

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
Tuesday, September 20, 2022
2022-2023 - 263

REGULAR MEETING

TIME: 7:00 PM

LOCATION: ROOM #14

CALL TO ORDER

Wade Hale, Board Vice President

Vice President Hale called the meeting to order at 7:02PM.

OPEN PUBLIC MEETINGS ACT STATEMENT

Wade Hale, Board Vice President

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.” Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

Vice President Hale read the Open Public Meeting Act Statement.

PLEDGE OF ALLEGIANCE

Wade Hale, Board Vice President



Vice President Hale led the assembly in the Pledge of Allegiance.

ROLL CALL

Craig Vaughn, Superintendent

The **Regular Meeting** of the Springfield Board of Education (Burlington County) was held on **September 20, 2022** in **Room 14** beginning at **7:00PM**.

	Board of Education Member	Present	Late	Absent	
1	Mr. Bucs	X			1
2	Mrs. Donahue	X			2
3	Mr. Hale	X			3
4	Mrs. Murtaugh-Frey	X			4
5	Ms. Rincon			X	5
6	Ms. Wainwright	X			6
7	Mr. Walker	X			7
8	Mr. Pantano			X	8
9	Mr. Roberson	X			9

	Staff In Attendance	Present	Late	Absent	
1	Mr. Vaughn, Superintendent	X			1
2	Ms. Danielle Tarvin-Griffith, SBA			X	2

SCHOOL & COMMUNITY PRESENTATIONS

Craig Vaughn, Superintendent

- Overview of Summer Projects (Appendix A)

COMMITTEE UPDATES

Wade Hale, Board Vice President

- Finance (Joseph Bucs, Committee Chair) - None
- Personnel (Wade Hale, Committee Chair) - Resignations and filling positions
- Buildings & Grounds & Transportation (Gary Walker, Committee Chair) - None
- Negotiations (Joseph Bucs, Committee Chair) - mediation on 10/26
- Curriculum & Technology (Rodney Roberson, Committee Chair) - None
- Policy (Thomas Pantano, Committee Chair) - several policies for 1st and 2nd read on tonight's meeting

PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Wade Hale, Board Vice President

Before a matter is placed on the agenda, the Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Mr. Todd Faulkner inquired about class disruptions and the protocol used by the district during these events and asked if there have been any lawsuits brought against the district.

CORRESPONDENCE

Craig Vaughn, Superintendent

2 letters of resignation

SUPERINTENDENT'S REPORT

Craig Vaughn, Superintendent

UPDATE

IMPORTANT DATES

- September 25 - Springfield Township Community Day
- September 26 - Fall Picture Day
- September 29 - Grade Six Camp Ockanickon Trip
- October 3 - 7 - Week of Respect

- October 5 - Grade Four Churchville Nature Center Trip
- October 10 - School Closed for Students / Staff Professional Development
- October 11 - H&S Association Meeting
- October 17 - 21 - School Violence Awareness Week
- October 18 - Board of Education Meeting
- October 24 - 26 - NJSBA Convention
- October 27 - Red Ribbon Day
- October 28 - Halloween Parade & Class Parties
- October 31 - Halloween

APPROVAL OF MINUTES

Craig Vaughn, Superintendent

- **REGULAR MEETING - Tuesday, August 16, 2022**

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member					X			1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member					X			4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member	X		X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

SUPERINTENDENT’S REPORT (ENROLLMENT & HIB)

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-101

RESOLUTION ACCEPTING ENROLLMENT STATISTICS

AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF AUGUST 2022

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2022	Count <u>AUGUST 31, 2022</u>	Difference
11-105-100-101-101-105	Pre-School Regular	15	18	+3
11-110-100-101-101-110	Kindergarten	41	38	-3
11-120-100-101-101-401	First Grade	29	45	+16
11-120-100-101-101-402	Second Grade	36	31	-5
11-120-100-101-101-403	Third Grade	37	38	+1
11-120-100-101-101-404	Fourth Grade	31	37	+6
11-120-100-101-101-405	Fifth Grade	32	33	+1
11-130-100-101-101-406	Sixth Grade	28	33	+5
11-212-100-101-101-100	Multiple Disabled	4	5	+1
11-215-100-101-101-100	Preschool Disabled PT	8	4	-4
11-000-100-56X-60X-XXX	Out-of-District Placement	4	4	0
	TOTAL	265	285	+20

