

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
Tuesday, October 26, 2021
2021-2022 - 299

REGULAR MEETING

TIME: 7:02 PM

LOCATION: ROOM #14

CALL TO ORDER

Joseph Bucs, Board President

President Bucs called the meeting to order at 7:00PM.

OPEN PUBLIC MEETINGS ACT STATEMENT

Joseph Bucs, Board President

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.” Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

President Bucs read the Open Public Meeting Act Statement.

PLEDGE OF ALLEGIANCE

Joseph Bucs, Board President



President Bucs led the assembly in the Pledge of Allegiance.

ROLL CALL

Craig Vaughn, Superintendent

The **Regular Meeting** of the Springfield Board of Education (Burlington County) was held on **October 26, 2021** in **Room 14** beginning at **7:00PM**.

	Board of Education Member	Present	Late	Absent	
1	Mr. Hale			X	1
2	Mrs. Lippincott	X			2
3	Mrs. Murtaugh-Frey	X			3
4	Ms. O'Brien	X			4
5	Mr. Pantano	X			5
6	Mr. Roberson	X			6
7	Ms. Wainwright	X			7
8	Mr. Walker	X			8
9	Mr. Bucs	X			9

	Staff In Attendance	Present	Late	Absent	

1	Mr. Vaughn, Superintendent	X			1
2	Ms. Danielle Tarvin-Griffith, SBA	X			2
3	Mr. Knewasser, Ed Fac Manager			X	3

SCHOOL & COMMUNITY PRESENTATIONS

Craig Vaughn, Superintendent

- [Overview of Special Education Services & Requirements](#)- Attached as Appendix A

COMMITTEE UPDATES

Joseph Bucs, Board President

- Budget & Finance (Mr. Pantano, Committee Chair) - budget calendar, budget planning starting in November
- Personnel (Mr. Hale, Committee Chair) - None
- Buildings & Grounds (Mrs. Lippincott, Committee Chair) - None
- Negotiations (Mr. Bucs, Committee Chair) - we will clean up ratified contract to use as starting point to being negotiations
- Curriculum & Technology (Mr. Roberson, Committee Chair) - currently reviewing curriculum
- Policy (Mr. Pantano, Committee Chair) - 12 items on tonight's agenda
- Transportation (Mr. Walker, Committee Chair) - Policy 2711.5- consider adding list of students transported

PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Joseph Bucs, Board President

Before a matter is placed on the agenda, the Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Mrs. Webb thanked Mr. Vaughn for the Special Education presentation. Mrs. Webb expressed her disappointment with regards to her concerns not being addressed from a correspondence sent to the board in July. Mrs. Webb requested that the board consider setting a cap for class size. Mr. Cutsforth applauded the board's efforts in navigating uncertain times during a pandemic. Mr. Cutsforth requested that the board revisit policies with regards to quarantine.

CORRESPONDENCE

Craig Vaughn, Superintendent

- [Correspondence from parent regarding proposed Springfield development](#)- Attached as Appendix B

SUPERINTENDENT'S REPORT

Craig Vaughn, Superintendent

UPDATE

- NJ QSAC
- NJ Anti-Bullying Bill of Rights Self Assessment

IMPORTANT DATES

- October 26 - Red Ribbon Day
- October 29 - Halloween Parade
- October 29 - H&S Trunk-or-Treat Event
- November 2 - Election Day
- November 4 & 5 - School Closed (NJEA Convention)
- November 9 - H&S Association Meeting
- November 11 - Veterans Day / School Closed for Students (Staff In-Service)
- November 12 - Fall Picture Retake Day
- November 16 - Board of Education Meeting
- November 25 - Thanksgiving / School Closed
- November 26 - School Closed

APPROVAL OF MINUTES

Craig Vaughn, Superintendent

- **REGULAR MEETING - Tuesday, September 21, 2021**

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted to approve the minutes as present and/ with noted corrections by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member			X					3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President	X		X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #21/22-RM-299-101

**RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF SEPTEMBER 2021**

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2021	Count <u>SEPT. 30, 2021</u>	Difference
11-105-100-101-101-105	Pre-School Regular	11	11	0
11-110-100-101-101-110	Kindergarten	26	39	+13
11-120-100-101-101-401	First Grade	39	28	-11
11-120-100-101-101-402	Second Grade	34	38	+4
11-120-100-101-101-403	Third Grade	27	36	+9
11-120-100-101-101-404	Fourth Grade	28	29	+1
11-120-100-101-101-405	Fifth Grade	23	31	+8
11-130-100-101-101-406	Sixth Grade	33	27	-6
11-212-100-101-101-100	Multiple Disabled	6*	6*	0
11-215-100-101-101-100	Preschool Disabled PT	6	3	-3
11-000-100-56X-60X-XXX	Out-of-District Placement	3	4	+1
	TOTAL	234	252	+18

Month	Enrollment	Monthly Change
June 2021	234	
July 2021	247	+13
August 2021	253	+6
September 2021	252	-1
October 2021		
November 2021		
December 2021		
January 2022		
February 2022		
March 2022		
April 2022		
May 2022		
June 2022		
July 2022		

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member		X	X					3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President	X		X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #21/22-RM-299-102

**RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT
FOR THE MONTH OF SEPTEMBER 2021
PURSUANT TO BOARD OF EDUCATION POLICY 5512**

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of SEPTEMBER 2021:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	1	0

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member		X	X					3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President	X		X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #21/22-RM-299-103

RESOLUTION AUTHORIZING THE SUBMISSION OF THE SCHOOL SELF-ASSESSMENT FOR DETERMINING GRADES UNDER THE ANTI-BULLYING BILL OF RIGHTS (ABR) STATEMENT OF ASSURANCES

WHEREAS, by submitting the School Self-Assessment for Determining Grades under the ABR (Self-Assessment), the chief school administrator (CSA) assures that:

1. The school safety/school climate team (SS/SCT) had the lead role in completing the Self-Assessment.
2. The public was given the opportunity to comment on the Self-Assessment prior to the district board of education (BOE) approval
3. The BOE approved the Self-Assessment at a public meeting, prior to the submission to the New Jersey Department of Education (NJDOE)
4. All information in the Self-Assessment is an accurate and complete account of the status of the school's efforts implementing ABR at the time of submission, the SS/SCT's report, the public comment on the report, and the district BOE's review of and the decision on the report
5. The NJDOE or its authorized representatives will be provided access to, and the right to examine, all records, books, papers, or documents related to the Self-Assessment.
6. The grade assigned by the Commissioner for the school and for the school district will be posted on the home page of the school's website within 10 days of its receipt from the NJDOE.
7. The grade assigned by the Commissioner for the school district and each school in the district will be posted on the home page of the school's website within 10 days of its receipt from the NJDOE.
8. The BOE at a public meeting will review the grades assigned by the Commissioner for each school and school district; and

WHEREAS, the date of the Board of Education approval is **October 26, 2021**; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that by checking this box [X], the chief school administrator hereby certifies that he has read, understands and will satisfy the above Assurances in their entirety, and authorizes submission of the School Self-Assessment for Determining Grades under the ABR.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member		X	X					3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President	X		X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CONTRACT ADMINISTRATION

Craig Vaughn, Superintendent

RESOLUTION #21/22-RM-299-104

**RESOLUTION AMENDING A SERVICES AGREEMENT BETWEEN
THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION AND
MALAMUT & ASSOCIATES, LLC
FOR A BOARD SOLICITOR**

WHEREAS, the Springfield Township Board of Education and the law firm of Malamut & Associates, LLC, with its principal office located at 457 Haddonfield Road #500, Cherry Hill, NJ (hereinafter the "Solicitor") (collectively referred to as the "Parties") have reviewed existing appropriations for funds; and,

WHEREAS, there is a need to reduce the understanding reached between the Parties to written form; and,

WHEREAS, it is appropriate that the contract specify the understanding between the Parties; and

WHEREAS, it is mutually agreed between the parties to said contract that:

1. Scope shall be for the period commencing July 1, 2021 and ending June 30, 2022
2. Compensation shall reflect a \$165 per hour billing rate
3. Billing procedure shall be on a monthly basis which will cover all fees rightfully due and owing for the duties referred to in the contract
4. Authorization of work; by a majority vote of a quorum of its membership, the Board of Education shall have the power to authorize work under the provisions of the contract and the Solicitor shall be authorized to provide legal services as directed by the Superintendent and School Business Administrator
5. The School District represents that monies are available in the amounts indicated in the contract and that bills rendered in accordance shall be paid within thirty calendar days from the date rendered
6. The School District authorizes Solicitor to be its advisor concerning general legal matters and litigation involving the School District
7. All materials related to the duties of Solicitor shall be and remain the property of the School District
8. Certain limitations on scope of work shall be outlined within the contract
9. The parties to the contract agree to incorporate the "Mandatory Affirmative Action Language for Procurement, Professional and Service Contract" pursuant to P.L. 1975, c. 127
10. Political contribution disclosure by Malamut & Associates has been made in accordance with applicable law.

NOW THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of

Burlington, State of New Jersey approves, subject to the agreement of terms and conditions, the law firm of Malamut & Associates LLC – Attorneys at Law, Cherry Hill NJ 08022 to provide a Board Solicitor.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member		X	X					3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President	X		X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

RESOLUTION #21/22-RM-299-105

RESOLUTION AUTHORIZING THE SCHOOL BUSINESS ADMINISTRATOR TO EXECUTE A TRANSPORTATION JOINTURE AGREEMENT WITH CHESTERFIELD SCHOOL DISTRICT

WHEREAS, the Springfield Township School District does not provide transportation services and the Chesterfield School District (“Chesterfield”) can adequately provide such services; and

WHEREAS, N.J.S.A. § 40A:65-1 et seq., the Uniform Shared Services and Consolidation Act, permits school districts, as defined at N.J.S.A. § 18A:18A-2, to enter into an agreement with any other local unit to provide or receive any service that each unit is empowered to provide or receive within its own jurisdiction; and

WHEREAS, in consideration of the mutual premises herein contained, the local education agencies agree as follows:

Start Date	End Date	Destination	# of Students (Chesterfield)	# of Students (Springfield)	Total Cost to Springfield
9/8/2021	6/20/2022	Chesterfield Elementary School	17	1	\$6848.00

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the Board of Education agrees to participate in an inter-local with the Chesterfield School District for transportation services.

IT IS HEREBY CERTIFIED that the foregoing Resolution (with amendment to read 6/20/2022; originally 6/20/2021) was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member		X	X					3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President	X		X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FINANCE & BUDGET

Danielle Tarvin-Griffith, Business Administrator

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #21/22-RM-299-106

**RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT
OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD
FOR THE MONTH OF SEPTEMBER 2021 PURSUANT TO N.J.A.C. 6:23-2.11(c)2**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
REPORT ON CHANGES IN ANTICIPATED REVENUE**

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following **SEPTEMBER 2021** changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

Danielle Tarvin-Griffith
Business Administrator/Board Secretary

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member			X					3
4	Ms. O'Brien, Board Member		X	X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member	X		X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #21/22-RM-299-107

**RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS
GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED
THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT
PURSUANT TO N.J.A.C. 6A:23A-6.10
AND THAT THE BELOW REPORT IS FOR THE MONTH OF SEPTEMBER 2021**

WHEREAS, N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District's accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached SEPTEMBER 2021 Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1

2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member			X					3
4	Ms. O'Brien, Board Member		X	X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member	X		X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #21/22-RM-299-108

RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT FOR THE MONTH OF SEPTEMBER 2021 ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73 AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached SEPTEMBER 2021 monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member			X					3
4	Ms. O'Brien, Board Member		X	X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member	X		X					6

7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #21/22-RM-299-110

**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
AS OF SEPTEMBER 30, 2021 FOR THE 2021-2022 PROGRAM YEAR
PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
FISCAL MANAGEMENT - RESTRICTED REVENUES**

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;

1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board reports the following:

GRANT	YEAR	CURRENT APPROP	TOTAL EXPENDED	TOTAL ENCUMBERED	UNEXPENDED DOLLAR BALANCE	PERCENT UNSPENT
TITLE 1A 231; 232	2021-22	60,353	0	0	60,353	100
IDEA BSC 250; 252	2021-22	72,381	0	250	72,131	99
IDEA PSD 251, 253	2021-22	5,140	0	0	5,140	100
IDEA ARP BSC	2021-22	10,243	0	0	10,243	100
IDEA ARP PDS	2021-22	874	0	0	874	100
TITLE 2A 270; 272	2021-22	11,626	0	0	11,626	100
TITLE 4A 280; 282	2021-22	10,000	0	1,750	8,250	82.5
REAP 451	2021-22	23,492	0	10,000	13,492	57
CARES 477/999	2019-22	33,264	28,920	4,344	0	0

ESSER II	2021-23	128,972	0	37,114	91,858	71
ESSER II- LA	2021-23	45,000	0	0	45,000	100
ESSER II-MH	2021-23	25,000	0	10,850	15,150	60

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the state and federal grant allotments; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the responsible staff and said staff shall provide the Board of Education with a detailed explanation for any grants that will exceed the fifteen percent (15%) waiver amount at the end of the program year.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member			X					3
4	Ms. O'Brien, Board Member		X	X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member	X		X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #21/22-RM-299-111

**RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S
MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS
FOR THE MONTH OF SEPTEMBER 2021
PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
BUDGETARY LINE ITEM STATUS**

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **SEPTEMBER 30, 2021** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member			X					3
4	Ms. O'Brien, Board Member		X	X					4
5	Mr. Pantano, Board Vice President			X					5

6	Mr. Roberson, Board Member	X		X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #21/22-RM-299-112

**RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR SEPTEMBER 2021
PURSUANT TO N.J.S.A. 18A:22-8**

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of **SEPTEMBER 2021**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member			X					3
4	Ms. O'Brien, Board Member		X	X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member	X		X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #21/22-RM-299-114

**RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
[BOARD SECRETARY'S REPORT]
FOR THE MONTH OF SEPTEMBER 2021 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2021-2022** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member			X					3
4	Ms. O'Brien, Board Member		X	X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member	X		X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #21/22-RM-299-115

**RESOLUTION APPROVAL OF THE REPORT OF THE
TREASURER OF SCHOOL MONIES FOR SEPTEMBER 2021
PURSUANT TO N.J.S.A. 18A:17-36**

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **SEPTEMBER 2021** Report of the Treasurer of School Monies is hereby accepted and approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member			X					3
4	Ms. O'Brien, Board Member		X	X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member	X		X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

PERSONNEL & NEGOTIATIONS

None

CURRICULUM & TECHNOLOGY

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #21/22-RM-299-116

**RESOLUTION APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT
& RETROACTIVELY APPROVING TRAVEL & RELATED EXPENSES
FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT EMPLOYEES
PURSUANT TO P.L. 2007, C.53 AND BOARD OF EDUCATION POLICY #6471**

WHEREAS, Public Law 2007, c.53 provides for the regulation of travel expenditures which are those costs paid by the school district using local, State, or federal funds, whether directly by the school district or by employee reimbursement, for travel by school district employees and district board of education members, to the following four types of travel events:

[1] training and seminars which means all regularly scheduled, formal residential and non-residential training functions, conducted at a hotel, motel, convention center, residential facility, or at any educational institution or facility;

[2] conventions and conferences which means general programs, sponsored by professional associations on a regular basis. Which address subjects of particular interest to a school district or are convened to conduct association business. The primary purpose of employee attendance at conferences and conventions is the development of new skills and knowledge or the reinforcement of those skills and knowledge in a particular field related to school district operations. These are distinct from formal staff training and seminars, although some training may take place at such events;

[3] regular school district business which means all regular official business travel, including attendance at meetings, conferences and any other gathering which are not covered by the definitions included in other section of P.L. 2007, c.53;

[4] retreats which means meetings with school district employees and school board members, held away from the normal work environment at which organizational goals and objectives are discussed. If available, school district facilities shall be utilized for this type of event.

; and

WHEREAS, a board of education implemented Policy #6471 which regulates travel expenditures for School District employees and school board members that are in accordance with P.L. 2007, c.53;

WHEREAS, each district board of education shall maintain separate accounting for school district travel expenditures as necessary, to ensure compliance with the school district's maximum travel expenditure amount. This may include, but need not be limited to, a separate offline accounting of such expenditures or expanding the school district's accounting system. The tracking system shall be sufficient

to demonstrate compliance with P.L. 2007, c.53 and Board of Education Policy #6471, and shall provide auditable information;

WHEREAS, the below listing has been submitted for approval by the Board of Education:

Employee Name	Theresa Roats			
District Assignment	School Library Media Specialist			
Travel Date(s)	November 16, 2021			
Travel Destination	Cherry Hill			
Travel Type	Car			
Sponsoring Entity	Bureau of Education & Research			
Event Description	What's New for School Libraries			
Funding Source	REAP			
Account Series	20-999-451-500-050-12 0-0			
Registration Fee	279			
Meal Allowance	0			
Mileage Estimate	0			
Tolls & Other Transportation	0			
Hotel/Motel Rate	0			
Miscellaneous Exp (Parking)	0			
TOTAL	\$279.00			

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above delineated travel expenses are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member		X	X					3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President	X		X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

POLICIES & PROCEDURES

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #21/22-RM-299-117

**RESOLUTION APPROVING BOARD OF EDUCATION 2021/2022
POLICY, BYLAWS AND REGULATION REVISIONS
UPON FIRST READING AND INTRODUCTION**

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, the following is the **first** reading for introduction of the policies & regulations, which include:

File Code	Name	Status
P 2422	Comprehensive Health & Physical Education	Revised
P 6115.02	Federal Awards_Funds Internal Controls_Allowability of Costs	New
P 6115.03	Federal Awards_Funds Internal Controls_Conflicts of Interest	New
P 8540	School Nutrition Programs	Revised

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **first reading and introduction**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member			X					3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President	X		X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President				X				9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #21/22-RM-299-118

**RESOLUTION APPROVING BOARD OF EDUCATION 2021/2022
POLICY, BYLAWS AND REGULATION REVISIONS
UPON SECOND READING AND ADOPTION**

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, the following is the **second** reading for adoption of the policies & regulations, which include:

File Code	Name	Status
P 4125	Employment of Support Staff Members	Revised
P 6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs	New
P 6311	Contracts for Goods or Services Funded by Federal Grants	Revised
P 6360	Political Contributions	Revised
P 9713	Recruitment by Special Interest Groups	Revised
P 8330	Student Records	Revised

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **second reading and adoption**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member			X					3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President	X		X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President				X				9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #21/22-RM-299-119

**RESOLUTION ABOLISHING BOARD OF EDUCATION
POLICY, BYLAWS AND REGULATIONS**

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be abolished by a majority vote of the members of the Board of Education present when it is deemed they are no longer required provided the legal requirements are addressed elsewhere in the policy manual; and

WHEREAS, the following is a list of the policies & regulations to be abolished, and the corresponding areas of the policy manual where the legal requirements are met:

File Code	Name	Policy / Regulation for Referral
P 1648	Restart and Recovery Plan	P 1648.11 / The Road Forward
P 1648.02	Remote Learning Options for Families	
P 1648.03	Restart and Recovery Plan – Full Time Remote Instruction	

NOW, THEREFORE, BE IT RESOLVED that the policies and/or regulations listed above, are hereby abolished.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member			X					3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President	X		X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President				X				9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #21/22-RM-299-120

**RESOLUTION ACCEPTING & APPROVING THE SUBMISSION OF THE NEW JERSEY
QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW FOR THE 2021-2022 SCHOOL YEAR**

WHEREAS, N.J.A.C.6A:30-1.1 establishes rules to implement the New Jersey Quality Single Accountability Continuum (hereinafter “NJQSAC”) system, as required by N.J.S.A. 18A:7A-3, for evaluating and monitoring all public school districts in the State of New Jersey. NJQSAC is designed to be a single, comprehensive accountability system that consolidates and incorporates the monitoring requirements of applicable State and Federal programs. NJQSAC is also intended to compliment, and serve in part to implement, Federal requirements; and

WHEREAS, under NJQSAC, public school districts are evaluated in five key component area of school district effectiveness:

1. Instruction and Program
2. Personnel
3. Fiscal Management
4. Operations
5. Governance

; and

WHEREAS, the evaluation is to determine the extent to which public school districts are providing a thorough and efficient education; and

WHEREAS, under NJQSAC the standards and criteria by which public school districts are evaluated will assess actual achievement, progress toward proficiency, local capacity to operate without State intervention, and the need for support and assistance provided by the State. Once a public school district is identified as requiring assistance in one or more of the five areas of school district effectiveness, the Department and the public school district will work collaboratively to improve public school district performance in those targeted areas; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Springfield Township School District submits the NJQSAC and “District Performance Review” (hereinafter the “DPR”) for the 2021-2022 school year. Completion of the DPR should be a collaborative effort with key administrators and staff responsible for the instruction and program, fiscal management, governance, personnel and operations; and

BE IT FURTHER RESOLVED that both the Superintendent of Schools and the Board of Education affirm information in the document submitted. The DPR will become part of the School District’s NJQSAC review for the year in which the School District is monitored.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member			X					3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President	X		X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President				X				9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FACILITIES, SECURITY, & TRANSPORTATION

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #21/22-RM-299-121

**RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS
HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1**

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the “Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the “Security Drill Record Form” provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and,

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the month of **SEPTEMBER 2021**:

Date / Time	Tuesday 9/14/21 10:51 AM	Tuesday 9/21/21 2:00 PM
Type of Drill	Fire Drill	Communications Drill
Duration of Drill	3 minutes 56 seconds	5 minutes 8 seconds
Weather Conditions	Sunny 80's	Sunny 70's
Participants	Staff/Students	Staff/Students
Drill Supervisor	C. Vaughn / A. Tomjack	C. Vaughn

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member			X					3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President	X		X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #21/22-RM-299-122

**RESOLUTION APPROVING CERTAIN APPLICATIONS
FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and she recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Springfield Rec	October 2021 - December 2021	3:30 - 9:00 PM	Recreation Basketball	Gymnasium
H&S Association	11/6/2021	11:30 - 12:30 PM	50/50 Raffle Drawing	Front Steps
H&S Association	12/10/2021 12/11/2021 12/12/2021	5:00 - 9:00 PM 8:00 AM - 9:00 PM	Winter Wonderland Drive-Thru	Parking Lot Gymnasium

		8:00 AM - 6:00 PM		
H&S Association	12/6/21 - 12/10/21	9:00 AM - 3:00 PM	Holiday Shoppe	Classroom TBD by Supt.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution (with amendment to read Springfield Recreation October 2021 - December 2021; originally October 2021 - March 2022) was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member			X					3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President	X		X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #21/22-RM-299-123

**RESOLUTION APPROVING THE SUBMISSION
OF AN ANNUAL COMPREHENSIVE MAINTENANCE PLAN
PURSUANT TO N.J.A.C. 6:24-2.1 & N.J.A.C. 6:24-2.2**

WHEREAS, N.J.A.C. 6:24-2.1 provides that each school district shall determine the required maintenance activities that pertain to each school facility in the district, and shall report these activities in its annual comprehensive maintenance plan; and

WHEREAS, N.J.A.C. 6:24-2.2(a) defines required maintenance expenditures as expenditures for required maintenance activities set forth in N.J.A.C. 6:24-2.1 shall qualify as investments in maintenance for purposes of calculating the maintenance factor (M) in N.J.S.A. 18A:7G-9 and such expenditures shall also be used to determine the required maintenance expenditure for the year prior to the filing year; and

WHEREAS, N.J.A.C. 6:24-2.2(b) describes the types of expenditures that qualify as required maintenance to include supplies and materials, contracted labor and salaries of district employees who are exclusively dedicated to the performance of required maintenance activities, or for the payment of contracts for required maintenance; and

WHEREAS, N.J.A.C. 6:24-2.2(c) provides that existing school facilities for which a district seeks State facilities aid pursuant to EFCFA for rehabilitation or alteration, the required maintenance expenditure shall equal two percent (2%) of its replacement cost over the previous ten (10) years; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the annual comprehensive maintenance plan is hereby approved; and

BE IT FURTHER RESOLVED, that the Board of Education has been provided with a copy of the Annual Maintenance Budget Amount Worksheet per N.J.A.C. 6A:26A (Form M-1) and approves its submission; and

BE IT FURTHER RESOLVED that the following calculation are contained on the Form M-1 report:

School	Gross Building Area	Building Replacement Value	PY's Actual Current Year Budgeted Expenditures (see detailed sheet)	Minimum Annual Target Expenditure FY 2021-2022	Anticipated Budget FY 2021-2022
Elementary	43,320 sq ft	\$ 6,194,760	\$1,928,062	\$ 12,390	\$ 184,092

BE IT FURTHER RESOLVED that the Maximum Maintenance Reserve Amount is calculated as **two hundred forty seven thousand seven hundred ninety dollars (\$247,790)** and the Current District Maintenance Reserve Amount is **two hundred forty seven thousand seven hundred ninety dollars**

(\$247,790), thus the Springfield Township School District cannot transfer to the Maintenance Reserve Account.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on October 26, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member			X					3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President	X		X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BOARD FORUM

Joseph Bucs, Board President

- **UNFINISHED BUSINESS**
- **NEW BUSINESS-**
 - Mr. Pantano announced that during his NJQSAC committee meeting, Ms. Roats , our media specialist, was acknowledged for mentoring local media specialists and for her contribution to the NJQSAC rubric. Mr. Pantano asked that the personnel committee discuss a process by which the board can recognize staff who are going beyond the job.
 - Mr. Bucs inquired about the procedure to follow for policies with opt-out provisions and regulations vs. policy. Mr. Bucs asked that the curriculum policy be sure that there are controls in place during the curriculum review process.

PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Joseph Bucs, Board President

None

ADJOURNMENT

Joseph Bucs, Board President
 Seeing no further action to come before the Board of Education, President Bucs requested a motion to adjourn.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member						X		1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member			X					3
4	Ms. O'Brien, Board Member			X					4

5	Mr. Pantano, Board Vice President	X		X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting



Appendix A- [Overview of Special Education Services & Requirements](#)

Appendix B- [Correspondence from parent regarding proposed Springfield development](#)

