

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
Wednesday, August 16, 2023
2023-2024 - 231

REGULAR MEETING

TIME: 7:00 PM

LOCATION: Room 14

CALL TO ORDER

Wade Hale, Board President

President Hale called the meeting to order at 7:05PM.

OPEN PUBLIC MEETINGS ACT STATEMENT

Wade Hale, Board President

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.” Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

President Hale read the Open Public Meeting Act Statement.

PLEDGE OF ALLEGIANCE

Wade Hale, Board President



President Hale led the assembly in the Pledge of Allegiance.

ROLL CALL

Danielle Tarvin, Business Administrator

The **Regular Meeting** of the Springfield Board of Education (Burlington County) was held on **August 16, 2023** in **Room 14** beginning at **7:05PM**.

	Board of Education Member	Present	Late	Absent	
1	Mr. Bucs	X			1
2	Mr. Dieker	X			2
3	Mrs. Donahue	X			3
4	Mr. Hale	X			4
5	Mrs. Mancini			X	5
6	Mr. Pantano	X			6
7	Ms. Rincon	X			7
8	Mr. Roberson	X			8
9	Ms. Wainwright	X			9

	Staff In Attendance	Present	Late	Absent	
1	Mr. Vaughn, Superintendent	X			1
2	Ms. Danielle Tarvin-Griffith, SBA	X			2

SCHOOL & COMMUNITY PRESENTATIONS

Craig Vaughn, Superintendent

- Introduction of New Faculty Members

COMMITTEE UPDATES

Wade Hale, Board President

Committee	Chair	Committee	Chair
Finance	Mr. Bucs	Personnel	Mrs. Donahue
Buildings, Grounds, & Transportation	Mr. Dieker	Negotiations	TBD
Curriculum & Technology	Mr. Roberson	Policy	TBD

Finance- the Superintendent's report on facility updates was a reflection of planning and budgeting
 Buildings and Grounds- parking lot project still in progress
 Curriculum- None
 Personnel- 95% staffed
 Negotiations- fact finding 10/25
 Policy- Status update

PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Wade Hale, Board President

Before a matter is placed on the agenda, the Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

None

CORRESPONDENCE

Craig Vaughn, Superintendent

None

SUPERINTENDENT'S REPORT

Craig Vaughn, Superintendent

UPDATE

- Summer Maintenance

IMPORTANT DATES

- August 22 - 24 - Primary Grades Jump Start Program
- August 31 - New Staff Orientation
- September 1 - Staff Orientation / Professional Development
- September 5 - Faculty Professional Development
- September 6 - First Day of School
- September 12 - Back to School Night
- September 20 - Board of Education Meeting
- September 24 - Springfield Community Day

APPROVAL OF MINUTES

Craig Vaughn, Superintendent

- **REGULAR MEETING - Tuesday, July 18, 2023**
- **EXECUTIVE SESSION - Tuesday, July 18, 2023**

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on August 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member					X			1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member					X			3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-101

**RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF JULY 2023**

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2023	Count <u>July 31, 2023</u>	Difference
11-105-100-101-101-105	Pre-School Regular	12	16	+4
11-110-100-101-101-110	Kindergarten	37	29	-8
11-120-100-101-101-401	First Grade	43	33	-10
11-120-100-101-101-402	Second Grade	32	44	+12
11-120-100-101-101-403	Third Grade	39	33	-6
11-120-100-101-101-404	Fourth Grade	38	37	-1
11-120-100-101-101-405	Fifth Grade	35	39	+4
11-130-100-101-101-406	Sixth Grade	35	36	+1
11-212-100-101-101-100	Multiple Disabled	7	12	+5
11-215-100-101-101-100	Preschool Disabled PT	5	4	-1
11-000-100-56X-60X-XXX	Out-of-District Placement	4	1	-3
	TOTAL	287	284	-3

Month	Enrollment	Monthly Change
June 2023	287	
July 2023	284	-3
August 2023		
September 2023		
October 2023		
November 2023		
December 2023		
January 2024		
February 2024		
March 2024		
April 2024		
May 2024		
June 2024		

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member		X	X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-102

**RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT
FOR THE MONTH OF JULY 2023
PURSUANT TO BOARD OF EDUCATION POLICY 5512**

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of JULY 2023:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	0	0

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member		X	X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CONTRACT ADMINISTRATION

Craig Vaughn, Superintendent

RESOLUTION #23/24-RM-231-103

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE AN EDUCATIONAL SERVICES AGREEMENT WITH THE COMMISSION OF THE BLIND AND VISUALLY IMPAIRED

WHEREAS, certain students of the Township of Springfield School District have individualized education programs which requires the Township of Springfield Board of Education to purchase educational services from an approved receiving school district pursuant to applicable New Jersey statutes and rules and regulations of the New Jersey State Board of Education; and

WHEREAS, the Commission for the Blind and Visually Impaired, is a New Jersey Department of Human Services approved service provider for classified pupil(s) able to provide the educational services for the visually impaired beginning on September 1, 2023 and ending on June 30, 2024; and

WHEREAS, the following student(s) shall be provided the educational services at the cost as detailed:

Service Provided	Cost Per Pupil	Total Pupils	Total Cost
Level of Service – Education Level 1	1900	1	1900
TOTAL			1900

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

RESOLUTION #23/24-RM-231-104

AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR TO EXECUTE A SERVICE AGREEMENT FOR ENGINEERING CONSULTATION

WHEREAS, the Springfield Township Board of Education recognizes the need for efficient and safe infrastructure to support the educational environment within the district; and

WHEREAS, the school parking lot at Springfield Elementary School is in need of reconstruction to enhance safety, accessibility, and overall functionality for students, staff, and visitors; and

WHEREAS, the Board of Education has determined that professional consultative services are necessary to ensure the successful planning, design, and execution of the school parking lot reconstruction project; and

