

Jacqueline Edwards  
President

Richard Ross  
Vice President



3.1 a

Rick Surprenant  
Traci Welch  
Janet Wroblecki

**BOARD OF EDUCATION PUBLIC BUDGET HEARING AND MEETING  
TUESDAY, MAY 3, 2016  
JR./SR. HIGH SCHOOL LIBRARY – 6:30 P.M.**

**PRESENT:** Mr. Richard Ross, Vice President, Mr. Jonathan Fiore, Steve King, Mr. Rick Surprenant  
Mrs. Traci Welch, and Mrs. Janet Wroblecki

**ABSENT:** Ms. Jacqueline Edwards

**ALSO PRESENT:** Ms. Kathy Houghton, Mr. Michael Spost, Dr. René Wilson, Mrs. Lisa Stamboly, Mr.  
William Lachut, Mrs. Debbie Price, Mrs. Paula Ann May and 4 visitors and guests.

**1. Meeting Call to Order**

**1.1 Pledge to the Flag**

Mr. Fiore led the Pledge of Allegiance.

**1.2 Acceptance of Agenda**

Mrs. Welch made the motion to accept the Agenda seconded by Mr. King.

Yes 6 No 0  
Motion carried.

**1.3 Public Budget Hearing on 2016-17 School Budget**

Ms. Houghton and Mrs. Stamboly reviewed the following budget information with the Board of  
Education and public in attendance:



### Budget Decisions Driven By:

<p><b>School District Mission</b></p> <ul style="list-style-type: none"> <li>The mission of the New York Mills Union Free School District is to help students become motivated, responsible, caring individuals by providing resources and a safe, supportive environment that encourages students to pursue excellence.</li> </ul>		<p><b>District Goals</b></p> <ul style="list-style-type: none"> <li>Provide programs, resources, and facilities that will ensure all students are given equal opportunities to achieve higher district, state, and national standards.</li> <li>Provide staff development to all employees that will enable them to elevate their skills, knowledge, and attitude in order to help our students achieve excellence.</li> <li>Increase school pride and spirit through a partnership with the community.</li> </ul>
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### Budget Timeline

- Monday, November 9: Budget Construction Begins
- Monday, January 25: Central Office Budget Process Begins
- Tuesday, March 1: 1<sup>st</sup> Public Budget Workshop
- Tuesday, March 15: 2<sup>nd</sup> Public Budget Workshop
- Tuesday, April 5: 3<sup>rd</sup> Public Budget Workshop
- Tuesday, April 19: Extra Public Budget Workshop and Adoption of Proposed Budget
- Tuesday, May 3: Public Budget Hearing
- Wednesday, May 4: Budget Notices Mailed
- Tuesday, May 17: Annual Budget Vote & Board Member Election



- ### Included in Budget:
- Capital Outlay Project
  - Bond Anticipation Note
  - Purchase Two New Buses
  - New Administrative Structure
  - New Elementary Reading Program
  - 5 FTE Building Maintenance Worker
  - Middle School Keyboard Class
  - Senior Seminar
  - 2 FTE BOCES Curriculum Specialist
  - Rotating Elementary Bus Monitor

### Capital Outlay Project

**\$100,000**

### BAN (Bond Anticipation Note)

**\$90,507**

### Purchase of Two New Buses

**\$ 149,606**

### Administrative Restructuring

**\$7,561**  
 Add \$2,248 to 2016-17 contract increase

**Phase In of New Elementary Reading Program**



With Training to Support Implementation \$45,000

**.5 FTE Maintenance Position**



**\$18,460**

**Middle School Keyboarding Class**



**\$16,195**

**Senior Seminar  
 (New Elective, BOCES .2 FTE)**




**\$16,078**

**Curriculum Specialist  
 (BOCES .2 FTE)**



**\$15,000**

**Elementary Rotating Bus Monitor  
 (PM only)**



**\$3,748**

**Percent of Budget Funded by State Aid**

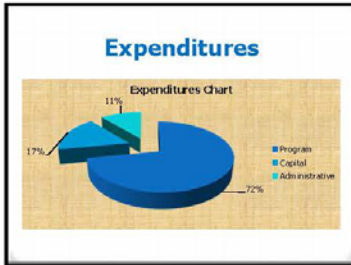
Year	State Aid	Property Tax	Other
2008-09	33%	52%	15%
2009-10	30%	54%	16%
2010-11	30%	53%	17%
2011-12	30%	53%	17%
2012-13	28%	55%	17%
2013-14	25%	57%	18%
2014-15	25%	57%	18%
2015-16	31%	55%	14%

**Proposed 2016-17 Budget**  
**\$13,517,666**

**Budget to Budget Decrease**  
**.0053334%**

**Budget Components**

- Administrative Component** The administrative component consists of overall management activities including board of education, superintendent's office, business office operations, such as central data processing, payroll, purchasing, BOCES administrative expenses, insurance, printing, mailing, personnel, legal and auditing services, and building administrative cost.
- Program Component** The program component consists of funding the instruction of and educational support services for the district's 575 students. Transportation of students, athletics, and co-curricular activities are also included in this budget component.
- Capital Component** The capital component consists of maintenance of buildings, upkeep of grounds, and electricity, heat, water, sewer, and telephone services. Funds are also included for the lease of school buses, payments on the capital project, and for refund of taxes for claims against property assessments.



### Administrative Component

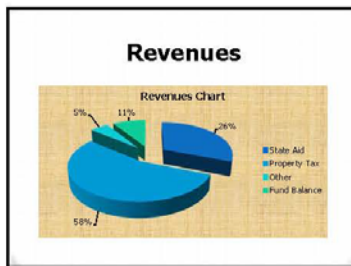
Function or Account	Proposed Amount
Board of Education	\$24,500
Central Administration	\$199,701
Finance	\$146,358
Legal Services	\$11,000
Personnel	\$50,626
Records Management	\$5,069
Other General Services	\$259,106
Other Special Items	\$216,983
Out. Dev. & Sup.	\$111,100
Supervision - Regular Sch.	\$277,750
Employee Benefits	\$149,205
<b>Total</b>	<b>\$1,453,705</b>

### Program Component

Function or Account	Proposed Amount
Legal Services	\$21,500
Instruction	\$6,585,473
Other Dist.	\$389,513
Transportation	\$59,886
Garage Building	\$2,676,872
Employee Benefits	\$9,500
Other Transfers	\$9,500
<b>Total</b>	<b>\$9,712,744</b>

### Capital Component

Function or Account	Proposed Amount
Operation of Plant	\$490,473
Maintenance of Plant	\$292,042
Refund of Taxes	\$25,000
Lease of Buses/Purchase	\$21,783
Employee Benefits	\$523,204
Debt Service	\$940,595
Transfer to Capital	\$100,000
<b>Total</b>	<b>\$2,351,217</b>



### Property Tax Cap

Not really a "cap" or a "limit"  
 A threshold for level of voter support needed

"Tax Levy Limit"  
 Calculated by each district  
 Every district has a different tax levy limit

Allowable Tax Levy Limit = 1.1736%  
 Projected Tax Levy Increase = 0%

### Budget/Tax History

School Year	Budget to Budget Increase	Tax Levy Increase	New Hartford Tax Rate per \$1,000	Whitestown Tax Rate per \$1,000
2010-2011	3.15%	3.00%	\$25.55	\$28.74
2011-2012	2.06%	3.00%	\$25.98	\$30.06
2012-2013	2.55%	2.72%	\$26.49	\$31.34
2013-2014	2.74%	2.02%	\$25.75	\$31.55
2014-2015	1.96%	2.98%	\$26.58	\$32.50
2015-2016	2.79%	1.25%	\$27.35	\$32.43

### Annual Tax Increase with Basic STAR

\$100,000 House	\$125,000 House	\$150,000 House
Increase of 0%	Increase of 0%	Increase of 0%

### Proposition # 1 – 2016-2017 Budget \$13,517,666

RESOLVED, that the Board of Education of the New York Mills Union Free School District is hereby authorized to expend the sum of \$13,517,666 as a general fund appropriation for the 2016-2017 school year and to levy the necessary tax therefor.

**Proposition #2 –  
 Building Capital Reserve Fund  
 \$5,000,000**

Resolved that the Board of Education of the New York Mills Union Free School District is hereby authorized to establish a Capital Reserve Fund pursuant to Section 3611 of the Education Law to be known as the "2016 Building Capital Reserve Fund", with the purpose of such fund being to finance, in whole or in part, the acquisition, construction, reconstruction, improvement and equipping of school buildings and facilities; such capital costs being of a type that would be eligible for financing under the local finance law, and costs incidental thereto, the ultimate amount of such fund to be \$5,000,000 plus earnings thereon, the probable term of such fund to be five years, but such fund shall continue to exist until liquidated in accordance with the Education Law or until the funds are exhausted, and the sources from which the funds shall be obtained for such Reserve are (i) amounts from budgetary appropriations from time to time, and (ii) unappropriated fund balance made available by the Board of Education from time to time, and (iii) New York State Aid received and made available by the Board of Education from time to time, all as permitted by law.

**Proposition #3 – Transportation &  
 Vehicle Reserve Fund \$2,000,000**

Resolved that the Board of Education of the New York Mills Union Free School District is hereby authorized to establish a Transportation & Vehicle Reserve Fund pursuant to Section 3651 of the Education Law (to be known as the "2016 Transportation & Vehicle Reserve Fund"), with the purpose of such fund being to finance, in whole or in part, the purchase of school buses, vehicles and equipment that would be eligible for financing under the Local Finance Law, and costs incidental thereto, the ultimate amount of such fund to be \$2,000,000 plus earnings thereon, the probable term of such fund to be five years, but such fund shall continue to exist until liquidated in accordance with the Education Law or until the funds are exhausted, and the sources from which the funds shall be obtained for such Reserve are (i) amounts from budgetary appropriations from time to time, and (ii) unappropriated fund balance made available by the Board of Education from time to time, and (iii) New York State Aid received and made available by the Board of Education from time to time, all as permitted by law.

**Proposed 2016-17 Budget**

2015-16 Budget	\$13,518,387
Proposed 2016-17 Budget	\$13,517,666
Budget to Budget (Decrease)	(.005333-#%)
State Aid Increase	\$247,437
Allowable Tax Levy Limit	1.1736%#
Projected Tax Levy Increase	0%

**1 Five-Year Board Vacancy**

**Board Candidate:**

- Jacqueline M. Edwards
- Dr. Kathleen Linker
- Kevin McCoy

**Budget Vote and Board  
 Member Election**

May 17, 2016  
 Noon - 9 p.m.  
 Boekman Gymnasium

**Thank you for  
 attending**

**Questions?  
 Comments?**

## **2. Communications**

From the Floor

N/A

### **2.1 President's Messages**

#### **a. Committee Report(s)**

1. Facilities Health & Safety Committee - R. Ross
2. Policy Committee – J. Wroblecki
3. Transportation Committee – R. Surprenant
4. Finance Committee – T. Welch
5. Survey Committee – S. King.

#### **b. Board Calendar**

#### **c. BOCES Representative Report**

## **3. Consent Agenda**

Mrs. Wroblecki made the motion to accept the Consent Agenda listed below seconded by Mr. Fiore.

### **3.1 Board of Education Minutes**

- a. Meeting held April 5, 2016
- b. Meeting held April 19, 2016

### **3.2 Business Office Reports for Month ending March 2016**

### **3.3 CSE Reports**

- a. Minutes of meetings held 3/17/16
- b. Minutes of meeting held 3/28/16
- c. Minutes of meetings held 3/29/16
- d. Minutes of meetings held 3/30/16
- e. Minutes of meetings held 3/31/16
- f. Minutes of meetings held 4/07/16
- g. Minutes of meetings held 4/08/16
- h. Minutes of meetings held 4/11/16
- i. Minutes of meetings held 4/12/16
- j. Minutes of meetings held 4/18/16
- k. Minutes of meetings held 4/19/16
- l. Minutes of meetings held 4/20/16

Yes 6 No 0  
Motion carried.

## **4. Old Business**

- 4.1 2<sup>nd</sup> Reading of Policy #1005, Temporary Signs Prohibited on School Property, #3030, Job Description Executive Principal; #3031, Job Description Principal - Action

Mr. Fiore made the motion to approve the 2<sup>nd</sup> reading of Policy #1005 Temporary Signs Prohibited on School Property, #3030, Job Description Executive Principal; #3031, Job Description Principal seconded by Mr. King.

Yes 6 No 0  
Motion carried.

**5. New Business**

5.1 Personnel Report – Action

Mrs. Welch made the motion to approve the following Personnel Report seconded by Mr. King:

NAME	TENURE AREA/CIVIL SERVICE TITLE	ASSIGNMENT	SALARY/RATE OF PAY	EFFECTIVE DATE
<b>I. Substitute Teacher</b>				
Homer-Gunther, Laura		Non-Certified	\$60/day	5/4/2016
Marshall, Olivia		Non-Certified	\$60/day	5/4/2016
Perretta, Carlie		Non-Certified	\$60/day	5/4/2016

**II. Unpaid Medical Leave**

West, Kelly	School Monitor			leave from 4/11/16 - 4/26/16
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Yes 6 No 0  
Motion carried.

5.2 Parochial Transportation Requests – Action

Mrs. Welch made the motion to approve the following Parochial Transportation Requests seconded by Mrs. Wroblecki:

LAST NAME	FIRST NAME	STREET ADDRESS	CITY	GRADE
<b>NOTRE DAME</b>				
Babiarz	Aleesa	110 Campbell Ave.	Yorkville New York	11
Brush	Mckenzie	11 Beech Place	Mills New York	8
Brush	Zachary	11 Beech Place	Mills	10

Cieplenski	Rebecca	44 Country Club Drive	New York Mills	11
Gao	Ningyu (Gary)	79 Clinton Street	New York Mills	10
Godlewski	Anna	302 Fairway Drive	New Hartford	9
Godlewski	Christopher	302 Fairway Drive	New Hartford New York	11
Heaton	Margaret	36 Country Club Drive	Mills	11
Kelly	William	120 Campbell Avenue	Yorkville New York	10
McCoy	Kennedy	86 Clinton Street	Mills	9
Perrone	Sophia	104 Davis Place	New Hartford	9
Tong	Jingyao (David)	1 Bunker Avenue	Yorkville New York	10
Yang	Fangyi (Linda)	86 Clinton Street	Mills	12

Yes 6 No 0  
 Motion carried.

5.3 Resolution to Enter into a 4-Year Contract for CoSER 602 Administrative Computer Services – Action

Mr. Fiore made the motion to approve the following resolution seconded by Mr. King:

**WHEREAS**, the Board of Education of the New York Mills Union Free School District desires to enter into a 4-year contract with the Madison-Oneida BOCES in order for the Regional Information Center to furnish certain services to the District pursuant to Education Law 1950(4)(ii), those services being: CoSer 602 Administrative Computer Services.

**NOW, THEREFORE**, it is

**RESOLVED**, that the Board of Education of the New York Mills Union Free School District agrees to enter into a contract with the Madison-Oneida BOCES for the provision of said services to the District not to exceed \$58,497 plus related borrowing fees, plus yearly Regional Information Center support during the term of this contract, finalized by the Superintendent, subject to the approval of the Commissioner of Education for a period of 4 years: 2016-17, 2017-18, 2018-19, 2019-20.

Yes 6 No 0  
 Motion carried.

5.4 1<sup>st</sup> Reading of Regulation #6100.35, Job Description: Director of Facilities 1; Policy #6200, Fingerprinting and Criminal History Record Checks for Prospective Employees; Regulation #6200.1, Statement for Emergency Conditional or Conditional Appointment; Policy #6201, Drug and Alcohol Testing for Bus Drivers; Regulation #6201.1 Pre-Duty Acknowledgement, Authorization and Consent Form; #6201.2 Acknowledgement, Authorization and Consent Form (with pre-duty exception); Policy #6202, Physical Examinations; #6203, Non-Probationary Appointment Pending Board Approval; and #6204, Appointment of Athletic Coaches



## **6. Building Reports**

### **6.1 Elementary Building Report**

#### **a. Kindergarten Screening**

Dr. Wilson said that she wanted to recognize Amanda Woodward for her organization and hard work in making kindergarten screening happen, along with our AIS (Academic Intervention Services) staff, Occupational Therapist, Physical Therapist, Speech Therapist, kindergarten teachers etc. We screened 37 incoming students and data is compiled based on skills in motor development, conceptual development and language development. Other notes are taken based on observed behavior (such as easily separated sensory seeker) preschool notes, and issues brought up in social histories, and committee will meet and create class lists soon.

#### **c. Principals Focus Review Reflection**

Dr. Wilson read the following statement: "On April 21<sup>st</sup> Mr. Spost and I committed 5.5 hours to complete the 32 page Focus District reflection project. Of course this did not happen in isolation, but was done in tandem with student discipline and day to day management of our buildings. We carefully collaborated and crafted responses with regard to school leadership, development of mission and goals, use of resources, building instructional capacity, cultivating student learning, collecting data, ensuring college and career readiness, monitoring lesson planning, differentiated instruction, a and curriculum planning to only name a few. Mr. Spost and I used our collective expertise as educational leaders and our ability to prioritize management duties as building leaders and determined that this report took precedence over any and all activities for the day as Friday before Spring Break is usually a busy office day, as is the Monday after break. At 2:30 I excused myself from Mr. Spost's office, as we had just finished our report, and headed toward the Kindergarten tree planting. At the same time Ms. Houghton was kind enough to text me to make sure I was on my way as the event began at 2:30, I assured her I was walking up the hill. I include this because it is my understanding, that although none of you were in attendance, that some board members had concerns that I was negligent in my leadership responsibilities because I arrived to the tree planting between 2:33 and 2:34 in order to observe the event, celebrate Arbor Day and welcome and greet parents. Please know that I take my responsibilities and position seriously, and understand the facets of political leadership and community involvement. I also feel that my students were in the expert hands of the kindergarten teachers as they have done this for the past 8 years that I have been here, and also stand by my decision and judgment to finish the Focus School report, as it directly correlates to the success or possible collapse of the New York Mills Union Free school District."

### **6.2 Secondary Building Report**

#### **a. High School Bank and Chorus Concerts**

Mr. Spost said on Thursday, May 19<sup>th</sup> our Jr. Sr. High School will be having the Spring Concert beginning at 7:30 p.m. You are invited and welcome to attend this event. It is the culmination of many months of work for the students and is always a crowd pleaser. Mark your calendars and we hope to see you there.

#### **b. Report on Teen Traffic Safety Day**

Mr. Spost said on Tuesday, April 19<sup>th</sup> we hosted a Teen Traffic Safety Day. Students visited with vendors from YWCA, NYS DOT, Oneida County Sheriff's Department, and a few others to review important decision making, especially while driving. Texting and talking while driving, speeding in work zones, being under the influence, were some of the topics that were covered. The day ended with an assembly that focused on the dangers of destructive decisions. Our speaker was Marianne Angelillo. Her world was turned upside-down when her seventeen-year-old son was killed as a passenger in a high-speed car crash. She presented the facts of the crash and subsequent fallout. I believe she was able to reach into the hearts of our students about the devastating consequences of risk-taking.

c. Prom

Mr. Spost said the Jr. Sr. HS Prom will be held at The Beeches this year on Saturday, May 14<sup>th</sup> from 7 p.m. - 11 p.m. Preceding the prom we will have the traditional Grand March here at school at 5:15 p.m. The Prom Committee and our junior and senior advisors are doing a great job of planning to make this night a success. I heard a lot of positive feedback about how nicely it was done last year and they intend to raise the bar even further this year. The After Prom Party last year was a huge success with over 95% of students that attended prom attending the after prom party. We are hopeful for the same level of participation in this event this year and strongly encouraging it. There are many games and prizes awarded at the event. Students that are juniors and seniors that do not attend the prom are also welcomed at the after prom party. We sincerely appreciate the PTSO's generosity as well as Mr. Brad Frankland and his crew for all their efforts with this event. We are one of very few schools that host a post prom party. I hope this tradition continues and strong participation rate holds steady this year.

Mr. Spost added: Focus District Designation and said he would strongly urge the Board to endorse releasing our letter to the Commissioner of NYSED and other officials to all parents in our community. It clearly unveils the flawed methodology used to identify our district as a Focus District. We have all talked about misinformation in the absence of correct and sound information and think that we have both the right and responsibility to inform our community on this matter. The connotation and attachment of this label to our district is negative, unjust, and unsound.

## **7. Superintendent's Report**

### **7.1 Status of APPR**

Ms. Houghton said on April 21<sup>st</sup>, the Professional Education Committee met to continue work in the online application portal to complete a 3012-d compliant APPR. The committee has another meeting on May 9<sup>th</sup>, although the rest of the team is planning to work with teachers on the assessments during the week of May 2<sup>nd</sup>. We continue to make progress and we hope to receive NYSED approval very soon for use of our local assessments with Student Learning Objectives, which will allow us to complete our work in the application portal and seek approval of the Board, then NYSED for the completed plan. Ms. Houghton told the Board that she is very pleased that the team is working so well together and is intent on completing and submitting our APPR by the July 1 due date for September 1 approval. If we are able to accomplish this task, the district will maintain our state aid increases for 2015-16 and 2016-17.

## 7.2 Focus District Review Update

This Wednesday and Thursday, Ms. Houghton will be attending another Focus District Institute in Albany. She will provide to the Board and administrators copies of the information she receives in order to make sure that we are prepared for this next step; the District Comprehensive Improvement Plan process. This plan will be developed following the district-led review and will be brought to the Board in lieu of our usual District Strategic Plan approved each year. After our review is completed, the district will use the findings and recommendations to craft the Comprehensive District Improvement Plan.

## 7.3 Capital Project Update

Ms. Houghton announced that the advertisement for our Capital Project bids appeared in the Observer-Dispatch for five days beginning on April 23. Bid opening is scheduled on May 19 at 2:00 p.m. Hunt-EAS will be here to oversee the process, along with Sam Sanzone, our Clerk of the Works. The Board will be asked to award the bids at their June 7 Board of Education meeting. We look forward to beginning construction on the project as soon as school closes at the end of June.

## 7.4 K-12 Enrollment

Ms. Houghton shared the district's K-12 enrollment as of 4/22/16. We have 280 students attending grades K-6 in district, with 8 elementary-aged students attending Special Education programs outside the district for a total of 288 elementary students. There are 263 grades 7-12 students attending classes in district, with 14 secondary-aged students attending either Special Education or alternative programs outside the district for a total of 277 secondary students. The total number of K-12 students as of April 22<sup>nd</sup> was 565. As already shared during our public budget hearing, we had 628 K-12 students during the 2011-12 school year. We will need to watch carefully this trend of slow, but steady enrollment decline as we engage in long-range planning for the district.

## 8. Board Discussion

N/A

## 9. Visitors Comments

Mr. Lachut spoke as a taxpayer and he worries that a person in the community are voting on a 0% tax increase but we are asking for \$7 million for two propositions. He doesn't know if that will affect the vote.

## 10. Executive Session - Pending Litigation and Negotiations with CSEA

Mrs. Wroblecki made the motion to go into Executive Session to discuss pending litigation and negotiations with CSEA at 7:38 p.m. after taking a 5-minute break seconded by Mr. Fiore.

Yes 6 No 0  
Motion Carried.

Mr. Ross appointed Ms. Houghton the Clerk Pro-tem.

Respectfully submitted,

Paula Ann May  
District Clerk

Mr. Ross called the meeting back into Regular Session at 8:15 p.m.

Mr. King made the motion to approve the CSEA Agreement seconded by Mrs. Welch.

Yes 6 No 0  
Motion carried.

**11. Adjournment**

Mr. King made the motion to adjourn at 8:16 p.m. seconded by Mrs. Welch.

Yes 6 No 0  
Meeting adjourned.

Respectfully submitted,

Kathy Houghton  
Clerk Pro-tem