

Jacqueline Edwards
President

Dr. Gary Porcelli
Vice President



Gary

3.1 a

Richard Ross
Rick Surprenant
Traci Welch

**BOARD OF EDUCATION MEETING
TUESDAY, SEPTEMBER 3, 2013
JR./SR. HIGH SCHOOL LIBRARY – 6:30 P.M.**

PRESENT: Ms. Jacqueline Edwards, President, Dr. Gary Porcelli, Vice President, Mr. Gary Markowicz, Mrs. Gail Rice, Mr. Richard Ross, Mr. Rick Surprenant, and Mrs. Traci Welch

Also Present: Ms. Kathy Houghton, Mr. Michael Spost, Dr. René Wilson, Mrs. Lisa Stamboly, Mr. William Lachut, Mrs. Paula Ann May and 13 visitors and guests.

1. Meeting Call to Order

Ms. Edwards called the meeting to order at 6:30 p.m.

1.1 Pledge to the Flag

Dr. Porcelli led the Pledge of Allegiance.

1.2 Acceptance of Agenda

Mr. Surprenant made the motion to accept the agenda seconded by Mrs. Rice.

Yes 7 No 0
Motion carried.

1.3 Internal Audit Report – T. Rutkowski, Questar

Questar BOCES completed their annual financial risk assessment. Internal controls are reviewed and key staff members were interviewed. A report was given to the board with their recommendations, many of which have been already been put into place.

2. Communications

2.1 From the Floor

N/A

2.2 President's Messages

a. Joint meeting with Village of NYM

Ms. Edwards let everyone know that there will be a joint meeting with the Village of New York Mills on September 4, 2013 at the New York Mills Village Board Room. Everyone was given the list of discussion items. The meeting will begin at 7:00 p.m.

b. Board Retreat

Ms. Edwards suggested possibly doing a Board Retreat this fall. An evening dinner and work session would be helpful.

c. Committee Report(s) – N/A

Ms. Edwards said that the Transportation and Policy Sub-Committees need to get together. Transportation agreed to meet on September 9th from 4:00 – 5:00 p.m. and Policy agreed to meet on September 18th at 5:30 p.m. SBI is holding a General Membership Meeting on “Common Core Impact and Update on the Regents Reform Agenda” on September 26th.

d. BOCES Representative Report – Dr. Porcelli

Dr. Porcelli reported that on Thursday, August 27th, BOCES non-instructional staff started back for another school year and today the instructional staff started. BOCES Board will meet on Wednesday, September 11th, and STEM will be on the agenda.

Ms. Houghton informed the Board that we invited five architect firms as well as a construction management firm to tour our facilities. Only four architects attended the tour led by Bill Lachut and Adam Cleveland. We did not invite any local firms and Ms. Houghton asked the Board if they would consider local firms and have her to prepare a Request for Proposals (RFP).

The Board agreed to set up a tour for local (Utica/Syracuse) architects but would like to wait to send out RFPs.

The next Building and Grounds Committee meeting is set for September 17th at 6:30 p.m.

Dr. Porcelli clarified something he said at the last meeting because he may not have made himself clear. Some architects have someone in-house, on staff that can plan for plumbing or electrical work. They will not have to hire someone to do the planning for them. He then asked for information on a Capital Reserve.

Ms. Stamboly provided this information to the Board.

3. Consent Agenda

Mr. Ross made the motion to approve the Consent Agenda seconded by Mr. Markowicz:

- 3.1 Board of Education Minutes for meeting held August 20, 2013
- 3.2 Business Office Reports for Month ending N/A
- 3.3 CSE Reports - N/A

Yes 7 No 0
Motion carried.

4. Old Business

- 4.1 2nd reading of Policy #1100, Records Management; Regulation #1100.1, Public Access to Records; Policy #2002, Qualifications of a Board of Education Member; 2106, Officers; 2302, Parliamentary Procedure; 2303, Executive Sessions; 4300, Audit Committee; 4700, Defense of Tax Certiorari Proceedings; 4701, 403(B) Plans; Regulation #4701.1, Salary Reduction Agreement for 403 (B) Plans; 4701.2, Statement of Understanding and Hold Harmless Agreement Regarding Tax Shelter Annuity Program; 4701.3 Annuity Indemnity Agreement; and Policy #5304, District Web Publishing Policy (*copies of policies with changes from 1st reading are the only copies included*)

Mrs. Rice made the motion to approve the above named policies and regulations seconded by Mr. Surprenant.

Yes 7 No 0
Motion carried.

5. New Business

5.1 Personnel Report – Action

Mrs. Rice made the motion to approve the following Personnel Report seconded by Mr. Ross.

EMPLOYEE	CERTIFICATION AREA	CERT	SALARY*	EFFECTIVE DATE
I. Instructional Appointment				
Alyse R. Kinsinger	.33 FTE Social Studies	Y	4 B+30+Masters	9/3/2013
II. Instructional Term Substitute				
Tobiasz, Melissa	Early Childhood, Gr. 1-6	Y	4 B+30+Masters	9/3/2013 - 6/30/14
III. Resignation				
Szkotak, Samantha	Modified Field Hockey		\$0.00	8/29/2013
Hill, Laura	6th Grade Advisor			8/28/2013
Dyer, Laura	School Monitor			9/5/2013
IV. Coaching Appointment				
Robarge, Katherine	Modified Field Hockey	T	\$1,456.00	2013-14 School Year

V. Advisor Appointment

Hubley, Kristin	Co-6th Grade Advisor	\$448.00	2013-14 School Year
Hartnett, Renee	Co-6th Grade Advisor	\$448.00	2013-14 School Year

VI. Substitute Appointments

DeFazio, Talia	Early Childhood, Gr. 1-6	\$80.00	9/3/2013
Dyer, Laura	School Monitor	\$7.25	9/6/2013

Yes 6 No 1
Mr. Ross voting Nay
Motion carried.

5.2 Lead Evaluator Recertification and Certification – Action

Dr. Porcelli made the motion to approve the following resolution seconded by Mrs. Welch:

BE IT RESOLVED that, the Board having been presented evidence that the named individuals have completed the training prescribed by Regent’s Rule 30-2.9 and the New York Mills APPR Plan, the Board certifies Michael Spost as Lead Evaluator of Teachers, recertifies Kathy Houghton and Renee Wilson as Lead Evaluators of Teachers, and recertifies Kathy Houghton as Lead Evaluator of Principals.

Yes 6 No 1
Ms. Edwards voting Nay
She believes this is a ridiculous
Requirement that we as the
Board Of Education has to
certify our Administrators
Motion carried.

6. Building Reports

6.1 Elementary Building Report a. Summer Professional Development

Dr. Wilson said that this summer Principals and Ambassadors went to Albany for Network Team Institute training with leaders in the region. The purpose was to train the trainer for our BOCES region on the Tri-state rubric, implementation of modules and units, etc. Our teachers partnered with Oriskany Central School District to dissect the modules and discuss implementation plans for the upcoming year. Some of our teachers had Model Schools and technology training. The School Improvement Team set goals and desired results.

b. Opening Days

Opening day was a very positive reunion. We celebrated the successes we experienced as a team and launched our theme inspired by Steve Jobs: "So You Rock." Ron On is our elementary theme and in essence Steve Jobs compared an experience he had, where a mentor took him and placed ordinary rocks in a tumbler with solution and soap and after a day it yielded beautiful gem like stones. Likewise the staff is a hard-working passionate team, we are talented, loud, noisy and sometimes rub each other the wrong way, but in the end we polish each other so that the outcomes are beautiful stones, both for teachers and students.

6.2 Secondary Building Report
a. Summer Professional Development

Mr. Spost reported that Scott Burgess attended curriculum development and writing for K-12 for six days. Audrey Foote attended Chemistry curriculum development for Brain Honey. She also re-designed the Elementary Science kits as well as the science kits for Life Science. In addition, Mike Eramo and Virginia Davis attended Brain Honey training and development. Tim Papienuk and Michelle Hartmann worked on curriculum development at both the 10th and 12th grade level. Informally, Mrs. Clements and Ms. Bergmann invested time trying to de-construct the modules for ELA and Math at the Middle School level. I attended training at Minnowbrook during August and became certified as a lead evaluator. I learned about OASYS as well as the Tri-state rubric. There were also several other metrics and expectations that I learned about during training.

b. Opening Days

Mr. Spost said opening day of school was packed with training for teachers. The staff invested time going to various training that will help guide us to a successful year. The new shelves in all the seventh and eighth grade lockers are likely to be very helpful. I would like to thank the maintenance crew for their hard work in getting this done prior to school opening. We are looking forward to students arriving.

7. Superintendent's Report

7.1 Summer Professional Development

Ms. Houghton said that she and the principals attended training for Lead Evaluator certification and the teacher growth model. There has also been quite a bit of data training through the Regional Information Center.

7.2 Superintendent Conference Days

Ms. Houghton shared agendas for the September 3rd and 4th Superintendent's Conference days. The faculty attended on September 3rd and received an update on the Regents Reform Agenda (APPR, Common Core, Student Learning Objectives, Growth Model, etc.) from Noreen Nouza, PPD Director.

K-12 faculty and staff took part in required training (Right to Know, Dignity for all Students, Blood Borne Pathogens, etc.) on 9/4.

7.3 Enrollment Information

Ms. Houghton presented the K-12 enrollment as of the end of August.. As of August 29th, there were 329 elementary students and 266 Jr.-Sr. High School students registered for a total of 595 students. With the addition of 17 outside special education placements and 5 other outside placements, we have 617 total students enrolled at this time. We had 619 students enrolled in September last year. It appears that our enrollment is holding steady, while most other surrounding school districts are losing students (except Utica, of course!).

7.4 Directory and Global Connect Information

Ms. Houghton asked Board members to complete and return a Directory and Global Connect information form so that we have contact information in an emergency. This information will also be published in our school district directory.

7.5 Regents Reform Agenda/APPR Update

Ms. Houghton reported that superintendents and principals continue to receive training through NYSED and our regional Network Team in Regents Reform Agenda topics. Our Professional Education Committee has agreed to roll over our 2012-13 Annual Professional Performance Review Plan for the 2013-14 school year. This will keep intact all components of the APPR that are working for us and give us additional time to study possible changes to local assessments and forms for the following year. We will continue to meet monthly and research our district's plan prior to submitting for the 2014-15 school year.

7.6 Informal Architect Tour

Ms. Houghton said four architects took part in an informal tour of our school district facilities on August 29th. Mr. Lachut, Maintenance Supervisor, Mr. Cleveland, BOCES Director of Technology, and Ms. Houghton provided information about our school district's needs in the areas of safety, security, repair, maintenance, and technology. They were impressed with the cleanliness of the buildings and the excellent appearance of our grounds. Mr. Ross, Chairperson said that the Buildings & Grounds Committee presented a prioritized list of possible improvements for the Board to consider at their August meeting. He and Ms. Houghton asked the Board for their approval to send our Requests for Proposal to the architects. The Board decided to wait until the next meeting to discuss this topic again. In the meantime, Ms. Houghton was asked to set up a second tour for local architects. She asked that Board members let her know if they had specific names of architects they would like included.

8. Board Discussion

Dr. Porcelli said he has had some discussion with Mr. Spost and he said it may be of some help if the Board was given enrollment by subject including the Advanced Placement Courses. Dr. Porcelli also

asked Mrs. Stamboly and Ms. Houghton in the paper the current tax levy 2% is now 1.66 were they speaking literally or effectively?

Mrs. Stamboly said it all ties into the CPI.

Mrs. Welch said the elementary numbers do concern her with so many children in the lower grades. Splitting a class using the bubble that we deleted would be helpful.

The Board Members discussed having paraprofessionals in each room. We don't have teacher aids, qualified aids would be easier. Could a monitor do it? Teacher assistants would have to be negotiated. Pursuing qualified teaching assistants may alleviate the classroom numbers.

9. Visitors Comments

Mr. King asked if a capital project is included under the tax cap. He also wanted to congratulate the Board with the Resolution regarding Standalone Field Testing. He questions opting out and talk to the public about why they shouldn't. He also hoped we are celebrating 100 years of students this year.

Mr. Schultz asked what the elementary enrollment number is.

Mrs. Porcelli mentioned that she was reading an article about volunteers going into the schools listening to kids read. She did not want to step on anyone's toes but she was wondering about trained volunteers helping out in the classroom.

10. Executive Session – to discuss Confidential Employee Contracts and NYMTA

Mr. Ross made the motion to go into Executive session to discuss confidential employee contracts, NYMTA, and a particular person seconded by Mr. Surprenant at 8:08 p.m. after taking a 5-minute recess.

Yes 7 No 0
Motion carried.

Ms. Edwards appointed Ms. Houghton as the Clerk Pro-tem.

Respectfully submitted,



Paula Ann May
District Clerk

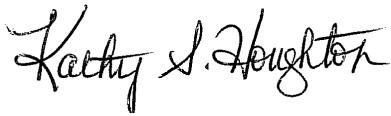
Ms. Edwards called the meeting into regular session at 9:29 p.m.

11. Adjournment

Dr. Porcelli made the motion to adjourn at 9:29 p.m. seconded by Mr. Markowicz.

Yes 7 No 0
Meeting adjourned.

Respectfully submitted,



Kathy Houghton
Clerk Pro-tem

DRAFT