



**BOARD OF EDUCATION MEETING**  
**TUESDAY, JUNE 6, 2017**  
**JR./SR. HIGH SCHOOL LIBRARY – 5:30 P.M.**

**1. Meeting Call to Order**

- 1.1 Pledge to the Flag
- 1.2 Acceptance of Agenda
- 1.3 Executive Session

**2. Communications**

- 2.1 From the Floor
- 2.2 President's Messages
  - a. Committee Report(s) – N/A
  - b. BOCES Representative Report

**3. Consent Agenda**

- 3.1 Board of Education Minutes
- 3.2 Business Office Reports for Month ending April 2017
- 3.3 CSE Reports
  - a. Minutes of meetings held 3/21/17
  - b. Minutes of meeting held 3/22/17
  - c. Minutes of meeting held 3/23/17
  - d. Minutes of meeting held 3/24/17
  - e. Minutes of meetings held 3/27/17
  - f. Minutes of meetings held 3/28/17
  - g. Minutes of meeting held 3/29/17
  - h. Minutes of meetings held 3/30/17
  - i. Minutes of meeting held 3/31/17
  - j. Minutes of meeting held 4/3/17
  - k. Minutes of meetings held 4/5/17
  - l. Minutes of meeting held 4/6/17
  - m. Minutes of meetings held 4/7/17
  - n. Minutes of meeting held 4/10/17
  - o. Minutes of meetings held 4/13/17
  - p. Minutes of meetings held 4/24/17
  - q. Minutes of meeting held 4/25/17
  - r. Minutes of meetings held 4/26/17
  - s. Minutes of meetings held 4/27/17
  - t. Minutes of meetings held 4/28/17
  - u. Minutes of meeting held 5/3/17
  - v. Minutes of meeting held 5/5/17

- w. Minutes of meetings held 5/8/17
- x. Minutes of meeting held 5/10/17
- y. Minutes of meetings held 5/11/17
- z. Minutes of meeting held 5/12/17
- aa. Minutes of meetings held 5/15/17
- bb. Minutes of meetings held 5/16/17
- cc. Minutes of meetings held 5/17/17
- dd. Minutes of meetings held 5/18/17
- ee. Minutes of meeting held 5/19/17
- ff. Minutes of meeting held 5/23/17
- gg. Minutes of meeting held 5/25/17
- hh. Minutes of meeting held 5/18/17

#### **4. Old Business**

- 4.1 2<sup>nd</sup> reading of Policy #3030, Job Description K-12 Executive Principal; #3031, Job Description K-12 Principal; #4702 Tax Exempt Bonds – Post Issuance Compliance; #5200, School Wellness Policy; #6100.18, Teacher Assistant; and #8500, Special Education Program and Services – Action
- 4.2 Approve July 11, 2017 for the date of the Reorganizational Meeting - Action

#### **5. New Business**

- 5.1 Personnel Report – Action
- 5.2 Intermunicipal Agreement between New York Mills U.F.S.D. and Madison-Oneida BOES - Action
- 5.3 Contract for Rental of Facilities with Oneida BOCES for Elementary Summer School – Action
- 5.4 Agreement with Madison-Oneida BOCES for Final Services Commitment Form 2017-18 - Action
- 5.5 Resolution to Authorize Superintendent to Sign Memorandum of Agreement with CSEA to add Teacher Aide Position
- 5.6 Resolution to Abolish School Monitor Positions - Action
- 5.7 Resolution to Create 3 Teacher Aide Positions - Action
- 5.8 Resolution to Create .5 FTE Office Specialist I Position - Action
- 5.9 Resolution to Create 1.0 FTE Elementary Teacher - Action
- 5.10 Resolution to create 1.0 FTE Special Education Teacher - Action
- 5.11 Resolution to Create 3 Full-Time Teaching Assistants - Action
- 5.12 Contract for Rental of Facilities for Distance Learning - Action
- 5.13 Resolution to Combine Football and Field Hockey with Utica Academy of Science - Action
- 5.14 Resolution to Combine Soccer with Notre Dame Jr. – Sr. High School – Action
- 5.15 2017-18 Parochial Transportation Requests - Action

#### **6. K-12 Principal Reports**

- 6.1 Curriculum Update
- 6.2 Jr./Sr. Awards Night
- 6.3 Kindergarten Orientation
- 6.4 Emotion into Art

6.5 Elementary Report Cards

**7. Superintendent's Report**

- 7.1 Special Education Report
- 7.2 Focus District Review
- 7.3 BOCES School Communication Plan
- 7.4 Capital Project

**8. Board Discussion**

**9. Visitors Comments**

**10. Executive Session** – to meet with a particular employee

**11. Adjournment**

Jacqueline Edwards  
President

Jonathan Fiore  
Vice President



Richard Ross  
Rick Surprenant  
Traci Welch  
Janet Wroblecki

**BOARD OF EDUCATION MEETING & PUBLIC BUDGET HEARING  
TUESDAY, MAY 2, 2017  
JR./SR. HIGH SCHOOL LIBRARY – 5:30 P.M.**

**PRESENT:** Ms. Jacqueline Edwards, Mr. Steve King, Mr. Richard Ross, Mr. Rick Surprenant, Mrs. Traci Welch, and Mrs. Janet Wroblecki

**ABSENT:** Mr. Jonathan Fiore

**ALSO PRESENT:** Ms. Kathy Houghton, Mrs. Mary Facci, Mr. Brent Dodge, Mrs. Lisa Stamboly, Mrs. Debbie Price, Mrs. Paula Ann May and 19 visitors and guests

**1. Meeting Call to Order**

Ms. Edwards called the meeting to order at 5:30 p.m.

**1.1 Pledge to the Flag**

Mr. Ross led the Pledge of Allegiance.

**1.2 Acceptance of Agenda**

Mr. King made the motion to accept the Agenda seconded by Mrs. Welch.

Yes 6 No 0  
Motion carried.

**1.3 Executive Session to meet with school attorney regarding NYMTA Negotiations**

Mrs. Welch made the motion to go into Executive Session at 5:30 p.m. seconded by Mr. Ross to discuss NYMTA Negotiations.

Yes 6 No 0  
Motion carried

Ms. Edwards called the meeting back into Regular Session at 6:30 p.m.

**1.4 Introduction of Registered School Nurse, Mary Beth Germann**

Ms. Houghton introduced our new School Nurse, Mary Beth Germann.



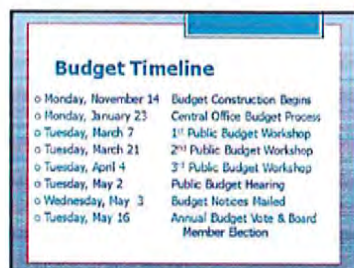
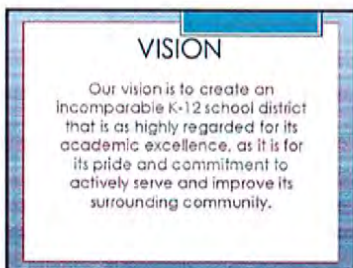
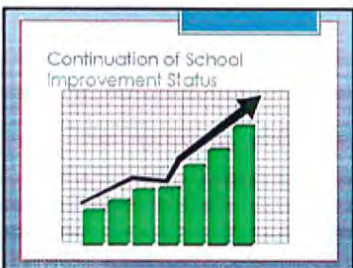
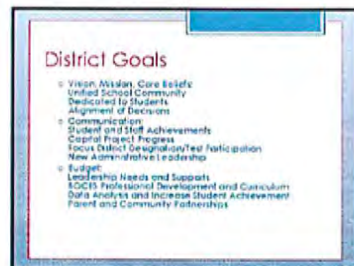
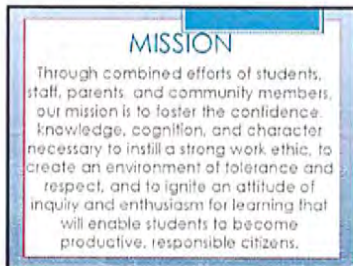
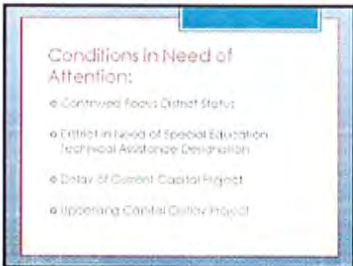
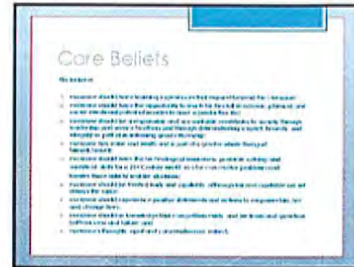
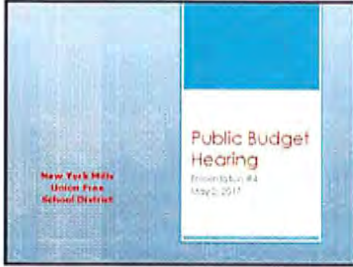
Mrs. Germann said she has been in school nursing for 10 years and before that she was an ICU nurse.

- 1.5 Teacher/Leader Report – Air Force Research Laboratory Engineering Competition – Mr. Eramo and students Rachel Siegel and Christina Malinowski. Mr. Eramo gave background on the competition. It was a Cyber security, Computer Programming Competition and they took 3<sup>rd</sup> place overall with a paid internship this summer.

Mrs. Facci said over this past spring break, seniors Rachel Siegel and Christina Malinowski attended The Ninth Annual Air Force Research Laboratory Engineering Competition at the Griffiss Institute in Rome, New York. Accompanied by Mr. Eramo, the students worked all week alongside engineers, PhD students, and the top students from districts around the area. Our students investigated the potential theft of digital information from a banking website, while learning about the topics of website security, steganography, ethical hacking, and Linux computing. Rachel and Christina gathered their evidence and formally presented their findings to a board of engineers at Griffiss, as well as a poster session open to the public. The students placed third overall in the competition, and each won a paid summer internship at the Griffiss Institute. We are very proud of Rachel and Christina, and we are excited to see where their education takes them in the future. The students then presented

#### 1.6 2017-18 Public Budget Hearing

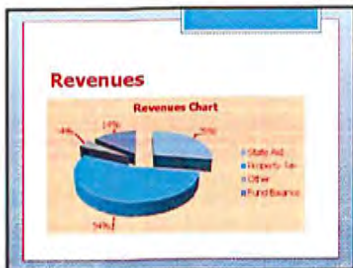
Ms. Houghton presented the following PowerPoint slides to the Board and visitors:





### Program Component

Functional Account	Proposed Amount
Legal Services	\$29,000
Instruction	\$1,026,000
Other Dist	\$146,511
Transportation	\$40,200
Employee Benefits	\$24,572
Other Transfer	\$1,300
<b>Total</b>	<b>\$1,267,583</b>



### Budget Components

- Administrative Component:** The administrative component consists of general management, facilities, security, food, and other non-instructional services. It includes the salaries of administrative staff, including the superintendent, and the salaries of other administrative staff, including the business manager, and the salaries of other administrative staff.
- Program Component:** The program component consists of funds for the purchase of instructional materials, the purchase of instructional materials, the purchase of instructional materials, and the purchase of instructional materials.
- Capital Component:** The capital component consists of the purchase of capital assets, including buildings, equipment, and other capital assets. It includes the purchase of capital assets, including buildings, equipment, and other capital assets.

### Capital Component

Functional Account	Proposed Amount
Operation of Plant	\$40,200
Maintenance of Plant	\$102,042
Refund of Taxes	\$10,000
Lease of Bond Purchase	\$105,018
Employee Benefits	\$100,228
Debt Service	\$114,310
Transfer to Capital	\$100,000
<b>Total</b>	<b>\$585,800</b>

### Percent of Budget Funded by State Aid

Year	State Aid	Property Tax	Other
2000-01	30%	51%	16%
2010-11	30%	52%	17%
2011-12	30%	53%	17%
2012-13	26%	53%	17%
2013-14	29%	52%	18%
2014-15	23%	52%	18%
2015-16	31%	50%	14%
2016-17	30%	50%	16%

### Administrative Component

Functional Account	Proposed Amount
Board of Education	\$22,222
Central Administration	\$100,707
Finance	\$147,943
Legal Services	\$11,000
Personnel	\$56,947
Records Management	\$7,000
Other Central Services	\$122,998
Other Special Items	\$10,000
Gifts - S.S. & S.	\$100,000
Supervision - Regular S.S.	\$20,000
Employee Benefits	\$1,000,000
<b>Total</b>	<b>\$1,360,720</b>

### Proposed 2017-18 Budget

**\$13,517,050**

**Budget to Budget Decrease (-.00455%)**



**Additions in 2017-18 Budget:**

Capital/Trans. Increases:

- o Bond Anticipation Note \$100,000

(Capital Project)

- o Purchase Two New Buses \$87,993
- o 2 Additional Elementary Afternoon Bus Monitors \$3,748

Capital/Trans. Increase: \$191,741

**Capital Outlay Project**

Elementary Locker Replacement      Elementary Science Lab

**\$100,000**

**Budget/Tax History**

School Year	Budget to Budget Increase (Decrease)	Tax Levy Increase	New Hartford Tax Rate per \$1,000	Whitestown Tax Rate per \$1,000
2011-2012	2.06%	3.00%	\$25.98	\$20.06
2012-2013	2.55%	2.72%	\$26.49	\$31.34
2013-2014	2.74%	2.02%	\$25.75	\$31.55
2014-2015	1.96%	2.98%	\$26.58	\$32.50
2015-2016	2.79%	1.25%	\$27.35	\$32.43
2016-2017	0.53%	0%	\$27.42	\$32.00

**Additions in 2017-18 Budget Cont'd:**

Instructional Increases:

- o 3.0 FTE Teacher Assistants \$31,701
- o 1 FTE Special Education Teacher (Step 6 & 30) \$45,441
- o 5 FTE Special Education Secretary \$14,007
- o 1 FTE Elementary Teacher (Step 6 & 30) \$45,441
- o Continued Implementation of new Academy Elementary Reading Program \$43,100

Instructional Increase: \$199,110

Balancing of 2017-18 Budget is being Accomplished through the Systematic use of FUND BALANCE For Instructional, Transportation and Capital Improvements.

**Annual Tax Increase with Basic STAR**

\$100,000 House	\$125,000 House	\$150,000 House
Increase of 0%	Increase of 0%	Increase of 0%

**Responsible Reductions included in 2017-18 Budget:**

- o School Monitor (21 Hours per day) \$50,499
- o CSE Supv. #12 Executive Principal (SALARY) (SEE STUDY) \$3,000
- o EOCES Admin. Data Processing \$14,600
- o Reductions in Non-Instructional Supplies \$22,292

**TOTAL REDUCTION \$91,406**

**Property Tax Cap "Tax Levy Limit"**  
 Calculated by each district Every district has a different tax levy limit  
 Allowable Tax Levy Limit = 1.1736%  
**Projected Tax Levy Increase = 0%**

**Proposed 2017-18 Budget**

Current Budget	\$13,518,666
Proposed Budget	\$13,517,050
Budget to Budget (Decrease)	(-.00455%)
State Aid Increase (1.11% without building aid)	\$42,677
Allowable Tax Levy Limit	1.6186%
Projected Tax Levy Increase	0%



Proposition #1:  
2017-18 Budget \$13,517,050

**RESOLVED**, that the Board of Education of the New York Mills Union Free School District is hereby authorized to expend the sum of \$13,517,050 as a general fund appropriation for the 2017-2018 school year and to levy the necessary tax therefor.

Questions?  
Comments?

Thank you for attending

**1 Five-Year Board Vacancy**

**Board Candidate:**

1.

**Budget Vote and Board Member Election**

May 16, 2017  
Noon - 9 p.m.  
Beekman  
Gymnasium

## 2. Communications

### 2.1 From the Floor

Mrs. Marley said as we approach of 'Teacher Appreciation Day/Week,' we'd like to utilize a few precious moments to do just that! She highlighted a few of our professional educators contributions to our school community:

Ms. Virginia Davis ... a Global Studies teacher that embraces change! This is an educator that strives to engage students in novel, creative ways. A prime example is on display this evening is this years' annual Peeples Choice Awards, an assignment that allows students to shine in an 'outside the box,' inside the box way. To Mrs. Davis, she presented the chrome book classroom pioneer award.

Ms. Aileen Viel ... our resident student leadership expert. Aileen is an educator that brings unbridled enthusiasm to the tasks that she, and under her guidance, our student leaders undertake. She exudes the character, care and compassion that she fosters in the students of New York Mills. To Ms. Viel she present the Community, Citizen, Commitment Award.

Mrs. Kim Zogby ... she recognized Kim for her tenure as our CSE Chairperson. It's a position that often requires grace and tact under pressure. For over a decade, Mrs. Zogby has been dedicated to meeting the diverse needs of the students and families here at New York Mills. For that, she presented her with the CSE chair extraordinaire award. As Kim moves on to a new adventure next year, we welcome Mary Facci to the team.

Mrs. Goodfriend said in spirit of Teacher Appreciation we had an Arbor Day ceremony last Friday. We watched Kindergarten students plant their tree. We thanked Board of Education, Admiration, and Maintenance Department. Flashback to when we started and all the work the Kindergarten teachers: Mandy Bara, Romana Davis, and Kristin Kohn and lastly for this year, Coach Keating, the rock star PE Teacher on location. Sometimes he is in the high school gym, sometimes outside. Change is hard for the adults, but these children are never upset because Coach K embraced the change and made it work.

Mr. Keating said that it is a collaborative effort with the entire staff. We all work together.

Mrs. Despina thanked the faculty for the students' honor of going to see "Rent", Mrs. Lovechhio, Coach Ricco and Ms. Viel and thank you to those teachers for such a good opportunity.

Mrs. Steffen invited everyone to the K-12 Talent Show Friday, May 12<sup>th</sup>, at 6 p.m. if available and would like to attend. There are 19 participants.

### 2.2 President's Messages - 2017 – 18 Board Meetings

Mr. King asked about Election Day on November 7<sup>th</sup>. Can we consider the need for a 2<sup>nd</sup> meeting for the rest of the year? One meeting could be for finance and one for student presentations and/or teacher leader reports.

Ms. Edwards asked for Board feedback by e-mail to see how everyone feels.

a. Committee Report(s)

1. Facilities Health & Safety Committee - R. Ross

Mr. Ross reported that there have been no additional meetings.

2. Policy Committee – J. Wroblecki

Mrs. Wroblecki said the Committee met last Tuesday and see 1<sup>st</sup> readings for job descriptions. Provide any feedback prior to the next meeting in June.

3. Transportation Committee – R. Surprenant

Mr. Surprenant reported the Committee is meeting on Wednesday, May 24<sup>th</sup>, at 6:30 p.m.

4. Finance Committee – T. Welch

Mrs. Welch said there is nothing to report. The committee is looking through the packets and the committee would like to meet before the year is over.

5. Community Relations Committee – S. King

Mr. King said the results of the District Survey were shared at the last meeting and the Committee will talk about how we would like to proceed.

b. Board Calendar

c. BOCES Representative Report

**3. Consent Agenda**

Mrs. Wroblecki made the motion to approve the Consent Agenda seconded by Mr. Ross which includes:

- 3.1 Board of Education Minutes – April 25, 2017
- 3.2 Business Office Reports for Month ending March 2017
- 3.3 CSE Reports
  - a. Minutes of meetings held March 20, 2017
  - b. Minutes of meetings held April 3, 2017
  - c. Minutes of meetings held April 4, 2017
  - d. Minutes of meeting held April 5, 2017
  - e. Minutes of meeting held April 6, 2017
  - f. Minutes of meetings held April 7, 2017
  - g. Minutes of meetings held April 10, 2017
  - h. Minutes of meeting held March 22, 2017
  - i. Minutes of meetings held March 23, 2017
  - j. Minutes of meeting held March 24, 2017
  - k. Minutes of meeting held March 29, 2017
  - l. Minutes of additional meetings held April 4, 2017
  - m. Minutes of additional meetings held April 6, 2017
  - n. Minutes of additional meetings held April 10, 2017
  - o. Minutes of meeting held April 11, 2017



- p. Minutes of meeting held April 12, 2017
- q. Minutes of meeting held April 24, 2017
- r. Minutes of meeting held April 25, 2017
- s. Minutes of meeting held April 26, 2017

Yes 6 No 0  
 Motion carried.

**4. Old Business**

4.1 Amendment to Superintendent's Employment Agreement - Action

Mrs. Welch made the motion to move the Amendment to the Superintendent's Employment Agreement into Executive Session seconded by Mrs. Wroblecki.

Yes 6 No 0  
 Motion carried.

**5. New Business**

5.1 Personnel Report – Action

Mr. King made the motion to approve Roman Numerals I – III. seconded by Mrs. Welch.

NAME	TENURE AREA/CIVIL SERVICE TITLE	ASSIGNMENT	CERTIFICATION	SALARY/RATE OF PAY*	EMPLOYEE REPLACING	EFFECTIVE DATE	END OF PROBATIONARY APPOINTMENT
<b>I. Resignation for the Purpose of Retirement</b>							
1 Houghton, Kathv		Superintendent of Schools				7/31/2017	
<b>II. Appointment of Tenure</b>							
1 Allen, Joel	Secondary Social Studies	Secondary Social Studies				12/16/1984	
<b>III. FMLA Leave</b>							
1 Grogan, Melissa		Grade 5 Teacher				on or about 6/7 - 11/3/17	

Yes 6 No 0  
 Motion carried.

5.2 1<sup>st</sup> reading of Policy #3030, Job Description K-12 Executive Principal; #3031, Job Description K-12 Principal; #4702 Tax Exempt Bonds – Post Issuance Compliance; #5200, School Wellness Policy; #6100.18, Teacher Assistant; and #8500, Special Education Program and Services

5.3 Resolution for SEQR 2, Capital Outlay Project – Action

The following resolution was offered by Mr. Richard Ross and seconded by Mrs. Traci Welch.

**WHEREAS**, the New York Mills Union Free School District Board of Education has considered the impacts to the environment of the proposed 2017-2018 Capital Outlay Project, as

reviewed by the Board of Education on May 2, 2017 (the Proposed Action), said project involving replacement of second floor corridor lockers with larger locker units, replacement of Science Room sink and gas fixtures and replacement of plumbing to abate lead piping and fixtures in accordance with NYS lead and drinking water standards

**WHEREAS**, the Board of Education has received and considered the opinions of its Architect, Hunt Engineers, Architects & Land Surveyors, PC, regarding the potential for environmental impacts resulting from the Proposed Action; and

**WHEREAS**, the Board of Education is the lead agency with regard to the Proposed Action and has reviewed the action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c); now therefor,

**BE IT RESOLVED**, by the Board of Education as follows:

1. The Proposed Action individually and collectively does not exceed the thresholds established under 6 NYCRR Part 617 of the State Environmental Quality Review Act (SEQRA).
2. The Board hereby determines that the Proposed Action is a Type II action in accordance with the SEQRA regulations 6 NYCRR 617.5(c)(2) and (8), specifically the rehabilitation or reconstruction of a structure or facility, in kind, on the same site, and routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area.
3. No further review of the Proposed action is required under SEQRA.
4. The Superintendent of Schools and all officers and employees of the District are hereby authorized and directed to take all steps reasonably necessary or appropriate to complete the Project and to carry out the intent of this Resolution and to apply for any eligible state building aid.
5. This Resolution shall take effect immediately.

Yes 5 No 1

Mr. King voting nay because  
he does not want to  
employ the same architect.  
Motion carried.

- 5.4 Amendment to K-12 Executive Principal Agreement – Moved to Executive Session
- 5.5 Amendment to K-12 Principal Agreement – Moved to Executive Session
- 5.6 Resolution for Emergency Application of Pesticide – Action

Mrs. Wroblecki made the motion to approve the following resolution seconded by Mr. Ross.



**WHEREAS**, the New York Mills Union Free School District has a substantial investment in the athletic fields and playgrounds of the school district, and the district recognizes healthy turf provides for a safer playing surface, and

**WHEREAS**, period turf management and pesticide applications are necessary in order to protect the turf on those fields, and

**WHEREAS**, New York State Education Department regulations require a Board of Education to declare an emergency prior to any pesticide application to an athletic field,

**NOW THEREFORE BE IT RESOLVED** that the Board of Education of the New York Mills Union Free School District declares an emergency for the purpose of making a pesticide application to the area around track and the playground at the elementary school.

Yes 6 No 0  
Motion carried.

## **6. K-12 Principals' Reports**

### 1. Prom and Stop DWI

Mrs. Facci said this event brought a powerful message to the school. It received nice media coverage and the prom was attended by 77 students. The students were very respectful and had a great time. The owner of Valentino's put a post on Facebook stating how impressed she was with the students of New York Mills.

### 2. NYS Math Assessment

Mr. Dodge said 53% of students took the Grades 3 – 8 Math Assessments. This was a slight improvement over ELA.

### 3. Elementary Band/Chorus Spring Concert

Mr. Dodge said the Elementary Band and Chorus Spring Concert is scheduled for Tuesday, May 16<sup>th</sup> at 7:00 p.m.

### 4. Talent Show

Mr. Dodge said the Talent Show is scheduled for May 12<sup>th</sup>.

### 5. Jr. – Sr. High Spring Concert

Mrs. Facci said as a reminder the Jr. – Sr. High School Spring Concert is Thursday, May 18<sup>th</sup>, at 7:30 p.m.

### 6. Career Day

Mr. Dodge said Career Day for Grades 6 – 8 will be held on May 19<sup>th</sup>.

### 7. Music in the Parks



Mrs. Facci said Mrs. Lovecchio will be taking the chorus to Hershey Park on Saturday, May 20<sup>th</sup> to participate in a choral competition.

#### 8. Physics Day at Darien Lake

Mr. Dodge said that Mr. Eramo is taking his physics class to Physics Day at Darien Lake. The students will get a workbook and they will have to do physic projects at different locations in the park.

### 7. Superintendent's Report

#### 7.1 Focus District Status

##### a. Focus District Review

Ms. Houghton reported that the School Improvement teach will conduct our second Focus district Review May 16 – 18.

##### b. 2017-18 Improvement Plan Status

One the review is completed, Tenet recommendations will be reviewed with administrators, teachers, and staff. The recommendations will be used as the basis of our 2017=18 improvement plan.

#### 7.2 Current 2016-17 Enrollment and 2017-18 Projected Enrollment

Ms. Houghton shared our current enrollment as of the end of April, as well as our current projections for 2017-18 enrollment and class sizes.

#### 7.3 Capital Project Update

Sam Sanzone, Clerk of the Works, provides a weekly report to the Board regarding progress on the Capital Project. Ms. Houghton shared portions of his April 28<sup>th</sup> report with visitors present.

### 8. Board Discussion

Ms. Edwards said she was looking at the program from the Jr. Sr. Prom's "Some Enchanted Evening" and said one name was missing, Mrs. Zogby. She spent the evening setting up the gym with Mr. Frankland. Parents dedicated their time to give the students an opportunity to participate in a safe and worthwhile event.

### 9. Visitors Comments

Mrs. Marley wanted to take a moment to touch on a few ongoing topics – As a district, we are striving to improve our practice on a variety of fronts and as a faculty we are dedicated to providing the very best instruction and support to our students. We collaborate with our administrators and work on the tenet of communication continually. We dedicate time and efforts to meet the various needs of our school community. We hope that we will be compensated with a fair contract.

On a separate note, I find myself curious about the composition of the Board. She has noticed that a board member has not been in attendance as of late and wondered if you could provide some insight.

Ms. Edwards said that Mr. Fiore issued an email in February that he was going on a 90-day Internship that could possibly lead to a job in New York City.



Mrs. Despina asked how many have heard about or are currently watching "13 Reasons Why?" She is watching this with her children. One of the biggest things standing out is that she is not aware of their world. Things have changed so much. Our outstanding staff here, a large majority, knows our students and they would see a lot of the red flags.

The "13 Reasons Why?" is about a young woman, a sophomore, that committed suicide. She prepared a cassette tape and named another student, telling him how he contributed to her decision. Just a matter of holding each student accountable. There is one student in particular that has an obvious drinking/drugs/ rape, real things that our kids are experiencing. Her point is high school is terrifying and what our kids go through and we need to recognize that and the ability to reach out. Our principals are brand new and our kids don't have a safe zone with them. Our teachers make it for them. She was just throwing it out there if you have a chance it is worth watching. As she wrapped it up she said Mr. Eramo whispered that Kristin would be great and he knew that I'm her mom. She loves our staff knows that contracts are needed. It is difficult decision for our board. Mrs. Marley and Mrs. Goodfriend are extremely respectful but nothing says respect or appreciation like having a contract. Every year there is a question of a contract. As a parent and community member, we need to work together to come to a resolution. She said she was confused as how you can put together a budget if you don't know how much that is going to cost.

Ms. Houghton responded that we always have a plan for potential increases to the budget due to contract settlements.

In regard to "13 Reasons" tenant 5 addresses the concerns behind this Netflix series. Parent involvement and engagement is key. Mr. Dodge was a school counselor before he became a Principal and Mrs. Facci has been in education for years and their fingers are on the pulse. This Netflix show is heartbreaking and I think takes attention from our real mission and our whole PPS staff is working on it.

Mrs. Despina saw people posting on it. She mentioned it to her daughter and learned she was on episode 4.

Mrs. Wroblecki said as a parent of four kids, she always preached to have a safe person at school that they could go to.

**10. Executive Session** – to discuss individual agreements and CSEA Negotiations

Mr. King made the motion at 7:55 p.m. to go into Executive Session to discuss individual agreements including the Superintendents agreement and CSEA negotiations seconded by Mr. Ross.

Yes 6 No 0  
Motion carried.

Ms. Edwards appointed herself the Clerk Pro-tem.

Respectfully submitted,

Paula Ann May  
District Clerk

Ms. Edwards called the meeting back into regular session 8:50 p.m.

Mr. Ross made a motion seconded by Mrs. Wroblecki to approve the following:

RESOLVED, that the Board approves an amendment of the Superintendent's contract of employment, as previously extended to July 31, 2017, to provide for a 3% salary increase effective July 1, 2017, to provide for a cash-out of ten (10) accrued but unused vacation days upon retirement as previously approved by the Board in 2009, and agreeing to make the payment of unused vacation pay into a qualified 403(b) Plan, and the President of the Board is authorized to sign the Amendment as reviewed by the Board in executive session.

Yes 4 No 2  
Ms. Edwards and Mr. King voted nay  
because they feel the contract  
did not fairly compensate the  
Superintendent on Vacation Days  
Motion Carried.

Mr. King made the motion to approve Amendment to K-12 Executive Principal Agreement and Amendment to K-12 Principal Agreement seconded by Mrs. Wroblecki.

NAME	TENURE AREA/CIVIL SERVICE TITLE	ASSIGNMENT	CERTIFICATION	SALARY/RATE OF PAY*	EMPLOYEE REPLACING	EFFECTIVE DATE
IV. Principal Salary						
1 Pacci, Mary		K-12 Executive Principal		\$98,400		2017-18 School Year
2 Dodge, Brent		K-12 Principal		\$85,150		2017-18 School Year

Yes 6 No 0  
Motion carried.

## 11. Adjournment

Mr. King made the motion to adjourn at 9:05 p.m. seconded by Mrs. Welch.

Yes 6 No 0  
Meeting adjourned.

Respectfully submitted,

Jacqueline Edwards  
Clerk Pro-tem



NEW YORK MILLS UNION FREE SCHOOL DISTRICT  
NEW YORK MILLS, NY  
2017-18 BUDGET VOTE AND BOARD MEMBER ELECTION  
TUESDAY, MAY 16, 2017

3.1 b

The polls were declared open at 12 noon by Mrs. Paula Ann May, District Clerk and Meeting chairperson. Mrs. May stated that the legal notice was published in the Utica Observer Dispatch on April 1, 7, 1, and 20, 20167. The inspectors were: Ms. Victoria Argen, Ms. Jane Blaszezak, Ms. Marilyn Jordan, Mrs. Diane Friermuth, and Ms. Sally Clark. Ms. Clark and Mrs. Friermuth were appointed the Chief Inspectors.

Mrs. May declared the polls closed at 9 p.m.

**PROPOSITION # 1 – 2017-2018 BUDGET - \$13,517,050**

RESOLVED, the Board of Education of the New York Mills Union Free School District is hereby authorized to expend the sum of \$13,517,050 as a general fund appropriation for the 2017-18 school year and to levy the necessary tax therefor.

Yes 251      No 57


Proposition #1 – 2017-2018 Budget - \$13,517,050 passed.

One Candidate to fill one (1) five (5)-year term seat, effective 7/1/17 through 6/30/22:

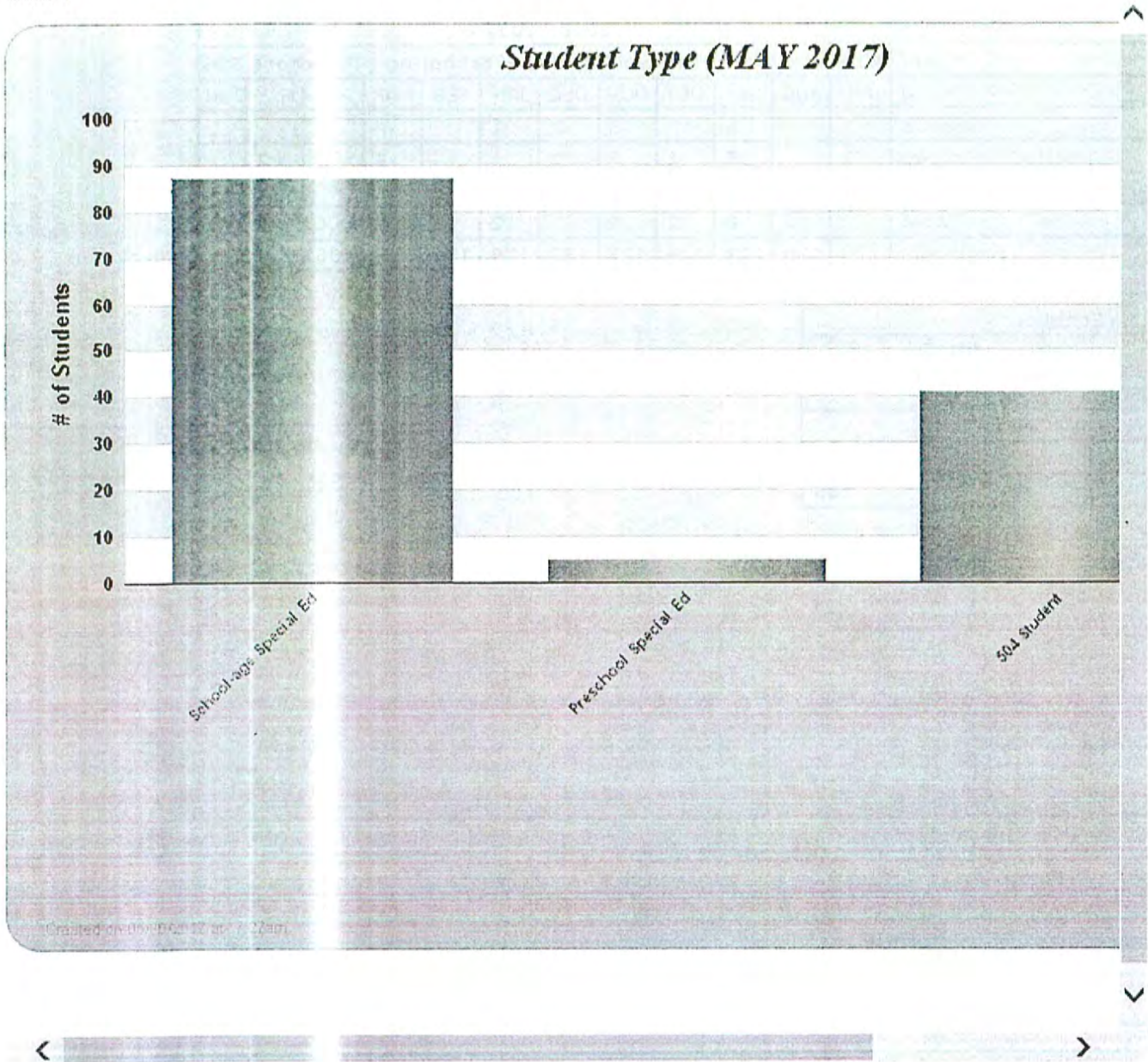
Bill Schmelcher	61
Bradley G. Frankland	160
Write-In Kate Despina	91

Bradley G. Frankland was declared the winner to service one (1) five-year term.

Statistics												
School Year	2016 - 2017											
Query	All Students with Student Type(s) of School-Age, Preschool, 504											
Period	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Referrals	1		5		3	3	1		4	1		
Transfers/Re-entries	2		5	1	1	1			1	3	2	
Declassified/Discontinued	1		1								1	
Exited	1	3	6	2	1		2	2	2	1	1	
Ended with	126	124	127	126	127	130	129	130	133	136	133	

Statistics	
Student Type 	# Students
School-age Special Ed	87
Preschool Special Ed	5
504 Student	41
Total	133

Data ▾





**AGREEMENT**

The parties to this AGREEMENT are the Madison - Oneida Board of Cooperative Educational Services (“**BOCES**”), with its principal business address at 4937 Spring Road, Verona, New York 13478-0168 and the New York Mills Union Free School (“**DISTRICT**”), with its principal business address at 1 Marauder Blvd., New York Mills, NY 13417.

**RECITALS**

**A.** Education Law section 1950(4) (e) provides that BOCES, as a duly constituted board of cooperative educational services, has the power and duty to employ personnel such as attorneys to carry out its program, upon the recommendation of the district superintendent; and, BOCES, upon the recommendation of its district superintendent, has employed attorneys to assist it in carrying out its program.

**B.** DISTRICT is established as a union free school district under the New York State Education Law; Section 1709 of the Education Law authorizes the board of education of a union free school district to employ personnel such as attorneys to assist it in carrying out its duties; and, the DISTRICT’s board of education desires to employ one or more attorneys to assist it in carrying out its duties under the Education Law.

**C.** New York State General Municipal Law, Article 5-G authorizes BOCES and DISTRICT each to enter into an intermunicipal agreement to carry out any function or responsibility each has authority to undertake alone.

**D.** BOCES and DISTRICT have undertaken a reasonable review of the cost of separately employing one or more attorneys and have determined that obtaining such services by jointly hiring one or more attorneys will afford best value to each organization.

**COVENANTS**

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, and other good and valuable consideration, receipt of which is acknowledged by both parties, it is agreed as follows:

1. **TERM:** The term of this AGREEMENT shall begin on July 1, 2017, and shall extend through and including June 30, 2018.
2. **EMPLOYMENT OF AN ATTORNEY:** BOCES agrees that it will employ one or more attorneys duly licensed to practice law in the State of New York, whose services will be available to DISTRICT upon the terms set forth in this Agreement.
3. **EQUIPMENT AND OTHER RESOURCES:** BOCES shall be responsible for providing the jointly employed attorney(s) with office space, office and support staff, equipment, supplies, and professional resources necessary to provide professional services to BOCES and DISTRICT.
4. **COMPENSATION:** The parties agree that the jointly employed attorney(s) shall be considered to be employed by BOCES for purposes of payroll administration, pension service reporting and all other benefits. BOCES agrees to provide DISTRICT with such information that may be necessary for DISTRICT to satisfy its reporting obligation under Education Law Section 2053.



To insure that the expense incurred by DISTRICT is proportionate to the services received by DISTRICT, the parties agree that DISTRICT will compensate BOCES on an hourly basis for work performed by the attorney(s) on behalf of DISTRICT. Specifically, DISTRICT agrees to reimburse BOCES at the rate of \$110.00 per hour for those services. For greater efficiency, the support staff employed by BOCES may include one or more paralegals and/or legal support personnel. District agrees to reimburse BOCES at the rate of \$50.00 per hour for services performed by paralegals and/or legal support personnel.

DISTRICT agrees that BOCES may require the payment in advance of out-of-pocket expenses (disbursements) such as filing fees, transcript fees, witness fees, service of process, and significant printing or copying charges.

5. **INVOICES:** BOCES shall provide DISTRICT with periodic invoices. The invoices shall provide a reasonably specific description of the services performed, and shall separately specify charges for professional services and charges for disbursements. DISTRICT shall remit payment to BOCES within thirty (30) days of the date of the invoice.
6. **ATTORNEY-CLIENT RELATIONSHIP:** BOCES and DISTRICT are distinct entities, and, thus, each will have a distinct attorney-client relationship with any jointly employed attorney that performs services for either of them. Each jointly employed attorney shall act to maintain client loyalties and client confidences in accordance with the New York State Code of Professional Responsibility.
7. **CONFLICT OF INTEREST:** If circumstances arise that constitute a conflict of interest between BOCES and DISTRICT, as defined by the New York State Code of Professional Responsibility, then, as to that matter, no jointly employed attorney, and no attorney employed by BOCES or DISTRICT as staff or in-house counsel, shall represent either BOCES or DISTRICT.
8. **PROFESSIONAL LIABILITY INSURANCE:** BOCES shall maintain professional liability insurance coverage applicable to the professional services provided by the jointly employed attorney(s) to DISTRICT, in the amount of at least one million dollars. The shared cost of this insurance is reflected in the compensation arrangement established in paragraph 4. The limits and coverage of this policy shall be the parties' sole remedy in the event of loss experienced due to the culpable conduct of one or more of the jointly employed attorney(s); and, neither party shall have any obligation to indemnify the other in the event of such loss.
9. **NON ASSIGNMENT:** This AGREEMENT may not be assigned by either PARTY, or its right, title or interest therein assigned, transferred, conveyed or otherwise disposed of without the previous consent, in writing, of the other PARTY and any attempts to assign the contract without such written consent will be null and void.
10. **DISPUTE RESOLUTION:** In the event either PARTY has a dispute relating to this AGREEMENT, including but not limited to the applicability of professional standards for work undertaken by the joint employee, it shall provide written notice to the other PARTY of such dispute and include a detailed description of the nature of the dispute and proposed method of resolution. Within seven (7) calendar days of receiving such notice, the receiving PARTY shall contact the disputing party and a mutually acceptable time shall be set for the PARTIES to meet and discuss the resolution. Both PARTIES shall provide documentation or other information useful for resolution of such dispute. Both PARTIES shall make a good faith effort to resolve such dispute in a mutually acceptable and timely manner. In the event the PARTIES cannot agree

to resolve such dispute, either PARTY may exercise its right to terminate pursuant to paragraph eleven (11) of this AGREEMENT.

11. **TERMINATIONS:** Both PARTIES reserve the right to terminate this AGREEMENT upon providing thirty (30) days written notice to the other PARTY provided, however, that prior to providing such notice the PARTY seeking termination shall participate in dispute resolution as described in paragraph ten (10) of this AGREEMENT.
  
12. **NOTICES:** Any notices or other communications that must be given in connection with this AGREEMENT shall be in writing and shall be deemed to have been validly made or given when delivered personally or when received if properly deposited with the United States Postal Services, postage prepaid certified or registered mail return receipt requested or with a nationally recognized overnight courier service to the address set forth below:
  - (a) **If to DISTRICT:**  
Ms. Kathy Houghton, Superintendent of Schools  
New York Mills Union Free School  
1 Marauder Blvd.  
New York Mills, NY 13417
  
  - (b) **If to BOCES:**  
Ms. Jacklin G. Starks, District Superintendent  
Madison – Oneida BOCES  
4937 Spring Road / PO Box 168  
Verona, NY 13478 - 0168
  
13. **HEADINGS:** Headings or titles of sections are for convenience of reference only and do not constitute a part of this AGREEMENT.
  
14. **FULL AGREEMENT:** This AGREEMENT constitutes the full agreement between the parties. This Agreement may not be amended or modified by either party except by a written agreement signed by both parties.

IN WITNESS WHEREOF, the parties have executed this AGREEMENT on the day and year written below.

\_\_\_\_\_  
For the DISTRICT

\_\_\_\_\_  
Date

\_\_\_\_\_  
For the BOCES

\_\_\_\_\_  
Date



**CERTIFICATION BY SCHOOL DISTRICT BOARD CLERK**

I, \_\_\_\_\_, Clerk of the Board of Education for the New York Mills Union Free School, do certify that an AGREEMENT for certain staff attorney functions between the Madison - Oneida BOCES and the New York Mills Union Free School was duly approved by a majority vote of the voting strength of the Board of Education on \_\_\_\_\_.

\_\_\_\_\_  
SIGNATURE OF SCHOOL DISTRICT BOARD CLERK

\_\_\_\_\_  
Date

**CERTIFICATION BY BOCES BOARD CLERK**

I, Catherine M. Quinn, Clerk of the Board of Education for the Madison - Oneida BOCES do certify that an AGREEMENT for certain staff attorney functions between the Madison - Oneida BOCES and the New York Mills Union Free School was duly approved by a majority vote of the voting strength of the Board of Education on \_\_\_\_\_.

\_\_\_\_\_  
SIGNATURE OF BOCES BOARD CLERK

\_\_\_\_\_  
Date

CONTRACT FOR RENTAL OF FACILITIES

THIS AGREEMENT made in triplicate this 1st day of July, 2017 by and between Board of Education of New York Mills Union Free School District, County of Oneida, party of the first part, and the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, party of the second part.

The said party of the first part hereby agrees to provide to the party of the second part the following facilities during the 2017-2018 school year at the indicated cost:

<u>Facility</u>	<u>Size</u>	<u>Period of Time</u>	<u>Rental</u>
20 classrooms	770 sq. ft.	July 10- August 3, 2017	\$4,360 (\$218 each)

*Elementary Summer School*

The above rate charged BOCES for rental of facilities does not exceed the current year's cost, pro-rated to the facilities being used, for these budgeted expenditures:

1. Operation and Maintenance of Plant
2. Debt Service, Less State Aid

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:

**FULL AMOUNT TO BE PAID BY SEPTEMBER 1, 2017**

IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

\_\_\_\_\_  
New York Mills, New York 13417  
President, Trustee, Board of Education (Party of the First Part)

\_\_\_\_\_  
New York Mills, New York 13417  
Trustee or Clerk, Board of Education (Party of the First Part)

\*\*\*\*\*

\_\_\_\_\_  
Box 70, New Hartford, New York 13413-0070  
President, Board of Cooperative Educational Services (Party of the Second Part)

\_\_\_\_\_  
Box 70, New Hartford, New York 13413-0070  
Clerk, Board of Cooperative Educational Services (Party of the Second Part)



MADISON-ONEIDA BOCES  
4937 SPRING RD  
P. O. BOX 168  
VERONA, NY 13478-0168

BOCES Final Services Commitment Form 2017-2018  
Fiscal Year: 2017-18

This Cooperative Educational Services Agreement (CoSer) is entered in to by Madison-Oneida BOCES ("BOCES") and NEW YORK MILLS UFSD effective July 1, 2017.

BOCES has been duly authorized to provide the approved Services listed below, including district requested Continuing Education Services in E.S.O.L., Literacy, Vocational, Avocational, and Employer Specific Training, and has been authorized to enter into agreements with NEW YORK MILLS UFSD by sections 1950-51 of the Education Law.

NEW YORK MILLS UFSD agrees that the Service unit cost methodologies used to calculate costs for each Service and a three year average cost formula to allocate costs for Career-Technical Education (104) have been reviewed and approved by the Superintendent and the Board of Education.

NEW YORK MILLS UFSD certifies that it provides all affected students or their families an Annual FERPA Notice that identifies BOCES, including its Mohawk Regional Information Center ("MORIC"), as a school official for purposes of access to education records maintained by NEW YORK MILLS UFSD. In which BOCES has a legitimate educational interest, and that NEW YORK MILLS UFSD notifies students or their families that NEW YORK MILLS UFSD releases education records to other schools in which the student is enrolled or seeks to be enrolled without prior express consent. BOCES certifies that it uses student personally identifiable information from education records only for the purpose for which it is provided, and that it abides by FERPA's limits on disclosure and re-disclosure of personally identifiable information.

NOW THEREFORE, BOCES agrees to provide to NEW YORK MILLS UFSD the following Services during the 2017-2018 school year at the indicated cost:

BOCES: ONEIDA BOCES [29]

School District: NEW YORK MILLS UFSD  
School BEDS Code: 411504

Program/ Service#	Description	2016-17 Contract Amt	Cost Basis	Quantity	2017-18 Contract Unit Cost	Initial Amt
405.000	EQUIVALENT ATTENDANCE	3,100.00	DISTRICT OPTION			3,000.00
405.010	EQUIV. ATTENDANCE - SPRING (FY)	-1,087.44	DISTRICT OPTION			
603.001	LABOR RELATIONS BASE	12,300.00	Per District	1.0000	12,530.0000	12,530.00
603.012	CONT ADM - SPECIAL PROJECT	15,000.00	PER HOUR			15,000.00
603.013	SPEC PROJECT EXPENSES	10,000.00	PER USAGE			
603.017	LABOR RELATIONS- (FTE)	3,800.00	PER FTE	100.0000	40.0000	4,000.00
603.030	BOARD POLICY - AUDIT	8,700.00		1.0000	8,950.0000	8,950.00
607.000	STAFF DEV.- TRANSPORTATION	100.00	PER HOUR			
635.000	MEDICAID REIMBURSEMENT	1,500.00	PER HOUR	45.0000	43.7000	1,986.50
Total Services Selected -NEW YORK MILLS UFSD		55,412.56				45,446.50

5.4

MADISON-ONEIDA BOCES  
4937 SPRING RD  
P. O. BOX 168  
VERONA, NY 13478-0168

BOCES Final Services Commitment Form 2017-2018  
Fiscal Year: 2017-18

BOCES: ONEIDA BOCES [29]

School District: NEW YORK MILLS UFSD  
School BEDS Code: 411504

Program/ Services#	Description	2016-17 Contract Amt	Cost Basis	Quantity	2017-18 Contract Unit Cost	Initial Amt
The Board of Education of the NEW YORK MILLS UFSD at a meeting on _____ has approved and adopted a resolution to participate in the specific Services marked positively on the 2017-2018 Madison-Oneida BOCES Services Commitment Form.						
_____ President, BOCES Board of Education						
_____ BOCES District Superintendent						
_____ Date						
_____ President, NEW YORK MILLS UFSD Board of Education						
_____ NEW YORK MILLS UFSD Superintendent						
_____ Date						



**AUTHORIZE SUPERINTENDENT TO SIGN MEMORANDUM OF AGREEMENT  
WITH CSEA TO ADD TEACHER AIDE POSITION**

At a Regular Meeting of the Board of Education of the New York Mills Union Free School District (the "Board of Education"), held on the 6<sup>th</sup> day of June, 2017, at the Jr./Sr. High School Library, located at 1 Marauder Boulevard, New York Mills, New York:

The meeting was called to order by \_\_\_\_\_ and upon roll call, the following members were:

**PRESENT:**

**ABSENT:**

**OTHERS PRESENT**

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

**RESOLVED**, the Board of Education recognizes CSEA, Inc. as the representative of the Teacher Aide position, and the Superintendent is authorized to enter into a Memorandum of Agreement with CSEA, Inc., as previously reviewed by the Board in executive session, amending the District's current collective bargaining agreement with CSEA, Inc. to provide for inclusion of the Teacher Aide position in the bargaining unit and to set terms and conditions of employment for Teacher Aides.





ABOLISH SCHOOL MONITOR POSITIONS

At a Regular Meeting of the Board of Education of the New York Mills Union Free School District (the "Board of Education"), held on the 6<sup>th</sup> day of June, 2017, at the Jr./Sr. High School Library, located at 1 Marauder Boulevard, New York Mills, New York:

The meeting was called to order by \_\_\_\_\_ and upon roll call, the following members were:

**PRESENT:**

**ABSENT:**

**OTHERS PRESENT**

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

**RESOLVED**, the New York Mills Board of Education abolish three (3) School Monitor positions for a total of 21 weekly hours.



CREATE THREE TEACHER AIDE POSITIONS

At a Regular Meeting of the Board of Education of the New York Mills Union Free School District (the "Board of Education"), held on the 6<sup>th</sup> day of June, 2017, at the Jr./Sr. High School Library, located at 1 Marauder Boulevard, New York Mills, New York:

The meeting was called to order by \_\_\_\_\_ and upon roll call, the following members were:

**PRESENT:**

**ABSENT:**

**OTHERS PRESENT**

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

**RESOLVED**, three positions are created in the Civil Service Law job classification of Teacher Aide with the understanding that the three positions will be filled to the extent possible by qualified applicants who have previous District service as a School Monitor.



CREATE .5 FTE OFFICE SPECIALIST I POSTION

At a Regular Meeting of the Board of Education of the New York Mills Union Free School District (the "Board of Education"), held on the 6<sup>th</sup> day of June, 2017, at the Jr./Sr. High School Library, located at 1 Marauder Boulevard, New York Mills, New York:

The meeting was called to order by \_\_\_\_\_ and upon roll call, the following members were:

**PRESENT:**

**ABSENT:**

**OTHERS PRESENT**

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

**RESOLVED**, one additional half-time (.5 FTE) position is created in the Civil Service job classification of Office Specialist I and the Superintendent is authorized to fill the position in accordance with applicable law, collective bargaining agreements, and practice.





## CREATE 1.0 FTE ELEMENTARY TEACHER

At a Regular Meeting of the Board of Education of the New York Mills Union Free School District (the "Board of Education"), held on the 6<sup>th</sup> day of June, 2017, at the Jr./Sr. High School Library, located at 1 Marauder Boulevard, New York Mills, New York:

The meeting was called to order by \_\_\_\_\_ and upon roll call, the following members were:

**PRESENT:**

**ABSENT:**

**OTHERS PRESENT**

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

**RESOLVED**, one additional full-time position is created in the Education Law tenure area of Elementary Education and the Superintendent is authorized to fill the position in accordance with applicable law, collective bargaining agreements, and practice.



## CREATE 1.0 FTE GENERAL SPECIAL EDUCATION TEACHER

At a Regular Meeting of the Board of Education of the New York Mills Union Free School District (the "Board of Education"), held on the 6<sup>th</sup> day of June, 2017, at the Jr./Sr. High School Library, located at 1 Marauder Boulevard, New York Mills, New York:

The meeting was called to order by \_\_\_\_\_ and upon roll call, the following members were:

**PRESENT:**

**ABSENT:**

**OTHERS PRESENT**

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

**RESOLVED**, one additional full-time position is created in the Education Law tenure area of Education of Children with Handicapping Conditions – General Special Education and the Superintendent is authorized to fill the position in accordance with applicable law, collective bargaining agreements, and practice.



## CREATE 3 FULL-TIME TEACHING ASSISTANTS

At a Regular Meeting of the Board of Education of the New York Mills Union Free School District (the "Board of Education"), held on the 6<sup>th</sup> day of June, 2017, at the Jr./Sr. High School Library, located at 1 Marauder Boulevard, New York Mills, New York:

The meeting was called to order by \_\_\_\_\_ and upon roll call, the following members were:

**PRESENT:**

**ABSENT:**

**OTHERS PRESENT**

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

**RESOLVED**, three additional full-time positions are created in the Education Law tenure area of Teaching Assistant and the Superintendent is authorized to fill the positions in accordance with applicable law, collective bargaining agreements, and practice.



CONTRACT FOR RENTAL OF FACILITIES

THIS AGREEMENT made in triplicate this 1st day of July, 2017 by and between Board of Education of New York Mills Union Free School District, County of Oneida, party of the first part, and the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, party of the second part.

The said party of the first part hereby agrees to provide to the party of the second part the following facilities during the 2017-2018 school year at the indicated cost:

<u>Facility</u>	<u>Size</u>	<u>Period of Time</u>	<u>Rental</u>
1 classroom	770 sq. ft.	07/01/2017-06/30/2018	\$1,000

*Distance Learning*

The above rate charged BOCES for rental of facilities does not exceed the current year's cost, pro-rated to the facilities being used, for these budgeted expenditures:

1. Operation and Maintenance of Plant
2. Debt Service, Less State Aid

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:

**FULL AMOUNT TO BE PAID BY JUNE 15, 2018**

IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

New York Mills, New York 13417

---

President, Trustee, Board of Education (Party of the First Part)

New York Mills, New York 13417

---

Trustee or Clerk, Board of Education (Party of the First Part)

\*\*\*\*\*

Box 70, New Hartford, New York 13413-0070

---

President, Board of Cooperative Educational Services (Party of the Second Part)

Box 70, New Hartford, New York 13413-0070

---

Clerk, Board of Cooperative Educational Services (Party of the Second Part)



**RESOLUTION TO COMBINE FOOTBALL AND FIELD HOCKEY TEAMS  
WITH UTICA ACADEMY OF SCIENCE**

At a Regular Meeting of the Board of Education of the New York Mills Union Free School District (the "Board of Education"), held on the 6<sup>th</sup> day of June, 2017, at the Jr./Sr. High School Library, located at 1 Marauder Boulevard, New York Mills, New York:

The meeting was called to order by \_\_\_\_\_ and upon roll call, the following members were:

**PRESENT:**

**ABSENT:**

**OTHERS PRESENT**

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

**RESOLVED**, the New York Mills Board of Education wishes to combine with Utica Academy of Science to provide combined Football and Field Hockey Teams, and

**WHEREAS**, Section III allows for school districts to combine in providing athletic teams for the purpose of offering interscholastic athletic opportunities, and

**THEREFORE, BE IT RESOLVED**, that this Board of Education approves combining with Utica Academy of Science for the 2017-18 school year providing all stipulations and conditions set by Section III are met.



**RESOLUTION TO COMBINE SOCCER  
WITH NOTRE DAME JR. – SR. HIGH SCHOOL**

At a Regular Meeting of the Board of Education of the New York Mills Union Free School District (the “Board of Education”), held on the 6<sup>th</sup> day of June, 2017, at the Jr./Sr. High School Library, located at 1 Marauder Boulevard, New York Mills, New York:

The meeting was called to order by \_\_\_\_\_ and upon roll call, the following members were:

**PRESENT:**

**ABSENT:**

**OTHERS PRESENT**

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

**RESOLVED**, the New York Mills Board of Education wishes to combine with Notre Dame to provide a combined Soccer Team, and

**WHEREAS**, Section III allows for school districts to combine in providing athletic teams for the purpose of offering interscholastic athletic opportunities, and

**THEREFORE, BE IT RESOLVED**, that this Board of Education approves combining with Notre Dame for the 2017-18 school year providing all stipulations and conditions set by Section III are met.



## 2016-17 SPECIAL EDUCATION PROGRAM REPORT

Special Education Census is a classification and Placement of New York Mills Union Free School District Disabled Students. Special education provides all students with the opportunity to learn and demonstrate growth.

### Special Education Census

Program	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
NY Mills Placements	68	66	60	75	69	61
BOCES/Other Public Schools	17/1	16/2	13/2	11/1	16/1	23/1
United Cerebral Palsy	0	0	0	0	1	1
School for the Deaf/Blind	0	0	1/1	1/1	1/1	0/1
Totals	78	76	79	89	89	87

There were 18 new referrals from New York Mills parents and staff, 16 students transferred in to the district already classified, and there were 2 students from the House of Good Shepherd. Three students were declassified because they no longer qualify for services and/or parents requested to discontinue services.

### 2016-17 Classifications

Classification	Number of Students
Learning Disabled	49
Other Health Impaired	13
Speech Impaired	6
Multiply Disabled	4
Emotionally Disturbed	1
Intellectual Disability	1
Hearing/Vision Impaired	2
Autistic	10
Traumatic Brain Injury	1
TOTAL	87

There are 21 students in the Jr. – Sr. High School with 504 Plans and 20 students in the Elementary School.

Pre-School Census

2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
7	7	4	10	7	5

Four students classified through CSE and 4 students with 504 plans will be graduating June 2017.

Students in District Receiving Related Services:

- 21 Speech/Language Therapy
- 15 Occupational Therapy
- 3 Physical Therapy
- 16 Counseling
- 2 Teacher of the Deaf/Visually Impaired

Students in District with 1:1 Aides

Full-time	1
Part-time or Shared	12

Forty-eight students currently receive Resource Room Services. Students in Resource Room receive small-group services 1 – 3 periods per day.

Fifteen students are in a school-based 12:1:1 (12 students, 1 teacher, 1 paraprofessional) for 1 – 3 periods per day. Students are instructed at a pace/level appropriate for their special needs.

Out-of-District Placements

12:1:1 School-based (Sauquoit, Waterville, New Hartford, Westmoreland)	2
12:1:3, 8:1:2, 6:1:1 School-based (Waterville, Westmoreland)	2
12:1:1, 12:1:3, 8:1:5, 8:1:2 Center-Based (BOCES)	10
Pinefield, HGS, UCP	2
State schools (Deaf/Blind)	1

One student is receiving individualized instruction concurrent with the school curriculum because they are either home/hospital-bound or incarcerated.

# Tenet Recommendations for School

<b>School:</b> New York Mills K-12 School	<b>District:</b> New York Mills Union Free School District	<b>Date of Review:</b> May 16-18, 2017	<b>Principal:</b> Ms. Mary Facci Mr. Brent Dodge
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This draft document shows the district-led recommendations for each tenet.

Tenet	District-Led Recommendation
<p><b>Tenet 2: School Leader Practices and Decisions:</b>                      Visionary leaders create a school community and culture that lead to success, well-being and high academic outcomes for all students via systems of continuous and sustainable school improvement.</p>	<p>By June 15, the school leaders will create a comprehensive hierarchical chart which identifies structures required for a school-wide data system that collects, monitors and analyzes data routinely for continuous and sustainable school improvement. To be considered are:</p> <ul style="list-style-type: none"> <li>• identification of groups (i.e. grade level or department teams, Response to Intervention team, school counselors...) who must analyze data, what data they need to look at and timelines for status reporting to the school leaders (i.e. bi-weekly, quarterly, mid-year), and</li> <li>• identification of existing and needed formative and summative assessment school-wide data.</li> </ul>

School Name: New York Mills K-12 School

Lead Reviewer: Karen L. Markoff

Date(s) of Review: May 16-18, 2017

7.2



**Tenet 3: Curriculum Development and Support:** The school has rigorous and coherent curricula and assessments that are appropriately aligned to the Common Core Learning Standards (CCLS) for all students and are modified for identified subgroups in order to maximize teacher instructional practices and student learning outcomes.

By June 21, the school leader and the Professional Education Committee (PEC) will identify the Danielson APPR aligned and research-based effective lesson planning elements that teachers will include in their lesson planning frameworks beginning in the 2017-18 school year. School leaders will collect and provide targeted feedback on two-weeks' of lessons every two weeks. When identifying the lesson planning elements consider:

- student-friendly learning targets (aligned to CCLS),
- explicit instruction
  - Anticipatory Set
  - Whole group, direct instruction (“I do”)
  - Guided Practice (“We do”)
  - Independent Practice (“You do”, Specifically Designed Instruction/Differentiation) (student engagement)
  - Closure (Formative Assessment),
- higher-order questions(Webb’s), and
- reflection.

**Tenet 4: Teacher Practices and Decisions:** Teachers engage in strategic practices and decision-making in order to address the gap between what students know and need to learn so that all students and pertinent subgroups experience consistent high levels of engagement, thinking and achievement.

By June 23, school leaders will identify resources, strategies, and supports, including possible books for book study, to improve student engagement and increase student voice and ownership of learning. School leader walk-throughs commencing in September 2017 will include feedback on implemented strategies and increased student engagement.

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**Tenet 6 - Student Social and Emotional Developmental Health:** The school community identifies, promotes, and supports social and emotional development by designing systems and experiences that lead to healthy relationships and a safe, respectful environment that is conducive to learning for all constituents.

**Tenet 6 - Family and Community Engagement:** The school creates a culture of partnership where families, community members and school staff work together to share in the responsibility for student academic progress and social-emotional growth and well-being.

By June 23, school leaders will meet with grade level and department leaders to discuss and unpack the newly BOE adopted RtI Plan, for consistent understanding of responsibilities and changes in practice for teaching and learning as the school provides tiered supports to meet students' academic and social-emotional developmental health (SEDH) needs.

By August 30, the school leaders will redesign and update the Student/Parent Handbook, making it a K-12 handbook aligned with the current K-12 school configuration. To be included are:

- delineation of school leader responsibilities (who to contact for what content, grade levels, discipline, RtI, CSE, athletic, busing, etc.),
- common expectations and policies, and
- school-wide goals, mission, vision and core beliefs.