

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
Tuesday, July 28, 2020
2019-2020 – 202

REGULAR MEETING MINUTES

TIME: 7:00 PM

LOCATION: REMOTE

CALL TO ORDER

President Eaton called the meeting to order at 7:04PM.

OPEN PUBLIC MEETINGS ACT STATEMENT

President Eaton read the Open Public Meeting Act statement.

"The New Jersey Open Public Meetings Law was enacted to ensure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

PLEDGE OF ALLEGIANCE



President Eaton led the assembly in the Pledge of Allegiance.

ROLL CALL

A **Work Session Meeting** of the Springfield Board of Education (Burlington County) was held on **Wednesday, July 1, 2020** in a **remote meeting** beginning at **7:02 PM**.

	Board of Education Member	Present	Late	Absent	
1	Mr. Bucs, Board Vice President			X	1
2	Mr. Hale, Board Member	X			2
3	Mrs. Lippincott, Board Member	X			3
4	Mrs. Murtaugh-Frey, Board Member	X			4
5	Mr. Pantano, Board Member	X			5
6	Mr. Ramalho, Board Member		7:11		6
7	Mr. Roberson, Board Member	X			7
8	Mr. Walker, Board Member	X			8
9	Mr. Eaton, Board Member	X		X	9

	Staff In Attendance	Present	Late	Absent	
1	Mr. Vaughn, Superintendent	X			1
2	Mr. Benedetti, Interim SBO	X			2
3	Mrs. Hannigan, Interim Curr Dir			X	3

4	Mr. Knewasser, Ed Fac Manager				X	4
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SCHOOL & COMMUNITY PRESENTATIONS

None

PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Before a matter is placed on the agenda, the Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

After reading the public comment #1 statement, President Eaton opened the public statement #1 forum. Seeing no one to participate the session was closed by President Eaton.

CORRESPONDENCE

IMPORTANT DATES

APPROVAL OF MINUTES

WORK SESSION MEETING – July 1, 2020

EXECUTIVE SESSION - July 1, 2020

REGULAR MEETING - July 16, 2020

EXECUTIVE SESSION- July 16, 2020

SPECIAL MEETING - July 28, 2020

EXECUTIVE SESSION - July 28, 2020

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July 16, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)

RESOLUTION #20/21-RM-202-102

RESOLUTION ACCEPTING ENROLLMENT STATISTICS AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF JUNE 2020

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2019	Count <u>June 30, 2020</u>	Difference
11-105-100-101-101-105	Pre-School Regular	19	18	-1
11-110-100-101-101-110	Kindergarten	38	38	0
11-120-100-101-101-401	First Grade	23	36	+13
11-120-100-101-101-402	Second Grade	27	23	-4
11-120-100-101-101-403	Third Grade	24	27	+3
11-120-100-101-101-404	Fourth Grade	28	22	-6
11-120-100-101-101-405	Fifth Grade	32	29	-3
11-130-100-101-101-406	Sixth Grade	26	35	+9
11-212-100-101-101-100	Multiple Disabled	4	5	+1
11-215-100-101-101-100	Pre-school Disabled PT	7	10	+3
11-000-100-56X-60X-XXX	Out-of-District Placement	2	3	+1
	TOTAL	230	246	+16

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Month	Enrollment	Monthly Change
June 2019	230	
July 2019	234	+4
August 2019	246	+12
September 2019	246	0
October 2019	249	+3
November 2019	249	0
December 2019	251	+2
January 2020	247	-4
February 2020	247	0
March 2020	246	-1
April 2020	246	0
May 2020	246	0
June 2020	246	0
July 2020		

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NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July 21, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-202-103

RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT FOR THE MONTH OF JUNE 2020 PURSUANT TO BOARD OF EDUCATION POLICY 5512

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or

4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **JUNE 2020**:

School Location	# of Cases Reported	# of Cases Confirmed
Springfield Elementary School	0	0

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July 21, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CONTRACT ADMINISTRATION

None

FINANCE & BUDGET

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-202-104

RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD FOR THE MONTH OF JUNE 2020 PURSUANT TO N.J.A.C. 6:23-2.11(c)2

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
REPORT ON CHANGES IN ANTICIPATED REVENUE**

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following **JUNE 2020** changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

Bruce Benedetti
Business Administrator/Board Secretary

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July 21, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-202-105

**RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS
GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED
THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT**

PURSUANT TO N.J.A.C. 6A:23A-6.10

AND THAT THE BELOW REPORT IS FOR THE MONTH OF JUNE 2020

WHEREAS, N.J.A.C.6A:23A-6.10 provides that "a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is

found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District's accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **JUNE 2020** Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July 21, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-202-106

RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT
FOR THE MONTH OF **JUNE 2020**

ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73
AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL
A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **JUNE 2020** monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July 21, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION#20/21-RM-202-107

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS FOR THE MONTH ENDING JUNE 30, 2020

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submits to the Board the following summary for the period ending **JUNE 30, 2020** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**".

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July 21, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-202-108

**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
AS OF JUNE 30, 2020 FOR THE 2019-2020 PROGRAM YEAR
PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
FISCAL MANAGEMENT - RESTRICTED REVENUES**

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;

1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board reports the following:

GRANT	YEAR	CURRENT APPROP	TOTAL EXPENDED	TOTAL ENCUMBERE D/ CARRYOVER	UNEXPENDE D DOLLAR BALANCE	PERCENT UNSPENT
TITLE 1A	2019-20	39,233.00	35,768.27	0.00	3,464.73	9%
IDEA BSC	2019-20	63,869.23	63,285.33	0.00	583.90	1%
IDEA PSD	2019-20	5,923.00	281.25	0.00	5,641.75	95%
TITLE 2A	2019-20	7,316.00	6,360.00	0.00	956.00	13%
TITLE 4A	2019-20	13,044.00	4498.21	0.00	8,545.79	66%
CARES	2019-20	31,541.00	1721.00	21,317.96	8,502.04	27%
REAP	2019-20	22,860.48	22,492.09	0.00	368.39	2%
BCJIF	2019-20	2,500.00	0.00	0.00	0.00	0%
TOTAL	2019-20	171,179.48	132,685.15	0.00	19,560.56	

; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program year 2019-2020 Every Student Succeeds Act, IDEA Part B, REAP, CARES Grant; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the responsible staff and said staff shall provide the Board of Education with a detailed explanation for any grants that will exceed the fifteen percent (15%) waiver amount at the end of the program year.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July 21, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-202-110

RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR JUNE 2020 PURSUANT TO N.J.S.A. 18A:22-8

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of JUNE 2020, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July 21, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8

9	Mr. Eaton, Board Member			X					9
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Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-202-111

RESOLUTION AUTHORIZING THE PAYMENT OF BILLS OF THE GENERAL ACCOUNTS AS CONTAINED ON THE CHECK REGISTER FOR JULY 21, 2020 AND ALL BANK/WIRE TRANSFERS FOR THE MONTH OF JUNE 2020

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of JULY 21, 2020 and

WHEREAS, this a summary table of check register that is provided in the addendum section of the subject minutes; and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of current fund hand checks for the following:

DATE	ACCT #	PAYEE	AMOUNT
None			

; and

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are excluded from this requirement.). The following table monitors the issuance of manual checks as a percentage:

MONTH	BILL LIST \$	MANUAL CK \$	TOTAL CK \$	MANUAL CK %
Jul 2019	201,901.74	0.00	201,901.74	0.00%
Aug 2019	208,357.60	0.00	208,357.60	0.00%
Sep 2019	201,564.38	0.00	201,564.38	0.00%
Oct 2019	320,538.11	0.00	320,538.11	0.00%
Nov 2019	246,901.56	0.00	246,901.56	0.00%

Dec 2019	356,777.77	0.00	356,777.77	0.00%
Jan 2020	165,041.91	0.00	165,041.91	0.00%
Feb 2020	120,890.13	0.00	120,890.13	0.00%
Mar 2020	130,937.62	43,741.00	174,678.62	25.00%
Apr 2020	132,504.54	0.00	132,504.54	0.00%
May 2020	118,138.04	0.00	118,138.04	0.00%
Jun 2020	94,183.18	0.00	94,183.18	0.00%
	2,297,736.58	43,741.00	2,341,477.58	.020%

406 **WHEREAS,** the below bank transfer(s) are transfers between accounts during the month of **JUNE**
407 **2020** for the following:

408

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
7-20-2020	2178	0073	Current Fund	12.00
7-15-2020	0073	0076	Cafeteria Account	2,000.00
7-15-2020	0073	0075	Payroll/Agency Fund	9,028.66
7-13-2020	0073	0074	Payroll Fund	10,755.56
7-13-2020	0073	0076	Cafeteria Account	481.53
7-6-2020	0073	0075	Payroll/Agency Fund	2,735.83
4-30-2020	0075	0073	Current Fund	13,852.24

5-23-2020	0073	0074	Payroll Fund	80,770.85
5-24-2019	0073	0075	Payroll/Agency Fund	36.99
5-23-2019	0073	0075	Payroll/Agency Fund	57,289.18
5-30-2019	0075	0073	Current Fund	13,064.08
7-7-2020	0075	0073	Current Fund	1,488.11

409 and

410 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
411 Burlington, State of New Jersey, that payment of bills on **June 19, 2020 through July 20, 2020** check
412 register are hereby authorized; and

413
414 **BE IT FURTHER RESOLVED** that the Board of Education ratifies to prior issuance of the above listed
415 hand check(s) and transfer(s).

416 ***** ***** *****

417
418 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township
419 Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July**
420 **21, 2020 in remote meeting.**

421

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

422 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

423
424 _____

425 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

426
427 **RESOLUTION #20/21-RM-202-112**

428
429 **RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S**

**MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
[BOARD SECRETARY'S REPORT]
FOR THE MONTH OF JUNE 2020 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the 2019-2020 Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July 21, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-202-113

**RESOLUTION APPROVAL OF THE REPORT OF THE
TREASURER OF SCHOOL MONIES FOR JUNE 2020
PURSUANT TO N.J.S.A. 18A:17-36**

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **JUNE 2020** Report of the Treasurer of School Monies is hereby accepted and approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July 21, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-202-114

RESOLUTION ACCEPTING THE ANNUAL ALLOCATIONS FOR CERTAIN FEDERAL GRANT-IN-AID PROGRAMS AND AUTHORIZING THE SUBMISSION OF APPLICATIONS FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, Title I, Part A provides financial assistance to local educational agencies and schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards. Federal funds are currently allocated through four statutory formulas that are based primarily on census poverty estimates and the cost of education in each state; and

WHEREAS, the purpose of the Title 2, Part A program is to increase academic achievement by improving teacher and principal quality. This program is carried out by: increasing the number of highly qualified teachers in classrooms; increasing the number of highly qualified principals and assistant principals in schools; and increasing the effectiveness of teachers and principals by holding LEAs and schools accountable for improvements in student academic achievement; and

WHEREAS, the purpose of the Title 4, Part A program is comprised of three key programmatic areas: Well-rounded Educational Opportunities, Safe and Healthy Students, and Effective Use of Technology. The SSAE program provides schools the flexibility to tailor the program based on the needs of their unique student populations. Districts are encouraged to coordinate and integrate the SSAE program with activities authorized under other sections of ESEA, as well as other federal programs to improve outcomes for students. Allowable uses of funds may include, but are not limited to: direct services for students, professional development for teachers and administrators, salaries of personnel to carry out identified programs and services, and supplemental educational resources and equipment; and;

WHEREAS, IDEA Part B Basic provides supplemental funds to ensure that all children with disabilities ages 3 through 21 receive a free appropriate public education in the least restrictive environment. Funds may be used to support salaries of staff who provide services for special education students. This may include teachers, aides, administrative staff and other personnel such as social workers, psychologists, and physical therapists; training; specialized consultants; and instructional supplies, materials and equipment; and

WHEREAS, IDEA Part B Preschool provides funds to employ staff and purchase materials/supplies to supplement a comprehensive special education program for children with disabilities ages 3 through 5; and

WHEREAS, the annual allocations are as follows:

Grant Description	Annual Allocation
ESEA Title I, Part A	\$39,407
ESEA Title II, Part A	\$6,851
ESEA Title IV, Part A	\$10,000
IDEA Basic	\$74,492
IDEA Preschool	\$5,127
REAP	\$18,058
CARES EMERGENCY RELIEF	\$31,541
ALYSSA'S LAW COMPLIANCE	\$20,000
TOTAL	\$205,476

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above allocations are hereby accepted.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July 21, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-202-115

RESOLUTION APPROVING MEMBERSHIP IN THE BURLINGTON COUNTY SCHOOL CRISIS RESPONSE TEAM (BCSCRT) FOR THE 2020-2021 SCHOOL YEAR

WHEREAS, the Township of Springfield Board of Education finds that participation in the Burlington County School Crisis Response Team (BCSCRT) constitutes a valuable resource to assist district personnel during any critical situation, such as a natural catastrophe, terrorist event, school shooting, death of a student or staff member, etc.; and

WHEREAS, certain personnel from the Township of Springfield School District, Rebecca Schweitzer, School Social Worker, serve as a member of the BCSCRT and the district agrees to release this staff member from her duties to assist another district when needed; and

WHEREAS, the cost of participation in the BCSCRT program is shared among participating districts and based upon the size of the district; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey hereby approves membership in the Burlington County School Crisis Team for the 2020-2021 School Year at a cost not to exceed six hundred fifty dollars and no cents (\$650.00).

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-266-340-351-128	
Account Title	SECRTY CRISIS RSP SRV	
Certification Date	July 1, 2020	
Beginning Balance		650.00
Contract Encumbrance Amount		-650.00
Ending Balance		0

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July 21, 2020 in remote meeting.**

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	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

575 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

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RESOLUTION #20/21-RM-202-116

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RESOLUTION AUTHORIZING TAX-SHELTER ANNUITY ARRANGEMENT

581

FOR THE 2020-2021 SCHOOL YEAR

582

AND DESIGNATING THE COMPANIES TO PROVIDE THE SERVICES

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SUBJECT TO THE INTERNAL REVENUE CODE - SECTION 403(B)

584

AND THE SUPPLEMENTAL ANNUITY COLLECTIVE TRUST OF NEW JERSEY

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WHEREAS, a tax-sheltered annuity arrangement as provided under section 403(b) of the Internal Revenue Code is a retirement income vehicle enabling School District employees as described in section 501(c)(3) of the Internal Revenue Code to defer taxation on retirement saving to future years; and

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WHEREAS, under the tax-sheltered annuity plan an employee enters into a salary reduction agreement with the School District so that the salary reported to the Internal Revenue Service is reduced by the amount of the contributions. When the funds are withdrawn at retirement or separation, the contributions and earning are subject to federal taxation as ordinary income; and

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WHEREAS, any full-time employee desiring participation in a tax sheltered annuity shall request same, in writing to the private plans of the following companies:

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COMPANY	ADDRESS
Teacher's Pension Consulting	213 South Sierra Avenue Oakdale, CA 95361

599 ; and

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WHEREAS, the private plans for the School District in the 2020-2021 school year shall be limited to the above companies recognized in the Resolution and on Resolution #19/20-RM-140-128.. Applications for private plans received after this approval shall be returned to the sender; and

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NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above cited private plans shall be the companies able to make arrangements for tax sheltered annuity plans for the 2020-2021 school year.

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IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July 21, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

PERSONNEL & NEGOTIATIONS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-202-117

RESOLUTION APPROVING VOLUNTARY TRANSFERS OF CERTAIN PERSONNEL OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT UNDER PROVISIONS OF THE AGREEMENT BETWEEN THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION AND THE SPRINGFIELD TOWNSHIP EDUCATION ASSOCIATION FOR THE SCHOOL YEAR 2020-2021

WHEREAS, position control is a process to measure the current status of positions for personal services within the School District in order to analyze their fiscal impact on the whole budget year. The impact of a position is determined by actual expenditures from the beginning of a fiscal year plus amounts set aside to cover appointments to the position for the remainder of the fiscal year; and

WHEREAS, Article G. - TRANSFERRAL NOTIFICATION stipulates that the Superintendent shall notify individual teachers being transferred in grade level and/or classroom assignment for the following year on or before May 15th, if the budget passes. If the budget does not pass, said notification shall be made no later than one (1) week before the end of the school year. The Superintendent shall have the discretion to change the assignment after said notification in the event of teacher resignations, open positions or other reasonable cause.

WHEREAS, the Superintendent of Schools has recommended the following transfer(s) of certain certified staff members:

EMPLOYEE	TRANSFER FROM PCN	TRANSFER FROM ASSIGNMENT	TRANSFER TO PCR	TRANSFER TO ASSIGNMENT
Amanda McDonald	V-BSCT04	Basic Skills Teacher	KT-0002	Kindergarten Teacher
Cherly Bucko	V-ET3001	Grade 3 Teacher	V-ET2001	Grade 2 Teacher

Jon Luyber	V-ET5002	Grade 5 Teacher	V-ET6001	Grade 6 Teacher
Wendy Kolev	V-ET5001	Grade 5 Teacher	V-ET6003	Grade 6 Teacher
Amber Warshany	V-ET6003	Grade 6 Teacher	V-ET5001	Grade 5 Teacher
Bobbi-Jo Bifulco	V-MDT-001	MD Teacher	V-RCT003	Resource Teacher

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above transfer(s) is/are hereby approved with the transfer date effective September 1, 2020.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July 21, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-202-118

RESOLUTION APPROVING THE AUTHORIZATION TO AMEND SALARIES FOR CERTAIN CERTIFICATED STAFF POSITIONS FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2020-2021 FISCAL YEAR

WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2020 to JUNE 30, 2021

WHEREAS, N.J.S.A. 18A:27-3 provides that teaching staff members may be employed and their salaries fixed and determined, under contracts, by a board of education for the period from July 1 of the year in which such board shall organize to the succeeding June 30, notwithstanding that the fiscal year of the district or of the municipality in which it is located is the calendar year; and

WHEREAS, the below listed individuals were offered contracts for the 2020-2021 school year; and

665 **WHEREAS**, in accordance with RESOLUTION #20/21-RM-203-111 - TRANSFER OF CERTAIN
 666 PERSONNEL - the below listed individuals shall now be eligible for salaries amendments in accordance
 667 with their newly assigned position status:

Name	Position	FT/PT	Step 16/17	Current Salary 16/17	Amended Salary 16/17
Amanda McDonald	Kindergarten Teacher	FT	BA Step 1	\$26,700	\$53,400
Amber Warshany	Grade 5 Teacher	FT	BA Step 1	\$26,700	\$53,400
Bobbi-Jo Bifulco	Resource Teacher	FT	BA Step 5 +27	\$29,025	\$58,050

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 672 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township
 673 Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July**
 674 **21, 2020 in remote meeting.**
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	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

676 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-202-119

RESOLUTION APPROVING COMPLETION OF THE CHIEF SCHOOL ADMINISTRATOR'S MERIT GOALS FOR THE 2019-2020 SCHOOL YEAR AND AUTHORIZING PAYMENT

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 686 **WHEREAS**, in the negotiated contract the Superintendent shall receive a merit bonus in addition to his
 687 annual base salary based upon his achievement of quantitative merit criteria and/or qualitative merit
 688 criteria.

689 **WHEREAS**, the Board and Superintendent shall select up to three (3) quantitative merit criteria and up to
 690 two (2) qualitative merit criteria per contract year and the Executive County Superintendent shall approve
 691 or disapprove the selection of quantitative merit and/or qualitative merit criteria and the data that forms
 692 the basis of measuring the achievement of quantitative merit and/or qualitative merit criteria.

WHEREAS, the Superintendent submits for approval the following merit goals for the 2019-2020 school year:

Qualitative Goal #1 - The Superintendent will develop and directly facilitate presentations focused on educating students and parents/guardians on safe online practices and digital citizenship. This goal is in response to the continued concern surrounding the safety of school-aged children who are engaged with online activities including, but not limited to, social media, online gaming, internet browsing, and cell phone use (including text messaging and email). Presentations will be varied according to the age and grade of the students, and a family workshop will be provided to ensure parents/guardians are aware of the potential dangers posed to children and the resources available to protect them online. Attainment of this goal will be measured as follows: Two (2) presentations will be given at each grade level (K-6), for a minimum total of fourteen (14) presentations provided with exit surveys collected (4th - 6th grade) and provided to the Board of Education (1.3% of merit); Two evening programs, designed for parents/guardians and focused on safe online practices, facilitated with exit surveys collected and provided to the Board of Education (1.2% of merit).

