SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
Monday, January 25, 2021
2020-2021 – 025

REGULAR MEETING

TIME: 7:00 PM **LOCATION: ROOM #14**

CALL TO ORDER

Joseph Bucs, Board President

President Bucs called the meeting to order.

OPEN PUBLIC MEETINGS ACT STATEMENT

Joseph Bucs, Board President

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

President Bucs read the Open Public Meeting Act Statement.

PLEDGE OF ALLEGIANCE

Joseph Bucs, Board President

President Bucs led the assembly in the Pledge of Allegiance.

ROLL CALL

Danielle Tarvin-Griffith, Board Secretary

The **Regular Meeting** of the Springfield Board of Education (Burlington County) was held on **Monday, January 25, 2021** in **Room 14** beginning at **7:00PM**.

	Board of Education Member	Present	Late	Absent	
1	Mr. Hale	X			1
2	Mrs. Lippincott	X			2
3	Mrs. Murtaugh-Frey			X	3
4	Mr. Pantano	X			4
5	Mr. Ramalho	X			5
6	Mr. Roberson	X			6
7	Mr. Walker	X			7
8	Mr. Bucs	X			8
9					9

	Staff In Attendance	Present	Late	Absent	
1	Mr. Vaughn, Superintendent	X			1
2	Ms. Danielle Tarvin-Griffith, SBA	X			2
3	Mrs. Hannigan, Interim Curr Dir			X	3
4	Mr. Knewasser, Ed Fac Manager			X	4

SCHOOL & COMMUNITY PRESENTATIONS

Craig Vaughn, Superintendent

The Superintendent presented Student Safety Data Reporting for Report Period 1 (July 1, 2020 - December 31, 2020).

COMMITTEE UPDATES

Joseph Bucs, President

No updates at this time.

PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Joseph Bucs, President

Before a matter is placed on the agenda, the Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Brian Kowalczyic- Thank you to the staff for their hard work during the pandemic.

CORRESPONDENCE

Craig Vaughn, Superintendent

None

SUPERINTENDENT'S REPORT

Craig Vaughn, Superintendent

UPDATE

- Update on School Status for In-Person & Remote Learning

IMPORTANT DATES

- January 28 - Trimester 2 Progress Reports Distributed (academically at-risk students only)
- February 15 - President's Day (school closed)

- February 16 - Staff Professional Development (no school for students)
- February 16 - Board of Education Meeting
- March 16 - Board of Education Meeting
- March 22 - Trimester 2 Reports Cards Distributed
- March 23 - Evening Parent/Teacher Conferences
- March 24 - Afternoon Parent/Teacher Conferences
- March 25 - Early Dismissal / Afternoon Professional Development

APPROVAL OF MINUTES

Danielle Tarvin-Griffith, Board Secretary

- **REGULAR MEETING - Tuesday, December 15, 2021**

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted to approve the minutes as present and/ with noted corrections by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14 .**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President			X					4
5	Mr. Ramalho, Board Member			X					5
6	Mr. Roberson, Board Member	X		X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)

Craig Vaughn, Superintendent

SUPERINTENDENT'S REPORT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-101

RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF DECEMBER 2020

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as

the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2020	Count **DECEMBER 31, 2020**	Difference
11-105-100-101-101-105	Pre-School Regular	18	10	-8
11-110-100-101-101-110	Kindergarten	38	27	-10
11-120-100-101-101-401	First Grade	36	39	+3
11-120-100-101-101-402	Second Grade	23	34	+11
11-120-100-101-101-403	Third Grade	27	27	-1
11-120-100-101-101-404	Fourth Grade	22	28	+4
11-120-100-101-101-405	Fifth Grade	29	23	-6
11-130-100-101-101-406	Sixth Grade	35	33	-2
11-212-100-101-101-100	Multiple Disabled	5	6*	+1
11-215-100-101-101-100	Preschool Disabled PT	10	6	-4
11-000-100-56X-60X-XXX	Out-of-District Placement	3	3	0
	TOTAL	**246**	**234**	**-12**

