



COLLEGE COUNSELING HANDBOOK

VISION

To be a caring, impactful community that excels in learning and in life.

MISSION

The KIS community nurtures a growth mindset through a holistic education that connects cultures.

**OUR CORE BELIEFS AND VALUES ARE
LEARNING AND DIVERSITY, SAFETY AND RESILIENCE, DIGNITY AND RELATIONSHIPS**



Dear Kazakhstan International School Students and Families,

As a Grade 12 student, the university application process is challenging. We would like you to think about the process of having your "eighth class" for the first semester. It is an exciting but rigorous process that requires a lot of critical self-reflection, time, and hard work. You will spend the next few years studying in a country of your choice. Therefore, you will need to be cognizant of the challenges and opportunities that a city and a country will offer to you. To this end, it is essential that you ask yourself what you really want and need from your university experience. For example: Why you want to study a particular subject(s), a field, or for a specific qualification. Equally, you need to ensure that you know and understand how and where you will feel most comfortable as a learner for years to come.

As you know by now, navigating the university application process can be rather complex. You will need to keep track of deadlines, academic entry requirements, document requirements, standardized test registration, interview schedules, personal statements, resumes, supplemental essays, etc. We know and understand that all of this can feel overwhelming and daunting. It is essential, however, to familiarize yourself with the rules and policies of each college and university you are interested in. To this end, KIS has a set of guidelines that you need to review to help you and your work together seamlessly.

Remember, the College Counselor is here to support you each and every step of the way. It is important to us that you can feel successful while you stay focused, and proactive and keep an open line of communication with us to ensure a smooth application process. We are here to help and support you as you transition from high school to college/university. We wish you all the best on your journey!



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Goals and Objectives

Welcome to the College Counseling and University Advising Handbook for Kazakhstan International School students and families. This handbook aims to provide valuable information regarding the policies and procedures of the University Advising Department. These policies and procedures are designed to ensure a positive and collaborative effort in creating the highest quality college application.

By following the procedures outlined in this handbook, you can ensure that your university application process goes smoothly. It is therefore essential to establish quality relationships with your educators so that they can provide you with recommendations that are well-written. For instance, your IB predicted grades need to be up-to-date, and all of your other documentation must be appropriately prepared and submitted on time. This process and your dedication will in turn warrant that your application is robust, henceforth giving you the best chance of acceptance into your chosen college or university.

Now, please remember that you must review very carefully all the application requirements, and thus adhere to the policies and procedures outlined in this handbook. The same is true for any college or university to which you will be applying. In other words, it matters that you understand the process and therefore are able to ensure the timely submission of the required supporting documentation. Otherwise, your lack of focus and attention to detail could jeopardize your application's quality and potentially put your admission at risk. Consequently, you must take the time to understand and follow all guidelines provided to safeguard a successful application process.

Official School Documentation

The official school documentation includes all the documents that Kazakhstan International School is responsible for, such as the official KIS High School transcript, IB predicted grades, teachers' recommendation letter(s), College Counselor recommendation letter (if applicable), and any school forms that the



College or University requires KIS to complete and share. **These documents cannot be handed over to individual students, families, and/or third parties while the student is a student at KIS.**

It is the responsibility of the student – that is you and your family – to keep track of the documentation and forms that each specific university requires. In the same way, it is the responsibility of every student to inform the College Counselor in writing when these documents must be submitted via the **UniFrog** platform. Universities require different types of documentation and clearly state what they are expecting and when the deadline is on their official website. To this end, please note that admission requirements change every year, and it is your responsibility to be up to date with these annual changes. The College Counselor will work to obtain all the necessary official school documentation from the school on your behalf in a timely manner.

Please note that the College Counselor is not responsible for informing students which specific documentation is needed for each college and/or university during the admission application process. Documents will not be sent nor processed during any KIS scheduled break (i.e. fall, winter, summer break) without **prior agreement**. Students are responsible for ensuring that any documents needed to be completed or sent to a college/university are finished well before any school break.

Official Transcripts – A High school Transcript is a student’s academic record. Including semester grades, a transcript is from Grade 9 until Grade 12. KIS students can attain two transcripts (qualifications): One from KIS and the other from the IB, as long as they satisfy all of the criteria.

The **Secondary School** is responsible for the printing of official KIS transcripts. Students and families can receive a printed version of their official (stamped and sealed) transcript if deemed necessary and all students receive their transcript upon graduation. Colleges and Universities typically expect to receive the transcript from the Admissions Office prior to students enrolling at the university. The Secondary Office



would be able to share digital copies of student transcripts only directly with the College or University during the summer break. Official transcripts, whether printed or digital copy, take at least three working days to process. Official transcript requests can be made by directly emailing Mr. Z. A. Stamp-Jerabek (ajerabek@kisnet.org) and cc'ing Ms. Shynar Toleu at (secondarypa@kisnet.org).

Students will receive their final IB transcript (hard copy) at the KIS Secondary School in early September. Students who request their IB transcript to be sent to them or the college/university they are matriculating to must contact the College Counselor, Mr. Z. A. Stamp-Jerabek (ajerabek@kisnet.org), with the full mailing address, a contact number, and the bank advice slip once payment is made so that the school can mail out the document. If payment is being made via bank wire transfer, bank charges will be borne by the student. In the spring, Grade 12 students would work with the IB Coordinator to designate to which university they would need to send their IB final results.

Please note: Suppose a student accepts an offer from a school they did not designate. In that case, they can arrange to have the IB Organization send their IB final results to the college/university through the official IBO website by searching for "requesting transcripts and transcripts." There is a small fee for this process.

Transfer Transcripts - If a student has transferred to KIS from another school, it is the student's responsibility to obtain their previous school's transcript. Many colleges/universities require the academic records (the transcript) from Grade 9 to Grade 12. Students may inform their previous school to email the official transcript to the KIS College Counselor or submit a hard copy of the document to their *Adviser* so that they can scan this document and save this in the student's file for future sending to the university.

IB Predicted Grades – IB Predicted Grades are submitted at the teacher's discretion via their individualized teacher **UniFrog** account. All Predicted Grades are faculty predictions of the student's final IB exam results, based on the student's consistent



performance throughout the IB program. This includes six IB courses, Theory of Knowledge and Extended Essay. The **College Counselor** will monitor the workflow of all the Predicted Grades requested by students via their UniFrog student accounts and assist the faculty.

The **UniFrog** platform is every student's **digital portfolio**, and students are responsible for keeping it up-to-date. Therefore, the IB Predicted Grades are shared automatically by UniFrog with every college/university that a student is applying to. It is, thus, **critical that students select the correct deadlines within their UniFrog application page**.

All students need to ensure that if they have any concerns, they speak with their College Counselor as soon as possible to manage the situation in a timely manner.

Students do not need to approach teachers to collect or request their IB Predicted Grades. Instead, students need to use their **UniFrog** account to manage this process. Students may not request that a teacher change their Predicted Grades.

If students wish to discuss their IB Predicted Grades, they must first arrange a meeting with the IB Coordinator.

Recommendation Letters – A recommendation (aka reference) letter or “teacher evaluation” is written by either a teacher and/or College Counselor that details a student’s academic achievements, and extracurricular interests, but also their abilities, qualities, and characteristics.

In order to receive a recommendation letter, students **must** first complete their **Brag-Sheet**, together with the “UK Personal Statement” and/or “CommonApp Essay” following the **UniFrog** prompts. Students are also responsible for using the “Notes or Ref/Rec Writers” section of their UniFrog Application Platform effectively, should they wish for their teachers to know more about them.



It is essential for students to provide detailed responses for their teachers to help them write strong and well-rounded evaluation letters. Being specific helps the referees address all the unique aspects of each student, leading to high-quality student application supporting materials and letters.