Fully Met: Percentage = 2.5% Dollar value = \$3125.00

Quantitative Goal #1 - The Superintendent will work in conjunction with the food service management company to ensure the school lunch and breakfast program continues to generate a surplus by demonstrating a ten (10) percent increase in meal purchases (breakfast & lunch combined) district-wide as measured by the number of meals served during the 2018-2019 school year as compared to the 2019 – 2020 school year. The baseline for this goal will be meals served (grades K-6 paid meals exclusive of free or reduced) from the 2018-19 school year (2137 breakfast meals & 7682 lunch meals / 9819 meals total). Attainment of this goal will be measured as follows: 5% increase in student participation (491 additional meals served or 10,310 meals total) (1.1% of merit); 10% increase in student participation (982 additional meals served or 10,801 meals total) (1.1% of merit); 15% increase in student participation (1473 additional meals served or 11,292 meals total) (1.1% of merit)

Due to the unanticipated school closure from March 16, 2020 through June 19, 2020 actual meal counts for a portion of the school year are all that is available (September 5, 2019 - February 28, 2020). Based on this data representing 108 school days, the projections for March 2, 2020 - June 19, 2020 are based on the following calculations:

- Breakfast meals sold September - February = 1,483 / 108 = 13.73 meals per day average
- Lunch meals sold September - February = 5,082 / 108 = 47.05 meals per day average
- Averages were multiplied by 72 (number of school days March 2, 2020 - June 19, 2020)
- **Projected total (Sept. - Feb. actual + March - June projected) = 10,940**

Partially Met: Percentage = 2.2% Dollar value = \$2750.00

NOW, THEREFORE, BE IT RESOLVED that the Springfield Township Board of Education, County of Burlington, State of New Jersey, hereby recognizes that the above goals have been approved and authorizes payment for the above qualitative goals for the Chief School Administrator for the 2019-2020 school year; and,

BE IT FINALLY RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Business Administrator/Secretary to the Board are hereby authorized to execute a payment above qualitative goals for the Chief School Administrator for the 2019-2020 school year.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July 21, 2020 in remote meeting.**

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	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

743 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

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RESOLUTION #20/21-RM-202-120

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**RESOLUTION APPOINTING THE SCHOOL RESTART COMMITTEE MEMBERS
FOR THE TOWNSHIP OF SPRINGFIELD SCHOOL DISTRICT
FOR THE 2020-2021 SCHOOL YEAR
PURSUANT TO N.J.A.C. 18A:40-6 AND N.J.A.C. 6A:16-2.1**

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WHEREAS, adjusting the school environment in response to COVID-19 to ensure the health and safety of students and staff will require a great deal of planning; and

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WHEREAS, school districts should create Restart Committees to coordinate the overall reopening plan. These Committees should include district- and school-level administrators, school board members or charter trustees, local education association representatives, educators, parents, and students; and

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WHEREAS, the Restart Committee should work closely with school Pandemic Response Teams, health departments, and others in municipal and county government to develop district plans that address the ten Critical Areas of Operation as identified in the NJDOE guide to reopening; and

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WHEREAS, the NJDOE recommends the School Restart Committee address the following critical issues:

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- **Scheduling** – Districts' reopening plans must account for resuming in-person instruction in some capacity. Scheduling decisions should be informed by careful evaluation of the health and safety standards and the most up to date guidance from the New Jersey Department of Health (NJDOH), as well the stakeholder input on the needs of all students and the realities of each unique district. School district polices for attendance and instructional time may require modifications for the 2020-2021 school year.

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- **Staffing** – Regardless of the environment, school districts should clearly communicate with teachers regarding expectations and support for student learning. School reopening plans and decision-making throughout the school year should consider unique needs of each staff member, such as access to technology, social and emotional health, and child care concerns. Staff roles will also have to expand to accommodate new health and safety regulations. Districts should consider leveraging staff to monitor student movement, hallway traffic, and maintain safety according to guidelines. Instructional and non-instructional staff schedules may also include designated time to support school building logistics required to maintain health and safety requirements.

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- **Athletics** – The New Jersey State Interscholastic Athletic Association (NJSIAA) has established a COVID-19 Medical Advisory Task Force (MATF) responsible for providing guidance to allow

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New Jersey high school student-athletes to return to athletics as soon and as safely as possible. The NJSIAA is also convening a Sports Advisory Task Force that will be comprised of athletic directors from across the State and that will be charged with reviewing State and local health guidelines, as well as NJDOE guidance, regarding the 2020-2021 school year to determine, among other things, the extent to which changes may be needed for each interscholastic sports season; and

WHEREAS, school districts should strive to share their scheduling plans with staff, families, and students at least four weeks before the start of the school year in order to allow families to plan child care and work arrangements; and

WHEREAS, the Superintendent of Schools makes the recommendation that the School Restart Committee designees for the 2020-2021 school year shall be:

- Craig Vaughn, Superintendent/Principal
- Kimberly Hannigan, Supervisor of Curriculum
- Gary Walker, Board of Education Member
- Wendy Kolev, Teacher
- Heather Militch, Parent

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, accepts the recommendation of the above appointed School Restart Committee team members for the 2020-2021 school year.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July 21, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-202-121

RESOLUTION APPOINTING THE SCHOOL PANDEMIC RESPONSE TEAM MEMBERS
FOR THE TOWNSHIP OF SPRINGFIELD SCHOOL DISTRICT
FOR THE 2020-2021 SCHOOL YEAR
PURSUANT TO N.J.A.C. 18A:40-6 AND N.J.A.C. 6A:16-2.1

816 **WHEREAS**, school districts should establish school-based Pandemic Response Teams in each school to
817 centralize, expedite, and implement COVID-19-related decision-making; and

818 **WHEREAS**, members of the school teams should include a cross section of administrators, teachers and
819 staff, and parents; and

820 **WHEREAS**, schools should establish such a Pandemic Response Team to support all planning,
821 management, and decision making related to the school's COVID-19 response actions; and

822 **WHEREAS**, Pandemic Response Teams should be comprised of, at a minimum, the following members,
823 if applicable:

- 824 • School principal or lead person
- 825 • Teachers
- 826 • Child Study Team member
- 827 • School Counselor or mental health expert
- 828 • Subject Area Chairperson/Director
- 829 • School Nurse
- 830 • Teachers representing each grade band served by the district
- 831 • School safety personnel
- 832 • Members of the school safety team
- 833 • Custodian
- 834 • Parents; and

835 **WHEREAS**, the Pandemic Response Team is responsible for:

- 836 • Overseeing each school's implementation of the district's reopening plan, particularly health and
837 safety measures, and providing safety and crisis leadership.
- 838 • Adjusting or amending school health and safety protocols as needed.
- 839 • Providing staff with needed support and training.
- 840 • Reviewing school level data regarding health and safety measures and the presence of COVID19
841 and reporting that data to the district as required.
- 842 • Developing and implementing procedures to foster and maintain safe and supportive school
843 climates as necessitated by the challenges posted by COVID-19.
- 844 • Providing necessary communications to the school community and to the district.
- 845 • Creating pathways for community, family, and student voices to continuously inform the Team's
846 decision-making; and

847 **WHEREAS**, the Pandemic Response Team should meet regularly and provide the community with timely
848 updates and any changes to protocols to ensure accurate, timely and transparent information is shared
849 within the school community; and

850 **WHEREAS**, the Superintendent of Schools makes the recommendation that the Pandemic Response
851 Team designees for the 2020-2021 school year shall be:

- 852 • Craig Vaughn, Superintendent/Principal
- 853 • Kimberly Hannigan, Supervisor of Curriculum
- 854 • JoAnn Ricciani, School Nurse
- 855 • Rebecca Schweitzer, School Social Worker
- 856 • Cathryn Browning, Learning-Disabled Teacher Consultant
- 857 • Jacqueline Grimm, Health & Physical Education Teacher
- 858 • Cassidy Dudley, Confidential Administrative Assistant to the Superintendent
- 859 • Joseph Knewasser, Facilities Manager
- 860 • Nicole Kaser, Parent

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, accepts the recommendation of the above appointed Pandemic Response Team members for the 2020-2021 school year.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July 21, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member		X	X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CURRICULUM & TECHNOLOGY

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-202-122

RESOLUTION ACCEPTING THE 2013 DANIELSON FRAMEWORK FOR TEACHING AS THE DISTRICT'S EVALUATION INSTRUMENT FOR TEACHERS

WHEREAS, NJ6A:10-2.1 "Evaluation of teaching staff members" provides that a district board of education annually shall adopt evaluation rubrics for all teaching staff members; and

WHEREAS, the evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective; and

WHEREAS, the board of education shall ensure that data elements are collected and stored in an accessible and usable format. Data elements shall include, but not be limited to, scores or evidence from observations for the purpose of evaluation and student growth objective data; and

WHEREAS, the 2013 Danielson Framework for Teaching meets the criteria as required pursuant to NJ6A:10-2.1.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the 2013 Danielson Framework for Teaching is hereby approved as the district's evaluation instrument.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July 21, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

POLICIES & PROCEDURES

None

FACILITIES, SECURITY, & TRANSPORTATION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-202-123

RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the "Security Drill Record Form" provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and

926 **WHEREAS**, the following is a summary table of the fire and school security drills recently conducted in
 927 the School District during the month of **JUNE 2020**:

Date / Time	No students present / No drill held	No students present / No drill held
Type of Drill		
Duration of Drill		
Weather Conditions		
Participants		
Drill Supervisor		

928
 929 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 930 Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security
 931 drills have been conducted in accordance with N.J.S.A. 18A:41-1.

932 *****

933
 934 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township
 935 Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July**
 936 **21, 2020 in remote meeting.**

937

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member		X	X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

938 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BOARD FORUM

UNFINISHED BUSINESS

940
 941 *Board Member Walker raised an issue regarding the Foundation.*

NEW BUSINESS

943
 944 *Superintendent Vaughn briefly mentioned this year approach to developing Board goals.*

PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

946
 947 *President Eaton opened public hearing number 2 under the same provisions as public session number 1.*

948
 949 *A parent raised an issue regarding the pickup and drop off of items.*

950 *Another parent raised the matter of mask use.*

951

CLOSED EXECUTIVE SESSION

952

953 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

954

RESOLUTION #20/21-RM-202-124

955

956

957 **RESOLUTION AUTHORIZING THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION**

958 **TO MEET IN CLOSED EXECUTIVE SESSION**

959 **PURSUANT TO THE NEW JERSEY OPEN PUBLIC MEETINGS ACT**

960 **PUBLIC LAW 1975, c.231**

961

962 **WHEREAS**, N.J.S.A. 10:4-6 et seq provides that a public body may hold a closed session under certain
963 statutory exceptions to the New Jersey Open Public Meetings Act with a general description of the
964 exceptions being as follows:

965

966 1. items forbidden by specific legal action

967 2. right to receive federal funds

968 3. invasion of individual privacy

969 4. collective bargaining negotiations

970 5. purchase/lease/acquisition of real property

971 6. items where immediate disclosure would impair public safety

972 7. investigation of violations of law

973 8. attorney-client privilege

974 9. terms and conditions of employment/personnel matters

975 10. penalty or loss of license to an individual

976

977 **WHEREAS**, the President of the Board of Education has determined that such a circumstance exists
978 which warrants a closed executive session under item #9 as above indicated and that the conducting of a
979 closed executive session was duly authorized by the adoption of this Resolution. The subject to be
980 discussed is as follows:

981

982 **4. collective bargaining negotiations - FACT-FINDER'S RECOMMENDATION ON SALARY GUIDES**

983 **6. items where immediate enclosure would impair public safety – REOPENING MEASURES**

984 **9. terms and conditions of employment/personnel matters - SUPERINTENDENT EVALUATION**

985

986 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
987 Burlington, State of New Jersey, pursuant to N.J.S.A. 10:4-6 et seq, that it meet in executive session
988 closed to the public for the discussion of a matter which falls under a statutory exception to the New
989 Jersey Open Public Meetings Act and that said closed session will be held on Wednesday, July 1, 2020;
990 and

991

992 **BE IT FURTHER RESOLVED** the closed executive session discussions will pertain to the above
993 mentioned items and that the minutes of the closed executive session will be disclosed after the Board of
994 Education takes formal action or after the reason for the discussions in closed session no longer exists.

995

*If any of the above items are discussed in a closed session, the Board of Education shall comply with the requirements of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, and the Public Access to Public Records Act, N.J.S.A. 17:27 et seq.

996 *The Board discussed aspects of the Fact-Finder report on the status of successor negotiations with the*
997 *Springfield Township Education association.*

998 The Interim Business Administrator then left the meeting.

999

1000

ADJOURNMENT

1000

1001 Motion was made, and duly seconded to return to open public session adjourn the meeting.

1002

1003 **IT IS HEREBY CERTIFIED** that the foregoing motion was duly adopted by the Springfield Township
1004 Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday,**
1005 **June 16, 2020 in remote meeting.**

1006

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President						X		1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

1007 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

1008

1009

Andrew EATON
President Board of Education

1010

1011 ATTEST:

1012

1013

1014 _____
Bruce M. Benedetti

1015 Interim Business Administrator/Board Secretary

1016

1017 Minutes completed by Bruce M. Benedetti, Interim Business Administrator/Board Secretary

1018

{OFFICIAL SEAL}



1019

1020

1021

1022

1023

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1025