

PARK RIDGE BOARD OF EDUCATION

MONTHLY MEETING MINUTES

Date:	September 27, 2018
Public Started:	7:00 P.M.
Private Started:	7:05 P.M.
Public Started:	8:00 P.M.
Private Started:	8:45 P.M.
Public Started:	9:00 P.M.
Public Ended:	9:05 P.M.

Park Ridge High School Little Theater

I. Roll Call

F. Church P. Montalbano B. von Bradsky R. Sileo D. Browne P. Moran J. Bruno X X X X X A

Also Present:

R. Gamper R. Wright J. Lim

X X X

II. Pledge of Allegiance – was led by Vice-President Dan Browne

III. Open Public Meetings Statement – was read by Vice President Dan Browne

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on January 11, 2018 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on January 11, 2018 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on January 11, 2018 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

VI. Special Presentations to the Board - None

VII. Hearing of Citizens

Anthony Firenza, a representative of the ELKS reported that the Essay contest has begun. It will be similar to prior years. Students will submit essays on "What makes you proud of the US." He will contact Building Principals with the information.

VIII. Student Representative's Report

Ms. Lim reported that the Football team beat Wallington and Woodridge and were off to a good start. The Homecoming game will be against Bogota. The first episode of Owl witness news aired 9/14. Ms. Lim commented that she is part of the Owl Witness News team. The Play this year is a comedy, Pride and Prejudice. It will take place in mid-November. Auditions began last week and rehearsals started today. The choir theme is Light it Up. Today was their first after school rehearsal. The English department introduced the "one book one school" which was well received. Students are happy about the new laptops. 2019 Opgrad had their first fundraiser. They are doing Gift cards for local business. Ms. Lim recognized seniors who are doing internships. One student is at Pascack Valley working as a student teacher. They greatly appreciate the opportunity.

IX. President's Report -None

X. Superintendent's Report

A HIB Update

Dr. Gamper reported that there was no HIB report this month.

Dr. Gamper updated the Board on Back to School nights. East Brook had theirs already and had rave reviews. The High School's is coming up on Thursday. The Middle School and West Ridge will be next week. All the schools are off to great start.

XI. BOE Committee Reports

Buildings and Grounds reported that both the heating project and media center renovations are proceeding on schedule. The Furniture arrived in the last week of August.

XII. Supplemental Agenda - None

Supplemental resolutions, if any, will be available the night of the meeting.

IV. Adjournment to Private Session

Private Closed Session was read by Vice President Dan Browne.

The Park Ridge Board of Education will adjourn into private session to discuss item(s), which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified (RICED – in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

Motion, second and vote to enter into private session at 7:05 pm.

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M: RS S: PM
FC PM BVB RS DB PatM JB
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Private Session Agenda

The Regular Session of the Board of Education was recalled at 8:00 pm.

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M: BvB S: RS
FC PM BVB RS DB PatM JB
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V. Minutes for Approval

Private Meeting
Monthly Meeting

August 27, 2018 August 27, 2018 For Board Approval For Board Approval

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M: RS S: PM
FC PM BVB RS DB PatM JB
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XIII. Consent Agenda

The Board reviewed the Consent Agenda.

Item E2 was tabled. The revised consent agenda passed as follows.

M: PM S: RS

FC PM BVB RS DB PatM JB

YYYYYA

XIV. Hearing of Citizens

Anthony Firenza, a representative of the ELKS reported that the Essay contest has begun. It will be similar to prior years. Students will submit essays on "What makes you proud of the US." He will contact Building Principals with the information.

XV. Board Comments - New/Unfinished Business -None

XVI. Adjournment - 8:12 pm

M: PM S:RS

FC PM BVB RS DB PatM JB

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Robert Wright

Business Administrator/

Board Secretary

RESOLUTIONS FOR CONSENT AGENDA (XIII)

EDUCATION RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

E1. The Park Ridge Board of Education has reviewed and approves the Park Ridge School District's Nursing Services Plan for the 2018/19 school year, on file in the Superintendent's Office.