WHEREAS, Remington & Vernick Engineers, a reputable firm with demonstrated expertise in civil engineering and infrastructure projects, has submitted a proposal to provide consultative services for the school parking lot reconstruction project; and

WHEREAS, the Superintendent has reviewed and evaluated the proposal submitted by Remington & Vernick Engineers and recommends that the Board of Education enter into a contract with them to obtain their services; and

WHEREAS, the Board of Education has reviewed the terms, conditions, and financial aspects of the contract proposal and deems it to be fair and reasonable given the scope of services to be provided;

NOW, THEREFORE BE IT RESOLVED that the Springfield Township Board of Education hereby approves the contract with Remington & Vernick Engineers for the purpose of providing consultative services related to the reconstruction of the school parking lot at Springfield Elementary School; and

BE IT FURTHER RESOLVED, that the Secretary of the Board is authorized and directed to execute the contract on behalf of the Board; and

BE IT FURTHER RESOLVED, that the Superintendent or designee is authorized to work collaboratively with Remington & Vernick Engineers to oversee and manage the implementation of consultative services in alignment with the scope of work outlined in the contract; and

BE IT FINALLY RESOLVED, that the costs associated with the consultative services provided by Remington & Vernick Engineers shall be paid from the budget allocated for the school parking lot reconstruction project, subject to the availability of funds.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1

2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BUDGET & FINANCE

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-105

**RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT
OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD
FOR THE MONTH OF JULY 2023 PURSUANT TO N.J.A.C. 6:23-2.11(c)2**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
REPORT ON CHANGES IN ANTICIPATED REVENUE**

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following JULY 2023 changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

Danielle Tarvin-Griffith
Business Administrator/Board Secretary

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member	X		X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-106

**RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS
GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED
THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT
PURSUANT TO N.J.A.C. 6A:23A-6.10
AND THAT THE BELOW REPORT IS FOR THE MONTH OF JULY 2023**

WHEREAS, N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District’s accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **JULY 2023** Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1

2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member	X		X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-107

**RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT
FOR THE MONTH OF JULY 2023
ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73
AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL
A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT**

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached JULY 2023 monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member	X		X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-108

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS FOR THE MONTH ENDING JULY 30, 2023

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending **JULY 30, 2023** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**".

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member	X		X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-109

**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
AS OF JULY 30, 2023 FOR THE 2023-2024 PROGRAM YEAR
PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
FISCAL MANAGEMENT - RESTRICTED REVENUES**

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

- 1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;
- 1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending JULY 30, 2023 for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the grant expenditures as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**".

BE IT FURTHER RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program years 2022-2023 and 2023-2024 Every Student Succeeds Act, IDEA Part B, IDEA Preschool, REAP, and ESSER funds.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2

3	Mrs. Donahue, Board Member	X		X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-111

**RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR JULY 2023
PURSUANT TO N.J.S.A. 18A:22-8**

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of JULY 2023, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member	X		X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-113

**RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
[BOARD SECRETARY'S REPORT]
FOR THE MONTH OF JULY 2023 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2023-2024** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member	X		X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-114

**RESOLUTION APPROVAL OF THE REPORT OF THE
TREASURER OF SCHOOL MONIES FOR JULY 2023
PURSUANT TO N.J.S.A. 18A:17-36**

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **JULY 2023** Report of the Treasurer of School Monies is hereby accepted and approved.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member	X		X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-115

RESOLUTION APPROVAL OF OUT-OF-DISTRICT PLACEMENTS FOR THE 2023-2024 SCHOOL YEAR

WHEREAS, the Individuals with Disabilities Act (IDEA) mandates that children who receive special education should learn in the least restrictive environment to ensure they are included in the general education classroom to the maximum extent that is appropriate; and

WHEREAS, IDEA provides that special classes, separate schools, or removal from the general education class should only occur when a child’s learning or attention issue (“disability” under IDEA) is so severe that supplementary aids and services cannot provide the child with an appropriate education; and

WHEREAS, the Springfield Township School District’s Child Study Team has determined students in need of specialized programs outside of the district; and

WHEREAS, the following table indicates the schools and approximate associated costs for cases which require out-of-district placements:

Classification	Grade	School	Estimated Tuition Rate	Estimated Extended School Year Rate
CI	5	Burlington County Special Services	\$51,121	\$4,179
Total			\$51,121	\$4,179

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Springfield Township Board of Education approve the out-of-district student placements for the 2023-2024 school year, as indicated in the table above, for which the costs are approximate.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member	X		X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-116

**RESOLUTION APPROVING THE PRICE STRUCTURE FOR FOOD SERVICE FUND
FOR THE 2023-2024 SCHOOL YEAR**

WHEREAS, the Business Administrator/Secretary to the Board, after consultation with representatives from the food service management company, Princeton Food Management Associates, recommends the following price structure for the **2023-2024** school year:

Fund #	Fund	Description	2022-2023 Price	Increase	2023-2024 Price
62	Food Service	Paid Breakfast	\$2.00	\$0.00	\$2.00
62	Food Service	Paid Lunch	\$3.25	\$0.00	\$3.25
62	Food Service	Paid Adult Lunch	\$4.25	\$0.00	\$4.25
62	Food Service	Reduced Breakfast	\$0.40	\$0.00	\$0.40
62	Food Service	Reduced Lunch	\$0.50	\$0.00	\$0.50

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above price structure is hereby approved for the **2023-2024** school year.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member	X		X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-117

RESOLUTION APPROVING A CORRECTIVE ACTION PLAN FOR GENERAL PURPOSE FINANCIAL STATEMENTS

WHEREAS, the Springfield Township Board of Education is committed to maintaining the highest standards of financial accountability and transparency; and

