

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION

Wednesday, November 17, 2020
2020-2021 – 322

WORK SESSION MEETING MINUTES

TIME: 7:02 PM

LOCATION: Springfield Elementary School Room #14

CALL TO ORDER

Joseph Bucs, Board Vice President

OPEN PUBLIC MEETINGS ACT STATEMENT

Joseph Bucs, Board Vice President

"The New Jersey Open Public Meetings Law was enacted to ensure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

PLEDGE OF ALLEGIANCE

Joseph Bucs, Board Vice President

Joseph Bucs, Board Vice President lead the assembly in the Pledge of Allegiance.

ROLL CALL

Bruce Benedetti, Board Secretary

The **Regular Monthly Meeting** of the Springfield Board of Education (Burlington County) was held on **Tuesday, November 17, 2020** in a **Springfield Elementary School Room #14** beginning at **7:02 PM**.

	Board of Education Member	Present	Late	Absent	
1	Mr. Bucs, Board Vice President	X			1
2	Mr. Hale, Board Member	X			2
3	Mrs. Lippincott, Board Member	X			3
4	Mrs. Murtaugh-Frey, Board Member	X			4
5	Mr. Pantano, Board Member	X			5
6	Mr. Ramalho, Board Member	X			6
7	Mr. Roberson, Board Member	X			7
8	Mr. Walker, Board Member	X			8
9	Mr. Eaton, Board Member			X	9

	Staff In Attendance	Present	Late	Absent	
--	---------------------	---------	------	--------	--

1	Mr. Vaughn, Superintendent	X			1
2	Mr. Benedetti, Interim SBO	X			2
3	Mrs. Hannigan, Interim Curr Dir			X	3
4	Mr. Knewasser, Ed Fac Manager			X	4

SCHOOL & COMMUNITY PRESENTATIONS

Craig Vaughn, Superintendent

Overview of Federal and State Grant Entitlements

ESSA T1A
ESSA T2A
ESSA ESL T3A
ESSA T4A
IDEA-B BASIC
IDEA-B PRESCH
REAP SRSA
CARES AERG
CARES ACT
CARES DIGITAL DIVIDE
SCHOOL SECURITY GRANTS
ALYSSA'S LAW

COMMITTEE UPDATES

Joseph Bucs, Board Vice President

Vice President Bucs mentioned the work of committees in the following areas:

FINANCE AND BUDGET – Budget
FACILITIES, SECURITY & TRANSPORTATION – Long Range Facilities Projects
CURRICULUM & TECHNOLOGY – Technology Upgrades

PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Joseph Bucs, Board Vice President

Before a matter is placed on the agenda, the Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately

None.

CORRESPONDENCE

Craig Vaughn, Superintendent

None

SUPERINTENDENT'S REPORT

UPDATE

Trimester Two Instructional Model Update 12/17
2020-21 District Goals Update 12/18.

IMPORTANT DATES

- November 26 & 27 - School Closed - Thanksgiving Break
- December 2 - BOE Work Session Meeting
- December 8 - Early Dismissal / Evening Parent-Teacher Conferences
- December 9 - Early Dismissal / Afternoon Parent-Teacher Conferences
- December 10 - Early Dismissal / Afternoon Parent-Teacher Conferences
- December 15 - BOE Regular Meeting
- December 23 - Early Dismissal / Winter Break Begins
- December 24 - January 1 - School Closed for Winter Break
- January 4 - School Reopens
- January 5 - H&S Meeting
- January 6 - BOE Reorganization Meeting
- January 15 - Early Dismissal / Afternoon Staff Professional Development
- January 18 - School Closed for Observance of Martin Luther King Jr. Day
- January 19 - BOE Regular Meeting (tentative based on reorganization)

APPROVAL OF MINUTES

- Bruce Benedetti, Board Secretary
-
- **WORK SESSION MEETING - Wednesday, October 7, 2020**
- **EXECUTIVE SESSION - Wednesday, October 7, 2020**
- **REGULAR MEETING - Tuesday, October 20, 2020**
-

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020** in **Springfield Township Public School Room #14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member		X	X					2