Students need to understand that asking a teacher and/or College Counselor for a letter of reference or recommendation letter is a **privilege** and not a right. All faculty have the right to refuse the drafting of any supporting or evaluation letters based on their professional judgment.

Please note that should a teacher agree to a student's request for supporting materials, the student will need to make a formal request via **Unifrog**. Therefore, no teacher and/or College Counselor will begin writing the recommendation letter until the student has completed the "US Recommender" and/or the UK's "Subject References" sections within their **Unifrog** platform. In other words, a casual asking for a "letter" does not constitute a formal request and therefore no teacher and/or a College Counselor is obliged to complete any work.

Furthermore, it is required that students first approach a teacher in person, and make a face-to-face request, followed by a formal request via **Unifrog**.

Students need to remember that teachers are professionals with a lot of work to do. Writing a recommendation letter is an extra task that some teachers may need more time for or be able to take on. So, a teacher can decline a request to write a recommendation letter. It is their right, and students should respect the teachers' decisions.

All students begin planning for **recommendation letters** in the fall of their junior year. The conversation about these letters happens in **November** and **December** of their 11th



grade, with the understanding that the letters of reference are due by the **summer** between their junior and senior years.

Please note that all students can ask any one teacher for a recommendation letter. If the college/university that a student is applying to requires two or three recommendation letters. It is important, however, to know and understand how many letters of recommendation are required – either one or two – and from what subject area. This workflow **must** be agreed upon by the student and their College Counselor prior to any faculty requests.

Teachers and the College Counselors are given **at least three (3) working weeks to write a recommendation letter**. This starts from the day that the student has completed the above-mentioned process. Recommendations or references are **confidential documents** and cannot be given electronically or as a hard copy to students, families, or any third party. Therefore, students will not have access to or be able to view these letters.

Rationale – KIS follows evidence-based practices of many leading international schools and keeping letters of recommendation confidential is a standard practice among (international) high schools across the globe. Typically, universities **prefer confidential letters of recommendation** because the schools assume that confidential evaluations are more candid. In other words, all educational institutions in the world recognize the need to keep recommendation letters confidential. The College Counselor reviews all teacher recommendation letters and ensures these letters reflect the best accomplishments and potential of the students.

Typically, the student is responsible for providing any necessary forms, whether electronic or paper-based, directly to their teachers and/or College Counselor. The student must approach the College Counselor for consultations before requesting any work from individual teachers. If reasonable and in line with the **school's policies and procedures**, the College Counselor can assist students in completing these forms.



However, the College Counselor must be able to manage this process through the **UniFrog** platform, which KIS has adopted as its college/university admissions management tool. Therefore, students must first research and promptly provide all required information and documentation to the teacher and/or College Counselor via their individualized **UniFrog** accounts. Typically, this process requires at least **three (3) working weeks** to research, gather supporting evidence, speak with responsible individuals directly, and/or contact third parties, such as the college/university admissions officers, before the College Counselor can support students in completing these forms and/or generating any official school documents. Ultimately, it is the College Counselor's decision -- in agreement with the High School Office -- when, how, and with whom to share official school documents.

Submitting Final Transcripts

KIS will send the student's final **KIS transcript** to the university they will be matriculating to before the last day of the academic year. The College Counselor will send the final KIS transcript **electronically** to the university that the student will be matriculating to **if the initial transcript** was sent via **UniFrog** > (Common App and/or UCAS) or the student's university portal. This includes all colleges/universities based in Europe, Asia, the UK, the US and Canada. All students need to manage their **UniFrog** accounts to communicate their "**Destination**" under the **Applications** tab, including "**Offers**" and "**Student Decisions**."

It is the student's responsibility, however, to inform their College Counselor in writing as to which university they are planning to attend after graduation in order to ensure all transcripts are sent to the appropriate institution. Again, this process can take up to **three (3) weeks pending international communications and/or other restrictions**. Once the student decides on the university that they will attend, it is the student's responsibility to notify the other universities from which they have an offer that they will not be attending. Again, this process is managed via the student's **UniFrog** account.