WHEREAS, an independent audit of the general purpose financial statements of the Springfield Township School District for the fiscal year 2021-2022 was conducted, and the audit report identified certain findings related to financial reporting; and

WHEREAS, the audit finding specifically pertains to N.J.A.C. 6A:23A-16.10 which requires immediate attention and corrective action to ensure accurate financial reporting and compliance with accounting standards; and

WHEREAS, administration has diligently reviewed the audit finding and has prepared a comprehensive Corrective Action Plan (CAP), as follows to address the identified issues, rectify any errors, and implement safeguards to prevent similar issues from occurring in the future:

Name of District:	Springfield Township
Type of Audit:	General Purpose Financial Statements
Date of Meeting:	April 25, 2023
Contact Person:	Danielle Tarvin-Griffith, Business Administrator
Telephone Number:	(609) 723 - 2479
County:	Burlington

Recommendation Number	Corrective Action	Method of Implementation	Person Responsible for Implementation	Planned Completion Date
2022-001	It is recommended that the District comply with N.J.A.C. 6A:23A-16.10 by approving budget transfers prior to the over expenditure of any budget line item account.	The Business Administrator will approve budget transfers prior to the over expenditure of any budget line item account.	Business Administrator	6/30/2023

NOW, THEREFORE, BE IT RESOLVED, that the Springfield Township Board of Education hereby approves the Corrective Action Plan as presented by the administration in response to the audit finding related to the general purpose financial statements for the fiscal year 2021-2022.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member	X		X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

PERSONNEL & NEGOTIATIONS

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-118

**RESOLUTION APPROVING THE APPOINTMENT OF A MUSIC TEACHER
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2023-2024 FISCAL YEAR**

WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2023 to JUNE 30, 2024

WHEREAS, a vacancy was created in the position pursuant to the resignation of the incumbent; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Monica Alvarado
STEP ON SCALE:	BA, Step 1
ANNUAL LEVEL OF COMPENSATION	\$32,308

POSITION CONTROL NUMBER	V-MUS001
FULL TIME / PART TIME:	Part Time (.6)
EFFECTIVE DATE:	September 1, 2023

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by August 17, 2023 and that contracts shall be offered and executed for each approved individual.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-119

**RESOLUTION APPROVING THE APPOINTMENT OF AN INSTRUCTIONAL ASSISTANT
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2023-2024 FISCAL YEAR
WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2023 to JUNE 30, 2024**

WHEREAS, a vacancy was created in the position pursuant to the transfer of the incumbent; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Christine Craparotta
STEP ON SCALE:	Step 1
ANNUAL LEVEL OF COMPENSATION	\$16,066
POSITION CONTROL NUMBER	W-TARC03
FULL TIME / PART TIME:	Part Time (.7037)
EFFECTIVE DATE:	September 1, 2023

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by August 17, 2022 and that contracts shall be offered and executed for each approved individual.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-120

**RESOLUTION APPROVING THE APPOINTMENT OF AN INSTRUCTIONAL ASSISTANT
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2023-2024 FISCAL YEAR
WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2023 to JUNE 30, 2024**

WHEREAS, a vacancy was created in the position pursuant to enrollment; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Lois Thomas
STEP ON SCALE:	Step 1
ANNUAL LEVEL OF COMPENSATION	\$16,066
POSITION CONTROL NUMBER	W-TARC05
FULL TIME / PART TIME:	Part Time (.7037)
EFFECTIVE DATE:	September 1, 2023

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by August 17, 2022 and that contracts shall be offered and executed for each approved individual.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-121

**RESOLUTION AMENDING THE SALARY OF AN INSTRUCTIONAL ASSISTANT
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2023-2024 FISCAL YEAR
WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2023 to JUNE 30, 2024**

WHEREAS, the Springfield Township School District is committed to providing quality education and support to all students, including those with individualized education plans; and,

WHEREAS, the Springfield Township School District has approved the implementation of a new special education program requiring the assignment of 1:1 instructional assistants for students with IEPs in order to provide the essential support and assistance needed to ensure students achieve their educational goals in the least restrictive environment; and,

WHEREAS, the current part-time status of instructional assistants is insufficient to meet the increased demands and responsibilities associated with the aforementioned program making the transfer of instructional assistants to full-time a critical component for student success; and,

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Kristin Pollack	
STEP ON SCALE:	Step 5	
POSITION CONTROL NUMBER	W-TAMD04	
TRANSFER STATUS	Full Time	
ANNUAL LEVEL OF COMPENSATION	FROM:	TO:
	\$16,895	\$24,009
EFFECTIVE DATE	September 1, 2023	

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by August 17, 2023 and that contracts shall be offered and executed for each approved individual.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1

2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-122

**RESOLUTION AMENDING THE SALARY OF AN INSTRUCTIONAL ASSISTANT
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2023-2024 FISCAL YEAR
WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2023 to JUNE 30, 2024**

WHEREAS, the Springfield Township School District is committed to providing quality education and support to all students, including those with individualized education plans; and,

WHEREAS, the Springfield Township School District has approved the implementation of a new special education program requiring the assignment of 1:1 instructional assistants for students with IEPs in order to provide the essential support and assistance needed to ensure students achieve their educational goals in the least restrictive environment; and,

WHEREAS, the current part-time status of instructional assistants is insufficient to meet the increased demands and responsibilities associated with the aforementioned program making the transfer of instructional assistants to full-time a critical component for student success; and,

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Brielle Capra	
STEP ON SCALE:	Step 4	
POSITION CONTROL NUMBER	W-TAMD02	
TRANSFER STATUS	Full Time	
ANNUAL LEVEL OF COMPENSATION	FROM:	TO:
	\$16,420	\$23,334
EFFECTIVE DATE	September 1, 2023	

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by August 17, 2023 and that contracts shall be offered and executed for each approved individual.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1