Month	**Enrollment**	**Monthly Change**
June 2020	246	
July 2020	226	-20
August 2020	224	-2
September 2020	229	+5
October 2020	230	+1
November 2020	232	+2
December 2020	234	+2

January 2021		
February 2021		
March 2021		
April 2021		
May 2021		
June 2021		
July 2021		

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member		X	X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President			X					4
5	Mr. Ramalho, Board Member			X					5
6	Mr. Roberson, Board Member			X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-102

RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT FOR THE MONTH OF DECEMBER 2020 PURSUANT TO BOARD OF EDUCATION POLICY 5512

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or

bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include: 1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **DECEMBER 2020**:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	1	0

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member		X	X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President			X					4
5	Mr. Ramalho, Board Member			X					5
6	Mr. Roberson, Board Member			X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-103

RESOLUTION AMENDING AN AGREEMENT TO PROVIDE FIXED RATE PRESCRIPTION DRUG MANAGEMENT SERVICES

WHEREAS, this amendment effective January 1, 2021 is entered into by and between Benecard Services, LLC ("Benecard") and Springfield Township Board of Education ("Group") and amends and modifies the Agreement to Provide Fixed Rate Insured Prescription Drug Management Services effective July 1, 2020 (the "Agreement") by and between the parties; and,

WHEREAS, in consideration of the mutual promises and agreement herein contained, Group and Benecard hereby agree as follows:

1. All capitalized terms not defined herein shall have the meanings given them in the Agreement.

2. Section B. Program Charges of ARTICLE III – COMPENSATION; CLAIM PROCESSING; AND PAYMENT, the last sentence of first paragraph is hereby deleted and replaced in its entirety by the following:

Group agrees to pay Benecard for services rendered hereunder, the following Program

Charges: For the period January 1, 2021 to June 30, 2021

	Single	Parent/Child	Parent/Children	Member/Spouse	Family
Overage Dependent subgroup 1098	$169.42				
Subgroups 1000 / 1099	$212.40	$395.07	$395.07	$424.79	$607.47
Overage Dependent subgroup 2098	$155.79				
Subgroups 2000 / 2099	$195.32	$363.30	$363.30	$390.63	$558.62

3. Amend to EXHIBIT A – PRESCRIPTION DRUG BENEFIT PLAN SPECIFICATIONS as follows: Step Therapy: For Members in Subgroups 2000/2098/2099 effective January 1, 2021 requires Clinical Review of certain more costly prescription drugs, where such drugs have shown no added benefit regarding efficacy or side effects over lower cost therapeutic alternatives. Step Therapy may require a trial of lower cost prescription drugs before approval of the higher cost prescription drug, where clinically appropriate. Step Therapy programs may be used to monitor the use of new medications that come on the market (second line agents) or select classifications of drugs. Currently, the Employee Prescription Drug Plan utilizes Step Therapy for Proton Pump Inhibitors (ulcer/reflux drugs), SSRI/SSNRI (antidepressants), osteoporosis drugs, nasal steroids, hypnotics,

Triptans (Migraines), ARBs (High Blood Pressure/Hypertension), and Autoimmune Inflammation. Standard copayments apply for prescription drugs approved under the Step Therapy Program including higher cost prescription drugs that are found to be clinically appropriate.
4. Add EXHIBIT A – PRESCRIPTION DRUG BENEFIT PLAN SPECIFICATIONS as follows:
COPAYMENT, DISPENSING LIMITATIONS AND DRUG UTILIZATION REVIEW (DUR): Co-payment amount will be based upon quantity dispensed. At a retail pharmacy for any one prescription or refill obtained, Members in Subgroups 1000/1098/1099 will pay: $10.00 for a Brand Drug or $3.00 for a Generic Drug for up to a 30 day supply.

At a retail pharmacy for any one prescription or refill obtained, Members in Subgroups 1000/1098/1099 will pay: $20.00 for a Brand Drug or $6.00 for a Generic Drug for a 31 to 60 day supply. At a retail pharmacy for any one prescription or refill obtained, Members in Subgroups 1000/1098/1099 will pay: $30.00 for a Brand Drug or $9.00 for a Generic Drug for a 61 to 90 day supply. Certain more restrictive dispensing limits may apply per order filled to controlled substances and Specialty Drugs.

