

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
Tuesday, August 18, 2020
2020-2021 – 231

REGULAR MEETING AGENDA

TIME: 7:00 PM

LOCATION: CAFETERIA

CALL TO ORDER

::President EATON called the meeting to order at 7:03 PM.

OPEN PUBLIC MEETINGS ACT STATEMENT

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.” Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

President EATON read the Open Public Meeting Law statement into the record.

PLEDGE OF ALLEGIANCE



President EATON led the assembly in the recitation of the Pledge of Allegiance.

ROLL CALL

A **Regular Monthly Meeting** of the Springfield Board of Education (Burlington County) was held on **Wednesday, August 18, 2020** in a **Springfield Elementary School Cafeteria** beginning at **7:03 PM**.

	Board of Education Member	Present	Late	Absent	
1	Mr. Bucs, Board Vice President	X			1
2	Mr. Hale, Board Member	X			2
3	Mrs. Lippincott, Board Member	X			3
4	Mrs. Murtaugh-Frey, Board Member	X			4
5	Mr. Pantano, Board Member	X			5
6	Mr. Ramalho, Board Member	X			6
7	Mr. Roberson, Board Member			X	7
8	Mr. Walker, Board Member			X	8
9	Mr. Eaton, Board Member	X			9

	Staff In Attendance	Present	Late	Absent	
1	Mr. Vaughn, Superintendent	X			1
2	Mr. Benedetti, Interim SBO	X			2
3	Mrs. Hannigan, Interim Curr Dir			X	3
4	Mr. Knewasser, Ed Fac Manager			X	4

SCHOOL & COMMUNITY PRESENTATIONS

Craig Vaughn, Superintendent

NONE

COMMITTEE UPDATES

Andrew Eaton, President

NONE

PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

President EATON read the statement regarding public statement #1.

NONE

CORRESPONDENCE

Craig Vaughn, Superintendent

NONE

SUPERINTENDENT'S REPORT

Craig Vaughn, Superintendent

September school reopening update

IMPORTANT DATES

- *September 1, 2, & 3, 2020 - Staff Professional Development*
- *September 2, 2020 - BOE Work Session Meeting*
- *September 8, 2020 - First Day of School for Students*
- *September 15, 2020 - BOE Regular Meeting*
- *September 16, 2020 - Back to School Night*

APPROVAL OF MINUTES

WORK SESSION MEETING - Wednesday, July 1, 2020

EXECUTIVE SESSION - Wednesday, July 1, 2020

REGULAR MEETING - Tuesday, July 21, 2020

EXECUTIVE SESSION - Tuesday, July 21, 2020

SPECIAL MEETING - Tuesday, July 28, 2020
EXECUTIVE SESSION - Tuesday, July 28, 2020

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Tuesday, August, 2020** held in the **Springfield Elementary School Cafeteria [social distancing]**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-102

**RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF JULY 2020**

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2020	Count <u>July 31, 2020</u>	Difference
11-105-100-101-101-105	Preschool Regular	18	14	-4
11-110-100-101-101-110	Kindergarten	38	23	-15
11-120-100-101-101-401	First Grade	36	38	+2

11-120-100-101-101-402	Second Grade	23	34	+11
11-120-100-101-101-403	Third Grade	27	25	-2
11-120-100-101-101-404	Fourth Grade	22	25	+3
11-120-100-101-101-405	Fifth Grade	29	23	-6
11-130-100-101-101-406	Sixth Grade	35	29	-6
11-212-100-101-101-100	Multiple Disabled	5	6*	+1
11-215-100-101-101-100	Preschool Disabled PT	10	6	-4
11-000-100-56X-60X-XXX	Out-of-District Placement	3	3	0
	TOTAL	246	226	-20

*Kindergarten (2), Second Grade (1), Third Grade (1), Sixth Grade (2)

Month	Enrollment	Monthly Change
June 2020	246	
July 2020	226	-20
August 2020		
September 2020		
October 2020		
November 2020		
December 2020		
January 2021		

February 2021		
March 2021		
April 2021		
May 2021		
June 2021		
July 2021		

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-103

RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT FOR THE MONTH OF JULY 2020 PURSUANT TO BOARD OF EDUCATION POLICY 5512

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **JULY 2020**:

School Location	# of Cases Reported	# of Cases Confirmed
Springfield Elementary School	0	0

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Tuesday, August, 2020** held in the **Springfield Elementary School Cafeteria [social distancing]**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CONTRACT ADMINISTRATION

CONTRACT ADMINISTRATION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-104

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE AN EDUCATIONAL SERVICES AGREEMENT WITH THE COMMISSION OF THE BLIND AND VISUALLY IMPAIRED

WHEREAS, certain students of the Township of Springfield School District have individualized education programs which requires the Township of Springfield Board of Education to purchase educational

services from an approved receiving school district pursuant to applicable New Jersey statutes and rules and regulations of the New Jersey State Board of Education; and

WHEREAS, the Commission for the Blind and Visually Impaired, is a New Jersey Department of Human Services approved service provider for classified pupil(s) able to provide the educational services for the visually impaired beginning on September 1, 2020 and ending on June 30, 2021; and

WHEREAS, the following student(s) shall be provided the educational services at the cost as detailed:

Student ID#	Service Provided	Cost Per Pupil	Total Pupils	Total Cost
	Level of Service – Education Level 1	1900.00	1	1900.00
TOTAL				1900.00

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-105

**RESOLUTION APPROVING AN INTER-LOCAL SERVICES AGREEMENT BETWEEN THE
SPRINGFIELD TOWNSHIP BOARD OF EDUCATION AND THE PEMBERTON TOWNSHIP BOARD
OF EDUCATION TO PROVIDE SUBSTITUTE CALLING SERVICES PURSUANT TO N.J.S.A. 40:8A-1
THROUGH N.J.S.A. 40:9A-4 AND AUTHORIZING A LINE ITEM TRANSFER**

WHEREAS, any local unit of this State may enter into a contract with any other local unit or units for the joint provision within their several jurisdictions of any service, including services incidental to the primary purposes of the local unit which any party to the agreement is empowered to render within its own jurisdiction. An authority subject to the "Local Authorities Fiscal Control Law," P.L.1983, c.313 (C.40A:5A-1 et seq.), and any other board, commission or district established by and within a single local unit and providing service within such local unit or a part thereof may become a party to such contract with the consent of the governing body of the local unit, by resolution thereof adopted in the manner provided in section 4 of P.L.1973, c.208 (C.40:8A-4) ; and after such consent duly given, such authority, board, commission or district may enter into such contract by resolution without need of publication or hearing ; and

WHEREAS, the Board wishes to enter into a local services agreement with the Township of Pemberton Board of Education to provide substitute calling services and that the Township of Pemberton Board of Education shall be compensated at an annual rate of thirty dollars (\$30) per teacher on the rolls as of September 1, 2020. The calculation for 2020-2021 shall be teachers (full time equivalent of twenty-five (25) times thirty dollars (\$30) for a total of seven hundred and fifty dollars (\$750.00); and

WHEREAS, the Township of Pemberton Board of Education shall provide the Board with access to a daily list of absences and assigned substitutes through AESOP.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that President and Secretary to the Board are authorized to execute the agreement for the above mentioned inter-local services.

