



**BOARD OF EDUCATION MEETING
TUESDAY, AUGUST 15, 2017
JR./SR. HIGH SCHOOL LIBRARY – 6:30 P.M.**

1. Meeting Call to Order

- 1.1 Pledge to the Flag
- 1.2 Acceptance of Agenda
- 1.3 Website Discussion – J. Palmer, BOCES Senior Public Relations Specialist

2. Communications

- 2.1 From the Floor
- 2.2 President's Messages
 - a. Committee Report – N/A

3. Consent Agenda

- 3.1 Board of Education Minutes
 - a. Meeting held July 11, 2017
 - b. Meeting held July 25, 2017
 - c. Meeting held July 31, 2017
- 3.2 Business Office Reports - N/A
- 3.3 CSE Reports
 - a. Minutes of meetings held 6/15/17
 - b. Minutes of meeting held 7/13/17
 - c. Minutes of meetings held 7/18/17
 - d. Minutes of meeting held 7/20/17
 - e. Minutes of meeting held 8/4/17
 - f. Minutes of meetings held 8/7/17
 - g. Minutes of meeting held 8/9/17

4. Old Business - N/A

5. New Business

- 5.1 Personnel Report – Action
- 5.2 Resolution to Set Tax Levy - Action
- 5.3 Policy #5400 Student Transportation Policy – Action
- 5.4 Excess list for bid, sale, or disposal of – Action
- 5.5 Building Use Request from PTSO for 40th Annual Craft Fair December 2-3, 2017 - Action

6. Principal Reports – N/A

7. Superintendent's Report – N/A

- 8. Board Discussion**
- 9. Visitors Comments**
- 10. Executive Session**
- 11. Adjournment**



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**BOARD OF EDUCATION
REORGANIZATIONAL MEETING AGENDA
TUESDAY, JULY 11, 2017
JR./SR. HIGH SCHOOL LIBRARY – 5:30 P.M.**

PRESENT: Ms. Jacqueline Edwards, President, Mrs. Janet Wroblecki, Vice President, Mr. Bradley G. Frankland, Mr. Steve King, Mr. Rick Surprenant, and Mrs. Traci Welch (arrived at 5:37 p.m.)

ALSO PRESENT: Ms. Kathy Houghton, Mr. Brent Dodge, Mrs. Lisa Stamboly, Mr. Bill Lachut, Mrs. Paula Ann May Mr. Howard Mettelman, and 9 visitors and guests.

1. Meeting Call to Order

Ms. Edwards called the meeting to order at 5:30 p.m.

1.1 Pledge to the Flag

Mr. Surprenant led the Pledge of Allegiance.

1.2 Acceptance of Agenda

Mrs. Wroblecki made the motion to accept the Agenda seconded by Mr. Surprenant.

Yes 5 No 0
Motion carried.

1.3 Executive Session – Negotiations and PERP Proceeding, with School Attorney and Superintendent Search Update with Mr. Mettelman

Mr. King made the motion to go into Executive Session to discuss Negotiations and PERP Proceeding, with School Attorney and Superintendent Search Update with Mr. Mettelman at 5:31 seconded by Mrs. Wroblecki.

Yes 5 No 0
Motion carried.

Ms. Edwards called the meeting back into regular session at 6:30 p.m.

2. Reorganization Business

2.1 Administer Oath to Superintendent, Kathy Houghton

2.2 Administer Oath to new Board Member, Mr. Bradley Frankland

2.3 Election of Board President

Mrs. Wroblecki nominated Ms. Edwards for Board President seconded by Mr. Surprenant.

There were no other nominations

Yes 6 No 0
Ms. Edwards declared
Board President and
Oath for Board President
was administered.

2.4 Election of Board Vice President

Mrs. Welch nominated Mr. King for Board Vice President. Mr. King seconded the motion

Mr. Frankland nominated Mrs. Wroblecki for Board Vice President. Mr. Surprenant seconded the motion.

There were no other nominations.

Roll Call Vote:
Voting for Mr. King:
Mr. King and Mrs. Welch
Voting for Mrs. Wroblecki:
Ms. Edwards, Mr. Frankland,
Mr. Surprenant, and
Mrs. Wroblecki

Mr. King 2 votes
Mrs. Wroblecki 4 votes

Mrs. Wroblecki was declared
Board Vice President and
Oath for Board Vice President was administered.

2.5 Annual Board Appointments

Mr. King made the motion to approve the 2.5.1 – 2.5.4 seconded by Mr. Frankland.

- 2.5.1 Clerk of the Board - Paula Ann May*
- 2.5.2 District Treasurer – Lisa Stamboly*
- 2.5.3 School Attorneys – Ferrara, Fiorenza PC
- 2.5.4 Central Treasurer, Extra Activities Account – Patricia Klimacek

Yes 6 No 0
Motion carried.

2.5.5 Internal Claims Auditor – Appointment Needed

Mr. King made the motion to appoint Ms. Christine Hurlbut as the Internal Claims Auditor seconded by Mrs. Welch.

Yes 6 No 0
Motion carried.

2.5.6 Board Sub-Committees

Mrs. Welch made the motion to approve the Board Sub Committees and their Chairperson seconded by Mr. Frankland:

- a. Audit & Committee – the Board As A Whole Finance Committee
- b. Policy Review Committee – Janet Wroblicki
- c. Facilities Health & Safety Committee – Bradley Frankland
- d. Transportation Committee – Rick Surprenant
- e. Community Relations Committee – Steve King
- f. Finance Committee – Traci Welch

Yes 6 No 0
Motion carried.

