

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
Tuesday, August 16, 2022
2022-2023 - 228

REGULAR MEETING

TIME: 7:00 PM

LOCATION: ROOM #14

CALL TO ORDER

Tom Pantano, Board President

President Pantano called the meeting to order at 7:02PM.

OPEN PUBLIC MEETINGS ACT STATEMENT

Tom Pantano, Board President

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.” Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

President Pantano read the Open Public Meeting Act Statement.

PLEDGE OF ALLEGIANCE

Tom Pantano, Board President



President Pantano led the assembly in the Pledge of Allegiance.

ROLL CALL

Craig Vaughn, Superintendent

The **Regular Meeting** of the Springfield Board of Education (Burlington County) was held on **August 16, 2022** in **Room 14** beginning at **7:00PM**.

	Board of Education Member	Present	Late	Absent	
1	Mr. Bucs			X	1
2	Mrs. Donahue	X			2
3	Mr. Hale	X			3
4	Mrs. Murtaugh-Frey			X	4
5	Ms. Rincon	X			5
6	Ms. Wainwright			X	6
7	Mr. Walker	X			7
8	Mr. Pantano			X	8
9	Mr. Roberson	X			9

	Staff In Attendance	Present	Late	Absent	
1	Mr. Vaughn, Superintendent	X			1
2	Ms. Danielle Tarvin-Griffith, SBA	X			2
4	Mr. Carney, Ed Fac Manager	X			4

SCHOOL & COMMUNITY PRESENTATIONS

Craig Vaughn, Superintendent

- Introduction of New Staff for 2022-2023

COMMITTEE UPDATES

Thomas Pantano, Board President

- Finance (Joseph Bucs, Committee Chair) - None
- Personnel (Wade Hale, Committee Chair) - None
- Buildings & Grounds & Transportation (Gary Walker, Committee Chair) - None
- Negotiations (Joseph Bucs, Committee Chair) - association has declared impasse, we have been assigned a mediator, our first meeting will be either September or October
- Curriculum & Technology (Rodney Roberson, Committee Chair) - None
- Policy (Thomas Pantano, Committee Chair) - several policies for 1st and 2nd read on tonight's meeting

PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Thomas Pantano, Board President

Before a matter is placed on the agenda, the Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Mr. Todd Faulkner inquired about class disruptions and the protocol used by the district during these events.

Mr. Mike Genovese asked how often class disruptions occur, if learning loss is experienced, and if counseling is available to debrief these disruptions.

CORRESPONDENCE

Craig Vaughn, Superintendent

None

SUPERINTENDENT'S REPORT

Craig Vaughn, Superintendent

UPDATE

- Curriculum Updates for 2022-2023 Implementation

IMPORTANT DATES

- August 22 - August 26 - Primary Grades Jump Start Program
- August 30 - New Staff Orientation
- September 1 - Staff Orientation / Professional Development
- September 2 - Faculty Professional Development
- September 6 - First Day of School
- September 14 - Back to School Night
- September 20 - Board of Education Meeting
- September 25 - Springfield Township Community Day

APPROVAL OF MINUTES

Craig Vaughn, Superintendent

- **REGULAR MEETING - Tuesday, July 19, 2022**

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member					X			3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member		X			X			5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member	X		X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

SUPERINTENDENT’S REPORT (ENROLLMENT & HIB)

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-101

RESOLUTION ACCEPTING ENROLLMENT STATISTICS

AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF JULY 2022

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2022	Count <u>JULY 29, 2022</u>	Difference
11-105-100-101-101-105	Pre-School Regular	15	18	+3
11-110-100-101-101-110	Kindergarten	41	36	-5
11-120-100-101-101-401	First Grade	29	44	+15
11-120-100-101-101-402	Second Grade	36	29	-7
11-120-100-101-101-403	Third Grade	37	37	0
11-120-100-101-101-404	Fourth Grade	31	36	+5
11-120-100-101-101-405	Fifth Grade	32	32	0
11-130-100-101-101-406	Sixth Grade	28	31	+3
11-212-100-101-101-100	Multiple Disabled	4	5	+1
11-215-100-101-101-100	Preschool Disabled PT	8	4	-4
11-000-100-56X-60X-XXX	Out-of-District Placement	4	4	0
	TOTAL	265	276	+11

Month	Enrollment	Monthly Change
June 2022	265	
July 2022	276	+11
August 2022		
September 2022		
October 2022		
November 2022		
December 2022		
January 2023		

February 2023		
March 2023		
April 2023		
May 2023		
June 2023		

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member		X	X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-102

**RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT
FOR THE MONTH OF JULY 2022
PURSUANT TO BOARD OF EDUCATION POLICY 5512**

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **JULY 2022**:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	0	0

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member		X	X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CONTRACT ADMINISTRATION

Craig Vaughn, Superintendent

RESOLUTION #22/23-RM-228-103

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE AN EDUCATIONAL SERVICES AGREEMENT WITH THE COMMISSION OF THE BLIND AND VISUALLY IMPAIRED

WHEREAS, certain students of the Township of Springfield School District have individualized education programs which requires the Township of Springfield Board of Education to purchase educational services from an approved receiving school district pursuant to applicable New Jersey statutes and rules and regulations of the New Jersey State Board of Education; and

WHEREAS, the Commission for the Blind and Visually Impaired, is a New Jersey Department of Human Services approved service provider for classified pupil(s) able to provide the educational services for the visually impaired beginning on September 1, 2022 and ending on June 30, 2023; and