3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-322-101

RESOLUTION ACCEPTING ENROLLMENT STATISTICS AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF OCTOBER 2020

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2020	Count <u>October 30, 2020</u>	Difference
1-105-100-101-101-105	Preschool Regular	18	10	-8
1-110-100-101-101-110	Kindergarten	38	28	-10
1-120-100-101-101-401	First Grade	36	39	+3
1-120-100-101-101-402	Second Grade	23	34	+11
1-120-100-101-101-403	Third Grade	27	25	-2
1-120-100-101-101-404	Fourth Grade	22	26	+4
1-120-100-101-101-405	Fifth Grade	29	23	-6
1-130-100-101-101-406	Sixth Grade	35	30	-5

1-212-100-101-101-100	Multiple Disabled	5	6*	+1
1-215-100-101-101-100	Preschool Disabled PT	10	6	-4
1-000-100-56X-60X-XX	Out-of-District Placement	3	3	0
	TOTAL	246	230	-16

*Kindergarten (2), Second Grade (1), Third Grade (1), Sixth Grade (2)

Month	Enrollment	Monthly Change
June 2020	246	
July 2020	226	-20
August 2020	224	-2
September 2020	229	+5
October 2020	230	+1
November 2020		
December 2020		
January 2021		
February 2021		
March 2021		
April 2021		
May 2021		
June 2021		
July 2021		

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020** in **Springfield Township Public School Room #14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-322-102

RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT FOR THE MONTH OF OCTOBER 2020 PURSUANT TO BOARD OF EDUCATION POLICY 5512

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;

2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **OCTOBER 2020**:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	0	0

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020** in **Springfield Township Public School Room #14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CONTRACT ADMINISTRATION

MOTION TO TABLE

A motion was duly made, with second to table Resolution 20/21-RM-322-103. The vote was as follows:

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020** in **Springfield Township Public School Room #14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7

8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

***** ***** *****

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-322-103

RESOLUTION TO RENEW A MEMBERSHIP IN THE BURLINGTON COUNTY INSURANCE POOL JOINT INSURANCE FUND FOR THE 2020-2021 SCHOOL YEAR

WHEREAS, the Springfield Township Board of Education hereinafter referred to as “Board”, is a member of the Burlington County Insurance Pool Joint Insurance Fund, hereinafter referred to as “JIF”, and has reviewed the Bylaws and Plan of Risk Management of the JIF; and

WHEREAS, the Board believes in the safety of its employees and the public who participate in the life of the Board; and

WHEREAS, the Board agrees with the risk management disciplines inherent to membership in said JIF which are explicit in the JIF’s Bylaws and Risk Management Program; and

WHEREAS, the Board agrees that the statement below is consistent with its own philosophy:

“It is the goal of the Burlington County Insurance Pool Joint Insurance Fund (JIF) and its member Boards of Education to achieve the best and most practical degree of freedom from accidents and/or injuries. The JIF and its members also endeavor to insure that all employees are provided with a safe and healthy environment, free from any recognized hazard as defined by applicable local, state, and federal regulations. Loss prevention, which is the responsibility of the Board, should succeed in providing a safe, healthful and pleasant working environment.” and,

WHEREAS, the JIF is a legally authorized and constituted joint insurance fund as permitted by Chapter 108, Laws of 1983 (N.J.S.A. 18A:18B-1 et.seq.), and has operated successfully on behalf of area school districts since its formation on July 1, 1984; and

WHEREAS, the statutes regulating the conduct of the JIF contain elaborate safeguards concerning the safe and efficient administration of the public interest entrusted to said JIF; and

WHEREAS, the Board has determined that continued participation as a member of the JIF is in the Board’s best interest;

NOW THEREFORE, BE IT RESOLVED that the Board hereby agrees to renew its membership in the JIF for a three year membership term which shall commence on July 1, 2021, at 12:01 a.m.; and

BE IT FURTHER RESOLVED, that the Board will participate in all lines of coverage the JIF provides as defined by the JIF’s Risk Management Program, which are generally described herein as follows:

1. Workers’ Compensation and Employers’ Liability
2. General Liability and Automobile Liability
3. Educator’s Legal Liability, including Employment Practices Liability

4. Property Damage, including Automobile Physical Damage
5. Employee Dishonesty (Crime) Insurance
6. Boiler & Machinery/Equipment Breakdown
7. Cyber Liability
8. Pollution and Mold Legal Liability
9. Crisis Protection Program
10. Unmanned Aerial Systems Liability
11. Student Accident on an Annual Elective Basis

BE IT FURTHER RESOLVED, that the Board appoints Bruce Benedetti, Interim Business Administrator, as its Delegate to the JIF and empowers said Delegate to; exercise the voting rights provided in the JIF's Bylaws to Delegates in a manner which best protects the Board and JIF, to implement and strengthen the Board's safety and risk management efforts, to participate fully and with efficiency in the JIF to comply with all conditions of membership as defined in the JIF Bylaws and Risk Management Program, and to execute all agreements, including but not limited to an Indemnity & Trust Agreement in order to implement membership by the Board in the JIF.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-322-104

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A TECHNICAL SERVICE AGREEMENT FOR INSTANT ALERT SERVICES WITH HONEYWELL INTERNATIONAL INC. FROM NOVEMBER 1, 2020 ENDING JUNE 30, 2021

WHEREAS, N.J.S.A. 18A:18A-14.2 provides that any board of education may contact or lease provide electronic data processing services for the board of education of another school district, and may undertake with such other board of education the joint operation of electronic data processing of their several official records and other information relative to their official activities, services and responsibilities; and

WHEREAS, the Township of Springfield Board of Education, Burlington County, has developed a contractual relationship with Honeywell International Inc., 115Tabor Road, P.O. Box 318 Morris Plains, NJ 07950 pursuant to N.J.S.A. 18A:18A-14.2 and wishes to adopt said contract as a cost effective way to provide basic electronic data processing for the district.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract agreement, for the period of November 1, 2020 to June 30, 2021, with Honeywell International Inc.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020 in Springfield Township Public School Room #14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2

3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member		X	X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FINANCE & BUDGET

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-322-105

RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD FOR THE MONTH OF OCTOBER 2020 PURSUANT TO N.J.A.C. 6:23-2.11(c)2

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD REPORT ON CHANGES IN ANTICIPATED REVENUE

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following OCTOBER 2020 changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

Bruce Benedetti
Business Administrator/Board Secretary

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020** in **Springfield Township Public School Room #14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4

5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-322-106

**RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS
GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED
THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT**

PURSUANT TO N.J.A.C. 6A:23A-6.10

AND THAT THE BELOW REPORT IS FOR THE MONTH OF OCTOBER 2020

WHEREAS, N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District’s accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **OCTOBER 2020** Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020** in **Springfield Township Public School Room #14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-322-107

RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT FOR THE MONTH OF OCTOBER 2020 ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73 AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached OCTOBER 2020 monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020** in **Springfield Township Public School Room #14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION#20/21-RM-322-108

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS FOR THE MONTH ENDING OCTOBER 30, 2020

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submits to the Board the following summary for the period ending **OCTOBER 30, 2020** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the **"SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only"**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020** in **Springfield Township Public School Room #14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-322-109

**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
AS OF OCTOBER 30, 2020 FOR THE 2020-2021 PROGRAM YEAR
PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
FISCAL MANAGEMENT - RESTRICTED REVENUES**

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;

1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board reports the following:

GRANT	YEAR	CURRENT APPROP	TOTAL EXPENDED	TOTAL ENCUMBERED/ CARRYOVER	UNEXPENDED DOLLAR BALANCE	PERCENT UNSPENT
TITLE 1A 232*	2019- 20	3,464.73	0.00	0.00	0.00	100%

TITLE 1A 231	2020- 21	39,407.00	8,614.93	15,385.07	15,407.00	39%
IDEA BSC 252*	2019- 20	583.90	0.00	0.00	583.90	100%
IDEA BSC 250	2020- 21	74,492.00	6,373.10	30,886.64	37,232.26	50%
IDEA PSD 253*	2019- 20	5,641.75	557.75	0.00	5,084.00	90%
IDEA PSD 251	2020- 21	5,127.00	68.50	558.50	4,500.00	88%
TITLE 2A 272*	2019- 20	956.00	0.00	0.00	956.00	100%
TITLE 2A 270	2020- 21	6,851.00	3,500.00	3351.00	0.00	0%
TITLE 4A 282*	2019- 20	8,545.79	297.00	424.96	7,823.83	9%
TITLE 4A 280	2020- 21	10,000.00	2,801.15	1,500.00	5,698.85	57%
AGU 293	2020- 21	250.00	0.00	0.00	0.00	100%
REAP 451	2018- 20	19,449.16	7,820.89	4,500.00	7,128.27	37%
CARES 477/999	2019-2 1	29,820.00	26,590.25	515.76	2,713.99	9%
DIGITAL 478	2020- 21	4,115.00	0.00	4,115.00	0.00	0%
COVIN19 479	2020- 21	8,722.00	958.80	5,435.14	2,328.06	27%

* Subject to carry-over amendment.

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program years **2019-2020** and **2020-2021** Every Student Succeeds Act, IDEA Part B, REAP Grant; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the responsible staff and said staff shall provide the Board of Education with a detailed explanation for any grants that will exceed the fifteen percent (15%) waiver amount at the end of the program year.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020** in **Springfield Township Public School Room #14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-322-110

RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS FOR THE MONTH OF OCTOBER 2020

PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD BUDGETARY LINE ITEM STATUS

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **OCTOBER 30, 2020** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount

appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020** in **Springfield Township Public School Room #14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-322-111

RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR SEPTEMBER 2020 PURSUANT TO N.J.S.A. 18A:22-8

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of **OCTOBER 2020**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020** in **Springfield Township Public School Room #14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1

2	Mr. Hale, Board Member			X				2
3	Mrs. Lippincott, Board Member		X	X				3
4	Mrs. Murtaugh-Frey, Board Member			X				4
5	Mr. Pantano, Board Member	X		X				5
6	Mr. Ramalho, Board Member			X				6
7	Mr. Roberson, Board Member			X				7
8	Mr. Walker, Board Member			X				8
9	Mr. Eaton, Board Member						X	9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM 231-112

RESOLUTION AUTHORIZING THE PAYMENT OF BILLS OF THE GENERAL ACCOUNTS AS CONTAINED ON THE CHECK REGISTER FOR OCTOBER 21, 2020 TO NOVEMBER 19, 2020 AND ALL BANK/WIRE TRANSFERS FOR THE MONTH OF OCTOBER 2020

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of OCTOBER 21, 2020 TO NOVEMBER 19, 2020 and

WHEREAS, this a summary table of check register that is provided in the addendum section of the subject minutes; and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of **current fund hand checks** for the following:

DATE	ACCT #	PAYEE	AMOUNT
None			

; and

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are excluded from this requirement.). The following table monitors the issuance of manual checks as a percentage:

MONTH	BILL LIST \$	MANUAL CK \$	TOTAL CK \$	MANUAL CK %
Jul 2020	201,901.74	0.00	201,901.74	0.00%
Aug 2020	97,722.92	0.00	97,722.92	0.00%
Sep 2020				

Oct 2020				
Nov 2020				
Dec 2020				
Jan 2021				
Feb 2021				
Mar 2021				
Apr 2021				
May 2021				
Jun 2021				
TOTAL	299,624.84	0.00	299,624.84	0.00%

WHEREAS, the below bank transfer(s) are transfers between accounts during the period between **OCTOBER 21, 2020 TO NOVEMBER 19, 2020** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
			TOTAL	

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills on the **OCTOBER 21, 2020 TO NOVEMBER 19, 2020** check register are hereby authorized; and

BE IT FURTHER RESOLVED that the Board of Education ratifies to prior issuance of the above listed hand check(s) and transfer(s).

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020 in Springfield Township Public School Room #14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1

2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION RESOLUTION #20/21-RM-322-113

RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS [BOARD SECRETARY'S REPORT] FOR THE MONTH OF OCTOBER 2020 PURSUANT TO N.J.A.C. 6A:23-2:11.c)

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2020-2021** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020** in **Springfield Township Public School Room #14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-322-114**RESOLUTION APPROVAL OF THE REPORT OF THE
TREASURER OF SCHOOL MONIES FOR OCTOBER 2020
PURSUANT TO N.J.S.A. 18A:17-36**

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the OCTOBER 2020 Report of the Treasurer of School Monies is hereby accepted and approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020** in **Springfield Township Public School Room #14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-322-115**RESOLUTION TO APPROVE THE SUBMISSION OF THE
SECURING OUR CHILDREN'S FUTURE BOND ACT
SCHOOL SECURITY GRANT**

WHEREAS, the New Jersey Department of Education (NJDOE) announced the opening of grant applications for the School Security, Water Infrastructure Improvement, and County Vocational School District (CVSD) Career and Technical Education (CTE) grants in the NJDOE's Homeroom online portal; and,

WHEREAS, the grants are funded by the Securing Our Children's Future Bond Act, which authorized the issuance of \$500 million in bonds to fund these key improvements to New Jersey school facilities and for the expansion of career and technical education; and,

WHEREAS, School Security and Water Infrastructure Improvement grant applications are due on November 20, 2020, and districts will not be able to access the School Security Grant application without a determination of compliance with Alyssa's Law; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent is hereby authorized to submit the district's application for grant funding in the amount of twenty thousand dollars (\$20,000).

I

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020** in **Springfield Township Public School Room #14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

PERSONNEL & NEGOTIATIONS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-322-116

RESOLUTION APPROVING THE APPOINTMENT OF A CUSTODIAN FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2020-2021 FISCAL YEAR

WHICH TERM IS UNDERSTOOD TO RUN FROM NOVEMBER 1, 2020 to JUNE 30, 2021

WHEREAS, a vacancy was created in the position pursuant to the resignation of the incumbent; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Darina Lukacova
STEP ON SCALE:	STEP 1
ANNUAL LEVEL OF COMPENSATION	\$23,428
POSITION CONTROL NUMBER	BB-SC0003
FULL TIME / PART TIME:	Part Time (.6875) / 5.5 hours per day
EFFECTIVE DATE:	November 1, 2020

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by November 21, 2020 and that contracts shall be offered and executed for each approved individual.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020** in **Springfield Township Public School Room #14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-322-117

**RESOLUTION APPROVING A SUPPLEMENTAL SERVICES PROVIDER
UNDER TITLE 1A OF THE EVERY STUDENT SUCCEEDS ACT (ESSA)**

WHEREAS, the Every Student Succeeds Act (ESSA), a reauthorization of the Elementary and Secondary Education Act (ESEA), was signed into law on December 10, 2015; and,

WHEREAS, Title I, Part A - Improving Basic Programs Operated by Local Educational Agencies - of this law helps ensure educational opportunity for all students by:

- 1) Ensuring that high-quality academic assessments, accountability systems, teacher preparation and training, curriculum, and instructional methods are aligned with challenging state academic standards so that students, teachers, parents and administrators can measure progress against common expectations for student academic achievement;
 - 2) Meeting the educational needs of low-achieving children in our Nation's highest-poverty schools, including English language learners, migratory children, children with disabilities, and homeless children.
 - 3) Closing the achievement gap between high- and low-performing children, especially the achievement gaps between minority and nonminority students, and between disadvantaged children and their more advantaged peers;
 - 4) Distributing and targeting resources sufficiently to make a difference to local educational agencies and schools where needs are greatest;
 - 5) Improving and strengthening accountability, teaching and learning by using state assessment systems designed to ensure that students are meeting challenging state academic achievement and content standards and achievement overall, but especially for the disadvantaged.
 - 6) Providing greater decisions making authority and flexibility to schools and teachers in exchange for greater responsibility for student performance;
 - 7) Providing children an enriched and accelerated educational program, including the use of schoolwide programs or additional services that increase the amount and quality of instructional time.
 - 8) Promoting schoolwide reform and ensuring the access of children to effective, scientifically-based instructional strategies and challenging academic content.
 - 9) Significantly elevating the quality of instruction by providing staff in participating schools with substantial opportunities for professional development to address the needs of low-performing students.
 - 10) Coordinating services under all parts of this title with each other, with other education services, and, to the extent feasible, with other agencies providing services to youth, children and families; and
 - 11) Affording families meaningful opportunities to participate in the education of their children.
- ; and