At a retail pharmacy, Members in Subgroups 1000/1098/1099 may obtain the quantity of a covered medically necessary Specialty Drug initially prescribed not to exceed a 30 day supply after paying the appropriate Contribution. Additional Prescription Orders and refills for the same Specialty Drug must be filled through the Benecard Mail Order Pharmacy. The co-payment amount for a medically necessary Specialty Drug shall be the same as stipulated below for Prescriptions Orders filled by the Benecard Mail Order Pharmacy. The dispensing of Specialty Drugs filled by the Benecard Mail Order Pharmacy shall not exceed a 90 day supply.

At the Benecard Mail Order Pharmacy for any one prescription or refill obtained, Members in Subgroups 1000/1098/1099 will pay: $15.00 for a Brand Drug or $5.00 for a Generic Drug. The amount of a drug dispensed by the Benecard Mail Order Pharmacy is limited to no more than a 90 day supply. Certain more restrictive dispensing limits may apply per order filled to controlled substances and Specialty Drugs.

At a retail pharmacy for any one prescription or refill obtained, Members in Subgroups 2000/2098/2099 will pay: $10.00 for a Brand Drug or $5.00 for a Generic Drug for up to a 30 day supply. At a retail pharmacy for any one prescription or refill obtained, Members in Subgroups 2000/2098/2099 will pay: $20.00 for a Brand Drug or $10.00 for a Generic Drug for a 31 to 60 day supply. At a retail pharmacy for any one prescription or refill obtained, Members in Subgroups 2000/2098/2099 will pay: $30.00 for a Brand Drug or $15.00 for a Generic Drug for a 61 to 90 day supply. Certain more restrictive dispensing limits may apply per order filled to controlled substances and Specialty Drugs.

At the Benecard Mail Order Pharmacy for any one prescription or refill obtained, Members Subgroups 2000/2098/2099 will pay: $20.00 for a Brand Drug or $10.00 for a Generic Drug. The amount of a drug dispensed by the Benecard Mail Order Pharmacy is limited to no more than a 90 day supply. Certain more restrictive dispensing limits may apply per order filled to controlled substances and Specialty Drugs. The dispensing of Specialty Drugs shall not exceed a 90 day supply. At a retail pharmacy, Members in Subgroups 2000/2098/2099 may obtain the quantity of a covered medically necessary Specialty Drug initially prescribed not to exceed a 30 day supply; however the co-payment amount for a medically necessary Specialty Drug shall be the same as stipulated above for Prescriptions Orders filled by the Benecard Mail Order Pharmacy. Additional Prescription Orders and refills for the same Specialty Drug must be filled through the Benecard

Mail Order Pharmacy.

5. Add to EXHIBIT A – PRESCRIPTION DRUG BENEFIT PLAN SPECIFICATIONS as follows:
MANDATORY GENERIC SUBSTITUTION PROGRAM: For members in Subgroups 2000/2098/2099 when a Generic Drug is available for a prescribed Brand Drug, the Generic Drug must be dispensed, and appropriate Contribution charged. The Member has the option of obtaining the Brand Drug by paying the brand Contribution plus difference in price between the Brand Drug and the equivalent Generic Drug.

PERFORMANCE PREFERRED MEDICATION PROGRAM: For members in Subgroups 2000/2098/2099 non-Preferred Medications are available at the higher co-pay tier, when applicable to 3-tier copay structures. In addition, the Performance Preferred Medication Program excludes several drugs, regardless if Group's plan design allows for such coverage. Members would be responsible for paying 100% of the drug cost of these excluded drugs identified in the Performance Preferred Medication Program.

6. All provisions not changed by this Amendment shall remain as stated in the Agreement.

NOW THEREFORE BE IT RESOLVED, the parties hereto have caused this Amendment to be executed as set forth herein by their respective duly authorized officers or agents as of the date first above written.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President		X	X					4
5	Mr. Ramalho, Board Member			X					5
6	Mr. Roberson, Board Member	X		X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FINANCE & BUDGET

Danielle Tarvin-Griffith, Board Secretary

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-104

RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT
OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD
FOR THE MONTH OF DECEMBER 2020 PURSUANT TO N.J.A.C. 6:23-2.11(c)2

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

********** ********** **********

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
REPORT ON CHANGES IN ANTICIPATED REVENUE

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following **DECEMBER 2020** changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

_____
Danielle Tarvin-Griffith
Business Administrator/Board Secretary

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President	X		X					4
5	Mr. Ramalho, Board Member			X					5
6	Mr. Roberson, Board Member			X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-105

RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS

GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT PURSUANT TO N.J.A.C. 6A:23A-6.10 AND THAT THE BELOW REPORT IS FOR THE MONTH OF DECEMBER 2020

WHEREAS, N.J.A.C.6A:23A-6.10 provides that "a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District's accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **DECEMBER 2020** Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President	X		X					4
5	Mr. Ramalho, Board Member			X					5
6	Mr. Roberson, Board Member			X					6

7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-106

RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT FOR THE MONTH OF DECEMBER 2020 ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73 AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **DECEMBER 2020** monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President	X		X					4
5	Mr. Ramalho, Board Member			X					5
6	Mr. Roberson, Board Member			X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-107

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS
FOR THE MONTH ENDING DECEMBER 31, 2020

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

A. Adequate description of expenditures is provided;
B. No new budget category is created; and
C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submits to the Board the following summary for the period ending **DECEMBER 31, 2020** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only".**

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President	X		X					4
5	Mr. Ramalho, Board Member			X					5
6	Mr. Roberson, Board Member			X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-108

RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES AS OF DECEMBER 31, 2020 FOR THE 2020-2021 PROGRAM YEAR PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003 TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM FISCAL MANAGEMENT - RESTRICTED REVENUES

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or $50,000; discretionary grants - lesser of 10% or $10,000;
1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board reports the following:

GRANT	YEAR	CURRENT APPROP	TOTAL EXPENDED	TOTAL ENCUMBERED/ CARRYOVER	UNEXPENDED DOLLAR BALANCE	PERCENT UNSPENT
TITLE 1A 232*	2019-20	3,464.73	0.00	0.00	0.00	100%
TITLE 1A 231	2020-21	39,407.00	8,614.93	15,385.07	15,407.00	39%
IDEA BSC 252*	2019-20	583.90	0.00	0.00	583.90	100%
IDEA BSC 250	2020-21	74,492.00	6,373.10	30,886.64	37,232.26	50%
IDEA PSD 253*	2019-20	5,641.75	557.75	0.00	5,084.00	90%
IDEA PSD 251	2020-21	5,127.00	68.50	558.50	4,500.00	88%
TITLE 2A 272*	2019-20	956.00	0.00	0.00	956.00	100%
TITLE 2A 270	2020-21	6,851.00	3,500.00	3351.00	0.00	0%
TITLE 4A 282*	2019-20	8,545.79	297.00	424.96	7,823.83	9%
TITLE 4A	2020-21	10,000.00	2,801.15	1,500.00	5,698.85	57%

280						
AGU 293	2020-21	250.00	0.00	0.00	0.00	100%
REAP 451	2018-20	19,449.16	7,820.89	4,500.00	7,128.27	37%
CARES 477/999	2019-21	29,820.00	26,590.25	515.76	2,713.99	9%
DIGITAL 478	2020-21	4,115.00	0.00	4,115.00	0.00	0%
COVIN19 479	2020-21	8,722.00	958.80	5,435.14	2,328.06	27%

** Subject to carry-over amendment.*

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program years **2019-2020** and **2020-2021** Every Student Succeeds Act, IDEA Part B, REAP Grant; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the responsible staff and said staff shall provide the Board of Education with a detailed explanation for any grants that will exceed the fifteen percent (15%) waiver amount at the end of the program year.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President	X		X					4
5	Mr. Ramalho, Board Member			X					5
6	Mr. Roberson, Board Member			X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-109

RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS FOR THE MONTH OF DECEMBER 2020 PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

********** ********** **********

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD BUDGETARY LINE ITEM STATUS

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **DECEMBER 31, 2020** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President	X		X					4
5	Mr. Ramalho, Board Member			X					5
6	Mr. Roberson, Board Member			X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-110

RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR DECEMBER 2020 PURSUANT TO N.J.S.A. 18A:22-8

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of **DECEMBER 2020**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President	X		X					4
5	Mr. Ramalho, Board Member			X					5
6	Mr. Roberson, Board Member			X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-111

RESOLUTION AUTHORIZING THE PAYMENT OF BILLS OF THE GENERAL ACCOUNTS AS CONTAINED ON THE CHECK REGISTER FOR DECEMBER 15, 2020 TO JANUARY 18, 2021 AND ALL BANK/WIRE TRANSFERS FOR THE MONTH OF DECEMBER 2020

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of **DECEMBER 15, 2020 TO JANUARY 18, 2021** and

WHEREAS, this a summary table of check register that is provided in the addendum section of the subject minutes; and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of **current fund hand checks** for the following:

DATE	ACCT #	PAYEE	AMOUNT

None			

; and

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are excluded from this requirement.). The following table monitors the issuance of manual checks as a percentage:

MONTH	BILL LIST $	MANUAL CK $	TOTAL CK $	MANUAL CK %
Jul 2020	201,901.74	0.00	201,901.74	0.00%
Aug 2020	97,722.92	0.00	97,722.92	0.00%
Sep 2020				
Oct 2020				
Nov 2020				
Dec 2020				
Jan 2021				
Feb 2021				
Mar 2021				
Apr 2021				
May 2021				
Jun 2021				
TOTAL	299,624.84	0.00	299,624.84	0.00%

WHEREAS, the below bank transfer(s) are transfers between accounts during the period between **DECEMBER 15, 2020 TO JANUARY 18, 2021** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT

			TOTAL	

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills on the **DECEMBER 15, 2020 TO JANUARY 18, 2021** check register are hereby authorized; and

BE IT FURTHER RESOLVED that the Board of Education ratifies to prior issuance of the above listed hand check(s) and transfer(s).

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President	X		X					4
5	Mr. Ramalho, Board Member			X					5
6	Mr. Roberson, Board Member			X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-112

RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS [BOARD SECRETARY'S REPORT] FOR THE MONTH OF DECEMBER 2020 PURSUANT TO N.J.A.C. 6A:23-2:11.c)

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2020-2021** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of

Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President	X		X					4
5	Mr. Ramalho, Board Member			X					5
6	Mr. Roberson, Board Member			X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-113

RESOLUTION APPROVAL OF THE REPORT OF THE TREASURER OF SCHOOL MONIES FOR DECEMBER 2020 PURSUANT TO N.J.S.A. 18A:17-36

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **DECEMBER 2020** Report of the Treasurer of School Monies is hereby accepted and approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	

1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President	X		X					4
5	Mr. Ramalho, Board Member			X					5
6	Mr. Roberson, Board Member			X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

PERSONNEL & NEGOTIATIONS

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-114

RESOLUTION AMENDING THE RATE OF PAY FOR SUBSTITUTE POSITIONS FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2020-2021 FISCAL YEAR WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2020 to JUNE 30, 2021

***WHEREAS*, in** order to ensure reliable assistance in the absence of regular support staff employees, the Board of Education will offer competitive compensation to qualified substitute secretaries, clerks, custodians, maintenance workers, bus drivers, teacher aides, and cafeteria workers; and,

WHEREAS, in no instance shall the wages paid a substitute exceed the wages paid the regular employee; and,

WHEREAS, substitute support staff members will be paid at a per diem rate set by the Board; and,

WHEREAS, the state of New Jersey Legislature has passed and gained approval by the Governor for a state minimum wage of $12.00 per hour, effective January 1, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the that the hourly substitute rate for support staff employees as listed be amended effective January 1, 2021:

Substitute Position	Current Rate of Pay	Amended Rate of Pay	Effective Date
Instructional Assistant	$11.00 per hour	$12.00 per hour	January 1, 2021

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3

4	Mr. Pantano, Board Vice President			X					4
5	Mr. Ramalho, Board Member		X	X					5
6	Mr. Roberson, Board Member			X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-115

RESOLUTION AUTHORIZING THE DEPOSITORY OF SCHOOL DISTRICT FUNDS AND AMENDING THE SIGNATORIES THERETO

WHEREAS, N.J.S.A. 18A:17-34 provides for the Board of Education to designate certain depositories of school monies; and

WHEREAS, it may be required from time to time to re-designate signatories to said accounts of such deposited school monies; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that **WSFS Bank**, **1636-61 Route 38 & Eayrestown Road, Lumberton, NJ 08048** shall be the depository for school district funds for accounts known as:

NAME OF ACCOUNT	ACCOUNT NUMBER	SIGNATORIES
GENERAL ACCOUNT	XXXXXX0073 Any 2 of 5	Joseph Bucs, Board President Thomas Pantano, Board Vice President Craig Vaughn, Superintendent of Schools Danielle Tarvin-Griffith, SBA Amy Lerner, Treasurer of School Monies
PAYROLL ACCOUNT	XXXXXX0074 Any 2 of 3	Craig Vaughn, Superintendent of Schools Danielle Tarvin-Griffith, SBA Amy Lerner, Treasurer of School Monies
PAYROLL AGENCY ACCOUNT	XXXXXX0075 Any 2 of 3	Craig Vaughn, Superintendent of Schools Danielle Tarvin-Griffith, SBA Amy Lerner, Treasurer of School Monies
CAFETERIA ACCOUNT	XXXXXX0076 Any 2 of 3	Craig Vaughn, Superintendent of Schools Danielle Tarvin-Griffith, SBA Amy Lerner, Treasurer of School Monies
STUDENT ACTIVITY ACCOUNT	XXXXXX0077 Any 2 of 3	Craig Vaughn, Superintendent of Schools Danielle Tarvin-Griffith, SBA Amy Lerner, Treasurer of School Monies

UNEMPLOYMENT TRUST ACCOUNT	XXXXXX0078 Any 2 of 3	Craig Vaughn, Superintendent of Schools Danielle Tarvin-Griffith, SBA Amy Lerner, Treasurer of School Monies
CAPITAL RESERVE ACCOUNT	XXXXXX0079 Any 2 of 3	Craig Vaughn, Superintendent of Schools Danielle Tarvin-Griffith, SBA Amy Lerner, Treasurer of School Monies
MAINTENANCE RESERVE	XXXXXX5538	Craig Vaughn, Superintendent of Schools

ACCOUNT	Any 2 of 3	Danielle Tarvin-Griffith, SBA Amy Lerner, Treasurer of School Monies
FLEXIBLE SPENDING ACCOUNT	XXXXXX2178 Any 2 of 3	Craig Vaughn, Superintendent of Schools Danielle Tarvin-Griffith, SBA Amy Lerner, Treasurer of School Monies
2015 REFERENDUM ACCOUNT	XXXXXX6705 Any 2 of 3	Craig Vaughn, Superintendent of Schools Danielle Tarvin-Griffith, SBA Amy Lerner, Treasurer of School Monies

BE IT FURTHER RESOLVED that the Custodian/Treasurer of said account is and shall be Amy S. Lerner and that all disbursements for said account shall be made by instruments duly signed by the above designated officials of the Township of Springfield School District; and

BE IT FURTHER RESOLVED that the above amendment of signatories takes effect on the 21st of January, 2021.

BE IT FINALLY RESOLVED that only one of the required signatures shall be a facsimile.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President			X					4
5	Mr. Ramalho, Board Member		X	X					5
6	Mr. Roberson, Board Member			X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-116

RESOLUTION APPOINTING COMMISSIONERS FOR THE SCHOOL HEALTH INSURANCE FUND

WHEREAS, the School District is a member of the Schools Health Insurance Fund (hereinafter the "SHIF") and, as a member, the Board of Education is required to appoint both a Fund Commissioner and an Alternate Fund Commissioner; and,

BE IT RESOLVED by the Springfield Township Board of Education (hereinafter the "Board") that Danielle Tarvin-Griffith is hereby appointed as Fund Commissioner to the SHIF, effective February 17, 2021, to represent the Board; and,

NOW, THEREFORE, BE IT FURTHER RESOLVED that Cassidy Dudley be appointed as Alternate Fund Commissioner to the SHIF effective February 17, 2021.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President			X					4
5	Mr. Ramalho, Board Member		X	X					5
6	Mr. Roberson, Board Member			X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-117

RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS' RECOMMENDATION FOR THE SUBSTITUTE POSITIONS FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2020-2021 SCHOOL YEAR

WHEREAS, the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute teachers, aides, secretaries, nurses, special education aides are such personnel

Teachers	Aides	Secretaries	Nurses	Custodians

Kayla Klek	Kayla Klek			

; and

WHEREAS, the Superintendent of Schools has reviewed the qualifications of the individuals listed below and recommends approval to the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above substitute positions are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President			X					4
5	Mr. Ramalho, Board Member		X	X					5
6	Mr. Roberson, Board Member			X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CURRICULUM & TECHNOLOGY

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-118

RESOLUTION APPROVING THE SUBMISSION OF THE NJDOE ADDRESSING STUDENT LEARNING LOSS COMPETITIVE GRANT

WHEREAS, It is the intent of the Addressing Student Learning Loss NGO to significantly reduce students' learning loss resulting from school closures due to COVID-19 through the implementation of evidence-based interventions that scale-up and enhance existing academic and/or non-academic programs and initiatives that mitigate further learning loss and accelerate academic progress; and,

WHEREAS, the New Jersey Department of Education has established a seventeen month grant program to support projects that implement evidence-based interventions or quality instructional strategies to address student learning loss through additional mathematics and/or English language arts

literacy (ELA) instruction; and/or social-emotional learning (SEL) support; and,

WHEREAS, this competitive grant program is open to New Jersey public school districts, including charter schools. Based on the availability of federal Coronavirus Aid, Relief, and Economic Security Act (CARES)/ Elementary and Secondary School Education Relief Fund (ESSER) funds, this seventeen month grant program will begin April 1, 2021 and will end on August 31, 2022.

NOW THEREFORE BE IT RESOLVED that the Superintendent is hereby authorized to submit an application on behalf of the Springfield Township School District for the Addressing Student Learning Loss Competitive Grant.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member	X		X					1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President			X					4
5	Mr. Ramalho, Board Member		X	X					5
6	Mr. Roberson, Board Member			X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

POLICIES & PROCEDURES

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-119

RESOLUTION APPROVING BOARD OF EDUCATION 2020/2021 POLICY, BYLAWS AND REGULATION REVISIONS UPON SECOND READING AND APPROVAL

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, the following is the **second** reading for approval of the policies & regulations, which include:

File Code	Name
P 3218	Use, Possession, or Distribution of Substances
R 3218	Use, Possession, or Distribution of Substances
P 4218	Use, Possession, or Distribution of Substances
R 4218	Use, Possession, or Distribution of Substances
P 6112	Reimbursement of Federal and Other Grant Expenditures
R 6112	Reimbursement of Federal and Other Grant Expenditures

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **second reading and approval**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member		X	X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President			X					4
5	Mr. Ramalho, Board Member			X					5
6	Mr. Roberson, Board Member			X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FACILITIES, SECURITY, & TRANSPORTATION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-120

RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep

all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the "Security Drill Record Form" provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and,

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the month of December 2020:

Date / Time	Tuesday 12/10/20 11:30 AM	Wednesday 12/16/20 2:00 PM
Type of Drill	Fire Drill	Shelter-in-Place
Duration of Drill	30 seconds	10 minutes, 29 seconds
Weather Conditions	Sunny 50's	Cloudy 30's
Participants	Staff/Students	Staff/Students
Drill Supervisor	C. Vaughn	C. Vaughn & B. Neroda

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member		X	X					1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President			X					4
5	Mr. Ramalho, Board Member	X		X					5
6	Mr. Roberson, Board Member			X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-121

RESOLUTION APPROVING CERTAIN APPLICATIONS
FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and he recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	2/27/20 & 3/13/20 *Rain dates 2/28 & 3/14	12:00 PM - 10:00 PM	Drive In Movie Night	Parking Lot & Gymnasium

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member		X	X					1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President			X					4
5	Mr. Ramalho, Board Member	X		X					5
6	Mr. Roberson, Board Member			X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BOARD FORUM

Joseph Bucs, President

UNFINISHED

- Emergency notification system- moved to committee
- Amplification proposal- moved to committee

NEW BUSINESS

- Update website with new board meeting dates
- Board goals, certified board program
- Long term “mission”

PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Joseph Bucs, President

None

EXECUTIVE SESSION

A motion was made by Mr. Ramalho, seconded by Mrs. Lippencott to enter Executive Session at 7:41pm to conduct interviews to fill a board vacancy.
The motion was carried by voice vote. All in favor.

A motion was made by Mr. Ramalho, seconded by Mr. Walker to adjourn Executive Session at 9:25pm.
The motion was carried by voice vote. All in favor.

BOARD OF EDUCATION APPOINTMENT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-025-122

RESOLUTION AUTHORIZING THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION TO APPOINT A BOARD OF EDUCATION MEMBER IN ACCORDANCE WITH DISTRICT POLICY / BYLAW 0143

WHEREAS, a vacancy on the Springfield Township Board of Education was caused by the resignation of a member; and,

WHEREAS, district policy 0143 - Board Member Election and Appointment, requires that the Board Secretary shall promptly notify the President of a vacancy to be filled by the Board; and,

WHEREAS, the President shall inform all other Board members and the Board will give public notice of the vacancy and invite any qualified person to submit a written request for consideration of his/her

candidacy for the vacancy; and,

WHEREAS, in considering candidates who have expressed an interest in a vacancy, the Board of Education may interview candidates in public or executive session. The Board must vote to appoint a candidate to a vacancy in public session and there shall be no decisions made in executive session. In the event interviews are conducted in executive session, Board members, in the public session nomination and voting process, shall express their opinion in support of their vote so the public can witness any deliberations, policy formulation, and the decision making process of the Board; and,

WHEREAS, a roll call vote will be conducted on candidates in the order the candidates were nominated with a second. If there are two or more vacancies, each vacancy will be filled by a separate election process. The first candidate who receives the votes of a majority of the remaining Board members will be elected to the vacancy. In the event no candidate receives a majority vote of the remaining Board members, another election process shall be conducted between the two candidates receiving the highest number of votes.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, pursuant to district policy 0143 that nominations for a Board of Education vacancy be accepted and voted upon by roll call; and,

BE IT FURTHER RESOLVED that the following candidate, Shane Delameau, be appointed to the Springfield Board of Education for a term commencing January 25, 2021 through December 31, 2021.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Monday, January 25, 2021** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President			X					4
5	Mr. Ramalho, Board Member		X	X					5
6	Mr. Roberson, Board Member			X					6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

ADJOURNMENT

Joseph Bucs, President

Seeing no further action to come before the Board of Education, President Bucs requested a motion to adjourn.

********** ********** **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated to **ADJOURN** at the **Regular Meeting held on Monday, January 25, 2021** in Room 14**. The time of adjournment was 9:33PM.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member	X					X		1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Mr. Pantano, Board Vice President			X					4
5	Mr. Ramalho, Board Member		X				X		5
6	Mr. Roberson, Board Member						X		6
7	Mr. Walker, Board Member			X					7
8	Mr. Bucs, Board President			X					8
9									9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting