



BOARD OF EDUCATION & BUDGET WORKSHOP MEETING
TUESDAY, MARCH 4, 2014
JR./SR. HIGH SCHOOL LIBRARY – 6:30 P.M.

1. Meeting Call to Order

- 1.1 Pledge to the Flag
- 1.2 Acceptance of Agenda
- 1.3 Teacher/Leader Report: Technology Presentation – A. Cleveland and K. Ford

2. Communications

- 2.1 From the Floor
- 2.2 President's Messages
 - a. Committee Report(s)
 - 1. Facilities Health & Safety Committee – D. Ross
 - 2. Policy Committee – T. Welch
 - 3. Survey Committee – Dr. Porcelli
 - b. Board Calendar
 - c. BOCES Representative Report - Dr. Porcelli

3. Consent Agenda

- 3.1 Board of Education Minutes for meeting held February 4, 2014
- 3.2 Business Office Reports for Month ending January 2014
 - a. Internal Claims Auditor Report – C. Radomski
- 3.3 CSE Reports
 - a. Minutes of meeting held 1/31/14
 - b. Minutes of meetings held 2/3/14
 - c. Minutes of meeting held 2/4/14
 - d. Minutes of meeting held 2/6/14
 - e. Minutes of meeting held 2/7/14
 - f. Minutes of meeting held 2/12/14

4. Old Business

- 4.1 Washington, D.C. Trip Resolution - Action
- 4.2 Veteran' Exemption Hearing Resolution –Action

5. New Business

- 5.1 Personnel Report – Action
- 5.2 1st reading of Policy #2001, Number of Board Members and Term of Officer; #2002, Qualifications of a Board of Education Member; #2003, Responsibilities of Board

Members; #2004, Nomination and Election of Board of Education Members, #2005, Resignation, Dismissal and Filling Vacancies; #2006 Board of Education Ground Rules, #2100 Powers and Duties of the Board; #2101 Annual Organizational Meeting; #2102 Duties of the District Clerk; #2103, Duties of the Treasurer; #2104, Duties of the District Tax Collector, #2105, Duties of the School Activities Treasurer(s); and #2106, Officers

6. Building Reports

- 6.1 Elementary Building Report
 - a. Student Conflict Awareness Assembly
 - b. Winter PBIS (Positive Behavioral Intervention Support Efforts)
 - c. Regional Report Card Committee
 - d. Projected Enrollment 2014-15

- 6.2 Secondary Building Report
 - a. Projected Enrollment 2014-15
 - b. STAR Benchmarking
 - c. Evening Internet Safety/Cyber Bullying Workshop
 - d. Jr. – Sr. High School Musical.

7. Superintendent's Report

- 1. District K-12 Current Enrollment
- 2. 100th Day/Centennial Update
- 3. Preliminary Architect Meeting
- 4. Legislative Advocacy Efforts
- 5. APPR
- 6. Budget Workshop
- 7. Capital Reserve

8. Board Discussion

9. Visitors Comments

10. Executive Session

11. Adjournment



Technology Update

New York Mills UFSD

Adam Cleveland

New York Mills Director of Technology

Ken Ford

Oneida BOCES Director of Information & Technology

1

Overview

Review
Regents Reform Agenda
Common Core content
Learning Management System
BrainHoney
Initiatives
Costs
Savings
Progression
Complete Solution

2

Review

Significant strides made in technology infrastructure and cost savings from 2010-2014

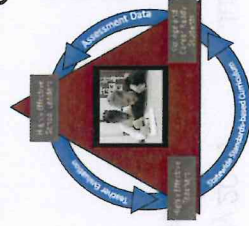
Network, hardware, and software are up-to-date

Further improvements to infrastructure and instructional and technology included in potential capital improvement project

Well-positioned to handle current and upcoming challenges (Common Core, PARCC)

3

Regents Reform Agenda



"Implementing Common Core standards and developing curriculum and assessments aligned to these standards to prepare students for success in college and the workplace"

"Building instructional data systems that measure student success and inform teachers and principals how they can improve their practice in real time"

"Recruiting, developing, retaining, and rewarding effective teachers and principals"

4

Common Core



Requires use of new content

Procurement of new hard-copy and/or electronic content from multiple publishers

Use of draft content from engage.ny.org

Requires extensive printing and copying

engage^{ny}
Our Students. Their Moment.

5

Increased Costs

July 2012 to July 2013

Printing - \$5399.21

July to **February** 2013

Printing - \$5308.95

Copying - 2012-13 page count surpassed

6

Limited Flexibility

Physical textbooks must be utilized for several years

Printed EngageNY draft content quickly out of date

Limited or no ability to easily modify lessons

Manual grading and review of student work

7

Learning Management System (LMS)

Software/Website for the management, delivery, and assessment of learning content

Content Creation and Management

Classroom Management

Communication and Collaboration

Assessments and Grading

Reporting

8

BrainHoney

Selected by OHM BOCES after extensive evaluation of multiple products

Ease of use for teachers/students/parents

Consistent experience across devices

Content created by local teachers is continually updated

Several New York Mills teachers have used / are using BrainHoney



9

BrainHoney LMS Initiatives

Curriculum development

Development of Common Core resources

Blended and online learning

Standards alignment

Test item bank and curriculum-based assessment development

Video instructional elements

Video feedback

Special Education, AIS, resource support

Professional development

Science center

Dissemination to other BOCES

APPR management

Parents as observers

Regional assessment online administration



10

BrainHoney - Costs

Elementary

Common Core (Entry Level)

ELA - \$40/yr. per teacher

Math - \$40/yr. per teacher

Common Core (Advanced Level)

+\$80/yr. per teacher

11

BrainHoney - Costs

Middle School / High School

BrainHoney access with authoring (ability to create and utilize own content)

\$80/yr. per teacher

14 Fully developed full-year courses (includes Regents test materials)

\$160/yr. per course per teacher

12

BrainHoney - Savings

- Cost savings
 - Reduction in printing costs
 - Partial or total reduction in content procurement costs (textbooks, electronic content)
- Time savings
 - Content retrieval and preparation, assessing, grading
 - Improved transparency for teachers, students, and parents

13

Progression

- Technology Committee
 - Extended demonstration and discussion on 2/27
 - Superintendent's Conference Day (*schedule permitting*)
- BrainHoney presentation to all faculty
- Guided demonstrations

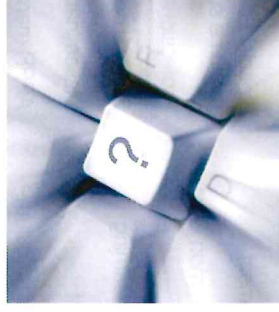
14

LMS - Part of a Complete Learning Solution

- Pilot of a web-based low-cost product for anytime-anywhere file and resource access from any device
- Discussion of Bring-Your-Own-Device (BYOD) and one-to-one initiatives
- Testing and pilot of lower-cost devices (ChromeBooks)
- Policy update and review

15

Questions



16

Thank you!

2.2 b

SCHEDULE OF THE REGULAR MEETINGS NEW YORK MILLS UNION FREE SCHOOL DISTRICT 2013-2014

- All Board members are expected to attend.
- * All Board members are encouraged to attend.
- Designated Board member(s) or alternate will attend.
- R Register in advance.

March 2014

S	M	Tu	W	Th	F	S
						1
2	3	■4	5	6	7	8
9	10	11	12	13	14	15
16	17	■18	19	20	21	22
23	24	25	26	27	28	29
30	31					

March 25 - Passover

- March 3 How to Be A School Board Candidate, 6:00 p.m.
- March 4 ■ NYM Board of Education Budget Workshop & Meeting, Jr. – Sr. High School Library, 6:30 p.m.
- March 5 Athletic Boosters Meeting, Cafeteria, 7:00 p.m.
- March 18 ■ NYM Board of Education Budget Workshop & Meeting, Jr. – Sr. High School Library, 6:30 p.m.
- March 12 BOCES meeting of the Cooperative Board,
The Learning Center, Career and Technical Education Building,
4:30 p.m.
Music, Art, and Drama Boosters Meeting, H.S. Library, 6:30 p.m.
- March 20 Jr. Sr. HS Musical Senior Citizen dinner Theatre Performance, 4:00 p.m.
- March 21 Jr. Sr. HS Spring Musical, 7:30 p.m.
- March 22 Jr. Sr. HS Spring Musical, 7:30 p.m.
- March 23 Winter Athletic Recognition Ceremony, 7:00 p.m.
- March 25 Grades K-3 Music In Our Schools Month Concert, 7:00 p.m.
- March 26 PTSO Meeting, Cafeteria, 6:30 p.m.
- March 27 NYM School District Foundation Meeting, 6:30 p.m.

April 2014

S	M	Tu	W	Th	F	S
		■ 1	■ 2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	■ 22	23	24	25	26
27	28	29	30			

April 14-18, 21 – Spring Recess for Students

April 18 – Good Friday

April 20 – Easter

- April 1 ■ NYM Board of Education Meeting, Jr. – Sr. High School Library, 6:30 p.m.

- April 2 *Annual Cooperative Board Meeting, The Learning Center, Career and Technical Education Building, 6:00 p.m.

Athletic Boosters Meeting, Cafeteria, 7:00 p.m.

- April 9 Music, Art, and Drama Boosters Meeting, H.S. Library, 6:30 p.m.

- April 16 BOCES meeting of the Cooperative Board, The Learning Center, Career and Technical Education Building, 4:30 p.m.

- April 22 ■ NYM Board of Education Meeting, Jr. – Sr. High School Library, 6:30 p.m.

- April 24 NYM School District Foundation Meeting, 6:30 p.m.

- April 25 Kindergarten Arbor Day

- April 30 PTO Meeting, Cafeteria, 6:30 p.m.

**April 2, 2014 – The BOCES annual meeting must be held between April 1-15 each year.*

***April 16, 2014– BOCES meetings in the component districts are held on the fourth Tuesday of April*

Jacqueline Edwards
President

Dr. Gary Porcelli
Vice President



3.1

Markowicz, Sr.
Gail Rice
Richard Ross
Rick Surprenant
Traci Welch

**BOARD OF EDUCATION MEETING
TUESDAY, FEBRUARY 4, 2014
JR./SR. HIGH SCHOOL LIBRARY – 6:30 P.M.**

PRESENT: Ms. Jacqueline Edwards, President, Dr. Gary Porcelli, Vice President, Mr. Gary Markowicz Sr., Mrs. Gail Rice, Mr. Richard Ross, Mr. Rick Surprenant, and Mrs. Traci Welch

ALSO PRESENT: Ms. Kathy Houghton, Mr. Michael Spost, Dr. René Wilson, Mrs. Lisa Stamboly, Mr. William Lachut, Mrs. Debbie Price, Mrs. Paula Ann May and 30 visitors and guests

1. Meeting Call to Order

Ms. Edwards called the meeting to order at 6:30 p.m.

1.1 Pledge to the Flag

Dr. Porcelli led the Pledge of Allegiance.

1.2 Acceptance of Agenda

Dr. Porcelli made the motion to accept the Agenda seconded by Mr. Markowicz.

Yes 7 No 0
Motion carried.

1.3 BOCES Update Report - Mr. Howard Mettelman, District Superintendent and Dr. Gary W. Porcelli, Vice President, Board of Cooperative Educational Services

Dr. Porcelli, Vice President of the Board of Cooperative Educational Services made the introduction for Mr. Mettelman, the District Superintendent of the Board of Cooperative Educational Services.

Mr. Mettelman thanked the New York Mills Board of Education for their BOCES participation and advocacy. He then proceeded to give the BOCES Update. Mr. Mettelman spoke about the various COSERS that BOCES offers, including Career and Technical Education. He also described the new diploma pathways. He again thanked the Board for their advocacy. Dr. Porcelli then presented Mr. Mettelman with a New York Mills' pen engraved with "Encouraging Students to Pursue Excellence" and a Marauder pride pin.

New York Mills student, Courtney Spost, a member of the Drama Club, asked the Board if they were interested in purchasing an ad in this year's program for the musical, which is scheduled for March 21st and 22nd.

Ms. Edwards said that the Board will be buying an ad and asked Ms. Houghton to work with the Board Members to organize it.

2. Communications

2.1 From the Floor

N/A

2.2 President's Messages

Ms. Edwards reported that School Boards Institute will be sponsoring a workshop "How To Be a School Board Candidate," March 10th at Oneida BOCES at 5:30 p.m. If anyone is interested please share this information with them. She also said the Board members attend training to better serve the community and then presented Mrs. Welch and Mr. Surprenant with certificates for completing Fiscal Oversight Parts I and II. She also presented Dr. Porcelli with a certificate from the School Boards Association for earning 150 points in Board Training.

Dr. Porcelli then presented Ms. Edwards with a Mastery Award for Leadership Development from New York State School Boards Associations.

a. Committee Report(s)

1. Facilities Health & Safety Committee – D. Ross

No report

2. Policy Committee – J. Edwards

Ms. Edwards appointed Mrs. Welch as the new Chairperson for the Policy Committee.

3. Survey Committee – Dr. Porcelli

Dr. Porcelli reported that he met with Mr. Ross and Mr. Surprenant and they have made a great deal of progress on the District Survey. He is hoping to have a survey available for the May Budget Vote. He has put together a draft for the Board to review. The committee will get together, sit down and finalize the survey. When the Board meets in March, he will ask that they make a motion to decide on how to administer with the survey.

4. Transportation Committee– Dr. Porcelli

No Report

b. Board Calendar

c. BOCES Representative Report - Dr. Porcelli

3. Consent Agenda

Mrs. Rice made the motion to approve the Consent Agenda seconded by Mr. Surprenant which includes:

- 3.1 Board of Education Minutes
 - a. Minutes of Meeting held January 7, 2014
 - b. Minutes of Meeting held January 15, 2014
 - c. Minutes of Meeting held January 22, 2014
- 3.2 Business Office Reports for Month ending December 2013
- 3.3 CSE Reports
 - a. Minutes of meeting held 1/9/14
 - b. Minutes of meeting held 1/10/14
 - c. Minutes of meeting held 1/15/14
 - d. Minutes of meeting held 1/16/14
 - e. Minutes of meetings held 1/17/14
 - f. Minutes of meetings held 1/24/14
 - g. Minutes of meeting held 1/27/14

Yes 7 No 0
Motion carried.

4. Old Business

- 4.2 2nd Reading of Policy #1001, Community Use of School Facilities; Regulation #1001.1, Building Use Application Form, 1001.2 School Use Release from Liability (Group); 1001.3, School Use Release From Liability (Individual); Policy #1002, Visitors to the Schools; 1003, School Volunteers; Regulation #1003.1, Volunteer Application Form; Policy #1101, Records Management Program; 1102, School Sponsored Media; 1200, Parental Involvement in Title I Programs; Regulation #1200.1, Annual Notification of Teacher Qualifications; Policy #1300, Policy for Handling and Disseminating Information Received Regarding Sex Offenders; Regulation #1300.1, Notification of Sex Offenders; Policy #1400, Policy on Constitutionally Protected Prayer in the Schools; Regulation #1400.1, Constitutionally Protected Prayer in the Schools Certification; Policy #1500, Senior Citizen Involvement in District Activities; Policy #5006, Tobacco and Nicotine Use - Action

Mrs. Welch made the motion to approve the 2nd reading of the above policies seconded by Dr. Porcelli.

Yes 7 No 0
Motion carried.

5. New Business

- 4.1 Personnel Report – Action

Dr, Porcelli made the motion to approve the Personnel Report below seconded by Mrs. Rice:

EMPLOYEE	CERTIFICATION AREA	CERT	SALARY*	EFFECTIVE DATE
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I. Instructional Substitutes

Surrett, Amy	Music	Y	\$80.00	2/5/2014
Cooley, Christopher	Childhood Ed. (Grades 1-2) and Students with Disabilities (Grades 1-6 and 7-12)	Y	\$80.00	2/5/2014
Nackley, Stephanie	English Language Arts 7-12	Y	\$80.00	2/5/2014

II. Non-Instructional Substitutes

Swancott, Kayla	School Monitor		\$8.00/hour	2/5/2014
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III. Coaching Resignation

Galimo, Dominick	Modified Baseball Coach			1/30/2014
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IV. Coaching Appointments

Lasek, Audrey	Varsity Softball Coach	T	\$3,634.00	2013-14 School Year
Lasek, Edward	Volunteer Varsity Softball Coach	T	~0~	2013-14 School Year
Nicotera, John	Varsity Girls Track Coach	C	\$3,634.00	2013-14 School Year
Salamy, Michael	Volunteer Varsity Baseball Coach	T	~0~	2013-14 School Year
Hadfield, Gary	Volunteer Modified & Varsity Boys & Girls Track and Field Coach	C	~0~	2013-14 School Year
Dziekan, Andrew	Modified Boys Baseball Coach	T	\$1,942.00	2013-14 School Year

V. Leave of Absence

Galime, Jody	Unpaid Child Care Leave	On or about 4/7/14- 6/27/14
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Dr. Porcelli asked if we tracked coaches' certification and if they were fingerprinted.

Ms. Houghton reported that we have records of all coaches' certification status and all coaches are fingerprinted including volunteers.

Yes 7 No 0
Motion carried.

5.2 Agreement for Fuel Purchase from Town of New Hartford - Action

Mrs. Edwards asked if Mrs. Price or Mr. Abel wanted to speak about the fuel Agreement.

Mr. Abel said once he discovered that we were looking for a new location to purchase fuel he spoke to the Town of New Hartford. They have no problem with the school district purchasing fuel from them. They gave us their standard Agreement, which does terminate in three years. The purchase price per gallon is the price they receive from a state bid plus 5¢ per gallon as a user fee. That fee covers keys, maintenance, and all other expenses. He believes this to be an extremely good price. Mr. Abel also mentioned that once the New York Mills School Board approve the agreement, it will have to go before the New Hartford Town Board for their approval.

Mrs. Price said that this is more cost effective as well because we are much closer to the Town of New Hartford pumps than we were to Whitesboro's.

Dr. Porcelli said that he has nothing against the fuel Agreement but he said it is rather obvious that this will benefit the taxpayers of New Hartford. However, the savings will also be passed along to the Town of Whitestown and he would like to add the phrase "in partnership and collaboratively with the town of New Hartford and Whitestown" at the end of the second paragraph.

Ms. Edwards disagreed. They are looking at a partnership with the municipality. It has to do with municipalities.

Ms. Houghton suggested the addition of "the New York Mills Union Free School District" in the lieu of town of adding "Town of Whitestown."

Dr. Porcelli made the motion to accept the fuel Agreement allowing the Superintendent to sign the agreement, but adding the School District at the end of the second paragraph. Mr. Markowicz seconded the motion.

Yes 7 No 0
Motion carried.

6. Building Reports

6.1 Elementary Building Report
a. Kindergarten Registration

Dr. Wilson apologized that she did not have exact numbers for this meeting. We have had some incidents “pop” up at the elementary putting her out of the office and into classrooms, or interviewing candidates for our long term sub opening: that being said she thinks the cold weather initially hindered the registration process, but she would guess we have had about 20 students enrolled so far. She can have exact numbers ready for your update this week if you would like.

c. Science Fair

Dr. Wilson said that the Science Fair was changed from March to January to avoid sectional and regional competition because of how successful our sports teams are. We never know if there will be a big game on the same weekend as the Science Fair. Many of the Elementary faculty and staff were present to support their students. She said that she loves this event because it allows students to practice their skills of inquiry and hands-on learning while at the same time collaborate with peers or family members. We had 29 projects and about 50 participants. Projects touched on various scientific domains ranging from forming mineral deposits, sugar crystals, and egg geodes, to studying the intellect of hamsters, understanding cats, and learning about gargoyle geckos, to understanding the five senses, heat absorption, the functionality of the lungs, and how a piano works. It is one of our favorite events because it celebrates learning and education, and allows students a chance to engage in investigation, analysis and synthesis.

c. Creating a Culture of Academic Excellence

Dr. Wilson said that our two main school improvement goals this year are:

1. Accept responsibility for creating the conditions in writing so that each student is successful and committed to continuous improvement and
2. Accept responsibility for creating a culture that puts academic excellence and growth at the forefront of our school and community.

One of the actions under that plan was to create an academic honor roll celebrating the successes of our students. For the first quarter 63 students in grades 2-6 placed on the high honor roll, which means they earned a GPA of a 90% or higher and 83% on honor role: which means they earned a GPA of an 80 or higher. Sixty-four percent of our students have earned an 80 or above for the first quarter. Dr. Wilson said that if you would like to see the highest achievers or the valedictorians of each class, they are on display in our case in the elementary lobby. We are hoping to see that percentage increase as we continue to stress the importance of learning within our culture.

6.2 Secondary Building Report

a. Semi-Formal

Mr. Spost reported that the Semi-formal was held on 1/11/14 from 7-10pm. It was well attended with 113 students present at this event. It went very well and students seemed to enjoy themselves. It was actually so popular that we had staff members show up unannounced to join the fun.

b. Social Studies Staffing Proposal

Mr. Spost is proposing to maintain the same number of staff within the Social Studies department next year. It will allow us to maintain an AP U.S. History as well as a Dual Credit Economics. In addition, he is proposing to move Psychology to Distance Learning. We have attempted to pursue Dual Credit Psychology in house, but since we have not been successful up to this point; I believe we should offer it through Distance Learning. We have not yet abandoned hope on approval in the future, but it still remains uncertain. This would allow for another elective to be developed that could be offered. We are considering adding a Senior Seminar course as the elective that would be open to juniors and seniors. Mr. Spost firmly believes that this is the best plan forward for NY Mills students in the 2014-2015 school year. Essentially, we would be able to maintain the same number of staff and enhance the program at an overall lower cost than the previous year.

Ms. Edwards asked to see the number of students that will be taking these classes.

c. Mid-Terms/January Regents

Mid-terms and January Regents went relatively well. Our staff was fully ready and prepared for the testing season. Significant time was invested reviewing protocols and procedures. It was good to gather the experience of administering state exams on a smaller scale in January in order to prepare for the wider scale in the spring and in June. Mr. Spost learned there would be bumps in the road with students missing exams for various reasons. We have successfully managed the various student needs. We will be gearing up soon to prepare for the spring testing season.

7. Superintendent's Report

7.1 Capital Project Planning

Ms. Houghton reported that Hunt-EAS, the firm chosen to proceed with the capital project planning would like to proceed to the next step. She asked the Board if they would like to meet with the architect themselves or delegate it to the Facilities Health and Safety Committee.

Ms. Edwards said "Although we might support the visions of the committee, the Board wants to be involved with all steps in the process. We would prefer to meet with the architects." She asked Ms. Houghton to schedule a preliminary meeting.

Ms. Houghton said that Dave Adams, the Principal, proposed March 5, 13 or 14. She will poll the board.

7.2 Veteran's Exemption

Ms. Houghton asked the Board of Education how they would like to proceed with the Veteran's Exemption. We have three choices: approving it by March 1 for this year, slowing down the process to study the financial impact and approve it for next year, or taking no action on the exemption. If the Board wants to approve the exemption for 2014-15, you must hold the required public hearing in February. You need to approve this resolution to hold the hearing tonight, and set a special meeting in February to hold the hearing and approve the exemption. If you want to consider approving the exemption for 2015-16, you can hold a hearing at any time.

Dr. Porcelli asked if we could place a straw poll on the budget ballot in May. Ms. Houghton referred them to the NYSSBA Advocacy Alter, which described that option.

She reminded the Board that when you approve this exemption, it exempts the Veterans from school taxes but spreads their exempted amount among the rest of the taxpayers. This year, that amount would increase the levy 1.5% to the non-veteran taxpayers prior to any budget increases.

Ms. Edwards said that she thinks it is a good move for all but she is just one voice, one vote.

Dr. Porcelli said that time-wise they put us under a lot of pressure. The time frame is ridiculous.

Mr. Markowicz said that 255 people are eligible for this exemption. If the Board says "no" he would like the list of those people to make sure they are personally contacted.

Mrs. Rice said the Board makes the decision.

Mr. Markowicz said that this puts us in a bad situation. He wants the names and number of the 254 (because he is one of them) if the majority of the Board says no and tell them why it happened.

Mr. Ross said if you hold off until next year you are in the same place. It is difficult to put into place this March.

Discussion continued with the Board Members.

Mr. Markowicz said that if you don't pass this, you will get phone calls from every veteran.

Mrs. Stamboly said that you will also receive phone calls when the tax bills come out because of the 1.5% increase to the other taxpayers.

After much more discussion it was decided to put a straw poll on the ballot in May and have the community decide.

Ms. Edwards asked Ms. Houghton to work with our attorneys to prepare a resolution for a hearing in April, a ballot proposition in May, and a resolution to approve the exemption if the voters are in support of it.

Ms. Houghton said that BOCES does offer the service of the School Physician with a Nurse Practitioner. It would be cost effective. We did have one school district resident express interest in the position, but he does not feel he can give the time necessary to meet our needs. Another area physician has called about the job, but due to the savings we would realize by going through BOCES, she is recommending that we contract for the service beginning 6/1/14 and assess its effectiveness during this first year.

The Board agreed that we should try the BOCES service.

7.4 Residency Investigation Procedures

Ms. Houghton asked the Board for guidance regarding the use of a private investigator when document evidence is insufficient in proving residency. She told the Board that she would confer with counsel prior to using this service and would only take this route when all other avenues were exhausted and questions still remain about the address where the student resides. She suggested to the Board that they may wish to review, and possibly revise our Residency Policy. Ms. Edwards agreed and referred this policy to Mrs. Welch in her new role as Policy Subcommittee Chair. Mrs. Rice said that this procedure should be used in general when it is warranted and not just in certain cases. Ms. Houghton said that because the average cost for a private investigator is approximately \$1,500 per residency case, she would use it only when she and our school attorneys agree that it is absolutely necessary. The Board agreed with this approach.

7.5 Legislative Advocacy Efforts

Ms. Houghton thanked Ms. Edwards, Mrs. Rice, and Mrs. Welch for attending the January 23rd School Boards Institute Legislative Forum with her on behalf of the School District. She also wanted the Board and public to know that she recently met with Senator Joseph Griffo and Assemblyman Anthony Brindisi to communicate our concerns about state aid and the Governor's preliminary budget run, the need to eliminate the Gap Elimination Adjustment to school districts, the urgency to stop the continued addition of unfunded and underfunded mandates to schools, as well as our wish to be allowed to make our own community decisions regarding the size of our school district instead of being continually pushed towards consolidation. Our cabinet legislative committee will also meet with Assemblywoman Claudia Tenney later this month. Upcoming state advocacy events include a BOCES Advocacy Day at the end of February, a NYS Council of Superintendents Mid-Winter Institute and Advocacy Day at the beginning of March, and a NYS School Boards Association Capital Conference and Lobby Day on March 9th and 10th. She thanked all Board members that are involved in our school district advocacy efforts.

Mr. Surprenant left the meeting at 7:54 p.m. because of another event that he needed to attend.

7.6 Centennial Celebration

Ms. Houghton shared with the Board and guests that next Thursday, February 13th, there will be two 100th Day/100th Year Assemblies to celebrate our centennial with our elementary and secondary

students. At 1:30 p.m., grades 7-12 students will enjoy presentations by their peers about the history of NYMUFSD, as well as the opening of our 1957 time capsule. At 2:20 p.m., the K-6 students will have a similar assembly; however, it will include presentations by Kindergarten and 6th grade. On

March 29th, there are alumni basketball games starting at noon and a Centennial Dinner Dance planned beginning at 6:00 p.m. April 25th is our last planned Centennial event, and includes an assembly to present the contents of a new 2014 time capsule and place both the 1957 and 2014 capsules back into our building cornerstone where we found the original time capsule earlier this year. There is a full-page Centennial article in the current issue of our district newsletter. There are also posters distributed throughout the school and community that include contact information for the NYM School District Foundation members coordinating these special events. Thank you to our School District Foundation for their hard work with the rest of the members of our Centennial Celebration Planning Committee. The Foundation is the coordinating group for all of our Centennial events this year.

7.7 Internet Safety & Cyberbullying Workshop


Ms. Houghton shared copies of a flyer for an upcoming workshop for parents regarding internet safety and cyberbullying. Greg Auffrey from BOCES CORE will present the workshop on Thursday evening, February 13th at 6:30 p.m. in our auditorium. We have invited all 12 of our BOCES component school districts through their superintendents. This workshop is part of our Dignity for All Students anti-bullying education and awareness efforts.

7.8 Preliminary Budget Information

Ms. Houghton told the Board that our state aid numbers and tax levy limit are still preliminary in nature, but we will be prepared with a full first budget workshop presentation on March 4th. However, she asked Mrs. Stamboly to present a brief budgeting overview about creating a school budget.

Mrs. Stamboly shared the following PowerPoint slides on "Creating a School Budget" with the Board of Education.

BACK TO THE




The ABC's Of School Budgets

Creating a School Budget: an Overview

8

If you fail to plan, then plan to fail



2

Roles and Function


- Teachers/Department Leaders
- Principals
- Business Office
- Superintendent of Schools
- Board of Education
- Taxpayers

3

The School Budget

- What is a School Budget?


A complete financial plan for specific period of time based on estimates of expenditures and revenues.



4

Budget Development

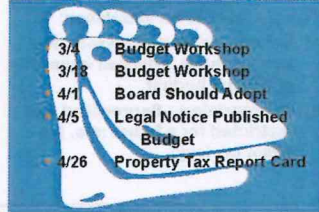
- A Centralized budgeting approach is used. This involves the building administrators, department heads, and teachers. Staff input is prioritized and included or excluded by the superintendent.



5

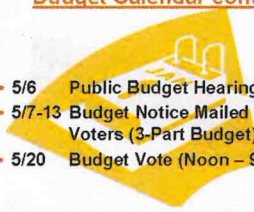
Budget Calendar

- 3/4 Budget Workshop
- 3/18 Budget Workshop
- 4/1 Board Should Adopt
- 4/5 Legal Notice Published Budget
- 4/26 Property Tax Report Card



Budget Calendar cont'd

- 5/6 Public Budget Hearing
- 5/7-13 Budget Notice Mailed to Voters (3-Part Budget)
- 5/20 Budget Vote (Noon – 9 p.m.)



7


Revenues and Expenditures



8

Revenues

Income received by a school district which serves to increase its net worth.



9

Revenues

- State Aid
- Miscellaneous Revenues
- Fund Balance
- Monies raised through Taxes

10

State Aid

Two basic types of State Aid:
 1) Unrestricted or general aid – used for any purpose (General Operating Aid)
 2) Categorical Aid – provided for a particular purpose (i.e. Transportation Aid, BOCES Aid, Textbook Aid, Building Aid, etc.)

11

Miscellaneous Revenues

Any other sources of revenue other than:
 1) State Aid
 2) Property Tax Levy
 3) Fund Balance
 Examples: Interest Earnings, Tuition, Commissions, Admissions, Property Rental

12

Fund Balance

Two (2) types of Fund Balance:
 1) Unappropriated – Unexpended surplus funds. This can equal 4% of current budget.
 2) Appropriated – Segregated and restricted for a future use. (i.e. offset tax levy)

13

Property Tax

Expenditures (Spending Plan)
 - Revenues
 Tax Levy



14

Expenditures

Classify budget items through the function and object in accordance with the Uniform System of Accounts and the State Education Department
 This is the District's spending plan.



15

A Line Item Budget

- Line item budgeting: each line item receives separate consideration and may be increased or decreased by different amounts.
- In any given district, administration and/or clerical may receive a monthly appropriation status report to review.

16

Main Budget Expenditures

- Payroll
- Benefits
- BOCES
- Debt Service
- Undistributed (Liability Insurance, Unemployment Insurance, Legal Fees, etc.)
- Department Budgets



17



18

CODES

- Example: A2110-450-02-0001 is first grade supplies
 - A2110 is teaching regular school
 - 450 is supplies
 - 02 is elementary school
 - 0001 is first grade

19

Appropriation By Function at the Building level

- Supervision of Regular School
 - Contractual
 - Travel-Mileage
 - Conference fees
 - Dues
 - Supplies

20


Teaching Regular School

- Contractual
- Travel-Mileage
- Conference Fees
- Grade level instructional supplies
- Special area supplies
- Textbooks by Grade level
- Consumables
- Workbooks




21

- **School Library/Audio Visual**
 - Instructional supplies
 - Materials
- **Computer Assisted instruction**
 - Equipment
 - Supplies
 - Software



22


- **Health Services**
 - Service Contract
 - Office Supplies



23

First Steps

- Board sets parameters
- Governor budget projections
- Principals communicate with superintendent and SBO or treasurer
- Review current year's line item budget and status report
- Begin communication process



24

Communication Process


- Communicate with staff and faculty via memos and meetings. It may look like this:
 - First request
 - is for transportation needs
 - Field Trips
 - Equipment
 - Usually anything over 1,000.00



25

Transportation


- Principal usually meets with Transportation Supervisor and computes cost by mileage and hourly cost of driver for each field trip.
- Principal reviews requests of teachers by grade level, dept. or teacher and prioritizes trips and makes cuts or additions as applicable.



26

Second Request

- Memos and forms are dispersed throughout the school regarding supplies, textbooks, workbooks, consumables, and contractual items.




27

Supplies: one way to do it...

<p>Elementary</p> <ul style="list-style-type: none"> Each teacher is given a set amount to spend including items on the bid list. Amount can be figured out using a per-student formula such as total funds / number of students. Requests are checked to make sure they are pertinent to instruction and student learning, and that they are reasonable in comparison to the previous year's line allocation. Grade level meetings are held during common planning time to answer questions and guide the process. 	<p>Secondary</p> <ul style="list-style-type: none"> Each department is given an amount based on previous year's expenditure and current year's need. Department Chair, head, or coordinator occasion also within department and generate purchase order requests (POs). POs are reviewed by the administrator. Requests are reviewed for additions and deletions to see if they are pertinent to instruction and economical. 
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28


Textbooks: one way to do it

<p>Elementary/Primary or ELA and Math</p> <ul style="list-style-type: none"> Review cycle based on subject material schedule. Faculty and staff review different texts from different companies. Networks download textbooks. Books are requested from companies to return a school about product. Administration facilitates meetings for discussion on the product. Faculty votes and picks a product. Administration funds order includes training for staff on how to use the text. Series or text is implemented. 	<p>Secondary and Intermediate Language</p> <ul style="list-style-type: none"> Curriculum Content area teachers request materials from companies. They are assigned to national and state standards for their content area. Teachers and administration review books to see if they match school standards for use for standards, etc. Teachers submit purchase order requests to administration. Administration meets with teachers and discusses any questions for content area. Textbooks selected and ordered. Schedule and budget for training if needed.
---	--

29

Workbooks/Consumables: one way to do it...


- Find which workbooks can be reproduced (copyright laws)
- Contact BOCES and discuss pricing to see if it is more economical to send to BOCES for printing and binding
- Communicate to teachers which books should be replenished or sent to BOCES and how many based on enrollment
- Teachers fill out POs for workbooks
- Administration reviews to see what can be created in-house and what needs to be ordered
- Administration holds grade level or meeting
- POs approved, denied, or revised



30

Contractual

- Securing services from outside the district or BOCES
- Teachers may be planning events or presentations or educational projects
- Put in request for administration to review
- Approved or denied



31

Staffing

- Based on enrollment, building needs, program
- Things to consider
 - *SPED, **IDEA, ***CSE, and ****IEP needs
 - Class sizes
 - State and federal regulations for specific course offerings
- Administration collaborates and meets several times during the budget cycle to determine staffing needs

*Special Education
 **Individual with Disabilities Education Act
 ***Commission on Special Education
 ****Individual Education Plan

32

Central Office Processing

- Principals and Supervisors submit budgets
- Projected expenditures compiled
- Analyzed and compared to projected revenues
- Estimate tax impact based on current information

33

Central Office Process cont'd

- Present to Board of Education for input
- Present to Public
- Public Vote

34

Questions and Comments

35

8. Board Discussion

Mrs. Rice referenced an article in the Observer Dispatch about a \$95,000 deficit due to PILOTs. She stated that this was not the Board of Education's fault.

Mrs. Stamboly said that it was caused by the timeliness of the assessor. It is a hard subject.

Mrs. Rice said she had an issue with the headline. It may have given people the impression it was our fault.

Ms. Edwards handed out blank evaluations for the Superintendent. She would like them back before the next meeting.

Mrs. Rice has a concern that when a community member brings issues directly to someone on the Board that there is a process. We must let the general public know there is a process without being rude. There is a chain of command. The Board must be cautious when discussing personalities could put the Board in jeopardy.

9. Visitors Comments

Mr. King said that Kiddie Bingo is on the calendar but it has been cancelled because no one has stepped up to do it. The people that run the PTSO are stretched pretty thin. He also gave the bottom line profits from the Craft Fair, which for this year was \$19, 277. Mr. King reminded the Board that we are in musical season so if you can find other locations to hold public meeting, the musical staff and cast would appreciate it.

Mrs. Marley spoke on behalf of the NYMTA. She said the teachers work very hard in putting our student first. Tonight we heard the staff spoken of in glowing terms from Dr. Porcelli. The teachers would like to see an Agreement for a fair contract. It has been nearly 600 days without a contract. The next Association meeting is February 11th. She invited the Board to join the NYMTA at this meeting to discuss the contract. The district negotiations team has already been invited to attend the New York Mills teachers are proud to work here and should be compensated for the work they do.

10. Executive Session – to discuss NYMAA Negotiations and Pending Litigation

Mrs. Rice made the motion at 8:15 p.m. to go into executive session to discuss negotiations for NYMAA and NYMTA, and pending litigation

Mrs. Welch seconded the motion.

Yes 7 No 0
Motion carried.

Ms. Edwards stated that the Board would take a five minute recess and appointed Ms. Houghton the Clerk Pro-tem.

Respectfully submitted,



Paula Ann May
District Clerk

Ms. Edwards called the meeting back into regular session at 9:12 p.m.

11. Adjournment

Dr. Porcelli made the motion to adjourn at 9:12 p.m. seconded by Mrs. Rice.

Yes 6 No 0
Meeting adjourned.

Respectfully submitted,



Kathy Houghton
Clerk Pro-tem

Policy

SCHOOL BOARD OPERATIONS

Draft 02/24/2014
2001

NUMBER OF BOARD MEMBERS AND TERM OF OFFICE

- I. The Board of Education of the New York Mills Union Free School District shall consist of seven (7) members elected by the qualified voters of the School District at the annual election as prescribed by law.
- II. Members of the Board of Education shall serve for five (5) years beginning July 1 following their election and each term shall expire on the thirtieth day of June of the fifth year.

New York Mills Union Free School District

Legal Ref.: Education Law Sections 1602, 1702(1), 1804(1), 2105 and 2502

Adopted: 11/09/10

Reviewed: _____

SCHOOL BOARD OPERATIONS

QUALIFICATIONS OF A BOARD OF EDUCATION MEMBER

- I. Board of Education members of the New York Mills Union Free School District must meet the following qualifications under Education Law:
 - A. Be able to read and write (§2102);
 - B. Be at least 18 years of age (§2012);
 - C. Be a qualified voter of the school district (§2012);
 - D. Be a U.S. citizen (§2012);
 - E. Be a resident of the district for at least one year immediately preceding the date of election (§2102);
 - F. Not reside with a family member who is a member of the New York Mills Union Free School District Board of Education (§2103);
 - G. Not be an employee of the Board of Education (§2103);
 - H. May not simultaneously hold another incompatible public office, including, but not limited to Superintendent, clerk, tax collector, treasurer or librarian, or any employee of the Board (Matter of Schoch & Bethel, 21 Ed Dept Rep 300 (1981)); and
 - I. May not have been removed from any school district office within one (1) year preceding the date of appointment or election to the Board (§2103).
- II. Training:
 - A. Members of the Board of Education shall within the first year of their term, complete a training course to acquaint him or her with the powers, functions and duties of the boards of education, as well as the powers and duties of other governing and administrative authorities affecting public education.
 - B. Members of the Board of Education, shall, within the first year of their term, complete the minimum required hours of training on the fiscal oversight, accountability and fiduciary responsibilities of a school board member, as set forth by the New York State Education Department. Such training may be offered as part of a general course of training for the purpose of educating Board members on their powers, functions and duties.

SCHOOL BOARD OPERATIONS

QUALIFICATIONS OF A BOARD OF EDUCATION MEMBER

- C. Each member shall demonstrate compliance with this requirement by filing with the District Clerk a certificate of completion of such course issued by the provider. Actual and necessary expenses incurred in complying with this requirement shall be a charge against the school district.

New York Mills Union Free School District

Legal Ref: Public Officer's Law, Section 3(1), 2101, 2102, 2103, 2130(1), and 2502
(7); Rosenstock v. Scaringe, 40 NY2d 563 (1976); 48 NY St Dept Rep 132, Opns Atty Gen [inf]; 48 NY St Dept Rep 779, Opns Atty Gen [inf], Matter of Schoch & Bethel, 21 Ed Dept Rep 300 (1981).

Adopted: 03/05/02

Revised: 12/07/10, 05/07/13, _____

SCHOOL BOARD OPERATIONS

DUTIES AND RESPONSIBILITIES OF BOARD MEMBERS

- I. ~~The duties and obligations~~ responsibilities of an individual Board member shall include the following:
- a. To familiarize himself/herself with the State school laws, regulations of the State Education Department and the New York Mills Union Free School District policies, rules and regulations.
 - b. To have a general knowledge of educational goals and objectives of the District.
 - c. To work harmoniously with other Board members without trying either to dominate the Board or neglect his/her share of the work.
 - d. To vote and act in the Board meetings impartially for the good of the order.
 - e. To accept the will of the majority vote in all cases.
 - f. To represent the Board and the District to the public in such a way as to promote both interest and support.
 - g. To refer complaints to the appropriate administrator and to abstain from individual counsel (giving advice) and action except as provided for in the Board bylaws and policies.
 - h. To notify the Superintendent regarding complaints that has not been satisfactorily resolved at a subordinate administrative level.
 - i. To direct individual requests for information to the Superintendent.
 - j. To familiarize himself/herself with and to observe the Code of Ethics for All District Personnel (Policy #0010) and the Code of Ethics for School Board Members of the New York Mills Union Free School District which will read as follows:

As a member of the local board of public education, I will strive to improve public education, and to that end, I will:

1. ATTEND all scheduled meetings insofar as possible, and become informed concerning the issues to be considered at those meetings.
2. INFORM myself about current educational issues by individual study and through participation in programs providing the needed information, such

POLICY

Draft 02/24/2014
2003

SCHOOL BOARD OPERATIONS

DUTIES AND RESPONSIBILITIES OF BOARD MEMBERS

as those sponsored by my local School Boards Institute, New York State School Boards Association, and National School Board Associations.

