SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
Tuesday, October 20, 2020
2020-2021 – 264

REGULAR MEETING AGENDA

TIME: 7:01 PM **LOCATION: GYMNASIUM**

CALL TO ORDER

Andrew Eaton, President

President Eaton called the meeting to order.

OPEN PUBLIC MEETINGS ACT STATEMENT

Andrew Eaton, President

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

President Eaton read the Open Public Meeting Act Statement.

PLEDGE OF ALLEGIANCE

Andrew Eaton, President

President Eaton led the assembly in the Pledge of Allegiance.

ROLL CALL

Bruce Benedetti, Board Secretary

The **Regular Monthly Meeting** of the Springfield Board of Education (Burlington County) was held on **Tuesday, October 20, 8, 2020** in a **Springfield Elementary School Gymnasium** beginning at **7:01PM**.

	Board of Education Member	Present	Late	Absent	
1	Mr. Bucs, Board Vice President	X			1
2	Mr. Hale, Board Member	X			2
3	Mrs. Lippincott, Board Member		7:07PM		3
4	Mrs. Murtaugh-Frey, Board Member	X			4
5	Mr. Pantano, Board Member	X			5
6	Mr. Ramalho, Board Member			X	6

7	Mr. Roberson, Board Member	X			7
8	Mr. Walker, Board Member			X	8
9	Mr. Eaton, Board Member	X			9

	Staff In Attendance	Present	Late	Absent	
1	Mr. Vaughn, Superintendent	X			1
2	Mr. Benedetti, Interim SBO	X			2
3	Mrs. Hannigan, Interim Curr Dir			X	3
4	Mr. Knewasser, Ed Fac Manager			X	4

SCHOOL & COMMUNITY PRESENTATIONS

Craig Vaughn, Superintendent

- **Comprehensive Facilities Assessment, Regan Young England Butera Architectural Firm**

COMMITTEE UPDATES

Andrew Eaton, President

None

PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Andrew Eaton, President

Before a matter is placed on the agenda, the Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Members of the public and Board of Education commented on various items including:

1. The unit cost of education in Springfield Township and the recent trending.
2. A number of members of the public comment on the effectiveness of remote education.
3. A member of the public stressed the correct spelling of his last name so the record would be correct. He also alluded to the difficulties being experienced by families in Springfield Township.

CORRESPONDENCE

Craig Vaughn, Superintendent

None

SUPERINTENDENT'S REPORT

Craig Vaughn, Superintendent

UPDATE

- 2020-21 District Goals Update
-

IMPORTANT DATES

- October 5 - 9 - Week of Respect
- October 7 - BOE Meeting, 7PM Gymnasium
- October 8 - Early Dismissal w/ Afternoon PD for Faculty
- October 9 - Faculty In-Service
- October 12 - School Closed - Columbus Day
- October 13 - H&S Meeting, 7PM Gymnasium
- October 20 - BOE Meeting, 7PM Gymnasium
- October 18 - 23 - Violence Awareness Week
- October 23 - Grades 5 & 6 Outdoor Dance
- October 29 - Red Ribbon Day
- October 30 - Halloween Parade & Parties
- November 3 - Election Day / All Students Remote
- November 4 - BOE Meeting, 7PM Gymnasium
- November 5 & 6 - School Closed - NJEA Convention
- November 9 - Picture Retake Day
- November 10 - H&S Meeting, 7PM Gymnasium
- November 11 - School Closed - Veterans Day
- November 17 - BOE Meeting, 7PM Gymnasium
- November 26 & 27 - School Closed - Thanksgiving Break

APPROVAL OF MINUTES

Bruce Benedetti, Board Secretary

WORK SESSION MEETING - Wednesday, September 2, 2020
REGULAR MEETING - Tuesday, September 15, 2020

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted to approved the minutes as present and/ with noted corrections by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Tuesday, October 20, 2020** in **a Springfield Elementary School Gymnasium .**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member		X						4

5	Mr. Pantano, Board Member	X	X						5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member		X						7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member		X						9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-101

RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF <u>AUGUST 2020</u>

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2020	Count **<u>Sept 30, 2020</u>**	Difference
11-105-100-101-101-105	Preschool Regular	18	9	-9
11-110-100-101-101-110	Kindergarten	38	28	-10
11-120-100-101-101-401	First Grade	36	39	+3
11-120-100-101-101-402	Second Grade	23	34	+11
11-120-100-101-101-403	Third Grade	27	25	-2
11-120-100-101-101-404	Fourth Grade	22	26	+4
11-120-100-101-101-405	Fifth Grade	29	23	-6

11-130-100-101-101-406	Sixth Grade	35	30	-5
11-212-100-101-101-100	Multiple Disabled	5	6*	+1
11-215-100-101-101-100	Preschool Disabled PT	10	6	-4
11-000-100-56X-60X-XXX	Out-of-District Placement	3	3	0
	TOTAL	**246**	**229**	**-17**

*Kindergarten (2), Second Grade (1), Third Grade (1), Sixth Grade (2)

Month	Enrollment	Monthly Change
June 2020	246	
July 2020	226	-20
August 2020	224	-2
September 2020	229	+5
October 2020		
November 2020		
December 2020		
January 2021		
February 2021		
March 2021		
April 2021		
May 2021		

June 2021		
July 2021		

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-102

RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT FOR THE MONTH OF SEPTEMBER 2020 PURSUANT TO BOARD OF EDUCATION POLICY 5512

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **SEPTEMBER 2020**:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	0	0

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated on the **SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)** at the **Regular Meeting held on Tuesday, October 20, 2020** in the **Springfield Elementary School Gymnasium.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member		X						7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member		X						9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CONTRACT ADMINISTRATION

Bruce Benedetti, Board Secretary

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-105

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR THE SERVICES OF A BOARD AUDITOR TO CERTIFY COMPLIANCE WITH REQUIREMENTS FOR INCOME TAX PURSUANT TO N.J.A.C. 6A: 23A-4.2

***WHEREAS*,** N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

***WHEREAS*,** N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or

apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

***WHEREAS*,** the Township of Springfield Board of Education recognizes the need for the professional services of a board auditor to comply with provisions of N.J.A.C. 6A:23A-4.2; and

***WHEREAS*,** Holt McNally & Associates, Inc., 618 Stokes Road, Medford, New Jersey 08055, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional audit and filing services with Holt McNally & Associates, Inc.., Medford, New Jersey, in an amount not-to-exceed **eighteen thousand dollars and eight hundred ($18,800)** if the firm is required to do the preparation for the Comprehensive Annual Financial Report (CAFR) for the Year Ending June 30,2020. If this is not the case, the annual audit fee would be **fifteen thousand dollars and five hundred ($15,500)**; and

***BE IT FURTHER RESOLVED*,** that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-103

RESOLUTION AMENDING A TECHNICAL SERVICES AGREEMENT FOR BUDGETARY ACCOUNTING & PAYROLL SYSTEMS WITH THE ASBURY PARK BOARD OF EDUCATION FOR THE 2020-2021 SCHOOL YEAR

WHEREAS, N.J.S.A. 18A:18A-14.2 provides that any board of education may contract or lease provide electronic data processing services for the board of education of another school district, and may undertake with such other board of education the joint operation of electronic data processing of their several official records and other information relative to their official activities, services and responsibilities; and

WHEREAS, the Township of Springfield Board of Education, Burlington County, has developed and maintained a contractual relationship with the Asbury Park ITC, Asbury Park, New Jersey, pursuant to N.J.S.A. 18A:18A-14.2 and wishes to renew said contracts as a cost effective way to provide basic electronic data processing for the School District.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute the below contract agreements, for the period of July 1, 2020 to June 30, 2021, with Asbury Park ITC, Asbury Park, New Jersey for the following services in the amounts indicated:

SERVICE	AMOUNT	
Annual License Fee – Budgetary Accounting System (BAS)	~~**3950.00**~~	**4037.50**
Annual License Fee – Payroll/Personnel System (PPS)	~~**3950.00**~~	**4037.50**
TOTAL CONTRACTED SERVICES	~~**7900.00**~~	**8,075**

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IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated on the **CONTRACT ADMINISTRATION** at the **Regular Meeting held on Tuesday, October 20, 2020** in the **Springfield Elementary School Gymnasium.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FINANCE & BUDGET

Bruce Benedetti, Board Secretary

a) RESOLUTION #20/21-RM-264-106
APPROVE ANTICIPATED REVENUE REPORT

b) RESOLUTION #20/21-RM-264-107
CERTIFY REMITTANCE TO PURCHASE ORDERS

c) RESOLUTION #20/21-RM-264-108
CERTIFY NO ADVERTISED APPROPRIATION ADJUSTMENT EXCEEDS 10%

d) RESOLUTION #20/21-RM-264-109
CERTIFY REIMBURSEMENT RE

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-104

RESOLUTION AUTHORIZING THE PRESIDENT AND BOARD SECRETARY TO ENTER INTO A SERVICE AGREEMENT WITH OCELLUS TECH, LLC. FOR CYBERSECURITY/TECHNOLOGY SERVICES

WHEREAS, the Township of Springfield Board of Education seeks to engage Ocellus Tech, hereafter "Ocellus," to provide assistance with the development, implementation, and consulting for support of a cybersecurity threat and vulnerability assessment; and

WHEREAS, the services to be provided by Ocellus pursuant to the agreement may be enumerated in Statements of Work executed by the parties; and

WHEREAS, a statement of work shall set forth specific services to be provided, Service Deliverables, if any, client obligations, the schedule for performance of the services, each party's designated contact, and such other matters as the parties shall agree upon in the statement of work; and,

WHEREAS, services are provided on a time and materials basis in accordance with Ocellus rates in effect at the time the services are performed with a billing rate of $200 per hour for implementation and development personnel and $275 per hour for subject matter experts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Board Secretary are hereby authorized to enter into a perpetual services agreement with Ocellus Tech; and

BE IT FURTHER RESOLVED that the agreement between the Township of Springfield Board of Education and Ocellus shall be a perpetual master services agreement under which the approval of certain work orders may be granted

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated on the **FINANCE & BUDGET** at the **Regular Meeting held on Tuesday, October 20, 2020** in the **Springfield Elementary School Gymnasium.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FINANCE & BUDGET

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-106

RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD FOR THE MONTH OF SEPTEMBER 2020 PURSUANT TO N.J.A.C. 6:23-2.11(c)2

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

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MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD REPORT ON CHANGES IN ANTICIPATED REVENUE

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following **SEPTEMBER 2020** changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

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Bruce Benedetti
Business Administrator/Board Secretary

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-107

RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT PURSUANT TO N.J.A.C. 6A:23A-6.10 AND THAT THE BELOW REPORT IS FOR THE MONTH OF SEPTEMBER 2020

WHEREAS, N.J.A.C.6A:23A-6.10 provides that "a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District's accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **SEPTEMBER 2020** Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-108

RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT FOR THE MONTH OF SEPTEMBER 2020 ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73 AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **SEPTEMBER 2020** monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION#20/21-RM-264-109

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS
FOR THE MONTH ENDING SEPTEMBER 30, 2020

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

A. Adequate description of expenditures is provided;
B. No new budget category is created; and
C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submits to the Board the following summary for the period ending **SEPTEMBER 30, 2020** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only".**

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-110

RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
AS OF SEPTEMBER 30, 2020 FOR THE 2020-2021 PROGRAM YEAR
PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
FISCAL MANAGEMENT - RESTRICTED REVENUES

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or $50,000; discretionary grants - lesser of 10% or $10,000;
1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board reports the following:

GRANT	YEAR	CURRENT APPROP	TOTAL EXPENDED	TOTAL ENCUMBERED/ CARRYOVER	UNEXPENDED DOLLAR BALANCE	PERCENT UNSPENT
TITLE 1A 232*	2019-20	3,464.73	0.00	0.00	3464.73	100%
TITLE 1A 231	2020-21	39,407.00	0.00	24,000.00	15,407.00	39%
IDEA BSC 252*	2019-20	583.90	0.00	0.00	583.90	100%
IDEA BSC 250	2020-21	74,492.00	0.00	2,259.74	72,232.26	97%
IDEA PSD 253*	2019-20	5,641.75	0.00	0.00	5,641.75	100%
IDEA PSD 251	2020-21	5,127.00	0.00	0.00	5,127.00	100%
TITLE 2A 272*	2019-20	956.00	0.00	0.00	956.00	100%
TITLE 2A 270	2020-21	6,851.00	0.00	3,351.00	3,500.00	51%
TITLE 4A 282*	2019-20	8,545.79	0.00	0.00	8,545.79	100%
TITLE 4A 280	2020-21	10,000.00	0.00	1,501.15	8,498.85	85%
AGU 293	2020-21	250.00	0.00	0.00	250.00	100%
REAP 451	2018-20	19,449.16	0.00	12,600.89	6,848.27	35%

CARES 477/999						

** Subject to carry-over amendment.*

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program year **2020-2021** Every Student Succeeds Act, IDEA Part B, REAP Grant; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the responsible staff and said staff shall provide the Board of Education with a detailed explanation for any grants that will exceed the fifteen percent (15%) waiver amount at the end of the program year.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-111

RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS FOR THE MONTH OF SEPTEMBER 2020 PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

********** ********** **********

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD BUDGETARY LINE ITEM STATUS

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **SEPTEMBER 30, 2020** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-112

RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR SEPTEMBER 2020 PURSUANT TO N.J.S.A. 18A:22-8

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of **SEPTEMBER 2020**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM 231-113

RESOLUTION AUTHORIZING THE PAYMENT OF BILLS OF THE GENERAL ACCOUNTS AS CONTAINED ON THE CHECK REGISTER FOR SEPTEMBER 15, 2020 TO OCTOBER 19, 2020 AND ALL BANK/WIRE TRANSFERS FOR THE MONTH OF SEPTEMBER 2020

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of **SEPTEMBER 15, 2020 TO OCTOBER 19, 2020** and

WHEREAS, this a summary table of check register that is provided in the addendum section of the subject minutes; and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of **current fund hand checks** for the following:

DATE	ACCT #	PAYEE	AMOUNT
None			

; and

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are

excluded from this requirement.). The following table monitors the issuance of manual checks as a percentage:

MONTH	BILL LIST $	MANUAL CK $	TOTAL CK $	MANUAL CK %
Jul 2020	201,901.74	0.00	201,901.74	0.00%
Aug 2020	97,722.92	0.00	97,722.92	0.00%
Sep 2020				
Oct 2020				
Nov 2020				
Dec 2020				
Jan 2021				
Feb 2021				
Mar 2021				
Apr 2021				
May 2021				
Jun 2021				
TOTAL	299,624.84	0.00	299,624.84	0.00%

WHEREAS, the below bank transfer(s) are transfers between accounts during the period between **SEPTEMBER 15, 2020 TO OCTOBER 19, 2020** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
8/26/2020	0073 General	0075 Payroll/Agency	Agency Payroll	8,997.26

8/26/2020	0075 Payroll/Agency	0073 General	Chapter 78	2,373.18
8/26/2020	0073 General	0074 Payroll	Net Payroll	12,515.72
			TOTAL	23,886.16

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills on the **SEPTEMBER 15, 2020 TO OCTOBER 19, 2020** check register are hereby authorized; and

BE IT FURTHER RESOLVED that the Board of Education ratifies to prior issuance of the above listed hand check(s) and transfer(s).

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-114

RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS [BOARD SECRETARY'S REPORT] FOR THE MONTH OF SEPTEMBER 2020 PURSUANT TO N.J.A.C. 6A:23-2:11.c)

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2020-2021** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-115

RESOLUTION APPROVAL OF THE REPORT OF THE

TREASURER OF SCHOOL MONIES FOR SEPTEMBER 2020
PURSUANT TO N.J.S.A. 18A:17-36

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **SEPTEMBER 2020** Report of the Treasurer of School Monies is hereby accepted and approved.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-116

RESOLUTION ACCEPTING CERTAIN FEDERAL GRANT-IN-AID PROGRAMS
AND AUTHORIZING THE SUBMISSION OF APPLICATIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Digital Divide for public students in grades (K-12) are funded by the Coronavirus Aid, Relief, and Elementary and Secondary School Emergency Relief Fund (ESSER) and the Coronavirus Relief Fund (CRF), and are provided solely for the purchase of 1:1 instructional devices (e.g., Chromebooks, iPads, hotspots) for Public school students; and

WHEREAS, the allocations are as follows:

Grant Description	Annual Allocation
Digital Divide	$4,115
TOTAL	**$4,115**

;and

WHEREAS, the above referenced grant shall be implemented in accordance with the Fiscal Year (FY) 2021 and the Digital Divide application, including assurances, filed with the NJDOE which was used as the basis of awarding the grant; and,

WHEREAS, the grant shall be administered and monitored in accordance with the appropriate state and federal regulations; and,

WHEREAS, wherever the program supported with these funds involves the procurement of goods or services from vendors or consultants, written contracts between LEA and such vendors or consultants, and the award for such contracts, shall be in accordance with the provisions of N.J.S.A. 18A-1, et-seq. and;

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above allocations are hereby accepted.

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IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated on the **FINANCE & BUDGET** at the **Regular Meeting held on Tuesday, October 20, 2020** in the **Springfield Elementary School Gymnasium.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

PERSONNEL & NEGOTIATIONS

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-117

RESOLUTION APPROVING THE APPOINTMENT OF AN INSTRUCTIONAL ASSISTANT FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2020-2021 FISCAL YEAR WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2020 to JUNE 30, 2021

***WHEREAS*,** a vacancy was created in the position pursuant to the resignation of the incumbent; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Amy Cassidy
STEP ON SCALE:	STEP 1

ANNUAL LEVEL OF COMPENSATION	$14,078
POSITION CONTROL NUMBER	W-TAMD03
FULL TIME / PART TIME:	Part Time (.63) / 4.25 hours per day
EFFECTIVE DATE:	October 1, 2020

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by October 21, 2020 and that contracts shall be offered and executed for each approved individual.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-118

RESOLUTION AMENDING CERTAIN SALARIES FOR THE 2020-2021 SCHOOL YEAR

WHEREAS, N.J.S.A. 18A:27-3 provides that certificated and non-certificated staff members may be employed and their salaries fixed and determined, under contracts, by a board of education for the period from July 1 of the year in which such board shall organize to the succeeding June 30, notwithstanding that the fiscal year of the district or of the municipally in which it is located is the calendar year; and

WHEREAS, the Board of Education approved salaries for certificated and non-certificated employees on September 15, 2020; and

WHEREAS, the approved salaries for certain employees require revision as indicated below:

Name	Approved Step 20/21	Approved Salary 20/21	Revised Step 20/21	Revised Salary 20/21
Capra, Annette	Step 8 (.7)	$17,974	Step 8 (.7037)	$18,069
Capra, Brielle	Step 3 (.7)	$15,874	Step 3 (.7037)	$15,958
Messer, Kimberly	Step 2 (.7)	$15,763	Step 2 (.7037)	$15,846

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-119

RESOLUTION APPROVING THE APPOINTMENT OF EXTRA-CURRICULAR POSITIONS FOR THE 2020-2021 SCHOOL YEAR

WHEREAS, the Agreement between the Township of Springfield Board of Education and the Springfield Township Education Association, provides for the recognition and compensation of extra-curricular positions which shall be appointed for each school year; and

WHEREAS, the Superintendent of Schools has submitted the below recommendations and requests Board of Education approval of the following appointments and compensation levels with all payments made from the approved line item account series:

Position	Employee	Rate	Total Hours	Total Compensation
Student Council Advisor	Wendy Kolev	$44	10	$440
Student Council Advisor	Jonathan Luyber	$44	10	$440

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above appointments are hereby approved for the 2020-2021 school year.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-120

RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS' RECOMMENDATION FOR THE SUBSTITUTE POSITIONS FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2020-2021 SCHOOL YEAR

***WHEREAS*,** the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute teachers, aides, secretaries, nurses, special education aides are such personnel

Teachers	Aides	Secretaries	Nurses	Custodians
Jenna McCoy	Jenna McCoy			Mary Jo Panzella

; and

***WHEREAS*,** the Superintendent of Schools has reviewed the qualifications of the individuals listed below and recommends approval to the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above substitute positions are hereby approved.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-121

RESOLUTION APPROVING THE RETIREMENT NOTICE OF A SCHOOL BUS DRIVER FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

***WHEREAS*,** the Superintendent of Schools received official notice of retirement from Karen Wassall, School Bus Driver; and,

WHEREAS, retirement will mean that an employee, 55 years or older, will be leaving the employment of Springfield Township Schools and will not be employed elsewhere in the same capacity; and

NOW, THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above notification of retirement is hereby accepted effective January 1, 2021.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-122

RESOLUTION ACCEPTING THE RESIGNATION NOTICE OF A WORLD LANGUAGE TEACHER - PCR #: V-WL0001 FOR THE SPRINGFIELD TOWNSHIP SCHOOL

WHEREAS, the Superintendent of Schools received official resignation notice from Merilyn Maldonado, World Language Teacher, Springfield Township School; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above notification of resignation is hereby accepted effective October 5, 2020.

********** ********** **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated on the **PERSONNEL & NEGOTIATIONS** at the **Regular Meeting held on Tuesday, October 20, 2020** in the **Springfield Elementary School Gymnasium.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member		X	X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member						X		6

7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CURRICULUM & TECHNOLOGY

Craig Vaughn, Superintendent

None

POLICIES & PROCEDURES

Craig Vaughn, Superintendent

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-123

RESOLUTION AUTHORIZING THE PRESIDENT AND SUPERINTENDENT TO EXECUTE A UNIFORM STATE MEMORANDUM OF AGREEMENT AS APPROVED BY THE NEW JERSEY DEPARTMENTS OF LAW & PUBLIC SAFETY AND EDUCATION BETWEEN THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT AND THE OFFICE OF THE BURLINGTON COUNTY PROSECUTOR FOR THE 2020/2021 SCHOOL YEAR AND THAT THE SUBJECT RESOLUTION IS IDENTIFIED WITH THE SPONSOR CODE A

WHEREAS, the N.J.A.C. 6:29-10.1, under Sub-chapter 10 - Safe and Drug Free Schools, establishes policies and procedures for cooperation between local school districts and law enforcement operations and activities on or near school grounds to ensure a safe school environment; and

WHEREAS, N.J.A.C. 6A: 16-6.2(b) 13-15 establish uniform statewide policies and procedures for ensuring cooperation between education officials and law enforcement agencies and that these policies are consistent with and complementary to the "Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials" [1999 and 2007 Revisions] as a commitment for both professional communities to work together as equal partners to address problems involving drug and alcohol problems as well as the problem of firearms and other weapons brought onto school property (1999 revisions) as well as school safety and security, harassment, intimidation and bullying, hazing, gang reporting, computer crimes, station house adjustments, school law enforcement units, School Violence Awareness Week and other current issues of concern as well as clarification on issues such as child abuse reporting (2007 revisions); and

WHEREAS, the Superintendent of Schools recommends the execution of said Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and the Business Administrator/Secretary to the Board shall fully execute the Agreement for the 2020/2021 school year and that the executed documents be forwarded to the Executive County Superintendent of Schools, Burlington County Prosecutor's Office,

the Law Enforcement Chief Executive of the Township of Springfield Police Department, as well as each Principal in the Township of Springfield School District; and

BE IT FURTHER RESOLVED that the Superintendent of Schools shall retain a copy, upon return from the Executive County Superintendent of Schools, of the executed Agreement so as to be available for public inspection and review.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated on the **POLICIES & PROCEDURES** at the **Regular Meeting held on Tuesday, October 20, 2020** in the **Springfield Elementary School Gymnasium.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member	X		X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FACILITIES, SECURITY, & TRANSPORTATION

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-124

RESOLUTION APPROVING CERTAIN APPLICATIONS
FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and she recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	10/8/20	4:30 - 9:30	5th & 6th Grade Outdoor Dance	Courtyard adjacent to Primary Wing

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-125

RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the "Security Drill Record Form" provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed.

; and

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the month of September 2020:

Date / Time	Monday 9/21/20 10:00 AM	Tuesday 9/22/20 2:00 PM
Type of Drill	Fire Drill	Communications Drill
Duration of Drill	0:30	6:25
Weather Conditions	Sunny 60's	Sunny 70's

Participants	Staff/Students	Staff/Students
Drill Supervisor	C. Vaughn, J. Knewasser	C. Vaughn, C. Dudley, B. Neroda

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-264-126

RESOLUTION APPROVING THE SUBMISSION
OF AN ANNUAL COMPREHENSIVE MAINTENANCE PLAN
PURSUANT TO N.J.A.C. 6:24-2.1 & N.J.A.C. 6:24-2.2

WHEREAS, N.J.A.C. 6:24-2.1 provides that each school district shall determine the required maintenance activities that pertain to each school facility in the district, and shall report these activities in its annual comprehensive maintenance plan; and

WHEREAS, N.J.A.C. 6:24-2.2(a) defines required maintenance expenditures as expenditures for required maintenance activities set forth in N.J.A.C. 6:24-2.1 shall qualify as investments in maintenance for purposes of calculating the maintenance factor (M) in N.J.S.A. 18A:7G-9 and such expenditures shall also be used to determine the required maintenance expenditure for the year prior to the filing year; and

WHEREAS, N.J.A.C. 6:24-2.2(b) describes the types of expenditures that qualify as required maintenance to include supplies and materials, contracted labor and salaries of district employees who are exclusively dedicated to the performance of required maintenance activities, or for the payment of contracts for required maintenance; and

WHEREAS, N.J.A.C. 6:24-2.2(c) provides that existing school facilities for which a district seeks State facilities aid pursuant to EFCFA for rehabilitation or alteration, the required maintenance expenditure hall equal two percent (2%) of its replacement cost over the previous ten (10) years; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the annual comprehensive maintenance plan is hereby approved; and

BE IT FURTHER RESOLVED, that the Board of Education has been provided with a copy of the Annual Maintenance Budget Amount Worksheet per N.J.A.C. 6A:26A (Form M-1) and approves its submission; and

BE IT FURTHER RESOLVED that the following calculation are contained on the Form M-1 report:

School	Gross Building Area	Building Replacement Value	PY's Actual Current Year Budgeted Expenditures (see detailed sheet)	Minimum Annual Target Expenditure FY 2021-2022	Anticipated Budget FY 2021-2022
Elementary	43,320 sf	$ 6,194,760	$1,928,062	$ 12,390	$ 184,092

BE IT FURTHER RESOLVED that the Maximum Maintenance Reserve Amount is calculated as **two hundred forty seven thousand seven hundred ninety dollars ($247,790)** and the Current District Maintenance Reserve Amount is **two hundred forty seven thousand seven hundred ninety dollars ($247,790)**, thus the Springfield Township School District cannot transfer to the Maintenance Reserve Account.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated on the **FACILITIES, SECURITY, & TRANSPORTATION** at the **Regular Meeting held on Tuesday, October 20, 2020** in the **Springfield Elementary School Gymnasium.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member		X	X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BOARD FORUM

Andrew Eaton, President

UNFINISHED BUSINESS

NEW BUSINESS

PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Andrew Eaton, President

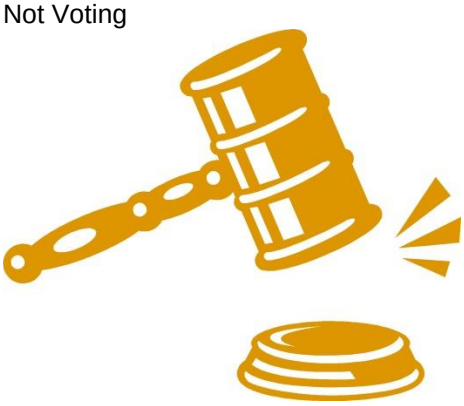
None

ADJOURNMENT

Andrew Eaton, President

Seeing no further action to come before the Board of Education, President Eaton requested a motion to adjourn.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated on the **ADJOURNMENT** at the **Regular Meeting held on Tuesday, October 20, 2020** in the **Springfield Elementary School Gymnasium. The time of adjournment was 7:55PM.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President	X		X					1
2	Mr. Hale, Board Member		X	X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting