



BOARD OF EDUCATION
REORGANIZATIONAL MEETING MINUTES
TUESDAY, JULY 7, 2015
JR./SR. HIGH SCHOOL AUDITORIUM – 6:30 P.M.

PRESENT: Ms. Jacqueline Edwards, Mr. Jonathan Fiore (82 Stratford F, 216 Andover Building, West Palm Beach, FL 33417), Mr. Steve King, Mr. Richard Ross, Mr. Rick Surprenant, Mrs. Traci Welch, and Mrs. Janet Wroblecki

ALSO PRESENT: Ms. Kathy Houghton, Mr. Michael Spost, Dr. René Wilson, Mrs. Lisa Stamboly, Mr. William Lachut, Mrs. Debbie Price, Mrs. Paula Ann May and 5 visitors and guests

1. Meeting Call to Order

Mrs. May called the meeting to order at 6:30 p.m.

1.1 Pledge to the Flag

Ms. Edwards led the Pledge of Allegiance.

1.2 Acceptance of Agenda

Ms. Edwards made the motion to accept the agenda seconded by Mr. King.

Yes 7 No 0
Motion Carried.

2. Reorganization Business

2.1 Administer Oath to Superintendent, Kathy Houghton

2.2 Administer Oath to new Board Member, Mrs. Janet Wroblecki

2.3 Election of Board President

Mr. Fiore made the motion to nominate Ms. Edwards for Board President. Mr. Ross seconded the motion.

There were no other nominations.

Yes 7 No 0
Ms. Edwards was declared
Board President and Oath
for Board President
was administered

2.4 Election of Board Vice President

Mr. Surprenant nominated Mr. King for Board Vice President. Mr. King seconded the nomination.

Mr. Fiore nominated Mr. Ross for Board Vice President. Mrs. Welch seconded the nomination.

There were no other nominations.

Roll Call Vote:
Voting for Mr. Ross: Ms. Edwards,
Mr. Fiore, Mr. Ross, Mrs. Welch, Mrs. Wroblecki

Voting for Mr. King:
Mr. King and Mr. Surprenant

Mr. Ross 5 votes
Mr. King 2 votes
Mr. Ross was declared Board
Vice President and Oath for
Board Vice President was
Administered

2.5 2014-15 Internal Claims Auditor Report – Cheryl Radomski

Mrs. Radomski reported on claims she audited since April 2015. She asked to address the Board regarding the credit card payments.

Mr. Ross made the motion to go into Executive Session at 6:37 p.m. to discuss a particular person seconded by Mrs. Welch.

Yes 7 No 0
Motion carried.

Ms. Edwards called the meeting back into Regular Session at 7:08 p.m.

2.6 Annual Board Appointments

Mrs. Wroblecki made the motion to approve 2.6.1 – 2.6.5 seconded by Mrs. Welch.

- 2.6.1 Clerk of the Board - Paula Ann May*
- 2.6.2 District Treasurer – Lisa Stamboly*
- 2.6.3 School Attorneys – Ferrara, Fiorenza PC
- 2.6.4 Central Treasurer, Extra Activities Account – Patricia Klimacek
- 2.6.5 Internal Claims Auditor – Cheryl Radomski

Yes 7 No 0
Motion carried.

Mr. Fiore made the motion to approve 2.6.6 through 2.6.12 seconded by Mr. Ross.

- 2.6.6 Board Sub-Committees
 - a. Audit Committee – the Board As A Whole
 - b. Policy Review Committee: Mrs. Wroblecki Chair, Mr. Fiore and Mr. King
 - c. Facilities Health & Safety Committee: Mr. Ross Chair, Mrs. Welch and Mrs. Wroblecki
 - d. Transportation Committee: Mr. Surprenant Chair, Mr. Fiore and Mr. Ross
 - e. Survey Committee: Mrs. Welch Chair, Ms. Edwards and Mr. King
- 2.6.7 External District Auditor - Moore & Hart
- 2.6.8 403b Service Providers – OMNI Group Renewal Service Agreement
- 2.6.9 Financial Advisors – Bernard P. Donegan
- 2.6.10 Bond Council – Timothy McGill
- 2.6.11 School Physician – BOCES School Physician Service
- 2.6.12 R. Wilson, M. Spost Lead Evaluators for Teachers and K. Houghton Lead Evaluator for Principals and Teachers

Yes 7 No 0
Motion carried.

Mrs. Wroblecki made the motion to approve 2.6.13 through 2.6.18 seconded by Mr. King.

- 2.6.13 Tax Collectors – Margaret Hardy, Whitestown;
Oneida County Office of Finance, New Hartford
- 2.6.14 Authorization to Participate in the following Consortiums:
 - a. Central New York School Employees Workers
Compensation Plan
 - b. Oneida-Herkimer-Madison Area Schools
Property & Casualty Insurance Group

*See Personnel Report

- c. Madison-Oneida-Herkimer Health Insurance Consortium
- d. Herkimer-Fulton-Hamilton-Otsego BOCES Disability Insurance Consortium
- 2.6.15 Committee on Special Education - Appoint
 - *Kim Zogby Chairperson, Special Education Teacher
 - Barbara Bowen School Psychologist
 - BOCES School Social Worker
 - Patty Prince Parent Member
 - Barbara Piacenti Parent Member
 - BOCES School Physician Service
 - Child's Guidance Counselor
 - Child's Special Education and Regular Education Teacher(s)
- 2.6.16 Sub-Committee on Special Education for Elementary School and Junior-Senior High School - Appoint
 - Kim Zogby Chairperson, Special Education Teacher
 - Child's Guidance Counselor
 - Child's Special Education and/or Regular Education Teacher(s)
 - BOCES School Social Worker
 - Barbara Bowen - School Psychologist (when a new Psychological report is reviewed, or a more restrictive environment is being considered)
- 2.6.17 Committee on Special Education for Pre-School Education – Appoint
 - Kim Zogby Chairperson, Special Education Teacher
 - Barbara Bowen School Psychologist
 - BOCES School Social Worker
 - Barbara Piacenti Parent Member
 - BOCES School Physician Service
 - Preschool Special Teacher
 - Education Teacher of the child
- 2.6.18 District Specific List for Impartial Hearing Officers as maintained by the New York State Education Department Impartial Hearing Reporting System – On-Line

Yes 7 No 0
Motion carried.

2.6.19 Resolution - New York Public Officers Law Section 18

Mrs. Wroblecki made the motion to approve the Resolution for the New York public Officers Law Section 18 seconded by Mr. Surprenant.

Yes 7 No 0
Motion carried.

2.6.20 Resolution Community/School Organizations: Music, Art and Drama Boosters, Marauder Athletic Booster Club, School District Foundation, and Parent-Teacher-Student Organization

Mr. Surprenant made the motion to approve the Community/School Organizations seconded by Mrs. Welch. Mr. King will remain the liaison to the Foundation.

Yes 7 No 0
Motion carried.

2.6.21 2015-16 Tuition Rate - 100% of the State Education Department Formula (Currently estimated K-6 – \$6,569; 7-12 – \$15,719, subject to change in November)

Mr. King made the motion to set the Tuition rate currently estimated at K-6 – \$6,569; 7-12 – \$15,719, subject to change in November seconded by Mr. Surprenant.

There was much discussion about changing the tuition rate. Mr. Fiore suggested the Board Members revisit this in November so they would have time to research the topic further but in the meantime use the rate set by the State Education Department.

Yes 7 No 0
Motion carried.

2.6.22 Day and Time of Monthly Meetings (see insert)

Mr. Surprenant made the motion to approve the following dates and time of the 2015-16 Board of Education Meetings seconded by Mr. King:

July 7, 2015 – Reorganizational and Business 6:30 p.m.
Tuesday, August 18, 2015
Tuesday, September 1, 2015
Tuesday, October 6, 2015
Tuesday, November 3, 2015
Tuesday, December 1, 2015
Tuesday, January 5, 2016
Tuesday, February 2, 2016
Tuesday, March 1, 2016 – Budget Workshop
Tuesday, March 15, 2016 – Budget Workshop
Tuesday, April 5, 2016 – Adopt Budget for Vote
Tuesday, April 19, 2016 – Vote for BOCES Budget & Board Members
Tuesday, May 3, 2016 – Public Budget Hearing

Tuesday, May 17, 2016 – Budget Vote and Board Election – Noon – 9:00 p.m.
Tuesday, June 7, 2016

All meetings begin at 6:30 p.m. unless otherwise noted

Yes 7 No 0
Motion carried.

Mrs. Welch made the motion to approve 2.7.1 through 2.7.6, seconded by Mrs. Wroblecki.

2.7 Annual Board Designations:

2.7.1 Official Bank Depository – M&T Bank and Citizens Bank

2.7.2 Investment Banks: Any bank deemed profitable by the District Treasurer

2.7.3 Authorized Signatures on Checks: School Treasurer and Superintendent of Schools

2.7.4 Authorize Signatures on Extra-Curricular Activities Account – Jr. Sr. High School Principal, Central Treasurer Extra Activities Account, and Superintendent's Secretary

2.7.5 Authorize Wire Transfers Up To \$2 million with the exception of Serial Bond Payments – District Treasurer

2.7.6 Budget Transfers authorization Superintendent of Schools or Treasurer as their designee

Yes 7 No 0
Motion carried.

2.7.7 Authorization Use of Credit Cards: Kathy Houghton, Michael Spost, René Wilson, Paula Ann May, Jacqueline Edwards, Jonathan Fiore, Steve King, Rick Surprenant, Richard Ross, Traci Welch, Mrs. Janet Wroblecki

Mr. Ross made the motion for Ms. Houghton to be the only authorized user of the Credit Cards seconded by Mr. Surprenant.

Yes 7 No 0
Motion carried.

Mr. King made the motion to approve 2.7.8 and 2.7.9 seconded by Mrs. Welch.

2.7.8 Official Newspaper - Utica Observer Dispatch

2.7.9 Medicaid Compliance Officer – Kim Zogby

Yes 7 No 0
Motion carried.

Mr. King made the motion to approve 2.8.1 through 2.8.9 seconded by Mrs. Wroblecki

2.8 Annual Authorizations

NYM Board of Education Minutes

July 7, 2015

Page 7 of 14

- 2.8.1 Certification of Payroll – Superintendent of Schools
- 2.8.2 Establishment of Petty Cash Funds: High School - \$100, Elementary - \$100, District Office - \$100
- 2.8.3 Purchasing Agent – Lisa Stamboly, School Treasurer
- 2.8.4 Superintendent or his/her designee be authorized to make transfers of appropriations within the budget of each program or service per board policy
- 2.8.5 Authorization for participation and payment of dues:
 - School Boards Institute
 - NYS School Boards Association
 - Association for School Business Organization
 - New York State Council Of School Superintendents
- 2.8.6 Superintendent Conference Approval (local, state and national)
- 2.8.7 Mileage reimbursement rate: IRS reimbursement rate
- 2.8.8 Staff/curriculum Development \$22 per hour and Tutorial and Home Bound Instruction \$25 per hour
- 2.8.9 Substitute Teacher pay Rate: \$80/day for certified teacher and \$60/day for uncertified

Yes 7 No 0
Motion carried.

- 2.8.10 Fees for Varsity Football and Boys & Girls Basketball Games
 - \$2 per adult
 - Ticket taker/seller \$10/hour
 - Clock/timer \$25/game
 - Announcer \$20/game
 - Site Supervisor \$20/hour
 - Shot Clock \$20/game

Mr. Ross made the motion to approve the fees for Football and Basketball but all New York Mills students will be free seconded by Mrs. Wroblecki.

There was discussion about not charging students.

Yes 6 No 1
Mr. Surprenant
is not in Favor.
Motion carried.

Mr. King made the motion to approve 2.8.11 through 2.18.17 seconded by Mrs. Welch.

- 2.8.11 Records Retention Officer - Paula Ann May
- 2.8.12 Records Access Officer - Paula Ann May

- 2.8.13 Asbestos LEA Designee – William Lachut
- 2.8.14 Civil Rights, Title IX, ADA Coordinator and Sexual Harassment Compliance Officer – Superintendent of Schools or Designee
- 2.8.15 Elementary Dignity Act Coordinator – R. Wilson
- 2.8.16 Jr. Sr. High School Dignity Act Coordinator – M. Spost
- 2.8.17 Pesticide Application for emergencies

Yes 7 No 0
Motion carried.

2.9 Bonds

Mr. King made the motion to approve 2.9.1 through 2.9.3 seconded by Mr. Surprenant:

- 2.9.1 District Treasurer, Lisa Stamboly - \$1,000,000
- 2.9.2 District Clerk, Paula Ann May - \$100,000
- 2.9.3 Central Treasurer, Patricia Klimacek - \$1,000,000

Yes 7 No 0
Motion carried.

Mrs. Welch made the motion to approve 2.10 through 2.18 seconded by Mrs. Wroblecki:

- 2.10 Readoption of Board Policies and Code of Ethics
- 2.11 Recertify Shared Decision Making Plan
- 2.12 Board Presidential Appointments
 - 2.12.1 School Board Institute Executive Committee – J. Edwards, and J. Wroblecki
- 2.13 Career & Technical Education Advisory Council - BOCES Council
- 2.14 District Safety Plan
- 2.15 District Strategic Plan
- 2.16 Professional Development Plan
- 2.17 BOCES Cooperative Bids - Authorization for Participation Therein
- 2.18 Mass Care Facility Usage - Authorization for Superintendent to Commit School District
 - 2.18.1 Army Reserve
 - 2.18.2 American Red Cross

Yes 7 No 0
Motion carried.

3. Consent Agenda

Mrs. Welch made the motion to approve the Consent Agenda seconded by Mr. Fiore.

- 3.1 Minutes of Meeting held June 2, 2015
- 3.2 Business Office Reports for Month ending May 2015

3.3 CSE Reports

- a. Minutes of meeting held 5/28/15
- b. Minutes of meeting held 6/4/15
- c. Minutes of meeting held 6/8/15
- d. Minutes of meeting held 6/11/15
- e. Minutes of meetings held 6/15/15

Yes 7 No 0
Motion carried.

4 Old Business

- 4.1 2nd reading of Policy 1004, Service Animals; 5300, Acceptable Use Policy; Regulation 5300.1, Agreement for Employee Use Of District Information Technology Resources; 5300.2, Agreement For Student Use Of District Information Technology Resources; Policy 5301, Internet Safety Policy; 6200, Fingerprinting and Criminal History Record Checks For Prospective Employees – Action

Mrs. Welch made the motion to approve the second reading of the Policies seconded by Mr. Fiore.

Yes 7 No 0
Motion carried.

- 4.2 Resolution to Ratify Terms and Conditions of Teacher Assistant Position – Action

Mr. Ross made the motion to approve the following Resolution seconded by Mr. King:

The New York Mills Union Free School District Board of Education ratifies the addition to the 2008-2012 Agreement between New York Mills School District and the New York Mills Teachers Association – Terms and Conditions of Teacher Assistant Position and authorizes the Superintendent of Schools to sign the “Memorandum of Agreement for Amendment of the Parties’ 2012-2016 Collective Bargaining Agreement” ratified by New York Mills Teachers Association on May 7, 2015.

Yes 7 No 0
Motion carried.

5. New Business

- 5.1 Personnel Report –

Mr. Ross made the motion to approve the following Personnel Report seconded by Mr. Surprenant:

I. Board Appointments

May, Paula Ann	District Clerk	\$3,500.00	2015-16 School Year
Zogby, Kim	Committee on Special Education Chair	\$3,800.00	2015-16 School Year
Stamboly, Lisa	District Treasurer	\$80,766.00	2015-16 School Year

II. Resignation

Millis, Brittney	Teacher Assistant	Y	8/31/2015
Ricco, Anthony	Varsity Football	C	6/19/2015
Futscher, James	Assistant Varsity Football	T	6/30/2015
Ricco, Ross	Assistant Varsity Football	C	6/19/2015

III. Summer Bus Appointments

Kurgan, John	1.5 hrs. AM run, 1.75 hrs. PM run Total 16.25 hrs./week	Per CSEA Contract \$17.70/hour	July 6 - August 14 Mon. - Friday
Miller, Doug	1.5 hrs. AM run, 1.5 hrs. PM run Total 15/week	Per CSEA Contract \$17.70/hour	July 13 - August 12 Mon. - Thurs
Boccardo, Michael	1.5 hrs. AM run, 1.5 hrs. PM run Total 15 hrs./week	Per CSEA Contract \$17.69/hour	July 13 - August 12 Mon. - Thurs
Furmanski, Tom	7.0 hrs. Friday/Sunday Total 14 hours/week	Per CSEA Contract \$17.87/hour	July 6 - August 14 Friday/Sunday (unless calendar says different)
Soja, Lisa	1.25 hrs. AM/ 1.5 hrs. PM total 13.75 hrs. /week	Per CSEA Contract \$12.76/hour	July 6 - August 14 Mon. - Friday
Edwards, Bernice	6.5 hours Friday	Per CSEA Contract \$12.68 /hour	July 6 - August 14 Friday/Sunday (unless calendar says different)

Stockton, Ronnell	6.5 hours Sunday	Per CSEA Contract \$12.68/hour	July 6 - August 14 Friday/Sunday (unless calendar says different)
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IV. Non-Instructional Long-Term Substitute Appointment

Fatata, Neil	Cleaner		\$12.68/hour	7/1 - 8/31/15
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Brockett, Connie	Spanish 7-12	Y	\$80.00	9/1/2015
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Dziekhan, Andrea	Varsity Club	Y	\$1,093.00	2015-16 School Year
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Shrey, Steve	Extra Music Activities	Y	\$11,740.50	2015-16 School Year
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TBD	6th Grade Advisor		\$941.00	2015-16 School Year
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Jennings, Alexandria	JV Field Hockey	T	\$2,427.00	2015-16 School Year
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Parrish, Ciara	Football Cheerleading	T	\$1,504.50	2015-16 School Year
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Yes 7 No 0
Motion carried.

5.2 2015-16 BOCES Contract – Action

Mr. Ross made the motion to approve the 2016-16 BOCES Contract seconded by Mr. Surprenant.

Yes 7 No 0
Motion carried.

5.3 Resolution to Approve Bus Lease – Action

Mr. Ross made the motion to approve the following resolution seconded by Mr. Surprenant:

Be It Resolved: the New York Mills Board of Education has agreed to lease two (2) 70 passenger school buses at a capitalized cost of \$112,341.82 each.

Whereas: the New York Mills Board of Education gives the School District Treasurer the authority to make five (5) equal payments of \$16,847.00 each due on the 15th day of July from the year 2015 through 2019 to the low bidder, Santander.

Therefore: the New York Mills Board of Education authorizes the School District Treasurer to issue checks to cover the cost of these buses

Yes 7 No 0
Motion carried.

5.4 Request for School Bus for the Summer Recreation Program from the Village of New York Mills – Action

Mrs. Welch made the motion to approve the request for use of a School Bus from the Village of New York Mills for their summer Recreation Program.

Yes 7 No 0
Motion carried.

5.5 Non-Resident/Non-Tuition Students

Mr. King made the motion to approve the following Non-Resident/Non-tuition students seconded by Mr. Ross:

NAME	GRADE	PARENT
Galime, Lena	K	Jody Galime
Clements, Emma	6	Mary Clements

Yes 7 No 0
Motion carried.

5.6 Excess list for bid, sale, or disposal of – Action

Mr. King made the motion to excess the following non-working items seconded by Mrs. Welch:

Osterizer Blender
Hamilton Beach Electric Can Opener

Yes 7 No 0
Motion carried.

6. Building Reports – N/A

7 Superintendent's Report – N/A

8. Board Discussion

Ms. Edwards read a letter from William Miller asking for our support as second vice president for NYSSBA.

Mrs. Wroblecki made the motion to write a letter supporting Mr. Miller to be Second Vice President of NYSSBA seconded by Mr. Fiore.

Yes 7 No
Motion carried.

Ms. Edwards presented Mr. King with a Certificate from School Boards Institute for 45 hours of Professional Achievement and Ms. Houghton with a Certificate for 75 Hours of Professional Achievement.

9. Visitors Comments

Mrs. Porcelli said that Joe Bonamassa will be playing at the Saratoga Perform Arts on August 10th.

Mr. Lachut said regarding the ticket sales his spouse is a ticket taker and she always would tell him that the only people that complain are the people from other districts. There are never complaints from our parents or students. He said he was interested as to why we collect for basketball and football but not for Field Hockey, Bowling or Golf. He likes the idea of our students going free.

IDs will be needed to identify our students.

Mrs. Price said that she paid \$5 for her children's ID. It comes in handy for when they get their Learner's Permit.

Mrs. Wroblecki suggested maybe we could work something out with the Sheriff's Office.

10. Executive Session

Mr. Ross made the motion to go into Executive Session to discuss a particular person at 8:02 p.m. after taking a 5-minute break seconded by Mrs. Welch.

Yes 7 No 0
Motion carried.

Ms. Edwards appointed Ms. Houghton the Clerk Pro-tem.

Respectfully submitted,



Paula Ann May
District Clerk

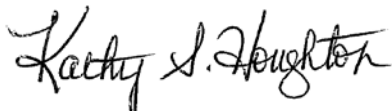
Ms. Edwards called the meeting back into regular session at 9:09 p.m. stating that Mr. Fiore exited the meeting at 8:31 p.m.

11. Adjournment

Mr. King made the motion at 9:10 p.m. to adjourn seconded by Mrs. Welch.

Yes 6 No 0
Meeting Adjourned.

Respectfully submitted,



Kathy Houghton
Clerk Pro-tem