3. RECOGNIZE that I should endeavor to make policy decisions only after full discussion at publicly held meetings.
4. ENCOURAGE the free expression of opinion by all board members, and seek systematic communications between the board and students, staff and all elements of the community.
5. COMMUNICATE to other board members and to the Superintendent expressions of public reaction to board policies and school programs.
6. SUPPORT the employment of those persons best qualified to serve as school staff and insist on a regular and impartial evaluation of all staff.
7. RENDER all decisions based on the available facts and my independent judgment and refuse to surrender that judgment to individuals or special interest groups.
8. WORK with other board members to establish effective board policies and to delegate authority for the administration of the schools to the Superintendent of Schools.
9. AVOID being placed in a position of conflict of interest and refrain from using my Board position for personal or partisan gain.
10. TAKE no private action that will comprise the Board or administration and respect the confidentiality of information that is privileged under applicable law.
11. REMEMBER always that my first and greatest concern must be for the educational welfare of the students attending our public schools.

New York Mills Union Free School District

Adopted: 06/11/91

Revised: 11/09/10, _____

Policy

Draft 02/24/2014 – No Revisions

2004

SCHOOL BOARD OPERATIONS

NOMINATION AND ELECTION OF BOARD OF EDUCATION MEMBERS

- I. Candidates for the office of member of the Board of Education shall be nominated by a petition directed to the Clerk of the School District which is signed by at least twenty-five (25) qualified voters of the district, or by two percent (2%) of the number of voters who voted in the previous annual election, whichever is greater. Petitions must state the residence of each signer, the name and residence of each candidate.
- II. The notice of the Annual District Meeting must state that petition nominating candidates for the Board of Education must be filed with the Clerk of the district no later than 30 days before the annual or special District Meeting at which the school board election will occur, between 9 a.m. and 5 p.m.
- III. Voting will be by machine, and provision shall be made for the election by “write-in-vote” of any candidate not previously nominated. The position of candidates on ballots shall be determined by lot at a drawing conducted by the District Clerk on the day after the last filing. Candidates or their proxies may be present for the drawing.
- IV. The hours of voting shall be as indicated by Board resolution.
- V. Only qualified voters as determined by Education Law (Section 2012) may vote at any District meeting or election.
- VI. No electioneering will be allowed within one hundred (100) feet of the polling place.
- VII. At least ten (10) days prior to the election, the Board shall appoint at least two (2) inspectors of election for each voting machine, and set their salary.
- VIII. The candidates receiving the largest number of votes shall be declared elected in accordance with Education law.
- IX. The District Clerk shall oversee the election. The Clerk shall give notice immediately to each person declared elected to the Board, informing him/her of the election and his/her term of office.
- X. When a term of office expires at the end of a school year and the office has become vacant at the time of election, the person elected to fill the new full term vacancy also fills the remaining days of the previous term, beginning his/her term of office immediately upon election and the taking and filing of the oath of office.

New York Mills Union Free School District

Legal Ref: NYS Education law Sections 2004, 2018, 2025, 2029, 2031-a, 2032, 2034(7)(d), 2105914), 2121, 2502, 2602, 2608(1) and 2610

Adopted: 12/07/10

Reviewed: _____

Policy

Draft 02/24/2014 – No Revisions

SCHOOL BOARD OPERATIONS

2005

RESIGNATION, DISMISSAL AND FILLING VACANCIES

- I. Board members may resign at an annual meeting or by filing a written resignation with the BOCES District Superintendent who must endorse his/her approval and file the resignation with the School District Clerk.
- II. Alternatively, a Board member may resign under Public Officers Law Section 31 by filing a written resignation with the School District Clerk. The Clerk must then notify the School Board and the State Board of Elections.
- III. A resignation may be withdrawn only with the consent of the person to whom the resignation was delivered (i.e., the School District Clerk or BOCES District Superintendent). The School Board has no authority to act upon a request to withdraw a resignation.
- IV. The resignation shall take effect upon the date specified in the letter of resignation; however, if no effective date is specified, it shall take effect on the date of delivery to or filing with the District Clerk. If an effective date is specified in the letter of resignation, such date shall not be more than thirty (30) days subsequent to the date of its delivery or filing.
- V. It shall be the duty of each member of the Board of Education to attend all meetings of the Board and, if any member shall refuse to attend three (3) consecutive meetings of the Board after having been regularly notified and a satisfactory cause for each non-attendance is not shown, the Board could proceed to declare that office vacant.
- VI. A Board member may be removed from office by the Commissioner of Education for willful violation of any provision of law, neglect of duty, or willfully disobeying any decision, order or regulation of the Commissioner. The Board of Education may also remove a Board member for misconduct relating to the exercise of authority as a Board member. A written copy of all charges made of such misconduct must be served upon the Board member at least ten (10) days before the time designated for a hearing on the charges; and the Board member shall be allowed a full and fair opportunity to refute such charges before removal.
- VII. In the event of death, resignation, removal from office or from the School District or refusal to serve of a Board member, the District has the power and duty to fill the vacancy. If the Board chooses to fill the vacancy by appointment, the appointment requires a majority vote of the full Board and shall be only for a term ending with the next annual election of the School District at which time such vacancy shall be filled in a regular manner for the balance of the unexpired term.

POLICY

Draft 02/24/2014 – No Revisions
2005

SCHOOL BOARD OPERATIONS

RESIGNATION, DISMISSAL AND FILLING VACANCIES

- VIII. The Board, at its own option, may instead call a special election within ninety (90) days to fill the unexpired term. If not filled by Board appointment or special election, the District Superintendent of the Supervisory District may appoint a competent person to fill the vacancy until the next annual election. Alternatively, the Commissioner of Education may order a special election for filling a vacancy. When such special election is ordered, the vacancy shall not be otherwise filled.
- IX. A person elected or appointed to fill a vacancy shall take office immediately upon filing the oath of office.
- X. A Board member who has been removed from office shall be ineligible to appointment or election to any office in the District for a period of one (1) year from the date of such removal.

New York Mills Union Free School District

Legal Ref.: NYS Education Law Sections 306, 1607, 1706, 1709(18) (19), 1804 (1), 2103(2),
2109, 2111, 2112 and 2113; Public Officers Law § 30, 31 and 35

Adopted: 12/07/10

Reviewed: _____

Policy

Draft 02/24/2014 – No Revisions

2006

SCHOOL BOARD OPERATIONS

BOARD OF EDUCATION GROUND RULES

In order to function effectively as a group, the members of the New York Mills Union Free School District Board of Education will adhere to the following ground rules. We agree to:

1. Speak and act **respectfully** toward each other, the Superintendent, and administrators throughout the public and executive session portion of the Board meeting.
2. Engage in open **communication** with fellow Board members, the Superintendent, and administrators when discussing items on the meeting agenda. If additional items need to be placed on the agenda, it should be done through the President.
3. Establish and uphold **mutual trust** regarding Board of Education matters and relationships between Board members, the Superintendent, and administrators. No surprises!
4. Speak **honestly** regarding your individual viewpoints, feelings, and opinions when the Board discusses issues as a group. Remember that it's okay to disagree. Our different perspectives make us unique. However, once a vote is taken and approved, it needs to be supported by the board.
5. Preserve **confidentiality** regarding matters discussed in executive session or shared in confidential memos.
6. Develop and continually review and restate a **shared vision** that focuses on students' educational needs, so that each issue may be approached with that vision at the forefront.
7. Afford each member **equal** attention and time to speak at public meetings, executive sessions, subcommittees, retreats, and other training/workshop sessions. The President will recognize and give the floor to members wishing to speak.
8. Foster an atmosphere of **teamwork** by engaging in reflective listening and consensus-building. There should be no side conversations when a recognized speaker has the floor.
9. Provide **effective mentoring** to new members through discussion of Board issues, modeling of appropriate behaviors at meetings, and attending events and training opportunities together.
10. Adhere to established **guidelines** for acceptable items to be discussed in executive session.

New York Mills Union Free School District

Adopted: 11/09/10

Reviewed: _____

SCHOOL BOARD OPERATIONS

POWERS AND DUTIES OF THE BOARD

- I. The powers and duties of the Board of Education are fully described in Section 1709 of the Education Law. In general, the Board shall have in all respects the superintendence, management and control of the educational affairs of the District and shall have all the powers necessary to exercise these powers expressly granted to it by the laws of New York State and the Commissioner of Education.
- II. No member of the Board as an individual has the right to exercise the authority of the Board. A Board member has authority only when meeting with the full Board, unless he/she has been specifically delegated authority to act on behalf of the Board.
- III. Officers of the Board of Education shall be nominated and elected by the simple majority of the Board at its Annual Organizational meeting for a term of one (1) year. They will take their oath as officers at this meeting along with newly elected members. The elected officers of the Board are President and at the Board's discretion, a Vice President.
- IV. Duties of the President of the Board:
 - A. Preside at all meetings of the Board;
 - B. Call special meetings as necessary or on request;
 - C. Appoint members to all committees of the Board;
 - D. Serve ex-officio as a member of all committees;
 - E. Execute documents on behalf of the Board;
 - F. Perform the usual and ordinary duties of the office.
- V. Duties of the Vice-President of the Board:
 - A. To exercise the duties of the President in case of the absence or disability of the President.
 - B. In vacancy of the office of the President, shall act as President until a President is elected.
- VI. Elected President Pro Tem: If neither the President nor the Vice President is present at a Board of Education meeting, the Clerk – or in the Clerk's absence some other member of the Board – should call the meeting to order, and the Board of Education should immediately elect a President Pro Tem to preside during that session of the Board. An

POLICY

Draft 02/24/2014
2100

SCHOOL BOARD OPERATIONS

POWERS AND DUTIES OF THE BOARD

election of a President Pro Tem shall be by a majority vote of the members present at the Board meeting, assuming a quorum of the entire Board of Education is present. Such office is terminated by the entrance of the President or Vice President.

A. If the Board of Education should desire to elect a President Pro Tem to hold office beyond the scheduled Board meeting (in the event that the president and the vice-president are unable to perform their duties for an extended period of time), notice must be given at the preceding meeting or in the notice for the Board meeting at which such election is to be held.

B. If the Board of Education is unable to reach agreement as to the appointment of a President Pro Tem, the meeting of the Board shall be immediately adjourned by the Clerk.

New York Mills Union Free School District

Legal Ref: Sections 1701 and 1709, New York State Education Law; Section 41 of the General Construction Law.

Adopted: 03/05/02

Revised: 12/07/10

Reviewed: _____

SCHOOL BOARD OPERATIONS

ANNUAL ORGANIZATIONAL MEETING

- I. The organizational meeting of the Board shall be held at any time as set by the Board during the first fifteen (15) days of July if the Annual District Election is held in May or June. Accordingly, by resolution adopted by the Board of Education, the annual organizational meeting is held on the first regular meeting date in July. If a legal holiday conflicts with a regularly scheduled organizational meeting, said meeting will be held the following day.
- II. Appointments
 - A. The Board is authorized to appoint individuals to positions which will facilitate the meeting of its responsibilities to the State, the School System, and the community. These appointments usually take place at the Annual Organizational Meeting.
 - B. The following shall be appointed annually:
 1. District Clerk;
 2. District Treasurer;
 3. Deputy Treasurer;
 4. Tax Collector and Deputies;
 5. District Auditor (independent); and
 6. Treasurer, Extra classroom Activities Account;
 7. Borrowing and Investment Officer;
 8. Audit Committee;
 9. Internal Auditor.
 - C. The following must be appointed but need not be reappointed annually:
 1. Census Enumerator and assistants;
 2. District Physician/Nurse Practitioner;
 3. Supervisor of Attendance;
 4. Committee on Special Education and Committee on Preschool Special Education;
 5. Records Access/Management Officer;
 6. AHERA Local Educational Agency (L.E.A.) designee;
 7. Title IX/Section 504/ADA Compliance Officer;
 8. Liaison for Homeless Children and Youth;
 9. Chemical Hygiene Officer.
 - D. The following may also be appointed:

POLICY

Draft 02/24/2014
2101

SCHOOL BOARD OPERATIONS

ANNUAL ORGANIZATIONAL MEETING

1. School Attorney;
2. Internal Claims Auditor;
3. Insurance Advisor;

III. Designations:

A. The following designation shall be made by the Board of Education at the Annual Organizational Meeting in July:

1. Petty Cash Fund(s);
2. Official Newspaper(s)
3. Official Bank Depositories;
4. Official Bank signatories;
5. Purchasing Agent;
6. Certifier of Payrolls;
7. Designated Educational Official to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings.

IV. Authorizations

- A. Superintendent approval of attendance at conferences, conventions, workshops and the like;
- B. Superintendent to approve budget transfers within limits prescribed by Commissioner's Regulation Section 170.2 and Board guidelines.
- C. Superintendent to apply for Grants in Aid (State and Federal) as appropriate;
- D. Establish mileage reimbursement rate;
- E. Other(s) as deemed appropriate/necessary.

New York Mills Union Free School District

Legal Ref: Education Law Sections 305(31), 1707, 1709 and 1804, McKinney – Vento Homeless Assistance Act, Section 722, as reauthorized by the No Child Left Behind Act of 2001

Adopted: 03/05/02

Revised: 01/04/11

Reviewed: _____

SCHOOL BOARD OPERATIONS

DUTIES OF THE DISTRICT CLERK

- I. The Clerk of the Board of Education will be appointed by the Board at its Annual Organizational Meeting and will serve for a period of one (1) year. The Clerk shall perform such duties as are required by law or prescribed by the Board of Education, including:
- A. Attending all meetings of the Board, unless otherwise directed;
 - B. Being responsible for minutes of all regular, special and annual organizational meetings including the provision of copies prior to the next regular board meeting to each member;
 - C. Being responsible for the publishing of all legal notices concerning school district business;
 - D. Having written notices and agendas of all Board meetings delivered to each member and the Superintendent;
 - E. Giving written notice of appointment to persons appointed as inspectors of election;
 - F. Furnishing necessary registration material to the Board of Registration;
 - G. Calling meetings to order in the absence of the President and Vice-President;
 - H. Acting as Clerk of any district vote or election;
 - I. Giving written notice upon each person declared elected to the Board within twenty-four (24) hours and execute the contracts with them required by the Board of Education and by the Education Law;
 - J. To maintain an up-to-date record of Board policies and by-laws;
 - K. To deliver to, and collect from, the President (or Vice-President) such papers for signature as may be necessary;
 - L. To administer oaths of office, as required by Section 10, Public Officer's Law;
 - M. Maintain voter registration records; and
 - N. Assumes other duties customary to the office.
- II. The above duties of the District Clerk are not intended to be complete but should serve as a comprehensive guide in undertaking the duties of this office. The District Clerk shall perform such other duties as may be assigned from time to time by the Board.

New York Mills Union Free School District

Legal Ref.: NYS Education Law Section 2121, Public Officers Law Section 104

Adopted: 03/05/02

Revised: 01/04/11

Reviewed: _____

Policy

SCHOOL BOARD OPERATIONS

Draft 02/24/2014

2103

DUTIES OF THE TREASURER

- I. The Treasurer, bonded as prescribed by law, shall be the custodian of all monies belonging to the District from whatever source derived. The Treasurer is appointed by the Board of Education at the Annual Organizational Meeting.
- II. The Treasurer shall perform such duties as are required by law or prescribed by the Board of Education, including:
 - A. Receiving all monies belonging to the district.
 - B. Depositing monies received in a bank designated by the Board.
 - C. Giving a security bond in such sum as may be required before entering on the duties of the office.
 - D. Disbursing district funds solely upon written order of the Board of Education.
 - E. Providing a financial report to the board at the regular monthly meeting.
 - F. To maintain proper records and files of all checks, and approved payment of bills and salaries;
 - G. To make all such entries and post all such financial ledgers, records and reports as may be properly required to afford the District an acceptable and comprehensive financial accounting of the use of its monies and financial transactions;
 - H. To sign all checks drawn on District fund accounts provided that the District's Internal Claims Auditor has attested to the authority to issue the check based upon proper evidence of a charge against the District's funds;
 - I. To assume other duties customary to the office.

New York Mills Union Free School District

Legal Ref: Sections 2112, 2122, 2130 Part 5 and 2503 New York State Education Law

Adopted: 03/05/02

Revised: 01/04/11

Reviewed: _____

Policy

SCHOOL BOARD OPERATIONS

Draft 02/24/2014
2104

DUTIES OF THE DISTRICT TAX COLLECTOR

- I. The Tax Collector is appointed annually by the Board of Education and shall be covered by a bond. It shall be the responsibility of the District Tax Collector to perform the following duties:
- a) To prepare and mail tax notices;
 - b) To use suitable printed tax receipt forms as prescribed by the State Tax Commission;
 - c) To collect taxes in the amount of the warrant, upon the issuance of the tax warrant by the Board of Education and penalty fees in accordance with the terms of such warrant;
 - d) To turn over daily to the School District Treasurer all money collected by virtue of any tax list and warrant issues;
 - e) To submit a report, certified by him/her to the Board of Education showing the amount of taxes and fees collected along with the unpaid listing. The combination of taxes collected and uncollected shall equal the amount of the warrant;
 - f) To turn over to the County Treasurer, prior to November 15th, a list of unpaid taxes;
 - g) To carry out such other duties of the position as prescribed in the Education Law or as established by regulation of the Commissioner of Education.

New York Mills Union Free School District

Legal Ref: NYS Education Law Section 2124-2130, 2506 and NYS Real Property Tax law 922, 924, 1322, 1330 and 1338

Adopted: 03/05/02

Revised: 01/04/11

Reviewed: _____

SCHOOL BOARD OPERATIONS

DUTIES OF THE SCHOOL ACTIVITIES TREASURER(S)

- I. The School Activities Treasurer is appointed by the Board of Education and is responsible for the supervision of the school activities funds.
 - A. The Treasurer's duties include the following:
 1. Countersign all checks disbursing funds from the Extraclassroom Activities Account;
 2. Provide general supervision to insure that all receipts are deposited and that disbursements are made by check only;
 3. Maintain records of all receipts and expenditures;
 4. Submit records to the Board as required;
 5. Other duties customary to the position.

New York Mills Union Free School District
Legal Ref.: Commissioner's Regulations Section 172
Adopted: 01/04/11
Reviewed: _____

Policy

SCHOOL BOARD OPERATIONS

Draft 02/24/2014
2106

OFFICERS

- I. The Officers of the Board of Education shall be President, Vice President, and Clerk.
- II.
 - A. The officers shall be elected by the Board at the annual organizational meeting and in the following order: President, Vice President (if elected) and Clerk.
 - B. Each officer shall serve for a period of one (1) year.

New York Mills Union Free School District

Adopted: 03/05/02

Revised: 09/03/13

Reviewed: _____

PROJECTED TEACHERLOAD 2014-2015 SCHOOL YEAR 6.1 d

<u>Teacher</u>	<u>Grade</u>	<u>2 Sections # of Students</u>	<u>Grade Total</u>
	K	18	
	K	17	35
	1	21	
	1	20	41
	2	23	
	2	22	45
	3	19	
	3	19	38
	4	22	
	4	21	43
	5	24	
	5	23	47
	6	27	
	6	26	53

Total Students:

302

Course Selection Totals per Department

NY Mills UFSD : High School : 2014-2015

Department	Course #	Course Name	Selected	Male	Female	Priority	Grade Breakdown
Business	5520	Accounting I	8	6	2	High	[11]=7 [12]=1
CTE	0735	Cosmetology I	1	0	1	High	[11]=1
	0770	Criminal Justice I	1	0	1	High	[11]=1
	0780	Culinary Arts II	1	1	0	High	[12]=1
English	0070	English 7	48	22	26	High	[7]=48
	0080	English 8	54	24	30	High	[8]=54
	0090	English 9	28	14	14	High	[9]=28
	0100	English 10	48	22	26	High	[10]=48
	0110	English 11	35	17	18	High	[11]=35
	0112	AP English Language and Composition	10	6	4	High	[11]=10
	0120	English 12 CP	44	27	17	High	[12]=44
	0122	AP English Literature and Composition	1	1	0	High	[12]=1
	9890	SAT Prep English	21	11	10	High	[11]=21
Fine Arts	6017	Studio Art IA	24	14	10	High	[9]=20 [10]=4
	6018	Studio Art IB	23	14	9	High	[9]=19 [10]=4
	6022	Advanced Art IA	11	4	7	High	[10]=9 [11]=2
	6023	Advanced Art IB	11	4	7	High	[10]=9 [11]=2
	6070	Art 7	48	22	26	High	[7]=48
	6074	Music 7	48	22	26	High	[7]=48
	6080	Art 8	54	24	30	High	[8]=54
	6151	Music History	5	2	3	High	[9]=4 [10]=1
	6152	Music Perform & Th	5	2	3	High	[9]=4 [10]=1
	6164	Chorus .25/Lunch	4	1	3	High	[7]=4
	6165	Chorus/Lunch	15	3	12	High	[7]=15
	6166	High School Chorus	14	2	12	High	[9]=1 [10]=8 [11]=5
	6167	High School Chorus/Lunch	11	2	9	High	[9]=4 [10]=6 [11]=1
	6168	High School Chorus .5	5	0	5	High	[9]=1 [10]=4
	6169	High School Chorus .25/Lunch	5	1	4	High	[10]=2 [11]=3
	6170	Band/Lunch	4	2	2	High	[7]=4
	6171	High School Band	4	3	1	High	[9]=1 [10]=2 [11]=1
	6173	High School Band .5	5	0	5	High	[9]=1 [10]=4
	6174	High School Band .25/Lunch	5	1	4	High	[10]=2 [11]=3
	6175	Band .25/Lunch	4	1	3	High	[7]=4
	6184	Music 8	54	24	30	High	[8]=54

Course Selection Totals per Department

2/28/2014 2:34:27PM

NY Mills UFSD : High School : 2014-2015

Department	Course #	Course Name	Selected	Male	Female	Priority	Grade Breakdown	
Guidance	0999P	Psychology	5	1	4	High	[11]=5	
	0999S	Sociology	3	0	3	High	[11]=3	
	9901	Advisory	48	22	26	High	[7]=48	
Health	2900	Health 9/12	48	22	26	High	[10]=48	
	1000	Modern American Society	3	2	1	High	[11]=3	
History	1070	Social Studies 7	48	22	26	High	[7]=48	
	1080	Social Studies 8	54	24	30	High	[8]=54	
	1090	Global Studies 9	28	14	14	High	[9]=28	
	1100	Global Studies 10	32	15	17	High	[10]=32	
	1102	AP World History	16	7	9	High	[10]=16	
	1110	US History/Government	26	13	13	High	[11]=26	
	1112	AP US History	19	10	9	High	[11]=19	
	1191	Part In Government	45	28	17	High	[12]=45	
	1192	Economics	45	28	17	High	[12]=45	
	1194	Criminal Justice	7	4	3	High	[11]=7	
	Home/Career	5078	Careers 7	48	22	26	High	[7]=48
		5088	Careers 8	54	24	30	High	[8]=54
	LOTE	4202	French II	23	10	13	High	[8]=15 [9]=8
		4210	French IV	11	4	7	High	[10]=5 [11]=5 [12]=1
4212		French VI	5	4	1	High	[12]=5	
4302		Spanish II	17	9	8	High	[9]=17	
4303		Spanish III	18	7	11	High	[10]=18	
4307		Spanish IA	40	16	24	High	[7]=40	
4308		Spanish IB	33	14	19	High	[8]=33	
4310		Spanish IV	18	7	11	High	[11]=18	
4311		Spanish V	14	4	10	High	[12]=14	
4400		American Sign Lang I	10	5	5	High	[9]=3 [10]=7	

Course Selection Totals per Department

NY Mills UFSD : High School : 2014-2015

2/28/2014 2:34:27PM

Department	Course #	Course Name	Selected	Male	Female	Priority	Grade Breakdown	
Math	0991	Algebra 1B	10	5	5	High	[10]=10	
	0995	Algebra I	35	16	19	High	[8]=9 [9]=26	
	3070	Math 7	48	22	26	High	[7]=48	
	3080	Math 8	45	20	25	High	[8]=45	
	3104	Geometry	35	17	18	High	[9]=2 [10]=32 [11]=1	
	3105	Adv Algebra & Trig	31	16	15	High	[10]=6 [11]=20 [12]=5	
	3110	Topics In Trigonometry	3	3	0	High	[11]=3	
	3120	Math 12	10	5	5	High	[11]=10	
	9889	SAT Prep Math	16	7	9	High	[11]=16	
	PE	8070	Phys Ed 7B	22	22	0	High	[7]=22
		8072	Phys Ed 7G	26	0	26	High	[7]=26
		8080	Phys Ed 8B	24	24	0	High	[8]=24
		8082	Phys Ed 8G	44	0	44	High	[8]=30 [9]=14
		8090	Phys Ed 9B	14	14	0	High	[9]=14
		8100	Phys Ed 10B	22	22	0	High	[10]=22
		8102	Phys Ed 10G	26	0	26	High	[10]=26
		8110	Phys Ed 11B	23	23	0	High	[11]=23
8112		Phys Ed 11G	22	0	22	High	[11]=22	
8120		Phys Ed 12B	28	28	0	High	[12]=28	
8122		Phys Ed 12G	17	0	17	High	[12]=17	
Science		2010	Earth Science	28	14	14	High	[9]=28
		2020	Living Environ	48	22	26	High	[10]=48
	2021	Living Enviro NR	4	4	0	High	[11]=4	
	2040	Chemistry	33	17	16	High	[10]=1 [11]=31 [12]=1	
	2070	Science 7	48	22	26	High	[7]=48	
	2080	Science 8	54	24	30	High	[8]=54	
	2099	Conceptual Science	3	3	0	High	[11]=3	
	5077	Tech 7	48	22	26	High	[7]=48	
	5087	Tech 8	54	24	30	High	[8]=54	
	5801	Tech. & Commun.	24	14	10	High	[10]=23 [11]=1	
Technology	5805	Intro To Compr	45	21	24	High	[9]=28 [10]=17	

Enrollment

NY Mills UFSD

7.1

Grade	Male	Female	Total
Elementary			
K	18	23	41
1	21	24	45
2	19	19	38
3	24	19	43
4	23	24	47
5	29	24	53
6	22	26	48
Elementary Total:	156	159	315
High School			
7	24	30	54
8	14	14	28
9	22	27	49
10	23	22	45
11	30	17	47
12	20	17	37
High School Total:	133	127	260
NY Mills UFSD Total:	299	295	575
Outside Sp. Ed (K-6) Placements			7
Outside Sp. Ed (7-12) Placements			10
House of Good Shepard			1
Alternative Ed. Placements			1
Incarcerated Youth			0
			19
New York Mills Total Enrollment			594

New York Mills School District
2014-2015 Budget Worksheet

76

Budget Code				Description	2013-14 Budget	2014-15 Proposed Budget	Dollar Difference	% Change
BOARD EXPENSES								
1010.	400	00	0000	CONTRACTUAL	\$ 1,800.00	\$ 1,800.00	\$ -	0.00%
	403	00	0000	TRAVEL-MILEAGE	\$ 3,500.00	\$ 3,500.00	\$ -	0.00%
	404	00	0000	CONFERENCE FEES	\$ 8,200.00	\$ 8,200.00	\$ -	0.00%
	450	00	0000	OFFICE SUPPLIES	\$ 1,300.00	\$ 1,300.00	\$ -	0.00%
				TOTAL	\$ 14,800.00	\$ 14,800.00	\$ -	0.00%
DISTRICT CLERK								
1040.	160	00	0000	NON-INST SALARIES	\$ 3,200.00	\$ 3,200.00	\$ -	0.00%
	400	00	0000	CONTRACTUAL	\$ 225.00	\$ 225.00	\$ -	0.00%
	403	00	0000	TRAVEL	\$ -	\$ -	\$ -	
	404	00	0000	CONFERENCE FEES	\$ 125.00	\$ 125.00	\$ -	0.00%
	406	00	0000	ADVERTISING	\$ 3,850.00	\$ 3,850.00	\$ -	0.00%
	410	00	0000	RENTAL	\$ 3,000.00	\$ 3,000.00	\$ -	0.00%
	450	00	0000	OFFICE SUPPLIES	\$ 750.00	\$ 750.00	\$ -	0.00%
				TOTAL	\$ 11,150.00	\$ 11,150.00	\$ -	0.00%
DISTRICT MEETING								
1060.	406	00	0000	ADVERTISING	\$ 455.00	\$ 455.00	\$ -	0.00%
	408	00	0000	CONTRACTUAL	\$ 600.00	\$ 1,000.00	\$ 400.00	66.67%
	450	00	0000	OFFICE SUPPLIES	\$ 100.00	\$ 100.00	\$ -	0.00%
				TOTAL	\$ 1,155.00	\$ 1,555.00	\$ 400.00	34.63%
CHIEF SCHOOL ADMINISTRATOR								
1240.	150	00	0000	INST SALARIES	\$ 139,135.00	\$ 145,808.00	\$ 6,673.00	4.80%
	160	00	0000	NON-INST SALARIES	\$ 24,472.00	\$ 25,106.00	\$ 634.00	2.59%
	400	00	0000	CONTRACTUAL	\$ 10,000.00	\$ 10,000.00	\$ -	0.00%
	403	00	0000	TRAVEL MILEAGE	\$ 3,308.00	\$ 3,308.00	\$ -	0.00%
	404	00	0000	CONFERENCE FEES	\$ 3,000.00	\$ 3,000.00	\$ -	0.00%
	409	00	0000	DUES	\$ 2,600.00	\$ 2,600.00	\$ -	0.00%
	450	00	0000	OFFICE SUPPLIES	\$ 2,500.00	\$ 2,500.00	\$ -	0.00%
				TOTAL	\$ 185,015.00	\$ 192,322.00	\$ 7,307.00	3.95%
BUSINESS ADMINISTRATION								
1310	160	00	0000	NON-INST SALARIES	\$ 65,605.00	\$ 65,605.00	\$ -	0.00%
	401	00	0000	SERVICE CONTRACTS	\$ 310.00	\$ 310.00	\$ -	0.00%
	402	00	0000	REPAIRS	\$ 250.00	\$ 250.00	\$ -	0.00%
	403	00	0000	TRAVEL-MILEAGE	\$ 273.00	\$ 273.00	\$ -	0.00%
	404	00	0000	CONFERENCE FEES	\$ 1,030.00	\$ 1,030.00	\$ -	0.00%
	450	00	0000	OFFICE SUPPLIES	\$ 2,300.00	\$ 2,300.00	\$ -	0.00%
	490	00	0000	BOCES SERVICES	\$ 38,926.00	\$ 40,050.00	\$ 1,124.00	2.89%
				TOTAL	\$ 108,694.00	\$ 109,818.00	\$ 1,124.00	1.03%
AUDITING								
1320.	408	00	0000	AUDITING SERVICE	\$ 32,300.00	\$ 32,300.00	\$ -	0.00%
				TOTAL	\$ 32,300.00	\$ 32,300.00	\$ -	0.00%

Budget Code				Description	2013-14	2014-15	Dollar	%
					Budget	Proposed Budget	Difference	Change
TAX COLLECTOR								
1330	406	00	0000	ADVERTISING			\$ -	
1330	408	00	0000	FEES			\$ -	
				TOTAL	\$ -	\$ -	\$ -	
CO-OP BID								
1345	490	00	0000	BOCES CO-OP BID	\$ 3,115.00	\$ 3,208.00	\$ 93.00	2.99%
				TOTAL	\$ 3,115.00	\$ 3,208.00	\$ 93.00	2.99%
FISCAL AGENT								
1380	401	00	0000	SERVICE CONTRACTS	\$ 4,000.00	\$ 5,500.00	\$ 1,500.00	37.50%
				TOTAL	\$ 4,000.00	\$ 5,500.00	\$ 1,500.00	37.50%
PERSONNEL SERVICES								
1420	408	00	0000	ATTORNEY SERVICES	\$ 32,500.00	\$ 32,500.00	\$ -	0.00%
1430	490	00	0000	BOCES-PERSONNEL SERV	\$ 55,030.00	\$ 56,620.00	\$ 1,590.00	2.89%
1460	490	00	0000	BOCES-RECORDS INFORM	\$ 4,826.00	\$ 4,922.00	\$ 96.00	1.99%
				TOTAL	\$ 92,356.00	\$ 94,042.00	\$ 1,686.00	1.83%
PUBLIC INFORMATION & SERVICES								
1480	490	00	0000	BOCES-PUBLIC INFOR SPEC			\$ -	
				TOTAL	\$ -	\$ -	\$ -	
CENTRAL SERVICES								
OPERATIONS								
1620	160	00	0000	NON-INST SALARIES	\$ 202,754.00	\$ 207,315.00	\$ 4,561.00	2.25%
	200	00	0000	NEW EQUIPMENT	\$ -	\$ -	\$ -	
	400	00	0000	CONTRACTUAL	\$ 44,569.00	\$ 44,569.00	\$ -	0.00%
	401	00	0000	SERVICE CONTRACTS	\$ 16,975.00	\$ 16,975.00	\$ -	0.00%
	414	00	0000	INSURANCE	\$ 4,000.00	\$ 4,000.00	\$ -	0.00%
	416	00	0000	NATURAL GAS	\$ 125,000.00	\$ 125,000.00	\$ -	0.00%
	417	00	0000	ELECTRICITY	\$ 118,000.00	\$ 118,000.00	\$ -	0.00%
	418	00	0000	WATER	\$ 23,000.00	\$ 23,000.00	\$ -	0.00%
	420	00	0000	TELEPHONE	\$ 8,550.00	\$ 8,550.00	\$ -	0.00%
	450	00	0000	CLEANING SUPPLIES	\$ 25,037.00	\$ 25,037.00	\$ -	0.00%
				TOTAL	\$ 567,885.00	\$ 572,446.00	\$ 4,561.00	0.80%
MAINTENANCE								
1621	160	00	0000	NON-INST SALARIES	\$ 136,636.00	\$ 139,710.00	\$ 3,074.00	2.25%
	200	00	0000	NEW EQUIP	\$ -	\$ -	\$ -	
	201	00	0000	REPLACEMENT EQUIP	\$ -	\$ -	\$ -	
	400	00	0000	CONTRACTUAL	\$ 10,500.00	\$ 10,500.00	\$ -	0.00%
	401	00	0000	SERVICE CONTRACTS	\$ 10,500.00	\$ 10,500.00	\$ -	0.00%
	402	00	0000	REPAIRS	\$ 15,300.00	\$ 20,000.00	\$ 4,700.00	30.72%
	403	00	0000	MILEAGE	\$ 500.00	\$ 500.00	\$ -	0.00%
	404	00	0000	CONFERENCE	\$ 600.00	\$ 600.00	\$ -	0.00%
	414	00	0000	INSURANCE	\$ -	\$ -	\$ -	
	450	00	0000	SUPPLIES & MATERIALS	\$ 36,000.00	\$ 36,000.00	\$ -	0.00%
	450	00	0508	GROUND	\$ 18,000.00	\$ 18,000.00	\$ -	0.00%
	450	00	0509	GASOLINE	\$ 2,400.00	\$ 3,000.00	\$ 600.00	25.00%
	490	00	0000	BOCES	\$ 34,772.00	\$ 35,467.00	\$ 695.00	2.00%
				TOTAL	\$ 265,208.00	\$ 274,277.00	\$ 9,069.00	3.42%

Budget Code				Description	2013-14 Budget	2014-15 Proposed Budget	Dollar Difference	% Change
CENTRAL PRINTING & MAILING								
1670	400	00	0000	POSTAGE	\$ 14,965.00	\$ 14,965.00	\$ -	0.00%
	490	01	0000	BOCES-PRINTING	\$ 70,000.00	\$ 70,000.00	\$ -	0.00%
				TOTAL	\$ 84,965.00	\$ 84,965.00	\$ -	0.00%
CENTRAL DATA PROCESSING								
1680	490	01	0000	BOCES-ADMIN DATA PROC	\$ 125,745.00	\$ 130,799.00	\$ 5,054.00	4.02%
				TOTAL	\$ 125,745.00	\$ 130,799.00	\$ 5,054.00	4.02%
SPECIAL ITEMS								
1910.	414	00	0000	INSURANCE	\$ 62,457.00	\$ 62,457.00	\$ -	0.00%
				TOTAL	\$ 62,457.00	\$ 62,457.00	\$ -	0.00%
1920	400	00	0000	ASSOCIATION DUES	\$ 4,975.00	\$ 5,275.00	\$ 300.00	6.03%
				TOTAL	\$ 4,975.00	\$ 5,275.00	\$ 300.00	6.03%
1964.	400	00	0000	REFUND PROP TAX	\$ 40,000.00	\$ 40,000.00	\$ -	0.00%
				TOTAL	\$ 40,000.00	\$ 40,000.00	\$ -	0.00%
1981.	490	00	0000	BOCES-ADMIN&CAP	\$ 145,875.00	\$ 153,415.00	\$ 7,540.00	5.17%
				TOTAL	\$ 145,875.00	\$ 153,415.00	\$ 7,540.00	5.17%
INSTRUCTIONAL SUPPORT								
CURRICULUM								
2010	150	00	0000	INSTR SALARIES	\$ 10,000.00	\$ 10,000.00	\$ -	0.00%
	400	00	0000	CONTRACTUAL				
	490	00	0000	BOCES SERVICES	\$ 49,997.00	\$ 60,000.00	\$ 10,003.00	20.01%
				TOTAL	\$ 59,997.00	\$ 70,000.00	\$ 10,003.00	16.67%
SUPERVISION								
2020.	150	00	0000	INST SALARIES	\$ 187,062.00	\$ 187,062.00	\$ -	0.00%
	160	00	0000	NON-INST SALARIES	\$ 101,535.00	\$ 104,582.00	\$ 3,047.00	3.00%
	201	03	0000	EQUIPMENT	\$ -	\$ -	\$ -	0.00%
	400	02	0000	CONTRACTUAL	\$ 250.00	\$ 250.00	\$ -	0.00%
	400	03	0000	CONTRACTUAL	\$ 250.00	\$ 250.00	\$ -	0.00%
	403	02	0000	TRAVEL-MILEAGE	\$ 400.00	\$ 400.00	\$ -	0.00%
	403	03	0000	TRAVEL-MILEAGE	\$ 400.00	\$ 400.00	\$ -	0.00%
	404	02	0000	CONFERENCE	\$ 600.00	\$ 600.00	\$ -	0.00%
	404	03	0000	CONFERENCE	\$ 600.00	\$ 600.00	\$ -	0.00%
	409	02	0000	DUES	\$ 200.00	\$ 200.00	\$ -	0.00%
	409	03	0000	DUES	\$ 200.00	\$ 200.00	\$ -	0.00%
	450	02	0000	OFFICE SUPPLIES	\$ 4,500.00	\$ 4,500.00	\$ -	0.00%
	450	03	0000	OFFICE SUPPLIES	\$ 6,500.00	\$ 6,500.00	\$ -	0.00%
				TOTAL	\$ 302,497.00	\$ 445,544.00	\$ 3,047.00	1.01%
INSERVICE								
2070.	150	00	0000	INST SALARIES	\$ 15,540.00	\$ 15,540.00	\$ -	0.00%
2070.	400	00	0000	CONTRACTUAL	\$ 4,000.00	\$ 5,500.00	\$ 1,500.00	37.50%
2070.	450	00	0000	SUPPLIES	\$ -	\$ -	\$ -	
2070.	490	00	0000	BOCES INSERVICE	\$ 3,501.00	\$ 3,600.00	\$ 99.00	2.83%
				TOTAL	\$ 23,041.00	\$ 24,640.00	\$ 1,599.00	6.94%

Budget Code				Description	2013-14	2014-15	Dollar	%
					Budget	Proposed Budget	Difference	Page 4 Change
TEACHING-REGULAR SCHOOL								
2110.	120	00	0000	TEACHER K-3	\$ 772,235.00	\$ 772,235.00	\$ -	0.00%
	120	01	0000	TEACHER 4 - 6	\$ 442,910.00	\$ 442,910.00	\$ -	0.00%
	130	00	0000	TEACHER 7-12	\$ 1,421,450.00	\$ 1,421,450.00	\$ -	0.00%
	130	01	0000	AFTER SCHOOL PROGRAM	\$ 10,590.00	\$ 10,590.00	\$ -	0.00%
	131	00	0000	HEALTH BUY-OUTS	\$ 13,750.00	\$ 13,750.00	\$ -	0.00%
	140	00	0000	SUB SALARIES	\$ 92,000.00	\$ 92,000.00	\$ -	0.00%
	160	00	0000	NON-INST SALARIES	\$ 112,500.00	\$ 115,032.00	\$ 2,532.00	2.25%
2110.	200	02	0000	EQUIPMENT	\$ -	\$ 1,350.00	\$ 1,350.00	100.00%
	200	03	0000	EQUIPMENT	\$ -		\$ -	100.00%
2110.	400	02	0000	CONTRACTUAL	\$ 2,000.00	\$ 2,000.00	\$ -	0.00%
	400	03	0000	CONTRACTUAL	\$ 4,000.00	\$ 4,000.00	\$ -	0.00%
	402	02	0000	REPAIRS	\$ -	\$ -	\$ -	0.00%
	402	03	0000	REPAIRS	\$ 1,500.00	\$ 1,500.00	\$ -	0.00%
	403	02	0000	TRAVEL-MILEAGE	\$ 600.00	\$ 600.00	\$ -	0.00%
	403	03	0000	TRAVEL-MILEAGE	\$ 600.00	\$ 600.00	\$ -	0.00%
	404	02	0000	CONFERENCE FEES	\$ 1,250.00	\$ 1,250.00	\$ -	0.00%
	404	03	0000	CONFERENCE FEES	\$ 1,250.00	\$ 1,250.00	\$ -	0.00%
	409	03	0000	DUES	\$ -	\$ -	\$ -	0.00%
				Total	\$ 2,876,635.00	\$ 2,880,517.00	\$ 3,882.00	0.13%
2110.	450	02	0001	INST SUPPLY GR 1	\$ 400.00	\$ 400.00	\$ -	0.00%
	450	02	0002	INST SUPPLY GR 2	\$ 500.00	\$ 400.00	\$ (100.00)	-20.00%
	450	02	0003	INST SUPPLY GR 3	\$ 200.00	\$ 200.00	\$ -	0.00%
	450	02	0004	INST SUPPLY GR 4	\$ 600.00	\$ 400.00	\$ (200.00)	-33.33%
	450	02	0005	INST SUPPLY GR 5	\$ 400.00	\$ 400.00	\$ -	0.00%
	450	02	0006	INST SUPPLY GR 6	\$ 300.00	\$ 200.00	\$ (100.00)	-33.33%
	450	02	0007	INST SUPPLY ESL	\$ -	\$ -	\$ -	
	450	02	0013	INST SUPPLY K	\$ 450.00	\$ 450.00	\$ -	0.00%
	450	02	3000	INST SUPPLY ART	\$ 1,300.00	\$ 1,700.00	\$ 400.00	30.77%
	450	02	4000	INST SUPPLY MUSIC	\$ 475.00	\$ 550.00	\$ 75.00	15.79%
	450	02	4100	INST SUPPLY PHY ED	\$ 200.00	\$ 200.00	\$ -	0.00%
	450	02	4200	INST SUPPLY REMEDIATIO	\$ 1,200.00	\$ 1,200.00	\$ -	0.00%
	450	02	4700	GENERAL INST SUPPLY	\$ 15,000.00	\$ 15,000.00	\$ -	0.00%
	450	02	3050	AV SUPPLIES ELEMENTAR	\$ 750.00	\$ 750.00	\$ -	0.00%
	450	03	3000	INST SUPPLY ART	\$ 2,000.00	\$ 2,200.00	\$ 200.00	10.00%
	450	03	3100	INST SUPPLIES AV	\$ 100.00	\$ -	\$ (100.00)	-100.00%
	450	03	3200	INST SUPPLY BUS ED	\$ 300.00	\$ -	\$ (300.00)	-100.00%
	450	03	3400	INST SUPPLY ENGLISH	\$ 1,200.00	\$ 1,450.00	\$ 250.00	20.83%
	450	03	3500	INST SUPPLY FOR LNG	\$ 2,800.00	\$ 2,875.00	\$ 75.00	2.68%
	450	03	3600	INST SUPPLY HEALTH	\$ 200.00	\$ -	\$ (200.00)	-100.00%
	450	03	3700	INST SUPPLY HOME EC	\$ 1,000.00	\$ 1,000.00	\$ -	0.00%
	450	03	3800	INST SUPPLY I.A.	\$ 1,000.00	\$ 500.00	\$ (500.00)	-50.00%
	450	03	3900	INST SUPPLY MATH	\$ 150.00	\$ 1,850.00	\$ 1,700.00	1133.33%
	450	03	4000	INST SUPPLY MUSIC	\$ 1,300.00	\$ 1,800.00	\$ 500.00	38.46%
	450	03	4100	INST SUPPLY P.ED	\$ 1,000.00	\$ 1,000.00	\$ -	0.00%
	450	03	4300	INST SUPPLY SCIENCE	\$ 3,200.00	\$ 3,900.00	\$ 700.00	21.88%
	450	03	4400	INST SUPPLY S.S.	\$ 250.00	\$ 600.00	\$ 350.00	140.00%

Budget Code				Description	2013-14	2014-15	Dollar	%
				Budget	Proposed Budget	Difference	Page	Change
	450	03	4700	GENERAL INST SUPPLY	\$ 9,500.00	\$ 9,500.00	\$ -	0.00%
	450	03	4800	H.S. REIM SUPPLY	\$ 350.00	\$ -	\$ (350.00)	-100.00%
				Supply Total	\$ 46,125.00	\$ 48,525.00	\$ 2,400.00	5.20%
2110.	480	01	0000	TEXTBOOKS PRCHL	\$ 1,500.00	\$ 1,500.00	\$ -	0.00%
	480	02	0001	TEXTBOOKS GR 1	\$ 300.00	\$ -	\$ (300.00)	-100.00%
	480	02	0002	TEXTBOOKS GR 2		\$ -	\$ -	
	480	02	0003	TEXTBOOKS GR 3		\$ 1,390.00	\$ 1,390.00	
	480	02	0004	TEXTBOOKS GR 4		\$ 1,390.00	\$ 1,390.00	
	480	02	0005	TEXTBOOKS GR 5		\$ 695.00	\$ 695.00	
	480	02	0006	TEXTBOOKS GR 6	\$ -	\$ 695.00	\$ 695.00	
	480	02	0007	TEXTBOOKS ESL		\$ -	\$ -	
	480	02	0013	TEXTBOOKS K	\$ 400.00	\$ -	\$ (400.00)	-100.00%
	480	02	2270	CONSUMABLES	\$ 2,000.00	\$ 2,000.00	\$ -	0.00%
	480	02	4000	TEXTBOOKS MUSIC		\$ -	\$ -	
	480	02	4200	REMEDIATION	\$ 2,000.00	\$ 1,000.00	\$ (1,000.00)	-50.00%
	480	02	4800	WORKBOOKS ELEM	\$ 32,000.00	\$ 27,000.00	\$ (5,000.00)	-15.63%
	480	03	2270	CONSUMABLE	\$ 10,650.00	\$ 9,500.00	\$ (1,150.00)	-10.80%
	480	03	3200	TEXTBOOKS BUS ED		\$ -	\$ -	
	480	03	3400	TEXTBOOKS ENGLISH	\$ 2,000.00	\$ 5,000.00	\$ 3,000.00	150.00%
	480	03	3500	TEXTBOOKS FOR LNG	\$ 1,300.00	\$ 600.00	\$ (700.00)	-53.85%
	480	03	3700	TEXTBOOKS HOME EC	\$ 1,975.00	\$ 400.00	\$ (1,575.00)	-79.75%
	480	03	3900	TEXTBOOKS MATH	\$ 9,000.00	\$ -	\$ (9,000.00)	-100.00%
	480	03	4000	TEXTBOOKS MUSIC		\$ -	\$ -	
	480	03	4300	TEXTBOOKS SCIENCE		\$ -	\$ -	
	480	03	4400	TEXTBOOKS S.S.	\$ 9,900.00	\$ -	\$ (9,900.00)	-100.00%
	480	03	4700	TEXTBOOKS GEN INST	\$ 2,000.00	\$ -	\$ (2,000.00)	-100.00%
	480	03	5000	TEXTBOOKS TECH	\$ 1,500.00	\$ 2,900.00	\$ 1,400.00	93.33%
	480	03	5100	TEXTBOOKS ART		\$ -	\$ -	
				Textbook Subtotal	\$ 76,525.00	\$ 54,070.00	\$ (22,455.00)	-29.34%
2110.	490	00	0000	BOCES SERVICES	\$ 655,250.00	\$ 660,805.00	\$ 5,555.00	0.85%
				Total	\$ 655,250.00	\$ 660,805.00	\$ 5,555.00	0.85%
				TOTAL REGULAR SCHOOL AND	\$ 4,040,070.00	\$ 4,184,101.00	\$ 144,031.00	3.57%
				INSTRUCTIONAL SUPPORT				
						\$ -		
PROGRAMS/ STUDENTS WITH DISABILITIES							\$ -	
2250.	150	00	0000	INST SALARIES	\$ 195,189.00	\$ 195,189.00	\$ -	0.00%
	160	00	0000	NON-INST SALARIES	\$ 156,405.00	\$ 160,315.00	\$ 3,910.00	2.50%
	200	00	0000	EQUIPMENT	\$ -	\$ -	\$ -	
	400	00	0000	CONTRACTUAL	\$ 18,000.00	\$ 18,000.00	\$ -	0.00%
	404	00	0000	CONFERENCE FEES	\$ 750.00	\$ 750.00	\$ -	0.00%
	450	00	0000	SUPPLIES	\$ 450.00	\$ 450.00	\$ -	0.00%
	470	00	0000	TUITION	\$ 200,000.00	\$ 200,000.00	\$ -	0.00%
	480	00	0000	TEXTBOOKS	\$ 1,000.00	\$ 1,000.00	\$ -	0.00%
	490	00	0000	BOCES SERVICES	\$ 947,276.00	\$ 947,276.00	\$ -	0.00%
				TOTAL	\$ 1,519,070.00	\$ 1,522,980.00	\$ 3,910.00	0.26%

Budget Code				Description	2013-14	2014-15	Dollar	%
					Budget	Proposed Budget	Difference	Change
OCCUPATIONAL EDUCATION								
2280	150	00	0000	INST SALARIES	\$ 154,705.00	\$ 154,705.00	\$ -	0.00%
	490	00	0000	BOCES SERVICES	\$ 155,335.00	\$ 156,516.00	\$ 1,181.00	0.76%
				TOTAL	\$ 310,040.00	\$ 311,221.00	\$ 1,181.00	0.38%
TEACHING SUMMER SCHOOL								
2330	450	00	0000	SUPPLIES				
2330	490	00	0000	BOCES-SPEC. SCHOOL	\$ 41,600.00	\$ 41,600.00	\$ -	0.00%
				TOTAL	\$ 41,600.00	\$ 41,600.00	\$ -	0.00%
ALTERNATIVE EDUCATION								
2340	490	00	0000	BOCES-ALT.ED	\$ 123,190.00	\$ 123,190.00	\$ -	0.00%
				TOTAL	\$ 123,190.00	\$ 123,190.00	\$ -	0.00%
				TOTAL SPECIAL SCHOOLS	\$ 1,993,900.00	\$ 1,998,991.00	\$ 5,091.00	0.26%
INSTRUCTIONAL MEDIA								
LIBRARY AND AV								
2610.	150	00	0000	INST SALARIES	\$ 67,580.00	\$ 67,580.00	\$ -	0.00%
	160	00	0000	NON-INST SALARIES	\$ 26,088.00	\$ 26,675.00	\$ 587.00	2.25%
	200	00	0000	NEW EQUIP	\$ -	\$ -	\$ -	
	400	00	0000	CONTRACTUAL	\$ 100.00	\$ 100.00	\$ -	0.00%
	401	00	0000	SERVICE CONTRACTS	\$ 2,500.00	\$ 2,500.00	\$ -	0.00%
	460	02	0000	STATE AIDED LIBRARY MA	\$ 3,943.00	\$ 3,943.00	\$ -	0.00%
	450	00	0000	SUPPLIES-	\$ 2,500.00	\$ 2,500.00	\$ -	0.00%
	450	03	0000	SUPPLIES- HS	\$ -	\$ -	\$ -	
	490	00	0000	BOCES SERVICES	\$ 37,885.00	\$ 39,050.00	\$ 1,165.00	3.08%
				TOTAL	\$ 140,596.00	\$ 142,348.00	\$ 1,752.00	1.25%
COMPUTER ASSISTED INST.								
2630	220	00	0000	STATE AIDED EQUIPMENT	\$ 10,048.00	\$ 10,048.00	\$ -	0.00%
	220	03	0000	STATE AIDED EQUIPMENT	\$ -	\$ -	\$ -	0.00%
	400	00	0000	CONTRACTUAL	\$ 6,000.00	\$ 6,000.00	\$ -	0.00%
	450	00	0000	SUPPLIES	\$ 15,200.00	\$ 15,200.00	\$ -	0.00%
	450	03	0000	H.S.- SUPPLIES	\$ -	\$ -	\$ -	
	460	00	0000	STATE AIDED SOFTWARE	\$ 9,452.00	\$ 9,452.00	\$ -	0.00%
	460	03	0000	STATE AIDED SOFTWARE	\$ -	\$ -	\$ -	
				TOTAL	\$ 40,700.00	\$ 40,700.00	\$ -	0.00%
2805	160	00	0000	ATTEND. R SCH NON				
				TOTAL	\$ -	\$ -	\$ -	
GUIDANCE								
2810	150	00	0000	INST SALARIES	\$ 138,589.00	\$ 138,589.00	\$ -	0.00%
	160	00	0000	NON-INST SALARIES	\$ 25,425.00	\$ 26,188.00	\$ 763.00	3.00%
	403	00	0000	TRAVEL-MILEAGE	\$ 400.00	\$ 400.00	\$ -	0.00%
	404	00	0000	CONFERENCE FEES	\$ -	\$ -	\$ -	
	450	00	0000	SUPPLIES	\$ 3,000.00	\$ 3,000.00	\$ -	0.00%
				TOTAL	\$ 167,414.00	\$ 168,177.00	\$ 763.00	0.46%

Budget Code				Description	2013-14	2014-15	Dollar	%
					Budget	Proposed Budget	Difference	Page Change
HEALTH SERVICES								
2815.	160	00	0000	NON-INST SALARIES	\$ 83,428.00	\$ 83,428.00	\$ -	0.00%
	400	03	0000	CONTRACTUAL	\$ 2,300.00	\$ 2,300.00	\$ -	0.00%
	401	00	0000	SERVICE CONTRACTS	\$ 900.00	\$ 900.00	\$ -	0.00%
	401	03	0000	SERVICE CONTRACTS	\$ -	\$ -	\$ -	
	408	00	0000	PERSONAL SERVICES	\$ -	\$ -	\$ -	
	450	02	0000	OFFICE SUPPLIES	\$ 1,600.00	\$ 1,600.00	\$ -	0.00%
	450	03	0000	OFFICE SUPPLIES	\$ 1,100.00	\$ 1,100.00	\$ -	0.00%
				TOTAL	\$ 89,328.00	\$ 89,328.00	\$ -	0.00%
PSYCHOLOGICAL SERVICES								
2820	490	00	0000	BOCES SERVICES	\$ 63,135.00	\$ 64,714.00	\$ 1,579.00	2.50%
				TOTAL	\$ 63,135.00	\$ 64,714.00	\$ 1,579.00	2.50%
SOCIAL WORKER								
2825	150	00	0000	INST SALARIES	\$ 60,433.00	\$ 60,433.00	\$ -	0.00%
				TOTAL	\$ 60,433.00	\$ 60,433.00	\$ -	0.00%
SCHOOL RESOURCE OFFICER								
2830	400	00	0000	SRO	\$ 74,000.00	\$ 74,000.00	\$ -	0.00%
				TOTAL	\$ 74,000.00	\$ 74,000.00	\$ -	0.00%
CO-CURRICULAR ACTIVITIES								
2850.	150	00	0000	INST SALARIES	\$ 53,048.00	\$ 53,048.00	\$ -	0.00%
	400	00	0000	CONTRACTUAL	\$ -	\$ -	\$ -	
	450	00	0000	SUPPLIES	\$ 2,500.00	\$ 2,500.00	\$ -	0.00%
				TOTAL	\$ 55,548.00	\$ 55,548.00	\$ -	0.00%
INTERSCHOLASTIC ATHLETICS								
2855.	150	00	0000	INST SALARIES	\$ 99,994.00	\$ 99,994.00	\$ -	0.00%
	160	00	0000	NON-INST SALARIES	\$ 2,000.00	\$ 2,000.00	\$ -	0.00%
	200	00	0000	EQUIPMENT	\$ -	\$ -	\$ -	
	400	00	0000	CONTRACTUAL EXPENSE	\$ 4,500.00	\$ 4,500.00	\$ -	0.00%
	402	00	0000	REPAIRS	\$ 1,400.00	\$ 1,400.00	\$ -	0.00%
	403	00	0000	TRAVEL-MILEAGE	\$ 1,200.00	\$ 1,200.00	\$ -	0.00%
	404	00	0000	CONFERENCE FEES	\$ 1,800.00	\$ 1,800.00	\$ -	0.00%
	408	00	0000	PERSONAL SERVICES	\$ 2,500.00	\$ 2,500.00	\$ -	0.00%
	409	00	0000	DUES	\$ 2,700.00	\$ 2,700.00	\$ -	0.00%
	410	00	0000	RENTAL	\$ 5,000.00	\$ 5,000.00	\$ -	0.00%
	411	00	0000	OFFICIALS	\$ 24,000.00	\$ 24,000.00	\$ -	0.00%
	412	00	0000	ASSIGNOR FEES	\$ 500.00	\$ 500.00	\$ -	0.00%
	413	00	0000	TOURNAMENT FEES	\$ 1,500.00	\$ 1,500.00	\$ -	0.00%
	421	00	0000	AWARDS	\$ 1,000.00	\$ 1,000.00	\$ -	0.00%
	450	00	0000	INSTR SUPPLIES	\$ 12,000.00	\$ 12,000.00	\$ -	0.00%
	450	00	0014	UNIFORMS	\$ 7,000.00	\$ 7,000.00	\$ -	0.00%
				TOTAL	\$ 167,094.00	\$ 167,094.00	\$ -	0.00%

Budget Code				Description	2013-14	2014-15	Dollar	%
					Budget	Proposed Budget	Difference	Page Change
TRANSPORTATION								
PUPIL TRANSPORTATION								
5510	160	00	0000	NON-INST SALARIES	\$ 205,000.00	\$ 209,613.00	\$ 4,613.00	2.25%
	161	00	0000	NON-INST SALARIES-S/O	\$ 59,252.00	\$ 29,252.00	\$ (30,000.00)	-50.63%
	210	00	0000	BUS PURCHASE	\$ -	\$ -	\$ -	
	400	00	0000	CONTRACTUAL	\$ 4,000.00	\$ 4,000.00	\$ -	0.00%
	401	00	0000	SERVICE CONTRACTS	\$ -	\$ -	\$ -	
	410	00	0000	BUS LEASE	\$ 170,798.00	\$ 172,413.00	\$ 1,615.00	0.95%
	414	00	0000	INSURANCE	\$ 12,000.00	\$ 12,000.00	\$ -	0.00%
	450	00	0000	BUS REPAIR SUPPLIES	\$ 10,500.00	\$ 10,500.00	\$ -	0.00%
	450	00	0509	DIESEL FUEL	\$ 53,900.00	\$ 53,900.00	\$ -	0.00%
	490	00	0000	BOCES SERVICES	\$ 3,420.00	\$ 3,420.00	\$ -	0.00%
							\$ -	
				TOTAL	\$ 518,870.00	\$ 495,098.00	\$ (23,772.00)	-4.58%
GARAGE BUILDING								
5530	400	00	0000	CONTRACTUAL	\$ 4,150.00	\$ 4,150.00	\$ -	0.00%
	402	00	0000	REPAIRS	\$ 3,200.00	\$ 3,200.00	\$ -	0.00%
	414	00	0000	INSURANCE	\$ 6,468.00	\$ 6,468.00	\$ -	0.00%
	416	00	0000	GAS	\$ 33,488.00	\$ 33,488.00	\$ -	0.00%
	417	00	0000	ELECTRICITY	\$ 27,951.00	\$ 27,951.00	\$ -	0.00%
	418	00	0000	WATER	\$ 5,078.00	\$ 5,078.00	\$ -	0.00%
	420	00	0000	TELEPHONE	\$ 2,158.00	\$ 2,158.00	\$ -	0.00%
	450	00	0501	OFFICE SUPPLIES	\$ 110.00	\$ 110.00	\$ -	0.00%
	450	00	0515	SUPPLIES&MATERIALS	\$ 1,100.00	\$ 1,100.00	\$ -	0.00%
	450	00	0516	TOOLS-MECHANICS	\$ 150.00	\$ 150.00	\$ -	0.00%
				TOTAL	\$ 83,853.00	\$ 83,853.00	\$ -	0.00%
EMPLOYEE BENEFITS								
9010	800	00	0000	EMPLOYEE RETIREMENT	\$ 337,903.00	\$ 337,903.00	\$ -	0.00%
9020	800	00	0000	TEACHER RETIREMENT	\$ 627,204.00	\$ 627,204.00	\$ -	0.00%
9030	800	00	0000	SOCIAL SECURITY	\$ 430,055.00	\$ 430,055.00	\$ -	0.00%
9040	800	00	0000	WORKERS COMP	\$ 40,303.00	\$ 40,303.00	\$ -	0.00%
9050	800	00	0000	UNEMPLOYMENT INS	\$ 10,000.00	\$ 10,000.00	\$ -	0.00%
9055	800	00	0000	DISABILITY INSURANCE	\$ 3,500.00	\$ 3,500.00	\$ -	0.00%
9060	800	00	0000	HEALTH INSURANCE	\$ 1,438,235.00	\$ 1,531,720.00	\$ 93,485.00	6.50%
				TOTAL	\$ 2,887,200.00	\$ 2,980,685.00	\$ 93,485.00	3.24%
DEBT SERVICE								
9711	600	00	0000	SERIAL BOND-PRINCIPAL	\$ 521,000.00	\$ 525,000.00	\$ 4,000.00	0.77%
9711	700	00	0000	SERIAL BOND-INTEREST	\$ 236,119.00	\$ 222,776.00	\$ (13,343.00)	-5.65%
9770	700	00	0000	BAN INTEREST				
				TOTAL	\$ 757,119.00	\$ 747,776.00	\$ (9,343.00)	-1.23%
INTERFUND TRANSFERS								
9901	950	00	0000	SPECIAL AID FUND	\$ 9,500.00	\$ 9,500.00	\$ -	0.00%
9950	900	00	0000	TRANSFER TO CAPITAL				

Budget Code		Description	2013-14	2014-15	Dollar	%
			Budget	Proposed Budget	Difference	Change
		TOTAL	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00	100.00%
		TOTAL	\$ 12,898,455.00	\$ 13,150,675.00	\$ 252,220.00	1.96%

7.6

NEW YORK MILLS UNION FREE SCHOOL DISTRICT

**2014-15
Public Budget Workshop #1
Tuesday, March 4, 2014**

Budget Decisions Driven by District Goals

- ❑ Provide programs, resources, and facilities that will ensure all students are given equal opportunities to achieve higher district, state, and national standards.
- ❑ Provide staff development to all employees that will enable them to elevate their skills, knowledge, and attitude in order to help our students achieve excellence.
- ❑ Promote school pride and spirit through a partnership with the community.

Expenditure Increases

\$252,220

- ▣ BOCES
 - Regents Reform Agenda
 - Technology Integration
 - Services and Platform
 - Common Core
- ▣ Health Insurance
- ▣ Payroll/Contractual Obligations
- ▣ ERS/TRS

Discussion

???

- ▣ Teacher Assistant Positions

Cost Savings

\$167,495

- ▣ Teacher Retirement
- ▣ Social Studies Reconfiguration
- ▣ Transportation Reconfiguration
- ▣ Initial Response Team
- ▣ BOCES School Physician
- ▣ Clerical Staffing

Tax Levy Limit

Not really a “cap” or a “limit”
A threshold for level of voter support needed

“Tax Levy Limit”
Calculated by each district
Every district has a different tax levy limit

“Super Majority”
Over “tax levy limit” 60% of voters must approve

“Simple Majority”
Under “tax levy limit” more than 50% of voters must approve

2014-2015 Tax Levy Cap Calculation

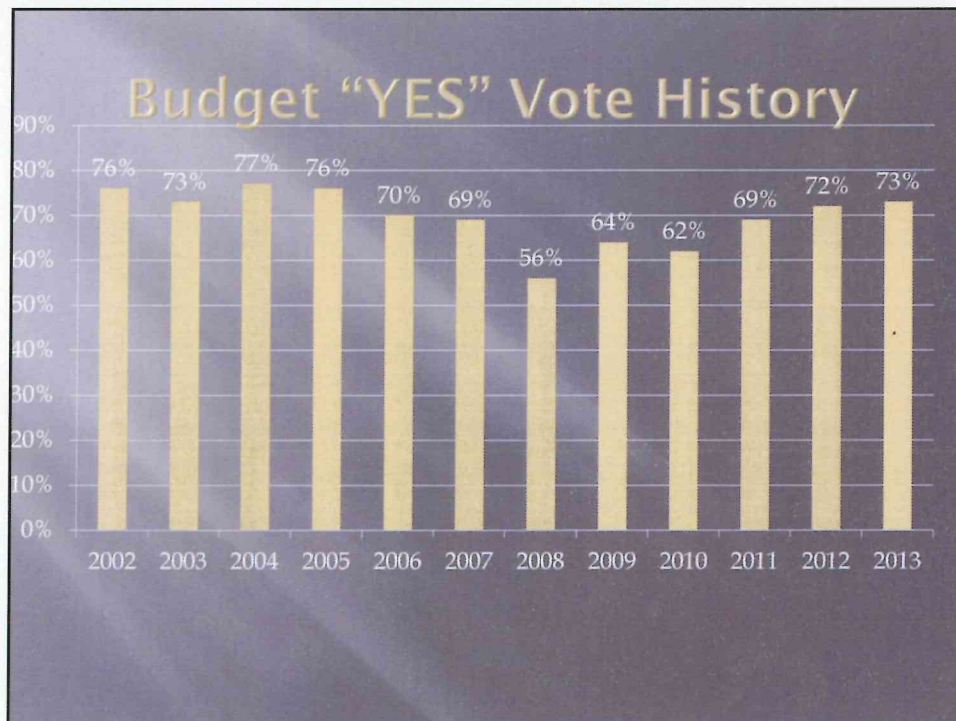
Tax Base Growth Factor	1.0079
Allowable Levy Growth Factor (lesser of 2% or CPI)	1.4600%
Prior Year Tax Levy	\$ 7,175,000
Subtract: Reserve Amount (including interest)	\$ -
Prior Year Adjusted Tax Levy	\$ 7,175,000
Prior Year Adjusted Levy X Tax Base Growth Factor	1.0079 \$ 7,231,683
Add Pilots Receivable in 2013 - 2014	\$ 409,900
Subtract Prior Year Exemptions (not TRS/ERS exemptions):	
Torts and Judgements	0
2013-2014 Local Capital Levy Share	168,262 168,262
Adjusted Prior Year Tax Levy	\$ 7,473,321
	\$
Adjusted Tax Levy X Allowable Levy Growth Factor (2% or CPI)	1.46% 7,582,431
Remove Pilots Receivable in 2014-15	\$ 357,024
Available Carry Over	\$ -
Tax Levy Limit	\$ 7,225,407 0.70%
Add Current Year Exemptions:	
Torts and Judgements	0
2014 - 2015 ERS Exemption	0
2014 - 2015 TRS Exemption	0
2014 - 2015 Local Capital Levy Share	168,542 \$ 168,542
Tax Levy Threshold	\$ 7,393,948.98
Allowable Increase in Dollars	218,948.98
Allowable Increase in %	3.0516%

Budget Tax Levy Limit

2013-14 Budget	\$12,898,455
Proposed 2014-15 Budget	\$13,150,675
Budget to Budget Increase	1.96%
Projected Tax Rate Increase	3%
Allowable Tax Levy Limit	3.0516%

Propositions and the Tax Cap

- Chapter 97 allows separate propositions:
Nothing in this section shall preclude the trustee, trustees, or board of education of a school district, in their discretion, from submitting additional items of expenditures to the voters from submitting propositions pursuant to sections two thousand eight and two thousand thirty-five of this part; provided however, except in the case of a proposition submitted for any expenditure contained within subparagraphs (i) through (iv) of paragraph I of subdivision two of this section, if any proposition, or propositions collectively that are subject to a vote on the same date, would require an expenditure of money that would require a tax levy and would result in the tax levy limit being exceeded for the corresponding school year then such proposition shall be approved if sixty percent of the votes cast thereon are in the affirmative.



Discussion/Questions

Additional Information Needed for Decision-Making?