Testing – Action

Dr. Porcelli made the motion to approve the following resolution for Standalone Field Testing seconded by Mrs. Welch:

Whereas, the New York Mills Union Free School District Board of Education (Board) affirms its commitment to supporting the district's students, parents, and professional educators in critical, reflective, and creative thinking, and to developing our students into 21st century learners; and

Whereas, the Board recognizes that a similar resolution was adopted by the New York State School Boards Association at its 2012 Annual Meeting, and included as part of its 2013 Legislative Platform.

Be It Resolved That:

The Board calls upon members of the New York State Legislature and the New York State Education Department to seek legislation and regulatory practices that will take immediate action to eliminate mandated standalone field testing practices in New York State.

The Board stands opposed to the administration of NYS Field Tests because it does not further our vision of educating New York Mills students.

The Board asserts its roles as an advocate for our students with the Commissioner of Education, the Board of Regents, and the New York State Legislature, and calls upon them to implement effective and efficient statewide policy and regulation to assure that NYS students are college and career ready. Current testing protocols do not provide for this assurance. Instead, we believe that the testing protocols of the New York State Department of Education:

- Overly tax instructional time of faculty and staff who are committed to differentiation and intervening to ensure success for students not achieving and for those who are under achieving.
- Overly tax the time of administrators who are committed to instructional leadership as they support educators and develop relationships with students and community.
- Overly tax the time of students who are committed to learning that this is challenging, tied to real world issues, open to divergent cultures, and meaningful problem solving.
- Overly tax the limited fiscal resources of our community by directing funds away from high quality programs for all students.

The plethora of NYS summative assessments, APPR assessments, and now field testing requirements, continually disrupt classroom instruction to promote a system of accountability that detracts from the quality, essence, and joy of true educational growth and progress.

Therefore, be it resolved that the Board of Education of the New York Mills Union Free School District is opposed to the requirement to participate in a field testing system that negatively impacts the students of our State and District.

The Board of Education of the New York Mills Union Free School District calls upon members of our State Legislature, members of our Board of Regents, and the Commissioner of Education to take immediate action to eliminate mandated standalone field testing form our children's classrooms.

Yes 7 No 0
Motion carried.

Mr. Markowicz made the motion to set the Tax Levy for the 2013-14 School Year seconded by Mr. Ross.

BE IT RESOLVED that the New York Mills Board of Education authorizes the School Business Official to collect taxes in the amount of \$3,581,736.74 from the town of New Hartford and \$3,593,263.26 from the town of Whitestown totaling \$7,175,000.00

THEREFORE, the tax rate for the 2013-14 school year will be \$25.75 per one thousand dollar of assessed value for the Town of New Hartford and \$31.55 per one thousand dollar of assessed value for the Town of Whitestown.

Yes 7 No 0
Motion carried.

5.6 2013-14 Strategic Plan – Action

Mrs. Rice made the motion to approve the 2013-14 Strategic Plan seconded by Mr. Ross.

Yes 7 No 0
Motion carried.

5.7 APPR Implementation Certification – Action

Dr. Porcelli made the motion to approve the APPR Implementation Certification seconded by Mr. Ross

RESOLVED: The Board, having reviewed the Implementation Certification Form regarding the District's 2012-13 APPR Plan, as tentatively executed by the Board President and the Superintendent, and having been assured by the Superintendent that the required certifications can be made in good faith, does hereby authorize the filing of the Implementation Certification Form with the Commissioner.

Yes 7 No 0
Motion carried.

5.8 Resolution to Increase Instructional Position

Mrs. Rice made the motion to approve the following resolution to Increase an Instructional Position seconded by Mr. Surprenant.

RESOLVED: That upon recommendation of the Superintendent, the Board of Education increase a teaching position in the Health Education tenure area from .33 to .67 FTE effective

September 1, 2013 and that the services of Maryanne Putnam, be increased to a .67 FTE basis effective September 1, 2013.

Yes 7 No 0
Motion carried.

- 5.9 1st reading of Policy #1100, Records Management; Regulation #1100.1, Public Access to Records; Policy #2002, Qualifications of a Board of Education Member; 2106, Officers; 2302, Parliamentary Procedure; 2303, Executive Sessions; 4300, Audit Committee; 4700, Defense of Tax Certiorari Proceedings; 4701, 403(B) Plans; Regulation #4701.1, Salary Reduction Agreement for 403 (B) Plans; 4701.2, Statement of Understanding and Hold Harmless Agreement Regarding Tax Shelter Annuity Program; 4701.3 Annuity Indemnity Agreement; and Policy #5304, District Web Publishing Policy

6. Building Reports – N/A

7. Superintendent's Report – N/A

8. Board Discussion

Mrs. Rice said that New Hartford publishes a community newspaper and they put out an end of the school year copy. Top New Hartford graduates were on the front page and inside the surrounding communities were published. New York Mills' students were not there. She said she e-mailed the paper and was told they did not get a response from New York Mills. She said she was disappointed.

9. Visitors Comments

Mrs. Porcelli said that these newspapers seem to ignore New York Mills.

Mrs. Sparacino spoke about elementary staffing and had some concerns about not filling positions. As numbers keep increasing comparatively we have 27 students in a class. If we have 12 or 13 students per class it would be individualized instruction. It would be a dream to have 3 sections for each grade level. Her children go to a neighboring district where there are 13 students per class and she can see the difference.

Ms. Edwards said to bear in mind that when surround areas have been laying off teachers we did not lay anyone off because we did not back fill.

Mr. Hadfield said he did not remember any request from the Town Crier.

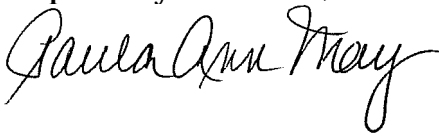
10. Executive Session – to discuss Confidential/Supervisory Contracts and NYMTA Negotiations

Mr. Ross made the motion to go into executive session after taking a 5-minute break at 8:05 p.m. to discuss Confidential/Supervisory Contracts and NYMTA Negotiations as well as item III on the personnel report seconded by Mr. Markowicz

Yes 7 No 0
Motion carried.

Ms. Edwards appointed Ms. Houghton Clerk Pro-tem.

Respectfully submitted,



Paula Ann May
District Clerk

Ms. Edwards called the meeting back into regular session 9:24 p.m.

Mr. Markowicz made the motion to approve section III of the Personnel Report seconded by Mr. Ross.

**III. Coaching
Appointments**

Maunz, Anthony	Girls Cross Country	C	\$2,770.00	2013-14 School Year
Futscher, James	Assistant Modified Football	C	\$1,726.00	2013-14 School Year
Carpenter, Megan	Cross Country Volunteer	C	~0~	2013-14 School Year
Keating, Michael	Cross Country Volunteer	C	~0~	2013-14 School Year
Timian, James	Football Assistant Volunteer	T	~0~	2013-14 School Year
Szkotak, Samantha	Modified Field Hockey	T	\$1,456.00	2013-14 School Year
Kinsinger, Alyse	Volunteer Football Cheerleading Coach	C	\$0.00	2013-14 School Year
Kinsinger, Audrey	Football Cheerleading Coach	T	\$1,432.00	2013-14 School Year

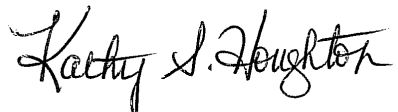
Yes 7 No 0
Motion carried.

11. Adjournment

Dr. Porcelli made the motion to adjourn at 9:27 p.m. seconded by Mr. Markowicz.

Yes 7 No 0
Meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kathy S. Houghton".

Kathy Houghton
Clerk Pro-tem