Month	Enrollment	Monthly Change
June 2022	265	
July 2022	276	+11
August 2022	285	+9
September 2022		
October 2022		
November 2022		
December 2022		
January 2023		
February 2023		
March 2023		
April 2023		
May 2023		
June 2023		

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mrs. Donahue, Board Member		X	X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member	X		X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-102

**RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT
FOR THE MONTH OF AUGUST 2022
PURSUANT TO BOARD OF EDUCATION POLICY 5512**

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of AUGUST 2022:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	0	0

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mrs. Donahue, Board Member		X	X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member	X		X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CONTRACT ADMINISTRATION

Craig Vaughn, Superintendent

RESOLUTION #22/23-RM-263-103

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR THE SERVICES OF A BOARD AUDITOR TO CERTIFY COMPLIANCE WITH REQUIREMENTS FOR INCOME TAX PURSUANT TO N.J.A.C. 6A: 23A-4.2

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of a board auditor to comply with provisions of N.J.A.C. 6A:23A-4.2; and

WHEREAS, Holt McNally & Associates., 618 Stokes Road, Medford, New Jersey 08055, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional audit and filing services with the Holt McNally & Associates, Medford, New Jersey, in an amount not-to-exceed **twenty-five thousand dollars (\$25,000)** if the firm is required to

	Single	Parent/Child	Parent/Children	Member/Spouse	Family
Overage Dependent subgroup 1098	<u>\$176.20</u>				
Subgroups 1000/1099	<u>\$220.90</u>	<u>\$410.87</u>	<u>\$410.87</u>	<u>\$441.78</u>	<u>\$631.77</u>
Overage Dependent subgroup 2098	<u>\$162.03</u>				
Subgroups 2000/2099	<u>\$203.13</u>	<u>\$377.83</u>	<u>\$377.83</u>	<u>\$406.26</u>	<u>\$580.96</u>
Overage Dependent subgroup 3098	<u>\$162.03</u>				
Subgroups 3000/3099	<u>\$203.13</u>	<u>\$377.83</u>	<u>\$377.83</u>	<u>\$406.26</u>	<u>\$580.96</u>

For the period July 1, 2023 to June 30, 2024
Program Charge increase shall not exceed 4%.

3. Amend ARTICLE IV – TERM; RENEWAL; NON-RENEWAL; TERMINATION; AND REMEDIES as follows:

A. Term: This Agreement is for twenty-four (24) months, which shall become effective July 1, 2022 and shall continue in full force and effect through June 30, 2024. The anniversary date for this Agreement is July 1, 2024. Group agrees that Benecard shall be the exclusive manager of its prescription drug benefits plan during the term of this Agreement and that it will not contract with any other vendor for similar services to begin before the expiration of this Agreement.

F. Remedies for Early Termination: The parties agree that should Group terminate this Agreement in violation of this Article IV, because of the difficulty in determining the amount of harm to Benecard in the event of such a breach, Benecard shall be entitled to recover an amount equal to the most recent two months of Program Charges billed by Benecard under this Agreement as liquidated damages and not as a penalty. All amounts payable under this provision shall become immediately due and payable by Group upon notice from Benecard. Failure by the Group to pay all amounts due immediately under this provision may result in immediate suspension of all benefits and services until full payment is received. The parties further agree that the existence of this remedy will not preclude Benecard from seeking or receiving injunctive or other legal relief and that this Section does not give Group termination rights beyond those specified in this Agreement.

4. All provisions not changed by this Amendment shall remain as stated in the Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed as set forth herein by their respective duly authorized officers or agents as of the date first above written. Group understands and accepts the terms of this Amendment by (i) signing below (by hand or electronically), or (ii) making any payment of the Program Charges after the effective date of this Amendment.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member	X		X					4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BUDGET & FINANCE

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-105

RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD FOR THE MONTH OF AUGUST 2022 PURSUANT TO N.J.A.C. 6:23-2.11(c)2

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD REPORT ON CHANGES IN ANTICIPATED REVENUE

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following AUGUST 2022 changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

Danielle Tarvin-Griffith
Business Administrator/Board Secretary

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the Regular Meeting held on September 20, 2022 in Room 14.

Table with 10 columns: Board of Education Member, Mtn, Snd, Yea, Nay, Abn, Abs, Nvt*, and a final column with numbers 1-9. Rows list members like Mr. Bucs, Mrs. Donahue, etc., with 'X' marks indicating their vote.

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
RESOLUTION #22/23-RM-263-107

**RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT
FOR THE MONTH OF AUGUST 2022
ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73
AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL
A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT**

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **AUGUST 2022** monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-108

**RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS
FOR THE MONTH ENDING AUGUST 31 2022**

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee’s cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submits to the Board the following summary for the period ending **AUGUST 31, 2022** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the **“SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only”**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-110

**RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S
MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS
FOR THE MONTH OF AUGUST 2022**

PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
BUDGETARY LINE ITEM STATUS**

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **AUGUST 31, 2022** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022** in **Room 14.**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-113

**RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
[BOARD SECRETARY'S REPORT]
FOR THE MONTH OF AUGUST 2022 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2022-2023** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-114

**RESOLUTION APPROVAL OF THE REPORT OF THE
TREASURER OF SCHOOL MONIES FOR AUGUST 2022
PURSUANT TO N.J.S.A. 18A:17-36**

behavior or health needs. District boards of education shall choose the appropriate multidisciplinary team approach for planning and delivering the services required under this subchapter; and

WHEREAS, the Superintendent of Schools makes the recommendation that the I&RS Committee Designees for the **2022-2023** school year shall be:

- Craig Vaughn, Superintendent/Principal
- Mahe Zaidi, Supervisor of Curriculum
- Rebecca Schweitzer, Social Worker
- Cathryn Browning, Learning Disabled Teacher Consultant
- Heather Pence, First Grade Teacher

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, accepts the recommendation of the above appointed I&RS team members for the **2022-2023** school year.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member	X		X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-116

RESOLUTION APPROVING THE SUPERINTENDENT'S RECOMMENDATIONS FOR CERTAIN 2022-2023 HOURLY & STIPEND POSITIONS FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, certain stipend positions may be offered in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and,

WHEREAS, the positions were duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and,

WHEREAS, the following recommendations are being made by the Superintendent of Schools:

POSITION	EMPLOYEE	STIPEND AMOUNT
Student Council Advisor	Jon Luyber	\$400
Student Council Advisor	Amber Warshany	\$400
Winter Concert Coordinator	Joshua Springer	\$300
Spring Concert Coordinator	Joshua Springer	\$300
Talent Show Coordinator	Joshua Springer	\$300
Yearbook Advisor	Dawn Shook	\$400
Art Show Coordinator	Casey Faulkes	\$500
Drama Club Advisor	Joshua Springer	\$500
Homework Club Advisor	Haley Cooper	\$44 per hour
Homework Club Advisor	Barbara Pine	\$44 per hour
Homework Club Advisor	Theresa Roats	\$44 per hour
Homework Club Advisor	Riley Arocho	\$44 per hour
Homework Club Advisor	Christina Rinaldi	\$44 per hour
Homework Club Advisor	Amber Warshany	\$44 per hour
Homework Club Advisor	Patricia Carter	\$44 per hour