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-230-340-000-486-0	
Account Title	PTS/AESOP SUB SRV	
Certification Date	August 18, 2020	
Beginning Balance		1,200.00
Contract Encumbrance		-750.00
Revised Balance		450.00

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-106

RESOLUTION APPOINTING THE BUSINESS ADMINISTRATOR/BOARD SECRETARY AS THE SCHOOLS HEALTH INSURANCE FUND ("SHIF") FUND COMMISSIONER FOR THE TOWNSHIP OF SPRINGFIELD SCHOOL DISTRICT

WHEREAS, the **Springfield Township Board of Education**, hereinafter referred to as "Board", is a member of the School Health Insurance Fund, hereinafter referred to as "SHIF", and;

WHEREAS, the Board hereby appoints **Bruce Benedetti** as Fund Commissioner to the SHIF, effective August 19, 2020, to represent the Springfield Township Board of Education, and;

WHEREAS, the Board hereby appoints **Cassidy Dudley** as Alternate Fund Commissioner to the SHIF, effective August 19, 2020, to represent the Springfield Township Board of Education, and;

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Board hereby agrees to appoint **Bruce Benedetti** as Fund Commissioner and **Cassidy Dudley** as Alternate Fund Commissioner to the SHIF, effective August 19, 2020, to represent the Springfield Township Board of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Tuesday, August 18, 2020** held in the **Springfield Elementary School Cafeteria [social distancing]**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President	X		X					1
2	Mr. Hale, Board Member		X	X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member						X		7

8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FINANCE & BUDGET

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-107

RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD FOR THE MONTH OF JULY 2020 PURSUANT TO N.J.A.C. 6:23-2.11(c)2

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD REPORT ON CHANGES IN ANTICIPATED REVENUE

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following July 2020 changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

Bruce Benedetti
Business Administrator/Board Secretary

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-108

RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT PURSUANT TO N.J.A.C. 6A:23A-6.10 AND THAT THE BELOW REPORT IS FOR THE MONTH OF JULY 2020

WHEREAS, N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District's accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached July 2020 Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-109

**RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT
FOR THE MONTH OF JULY 2020**

**ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73
AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL
A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT**

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached July 2020 monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION#20/21-RM-231-110

**RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS
FOR THE MONTH ENDING JULY 31, 2020**

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submits to the Board the following summary for the period ending July 31, 2020 for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**".

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-111

**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
AS OF JULY 31, 2020 FOR THE 2020-2021 PROGRAM YEAR
PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
FISCAL MANAGEMENT - RESTRICTED REVENUES**

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;

1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board reports the following:

GRANT	YEAR	ORIGINAL APPROP	CURRENT APPROP	TOTAL EXPENDED	TOTAL ENCUMBERED/ CARRYOVER	UNEXPENDED DOLLAR BALANCE	PERCENT UNSPENT
TITLE 1A 232	2019-20		3,464.73				
TITLE 1A 231	2020-21		39,407.00				
IDEA BSC 252	2019-20						
IDEA BSC 250	2020-21						
IDEA PSD 253	2019-20						
IDEA PSD 251	2020-21						
TITLE 2A 272	2019-20						
TITLE 2A 270	2020-21						
TITLE 4A 282	2019-20						
TITLE 4A 280	2020-21						
REAP 451	2018-20						
AGU 293	2020-21						
CARES 477	2019-20						
BCJIF	2019-20						

TOTAL	2019-20						
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; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program year 2019-2020 & 2020-2021 Every Student Succeeds Act, IDEA Part B, REAP Grant; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the responsible staff and said staff shall provide the Board of Education with a detailed explanation for any grants that will exceed the fifteen percent (15%) waiver amount at the end of the program year.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-112

**RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S
MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS
FOR THE MONTH OF JULY 2020
PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
BUDGETARY LINE ITEM STATUS**

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of July 31, 2020 no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-113

RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR JULY 2020 PURSUANT TO N.J.S.A. 18A:22-8

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of July 2020, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM 231-114

RESOLUTION AUTHORIZING THE PAYMENT OF BILLS OF THE GENERAL ACCOUNTS AS CONTAINED ON THE CHECK REGISTER FOR JULY 22, 2020 TO AUGUST 17, 2020 AND ALL BANK/WIRE TRANSFERS FOR THE MONTH OF JULY 2020

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of July 22, 2020 and August 18, 2020 and

WHEREAS, this a summary table of check register that is provided in the addendum section of the subject minutes; and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of current fund hand checks for the following:

DATE	ACCT #	PAYEE	AMOUNT
None			

; and

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are excluded from this requirement.). The following table monitors the issuance of manual checks as a percentage:

MONTH	BILL LIST \$	MANUAL CK \$	TOTAL CK \$	MANUAL CK %
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Jul 2019	201,901.74	0.00	201,901.74	0.00%
Aug 2019	208,357.60	0.00	208,357.60	0.00%
Sep 2019	201,564.38	0.00	201,564.38	0.00%
Oct 2019	320,538.11	0.00	320,538.11	0.00%
Nov 2019	246,901.56	0.00	246,901.56	0.00%
Dec 2019	356,777.77	0.00	356,777.77	0.00%
Jan 2020	165,041.91	0.00	165,041.91	0.00%
Feb 2020	120,890.13	0.00	120,890.13	0.00%
Mar 2020	130,937.62	43,741.00	174,678.62	25.00%
Apr 2020	132,504.54	0.00	132,504.54	0.00%
May 2020	118,138.04	0.00	118,138.04	0.00%
Jun 2020	94,183.18	0.00	94,183.18	0.00%
Jul 2020	85,481.11	0.00	85,481.11	0.00%
TOTAL	2,383,217.69	43,741.00	2,426,958.69	0.02%

WHEREAS, the below bank transfer(s) are transfers between accounts during the period between **July 22, 2020 and August 18, 2020** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
8/10/2020	0073	0074	Payroll Account	16,988.38
8/14/2020	0073	0075	Agency Account	12,226.95

7/28/2020	0075	0073	Agency Account	2,373.18
7/28/2020	0073	0075	General Account	9,682.84
7/28/2020	0073	0074	Payroll Account	15,565.78
			TOTAL	56,837.13

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills on May 20, 2020 through June 17, 2020 check register are hereby authorized; and

BE IT FURTHER RESOLVED that the Board of Education ratifies to prior issuance of the above listed hand check(s) and transfer(s).