2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-123

RESOLUTION APPROVING THE SUPERINTENDENT'S RECOMMENDATIONS FOR CERTAIN 2023-2024 HOURLY POSITIONS FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Superintendent has identified the need for the below hourly positions for the 2022-2023 school year and recommends approval to the Board of Education:

1. Appointment of AM Bus Aides

Employee	Time / Duration	Rate
Margaret Gonzalez	AM route - 45 minutes	\$22 per hour
Annette Capra	AM route - 45 minutes	\$22 per hour

2. Appointment of PM Bus Aides

Employee	Time / Duration	Rate
Christine Craparotta	PM route - 45 minutes	\$22 per hour
Lois Thomas	PM route - 45 minutes	\$22 per hour
Kristin Pollack	PM route - 45 minutes	\$22 per hour

3. Appointment of Extended Day Staff

Employee	Position	Rate
Jacqueline Grimm	AM / PM Supervision	\$22 per hour
Kristin Pollack	AM / PM Supervision	\$22 per hour
JoAnn Ricciani	AM / PM Supervision	\$22 per hour
Sara Schreiber	AM / PM Supervision	\$22 per hour
Evi Fennessy	PM Supervision	\$22 per hour
Amber Warshany	PM Supervision	\$22 per hour

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the hourly positions are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5

6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-124

**APPROVING THE MENTOR ASSIGNMENTS AND COMPENSATION
FOR THE 2023-2024 SCHOOL YEAR PURSUANT TO N.J.A.C. 6A:9B-8.4**

WHEREAS, the School District mentoring plan has been developed in accordance with all the above mentoring program regulations for non-tenured teachers in their first year of employment, as specified in N.J.A.C. 6A:9B-8.4, including but not limited to, the following:

- All non-tenured teachers in their first year of employment receive a comprehensive induction to school district policies and procedures
- All non-tenured teachers in their first of employment receive individualized supports and activities
- All provisional teachers (holding a Certificate of Eligibility or Certificate of Eligibility in Advance Standing) have a one-on-one mentor upon beginning their contracted teaching assignment. All provisional teachers (holding a Certificate of Eligibility or Certificate of Eligibility in Advance Standing) participate in a one-year mentoring program.
- Each mentor teacher holds a teacher certificate, has at least three years of experience and has taught full-time for at least two years within the last five years.
- The mentor teacher does not serve as their mentee’s direct supervisor nor conduct evaluations of teachers.
- Each mentor teacher demonstrates a record of success in the classroom, according to the stipulations in N.J.A.C. 6A:9-8.4(e)4 regarding summative evaluation ratings.*
- Each mentor teacher completes a comprehensive mentor training program that includes, at a minimum, training on the school district’s teaching evaluation rubric and practice instrument, * the N.J. Professional Standards for Teachers, the Common Core State Standards, classroom observation skills, facilitating adult learning and leading reflective conversations about teaching practice.
- The district mentoring has been submitted to the district BOE for review and fiscal impact.
- The district mentoring plan has been shared with each school improvement panel.
- Mentoring time is logged and mentor payments are handled through the district office.

WHEREAS, the following mentor assignments are being recommended by the Superintendent of Schools:

Provisional Teacher	Mentoring Teacher	Account Number	Stipend Amount
Amy Hegelein	Dawn Shook	11-000-223-050-127-0	\$550
Mikayla McCarthy	Jon Luyber	11-000-223-050-127-0	\$550
Monica Alvarado	Jacqueline Grimm	11-000-223-050-127-0	\$550

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the mentor assignments are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-125

APPROVING THE SCHOOL THREAT ASSESSMENT TEAM

WHEREAS, N.J.S.A. 18A:17-43.4, requires the establishment of threat assessment teams in public, charter, and renaissance school projects, and,

WHEREAS, the purpose of a threat assessment team is to provide school teachers, administrators, and other staff with assistance in identifying students with behaviors of concern, assessing those students' risk for engaging in violence or other harmful activities, and delivering intervention strategies to manage the risk of harm for students who pose a potential safety risk. Threat assessment teams' purpose is also to prevent targeted violence in the school and to ensure a safe and secure school environment that enhances the learning experience for all members of the school community; and,

WHEREAS, a school threat assessment team must be comprised of a multidisciplinary membership and should generally be composed of the following four or five individuals:

1. a school psychologist, school counselor, school social worker, or other school employee with expertise in student counseling;
2. a teaching staff member;
3. a school principal or other senior school administrator;
4. a safe schools resource officer or school employee who serves as a school liaison to law enforcement; and
5. the school safety specialist (in the event that the school safety specialist is not already a school administrator or school employee [already] required to be a part of the threat assessment team); and,

WHEREAS, the Superintendent recommends the following individuals be appointed to the Springfield Elementary School Threat Assessment Team for the 2023-2024 school year:

Staff Member	Position
Rebecca Schweitzer	School Social Worker / Guidance Counselor
Jacqueline Grimm	Physical Education Teacher
Craig Vaughn	Superintendent / Principal / School Safety Specialist
Jon Luyber*	Dean of Students

*will serve as liaison to law enforcement

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the members of the School Threat Assessment Team are hereby approved for the 2023-2024 school year.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-126

**RESOLUTION APPROVING THE SUPERINTENDENT'S MERIT GOALS
FOR THE 2023-2024 SCHOOL YEAR**

WHEREAS, in accordance with the negotiated contract, the Superintendent shall receive a merit bonus in addition to his annual base salary based upon his achievement of quantitative merit criteria and/or qualitative merit criteria; and

WHEREAS, the Board and Superintendent shall select up to two (2) quantitative merit criteria and up to two (2) qualitative merit criteria per contract year and the Executive County Superintendent shall approve or disapprove the selection of quantitative merit and/or qualitative merit criteria and the data that forms the basis of measuring the achievement of quantitative merit and/or qualitative merit criteria; and