M: S

FC PM BVB RS DB PatM JB

TABLED

E2. The Park Ridge Board of Education approves the addition of the following Option 2 courses for the 2018/19 school year, at no cost to the district:

COURSE NAME	<u>CREDIT</u>	<u>LENGTH</u>	INSTITUTION	INITIAL SIGN UP
Physics I	4	Full Year	Ocean County	1 Student
			College	

M: S:

FINANCE RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's August 2018 monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 620 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. "F1"

M: FC	РМ	S: BVB	RS	DB	PatM	JB
F2.		The Page 2018.	ark I	Ridge	e Board	l of Education accepts the Cafeteria Report for the month ofN/A
M: FC	PM	S: BVB	RS	DB	PatM	JB
F3.						of Education approves the Check Journal (List of Bills) containing Check total amount of \$2,791,562.47."
M: FC	PM	S: BVB	RS	DB	PatM	JB
F4.						of Education approves the payment of Athletic Voucher #N/Ain0 "F4"
M: FC	PM	S: BVB	RS	DB	PatM	JB
F5.						of Education approves the Varsity Athletic Club Voucher #N/A in 0
M: FC	PM	S: BVB	RS	DB	PatM	JB

F6. The Park Ridge Board of Education approves the Unemployment Compensation Vouchers #N/A in the total amount of \$ N/A. "F6"

M: S:

FC PM BVB RS DB PatM JB

F7. The Park Ridge Board of Education approves the August 2018 "Report of the Secretary to the Board of Education" and the "Report of the Treasurer" to the Board of Education. "F7"

M: S:

FC PM BVB RS DB PatM JB

F8. The Park Ridge Board of Education approves the following 2018/2019 General Fund Transfers for the month of July and August 2018 in the amount indicated per Appendix A. "F8"

M: S:

FC PM BVB RS DB PatM JB

F9. The Park Ridge Board of Education approves the one-year renewal of the Equipment Maintenance Agreement for thirteen Savin copiers with Atlantic Tomorrows Office, effective July 1, 2018.

M: S:

FC PM BVB RS DB PatM JB

- F10. The Park Ridge Board of Education approves the following non-public nursing allocations for the 2018/2019 school year:
 - Nursing supervision services for Our Lady of Mercy Academy with Bergen County Department of Health Services, in the amount of \$4,200.82.
 - Appointment of Olga Mahoney to provide nursing services to students attending Our Lady of Mercy Academy, in the amount of \$15,266.70.
 - Appointment of Tina Buckley to provide nursing services to students attending Our Lady of Mercy Academy, in the amount of \$8,942.66.
 - Board administration fee, 3% of state aid entitlement and equipment and supply deduction, in the amount of \$878.82 and \$45.00, respectively.

M: S:

F11. WHEREAS, the Park Ridge Board of Education (the Board) has established a Maintenance Reserve Account, and

WHEREAS, the Board is desirous of withdrawing funds for the purpose of funding several maintenance projects,

NOW THEREFORE BE IT RESOLVED that the Park Ridge Board of Education approves the withdrawal of \$200,000 from the Maintenance Reserve Account for school maintenance projects in alignment with the district's long-range facility plan.

M: S: FC PM BVB RS DB PatM JB

BUILDINGS AND GROUNDS RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

BG1. WHEREAS, the Park Ridge Board of Education accepted bids on September 12, 2018 for the Project known as the High School Little Theater Roof Top HVAC Replacement, and

WHEREAS, the District received seven bids as follows:

COMPANY	BASE BID
Reiner Group Inc	\$149,950
H&S Construction	\$270,000
EACM	\$187,000
Teo Technologies	\$192,600
C. Dougherty Co.	\$253,000
Bill Leary Air Conditioning and Heating	\$174,400
Industrial Cooling Corp	\$191,000

WHEREAS, Reiner Group Inc was found to have the lowest responsible bid,

NOW THEREFORE BE IT RESOLVED that the Park Ridge Board of Education awards the High School Little Theater Roof Top HVAC Replacement project to Reiner Group Inc for an amount of \$149,950.

M: S:

FC PM BVB RS DB PatM JB

BG2. The Park Ridge Board of Education approves the Use of the Building Facilities Application by The Navigators, for use of a classroom at East Brook and West Ridge Elementary, as indicated on the attached, as per Board Policy #7510 "Use of School Facilities." "BG2"

M: S:

BG3. The Park Ridge Board of Education approves Change Order #7 to K&D Contractors, LLC for work on the East Brook Elementary School Media Center Renovations in the amount of (\$750.00). "BG3"

M: S

FC PM BVB RS DB PatM JB

BG4. The Park Ridge Board of Education approves Change Order #8 to K&D Contractors, LLC for work on the West Ridge Elementary School Media Center Renovations in the amount of (\$250.00). "BG4"

M: S:

FC PM BVB RS DB PatM JB

BG5. The Park Ridge Board of Education approves Change Order #9 to K&D Contractors, LLC for work on the East Brook Elementary School Media Center Renovations in the amount of (\$480.00). "BG5"

M: S:

FC PM BVB RS DB PatM JB

BG6. The Park Ridge Board of Education approves Change Order #10 to K&D Contractors, LLC for work on the East Brook Elementary School Media Center Renovations in the amount of (\$1,980.00). "BG6"

M: S

FC PM BVB RS DB PatM JB

BG7. The Park Ridge Board of Education approves Change Order #11 to K&D Contractors, LLC for work on the West Ridge Elementary School Media Center Renovations in the amount of (\$1,980.00). "BG7"

M: S:

FC PM BVB RS DB PatM JB

BG8. The Park Ridge Board of Education approves payment No. 3 to K&D Contractors, LLC for work on the Media Centers at West Ridge and East Brook Elementary Schools in the amount of \$245,989.20. "BG8"

M: S:

BG9. The Park Ridge Board of Education approves payment No. 2 to H&S Construction & Mechanical, Inc. for work on the Steam to Hot Water Heating Conversion at Park Ridge High School in the amount of \$199,273.20. "BG9"

M: S:

FC PM BVB RS DB PatM JB

BG10. The Park Ridge Board of Education approves the following payments to Parette Somjen Architects for the following projects: "BG10"

PROJECT NO.	PROJECT NAME	AMOUNT
7564	West Ridge Media Center	\$185.09
7564	West Ridge Media Center	\$142.60
7564	West Ridge Media Center	\$33.71
7564	West Ridge Media Center	\$1,200.00
7565	East Brook Media Center	\$1,282.00
7565	East Brook Media Center	\$30.00
7565	East Brook Media Center	\$1,096.70
7565	East Brook Media Center	\$100.64
7565	East Brook Media Center	\$115.10
7448	High School HVAC Improvements	\$135.86
7448	High School HVAC Improvements	\$572.54
7448	High School HVAC Improvements	\$47.66
7448	High School HVAC Improvements	\$142.05
7448	High School HVAC Improvements	\$2,000.00
7448	High School HVAC Improvements	\$800.00
7381	High School Hot Water Conversion	\$458.97
7381	High School Hot Water Conversion	\$388.39
7381	High School Hot Water Conversion	\$1,174.24
7381	High School Hot Water Conversion	\$230.32
7381	High School Hot Water Conversion	\$1,000.76
7381	High School Hot Water Conversion	\$8,000.00
7381	High School Hot Water Conversion	\$3,200.00

M: S:

FC PM BVB RS DB PatM JB

BG11. The Park Ridge Board of Education approves payment to Wilentz, Goldman & Spitzer for bond counsel services in the amount of \$14,813.80.

M: S:

PERSONNEL RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

P1. The Park Ridge Board of Education approves the appointment of the following substitutes for the 2018/19 school year:

SUBSTITUTE TEACHER

None

M: S:

FC PM BVB RS DB PatM JB

P2. The Park Ridge Board of Education approves and acknowledges the appointments/resignations of the following, as indicated in the areas and amounts listed, for the summer and/or 2018/19 school year or as indicated:

Staff Members Writing Curriculum for New Courses for the 2018/19 School Year at \$50/Hour, at the hours indicated:

<u>NAME</u>	<u>COURSE</u>	<u>HOURS</u>	<u>AMOUNT</u>
Christine Dow	Express Yourself	5	\$250.00

SCHEDULE "E" APPOINTMENTS:

NAME	POSITION	STIPEND	
Jill Malcuit*	Fall Play Volunteer	0.00	

^{*}Contingent upon completion of state-mandated paperwork.

PARAPROFESSIONAL APPOINTMENTS/REVISIONS FOR 2018/19 YEAR:

<u>NAME</u>	<u>POSITION</u>	Rate/Salary
Catherine Kennedy*	P/T West Ridge Paraprofessional	\$14,585.00/Year
Andrea Boffa	F/T (HS) Paraprofessional (Previously P/T @ WR)	\$18,377.00/Year
Roula Saliby	P/T Owl House Paraprofessional	\$15,079.00/Year

^{*}Contingent upon completion of state-mandated paperwork.

Additional Hours for Summer Building and Grounds

			AMOUNT NOT
NAME	POSITION	RATE/TIME	TO EXCEED
Joseph DeRienzo	Maintenance	\$9.50/Hr. x 12 Hours	\$114.00
Nicholas Sharps	Custodian-West Ridge	\$8.60/Hr. x 42 Hours	\$362.00
Aldair Valdez	Custodian	\$8.60/Hr. x 49 Hours	\$422.00

M: S:

FC PM BVB RS DB PatM JB

P3. The Park Ridge Board of Education approves the reimbursement of anticipated conference/seminar expenses for the following staff members for the 2018/19 school year:

<u>NAME</u>	REASON/LOCATION FOR CONFERENCE/SEMINAR	<u>DATE</u>	AMOUNT(S) NOT TO EXCEED
Jeanne Kohan	US Department of Education Pearl River, NY	10/10 – 10/11/18	\$659.00
Jill Casey	Nonviolent Crisis Intervention Training Norwood, NJ	9/25-9/28/18	\$3220.00
Steve Kopelman	Assn. of Math Teachers of New Jersey (AMTNJ) East Windsor, NJ	10/26/18	\$220.00

M: S:

FC PM BVB RS DB PatM JB

P4. The Park Ridge Board of Education approves the following staff member to complete kindergarten screening for two incoming students:

<u>NAME</u>	<u>HOURS/RATE</u>	AMOUNT NOT TO EXCEED
Karen Yates	3 Hours @ \$95.84/Hour	\$287.52

M: S:

P5. The Park Ridge Board of Education approves the appointment of Stephanie Jurkovic as High School Speech Therapist, on Step 2 of the MA Salary Guide for the 2018-2019 school year, at an annual salary of \$60,821.00, prorated.

M: S:

FC PM BVB RS DB PatM JB

P6. Resolved that there be acknowledged notification from the Bergen County Executive Superintendent certifying attainment by Robert Wright, Business Administrator, of the merit goals for the 2017-2018 school year and authorization for payment of the pre-approved amount.

M: S:

FC PM BVB RS DB PatM JB

P7. The Park Ridge Board of Education accepts the resignation of Joseph Pallotta, Computer Technician, due to retirement, effective December 31, 2018.

M: S:

FC PM BVB RS DB PatM JB

P8. The Park Ridge Board of Education approves the following staff members for additional stipends for teaching a 6th period, effective October 1, 2018 through October 30, 2018:

STAFF MEMBER	<u>ASSIGNMENT</u>	STIPEND
Jillian Powers	Spanish 7	\$1,570.58
Christopher Phillips	Spanish 7/1	\$1,579.59

M: S:

FC PM BVB RS DB PatM JB

P9. The Park Ridge Board of Education approves the following staff members for additional stipends for teaching a 6th period, effective September 6, 2018 through October 12, 2018:

STAFF MEMBER	ASSIGNMENT	STIPEND
Muhammad Awais	Calculus H	\$2,499.35
Daniella Melen	Algebra 1 H	\$1,633.35

Carla Palacios	Algebra 1	\$2,021.19
Dana Caine	SAT Prep	\$2,691.03
Monika Martucci	Algebra 1	\$1,961.78

M: S:

FC PM BVB RS DB PatM JB

- P10. The Park Ridge Board of Education approves a Leave-of-Absence for Jessica Rotella (High School Secretary) as follows:
 - A Disability Leave-of-Absence from October 22, 2018 through January 4, 2019, with pay and with benefits, utilizing 9 vacation days, 3.5 personal days, and 31.5 sick days.
 - A Federal Family Leave-of-Absence effective January 7, 2019 through April 5, 2019, without pay but with benefits.
 - A State Family Leave-of-Absence effective April 8, 2019 through June 30, 2019, without pay and without benefits.

The dates listed above are based on current attendance and are subject to change

M: S:

FC PM BVB RS DB PatM JB

P11. The Park Ridge Board of Education approves additional hours for the following staff members for the 2018/19 school year:

<u>NAME</u>	<u>ASSIGNMENT</u>	TIME/RATE	<u>TOTAL</u> AMOUNT
Nancy Alvarado- Martinez (Paraprofessional)	Additional Hours for van scheduling	2 Hours @ \$16.48 per hour	\$32.96

M: S:

FC PM BVB RS DB PatM JB

P12. The Park Ridge Board of Education authorizes the submission of the Superintendent's 2018/19 Merit Goals to the County Office.

M: S:

P13. The Park Ridge Board of Education approves the appointment of Samuel Garcia as a custodian for the 2018/19 school year, on Step 2 of the Custodial Salary Guide, effective September 1, 2018, at an annual salary of \$40,092.00, pro-rated.

M: S:

FC PM BVB RS DB PatM JB

P14. The Park Ridge Board of Education authorizes the submission of the Business Administrator's 2018/19 Merit Goals to the County Office.

M: S:

PM 091718

PARK RIDGE BOARD OF EDUCATION

PRIVATE MEETING MINUTES

Date:

September 17, 2018

Private Started: Public Started:

7:05 P.M. 8:00 P.M.

LEGAL

Dr. Gamper updated the Board on the ADA Litigation with a former employee. The family has agreed to a settlement which Dr. Gamper explained. The Board directed Dr. Gamper to proceed with the agreement.

Dr. Gamper informed about a parent who was upset about their child not getting into the gifted and talented program.

Dr. Gamper informed the Board about a lawsuit by an employee. The Board met with the environmental consultant to ask questions about the case.

PERSONNEL

The Board reviewed Dr. Gamper's merit goals and approved them for County submission.

The Board reviewed Mr. Wright's merit goals and approved them for County submission.

Robert Wright

Business Administrator/Board Secretary