WHEREAS, the Springfield Township Board of Education has approved the submission of applications for grant funding aligned with these purposes, including before and after school tutoring; and

WHEREAS, Karen Bressler, 200 Mansfield Road East, Columbus, NJ 08022, is appropriately certified to provide tutorial services under Title 1A of the ESSA and is recommended by the Superintendent.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Karen Bressler is authorized to provide Title 1A tutoring services at a rate of \$44 per hour, effective October 28, 2020 through June 30, 2021.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020** in **Springfield Township Public School Room #14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1

2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-322-118

RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS' RECOMMENDATION FOR THE SUBSTITUTE POSITIONS FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2020-2021 SCHOOL YEAR

WHEREAS, the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute teachers, aides, secretaries, nurses, special education aides are such personnel

Teachers	Aides	Secretaries	Nurses	Custodians
Jenna Ricciani	Jenna Ricciani			
Brittany Sakariasen				

; and

WHEREAS, the Superintendent of Schools has reviewed the qualifications of the individuals listed below and recommends approval to the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above substitute positions are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020** in **Springfield Township Public School Room #14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member			X					6

7	Mr. Roberson, Board Member	X		X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CURRICULUM & INSTRUCTION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-322-119

RESOLUTION APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT & RETROACTIVELY APPROVING TRAVEL & RELATED EXPENSES FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT EMPLOYEES PURSUANT TO P.L. 2007, C.53 AND BOARD OF EDUCATION POLICY #6471

WHEREAS, Public Law 2007, c.53 provides for the regulation of travel expenditures which are those costs paid by the school district using local, State, or federal funds, whether directly by the school district or by employee reimbursement, for travel by school district employees and district board of education members, to the following four types of travel events:

[1] training and seminars which means all regularly scheduled, formal residential and non-residential training functions, conducted at a hotel, motel, convention center, residential facility, or at any educational institution or facility;

[2] conventions and conferences which means general programs, sponsored by professional associations on a regular basis. Which address subjects of particular interest to a school district or are convened to conduct association business. The primary purpose of employee attendance at conferences and conventions is the development of new skills and knowledge or the reinforcement of those skills and knowledge in a particular field related to school district operations. These are distinct from formal staff training and seminars, although some training may take place at such events;

[3] regular school district business which means all regular official business travel, including attendance at meetings, conferences and any other gathering which are not covered by the definitions included in other section of P.L. 2007, c.53;

[4] retreats which means meetings with school district employees and school board members, held away from the normal work environment at which organizational goals and objectives are discussed. If available, school district facilities shall be utilized for this type of event.

; and

WHEREAS, a board of education implemented Policy #6471 which regulates travel expenditures for School District employees and school board members that are in accordance with P.L. 2007, c.53;

WHEREAS, each district board of education shall maintain separate accounting for school district travel expenditures as necessary, to ensure compliance with the school district's maximum travel expenditure amount. This may include, but need not be limited to, a separate offline accounting of such expenditures or expanding the school district's accounting system. The tracking system shall be sufficient

to demonstrate compliance with P.L. 2007, c.53 and Board of Education Policy #6471, and shall provide auditable information;

WHEREAS, the below listing has been submitted for approval by the Board of Education:

Employee Name	Rebecca Schweitzer			
District Assignment	Social Worker			
Travel Date(s)	12/10/20			
Travel Destination	N/A (virtual workshop)			
Travel Type	N/A			
Sponsoring Entity	Stockton University			
Event Description	Trauma & Adverse Childhood Experiences			
Funding Source	CST WRKSHP REG			
Account Series	11-000-219-500-050-208-0			
Registration Fee	\$54.00			
Meal Allowance	0			
Mileage Estimate	0			
Tolls & Other Transportation	0			
Hotel/Motel Rate	0			
Miscellaneous Exp (Parking)	0			
TOTAL	\$54.00			

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above delineated travel expenses are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020** in **Springfield Township Public School Room #14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member		X	X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

POLICIES & PROCEDURES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-322-120

RESOLUTION APPROVING BOARD OF EDUCATION 2020/2021 POLICY, BYLAWS AND REGULATION REVISIONS UPON FIRST READING AND INTRODUCTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, the following is the **first** reading for revisions of the policies & regulations, which include:

File Code	Name
P 8630	Bus Driver / Bus Aide Responsibility
P 8670	Transportation of Special Needs Students
P 3159	Teaching Staff Member / School District Reporting Responsibilities

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulations listed above, are hereby approved upon **first reading and introduction**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020** in **Springfield Township Public School Room #14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member		X	X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member	X		X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FACILITIES, SECURITY & TRANSPORTATION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-322-122

RESOLUTION APPROVING CERTAIN APPLICATIONS FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and she recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	12/2/2020	2:00 - 6:00 PM	Poinsettia & Wreath Pick Up	Parking Lot & Gym
Home & School Association	12/4/2020 & 12/5/2020	5:00 - 9:00 PM	Holiday Drive-Thru	Parking Lot & Gym
Springfield Elementary Foundation	12/11/2020	6:00 - 9:00 PM	Holiday Tree Lighting	Parking Lot

Home & School Association	1/16/2021	11:00 - 12:30 PM	50/50 Drawing	Parking Lot
---------------------------	-----------	---------------------	---------------	-------------

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020 in Springfield Township Public School Room #14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-322-123

RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the "Security Drill Record Form" provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;

2. Type (specify what was drilled);
 3. Duration;
 4. Weather conditions;
 5. Participants (i.e. students, staff, faculty, law enforcement, fire);
 6. Brief description of what occurred and procedures followed.
- ; and

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the month of September 2020:

Date / Time	Monday 10/20/20 1:30 PM	Friday 10/23/20 11:00 AM
Type of Drill	Fire Drill	Non-Fire Evacuation Drill
Duration of Drill	0:30	6:07
Weather Conditions	Sunny 70's	Cloudy 70's
Participants	Staff/Students	Staff/Students
Drill Supervisor	C. Vaughn, J. Knewasser	Incident Command Team

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020 in Springfield Township Public School Room #14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-322-124

**RESOLUTION CERTIFYING THAT SCHOOL BUS EMERGENCY DRILLS
HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 6A:27-11.2**

WHEREAS, N.J.A.C. 6A:27-11.2 requires that school administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school and that all other students shall receive school bus evacuation at least once within the school year; and

WHEREAS, the school bus driver and bus aide shall participate in the emergency exit drills; and

WHEREAS, drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity; and

WHEREAS, drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but not limited to, the following:

1. Date of the drill
2. Time of day the drill was conducted
3. School Name
4. Location of the drill
5. Route number(s) included in the drill
6. Name of school principal, or person(s) assigned, who supervised the drill ; and

WHEREAS, the following is a summary table of the recent school bus evacuation drills conducted in the School District:

Bus Evacuation Drills

Date	Time	Duration	School	Location	Bus	Supervisor
11/10/20	8:35	14 seconds	Springfield Elementary	Bus Loop	1	C. Vaughn
11/10/20	8:29	36 seconds	Springfield Elementary	Bus Loop	2	C. Vaughn
11/10/20	8:47	52 seconds	Springfield Elementary	Bus Loop	3	C. Vaughn
11/10/20	8:33	26 seconds	Springfield Elementary	Bus Loop	4	C. Vaughn
11/10/20	8:44	1 min. 17 seconds	Springfield Elementary	Bus Loop	5	C. Vaughn

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, November 17, 2020** in **Springfield Township Public School Room #14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member			X					3

4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Joseph Bucs, Board Vice President

None

ADJOURNMENT

Joseph Bucs, Board Vice President

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Work Session Adjournment held at 8:25PM on Tuesday, November 17, 2020 in Springfield Elementary School Room #14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member		X	X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