*tentative pending negotiation of a successor agreement between the Springfield Township Board of Education and the Springfield Township Education Association

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member	X		X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-117

RESOLUTION ACCEPTING THE RESIGNATION NOTICE OF AN INSTRUCTIONAL ASSISTANT FOR THE SPRINGFIELD TOWNSHIP SCHOOL

WHEREAS, the Superintendent of Schools received official resignation notice from Brooke Flynn, Instructional Assistant, Springfield Township School; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above notification of resignation is hereby accepted effective September 16, 2022.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member	X		X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-118

RESOLUTION ACCEPTING THE RESIGNATION NOTICE OF A TEACHER FOR THE SPRINGFIELD TOWNSHIP SCHOOL

WHEREAS, the Superintendent of Schools received official resignation notice from Jenna Root, Teacher, Springfield Township School; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above notification of resignation is hereby accepted effective October 28, 2022.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member	X		X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-119

RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS' RECOMMENDATION FOR THE SUBSTITUTE POSITIONS FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2022-2023 SCHOOL YEAR

WHEREAS, the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute teachers, aides, secretaries, nurses, and custodians are such personnel; and

WHEREAS, the Superintendent of Schools has reviewed the qualifications of the individual(s) listed below and recommends approval to the Board of Education:

Teachers	Aides	Custodians	Nurses
Kathryn Mills	Kathryn Mills		
Sara Eggert			

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above substitute positions are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member	X		X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-120

**RESOLUTION APPROVING THE APPOINTMENT OF A PART-TIME INSTRUCTIONAL ASSISTANT
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2022-2023 FISCAL YEAR
WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2022 to JUNE 30, 2023**

WHEREAS, a vacancy was created in the position pursuant to the resignation of the incumbent and identified for inclusion in the FY 2022-2023 Board of Education approved budget; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Amanda Gonzalez
STEP ON SCALE:	STEP 1
ANNUAL LEVEL OF COMPENSATION	\$16,066
POSITION CONTROL NUMBER	Z-OSS002
FULL TIME / PART TIME:	Part Time .7037 (4.75 hours)
EFFECTIVE DATE:	September 19, 2022

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by September 21, 2022 and that contracts shall be offered and executed for each approved individual.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member	X		X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-122

**RESOLUTION APPROVING THE APPOINTMENT OF A PART-TIME TEACHER
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2022-2023 FISCAL YEAR
WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2022 to JUNE 30, 2023**

WHEREAS, a vacancy was created in the position pursuant to increased enrollment and identified for inclusion in the FY 2022-2023 Board of Education approved budget; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Timothy Maser
STEP ON SCALE:	STEP 1
ANNUAL LEVEL OF COMPENSATION	\$25,223
POSITION CONTROL NUMBER	V-RCT008
FULL TIME / PART TIME:	Part-Time (.5)
EFFECTIVE DATE:	September 21, 2022

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by September 21, 2022 and that contracts shall be offered and executed for each approved individual.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member	X		X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-123

**APPROVING THE MENTOR ASSIGNMENTS AND COMPENSATION
FOR THE 2022-2023 SCHOOL YEAR PURSUANT TO N.J.A.C. 6A:9B-8.4**

WHEREAS, the School District mentoring plan has been developed in accordance with all the above mentoring program regulations for non-tenured teachers in their first year of employment, as specified in N.J.A.C. 6A:9B-8.4, including but not limited to, the following:

- All non-tenured teachers in their first year of employment receive a comprehensive induction to school district policies and procedures
- All non-tenured teachers in their first of employment receive individualized supports and activities
- All provisional teachers (holding a Certificate of Eligibility or Certificate of Eligibility in Advance Standing) have a one-on-one mentor upon beginning their contracted teaching assignment. All provisional teachers (holding a Certificate of Eligibility or Certificate of Eligibility in Advance Standing) participate in a one-year mentoring program.
- Each mentor teacher holds a teacher certificate, has at least three years of experience and has taught full-time for at least two years within the last five years.
- The mentor teacher does not serve as their mentee’s direct supervisor nor conduct evaluations of teachers.
- Each mentor teacher demonstrates a record of success in the classroom, according to the stipulations in N.J.A.C. 6A:9-8.4(e)4 regarding summative evaluation ratings.*
- Each mentor teacher completes a comprehensive mentor training program that includes, at a minimum, training on the school district’s teaching evaluation rubric and practice instrument, * the N.J. Professional Standards for Teachers, the Common Core State Standards, classroom observation skills, facilitating adult learning and leading reflective conversations about teaching practice.
- The district mentoring has been submitted to the district BOE for review and fiscal impact.
- The district mentoring plan has been shared with each school improvement panel.
- Mentoring time is logged and mentor payments are handled through the district office.

WHEREAS, the following mentor assignments are being recommended by the Superintendent of Schools:

Provisional Teacher	Mentoring Teacher	Account Number	Stipend Amount
Tim Maser	Sandi Secouler	11-000-223-050-127-0	\$550

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member		X	X					6

7	Mrs. Wainwright, Board Member	X		X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CURRICULUM & TECHNOLOGY

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-124

RESOLUTION APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT & RETROACTIVELY APPROVING TRAVEL & RELATED EXPENSES FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT EMPLOYEES PURSUANT TO P.L. 2007, C.53 AND BOARD OF EDUCATION POLICY #6471

WHEREAS, Public Law 2007, c.53 provides for the regulation of travel expenditures which are those costs paid by the school district using local, State, or federal funds, whether directly by the school district or by employee reimbursement, for travel by school district employees and district board of education members, to the following four types of travel events:

[1] training and seminars which means all regularly scheduled, formal residential and non-residential training functions, conducted at a hotel, motel, convention center, residential facility, or at any educational institution or facility;

[2] conventions and conferences which means general programs, sponsored by professional associations on a regular basis. Which address subjects of particular interest to a school district or are convened to conduct association business. The primary purpose of employee attendance at conferences and conventions is the development of new skills and knowledge or the reinforcement of those skills and knowledge in a particular field related to school district operations. These are distinct from formal staff training and seminars, although some training may take place at such events;

[3] regular school district business which means all regular official business travel, including attendance at meetings, conferences and any other gathering which are not covered by the definitions included in other section of P.L. 2007, c.53;

[4] retreats which means meetings with school district employees and school board members, held away from the normal work environment at which organizational goals and objectives are discussed. If available, school district facilities shall be utilized for this type of event.

; and

WHEREAS, a board of education implemented Policy #6471 which regulates travel expenditures for School District employees and school board members that are in accordance with P.L. 2007, c.53;

WHEREAS, each district board of education shall maintain separate accounting for school district travel expenditures as necessary, to ensure compliance with the school district's maximum travel expenditure amount. This may include, but need not be limited to, a separate offline accounting of such expenditures or expanding the school district's accounting system. The tracking system shall be sufficient

to demonstrate compliance with P.L. 2007, c.53 and Board of Education Policy #6471, and shall provide auditable information;

WHEREAS, the below listing has been submitted for approval by the Board of Education:

Employee Name	Rebecca Schweitzer	Kristin Pollack	Craig Vaughn	
District Assignment	Social Worker	Paraprofessional	Superintendent	
Travel Date(s)	September 27, 2022	October 20, 2022	October 25 - 26, 2022	
Travel Destination	Toms River, NJ	Atlantic City	Atlantic City	
Travel Type	Car	Car	Car	
Sponsoring Entity	Strauss Esmay	Central Reach	NJSBA	
Event Description	HIB Training Program	Autism Conference	NJSBA Convention	
Funding Source	STF TVL	STF TVL	GEN ADM OTH PUR SRV	
Account Series	11-000-223-500-050-28 0-3	11-000-223-500-050-28 0-3	11-000-230-339-050- 339-0	
Registration Fee	\$145	\$275	0	
M&IE Allowance	\$16.50	0	103.50	
Mileage Estimate	\$31.02	58.28	58.28	
Tolls & Other Transportation	0	\$5	0	
Hotel/Motel Rate	0	0	0	
Miscellaneous Exp (Parking)	0	\$20	0	
TOTAL	\$192.52	\$354.42	\$161.78	

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above delineated travel expenses are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mrs. Donahue, Board Member		X	X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member	X		X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-125

RESOLUTION APPROVING THE EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PROGRAM FOR THE 2022-2023 SCHOOL YEAR

WHEREAS, in April 2020, Governor Murphy signed A-3904 into law (P.L.2020, c.27, or “Chapter 27”), which, in part, requires each school district, charter school, renaissance school project, and Approved Private School for Students with Disabilities (APSSD), hereinafter referred to as Local Educational Agencies (LEAs), to annually submit a proposed program for emergency virtual or remote instruction (Plan) to the New Jersey Department of Education (NJDOE); and,

WHEREAS, in July 2022, the NJDOE readopted N.J.A.C. 6A:32, School District Operations, with amendments and new rules which includes updates to the components of the LEA’s Plan. This law provides for the continuity of instruction in the event of a public health-related district closure, by permitting LEAs to utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.A.C. 6A:32-13.1 & 13.2; and,

WHEREAS, by September 30, 2022, each Chief School Administrator must submit the LEA’s Plan for the 2022-2023 school year, approved by the district board of education or charter or renaissance school project board of trustees, and the completed checklist to the respective County Office of Education and the LEA must also post the Plan prominently on the LEA’s website.

NOW, THEREFORE BE IT RESOLVED that the Emergency Virtual or Remote Instruction Program plan is approved by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, and the Superintendent is hereby authorized to submit the plan to the Burlington County Office of Education for final approval and posting to the Springfield Township School District website.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mrs. Donahue, Board Member		X	X					2
3	Mr. Hale, Board Member			X					3

4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member	X		X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

POLICIES & PROCEDURES

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-126

RESOLUTION APPROVING BOARD OF EDUCATION 2022/2023 POLICY, BYLAWS AND REGULATION REVISIONS UPON FIRST READING AND INTRODUCTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **first** reading for introduction of the policies & regulations, which include:

File Code	Name	Alert #
P 3142	Nonrenewal of Nontenured Teaching Staff Member	223
R 3142	Nonrenewal of Nontenured Teaching Staff Member	223
P 4146	Nonrenewal of Nontenured Support Staff Member	223
R 4146	Nonrenewal of Nontenured Support Staff Member	223
P 5512	Harassment, Intimidation, and Bullying	227
R 5513	Care of School Property	228

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **first reading and introduction**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member				X				1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member		X			X			4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member	X			X				6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-127

**RESOLUTION APPROVING BOARD OF EDUCATION 2022/2023
POLICY, BYLAWS AND REGULATION REVISIONS
UPON SECOND READING AND ADOPTION**

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **second** reading for adoption of the policies & regulations, which include:

File Code	Name	Alert #
P 7440	School District Security	221
R 7440	School District Security	221
P 7510	Use of School Facilities	221
R 7510	Use of School Facilities	221
P 6471	School District Travel	223
R 6471	School District Travel	223
P 8561	Procurement Procedures for School Nutrition Programs	223

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **second reading and adoption**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member				X				1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member		X			X			4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member	X			X				6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-128

RESOLUTION APPROVING THE BOARD OF EDUCATION GOALS FOR THE 2022-2023 SCHOOL YEAR

WHEREAS, the Springfield Township School District is committed to collaborating with the local, county and state Board of Education, staff, students, parents, and community in the goal of creating a caring and positive environment that encourages each student to develop his or her potential in academic, physical, social, emotional, cultural, and moral aspects; and,

WHEREAS, the following are the articulated Board of Education goals for the **2022-2023** school year:

Goal #1: The Board of Education, via an ad-hoc or committee of the whole, will develop and ratify a reference document defining the annual timeline, assessment artifact, and scoring model for the annual CSA evaluation.

Goal #2: Springfield students will be recognized at board meetings for their display of important character traits that will be predetermined by the superintendent.

Goal #3: Each Board of Education member shall complete all required NJSBA required training and, those seated at the start of the school year shall complete at least one optional NJSBA training session within the school year.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above cited Board of Education goals for the **2022-2023** school year are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member				X				1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member		X			X			4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member	X			X				6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-129

RESOLUTION APPROVING THE 2022-23 NURSING SERVICES PLAN

WHEREAS, in accordance with District Policy 5307 the Board of Education shall annually adopt the school district's Nursing Services Plan at a regular meeting and submit it to the County Superintendent of Education for review and approval; and,

WHEREAS, the Superintendent, or designee, shall develop the Nursing Services Plan in consultation with the school physician and certified school nurse; and,

WHEREAS, the Nursing Services Plan shall include a description of the basic nursing services to be provided to all pupils and a summary of the specific medical needs of individual pupils, if any, and the nursing services required to address those needs; and,

WHEREAS, the Nursing Services Plan shall also include a description of how nursing services will be provided in emergency situations, detailed nursing assignments sufficient to provide the services to pupils in the school building as outlined in N.J.A.C. 6A:16-2.3(b) through (d), and nursing services and additional medical services provided to nonpublic schools pursuant to N.J.A.C. 6A:16-2.5; and,

WHEREAS, the Board, in its determination of the number of certified school nurses and non-certified nurses needed to perform all of the required services as outlined in N.J.A.C. 6A:16 et seq. shall consider: the geographic size including the number and location of the school building; the general and special education enrollment; the number of children with medical involvement and extent of nursing services required; the requirement that non-certified nurses be assigned to the same school building or school complex as the supervising certified school nurse to ensure that the certified school nurse can provide required supervision pursuant to N.J.A.C. 6A:16-2.3(b) and (d) and N.J.S.A. 18A:40-3.3; and nursing services and additional medical services provided to nonpublic schools pursuant to N.J.A.C. 6A:16-2.5.

NOW, THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **2022-2023** Nursing Services Plan be approved and the Superintendent of Schools is hereby authorized to submit the plan to Burlington County Office of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member				X				1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member		X			X			4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member	X			X				6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FACILITIES, SECURITY, & TRANSPORTATION

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-130

**RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS
HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1**

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the “Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the “Security Drill Record Form” provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and,

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the month of **AUGUST 2022**:

Date / Time	August 25, 2022 / 10:18 AM	August 24, 2022 / 10:03 AM
Type of Drill	Shelter-in-Place	Fire Drill
Duration of Drill	1:45	1:33
Weather Conditions	Sunny 80's	Sunny 80's
Participants	Staff/Students	Staff/Students
Drill Supervisor	C. Vaughn	C. Vaughn

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member		X	X					1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member	X		X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #22/23-RM-263-131

**RESOLUTION APPROVING CERTAIN APPLICATIONS
FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and she recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	9/22/2022 10/11/2022 11/8/2022	6:00 - 8:30 PM	Monthly Meetings	Cafeteria
Home & School Association	1/10/2023* 2/14/2023* 3/14/2023* 4/11/2023* 5/9/2023* 6/13/2023*	6:00 - 8:30 PM	Monthly Meetings	Cafeteria
Home & School Association	9/30/2022 10/1/2022	3:00 - 7:00 PM 8:00 - 11:00 AM	Gather to Give Fundraiser	Parking Lot

Home & School Association	11/18/2022 & 4/21/2023*	3:30 - 9:00 PM	5th & 6th Grade Dances	Cafeteria
Home & School Association	10/21/2022	5:30 - 9:00 PM	Trunk or Treat	Parking Lot & Gymnasium
Springfield Rec	October 15, 2022 - December 31, 2022 January 1, 2023 - March 30, 2023*	3:30 - 9:00 PM M-F & 8:00 AM - 9:00 PM Sat. & Sun	Rec Basketball	Gymnasium

*2023 dates subject to approval pending submission of a renewed certificate of insurance

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2022 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member		X	X					1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member	X		X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BOARD FORUM

Wade Hale, Board Vice President

- **UNFINISHED BUSINESS**
 - None
- **NEW BUSINESS**
 - Substitute Reimbursement- Resolution in October

PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Wade Hale, Board Vice President

None

ADJOURNMENT

Wade Hale, Board Vice President

Seeing no further action to come before the Board of Education, Vice President Hale requested a motion to adjourn at 8:04 PM.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mrs. Donahue, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Ms. Rincon, Board Member						X		5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Pantano, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting



Springfield Elementary School

Summer 2022
Buildings & Grounds Projects

With Thanks & Great Appreciation

Our Buildings & Grounds Team



- Matt
- Pat
- Chelsea
- Joey

Updates Done & More to Come

- **Completed Projects:**

- Exterior lighting along '64 & '93 wing
- '57 wing classroom painting
- Retrofit to LED lighting in Media Center
- Tree removal and trimming
- Main entrance foyer and '64 wing (nurse's office) foyer painting
- Installation of retractable gym divider
- New swings*
- Repainting of gym and exterior concrete wall on the '57 wing of the building
- New roof and siding for the maintenance garage (rear of property)
- Replacement of siding and trim on the main entrance of the building

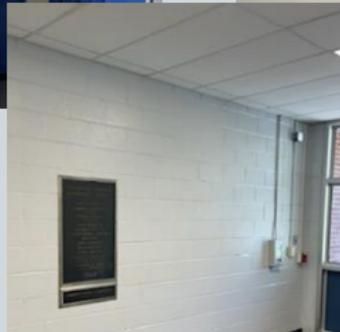
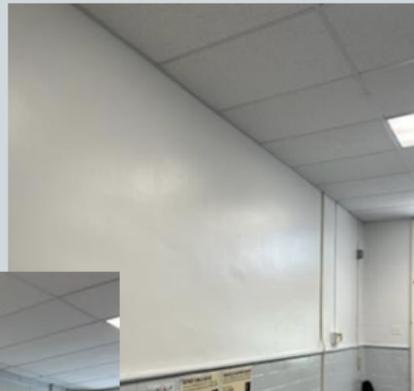
- **To Be Completed Soon:**

- Main office "transaction" window
- Security doors in cafeteria
- New roller shades in '64 wing classrooms
- Digital LED marquee
- Outdoor learning tent

**seats and chains, not an actual swing set*

A Summer of Improvements





Interior Painting



The recently installed motorized divider allows for multiple classes to be in the gym during indoor recess as well as multiple functions to take place safely during and after the school day.

Project Funding

- **Funded through Maintenance Reserves**
 - Exterior lighting along '64 & '93 wing
 - '57 wing classroom painting
 - Retrofit to LED lighting in Media Center & Room 14
 - Tree removal and trimming
 - Main entrance foyer and '64 wing (nurse's office) foyer painting
 - New cement board siding & PVC trim on the main entrance to the building
 - New roof and siding of maintenance garage
 - Repainting of gymnasium
 - Repainting of exterior concrete wall on the '57 wing of the building
- **Funded through Emergency Reserves***
 - Main office "transaction" window
 - Security doors in cafeteria
 - Roller shades in '64 wing classrooms
 - Digital LED marquee
- **Funded through ESSER Grants**
 - Retractable gym divider
 - Outdoor learning tent
- **Funded through H&S**
 - New swings (chains and seats)

**approval from DOE to utilize these funds for security purposes / initiatives*