Mrs. Welch made the motion to approve 2.5.7 through 2.5.14d seconded by Mrs. Wroblicki:

- 2.5.7 External District Auditor – Bonadio & Company, LLC (formerly Moore & Hart)
- 2.5.8 403b Service Providers – OMNI Group Renewal Service Agreement
- 2.5.9 Financial Advisors – Bernard P. Donegan
- 2.5.10 Bond Council – Timothy McGill
- 2.5.11 School Physician – BOCES School Physician Service
- 2.5.12 M. Facci and B. Dodge Lead Evaluators for Teachers and Superintendent of Schools as Lead Evaluator for Principals and Teachers

*See Personnel Report

- 2.5.13 Tax Collectors – Margaret Hardy, Whitestown;
Oneida County Office of Finance, New Hartford
- 2.5.14 Authorization to Participate in the following Consortiums:
 - a. Central New York School Employees Workers
Compensation Plan
 - b. Oneida-Herkimer-Madison Area Schools
Property & Casualty Insurance Group
 - c. Madison-Oneida-Herkimer Health Insurance

Consortium
d. Herkimer-Fulton-Hamilton-Otsego BOCES Disability Insurance Consortium

Yes 6 No 0
Motion carried.

Mrs. Welch made the motion to approve 2.5.15 through 2.5.21 seconded by Mr. Surprenant:

- 2.5.15 Committee on Special Education - Appoint
 - Mary Facci Chairperson, Special Education Teacher
 - Barbara Bowen School Psychologist
 - BOCES School Social Worker
 - Kristen Hubley Parent Member
 - Barbara Piacenti Parent Member
 - BOCES School Physician Service
 - Child's Guidance Counselor
 - Child's Special Education and Regular Education Teacher(s)
- 2.5.16 Sub-Committee on Special Education for Elementary School and Junior-Senior High School - Appoint
 - Mary Facci. Chairperson, Special Education Teacher
 - Child's Guidance Counselor
 - Child's Special Education and/or Regular Education Teacher(s)
 - BOCES School Social Worker
 - Barbara Bowen - School Psychologist (when a new Psychological report is reviewed, or a more restrictive environment is being considered)
- 2.5.17 Committee on Special Education for Pre-School Education – Appoint
 - Mary Facci, Chairperson, Special Education Teacher
 - Barbara Bowen School Psychologist
 - BOCES School Social Worker
 - Beth Miller Parent Member
 - BOCES School Physician Service
 - Preschool Special Teacher
 - Education Teacher of the child
- 2.5.18 District Specific List for Impartial Hearing Officers as maintained by the New York State Education Department Impartial Hearing Reporting System – On-Line
- 2.5.19 Resolution - New York Public Officers Law Section 18
- 2.5.20 Resolution Community/School Organizations:
 - Marauder Athletic Booster Club, School District Foundation, and Parent-Teacher-Student Organization
- 2.5.21 2017-18 Tuition Rate - 100% of the State Education Department Formula (Currently estimated K-6 – \$6,569; 7-12 – \$15,719, subject to change in November)

Yes 6 No 0
Motion carried.

2.5.22 Day and Time of Monthly Meetings

Mrs. Wroblecki made the motion to approve the following days and times of the monthly meetings seconded by Mr. King:

- July 11, 2017 – Reorganizational and Business
 - Tuesday, August 15, 2017*
 - Tuesday, September 5, 2017
 - Tuesday, October 3, 2017
 - Tuesday, November 7, 2017
 - Tuesday, December 5, 2017
 - Tuesday, January 2, 2018
 - Tuesday, February 6, 2018
 - Tuesday, March 6, 2018 – Budget Workshop
 - Tuesday, March 20, 2018 – Budget Workshop
 - Tuesday, April 3, 2018 – Adopt Budget for Vote
 - Tuesday, April 17, 2018 – Vote for BOCES Budget & Board Members
 - Tuesday, May 1, 2018 – Public Budget Hearing
 - Tuesday, May 15, 2018 – Budget Vote and Board Election – Noon – 9:00 p.m.
 - Tuesday, June 5, 2018
- All meetings begin at 6:30 p.m. unless otherwise noted

Mr. King suggested keeping another Tuesday each month free for training sessions

Yes 6 No 0
Motion carried.

2.6 Annual Board Designations:

Mrs. Welch made the motion to approve the following Annual Board Designations seconded by Mr. Surprenant:

- 2.6.1 Official Bank Depository – M&T Bank and Citizens Bank
- 2.6.2 Investment Banks: Any bank deemed profitable by the District Treasurer
- 2.6.3 Authorized Signatures on Checks: School Treasurer and Superintendent of Schools
- 2.6.4 Authorize Signatures on Extra-Curricular Activities Account – K-12 Executive Principal, Central Treasurer, and Superintendent's Secretary

- 2.6.5 Authorize Wire Transfers Up To \$2 million with the exception of Serial Bond Payments – District Treasurer
- 2.6.6 Budget Transfers authorization Superintendent of Schools or Treasurer as their designee
- 2.6.7 Authorization Use of Credit Cards: Superintendent of Schools
- 2.6.8 Official Newspaper - Utica Observer Dispatch
- 2.6.9 Medicaid Compliance Officer – Mary Facci

Yes 6 No 0
Motion carried.

2.7 Annual Authorizations

Mr. King made the motion to approve 2.7 through 2.15 seconded by Mrs. Wroblecki:

- 2.7.1 Certification of Payroll – Superintendent of Schools
- 2.7.2 Establishment of K-12 Petty Cash Fund: \$300 Patricia Klimacek custodian
- 2.7.3 Purchasing Agent – Lisa Stamboly, School Treasurer
- 2.7.4 Superintendent or his/her designee be authorized to make transfers of appropriations within the budget of each program or service per board policy
- 2.7.5 Authorization for participation and payment of dues:
 - School Boards Institute
 - NYS School Boards Association
 - Association for School Business Organization
 - New York State Council Of School Superintendents
- 2.7.6 Superintendent Conference Approval (local, state and national)
- 2.7.7 Mileage reimbursement rate: IRS reimbursement rate
- 2.7.8 Staff/Curriculum Development \$25 per hour and Tutorial and Home Bound Instruction \$28 per hour
- 2.7.9 Substitute Teacher pay Rate: \$90/day for certified teacher and \$70/day for uncertified
- 2.7.10 Fees for Varsity Football and Boys & Girls Basketball Games
 - \$2 per adult and \$1 per student for non-district students
 - Ticket taker/seller \$10/hour
 - Clock/timer \$25/game
 - Announcer \$20/game
 - Site Supervisor \$20/hour
 - Shot Clock \$20/game
- 2.7.11 Records Retention Officer - Paula Ann May
- 2.7.12 Records Access Officer - Paula Ann May
- 2.7.13 Asbestos LEA Designee – William Lachut
- 2.7.14 Civil Rights, Title IX, ADA Coordinator and Sexual Harassment Compliance Officer – Superintendent of Schools or Designee

- 2.7.15 Dignity Act Coordinators – Brent Dodge
- 2.7.16 Pesticide Application for Emergencies

- 2.8 Bonds
 - 2.8.1 District Treasurer, Lisa Stamboly - \$1,000,000
 - 2.8.2 District Clerk, Paula Ann May - \$100,000
 - 2.8.3 Central Treasurer, Patricia Klimacek - \$1,000,000

- 2.9 Readoption of Board Policies and Code of Ethics
- 2.10 Board Presidential Appointments
 - 2.10.1 School Board Institute Executive Committee - Representative Needed
- 2.11 Career & Technical Education Advisory Council - BOCES Council
- 2.12 BOCES Cooperative Bids - Authorization for Participation Therein
- 2.13 Mass Care Facility Usage - Authorization for Superintendent to Commit School District
 - 2.13.1 Army Reserve
 - 2.13.2 American Red Cross
- 2.14 District Plan for Implementing Shared Decision Making
- 2.15 District Comprehensive Improvement Plan 2017

Yes 6 No 0
Motion carried.

3. Consent Agenda

Mrs. Welch made the motion to approve the following Consent Agenda seconded by Mr. Surprenant:

- 3.1 Minutes of Meeting
 - a. Meeting held June 6, 2017
 - b. Meeting held June 19, 2017
- 3.2 Business Office Reports for Month ending May 2017
- 3.3 CSE Reports
 - a. Minutes of meeting held 4/7/17 and 5/30/17
 - b. Minutes of meetings held 4/13/16 & 5/22/17
 - c. Minutes of meeting held 4/25/17
 - d. Minutes of meeting held 4/26/17 and 5/25/17
 - e. Minutes of meeting held 5/08/17
 - f. Minutes of meetings held 5/09/17
 - g. Minutes of meetings held 5/11/17 and 4/6/17
 - h. Minutes of meeting held 5/12/17
 - i. Minutes of meeting held 5/15/17
 - j. Minutes of meetings held 5/17/17
 - k. Minutes of meetings held 5/19/17 and 4/28/17
 - l. Minutes of meetings held 5/19/17

- m. Minutes of meetings held 5/22/17
- n. Minutes of meetings held 5/23/17 and 6/12/17
- o. Minutes of meetings held 5/23/17
- p. Minutes of meetings held 5/24/17
- q. Minutes of meetings held 5/25/17
- r. Minutes of meetings held 5/26/17 and 4/4/17
- s. Minutes of meeting held 5/31/17
- t. Minutes of meetings held 6/01/17
- u. Minutes of meetings held 6/12/17
- v. Minutes of meetings held 6/15/17

Yes 6 No 0
Motion carried.

4 Old Business

N/A

5. New Business

5.1 Personnel Report – Approval

Mrs. Wroblecki made the motion to approve the following Personnel Report seconded by Mr. King.

NYM Board of Education Minutes
July 11, 2017
Page 9 of 13

NAME	AREA/CIVIL SERVICE TITLE	ASSIGNMENT	CERTIFICATION	SALARY/RATE OF PAY*	EMPLOYEE REPLACING	EFFECTIVE DATE	END OF PROBATIONARY APPOINTMENT
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I. Resignation for the Purpose of Retirement

Radomski, Cheryl	Office Specialist	Elementary Secretary				8/10/2017	
Shrey, Steven	K-12 Music Teacher					6/30/2017	

II. Resignation

Toth, Bettina		7 & 8 Grade English				9/1/2017	
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III. Coaching Appointments

Ricco, Anthony		Varsity Football	TCL	\$5,827.00	Curtis, Bruce	2017-18 School Year	
Ricco, Ross		Assistant Varsity Football	TCL	\$4,065.00	Relf, Robert	2017-18 School Year	
Futscher, James		Assistant Varsity Football	TCL	\$4,065.00		2017-18 School Year	
Griffith, Mark		Modified Football	TCL	\$3,066.00		2017-18 School Year	
Dietz, Shane		Assistant Modified Football	TCL	\$1,814.00		2017-18 School Year	
Spaziani, J'nai		Football Cheerleading	TCL	\$1,814.00		2017-18 School Year	
Nicoterra, John		Varsity Boys Cross Country	CPE	\$2,910.00		2017-18 School Year	
Keating, Michael		Varsity Girls Cross Country	CPE	\$2,910.00		2017-18 School Year	
		Modified Girls and Boys Cross Country	C	\$1,530.00		2017-18 School Year	
Dziekan, Andrea		Modified Field Hockey	C	\$1,530.00		2017-18 School Year	
Babula, Melissa		Girls Varsity Basketball	CPE	\$5,827.00		2017-18 School Year	
Keating, Michael		Varsity Volleyball	CPE	\$3,786.00		2017-18 School Year	
Fowler, Dan		JV Volleyball	TCL	\$2,230.00		2017-18 School Year	
George, Karen		Varsity Boys Basketball	CPE	\$5,827.00		2017-18 School Year	
Meyers, Michael		JV Boys Basketball	TCL	\$4,065.00		2017-18 School Year	
Dziekan, Andrew		Varsity Softball	C	\$3,818.00		2017-18 School Year	
Smith, Gerald		Varsity Baseball	TCL	\$3,818.00		2017-18 School Year	
Gilbert, Terrance		Varsity Boys Track	CPE	\$3,818.00		2017-18 School Year	
Keating, Michael		Varsity Girls Track	CPE	\$3,818.00		2017-18 School Year	
Nicoterra, John		Varsity Golf	CPE	\$2,231.00		2017-18 School Year	
Ricco, Anthony		8th Grade Girls Basketball	TCL	\$1,530.00		2017-18 School Year	
Skotak, Samatha		8th Grade Boys Basketball	C	\$1,530.00		2017-18 School Year	
Griffith, Mark		Modified Softball	TCL	\$2,040.00		2017-18 School Year	
Jennings, Alexandria		7th Grade Girls Basketball	TCL	\$1,530.00		2017-18 School Year	
Jennings, Alexandria		7th Grade Boys Basketball	TCL	\$1,530.00		2017-18 School Year	
Dietz, Shane		Modified Baseball	TCL	\$2,040.00		2017-18 School Year	
Dziekan, Andrew		Bowling		\$2,230.00		2017-18 School Year	

IV. Advisors

Footo, Audrey	Co-Class of 2018		\$1,095.50			2017-18 School Year	
Gates, Sarah	Co-Class of 2018		\$1,095.50			2017-18 School Year	
Hartmann, Michelle	Class of 2019		\$1,450.00			2017-18 School Year	
Zozbe, Kim	Class of 2020		\$802.00			2017-18 School Year	
Viel, Aileen	Class of 2021		\$802.00			2017-18 School Year	
Toth, Bettina	Class of 2022		\$500.00			2017-18 School Year	
Luzvechio, Teresa	Class of 2023		\$3,102.00			2017-18 School Year	
Viel, Aileen	Student Council		\$573.00			2017-18 School Year	
Elacqua, Peter	Co-National Honor Society		\$573.00			2017-18 School Year	
Eramo, Michael	Co-National Honor Society		\$573.00			2017-18 School Year	
Lachut, LouAnn	Yearbook Club		\$1,045.00			2017-18 School Year	
Luzvechio, Teresa	High School Musical Director		\$1,624.00			2017-18 School Year	
Hartmann, Michelle	School Newspaper		\$2,081.00			2017-18 School Year	
Gates, Sarah	Co-Ski Club Advisor		\$503.50			2017-18 School Year	
Zozbe, Kim	Co-Ski Club Advisor		\$503.50			2017-18 School Year	
Griffith, Mark	Varsity Club Advisor		\$1,051.00			2017-18 School Year	

V. FMLA Leave*

Eramo, Michael	Science					on or about 9/11/17 for 2 weeks	
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VI. Instructional Appointments

Taylor, Carleen	Secondary Engl	7 & 8 Grade English	English Language Arts 7-12	4B = \$40,788	Toth, Bettina	9/1/2017	9/1/2021
Kessler, Brittny	Secondary Scier	Science	Earth Science, Conceptual Science & General	6B+30 + Masters = \$46,571	Jones, Steven	9/1/2017	9/1/2021
Nolan, Michelle	Elementary	Kindergarten	Early Childhood Education (B-2) and Childhood Education	5B+30 + Masters = \$45,619	New Position	9/1/2017	9/1/2021
Sullivan, Kelly	Special Education	Special Education	Students with Disabilities (B-2, Grades 1-6) Initial Certification	10B+30+M aster+6 Credit Hours = \$61,663.00	New Position	9/1/2017	9/1/2021
Ferrara, Sharron	Teaching Assistant	Teaching Assistant	Teaching Assistant	\$18,316.27	New Position		9/1/2021
Janicki, Betsy	Teaching Assistant	Teaching Assistant	Teaching Assistant	\$16,684.14	New Position	9/1/2017	9/1/2021

Confidential

NAME	TENURE AREA/CIVIL SERVICE TITLE	ASSIGNMENT	CERTIFICATION	SALARY/RATE OF PAY*	EMPLOYEE REPLACING	EFFECTIVE DATE	END OF PROBATIONARY APPOINTMENT
n-Instructional Appointments							
Erve, Laura	Teacher Aide	6.5 hours/day = for a total of 32.50 hours per week		\$13.68/hour			
Houle, Deborah	Teacher Aide	6.5 hours/day = for a total of 32.50 hours per week		\$13.68/hour			
Joswick, Marie	Teacher Aide	6.5 hours/day = for a total of 32.50 hours per week		\$13.62/hour			
Ward, Patty	Bus Dispatcher	40 hours per week		\$16.97/hour			
Hurlbut, Christine	Office Specialist	per year		\$15.94/hour	Radomski, Cheryl	7/12/2017	
VIII. Instructional Long-Term Substitute							
Owens, Kristen	Elementary	Grade 5	Childhood Education (Grades 1-6)	\$203.93/day	Grogan, Melissa	9/1/17 - 11/3/17	
IX. Board Appointments							
Stamboly, Lisa	Treasurer			\$86,348.55		7/1/2017	
May, Paula Ann	District Clerk			\$4,000		2017-18 School Year	

Yes 6 No 0
 Motion carried.

5.2 AS-7 Contract for 2017-18 with Oneida Herkimer Madison BOCES

Mrs. Welch made the motion to approve the AS-7 Contract for 2017-18 with Oneida Herkimer Madison BOCES seconded by Mr. Surprenant.

Yes 6 No 0
 Motion carried.

5.3 Request for School Bus for the Summer Recreation Program from the Village of New York Mills

Mrs. Welch made the motion to approve the request from the Village of New York Mills to use a school bus for their summer recreation program seconded by Mrs. Wroblecki.

Yes 6 No 0
 Motion carried.

5.4 Non-Resident/Non-Tuition Students

Mr. King made the motion to approve the following Non-Resident/Non-tuition Students seconded by Mrs. Welch:

NAME	GRADE	PARENT
Galime, Lena	1	Jody Galime
Clements, Emma	8	Mary Clements
Maciol, Robert	11	Tammy Maciol
Maciol, Sydney	9	Tammy Maciol
Facci, John	K	Mary Facci
Pardi, Angelius	1	Marc Pardi

Yes 6 No 0
 Motion carried.

5.5 Excess list for bid, sale, or disposal of

Mr. King made the motion to approve the following list of books as excess for bid, sale or disposal of seconded by Mrs. Welch.

<u>name</u>	<u>number</u>	<u>grade</u>	<u>amt</u>
<u>Excessed from Elementary July 2017</u>			
Ready NY CCLS Inst Curr Assoc	ISBN 978-1-4957-0565-6	2	57
Ready NY CCLS Inst Curr Assoc	ISBN 978-0-7609-9400-9	2	50
Houghton Mifflin Harcourt JOURNEYS	ISBN 978-0-544-54337-9	2	82
H-M-H Common Core Writing Notebook	ISBN 978-0-547-86449-5	2	1
H-M-H Common Core Writing Handbook	ISBN 978-0-547-86449-5	2	1
H-M-H Performance Assessment	ISBN 978-0-544-46517-6	4	20
H-M-H Performance Assessment	ISBN 978-0-544-46520-6	3	15
H-M-H Performance Assessment	ISBN 978-0-544-46520-6	6	15
JOURNEYS Readers Notebook	ISBN 978-0-544-61939-5	6	15
JOURNEYS Readers Notebook	ISBN 978-0-544-84710-1	K	15
JOURNEYS Readers Notebook	ISBN 978-0-544-61940-1	1	15
JOURNEYS Writing Notebook	ISBN 978-0-544-86455-6	K	15
JOURNEYS Readers Notebook	ISBN 978-0-544-59266-7	5	2
JOURNEYS Performance Test	ISBN 978-0-544-65219-0	5	2
JOURNEYS Teachers Edition Unit 1	ISBN 978-0-544-54354-6	2	2
JOURNEYS Teachers Edition Unit 2	ISBN 978-0-544-54355-3	2	2
JOURNEYS Teachers Edition Unit 3	ISBN 978-0-544-54356-0	2	2
JOURNEYS Teachers Edition Unit 4	ISBN 978-0-544-54357-7	2	2
JOURNEYS Teachers Edition Unit 5	ISBN 978-0-544-54359-1	2	1
JOURNEYS Teachers Edition Unit 6	ISBN 978-0-544-54358-4	2	2
JOURNEYS Literacy & Language Guide KIT	ISBN 978-0-544-86662-8	2	2
HMH Journeys Writing Handbook	ISBN 978-0-547-86452-5	4	20
HMH Journeys Writing Handbook	ISBN 978-0-547-86447-1	1	15
HMH Journeys CLS Reader	ISBN 978-0-544-86948-6	6	15
HMH Journeys Writing Handbook	ISBN 978-0-547-86453-2	5	2
HMH Journeys CLS Reader	ISBN 978-0-544-86947-9	5	2
HMH Journeys Writing Handbook	ISBN 978-0-547-86449-5	2	15
JOURNEYS Readers Notebook	ISBN 978-0-544-61942-5	3	15
JOURNEYS Readers Notebook	ISBN 978-0-544-86943-1	1	15
JOURNEYS Readers Notebook	ISBN 978-0-544-59265-0	4	20
JOURNEYS Writing Notebook	ISBN 978-0-547-6451-8	3	15
JOURNEYS Readers Notebook	ISBN 978-0-544-61941-8	2	15
JOURNEYS Writing Notebook	ISBN 978-0-547-86454-9	6	15
JOURNEYS Close Reader	ISBN 978-0-544-86945-5	3	14
JOURNEYS Close REader	ISBN 978-0-544-86944-8	2	23
JOURNEYS Close Reader	ISBN 978-0-544-86946-2	4	20

Yes 6 No 0
 Motion carried.

5.6 Resolution to Accept Donation of Portable Concession Stand

Mrs. Wroblecki made the motion to accept the following resolution seconded by Mrs. Welch:

BE IT RESOLVED that the New York Mills School District accepts a donation of a Portable Concession Stand that will be used for selling refreshments on fields that are not accessible to our current fixed location Concession Stand. The Portable Concession Stand is valued at approximately \$3,000 including its contents. The District will provide the Athletic Boosters with use of our portable generator and will pay the cost of insuring this Portable Concession Stand.

Yes 6 No 0
Motion carried

6. Building Reports – N/A

7 Superintendent's Report

7.1 Focus District Update

Ms. Houghton told the Board that she worked with Karen Markoff, Outside Educational Expert last Thursday and Friday, 7/5-6 to complete the District Comprehensive Improvement Plan. She thanked the Board for their support for the implementation of the school district improvement recommendations made by the review team; including school-wide data systems, lesson planning components based on student-friendly learning targets, explicit instruction, higher order questions, and teacher reflection; the purchase of books for teacher study of increased student engagement, Total Participation Techniques: Making Every Student an Active Learner, by Persida and William Himmele; increased professional development for the implementation of our K-12 Response to Intervention Plan, our new Integrated Co-Teaching Special Education delivery model, and our ongoing curriculum development work; as well as their support for the redesign of district documents such as our faculty, staff, student, and parent handbooks with a K-12 focus. Ms. Houghton assured the Board the their principals and school improvement teams are working diligently and collaboratively to increase student achievement and student engagement on a daily basis.

7.2 Capital Project Update

The Board was provided with a Capital Project Update from Dan Bowers, DEO of Hunt-EAS. She reviewed the report with the Board and visitors; including general construction timelines, site work status, and a change order report that was also provided in Mr. Bowers' report. Ms. Houghton also brought to the Board's attention beautiful "Memories" plaque that was just carved by Paul Hrim as a tribute to the Class of 1940 due to the fact that their dedicated tree had to be cut down for the new cafeteria. She told the Board and visitors that this plaque will be mounted in the new cafeteria in the recycling center. Every time the students recycle, they will help to save a tree.

7.3 Thank you

As it was her last official Board meeting, Ms. Houghton wanted to take a moment to thank the Board of Education for affording her the opportunity to serve as Superintendent of the school district she loves; and the previous Board for hiring her as a new principal back in 1994. She also thanked the New York Mills faculty, staff, and administrators for their teamwork and flexibility during some

turbulent times in education. She also thanked the students, their parents, and our school community for the support and involvement in our wonderful little school district. She said that everyone knows there is no "I" in TEAM, but she wanted to remind them that except in sports, there is also no "Us and Team" in TEAM. If everyone listens to each other and looks for common ground on which to build, we can come to agreement even in difficult situations. Ms. Houghton wants to be sure that when she is in her rocking chair in the nursing home, the New York Mills UFSD will still be alive and thriving. She left the Board with copies of her favorite quotation from Margaret Mead in their Board folders: "Never doubt that a small group of thoughtful committed citizens can change the world: Indeed it's the only thing that ever has."

8. Board Discussion

Each Board Member thanked Ms. Houghton for her years of service.

9. Visitors Comments

Mr. Markowicz spoke about the cafeteria and how many people have or have not been working on any given day. He asked the anticipated completion date of the cafeteria. Mr. Markowicz said that he would like to help raise money to build an electronic sign.

Mrs. Despina said rumor has it that we do not have an Athletic Director and some coaches. She was looking for feedback.

Another parent spoke about her concern for a replacement for Mr. Shrey and the Elementary Musical.

Mrs. Porcelli wanted to publicly thank Ms. Houghton for everything she has done.

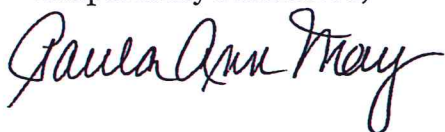
10. Executive Session - N/A

11. Adjournment

Mr. King made the motion to adjourn at 7:40 p.m. seconded by Mrs. Welch.

Yes 6 No 0
Meeting adjourned.

Respectfully submitted,



Paula Ann May
District Clerk

Jacqueline Edwards
President

Janet Wroblecki
Vice President



Bradley Frankland
Steve King
Rick Surprenant
Traci Welch

**EMERGENCY BOARD OF EDUCATION MEETING
TUESDAY, JULY 25, 2017
JR./SR. HIGH SCHOOL LIBRARY – 5:30 P.M.**

PRESENT: Ms. Jacqueline Edwards, President, Mrs. Janet Wroblecki, Vice President, Mr. Bradley G. Frankland, Mr. Steve King, and Mrs. Traci Welch

ABSENT: Mr. Rick Surprenant

ALSO PRESENT: Mrs. Paula Ann May

1. Meeting Call to Order

Ms. Edwards called the meeting to order at 5:30 p.m.

- 1.1 Pledge to the Flag

Mr. King led the Pledge of Allegiance.

- 1.2 Acceptance of Agenda

Mr. King made the motion to accept the Agenda seconded by Mrs. Welch.

Yes 5 No 0
Motion Carried.

- 1.3 Teacher/Leader Report – N/A
- 1.4 Executive Session – to discuss a Personnel Issue with Mr. Howard Mettelman, District Superintendent

Mrs. Wroblecki made the motion to go into Executive Session at 5:32 p.m. seconded by Mrs. Welch to discuss a Personnel Issue.

Yes 5 No 0
Motion Carried.

Ms. Edwards appointed herself the Clerk Pro-tem.

Respectfully submitted,

Paula Ann May
District Clerk

- 2. Communications**
 - 2.1 From the Floor
- 3. Consent Agenda – N/A**
- 4. Old Business - N/A**
- 5. New Business – N/A**
- 6. Building Reports – N/A**
- 7. Superintendent's Report – N/A**
- 8. Board Discussion – N/A**
- 9. Visitors Comments**
- 10. Executive Session**
- 11. Adjournment**

Ms. Edwards called the meeting back into regular session at 6:00 p.m.

Mrs. Welch made the motion to adjourn at 6:00 p.m. seconded by Mrs. Wroblecki.

Yes 5 No 0
Meeting adjourned.

Respectfully submitted,

Jacqueline Edwards
Clerk Pro-tem

Jacqueline Edwards
President

Janet Wroblecki
Vice President



3.1 C

Steve King
Rick Surprenant
Traci Welch

**SPECIAL BOARD OF EDUCATION MEETING
MONDAY, JULY 31, 2017
JR./SR. HIGH SCHOOL LIBRARY – 5:30 P.M.**

PRESENT: Ms. Jacqueline Edwards, President, Mrs. Janet Wroblecki, Vice President, Mr. Bradley G. Frankland, Mr. Steve King, and Mrs. Traci Welch

ABSENT: Mr. Rick Surprenant

ALSO PRESENT: Dr. Joanne Shelmidine, Mrs. Mary Facci, Mr. Brent Dodge, Mr. Howard Mettelman, Mrs. Patty Ward, Mrs. Paula Ann May and 10 visitors and guests.

1. Meeting Call to Order

Mrs. Edwards called the meeting to order at 5:30 p.m.

1.1 Pledge to the Flag

Mrs. Wroblecki led the Pledge of Allegiance.

1.2 Acceptance of Agenda

Mrs. Welch made the motion to accept the Agenda seconded by Mrs. Wroblecki.

Yes 5 No 0
Motion carried.

Mrs. Patty Ward was introduced to the Board of Education as the new Bus Dispatcher replacing Mrs. Debbie Price.

2. Communications

2.1 From the Floor

3. Consent Agenda – N/A

4. Old Business - N/A

5. New Business

5.1 Personnel Report

Mr. King made the motion to approve the following Personnel Report seconded by Mrs. Welch:

NAME	TENURE AREA/CIVIL SERVICE TITLE	ASSIGNMENT	CERTIFICATION	SALARY/RATE OF PAY*	EMPLOYEE REPLACING	EFFECTIVE DATE	END OF PROBATIONARY APPOINTMENT
I. Resignation							
Finnerty, Michael	Library Media Specialist					8/27/2017	
II. Instructional Appointments							
Soia, Lisa	Teaching Assistant	Teaching Assistant	Teaching Assistant Level 1	\$18,812.00	New Position		9/1/2021
III. Non-Instructional Appointments							
Maciel, Tammy	Office Specialist I	20 hours per week to be determined by supervisor	Provisional pending the completion of Civil Service requirements	\$15.94/hour	New Position	9/1/2017	
IV. Coaching Appointment							
Hoffman, Christopher		JV Girls Basketball	TCL	\$4,006.00	Allen, Joel	17-18 School Year	
V. Instructional Appointment							
Shelton, Grayson	Music	Band	Music	SB # \$41,689	Shrev, Steve	9/1/2017	9/1/2021

Yes 5 No 0
Motion carried.

5.2 Resolution to Appoint Superintendent of Schools

Mrs. Wroblecki made the motion to approve the following resolution to Appoint Superintendent of Schools seconded by Mr. King:

WHEREAS, the Board of Education has conducted a thorough search process to select a new Superintendent of Schools, and

WHEREAS, the Board of Education, after careful consideration, has determined that Joanne Shelmidine possesses the experience and necessary qualifications to serve as the New York Mills Union Free School District's Superintendent of Schools and to continue the orderly administration of the District's ongoing programs and projects, and

WHEREAS, Joanne Shelmidine has agreed to accept the Board's offer of appointment to serve as the Superintendent effective August 14, 2017.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Board of Education hereby appoints Joanne Shelmidine as the Superintendent of Schools of the New York Mills Union Free School District for an initial term of three (3) years, commencing on August 14, 2017 and continuing through August 13, 2020, at an initial annual base salary of One Hundred Twenty-Eight Dollars (\$128,000.00), prorated for the 2017-2018 school year and the Superintendent's period of actual employment.
2. The President of the Board of Education is authorized to execute the Employment Agreement between Joanne Shelmidine and the Board of Education setting forth the duration and terms and conditions of the Superintendent of Schools.

Yes 5 No 0
Motion carried.

5.3 Administer Oath of Office

At this time Mrs. May administered the Oath of Office to Dr. Joanne Shelmidine.

5.4 Resolution to Appoint Mr. Howard Mettelman as Interim Superintendent

Mrs. Wroblicki made the motion to approve the following resolution to Appoint Mr. Howard Mettelman as Interim Superintendent seconded by Mrs. Welch:

WHEREAS, the District's Superintendent of Schools has retired from that position effective July 31, 2017 and the Board, by resolution dated July 31, 2017, appointed Joanne Shelmidine as the District's new Superintendent of Schools effective as of August 14, 2017; and

WHEREAS, the Board of Education, after careful consideration, has determined that Howard Mettelman, the current District Superintendent for the Oneida Herkimer Madison Board of Cooperative Educational Services (the "BOCES"), possesses the experience and necessary qualifications to serve as the New York Mills Union Free School District's Interim Superintendent of Schools so as to assist in the efficient operation of the District and to continue the orderly administration of the District's ongoing programs and projects until the effective appointment date of its new Superintendent of Schools; and

WHEREAS, Howard Mettelman has agreed to accept the Board's offer of appointment to serve as the Interim Superintendent of Schools effective August 1, 2017, and to perform such duties in addition to those he currently performs as District Superintendent for the BOCES, at no cost to the District.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby appoints Howard Mettelman as the Interim Superintendent of Schools of the New York Mills Union Free School District for a term commencing on August 1, 2017 and concluding on August 13, 2017, at no cost to the District.

Yes 5 No 0
Motion carried.

5.5 CSEA MOA for Sick Day Conversion in Retirement

Mrs. Wroblicki made the motion to approve the CSEA Memorandum of Agreement for Sick Day Conversion in Retirement seconded by Mrs. Welch.

Yes 5 No 0
Motion carried.

5.6 Resolution to Ratify the New York Mills Teachers' Association Agreement

Mrs. Welch made the motion to approve the following resolution to ratify the New York Mills Teachers' Association Agreement seconded by Mrs. Wroblicki:

RESOLVED THAT, the Board having been fully briefed regarding the tentative agreement reached between the District's negotiating committee and the negotiating committee for the New York Mills Teachers' Association, the Board hereby ratifies that tentative agreement and authorizes the Superintendent to execute a successor agreement that faithfully incorporates the terms of the tentative agreement.

Yes 5 No 0
Motion carried.

6. **Building Reports – N/A**
7. **Superintendent's Report – N/A**
8. **Board Discussion**

Mr. Frankland said the he spoke to Chief Wolanin about getting the New York Mills Police into the school at half the cost of the Sheriff. There will be police in the school and they are community based. He will be meeting with the Mayor and the Chief of Police in the near future.

9. **Visitors Comments**

Dr. Shelmidine thanked the Board for their time and patience.

10. **Executive Session**

11. **Adjournment**

Mr. King made the motion to adjourn at 5:50 p.m. seconded by Mrs. Welch.


Yes 5 No 0
Meeting adjourned.

Respectfully submitted,



Paula Ann May
District Clerk

Please note. The totals displayed are dependent on the timely input of relevant information. For example, if a New Referral or Transfer meeting record is entered into ClearTrack in a month subsequent to when the meeting was actually held, the initial monthly totals may be inaccurate.

 Statistics												
School Year	2017 - 2018											
Query	All Students with Student Type(s) of School-Age, Preschool, 504											
Period	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Referrals												
Transfers/Re-entries		2										
Declassified/Discontinued												
Exited		3										
Ended with	122	121										



RESOLUTION TO SET TAX LEVY

BE IT RESOLVED that the New York Mills Board of Education authorizes the School Business Official to collect taxes in the amount of \$3,713,787.91 from the town of New Hartford and \$3,767,387.09 from the town of Whitestown totaling \$7,481,175.00

THEREFORE, the tax rate for the 2017-18 school year will be \$27.09 per one thousand dollar of assessed value for the Town of New Hartford and \$32.50 per one thousand dollar of assessed value for the Town of Whitestown.

- Motion:
- Second:
- Yes:
- No:



This represents -1.20% (-33¢) decrease for the Town of New Hartford and a 1.57% (50¢) increase in Whitestown per thousand

SUPPORT OPERATIONS

Draft 06/09/17
5400

STUDENT TRANSPORTATION POLICY

- I. It shall be the policy of the New York Mills Union Free School District to provide transportation to students attending both public and authorized private and parochial schools consistent with those guidelines noted below.
- A. Kindergarten through third grade students shall be provided with door-to-door transportation to and from their school of legal attendance. For purposes of this policy, “door-to-door” shall mean the point closest to the student’s starting point or destination that the Superintendent or his/her designee determines to be consistent with the safe and effective operation of a school bus and public safety.
 - B. Students in grades 4 through 6 shall be provided with transportation to and from their school of legal attendance.
 - C. Students in grades 7 through 12 living more than ~~to~~ 1.0 mile from their school of legal attendance and within the boundaries of the New York Mills Union Free School District shall be provided transportation.
 - D. The routing of buses and the designation of pick-up locations will be reviewed annually by the Superintendent of Schools or his/her designee and shall be established in accordance with applicable law and regulation.
 - E. The Superintendent of Schools or his/her designee is hereby empowered to revise transportation routes and/or pick-up locations on a temporary basis, if in his/her judgment weather and/or road conditions warrant such revision.
 - F. The school shall be provided with a written notification of the address where students are to be picked up or dropped off if different than the legal residence.
- II. The New York Mills Union Free School District provides transportation to nonpublic students within the same mileage limits established for resident students attending public schools. ~~All students who attend a nonpublic school outside the district shall be provided transportation to that school if it fifteen (15) miles or less from the student’s home.~~

New York Mills Union Free School District

Legal Ref: Education Law Section 3635

Adopted: 03/13/78

Revised: 11/11/82, 8/8/89, 03/03/09, 02/05/13, _____

Reviewed: 01/06/15

Excessed items for Disposal:

2 Sony Trinitron 32" Color Televisions

NEW YORK MILLS UNION FREE SCHOOL DISTRICT
BUILDING USE APPLICATION FORM
By Community Groups

Organization PTSO Date Desired 12/1-3/2017

Room(s) of building desired (including dressing rooms, etc.) All

Which building ALL Expected Attendance 2,000

Duration of use from all day A.M./P.M. to A.M./P.M. (cross out A.M., P.M.)
(If time is needed in getting ready for activity, include that in above) after school Fri

Are Lights To Be Used lights in classrooms & hallway Yoga all day Sat & Sun

Purpose of Use 40th Annual Craft Fair

Please check the following you will need supplied:

Microphone Footlights Spotlight

Other - List: PA System, Office Vape
Bus all day Saturday & Sunday

The undersigned agrees to accept responsibility to repair or replace any damage to equipment.

Ed Schultz
Signature of Responsible Person

8/1/17
Date

23 Henderson St, NYM
Address

315-542-9580
Telephone Number

Admission Charge Yes No

Insurance Liability Form Provided Yes No

NOTE: FILLING OUT THIS APPLICATION DOES NOT MEAN THAT YOU ARE ENTITLED TO THE USE OF THE BUILDING. DO NOT ADVERTISE OR PLAN DEFINITELY ON USING THE BUILDING UNTIL THIS APPLICATION HAS BEEN APPROVED AND RETURNED TO YOU.

(OVER)

(Do not write below this line – For School Use Only)

Assessment: Check All Appropriate Items

✓ Admission Charge _____ No Admission Charge

- a) Submitted required insurance _____ Yes _____ No
- b) Group representative has signed "School Use Release From Reliability" Form: ✓ Yes _____ No
- c) "School Use Release From Liability Form":
Degree of Risk _____ Low _____ Moderate _____ High

Low Risk: Authorized representative has signed Release for Group at least 10 working days in advance.

Moderate to High Risk: Each member has signed own release Form and has provided personal identification at least 10 working days in advance.

SERVICES REQUIRED

REMARKS

Police _____	Cost of Service _____	_____
Firemen _____	Cost of Service _____	_____
Matron _____	Cost of Service _____	_____
Janitor _____	Cost of Service _____	_____
Cafeteria		
Helper _____	Cost of Service _____	_____
Stage Crew _____	Cost of Service _____	_____
Equip. Op _____	Cost of Service _____	_____
Rental Fee _____	Cost of Service _____	_____

Total Cost of Services _____

Organization will pay the total service cost. Cash or check payable to:
NEW YORK MILLS UNION FREE SCHOOL DISTRICT

Request approved by _____ Date _____
Superintendent of Schools (Designee)

_____ Date _____
Board of Education