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-115

RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
[BOARD SECRETARY'S REPORT]
FOR THE MONTH OF JULY 2020 PURSUANT TO N.J.A.C. 6A:23-2:11.c)

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the 2020-2021 Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-116

**RESOLUTION APPROVAL OF THE REPORT OF THE
TREASURER OF SCHOOL MONIES FOR JULY 2020
PURSUANT TO N.J.S.A. 18A:17-36**

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the July 2020 Report of the Treasurer of School Monies is hereby accepted and approved.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-117

**RESOLUTION APPROVAL OF OUT-OF-DISTRICT PLACEMENTS
FOR THE 2020-2021 SCHOOL YEAR**

WHEREAS, the Individuals with Disabilities Act (IDEA) mandates that children who receive special education should learn in the least restrictive environment to ensure they are included in the general education classroom to the maximum extent that is appropriate; and

WHEREAS, IDEA provides that special classes, separate schools, or removal from the general education class should only occur when a child's learning or attention issue ("disability" under IDEA) is so severe that supplementary aids and services cannot provide the child with an appropriate education; and

WHEREAS, the Springfield Township School District's Child Study Team has determined students in need of specialized programs outside of the district; and

WHEREAS, the following table indicates the schools and approximate associated costs for cases which require out-of-district placements:

Classification	Grade	School	Estimated Tuition Rate	Estimated Extended School Year Rate
CI	2	Burlington County Special Services	\$45,496	\$3,900
MD	3	Burlington County Special Services	\$43,676	\$3,900
MD	4	Burlington County Special Services	\$43,676	\$3,900

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Springfield Township Board of Education approve the out-of-district student placements for the 2020-2021 school year, as indicated in the table above, for which the costs are approximate.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-118

RESOLUTION APPROVING THE PRICE STRUCTURE FOR FOOD SERVICE FUND FOR THE 2020-2021 SCHOOL YEAR

WHEREAS, the Business Administrator/Secretary to the Board, after consultation with representatives from the food service management company, Princeton Food Management Associates, recommends the following price structure for the 2020-2021 school year:

Fund #	Fund	Description	2019-2020 Price	Increase	2020-2021 Price
62	Food Service	Paid Breakfast	\$1.25	\$0.00	\$1.25
62	Food Service	Paid Lunch	\$3.10	\$0.00	\$3.10
62	Food Service	Paid Adult Lunch	\$4.00	\$0.00	\$4.00
62	Food Service	Reduced Breakfast	\$0.30	\$0.00	\$0.30
62	Food Service	Reduced Lunch	\$0.40	\$0.00	\$0.40

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above price structure is hereby approved for the 2020-2021 school year.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-119

RESOLUTION ACCEPTING THE CARRYOVER ALLOCATIONS FOR CERTAIN FEDERAL GRANT-IN-AID PROGRAMS AND AUTHORIZING THE SUBMISSION OF APPLICATIONS FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, the purpose of the Title 2, Part A program is to increase academic achievement by improving teacher and principal quality. This program is carried out by: increasing the number of highly qualified teachers in classrooms; increasing the number of highly qualified principals and assistant principals in schools; and increasing the effectiveness of teachers and principals by holding LEAs and schools accountable for improvements in student academic achievement; and

WHEREAS, the purpose of the Title 4, Part A program consists of three key programmatic areas: Well-rounded Educational Opportunities, Safe and Healthy Students, and Effective Use of Technology. The SSAE program provides schools the flexibility to tailor the program based on the needs of their unique student populations. Districts are encouraged to coordinate and integrate the SSAE program with activities authorized under other sections of ESEA, as well as other federal programs to improve outcomes for students. Allowable uses of funds may include, but are not limited to: direct services for students, professional development for teachers and administrators, salaries of personnel to carry out identified programs and services, and supplemental educational resources and equipment; and;

WHEREAS, the carryover allocations are as follows:

Grant Description	Annual Allocation
ESEA Title II, Part A	\$2
ESEA Title IV, Part A	\$3,044
TOTAL	\$3,046

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above carryover allocations are hereby accepted.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Tuesday, August 18, 2020** held in the **Springfield Elementary School Cafeteria [social distancing]**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member	X		X					6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

PERSONNEL & NEGOTIATIONS

Motion was duly made with second to table Resolution 231-120:

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member					X			2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member				X				4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6

7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-120

RESOLUTION RETROACTIVELY APPROVING GUIDE PLACEMENTS & SALARY SCHEDULES FOR ALIGNED CERTIFICATED AND NON-CERTIFICATED PERSONNEL FOR THE 2017-18, 2018-19, 2019-20, AND 2020-21 SCHOOL YEARS

WHEREAS, N.J.S.A. 18A:27-3 provides that certificated and non-certificated staff members may be employed and their salaries fixed and determined, under contracts, by a board of education for the period from July 1 of the year in which such board shall organize to the succeeding June 30, notwithstanding that the fiscal year of the district or of the municipality in which it is located is the calendar year; and

WHEREAS, the Board of Education and the Springfield Township Education Association have duly executed a collective bargaining agreement concerning wages, hours, terms, and other conditions of employment on July 28, 2020; and

WHEREAS, the Superintendent has recommended the following guide advancement and salary schedules, for employees under current employment with the District or having retired at the conclusion of the 2019-2020 school year, in accordance with the collective bargaining agreement between the Springfield Township Board of Education and the Springfield Township Education Association:

CERTIFICATED STAFF

Name	Step 17/18	Salary 17/18	Step 18/19	Salary 18/19	Step 19/20	Salary 19/20	Step 20/21	Salary 20/21
Angelastro, Amy	MA Step 18A	\$88,711	MA Step 19	\$93,202	MA Step 19	\$93,902	MA Step 19	\$94,602
Bifulco, Bobbi Jo	BA Step 6 +27	\$58,823	BA Step 7 +27	\$59,684	BA 8 +27	\$61,539	BA 9 +27	\$63,828
Browning, Cathryn	MA Step 19	\$92,502	MA Step 19	\$93,202	MA Step 19	\$93,902	MA Step 19	\$94,602
Bucko, Cheryl	BA Step 18A	\$84,511	BA Step 19	\$89,002	BA Step 19	\$89,702	BA Step 19	\$90,402
Carter, Patricia	MA Step 16	\$77,463	MA Step 17	\$81,634	MA Step 18	\$86,322	MA Step 18A	\$90,828
Chavez, Marlo			BA Step 1	\$21,360 (.4)	BA Step 2	\$21,755 (.4)	BA Step 3	\$11,115 (.2)
DeMinco, Jamie	MA Step 13	\$68,473	MA Step 14	\$70,684	MA Step 15	\$75,177	MA Step 16	\$79,828
Faulkes, Casey					BA Step 1	\$32,040 (.6)	BA Step 2	\$32,747 (.6)
Grimm, Jacqueline					BA Step 1	\$32,040 (.6)	BA Step 2	\$32,747 (.6)
Kolev, Wendy	BA Step 15	\$69,573	BA Step 16	\$73,759	BA Step 17	\$78,347	BA Step 18	\$82,878

Linton, Kelly	BA Step 18A	\$84,511	BA Step 19	\$89,002	BA Step 19	\$89,702	BA Step 19	\$90,402
Name	Step 17/18	Salary 17/18	Step 18/19	Salary 18/19	Step 19/20	Salary 19/20	Step 20/21	Salary 20/21
Luyber, Jonathan	MA Step 16	\$77,463	MA Step 17	\$81,634	MA Step 18	\$86,322	MA Step 18A	\$90,828
McDonald, Amanda					BA Step 1	\$26,700 (.5)	BA Step 2	\$54,578
McNally, Kimberly					MA Step 1	\$57,600	MA Step 2	\$58,778
Pence, Heather	BA Step 9 +27	\$61,423	MA Step 10	\$63,934	MA Step 11	\$66,439	MA Step 12	\$69,328
Pine, Barbara	BA Step 11	\$60,973	BA Step 12	\$62,934	BA Step 13	\$65,639	BA Step 14	\$68,728
Ricciani, JoAnn	BA Step 11	\$60,973	BA Step 12	\$62,934	BA Step 13	\$65,639	BA Step 14	\$68,728
Roats, Theresa	MA Step 4	\$58,673	MA Step 5	\$59,534	MA Step 6	\$60,839	MA Step 7	\$62,778
Schweitzer, Rebecca	MA Step 18	\$84,936	MA Step 18A	\$89,309	MA Step 19	\$93,902	MA Step 19	\$94,602
Secouler, Sandra	BA Step 19	\$88,302	BA Step 19	\$89,002	BA Step 19	\$89,702	BA Step 19	\$90,402
Seitz, Tracy	BA Step 19	\$88,302	BA Step 19	\$89,002	BA Step 19	\$89,702	Retired	
Sepessy, Patricia	BA Step 19	\$88,302	BA Step 19	\$89,002	BA Step 19	\$89,702	Retired	
Shook, Dawn	BA Step 2- 3 +27	\$31,999	BA Step 3-4 +27	\$57,884	BA Step 4-5 +27	\$59,039	BA Step 5-6 +27	\$60,728
Traino, Ashley	MA Step 11	\$65,173	MA Step 12	\$67,134	MA Step 13	\$69,839	MA Step 14	\$72,928
Warshany, Amber					BA Step 1	\$30,438 (.57)	BA Step 2	\$54,578
Weir, Catherine	MA Step 11	\$65,173	MA Step 12	\$67,134	MA Step 13	\$69,839	MA Step 14	\$72,928

NON-CERTIFIED INSTRUCTIONAL STAFF

Name	Step 17/18	Salary 17/18	Step 18/19	Salary 18/19	Step 19/20	Salary 19/20	Step 20/21	Salary 20/21
Buffa, Denise	Step 8	\$23,441	Step 8	\$24,087	Step 8	\$24,818	Retired	
Capra, Annette	Step 8 (.7)	\$16,495	Step 8 (.7)	\$16,950	Step 8 (.7)	\$17,464	Step 8 (.7)	\$18,069
Capra, Brielle			Step 1 (.625)	\$12,973	Step 2 (.7)	\$15,242	Step 3 (.7)	\$15,958
Gonzalez,					Step 1	\$16,321	Step 2	\$17,046

Anna					(.7)		(.7)	
Messer, Kimberly					Step 1 (.7)	\$15,121	Step 2 (.7)	\$15,846
Pollack, Kristin	Step 1 (.625)	\$12,569	Step 2 (.625)	\$13,081	Step 3 (.7)	\$15,353	Step 4 (.7)	\$16,079

*includes \$1200 60 college credits or an Associate's Degree

**includes \$600 stipend for 30 college credits

NON-TENURED CUSTODIAL & MAINTENANCE STAFF

Name	Position	FT / PT	Step 17/18	Salary 17/18	Step 18/19	Salary 18/19	Step 19/20	Salary 19/20	Step 20/21	Salary 20/21
Knewasser, Joseph	Maintenance Worker	FT 8 hours	Step 8	\$42,228	Step 8	\$42,874	Facilities Manager (Non-Aligned Position)			
Fennessey, Patrick	Maintenance Worker	FT 8 hours					Step 1	\$36,976	Step 2	\$38,723
Polhamus, Danella	Custodian	FT 8 hours	Off Guide	\$49,075*	Off Guide	\$49,728*	Off Guide	\$50,458*	Retired	
Swangler, Chelsea	Custodian	PT 5 hours			Step 1	\$20,304 (.625)	Step 2	\$20,929 (.625)	Step 3	\$23,783 (.6875)

*includes \$0.50 per hour full-time night custodian differential

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by August 19, 2020 and that contracts shall be offered and executed for each approved individual.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-121

RESOLUTION APPROVING THE APPOINTMENT OF A PRESCHOOL TEACHER FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2020-2021 FISCAL YEAR WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2020 to JUNE 30, 2021

WHEREAS, a vacancy was created in the position pursuant to the resignation of the incumbent; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Haley Cooper
STEP ON SCALE:	BA Step 1
ANNUAL LEVEL OF COMPENSATION	\$50,000

POSITION CONTROL NUMBER	V-PSDT01
FULL TIME / PART TIME:	Full Time
EFFECTIVE DATE:	September 1, 2020

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by August 19, 2020 and that contracts shall be offered and executed for each approved individual.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-122

**RESOLUTION APPROVING THE APPOINTMENT OF AN INSTRUCTIONAL ASSISTANT
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2020-2021 FISCAL YEAR
WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2020 to JUNE 30, 2021**

WHEREAS, a vacancy was created in the position pursuant to the resignation of the incumbent; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Margaret Gonzalez
STEP ON SCALE:	STEP 1
ANNUAL LEVEL OF COMPENSATION	\$15,725
POSITION CONTROL NUMBER	W-TAMD03
FULL TIME / PART TIME:	Part Time
EFFECTIVE DATE:	September 1, 2020

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by August 19, 2020 and that contracts shall be offered and executed for each approved individual.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-123

RESOLUTION APPROVING THE SUPERINTENDENT'S MERIT GOALS FOR THE 2020-2021 SCHOOL YEAR

WHEREAS, in accordance with the negotiated contract, the Superintendent shall receive a merit bonus in addition to his annual base salary based upon his achievement of quantitative merit criteria and/or qualitative merit criteria; and

WHEREAS, the Board and Superintendent shall select up to three (3) quantitative merit criteria and up to two (2) qualitative merit criteria per contract year and the Executive County Superintendent shall approve or disapprove the selection of quantitative merit and/or qualitative merit criteria and the data that forms the basis of measuring the achievement of quantitative merit and/or qualitative merit criteria; and

WHEREAS, the Superintendent submits for approval the following merit goals for the 2020-2021 school year:

Qualitative Goal #1

- The Superintendent will lead a comprehensive review of the district's website to include feedback on accessibility and stakeholder needs gathered through surveys, the implementation of an enhanced mobile version of the website to assist with an increase in website traffic due to virtual / remote learning, and a cost analysis / specifications review for the launch of a Springfield Elementary School mobile app.
 - Attainment of this goal will be measured as follows
 - Implementation of an enhanced mobile version of the website, in conjunction with a parallel review and enhancement of the non-mobile site, developed in consideration of stakeholder feedback and needs (1.3% of merit)
 - Cost analysis and specifications overview for the launch of a Springfield Elementary School app, along with an analysis and recommendation for any ancillary revisions to the district website based upon stakeholder feedback, provided to the Board of Education (1.2% of merit).

Qualitative Goal #2

- The Superintendent will develop a comprehensive proposal for the implementation of a district led (in-house) extended day care program. The proposal will include, at a minimum, a full cost analysis, pricing structure, job descriptions, registration forms, and an outline of activities (academic, physical, art, etc..) to support the program.
 - Attainment of this goal will be measured as follows
 - A minimum of two parent/guardian meetings (may be held remotely) and two parent/guardian surveys facilitated in order to gain stakeholder feedback (1.3% of merit)
 - Comprehensive proposal with cost analysis, pricing structure, job descriptions, registration forms, and an outline of activities to support the program completed and submitted to the Board for consideration (1.2% of merit)

Quantitative Goal #1

- Based on a district-wide reading assessment, the Fountas & Pinnell Benchmark, administered to all second through sixth grade students in the Spring of 2021, inclusive of in-person and remote learners, ninety percent (90%) of all students will be reading at grade level or will have improved one reading level from the baseline assessment in the Fall of 2020.
 - Attainment of this goal will be measured as follows
 - 90% of all students 2-6 shall be reading at grade level or will have improved two reading levels from the baseline assessment in the Fall. (1.1% of merit)
 - 80% of all students 2-6 shall be reading at grade level or will have improved two reading levels from the baseline assessment in the Fall (1.1% of merit)

- 70% of all students 2-6 shall be reading at grade level or will have improved two reading levels from the baseline assessment in the Fall (1.1% of merit)

Quantitative Goal #2

- Based on a district-wide writing assessment administered to all second through sixth grade students in the Spring of 2021, inclusive of in-person and remote learners, ninety percent (90%) of all students will demonstrate a scale score improvement of at least one-point-five (1.5) on the writing rubric from the baseline assessment in the Fall of 2020. Students who score a three (3) or above on the Fall 2020 assessment will need to score a four (4), which is the top scale score, on the Spring assessment to meet this goal criteria.
 - Attainment of this goal will be measured as follows
 - 90% of all students 2-6 will demonstrate a scale score improvement of at least one-point-five (1.5) on the writing rubric from the baseline assessment in the Fall of 2020. (1.1% of merit)
 - 80% of all students 2-6 will demonstrate a scale score improvement of at least one-point-five (1.5) on the writing rubric from the baseline assessment in the Fall of 2020. (1.1% of merit)
 - 70% of all students 2-6 will demonstrate a scale score improvement of at least one-point-five (1.5) on the writing rubric from the baseline assessment in the Fall of 2020. (1.1% of merit)

Quantitative Goal #3

- Based on a district-wide math assessment, PASS 2020, administered to all second through sixth grade students, inclusive of in-person and remote learners, ninety percent (90%) of all students will attain a score of at least 80% or higher for each assessment administration (administered a minimum of three times per grade level).
 - Attainment of this goal will be measured as follows
 - 90% of all students 2-6 will attain a score of at least 80% or higher for each assessment administration. (1.1% of merit)
 - 80% of all students 2-6 will attain a score of at least 80% or higher for each assessment administration. (1.1% of merit)
 - 70% of all students 2-6 will attain a score of at least 80% or higher for each assessment administration. (1.1% of merit)

NOW, THEREFORE, BE IT RESOLVED that the Springfield Township Board of Education, County of Burlington, State of New Jersey, hereby recognizes that the above goals have been approved for the Chief School Administrator for the **2020-2021** school year.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-124

RESOLUTION APPROVING THE SUPERINTENDENT'S RECOMMENDATIONS FOR CERTAIN 2020-2021 HOURLY POSITIONS FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Superintendent has identified the need for the below hourly positions for the 2019-2020 school year and recommends approval to the Board of Education:

1. Appointment of AM Bus Aides

Employee	Time / Duration	Rate
Kristin Pollack	AM route - 45 minutes	\$20 per hour*
Annette Capra	AM route - 45 minutes	\$20 per hour*
Brielle Capra	AM route - 45 minutes	\$20 per hour*
Margaret Gonzalez	AM route - 45 minutes	\$20 per hour*

*pending ratification of a successor agreement; rate subject to change

2. Appointment of PM Bus Aides

Employee	Time / Duration	Rate
Annette Capra	PM route - 45 minutes	\$20 per hour*
Brielle Capra	PM route - 45 minutes	\$20 per hour*
Kristin Pollack	PM route - 45 minutes	\$20 per hour*

*pending ratification of a successor agreement; rate subject to change

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the hourly positions are hereby approved.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-125

APPROVING THE MENTOR ASSIGNMENTS AND COMPENSATION FOR THE 2020-2021 SCHOOL YEAR PURSUANT TO N.J.A.C. 6A:9B-8.4

WHEREAS, the School District mentoring plan has been developed in accordance with all the above mentoring program regulations for non-tenured teachers in their first year of employment, as specified in N.J.A.C. 6A:9B-8.4, including but not limited to, the following:

- All non-tenured teachers in their first year of employment receive a comprehensive induction to school district policies and procedures
- All non-tenured teachers in their first of employment receive individualized supports and activities
- All provisional teachers (holding a Certificate of Eligibility or Certificate of Eligibility in Advance Standing) have a one-on-one mentor upon beginning their contracted teaching assignment. All provisional teachers (holding a Certificate of Eligibility or Certificate of Eligibility in Advance Standing) participate in a one-year mentoring program.
- Each mentor teacher holds a teacher certificate, has at least three years of experience and has taught full-time for at least two years within the last five years.
- The mentor teacher does not serve as their mentee's direct supervisor nor conduct evaluations of teachers.
- Each mentor teacher demonstrates a record of success in the classroom, according to the stipulations in N.J.A.C. 6A:9-8.4(e)4 regarding summative evaluation ratings.*
- Each mentor teacher completes a comprehensive mentor training program that includes, at a minimum, training on the school district's teaching evaluation rubric and practice instrument, * the N.J. Professional Standards for Teachers, the Common Core State Standards, classroom

observation skills, facilitating adult learning and leading reflective conversations about teaching practice.

- The district mentoring has been submitted to the district BOE for review and fiscal impact.
- The district mentoring plan has been shared with each school improvement panel.
- Mentoring time is logged and mentor payments are handled through the district office.

WHEREAS, the following mentor assignments are being recommended by the Superintendent of Schools:

Provisional Teacher	Mentoring Teacher	Account Number	Stipend Amount
Jacqueline Grimm	Jon Luyber	11-000-223-050-127-0	\$220
Haley Cooper	Heather Pence	11-000-223-050-127-0	\$110
Amanda McDonald	Barbara Pine	11-000-223-050-127-0	\$275

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-126

**RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS'
RECOMMENDATION FOR THE SUBSTITUTE POSITIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2020-2021 SCHOOL YEAR**

WHEREAS, the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute teachers, aides, secretaries, nurses, special education aides are such personnel

Teachers	Aides	Secretaries	Nurses	Custodians
Eva Luyber	Evi Fennessy			Darina Lukacova
	Amy Cassidy			

; and

WHEREAS, the Superintendent of Schools has reviewed the qualifications of the individuals listed below and recommends approval to the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above substitute positions are hereby approved.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-127

**RESOLUTION ACCEPTING THE RESIGNATION NOTICE
OF AN INSTRUCTIONAL ASSISTANT
PCR #: W-TARC01
FOR THE SPRINGFIELD TOWNSHIP SCHOOL**

WHEREAS, the Superintendent of Schools received official resignation notice from Anna Gonzalez, Instructional Assistant, Springfield Township School; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above notification of resignation is hereby accepted effective August 31, 2020; and;

BE IT FURTHER RESOLVED that the posting of the vacancy is hereby authorized as per the following number:

VACANCY/NEW POSITION	CERTIFICATION REQUIREMENT	POSTING NUMBER
Instructional Assistant	NA	#20/21-W-TARC01

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-128

**RESOLUTION ACCEPTING THE RESIGNATION NOTICE
OF A WORLD LANGUAGE TEACHER
PCR #:V-WL0001
FOR THE SPRINGFIELD TOWNSHIP SCHOOL**

WHEREAS, the Superintendent of Schools received official resignation notice from Marlo Chavez, World Language Teacher, Springfield Township School; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above notification of resignation is hereby accepted effective August 31, 2020; and;

BE IT FURTHER RESOLVED that the posting of the vacancy is hereby authorized as per the following number:

VACANCY/NEW POSITION	CERTIFICATION REQUIREMENT	POSTING NUMBER
World Language Teacher	Teacher of [World Language]	#20/21-V-WL0001

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Tuesday, August 18, 2020** held in the **Springfield Elementary School Cafeteria [social distancing]**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1

2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member	X		X					6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CURRICULUM & TECHNOLOGY

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-129

RESOLUTION APPROVING THE STATEMENT OF ASSURANCES - SECTION 1 DISTRICT PROFESSIONAL DEVELOPMENT PLAN

WHEREAS, the district-level professional development plan (PDP) has been developed in accordance with all regulations as specified in N.J.A.C. 6A:9C-4.2, including, but not limited to, the following:

- The school district PDP provides information on school-level and districtwide professional learning opportunities, the resources being allocated toward their support, and a justification for the expenditures.
- The school district PDP includes any professional development required by statute or regulation.
- School-level professional development plans have been reviewed to inform the district PDP.
- The learning needs of students, teachers, and school leaders have been assessed based on educator evaluation data, school-level plans, and data from school- and district-level performances.
- The school district PDP supports and implements professional learning that addresses the NJ Core Curriculum Content Standards and aligns with the Standards for Professional Learning in N.J.A.C. 6A:9C-3.3 and the Professional Standards for Teachers and the Professional Standards for School Leaders in N.J.A.C. 6A:9-3.
- The school district PDP is reviewed on an annual basis to assess its effectiveness and revised, as necessary, to meet the school district's learning goals for students, teachers, and school leaders.
- The school district PDP has been presented to the district board of education to review for fiscal impact.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above "Statement of Assurances" are hereby approved.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-130

RESOLUTION APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT

**& RETROACTIVELY APPROVING TRAVEL & RELATED EXPENSES
FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT EMPLOYEES
PURSUANT TO P.L. 2007, C.53 AND BOARD OF EDUCATION POLICY #6471**

WHEREAS, Public Law 2007, c.53 provides for the regulation of travel expenditures which are those costs paid by the school district using local, State, or federal funds, whether directly by the school district or by employee reimbursement, for travel by school district employees and district board of education members, to the following four types of travel events:

[1] training and seminars which means all regularly scheduled, formal residential and non-residential training functions, conducted at a hotel, motel, convention center, residential facility, or at any educational institution or facility;

[2] conventions and conferences which means general programs, sponsored by professional associations on a regular basis. Which address subjects of particular interest to a school district or are convened to conduct association business. The primary purpose of employee attendance at conferences and conventions is the development of new skills and knowledge or the reinforcement of those skills and knowledge in a particular field related to school district operations. These are distinct from formal staff training and seminars, although some training may take place at such events;

[3] regular school district business which means all regular official business travel, including attendance at meetings, conferences and any other gathering which are not covered by the definitions included in other section of P.L. 2007, c.53;

[4] retreats which means meetings with school district employees and school board members, held away from the normal work environment at which organizational goals and objectives are discussed. If available, school district facilities shall be utilized for this type of event.

; and

WHEREAS, a board of education implemented Policy #6471 which regulates travel expenditures for School District employees and school board members that are in accordance with P.L. 2007, c.53;

WHEREAS, each district board of education shall maintain separate accounting for school district travel expenditures as necessary, to ensure compliance with the school district's maximum travel expenditure amount. This may include, but need not be limited to, a separate offline accounting of such expenditures or expanding the school district's accounting system. The tracking system shall be sufficient to demonstrate compliance with P.L. 2007, c.53 and Board of Education Policy #6471, and shall provide auditable information;

WHEREAS, the below listing has been submitted for approval by the Board of Education:

Employee Name	Jacqueline Grimm			
District Assignment	Teacher			
Travel Date(s)	11/16, 11/17, & 11/18/20			
Travel Destination	Cherry Hill, NJ			

Travel Type	Auto			
Sponsoring Entity	QBS			
Event Description	Safety-Care Trainer Training			
Funding Source	STF TRN HNDLE W/CARE SRV			
Account Series	11-000-223-390-050-323-0			
Registration Fee	\$1475			
Meal Allowance	\$0			
Mileage Estimate	\$17.85			
Tolls & Other Transportation	\$0			
Hotel/Motel Rate	\$0			
Miscellaneous Exp (Parking)	\$0			
TOTAL	\$1492.85			

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above delineated travel expenses are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Tuesday, August 18, 2020** held in the **Springfield Elementary School Cafeteria [social distancing]**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2

3	Mrs. Lippincott, Board Member	X		X				3
4	Mrs. Murtaugh-Frey, Board Member			X				4
5	Mr. Pantano, Board Member			X				5
6	Mr. Ramalho, Board Member		X	X				6
7	Mr. Roberson, Board Member						X	7
8	Mr. Walker, Board Member						X	8
9	Mr. Eaton, Board President			X				9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

POLICIES & PROCEDURES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-131

RESOLUTION APPROVING BOARD OF EDUCATION 2020/2021 POLICY, BYLAWS AND REGULATION REVISIONS UPON SECOND READING AND APPROVAL

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, the following is the second reading for approval of the policies & regulations, which include:

File Code	Name
P 1648	Restart and Recovery Plan
P 1648.02	Remote Learning Options for Families

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon second reading and approval.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-132

RESOLUTION APPROVING THE SCHOOL DISTRICT GOALS FOR THE 2020-2021 SCHOOL YEAR

WHEREAS, the Springfield Township School District is committed to collaborating with the local, county and state Board of Education, staff, students, parents, and community in the goal of creating a caring and positive environment that encourages each student to develop his or her potential in academic, physical, social, emotional, cultural, and moral aspects; and,

WHEREAS, serving every child, every day, we strive to:

1. Increase achievement by challenging and supporting each student to reach his/her highest potential.
2. Address the needs of the whole child by ensuring all students feel healthy, safe, engaged, supported, and challenged, with opportunities for social/emotional learning and growth.
3. Prepare all students with the skills, awareness, and desire to actively contribute as productive citizens, locally and beyond.
4. Provide professional staff with the knowledge, skills, and resources necessary for highly effective delivery of instruction and services; and,

WHEREAS, the following are the articulated goals for the 2020-2021 school year:

Core Goals For Our School District **Ongoing, long-term goals*

Core Goal 1

Through the use of data, maintain a consistent, school-wide approach to ensure we:

- support the foundational literacy and mathematics skills of all students;
- identify students needing additional supports that will build on their strengths and target areas of need to ensure academic success while closing achievement gaps; and
- Identify and provide for students who are academically ready for more rigorous curricular opportunities and engagements.

Core Goal 2

Establish a collaborative environment among all educational stakeholders - Board of Education members, administration, faculty, staff, and parents/guardians - to ensure all students:

- are functional, skilled readers by third grade; and
- transition from Springfield Elementary School with the necessary knowledge and skills to excel at the middle school level.

Core Goal 3

Provide a learning environment for all students and staff that:

- exceeds standards for safety and security;
- cultivates the development of social-emotional learning skills essential for success in all aspects of learning and living; and
- values high-quality professional development aligned with the district mission statement.

Core Goal 4

Embrace a forward-thinking mindset in which students are provided with:

- enrichment opportunities beyond the traditional curriculum and classroom;
- instructional technology that fosters collaboration and expanded thinking; and
- activities aligned with career readiness, life literacies, and 21st century skills.

Focus Goal Areas for 2020-21

**Focus Goal: one-year goal to establish priorities and to define specific action with measurable objectives.*

Focus Goal 1

- Strengthen the mathematical skills and competencies of learners at all levels to make certain that they are achieving at or above grade level. Utilizing the PASS 2020 assessment and the IXL program, the Superintendent will identify grade level standards in need of remediation, learners at academic risk of falling behind their grade level peers, and learners who are prepared for accelerated or enrichment opportunities. Actions will be taken and data collected to ensure that 80% of students are meeting 80% of their grade level standards assessed via the PASS 2020 benchmark assessments, with summary reports provided to the Board of Education following each assessment administration.

Focus Goal 2

- Ensure reading proficiency through assessment that informs instruction. Data analysis will include fluency, comprehension, and word knowledge/vocabulary so that at least 80% of students meet or exceed developmental grade level expectations as measured by the Fountas & Pinnell text level gradient, the Reading A-Z fluency timed reading assessment, and the IXL Real-Time Diagnostic.

Focus Goal 3

- Provide professional development opportunities for faculty & staff related to mental health and response to trauma; ensure this training is implemented and documented as part of the district's response to strengthening student resilience through the integration of social-emotional competencies into daily instruction.

Focus Goal 4

- Remove learning barriers associated with virtual instruction and engage students with high-quality teaching and assessment opportunities. Students following the full-time remote learning option, as outlined in the District's Reopening Plan, will have access to virtual learning devices, will engage with classroom teachers daily while interacting with the same curricula as their in-person peers, will be administered the same assessment opportunities as their in-person peers, and provided with equitable remediation and enrichment opportunities as their in-person peers. The Superintendent will collect and report on data to the Board of Education to ensure full-time remote learners are attending as expected and progressing at a level commensurate with their in-person learning peers.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above cited goals for the 2020-2021 school year are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Tuesday, August 18, 2020** held in the **Springfield Elementary School Cafeteria [social distancing]**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President	X		X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FACILITIES, SECURITY & TRANSPORTATION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-133

**RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS
HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1**

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the "Security Drill Record Form" provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the month of **JULY 2020**:

Date / Time	No students present / No drill held	No students present / No drill held
Type of Drill		
Duration of Drill		
Weather Conditions		
Participants		
Drill Supervisor		

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-134

RESOLUTION APPROVING FIELD TRIPS FOR THE 2020-2021 SCHOOL YEAR

Preschool

Date	Destination	Primary Purpose	Content Area	Standards
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TBD	Johnson's Locust Hall Farm	Explore animals, plants, and pick pumpkins.	Science	Preschool Teaching & Learning Standards: 5.1.1 5.1.2 5.1.3 5.1.4 5.3.1 5.3.2 5.3.3
TBD	Paws Discovery Farm	Explore animals and their habitats	Science	5.1.1 5.1.2 5.1.3 5.1.4 5.3.1 5.3.2 5.3.3

Kindergarten

Date	Destination	Primary Purpose	Content Area	Standards
TBD	Russo's Fruit and Vegetable Farm	Explore different types of plants	Science	K-LS1-1 K-ESS2-2 K-ESS3-1
TBD	Philadelphia Zoo	Explore animals and their habitats	Science	K-LS1-1 K-ESS2-2 K-ESS3-1
TBD	Johnson's Locust Hall Farm	Explore seeds and plants	Science	K-LS1-1 K-ESS2-2 K-ESS3-1

First Grade

Date	Destination	Primary Purpose	Content Area	Standards
TBD	Franklin Institute	NGSS: Observatory show on space patterns	Science	1-ESS1-1 1-ESS1-2
TBD	Adventure Aquarium	NGSS: explore how animals use different body parts in different ways	Science	1-LS1-1 1-LS1-2 1-LS3-1

Second Grade

Date	Destination	Primary Purpose	Content Area	Standards
TBD	Franklin Institute	Next generation science	Solids, liquids, and , gases	2-PS1-1
TBD	Fernbrook Farms	Next Generation science/social studies- consumer/producer	Ecosystems	2-LS2

Third Grade

Date	Destination	Primary Purpose	Content Area	Standards
TBD	Philadelphia Museum of Art	To explore various art forms in a museum environment	Visual Arts	VA:Re.7.1.3a VA:Re.7.2.3a VA:Cn.11.1.3a
TBD	Poricy Park	Students will understand how living things adapt and change over the years.	Science	3-LS1-1 3-LS2-1 3-ESS3-1 3-PS3-1
TBD	ShopRite of Hainesport	Facility tour & meeting with store nutritionist to discuss smart shopping and healthy eating habits / choices.	Health	2.1.4.A.1 2.1.4.B.1 - 4 2.2.4.B.1 - 4 2.2.4.E.1 9.1.4.B.3 - 5 9.1.4.E.2

Fourth Grade

Date	Destination	Primary Purpose	Content Area	Standards
TBD	Blue Light Digital Sound	CD Recording	Music	1.3.5.B.3 MU:Cr2.1.4b MU:Pr5.1.4a MU:Pr5.1.4b
TBD	Eco Complex	Recycling/Plants	Science	LS1.A LS1.D
TBD	Six Flags Safari	To enhance our studies of animals and their habitats	Science	4- LSI-1 4 LSI- 2
TBD	Washington Crossing Park	NJ Studies	Social Studies	6.1.4.D.8 6.1.4.D.4

Fifth Grade

Date	Destination	Primary Purpose	Content Area	Standards
TBD	Grounds for Sculpture	To explore various types/styles of sculpture	Visual Arts	VA:Re.7.1.5a VA:Re.7.2.5a VA:Cn.11.1.5a
TBD	Stony Brook Watershed	Hands on Exploration of living ecosystem	Science	5-LS1-1 5-LS2-1 5-ESS3-1 5-PS3-1
TBD	Constitution Center	Reinforce study of US Constitution	Social Studies	6.1.8.A.3.b,c,g; 6.1.8.B.3.b; 6.1.8.D.3.g; 6.3.8.D.1

Sixth Grade

Date	Destination	Primary Purpose	Content Area	Standards
TBD	Camp Ockanickon	Team Building Activities		2.1
TBD	University of Penn Museum	Culminate Ancient Egypt Studies	Social Studies	6.2.8.A.2.a 6.2.8.A.2.b 6.2.8.B.2.a 6.2.8.D.2.d
TBD	New York City American Museum of Natural History	Graduating Class Trip	Social Studies	6.1.8.D.4.a 6.1.12.A.13.c 6.1.12.B.14.a
TBD	Northern Visit	Middle School Course Descriptions		2.1
TBD	Northern Field Day	Competitive & Team Building Activities with "Sending Districts"		2.1

Student Council

Date	Destination	Primary Purpose	Content Area	Standards
TBD	TBD	Culminate End of Year Student Council Activities	Student Council	

Motion was duly made with second to table 231-135:

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-135

**RESOLUTION APPROVING THE BUS ROUTES
PURSUANT TO BOARD OF EDUCATION POLICY #8600
FOR THE 2020-2021 SCHOOL YEAR**

WHEREAS, Springfield Township Board of Education Policy #8600 provides that the Board of Education approve all bus routes so as to provide safe, economical, and reasonably expeditious transportation for all eligible pupils; and

WHEREAS, the Northern Burlington County Regional High School has submitted the below "Springfield Township School District 2020-2021 Bus Schedule" for Board of Education review and consideration; and

Springfield Township School District 2020-2021 Bus Schedule

Bus #1701 AM			
Stop Description	Count	Time	Miles
Northern Burlington HS			
Springfield Elementary School			
Miles with students			
Miles without students			

Bus #1701 PM			
Stop Description	Count	Time	Miles
Springfield Elementary School			

Northern Burlington HS			
Miles with students			
Miles without students			

Bus #24 AM			
Stop Description	Count	Time	Miles
Northern Burlington HS			
Springfield Elementary School			
Miles with students			
Miles without students			

Bus #24 PM			
Stop Description	Count	Time	Miles
Springfield Elementary School			
Northern Burlington HS			
Miles with students			
Miles without students			

Bus #1807 AM			
Stop Description	Count	Time	Miles
Northern Burlington HS			
Springfield Elementary School			
Miles with students			
Miles without students			

*this bus must first go to Springfield Elementary School and pick up bus aid

Bus #1807 PM			
Stop Description	Count	Time	Miles
Springfield Elementary School			
Northern Burlington HS			
Miles with students			
Miles without students			

Bus #1617 AM			
Stop Description	Count	Time	Miles
Northern Burlington HS			
Springfield Elementary School			
Miles with students			
Miles without students			

Bus #1617 PM			
Stop Description	Count	Time	Miles
Springfield Elementary School			
Northern Burlington HS			
Miles with students			
Miles without students			

Bus #25 AM			
Stop Description	Count	Time	Miles
Northern Burlington HS			

Springfield Elementary School			
Miles with students			
Miles without students			

*this bus must first go to Springfield Elementary School and pick up bus aid

Bus #25 PM			
Stop Description	Count	Time	Miles
Springfield Elementary School			
Northern Burlington HS			
Miles with students			
Miles without students			

Springfield Preschool Bus AM			
Stop Description	Count	Time	Miles
Burlington County Special Services School	2	8:10 AM	9.1
Springfield Elementary School	3	9:00 AM	13.4
Miles with students	16.4		
Miles without students	6.1		

*this bus must first go to Springfield Elementary School and pick up bus aid

Springfield Preschool Bus Mid-Day			
Stop Description	Count	Time	Miles
Springfield Elementary School (pick up AM students from school)	3	11:30	10.3
Springfield Elementary School (drop off PM students to school)	4	12:30	11.5
Miles with students	20		
Miles without students	1.8		

Springfield Preschool Bus PM			
Stop Description	Count	Time	Miles
Burlington County Special Services School	2	2:00	18.2
Springfield Elementary School	4	3:00	11.6
Miles with students	29.8		
Miles without students	12.1		

*this bus must first go to Springfield Elementary School and pick up bus aid

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Tuesday, August 18, 2020** held in the **Springfield Elementary School Cafeteria [social distancing]**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BOARD FORUM

Andrew Eaton, President

UNFINISHED BUSINESS

NONE

NEW BUSINESS

NONE

PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

NONE

CLOSED EXECUTIVE SESSION

IN CLOSED SESSION TIME: 7:50 PM

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-136

**RESOLUTION AUTHORIZING THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
TO MEET IN CLOSED EXECUTIVE SESSION
PURSUANT TO THE NEW JERSEY OPEN PUBLIC MEETINGS ACT
PUBLIC LAW 1975, c.231**

WHEREAS, N.J.S.A. 10:4-6 et seq provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of the exceptions being as follows:

1. items forbidden by specific legal action
2. right to receive federal funds
3. invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property
6. items where immediate disclosure would impair public safety
7. investigation of violations of law
8. attorney-client privilege
9. terms and conditions of employment/personnel matters
10. penalty or loss of license to an individual

WHEREAS, the President of the Board of Education has determined that such a circumstance exists which warrants a closed executive session under items #4 and #9 as above indicated and that the conducting of a closed executive session was duly authorized by the adoption of this Resolution. The subject to be discussed is as follows:

#4 - Collective Bargaining Negotiations

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, pursuant to N.J.S.A. 10:4-6 et seq, that it meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on Tuesday, July 21, 2020; and

BE IT FURTHER RESOLVED the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Tuesday, August 18, 2020** held in the **Springfield Elementary School Cafeteria [social distancing]**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President	X		X					1

2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member		X	X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

OUT OF CLOSED SESSION TIME: 8:11 PM

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President	X		X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

ADJOURNMENT

Seeing no more business before the Board, President EATON called for a motion to adjourn the meeting. The motion was duly made with second at 8:13 PM.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