WHEREAS, the following student(s) shall be provided the educational services at the cost as detailed:

Service Provided	Cost Per Pupil	Total Pupils	Total Cost
Level of Service – Education Level 1	1900	1	1900
TOTAL			1900

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IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member	X		X					2
3	Mr. Hale, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member			X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BUDGET & FINANCE

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-104

RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD FOR THE MONTH OF JULY 2022 PURSUANT TO N.J.A.C. 6:23-2.11(c)2

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD REPORT ON CHANGES IN ANTICIPATED REVENUE

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following **JULY 2022** changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

Danielle Tarvin-Griffith
Business Administrator/Board Secretary

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member	X		X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member		X	X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
RESOLUTION #22/23-RM-228-105

**RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS
 GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED
 THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT
 PURSUANT TO N.J.A.C. 6A:23A-6.10**

AND THAT THE BELOW REPORT IS FOR THE MONTH OF JULY 2022

WHEREAS, N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District’s accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached JULY 2022 Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

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IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member	X		X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member		X	X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-106

**RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT
FOR THE MONTH OF JULY 2022
ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73
AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL
A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT**

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached JULY 2022 monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member	X		X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member		X	X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-107

**RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS
FOR THE MONTH ENDING JULY 29, 2022**

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submits to the Board the following summary for the period ending **JULY 29, 2022** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the **"SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only"**.

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IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member	X		X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member		X	X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
RESOLUTION #22/23-RM-228-108

**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
AS OF JULY 29, 2022 FOR THE 2022-2023 PROGRAM YEAR
PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
FISCAL MANAGEMENT - RESTRICTED REVENUES**

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;

1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending JULY 29, 2022 for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the grant expenditures as listed on the **“SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only”**.

BE IT FURTHER RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program years 2021-2022 and 2022-2023 Every Student Succeeds Act, IDEA Part B, IDEA Preschool, REAP, and ESSER funds.

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IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member	X		X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member		X	X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-109

**RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S
MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS
FOR THE MONTH OF JULY 2022**

PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
BUDGETARY LINE ITEM STATUS**

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **JULY 29, 2022** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member	X		X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member		X	X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-110

**RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR JULY 2022
PURSUANT TO N.J.S.A. 18A:22-8**

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of JULY 2022, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member	X		X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member		X	X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
RESOLUTION #22/23-RM-228-111

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED ON
THE CHECK REGISTER & ALL BANK/WIRE TRANSFERS**

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of **JULY 20, 2022 TO AUGUST 16, 2022** (hereinafter "period"); and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of current fund hand checks as detailed in the report of bills; and,

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are excluded from this requirement.); and,

WHEREAS, bank transfer(s) are transfers between accounts during the period as listed in the report of bills.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills for the period listed on the check register are hereby authorized; and,

BE IT FURTHER RESOLVED that the Board certifies the check register and bank/wire transfers as listed on the "**BILL LIST**" report.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member	X		X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member		X	X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-112

**RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
[BOARD SECRETARY'S REPORT]
FOR THE MONTH OF JULY 2022 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2022-2023** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member	X		X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member		X	X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-113

**RESOLUTION APPROVAL OF THE REPORT OF THE
TREASURER OF SCHOOL MONIES FOR JULY 2022
PURSUANT TO N.J.S.A. 18A:17-36**

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **JULY 2022** Report of the Treasurer of School Monies is hereby accepted and approved.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member	X		X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member		X	X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-114

**RESOLUTION APPROVAL OF OUT-OF-DISTRICT PLACEMENTS
FOR THE 2022-2023 SCHOOL YEAR**

WHEREAS, the Individuals with Disabilities Act (IDEA) mandates that children who receive special education should learn in the least restrictive environment to ensure they are included in the general education classroom to the maximum extent that is appropriate; and

WHEREAS, IDEA provides that special classes, separate schools, or removal from the general education class should only occur when a child’s learning or attention issue (“disability” under IDEA) is so severe that supplementary aids and services cannot provide the child with an appropriate education; and\

WHEREAS, the Springfield Township School District’s Child Study Team has determined students in need of specialized programs outside of the district; and

WHEREAS, the following table indicates the schools and approximate associated costs for cases which require out-of-district placements:

Classification	Grade	School	Estimated Tuition Rate	Estimated Extended School Year Rate
MD	1	Chesterfield Township Elementary School	\$34,572	NA
MD	2	Burlington County Special Services	\$46,804	\$4,179
CI	4	Burlington County Special Services	\$51,121	NA
MD	6	Burlington County Special Services	\$46,804	NA
Total			\$179,301	\$4,179

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Springfield Township Board of Education approve the out-of-district student placements for the 2022-2023 school year, as indicated in the table above, for which the costs are approximate.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member	X		X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member		X	X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-115

RESOLUTION APPROVING THE PRICE STRUCTURE FOR FOOD SERVICE FUND FOR THE 2022-2023 SCHOOL YEAR

WHEREAS, the Business Administrator/Secretary to the Board, after consultation with representatives from the food service management company, Princeton Food Management Associates, recommends the following price structure for the **2022-2023** school year:

Fund #	Fund	Description	2021-2022 Price	Increase	2022-2023 Price
62	Food Service	Paid Breakfast	\$1.90	\$0.10	\$2.00
62	Food Service	Paid Lunch	\$3.10	\$0.15	\$3.25
62	Food Service	Paid Adult Lunch	\$4.00	\$0.25	\$4.25
62	Food Service	Reduced Breakfast	\$0.30	\$0.10	\$0.40
62	Food Service	Reduced Lunch	\$0.40	\$0.10	\$0.50

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above price structure is hereby approved for the **2022-2023** school year.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member	X		X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member		X	X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

PERSONNEL & NEGOTIATIONS

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-116

**RESOLUTION APPROVING THE APPOINTMENT OF A SPECIAL EDUCATION TEACHER
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2022-2023 FISCAL YEAR
WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2022 to JUNE 30, 2023**

WHEREAS, a vacancy was created in the position pursuant to the transfer of the incumbent; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Matthew Agos
STEP ON SCALE:	MA Step 1
ANNUAL LEVEL OF COMPENSATION	\$27,323
POSITION CONTROL NUMBER	V-RCT007
FULL TIME / PART TIME:	Part Time (.5)
EFFECTIVE DATE:	September 1, 2022

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by August 17, 2022 and that contracts shall be offered and executed for each approved individual.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member		X	X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member	X		X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-117

**RESOLUTION APPROVING THE APPOINTMENT OF A SUPERVISOR OF CURRICULUM
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2022-2023 FISCAL YEAR
WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2022 to JUNE 30, 2023**

WHEREAS, a vacancy was created in the position pursuant to the resignation of the incumbent; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Mahe Zaidi
ANNUAL LEVEL OF COMPENSATION	\$75,000
POSITION CONTROL NUMBER	H-C&I002
FULL TIME / PART TIME:	Full Time
EFFECTIVE DATE:	September 1, 2022

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by August 17, 2022 and that contracts shall be offered and executed for each approved individual; and,

BE IT FURTHER RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that up to five (5) per diem days be approved for the above individual for work to be completed during the month of August 2022.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member		X	X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member	X		X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-118

RESOLUTION APPROVING THE APPOINTMENT OF A CONFIDENTIAL ADMINISTRATIVE ASSISTANT TO THE PRINCIPAL FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2022-2023 FISCAL YEAR WHICH TERM IS UNDERSTOOD TO RUN FROM SEPTEMBER 1, 2022 to JUNE 30, 2023

WHEREAS, a vacancy was created in the position pursuant to the transfer of the incumbent; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Lisa Vrettos
ANNUAL LEVEL OF COMPENSATION	\$25,000
POSITION CONTROL NUMBER	F-CAP001
FULL TIME / PART TIME:	Part Time (7 hours per day)
EFFECTIVE DATE:	September 1, 2022

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by August 17, 2022 and that contracts shall be offered and executed for each approved individual; and,

BE IT FURTHER RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that up to five (5) per diem days be approved for the above individual for work to be completed during the month of August 2022.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member		X	X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member	X		X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-119

**RESOLUTION AMENDING THE SALARY OF AN INSTRUCTIONAL ASSISTANT
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2022-2023 FISCAL YEAR
WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2022 to JUNE 30, 2023**

WHEREAS, Article XVI of the collective bargaining agreement between the Springfield Township Board of Education and the Springfield Township Education Association provides for the adjustment of salaries for certain individuals based upon defined criteria; and,

WHEREAS, Article XVI Section D defines a professional development stipend of six hundred dollars (\$600) for Instructional Assistants with thirty (30) college credits; and,

WHEREAS, the employee denoted below has submitted an official transcript demonstrating the completion of thirty (30) college credits from an accredited university; and,

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Savannah Shover	
STEP ON SCALE:	Step 1	
POSITION CONTROL NUMBER	W-TASS01	
FULL TIME / PART TIME	Full Time	
ANNUAL LEVEL OF COMPENSATION	FROM:	TO:
	\$22,832	\$23,432
EFFECTIVE DATE	September 1, 2022	

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by August 17, 2022 and that contracts shall be offered and executed for each approved individual.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member		X	X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member	X		X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

RESOLUTION #22/23-RM-228-120

RESOLUTION APPROVING THE SUPERINTENDENT'S MERIT GOALS FOR THE 2022-2023 SCHOOL YEAR

WHEREAS, in accordance with the negotiated contract, the Superintendent shall receive a merit bonus in addition to his annual base salary based upon his achievement of quantitative merit criteria and/or qualitative merit criteria; and

WHEREAS, the Board and Superintendent shall select up to two (2) quantitative merit criteria and up to two (2) qualitative merit criteria per contract year and the Executive County Superintendent shall approve or disapprove the selection of quantitative merit and/or qualitative merit criteria and the data that forms the basis of measuring the achievement of quantitative merit and/or qualitative merit criteria; and

WHEREAS, the Superintendent submits for approval the following merit goals for the 2022-23 school year:

Qualitative Goal #1: The Superintendent will coordinate and facilitate a regional academic olympiad event for students in grades 5 & 6. The academic olympiad will allow teams from regional elementary schools to compete against each other in various problem-solving scenarios across multiple content areas, focusing on the application of knowledge and skills through collaborative teamwork, creative thinking, and ingenuity. Attainment of this goal will be measured as follows: Creation of academic olympiad materials, including question sets, guidelines for participation, and event protocols (1.3% of merit); Facilitation of academic olympiad event (location TBD) with participation by Springfield students and students from at least one other participating elementary school in the Northern Burlington region (1.2% of merit)

Qualitative Goal #2: The Superintendent will establish and facilitate an entrepreneur's club for students in grades 5 & 6. The club will inspire students to develop an entrepreneurial mindset, enhance problem solving and communication skills, and build curiosity that leads to innovation. Attainment of this goal will be measured as follows: Procurement of curriculum, materials, and guest speakers to facilitate productive and engaging entrepreneur club meetings (via grant funding). (1.3% of merit); A minimum of ten (10) entrepreneur club meeting opportunities offered for students in grades 5-6. Club meetings will be held during non-instructional times (e.g. lunch/recess) or after-school and will result in participating students creating a business plan and product or service for market. (1.2% of merit)

Quantitative Goal #1: Based on a district-wide writing assessment administered to all second through sixth grade students in the Spring of 2023, ninety percent (90%) of all students will demonstrate an improvement of at least ten (10) points on the writing rubric from the baseline assessment in the Fall of 2022. Students who earn twenty-two (22) points or above on the Fall 2022 assessment will need to demonstrate a six (6) point improvement on the Spring 2023 assessment to meet this goal criteria. Attainment of this goal will be measured as follows: 90% of all students 2-6 will demonstrate an improvement of at least ten (10) points on the writing rubric from the baseline assessment in the Fall of 2022. (1.1% of merit); 80% of all students 2-6 will demonstrate an improvement of at least ten (10) points on the writing rubric from the baseline assessment in the Fall of 2022. (1.1% of merit); 70% of all students 2-6 will demonstrate an improvement of at least ten (10) points on the writing rubric from the baseline assessment in the Fall of 2022. (1.1% of merit)

Quantitative Goal #2: Based on criteria provided by the Burlington County Joint Insurance Fund (BCJIF), the Superintendent will lead the district in ensuring that Elite Level 2 status under the JIF's Safety Incentive Program Criteria is earned by the conclusion of the 2022-2023 school year. Attainment of this goal will be measured as follows: Elite Level 2 criteria met/attained. (1.1% of merit); Elite criteria met/attained. (1.1% of merit); Basic level criteria met/attained. (1.1% of merit)

NOW, THEREFORE, BE IT RESOLVED that the Springfield Township Board of Education, County of Burlington, State of New Jersey, hereby recognizes that the above goals have been approved for the Chief School Administrator for the 2022-2023 school year.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member		X	X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member	X		X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-121

**RESOLUTION APPROVING THE SUPERINTENDENT'S RECOMMENDATIONS FOR
CERTAIN 2022-2023 HOURLY POSITIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

WHEREAS, the Superintendent has identified the need for the below hourly positions for the 2022-2023 school year and recommends approval to the Board of Education:

1. Appointment of AM Bus Aides

Employee	Time / Duration	Rate
Margaret Gonzalez	AM route - 45 minutes	\$22 per hour
Annette Capra	AM route - 45 minutes	\$22 per hour

2. Appointment of PM Bus Aides

Employee	Time / Duration	Rate
Brielle Capra	PM route - 45 minutes	\$22 per hour

3. Appointment of Extended Day Staff

Employee	Position	Rate
Jacqueline Grimm	AM / PM Supervision	\$22 per hour
Kristin Pollack	AM / PM Supervision	\$22 per hour
JoAnn Ricciani	AM Supervision	\$22 per hour
Amber Warshany	PM Supervision	\$22 per hour
Evi Fennessy	PM Supervision	\$22 per hour

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the hourly positions are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member		X	X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member	X		X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-122

**APPROVING THE MENTOR ASSIGNMENTS AND COMPENSATION
FOR THE 2022-2023 SCHOOL YEAR PURSUANT TO N.J.A.C. 6A:9B-8.4**

WHEREAS, the School District mentoring plan has been developed in accordance with all the above mentoring program regulations for non-tenured teachers in their first year of employment, as specified in N.J.A.C. 6A:9B-8.4, including but not limited to, the following:

- All non-tenured teachers in their first year of employment receive a comprehensive induction to school district policies and procedures
- All non-tenured teachers in their first of employment receive individualized supports and activities
- All provisional teachers (holding a Certificate of Eligibility or Certificate of Eligibility in Advance Standing) have a one-on-one mentor upon beginning their contracted teaching assignment. All provisional teachers (holding a Certificate of Eligibility or Certificate of Eligibility in Advance Standing) participate in a one-year mentoring program.
- Each mentor teacher holds a teacher certificate, has at least three years of experience and has taught full-time for at least two years within the last five years.
- The mentor teacher does not serve as their mentee’s direct supervisor nor conduct evaluations of teachers.
- Each mentor teacher demonstrates a record of success in the classroom, according to the stipulations in N.J.A.C. 6A:9-8.4(e)4 regarding summative evaluation ratings.*
- Each mentor teacher completes a comprehensive mentor training program that includes, at a minimum, training on the school district’s teaching evaluation rubric and practice instrument, * the N.J. Professional Standards for Teachers, the Common Core State Standards, classroom observation skills, facilitating adult learning and leading reflective conversations about teaching practice.
- The district mentoring has been submitted to the district BOE for review and fiscal impact.
- The district mentoring plan has been shared with each school improvement panel.
- Mentoring time is logged and mentor payments are handled through the district office.

WHEREAS, the following mentor assignments are being recommended by the Superintendent of Schools:

Provisional Teacher	Mentoring Teacher	Account Number	Stipend Amount
Natalie Weeks	Jon Luyber	11-000-223-050-127-0	\$550
Riley Arocho	Amy Angelastro	11-000-223-050-127-0	\$550
Joshua Springer	Theresa Roats	11-000-223-050-127-0	\$550
Matthew Agos	Patricia Carter	11-000-223-050-127-0	\$550

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member		X	X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member	X		X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-123

**RESOLUTION APPROVING THE APPOINTMENT OF SCHOOL DISTRICT STAFF
TO THE SUMMER JUMP START PROGRAM**

WHEREAS, the federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSA Act), Public Law 116-260, was signed into law and provided an additional \$54.3 billion nationwide for the Elementary and Secondary School Emergency Relief Fund (ESSER II Fund); and

WHEREAS, the purpose of the additional funding is to provide direct money to LEAs to assist in safely reopening schools, measuring and effectively addressing significant learning loss, and taking other actions to respond to the impact of COVID-19 on educators, students, and families; and

WHEREAS, the NJDOE designated \$75 million from the State set-aside to establish the Learning Acceleration grant for pre-K through grade 12 instruction with the stipulation that these funds are used for planning and implementing activities related to summer learning and supplemental afterschool programs, including providing classroom instruction or online learning during the summer months; and

WHEREAS, the Superintendent of Schools and the Supervisor of Curriculum have developed summer programs for the purpose of ensuring all students have an opportunity to develop core learning competencies in the areas of English Language Arts and mathematics and STEAM education; and

WHEREAS, the Superintendent of Schools has posted for the teaching positions in order to appropriately staff the summer learning programs and makes the following recommendations for appointment:

Staff	Position	Program	Total Hours	Rate of Pay	Comp. Total
Barbara Pine	Teacher	Summer Jump Start	12.5	\$44	\$550
Haley Cooper	Teacher	Summer Jump Start	12.5	\$44	\$550
Heather Pence	Teacher	Summer Jump Start	12.5	\$44	\$550
Amanda McDonadl	Teacher	Summer Jump Start	12.5	\$44	\$550
					\$2200

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member		X	X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member	X		X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CURRICULUM & TECHNOLOGY

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-124

RESOLUTION APPROVING THE STATEMENT OF ASSURANCES - SECTION 1
DISTRICT PROFESSIONAL DEVELOPMENT PLAN

WHEREAS, the district-level professional development plan (PDP) has been developed in accordance with all regulations as specified in N.J.A.C. 6A:9C-4.2, including, but not limited to, the following:

- The school district PDP provides information on school-level and districtwide professional learning opportunities, the resources being allocated toward their support, and a justification for the expenditures.
• The school district PDP includes any professional development required by statute or regulation.
• School-level professional development plans have been reviewed to inform the district PDP.
• The learning needs of students, teachers, and school leaders have been assessed based on educator evaluation data, school-level plans, and data from school- and district-level performances.
• The school district PDP supports and implements professional learning that addresses the NJ Core Curriculum Content Standards and aligns with the Standards for Professional Learning in N.J.A.C. 6A:9C-3.3 and the Professional Standards for Teachers and the Professional Standards for School Leaders in N.J.A.C. 6A:9-3.
• The school district PDP is reviewed on an annual basis to assess its effectiveness and revised, as necessary, to meet the school district's learning goals for students, teachers, and school leaders.
• The school district PDP has been presented to the district board of education to review for fiscal impact.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above "Statement of Assurances" are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the Regular Meeting held on August 16, 2022 in Room 14.

Table with 10 columns: Row number, Name/Title, Mtn, Snd, Yea, Nay, Abn, Abs, Nvt*, and another column. Rows include Board of Education Member, Mr. Bucs, Mrs. Donahue, Mr. Hale, Mrs. Murtaugh-Frey, Ms. Rincon, Mr. Roberson, Mrs. Wainwright, Mr. Walker, and Mr. Pantano.

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-125

RESOLUTION APPROVING FIELD TRIPS FOR THE 2022-2023 SCHOOL YEAR

Preschool

Date	Destination	Primary Purpose	Content Area	Standards
October 2022	Johnson's Locust Hall Farm	Explore animals, plants, and pick pumpkins.	Science	Preschool Teaching & Learning Standards: 5.1.1 5.1.2 5.3.1 5.3.2

Kindergarten

Date	Destination	Primary Purpose	Content Area	Standards
October, 2022	Russo's Fruit and Vegetable Farm	Explore different types of plants	Science	K-LS1-1 K-ESS2-2 K-ESS3-1
March/April 2023	Philadelphia Zoo	Explore animals and their habitats	Science	K-LS1-1 K-ESS2-2 K-ESS3-1
June, 2023	Johnson's Locust Hall Farm	Explore seeds and plants	Science	K-LS1-1 K-ESS2-2 K-ESS3-1

First Grade

Date	Destination	Primary Purpose	Content Area	Standards
October/ November 2022	Franklin Institute	NGSS: Observatory show on space patterns	Science	1-ESS1-1 1-ESS1-2
March/April 2023	Adventure Aquarium	NGSS: explore how animals use different body parts in different ways	Science	1-LS1-1 1-LS1-2 1-LS3-1

Second Grade

Date	Destination	Primary Purpose	Content Area	Standards
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November 2022	Franklin Institute	Next generation science	Solids, liquids, and, gasses	2-PS1-1
May/June 2023	Fernbrook Farms	Next Generation science/social studies-consumer/producer	Ecosystems	2-LS2

Third Grade

Date	Destination	Primary Purpose	Content Area	Standards
March 2023	Philadelphia Museum of Art	To explore various art forms in a museum environment	Visual Arts	VA:Re.7.1.3a VA:Re.7.2.3a VA:Cn.11.1.3a
May/June 2023	Poricy Park	Students will understand how living things adapt and change over the years.	Science	3-LS1-1 3-LS2-1 3-ESS3-1 3-PS3-1

Fourth Grade

Date	Destination	Primary Purpose	Content Area	Standards
October	The Churchville Nature Center	Lenape Village	Social Studies	6.1.4.D.1 6.1.4.D.15
May/June	Washington Crossing Park	NJ Studies	Social Studies	6.1.4.D.8 6.1.4.D.4

Fifth Grade

Date	Destination	Primary Purpose	Content Area	Standards
TBD	Grounds for Sculpture	To explore various types/styles of sculpture	Visual Arts	VA:Re.7.1.5a VA:Re.7.2.5a VA:Cn.11.1.5a
TBD	Smithville Park	Burlington County History	Social Studies	6.1.8.A.3.b,c,g; 6.1.8.B.3.b; 6.1.8.D.3.g; 6.3.8.D.1

TBD	Constitution Center	Reinforce study of US Constitution	Social Studies	6.1.8.A.3.b,c,g; 6.1.8.B.3.b; 6.1.8.D.3.g; 6.3.8.D.1
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Sixth Grade

Date	Destination	Primary Purpose	Content Area	Standards
September	Camp Ockanickon	Team Building Activities		2.1
May	University of Penn Museum	Culminate Ancient Egypt Studies	Social Studies	6.2.8.A.2.a 6.2.8.A.2.b 6.2.8.B.2.a 6.2.8.D.2.d
May	New York City American Museum of Natural History	Graduating Class Trip	Social Studies	6.1.8.D.4.a 6.1.12.A.13.c 6.1.12.B.14.a
March	Northern Visit	Middle School Course Descriptions		2.1
May	Northern Field Day	Competitive & Team Building Activities with "Sending Districts"		2.1

Student Council

Date	Destination	Primary Purpose	Content Area	Standards
TBD	TBD	Culminate End of Year Student Council Activities	Student Council	

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member	X		X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-126

**RESOLUTION APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT
& RETROACTIVELY APPROVING TRAVEL & RELATED EXPENSES
FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT EMPLOYEES
PURSUANT TO P.L. 2007, C.53 AND BOARD OF EDUCATION POLICY #6471**

WHEREAS, Public Law 2007, c.53 provides for the regulation of travel expenditures which are those costs paid by the school district using local, State, or federal funds, whether directly by the school district or by employee reimbursement, for travel by school district employees and district board of education members, to the following four types of travel events:

[1] training and seminars which means all regularly scheduled, formal residential and non-residential training functions, conducted at a hotel, motel, convention center, residential facility, or at any educational institution or facility;

[2] conventions and conferences which means general programs, sponsored by professional associations on a regular basis. Which address subjects of particular interest to a school district or are convened to conduct association business. The primary purpose of employee attendance at conferences and conventions is the development of new skills and knowledge or the reinforcement of those skills and knowledge in a particular field related to school district operations. These are distinct from formal staff training and seminars, although some training may take place at such events;

[3] regular school district business which means all regular official business travel, including attendance at meetings, conferences and any other gathering which are not covered by the definitions included in other section of P.L. 2007, c.53;

[4] retreats which means meetings with school district employees and school board members, held away from the normal work environment at which organizational goals and objectives are discussed. If available, school district facilities shall be utilized for this type of event.

; and

WHEREAS, a board of education implemented Policy #6471 which regulates travel expenditures for School District employees and school board members that are in accordance with P.L. 2007, c.53;

WHEREAS, each district board of education shall maintain separate accounting for school district travel expenditures as necessary, to ensure compliance with the school district's maximum travel expenditure amount. This may include, but need not be limited to, a separate offline accounting of such expenditures or expanding the school district's accounting system. The tracking system shall be sufficient to demonstrate compliance with P.L. 2007, c.53 and Board of Education Policy #6471, and shall provide auditable information;

WHEREAS, the below listing has been submitted for approval by the Board of Education:

Employee Name	Matthew Carney	Meghann Risell	Meghann Risell	
District Assignment	Educational Facilities Manager	Administrative Asst. to the SBA	Administrative Asst. to the SBA	
Travel Date(s)	August 3, 2022	Sept. 28, 29, 30, 2022	October 4, 2022	
Travel Destination	Egg Harbor, NJ	Cape May, NJ	Toms River, NJ	
Travel Type	Car	Car	Car	
Sponsoring Entity	Burlington County Joint Insurance Fund	Burlington County Joint Insurance Fund	Strauss Esmay	
Event Description	Boiler Operator Refresher Course	SPELL JIF Retreat	NJFLA & FMLA Professional Development	
Funding Source	STF TVL	STF TVL	STF TVL	
Account Series	11-000-223-500-050-28 0-3	11-000-223-500-050-28 0-3	11-000-223-500-050-280-3	
Registration Fee	NC	NC	\$125	
Meal Allowance	0	0	0	
Mileage Estimate	\$52.92	0	\$28.91	
Tolls & Other Transportation	0	0	0	
Hotel/Motel Rate	0	0	0	
Miscellaneous Exp (Parking)	0	0	0	
TOTAL	\$52.92	0	\$153.91	

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above delineated travel expenses are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member	X		X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

POLICIES & PROCEDURES

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-127

RESOLUTION APPROVING BOARD OF EDUCATION 2022/2023 POLICY, BYLAWS AND REGULATION REVISIONS UPON FIRST READING AND INTRODUCTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **first** reading for introduction of the policies & regulations, which include:

File Code	Name	Alert #
P 7440	School District Security	221
R 7440	School District Security	221
P 7510	Use of School Facilities	221

R 7510	Use of School Facilities	221
P 6471	School District Travel	223
R 6471	School District Travel	223
P 8561	Procurement Procedures for School Nutrition Programs	223

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **first reading and introduction**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member	X		X					2
3	Mr. Hale, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member			X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-128

**RESOLUTION APPROVING BOARD OF EDUCATION 2022/2023
POLICY, BYLAWS AND REGULATION REVISIONS
UPON SECOND READING AND ADOPTION**

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **second** reading for adoption of the policies & regulations, which include:

File Code	Name	Alert #
P 3421.13	Postnatal Accommodations	219
P 4421.13	Postnatal Accommodations	219
P 3134	Assignment of Extra Duties	223
P 3221	Evaluation of Teachers	223
P 3222	Evaluation of Teaching Staff Members, Excluding Teachers & Administrators	223
P 3223	Evaluation of Administrators	223
P 3224	Evaluation of Principals, Vice Principals, & Assistant Principals	223
R 3221	Evaluation of Teachers	223
R 3222	Evaluation of Teaching Staff Members, Excluding Teachers & Administrators	223
R 3223	Evaluation of Administrators	223
R 3224	Evaluation of Principals, Vice Principals, & Assistant Principals	223
P 2415.04	Title 1 - District Wide Parent and Family Engagement	227
P 2415.5	Title 1 - School Parent and Family Engagement	227
P 0163	Quorum	228
P 2415	Every Student Succeeds Act	228
P 3216	Dress and Grooming	228
P 3270	Professional Responsibilities	228
P 4216	Dress and Grooming	228
P 5513	Care of School Property	228
P 5722	Student Journalism	228
R 3270	Lesson Plans and Plan Books	228

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **second reading and adoption**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member	X		X					2
3	Mr. Hale, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member			X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-129

**RESOLUTION ABOLISHING BOARD OF EDUCATION
POLICY, BYLAWS AND REGULATIONS**

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be abolished by a majority vote of the members of the Board of Education present when it is deemed they are no longer required provided the legal requirements are addressed elsewhere in the policy manual; and

WHEREAS, the following is a list of the policies & regulations to be abolished, and the corresponding areas of the policy manual where the legal requirements are met:

File Code	Name	Policy / Regulation for Referral
P 5114	Children Displaced by Domestic Violence	P 5111 - Eligibility of Resident/Nonresident Students
P 2432	School Sponsored Publications	P 5722 - Student Journalism
R 2432	School Sponsored Publications	R 5722 - Student Journalism

NOW, THEREFORE, BE IT RESOLVED that the policies and/or regulations listed above, are hereby abolished.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member	X		X					2
3	Mr. Hale, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member			X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-130

RESOLUTION APPROVING THE SCHOOL DISTRICT GOALS FOR THE 2022-2023 SCHOOL YEAR

WHEREAS, the Springfield Township School District is committed to collaborating with the local, county and state Board of Education, staff, students, parents, and community in the goal of creating a caring and positive environment that encourages each student to develop his or her potential in academic, physical, social, emotional, cultural, and moral aspects; and,

WHEREAS, every day we strive to:

1. Increase achievement by challenging and supporting students to reach their highest potential.
2. Address the needs of the whole child by ensuring all students feel healthy, safe, engaged, supported, and challenged, with opportunities for social/emotional learning and growth.
3. Prepare students with the skills, awareness, and desire to actively contribute as productive citizens, locally and beyond.
4. Provide professional staff with the knowledge, skills, and resources necessary for highly effective delivery of instruction and services; and,

WHEREAS, the following are the articulated goals for the 2022-2023 school year:

Core Goals For Our School District **Ongoing, long-term goals*

Core Goal 1

Through the use of data, maintain a consistent, school-wide approach to ensure we:

- support the foundational literacy and mathematics skills of students;
- identify students needing additional supports that will build on their strengths and target areas of need to ensure academic success while closing achievement gaps; and
- Identify and provide for students who are academically ready for more rigorous curricular opportunities and engagements.

Core Goal 2

Build upon a collaborative environment among educational stakeholders - Board of Education members, administration, faculty, staff, and parents/guardians - to ensure students:

- are functional, skilled readers by third grade; and
- transition from Springfield Elementary School with the necessary knowledge and skills to excel at the middle school level.

Core Goal 3

Provide a learning environment for students and staff that:

- exceeds standards for safety and security;
- cultivates the development of social-emotional learning skills essential for success in aspects of learning and living; and
- values high-quality professional development aligned with the district mission statement.

Core Goal 4

Foster a strategic, forward-thinking mindset in which students are provided with:

- enrichment opportunities beyond the traditional curriculum and classroom;
- instructional technology that fosters collaboration and expanded thinking; and
- activities aligned with career readiness, life literacies, and 21st century skills.

Focus Goal Areas for 2022-23

Focus Goal 1

- Establish a framework for the implementation of a Response to Intervention program in order to ensure a proactive approach is used to identify the academic needs of all Kindergarten through Grade Six students. By the conclusion of the 2022-2023 school year the district will have provided professional development on differentiated instructional techniques and strategies for all faculty, appropriately reviewed and selected a universal screening tool for reading and mathematics, implemented a master schedule that allows for increased opportunities to provide appropriate levels of support for all students, and developed a process for the review and interpretation of data to determine student progress and action steps.

Focus Goal 2

- Continue to enhance instruction focused on reading fluency, comprehension, and word knowledge/vocabulary to ensure that by the end of the 2022-23 school year all K-6 students meet one of the following Fountas & Pinnell text level gradient *criteria:
 - meet or exceed grade level instructional reading expectations; or,
 - attain growth of at least two levels from their Fall 2022 benchmark; or,
 - 80% of grades 2 - 6 students who did not meet grade level expectations at the conclusion of the 2021-22 school year will demonstrate that they have closed the disparity gap (i.e. a student who was five levels behind grade level expectations in June 2022 will be four or fewer levels behind by June 2023).

**for students with Individualized Education Plans where instruction does not align with the Fountas & Pinnell gradient, specific personalized goals & targets will be developed by faculty in consultation with administration to ensure growth*

Specific actions will be taken to bolster the integration of reading and writing through the full implementation of, and related professional development for, Units of Study for Teaching Reading made available by the Columbia University Teachers College Reading & Writing Project.

Focus Goal 3

- Implement a multi-tiered system of supports that fosters positive behavioral norms for all students during all aspects of the school day, including while on school buses and during educational off-site activities. Attainment of this goal will include the development of a school-based student behavior support team, continued professional development for all staff on the utilization of positive behavior supports, and the facilitation of resources for caregivers that assist with addressing topics related to child growth and development.

FACILITIES, SECURITY, & TRANSPORTATION

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-131

**RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS
HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1**

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the “Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the “Security Drill Record Form” provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and,

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the month of **JULY 2022**:

Date / Time	July 21, 2022 / 11:18 AM	July 22, 2022 / 9:03 AM
Type of Drill	Shelter-in-Place	Fire Drill
Duration of Drill	4:27	1:53
Weather Conditions	Sunny 80's	Sunny 80's
Participants	Staff/Students	Staff/Students
Drill Supervisor	C. Vaughn	C. Vaughn

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member			X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member		X	X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-228-132

**RESOLUTION APPROVING THE BUS ROUTES
PURSUANT TO BOARD OF EDUCATION POLICY #8600
FOR THE 2022-2023 SCHOOL YEAR**

WHEREAS, Springfield Township Board of Education Policy #8600 provides that the Board of Education approve all bus routes so as to provide safe, economical, and reasonably expeditious transportation for all eligible pupils; and

WHEREAS, the Northern Burlington County Regional High School has submitted the below "Springfield Township School District 2022-2023 Bus Schedule" for Board of Education review and consideration; and

Springfield Township School District 2022-2023 Bus Schedule

Bus #1717		
Driver: TBD	Contractor: Garden State Transportation	
Stop Description	Student Count	Time
Northern Burlington HS	0	7:50 AM
Springfield Elementary School	40	8:36 AM
Springfield Elementary School	40	3:20 PM
Garden State Transportation	0	4:20 PM

Bus #24

Driver: Robert Wainwright	Contractor: Northern Burlington School District	
Stop Description	Student Count	Time
Northern Burlington HS	0	7:50 AM
Springfield Elementary School	53	8:38 AM
Springfield Elementary School	51	3:20 PM
Northern Burlington Bus Garage	0	4:14 PM

Bus #1807		
Driver: Paula Palmigiano	Contractor: Garden State Transportation	
Stop Description	Student Count	Time
Northern Burlington HS	0	7:35 AM
Springfield Elementary School	57	8:33 AM
Springfield Elementary School	57	3:20 PM
Garden State Transportation	0	4:41 PM

Bus #1912		
Driver: Gail Young	Contractor: Garden State Transportation	
Stop Description	Student Count	Time
Northern Burlington HS	0	7:40 AM
Springfield Elementary School	44	8:38 AM
Springfield Elementary School	44	3:20 PM
Garden State Transportation	0	4:14 PM

Bus #25		
Driver: TBD	Contractor: Northern Burlington School District	
Stop Description	Student Count	Time

Northern Burlington HS	0	7:35 AM
Springfield Elementary School	36	8:41 AM
Springfield Elementary School	37	3:20 PM
Northern Burlington Bus Garage	0	4:28 PM

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on August 16, 2022 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member			X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member		X	X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BOARD FORUM

Thomas Pantano, Board President

- **UNFINISHED BUSINESS**
 - Discussion of 2022-2023 Board of Education Goals
- **NEW BUSINESS**
 - None

PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Thomas Pantano, Board President

Mr. Diechort suggested that with all of the curricula changes, perhaps the school could offer workshops to reintroduce the basics such as cursive writing.

ADJOURNMENT

Thomas Pantano, Board President

Seeing no further action to come before the Board of Education, President Pantano requested a motion to adjourn at 8:20 PM.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3

4	Mrs. Murtaugh-Frey, Board Member						X		4
5	Ms. Rincon, Board Member		X	X					5
6	Mr. Roberson, Board Member						X		6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Pantano, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