Students who need to physically mail their final KIS transcript to their College or University **MUST** speak with their College Counselor and then e-mail Mr. Z. A.

Stamp-Jerabek at (ajerabek@kisnet.org) with the full mailing address, a contact name and number, and the bank advice slip once payment is made so that the school can mail out the document. If payment is being made via bank wire transfer, bank charges will be borne by the student.

In order for a student's final **IB transcript** to be sent to the university where the student is going to matriculate, the student must fill in a form that the **IB Coordinator** sends out to Grade 12 students in the Spring Semester where the student lists the college/university they are planning to attend. Students who do not do this, or who at a later date request to have the IB final transcript sent to a college/university must go to the *official IBO website* and search for "requesting transcripts and certificates."

Student Application Submission

An Early Application scheme – Students who wish to apply through an Early Application scheme must inform the College Counselor at **least two (2) months** before the application deadline (for instance, August 15th for November 1st application), as seen in the timeline chart provided at the end of this document. Failure to do so will result in students and their families bearing full responsibility for the quality of the student's application. The pool of applicants who apply through the Early Application schemes generally have strong academic and extracurricular profiles. Therefore, students must prepare well and present their achievements effectively to submit a robust application.

Please note that most **Early Application** schemes fall within the U.S. system. These schemes are often called the **Early Decision (E.D.)** and **Early Action (E.A.)**. The E.D. and E.A. schemes are typically annual, due from **November 1st** to **November 15th** every year. Universities based in Asia also tend to have "early rounds." Similarly, several universities in the U.K. specializing in medical, dental, and veterinary programs require students to



apply before or in early October. Cambridge or Oxford Universities expect students to submit their applications before **October 15th** each year.

Please remember that the **Early Application** scheme is a “non-binding” process with the advantage of receiving a decision between **December** and early **January**. Typically, students would have until May 1st to make their final decision. However, this interval can vary from institution to college/university and from year to year.

An Early Decision scheme – It is essential to know, **understand**, and remember that an Early Decision scheme is a **binding agreement** between the student, families, KIS, and the university. If the student applies through the E.D. scheme and is accepted, they **must** withdraw all of their offers from **all** countries as well as remove any application with pending decisions by notifying the colleges/universities to which they have submitted their application. All parties sign an agreement to do this and must abide by the E.D. binding agreement. KIS will only send the final High School transcript to the E.D. college/university to which the student has been accepted.

Regular Application – Students applying via regular decision need to have their “shortlist” colleges/universities listed within their individualized **UniFrog** account by the first week of **June** in their junior year. It is therefore crucial that students understand the importance of planning ahead of time and working to complete all the administrative tasks associated with the application process by the end of their junior year so that they can concentrate fully on their IB Diploma in their senior year.

To this end, students are responsible for knowing the application requirements and deadlines, ensuring they meet the entry requirements. Students **MUST** use their individualized **UniFrog** accounts for their college/university research, including marking the application **deadlines**. To ensure a smooth and accurate college/university application process, all students must communicate with the College Counselor early.



Therefore, keeping the communication lines open with the College Counselor, faculty, and staff is critical to receiving ample support during this process.

The College Counselor has an open-door policy where students can always drop in during one of their breaks, before and after school, during flex time, and during their free study periods. Similarly, all parents and legal guardians are welcome to email the College Counselor with any questions at their earliest convenience.

Important – From September 1st until December 1st, students in their senior year, with the help and support of the College Counselor, will be putting the finishing touches on their applications. Therefore, all students and their families pay close attention to the process well in advance and submit their applications at least three (3) weeks before the college/university official deadline to ensure a high-quality application and last-minute possibility for problem-solving if/when the online platforms do not work, and/or other administrative and technical issues occur.

The College Counselor needs the students to have completed and submitted their university application **two weeks before the winter holiday** if applying to North America, Europe, Hong Kong, and Japan. Thus, all students are expected to submit their applications by **December 1st of every academic year to ensure that the College Counselor has time to review and check on the applications by mid-December within the students' individualized UniFrog platform.** In other words, this workflow will allow the College Counselor to review student applications and notify students of any aspect of their application the students may have overlooked.

As a professional community, the **Kazakhstan International School** takes pride in adhering to the highest professional standards. This is in line with other well-known and fully accredited international schools worldwide. Therefore, it is essential to note that it is unacceptable for students to inform the College Counselor of their plans to apply to a college/university without mentioning it in the preceding weeks or months. Similarly, all



“Destinations” must be recorded within the student’s personalized **UniFrog** account for the College Counselor’s review. It is also unacceptable to notify the College Counselor during an official school holiday or school break that essays need reviewing or that supporting school documents must be sent to a college/university.

Therefore, **careful** and **thoughtful** planning for the college/university application process is required by all stakeholders to prevent any last-minute unbecoming situations. This ensures that students submit the most robust application to their universities of choice. This collaborative process begins in November of the student's junior year and continues up to the end of the "application season." For most **Grade 12 students**, this season occurs between **August** and **November**.

Application Submissions – The process requires the student to communicate **face-to-face** with the College Counselor and complete all the Application steps and tasks in their individualized **UniFrog** account before any official application submission. Once a student's application is complete, it needs to be reviewed and approved by the Guidance Counselor, and once agreed upon with the student, the application is ready to be submitted. The student and the College Counselor submit all the application materials via **UniFrog**.

Please note that applying is not **“The End”** of the application process. Instead, it is often the actual **“Beginning”** of the application process that can last for months, including fixes to the application, communication with admission officers, etc.

A number of colleges and universities students can apply – At KIS, students are expected to apply and submit up to **ten (10) applications in total**. This follows the practice at many leading international schools around the world. We recommend that students roughly break down their **10 applications as the following: 2-3 “reach or aspirational”, 4-5 “realistic/match” and 2-3 “safety” schools.**



Please Note – the UK (UCAS), the University of California (UC), and Ontario (OUAC) schools count as one as they are centralized application systems. As we count the UCAS, CU, and OUAC as one individual application, the number of schools students may end up applying to would be more than ten.

Some of the reasons that KIS limits to 10 applications include:

- Students have to write supplemental essays (more for the US). Each essay takes a significant amount of time to develop and refine.
- Students need to spend time researching and narrowing down their recommendations.
- Students have to maintain academic performance while balancing their IB coursework, extracurriculars, and university applications.
- Having too many offers is stressful to narrow down to one.
- Each College Counselor has 40+ seniors that they work with. We want to ensure that we are able to maintain the quality of personalized attention that we are able to provide for each student and university application.

Verifying Entry Requirements – It is the student's responsibility to carefully read the **admissions criteria** and to ensure they meet the minimum entry requirements (e.g. the total predicted IB points, subject-specific requirements, any standardized tests). The **minimum predicted IB points totals** and subject-specific requirements are more common for college/university courses in the United Kingdom, Canada, Singapore, and Europe. Students need not apply to courses that exceed their IB predicted grades or in cases where they do not take the subject-specific requirements. This will result in a rejection from the university.

School Documentation Submission (Electronic) – The College Counselor is responsible for submitting the school's profile, filling out the College Counselor forms, and drafting the College Counselor's Recommendation Letter as indicated by the **UniFrog** workflow.



The College Counselor submits all the school documentation on behalf of all the students in **UniFrog** to ensure confidentiality, privacy, and professional accountability. Once the College Counselor submits supporting school documents, it will take time for the college/university to process and update students' application status.

School Documentation Submission (Mail) – Any school documentation to be sent to any college/university as a hard copy must be sent from the KIS school address via express couriers such as DHL, UPS, or FedEx. The College Counselor will collect all necessary school documentation and work with the student to verify the information and destination of the mail. The College Counselor will then seal the documents into the envelope. Students must provide the College Counselor with their university application number, the name of a responsible admission officer, the mailing address, and the telephone number of the institution so they may be included on the school documentation envelope. Documentation will not be sent unless the student brings the required items. In turn, the student must mail any documentation needed as the college/university requested.

The College Counselor will take at least five working days to collect and prepare hard copies of the school documentation. Please remember that it is the student's responsibility to inform the College Counselor in writing well in advance to begin preparing the school documentation for mailing. To this end, the student will also provide the College Counselor, if applicable, with their previous school's transcript, certifications, and/or awards they wish to include in the documentation envelope.

Students and families will cover the cost of mailing the school documentation to the Colleges and Universities. After five working days, students will go to the KIS Accounting Office to arrange payment for the express mail, then hand the invoice over to the KIS main receptionist, who will arrange pick up with the courier.



Non-standard Application Process – Should a student decide to apply to a college/university that requires the application to be submitted to any specific programs in Europe, Asia, Canada, and other countries that expect students to upload supporting school documents through their individualized college/university application portal(s), the College Counselor will generate an **unofficial** and **watermarked** school document(s) and e-mail the documents directly from KIS' school account to the specific college/university **Admissions Office**. The student is responsible for sharing the admissions officer's appropriate name and e-mail address and who is accountable and, therefore, directly dealing with the KIS student's application materials. To this end, the College Counselor might request a contact phone number from the student to ensure the eligibility of such an officer to receive the KIS documentation on behalf of the KIS student.

Please note that all school documentation, including the teacher and College Counselor recommendation letters, are confidential documents; students will NOT have access to these letters. As such, the College Counselor will share these recommendation letters directly with the Colleges and Universities. Should these institutions require the recommendation letters be mailed, the College Counselor will place the letters (stamped) in a sealed KIS envelope for students to send.



GRADE 11 UNIVERSITY ADMISSION CHECKLIST

| NOVEMBER | |
|----------------------|---|
| 1st to 2nd - week | University application cycle process introduction => Student/Parent <u>Presentation</u> (Updated 09/01/23') |
| 2nd-week | Research Summer Programs |
| 3rd-week | Schedule College Counselor meetings for December |
| DECEMBER | |
| 1st-week | Shortlist: Share at least five (5) Colleges/Universities with your College Counselor via <u>UniFrog</u> |
| 2nd-week | Confirm and meet with your College Counselor |
| JANUARY | |
| 4th-week | Ensure you know and understand: (1) IB Scores and Graduation/Application Requirements; (2) Course Selection Requirements; and (3) College Application Deadlines – Please use UniFrog for all your research |
| FEBRUARY | |
| 1st to 28th | MANDATORY: Family meetings with the College Counselor |
| 1st-week | DEADLINE: Complete the “Activities”, “Competencies”, and “Notes for Recommendation” sections on Unifrog . |
| 2nd-week | DEADLINE: Draft 1 – <u>Personal Statement Workshop</u> and/or College Essay, and your Resume/CV in Unifrog = <u>Brainstorming Month</u> => |



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|-------------|--|
| 15th | DEADLINE: Confirm your Final List of your Summer Programs |
| 1st to 30th | Attend College/University representative visits and other Fairs in Almaty and beyond (virtual/in-person) |
| MAY | |
| 1st to 31st | Attend College/University representative visits and other Fairs in Almaty and beyond (virtual/in-person) |
| 1st-week | SAT registration <u>deadline</u> |
| 2nd-week | Complete and submit your final list of Colleges and Universities via UniFrog => Meet with your College Counselor and review |
| 3rd-week | DEADLINE: Submit your Subject References (UK) and Letters of Recommendation (USA) via UniFrog |
| Last week | MANDATORY: Family meetings with your College Counselor |
| JUNE | |
| 1st-week | DEADLINE: All application materials are completed and submitted via UniFrog = <u>Editing Month</u> |



GRADE 12 UNIVERSITY ADMISSION CHECKLIST

| AUGUST | |
|-------------|---|
| 1st-week | University planning meetings with the College Counselor |
| | Update any supporting materials in UniFrog |
| | Register for the IELTS/TOEFL (English B students only) |
| | Follow-up on Teacher Recs/Subject Refs via UniFrog and clarify how many letters you need for EACH College/University from one (1) to three (3) or four (4) |
| | <p>Please ensure you know any EXTRAORDINARY deadlines, such as for Ox., Camb., UK Medicine/Veterinary/Dentistry application deadlines and enter in UniFrog</p> <p>REMEMBER: Students can apply only to either Camb. or Ox. during a single academic year = UK regulations, please check with individual Colleges</p> |
| 2nd-week | Review your FINAL Draft of your Personal Statement /College essay(s) |
| | US Early Decision (ED) / Early Action (EA) Application Deadline submit via UniFrog |
| SEPTEMBER | |
| 1st to 15th | University planning meetings with College Counselor |
| | Attend university representative visits (online/in-person) |



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|--------------------|---|
| | DEADLINE: University of Cambridge Application |
| | DEADLINE: The University of Oxford , UK Medical/Vet Application |
| OCTOBER | |
| 1st-week | MANDATORY: Meet and discuss the Application Process with College Counselor |
| | Attend university representative visits (online/in-person) |
| | Your Unifrog Account is up-to-date |
| 1st | DEADLINE: Any November 1st EA/ED Applications |
| | Speak with your College Counselor daily |
| OCTOBER | |
| 1st to 31st | Attend university representative visits (online/in-person) |
| | Complete any additional supporting materials are requested by individual colleges and universities in Europe and beyond |
| 3rd | DEADLINE: Any November 15th EA/ED Applications - Hong Kong fast track application deadline |
| 18th | DEADLINE: University of California (UC) Applications |
| DECEMBER | |
| 5th | DEADLINE: ALL U.S., UK, Europe, HK, and Japan Applications |



KIS INTERNAL DEADLINES: BY COUNTRY

| | | |
|--|--|---|
| United Kingdom (UK) | September 1st | University of Cambridge |
| | September 15th | University of Oxford & all UK Medicine/ Veterinary/ Dentistry courses |
| | December 1st | University applications with a Jan 15 deadline or earlier deadline |
| United States (U.S.) | October 1st | Any November 1 EA/ED official deadline |
| | November 1st | Any November 15 EA/ED official deadline |
| | November 7th | University of California (UC) applications |
| | December 1st | University applications with a January 15 deadline or earlier deadline |
| Netherlands | December 1st | Complete initial Studielink registration |
| | December 1st | University applications with a January 15 deadline / university-specific Numerus Fixus program applications must be submitted |
| | 20 full working days prior to the official deadline | All other university applications |
| Canada <i>Some universities</i> | December 1st | Internal application deadline for universities with a January 15 deadline or earlier |



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|--|--|---|
| <i>require supplemental materials (essay, video interview, etc.) when submitting an initial application.</i> | 20 full working days prior to the official deadline | Ontario Universities Application Centre (OUAC)-affiliated schools or all other university applications with direct applications |
| Asia | 20 full working days prior to the official deadline | All university applications are completed and due (sent to university or completed on university portal) regardless of country and/or admissions' round |



Student and Family Agreement

I – student name –
and my family – parent/guardian name –

understand that we have reviewed, read, understood, and continually use and access the **KIS College Counseling Handbook**.

We agree that we will continue to use this handbook to inform our decision-making and planning, and will therefore abide by the set of policies and guidelines within.

We understand that by following these sets of policies and guidelines we will ensure a transparent and successful college and university application process.

We also know and appreciate that deviating from any of these sets of policies and guidelines will negatively impact the application process.

Date:

Student Signature:

Parent/Guardian Signature: pp