WHEREAS, the Superintendent submits for approval the following merit goals for the 2023-24 school year:

Qualitative Goal #1: The Superintendent will develop and implement an Interact Club for students in grades 4 - 6. Through the implementation of the Springfield Elementary School Interact Club, students will have the opportunity to earn credits for school leadership and community service, fostering a sense of responsibility, empathy, and engagement in making a positive impact on the school and community. Attainment of this goal will be measured as follows: Creation of Interact Club guidelines, code-of-conduct, credit system, and parent/guardian communication and permission forms (1.3% of merit); Facilitation of at least ten (10) Interact Club engagement opportunities for students which may include leadership workshops, community service projects, and partnerships with businesses and/or civic organizations. (1.2% of merit)

Qualitative Goal #2: The Superintendent will develop a comprehensive handbook and onboarding program for substitute teachers, instructional assistants, nurses, and custodians. A comprehensive handbook and onboarding program ensures consistency, enhances professionalism, promotes student success, addresses legal and ethical considerations, and supports school administration. By providing substitute employees with the necessary tools, knowledge, and guidance, the school district can optimize the learning experience for both students and educators, fostering a positive and productive environment in the absence of regular staff members. Attainment of this goal will be measured as follows: Development of substitute employee handbook. (1.3% of merit); Development of substitute employee training program. (1.2% of merit)

Quantitative Goal #1: The Superintendent will ensure efficacy of supplemental programming in mathematics - as measured by exercises completed / problems solved, duration on task, accuracy, and student growth - as a means of reinforcing concepts and skills to improve student achievement. This goal will focus on the digital programs provided by the district (Happy Numbers, Freckle, Reflex). Student usage of programs will be monitored with feedback provided to applicable staff on number of exercises completed / problems solved, time spent on items (duration on task), accuracy rate, and student growth and/or mastery of skills. Attainment of this goal will be measured as follows: 20,000 exercises completed, grades K-1 Happy Numbers (1.1% of merit); 80,000 exercises completed, grades 2 - 6 Freckle / Reflex (1.1% of merit); 100,000 exercises completed, grades 2-6 Freckle / Reflex (1.1% of merit)

Quantitative Goal #2: Based on a district-wide math assessment administered to second through sixth grade students, the overall percentage of students attaining a score of 70% or higher (calculated by the aggregate percentage from three benchmarks at each grade level) will increase by ten (10) percentage points as compared to the scores from the 2022-23 school year. Attainment of this goal will be measured as follows: 81% of students administered the assessments in grades 2-6 will attain a score of at least

70% or higher. (1.1% of merit); 78% of students administered the assessments in grades 2-6 will attain a score of at least 70% or higher. (1.1% of merit); 75% of students administered the assessments in grades 2-6 will attain a score of at least 70% or higher. (1.1% of merit)

NOW, THEREFORE, BE IT RESOLVED that the Springfield Township Board of Education, County of Burlington, State of New Jersey, hereby recognizes that the above goals have been approved for the Chief School Administrator for the 2023-2024 school year.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-127

RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS' RECOMMENDATION FOR THE SUBSTITUTE POSITIONS FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2023-2024 SCHOOL YEAR

WHEREAS, the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute teachers, aides, secretaries, nurses, special education aides are such personnel

Teachers	Aides	Custodians	Nurses
Mary Dancer	Mary Dancer	Christopher Delanos	
Savannah Shover	Savannah Shover		

; and

WHEREAS, the Superintendent of Schools has reviewed the qualifications of the individuals listed below and recommends approval to the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above substitute positions are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-129

RESOLUTION APPROVING FIELD TRIPS FOR THE 2023-2024 SCHOOL YEAR

Preschool

Date	Destination	Primary Purpose	Content Area	Standards
October 2023	Johnson's Locust Hall Farm	Explore animals, plants, and pick pumpkins.	Science	Preschool Teaching & Learning Standards: 5.1.1 5.1.2 5.3.1 5.3.2

Kindergarten

Date	Destination	Primary Purpose	Content Area	Standards
October, 2023	Russo's Fruit and Vegetable Farm	Explore different types of plants	Science	K-LS1-1 K-ESS2-2 K-ESS3-1
March/April 2024	Philadelphia Zoo	Explore animals and their habitats	Science	K-LS1-1 K-ESS2-2 K-ESS3-1
June, 2024	Johnson's Locust Hall Farm	Explore seeds and plants	Science	K-LS1-1 K-ESS2-2 K-ESS3-1

First Grade

Date	Destination	Primary Purpose	Content Area	Standards
October/November 2023	Franklin Institute	NGSS: Observatory show on space patterns	Science	1-ESS1-1 1-ESS1-2
March/April 2024	Adventure Aquarium	NGSS: explore how animals use different body parts in different ways	Science	1-LS1-1 1-LS1-2 1-LS3-1

Second Grade

Date	Destination	Primary Purpose	Content Area	Standards
November 2023	Franklin Institute	Next generation science	Solids, liquids, and, gasses	2-PS1-1
May/June 2024	Fernbrook Farms	Next Generation science/social studies-consumer/producer	Ecosystems	2-LS2

Third Grade

Date	Destination	Primary Purpose	Content Area	Standards
March 2024	Philadelphia Museum of Art	To explore various art forms in a museum environment	Visual Arts	VA:Re.7.1.3a VA:Re.7.2.3a VA:Cn.11.1.3a
May/June 2024	Poricy Park	Students will understand how living things adapt and change over the years.	Science	3-LS1-1 3-LS2-1 3-ESS3-1 3-PS3-1

Fourth Grade

Date	Destination	Primary Purpose	Content Area	Standards
October 2023	The Churchville Nature Center	Lenape Village	Social Studies	6.1.4.D.1 6.1.4.D.15
May/June 2024	Washington Crossing Park	NJ Studies	Social Studies	6.1.4.D.8 6.1.4.D.4

Fifth Grade

Date	Destination	Primary Purpose	Content Area	Standards
May 2024	Smithville Park	Burlington County History	Social Studies	6.1.8.A.3.b,c,g; 6.1.8.B.3.b; 6.1.8.D.3.g; 6.3.8.D.1
September, October, November 2023	Joint Base MDL	STARBASE	STEM	6.1.8.A.3.b,c,g; 6.1.8.B.3.b; 6.1.8.D.3.g; 6.3.8.D.1

Sixth Grade

Date	Destination	Primary Purpose	Content Area	Standards
October 2023	Camp Ockanickon	Team Building Activities	Science	2.1
May 2024	New York City American Museum of Natural History	Class Trip	Social Studies	6.1.8.D.4.a 6.1.12.A.13.c 6.1.12.B.14.a
March 2024	Northern Visit	Middle School Course Descriptions		2.1
May 2024	Northern Field Day	Competitive & Team Building Activities with "Sending Districts"		2.1

Student Council

Date	Destination	Primary Purpose	Content Area	Standards
June 2024	Springfield Golf Center	Culminate End of Year Student Council Activities	Student Council	

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-130

**RESOLUTION APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT
& RETROACTIVELY APPROVING TRAVEL & RELATED EXPENSES
FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT EMPLOYEES
PURSUANT TO P.L. 2007, C.53 AND BOARD OF EDUCATION POLICY #6471**

WHEREAS, Public Law 2007, c.53 provides for the regulation of travel expenditures which are those costs paid by the school district using local, State, or federal funds, whether directly by the school district or by employee reimbursement, for travel by school district employees and district board of education members, to the following four types of travel events:

[1] training and seminars which means all regularly scheduled, formal residential and non-residential training functions, conducted at a hotel, motel, convention center, residential facility, or at any educational institution or facility;

[2] conventions and conferences which means general programs, sponsored by professional associations on a regular basis. Which address subjects of particular interest to a school district or are convened to conduct association business. The primary purpose of employee attendance at conferences and conventions is the development of new skills and knowledge or the reinforcement of those skills and knowledge in a particular field related to school district operations. These are distinct from formal staff training and seminars, although some training may take place at such events;

[3] regular school district business which means all regular official business travel, including attendance at meetings, conferences and any other gathering which are not covered by the definitions included in other section of P.L. 2007, c.53;

[4] retreats which means meetings with school district employees and school board members, held away from the normal work environment at which organizational goals and objectives are discussed. If available, school district facilities shall be utilized for this type of event.

; and

WHEREAS, a board of education implemented Policy #6471 which regulates travel expenditures for School District employees and school board members that are in accordance with P.L. 2007, c.53;

WHEREAS, each district board of education shall maintain separate accounting for school district travel expenditures as necessary, to ensure compliance with the school district's maximum travel expenditure amount. This may include, but need not be limited to, a separate offline accounting of such expenditures or expanding the school district's accounting system. The tracking system shall be sufficient to demonstrate compliance with P.L. 2007, c.53 and Board of Education Policy #6471, and shall provide auditable information;

WHEREAS, the below listing has been submitted for approval by the Board of Education:

Employee Name	Craig Vaughn	Lisa Vrettos	Matthew Carney	
District Assignment	Superintendent	Administrative Asst. to the SBA	Facilities Manager	
Travel Date(s)	October 24, 2023	September 27 - 29, 2023	October 24, 2023	
Travel Destination	Atlantic City, NJ	Cape May, NJ	Atlantic City, NJ	
Travel Type	Car	Car	Car	
Sponsoring Entity	NJ School Boards Association	Burlington County Joint Insurance Fund	NJ School Boards Association	
Event Description	NJSBA Workshop	SPELL JIF Retreat	NJSBA Workshop	
Funding Source	STF TVL	STF TVL	STF TVL	
Account Series	11-000-223-500-050-28 0-3	11-000-223-500-050-28 0-3	11-000-223-500-050-280-3	
Registration Fee	NA	NC	NA	
Meal Allowance	\$28.50	0	\$28.50	
Mileage Estimate	\$58.28	0	\$58.28	
Tolls & Other Transportation	\$7.88	0	\$7.88	
Hotel/Motel Rate	0	0	0	
Miscellaneous Exp (Parking)	\$20.00	0	\$20.00	
TOTAL	\$114.66	0	\$114.66	

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above delineated travel expenses are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1

2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

POLICIES & PROCEDURES

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-131

**RESOLUTION APPROVING BOARD OF EDUCATION 2023/2024
POLICY, BYLAWS AND REGULATION REVISIONS
UPON SECOND READING AND ADOPTION**

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **second** reading for approval and adoption of the policies & regulations, which include:

File Code	Name	Alert #
P 5305	Health Services Personnel	230
P 5308	Student Health Records	230
R 5308	Student Health Records	230

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **second reading and adoption**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was not adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member				X				1
2	Mr. Dieker, Board Member	X			X				2
3	Mrs. Donahue, Board Member		X			X			3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member				X				5
6	Ms. Rincon, Board Member				X				6
7	Mr. Roberson, Board Member				X				7
8	Mrs. Wainwright, Board Member				X				8
9	Mr. Hale, Board President					X			9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

A motion was made by Mrs. Rincon, seconded by Mr. Roberson to reconsider resolution 131-133.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

A motion was made by Mr. Roberson, seconded by Mr. Bucs to separate resolution 131, 132, and 133.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member		X	X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

A motion was made by Mr. Roberson, seconded by Mrs. Donahue to move resolution 131.

IT IS HEREBY CERTIFIED that the foregoing Resolution was not adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member				X				1
2	Mr. Dieker, Board Member				X				2
3	Mrs. Donahue, Board Member		X		X				3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member				X				5
6	Ms. Rincon, Board Member				X				6
7	Mr. Roberson, Board Member	X			X				7
8	Mrs. Wainwright, Board Member				X				8
9	Mr. Hale, Board President				X				9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-132

RESOLUTION APPROVING BOARD OF EDUCATION 2023/2024 POLICY, BYLAWS AND REGULATION REVISIONS UPON FIRST READING AND INTRODUCTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **first** reading for introduction of the policies & regulations, which include:

File Code	Name	Alert #
P 2419	School Threat Assessment Teams	231
R 2419	School Threat Assessment Teams	231
P 1642.01	Sick Leave	231
R 1642.01	Sick Leave	231

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **first reading and introduction**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was not adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member				X				1
2	Mr. Dieker, Board Member	X			X				2
3	Mrs. Donahue, Board Member		X			X			3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member				X				5
6	Ms. Rincon, Board Member				X				6
7	Mr. Roberson, Board Member				X				7
8	Mrs. Wainwright, Board Member				X				8
9	Mr. Hale, Board President					X			9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

A motion was made by Mrs. Rincon, seconded by Mr. Roberson to reconsider resolution 131-133.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

A motion was made by Mr. Roberson, seconded by Mr. Bucs to separate resolution 131, 132, and 133.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member		X	X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

A motion was made by Mr. Roberson, seconded by Mrs. Rincon to move resolution 132.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8

9	Mr. Hale, Board President			X					9
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Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

RESOLUTION #23/24-RM-231-133

RESOLUTION APPROVING THE SCHOOL DISTRICT GOALS FOR THE 2023-2024 SCHOOL YEAR

WHEREAS, the Springfield Township School District is committed to collaborating with the local, county and state Board of Education, staff, students, parents, and community in the goal of creating a caring and positive environment that encourages each student to develop his or her potential in academic, physical, social, emotional, cultural, and moral aspects; and,

WHEREAS, every day we strive to:

1. Increase achievement by challenging and supporting students to reach their highest potential.
2. Address the needs of the whole child by ensuring all students feel healthy, safe, engaged, supported, and challenged, with opportunities for social/emotional learning and growth.
3. Prepare students with the skills, awareness, and desire to actively contribute as productive citizens, locally and beyond.
4. Provide professional staff with the knowledge, skills, and resources necessary for highly effective delivery of instruction and services; and,

WHEREAS, the following are the articulated goals for the 2023-2024 school year:

Core Goals For Our School District **Ongoing, long-term goals*

Core Goal 1

Through the use of data, maintain a consistent, school-wide approach to ensure we:

- support the foundational literacy and mathematics skills of students;
- identify students needing additional supports that will build on their strengths and target areas of need to ensure academic success while closing achievement gaps; and
- Identify and provide for students who are academically ready for more rigorous curricular opportunities and engagements.

Core Goal 2

Build upon a collaborative environment among educational stakeholders - Board of Education members, administration, faculty, staff, and parents/guardians - to ensure students:

- are functional, skilled readers by third grade; and
- transition from Springfield Elementary School with the necessary knowledge and skills to excel at the middle school level.

Core Goal 3

Provide a learning environment for students and staff that:

- exceeds standards for safety and security;
- cultivates the development of social-emotional learning skills essential for success in aspects of learning and living; and
- values high-quality professional development aligned with the district mission statement.

Core Goal 4

Foster a strategic, forward-thinking mindset in which students are provided with:

- enrichment opportunities beyond the traditional curriculum and classroom;
- instructional technology that fosters collaboration and expanded thinking; and

- activities aligned with career readiness, life literacies, and 21st century skills.

Focus Goal Areas for 2023-24

Focus Goal 1

- Continue the implementation of a Response to Intervention (Rtl) program to ensure a proactive approach is used to identify the academic needs of all Kindergarten through Grade Six students. By the conclusion of the 2023-2024 school year the district will have provided professional development on differentiated instructional techniques and strategies for all faculty, administered a universal screening tool for reading and mathematics a minimum of three (3) times to all first through sixth grade students (two (2) times for all Kindergarten students), implemented a master schedule that allows for increased opportunities to provide appropriate levels of support for all students, and finalized a process for the review and interpretation of data to determine student progress and action steps.

Focus Goal 2

- Enhance writing instruction to ensure that by the end of the 2023-24 school year all first through sixth grade students meet one of the following *criteria:
 - An improvement of at least ten (10) points on the writing rubric from the baseline assessment in the Fall of 2023;
 - Students who earn twenty-two (22) points or above on the Fall 2023 assessment will demonstrate a six (6) point improvement on the Spring 2024 assessment to meet this goal criteria.

**for students with Individualized Education Plans where instruction does not align with the identified criteria, specific personalized goals & targets will be developed by faculty in consultation with administration to ensure growth*

Specific actions will be taken to bolster writing instruction through the partial implementation of, and related professional development for, Units of Study for Teaching Writing made available by the Columbia University Teachers College Reading & Writing Project.

Focus Goal 3

- Implement and maintain effective standards for safety and security, creating a nurturing and secure environment where students, staff, and visitors feel safe and protected. The establishment of comprehensive safety protocols, leveraging of advanced technologies, and a culture of vigilance and preparedness will ensure the well-being of all members of our school community. The successful attainment of this goal will include the following:
 - A thorough assessment of the school's current safety and security measures, identifying strengths, weaknesses, and areas for improvement;
 - The development and implementation of a comprehensive safety and security plan that addresses various potential threats and emergencies, including but not limited to natural disasters, intruders, and health-related incidents;
 - Established and enforceable policies and procedures for visitor management, including visitor registration, identification, and access control;
 - Updated safety and security training and drills for staff, students, and contracted employees, ensuring that everyone is well-prepared and knowledgeable about emergency procedures;

- o Established and effective communication channels and protocols to promptly disseminate critical information to staff, parents, and relevant authorities during emergencies;
- o Collaboration with local law enforcement agencies, fire departments, and other relevant stakeholders to establish strong partnerships - including site visits and assistance / monitoring of safety and security drills to the greatest extent possible - and access to additional resources and expertise;
- o Promotion of a positive school climate that emphasizes the importance of safety and security through awareness campaigns, community engagement, and the encouragement of reporting potential concerns.

Focus Goal 4

Integrate computer science skills across the elementary school curriculum, ensuring that all students have the opportunity to develop essential computational thinking, problem-solving, and digital literacy skills. By infusing computer science into various subjects, we aim to empower students with the knowledge and skills necessary to navigate the digital world confidently, foster creativity, and prepare them for future success in a technology-driven society. During the 2023-24 school year, all Grade Two through Grade Six students will have the opportunity to engage in a minimum of six (6) age-appropriate computer science activities and projects that align with the learning standards from at least two (2) different content areas; Kindergarten and Grade One students will have the same opportunities presented a minimum of three (3) times during the 2023-24 school year.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above cited goals for the 2023-2024 school year are hereby approved.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was not adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member				X				1
2	Mr. Dieker, Board Member	X			X				2
3	Mrs. Donahue, Board Member		X			X			3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member				X				5
6	Ms. Rincon, Board Member				X				6
7	Mr. Roberson, Board Member				X				7
8	Mrs. Wainwright, Board Member				X				8
9	Mr. Hale, Board President					X			9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

A motion was made by Mrs. Rincon, seconded by Mr. Roberson to reconsider resolution 131-133.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

A motion was made by Mr. Roberson, seconded by Mr. Bucs to separate resolution 131, 132, and 133.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member		X	X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

A motion was made by Mr. Roberson, seconded by Mrs. Rincon to move resolution 132.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FACILITIES, SECURITY, & TRANSPORTATION

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-134

**RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS
HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1**

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the “Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the “Security Drill Record Form” provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and,

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the month of **JULY 2023**:

Date / Time	June 11, 2023 / 10:00 AM	July 14, 2023 / 9:30 AM
Type of Drill	Fire Drill	Shelter In Place
Duration of Drill	4:32	5:11
Weather Conditions	Sunny 80s	Sunny 90s
Participants	Staff/Students	Staff/Students
Drill Supervisor	Craig Vaughn	Craig Vaughn

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-135

**RESOLUTION APPROVING THE BUS ROUTES
PURSUANT TO BOARD OF EDUCATION POLICY #8600
FOR THE 2023-2024 SCHOOL YEAR**

WHEREAS, Springfield Township Board of Education Policy #8600 provides that the Board of Education approve all bus routes so as to provide safe, economical, and reasonably expeditious transportation for all eligible pupils; and

WHEREAS, the Northern Burlington County Regional High School has submitted the below "Springfield Township School District 2023-2024 Bus Schedule" for Board of Education review and consideration; and

Springfield Township School District 2023-2024 Bus Schedule

Bus #1717		
Driver: Danielle Roberts	Contractor: Garden State Transportation	
Stop Description	Student Count	Time
Northern Burlington HS	0	7:33 AM
Springfield Elementary School	40	8:35 AM
Springfield Elementary School	40	3:20 PM
Garden State Transportation	0	4:20 PM

Bus #24		
Driver: Robert Wainwright	Contractor: Northern Burlington School District	
Stop Description	Student Count	Time
Northern Burlington HS	0	7:50 AM
Springfield Elementary School	53	8:35 AM
Springfield Elementary School	51	3:20 PM
Northern Burlington Bus Garage	0	4:14 PM

Bus #1807		
Driver: Patricia Fitzgerald	Contractor: Garden State Transportation	
Stop Description	Student Count	Time
Northern Burlington HS	0	7:49 AM
Springfield Elementary School	57	8:35 AM
Springfield Elementary School	57	3:20 PM
Garden State Transportation	0	4:41 PM

Bus #1912		
Driver: Gail Young	Contractor: Garden State Transportation	
Stop Description	Student Count	Time
Northern Burlington HS	0	7:40 AM
Springfield Elementary School	44	8:35 AM
Springfield Elementary School	44	3:20 PM
Garden State Transportation	0	4:14 PM

Bus #25		
Driver: John Alloway	Contractor: Northern Burlington School District	
Stop Description	Student Count	Time
Northern Burlington HS	0	7:35 AM
Springfield Elementary School	36	8:35AM
Springfield Elementary School	37	3:20 PM
Northern Burlington Bus Garage	0	4:28 PM

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-231-136

**RESOLUTION APPROVING CERTAIN APPLICATIONS
FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and she recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	9/29/2023	3:30 PM - 6:00 PM	Mums Fundraiser	Parking Lot
Home & School Association	9/30/2023	8:00 AM - 10:00 AM	Mums Fundraiser	Parking Lot
Home & School Association	11/22/2023	1:30 PM - 5:00 PM	Thanksgiving Fundraiser	Gymnasium

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BOARD FORUM

Wade Hale, Board President

- **UNFINISHED BUSINESS**
 - BOE Meeting Date
 - Discussion of 2023-2024 Board of Education Goals
- **NEW BUSINESS**
 - November BOE Meeting Date
 - NJSBA Workshop 2023

PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Craig Vaughn, Superintendent

Mrs. Drums made a recommendation of considering the 2nd Thursday for December - June meeting dates.

Mr. Hale thanked Mr. Vaughn for tonight's presentation.

EXECUTIVE SESSION

None.

ADJOURNMENT

Wade Hale, Board President

Seeing no further action to come before the Board of Education, President Hale requested a motion to adjourn at 8:24 PM.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member						X		4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting