

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
Tuesday, June 15, 2021
2020-2021 – 166

REGULAR MEETING

TIME: 7:00 PM

LOCATION: ROOM #14

CALL TO ORDER

Thomas Pantano, Board Vice President

Vice President Pantano called the meeting to order at 7:00PM.

OPEN PUBLIC MEETINGS ACT STATEMENT

Thomas Pantano, Board Vice President

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.” Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

Vice President Pantano read the Open Public Meeting Act Statement.

PLEDGE OF ALLEGIANCE

Thomas Pantano, Board Vice President



Vice President Pantano led the assembly in the Pledge of Allegiance.

ROLL CALL

Craig Vaughn, Superintendent

The **Regular Meeting** of the Springfield Board of Education (Burlington County) was held on **June 15, 2021** in **Room 14** beginning at **7:00PM**.

	Board of Education Member	Present	Late	Absent	
1	Mr. Hale	X			1
2	Mrs. Lippincott	X			2
3	Mrs. Murtaugh-Frey			X	3
4	Ms. O'Brien	X			4
5	Mr. Pantano	X			5
6	Mr. Roberson	X			6
7	Ms. Wainwright	X			7
8	Mr. Walker	X			8
9	Mr. Bucs			X	9

	Staff In Attendance	Present	Late	Absent	
1	Mr. Vaughn, Superintendent	X			1
2	Ms. Danielle Tarvin-Griffith, SBA	X			2
3	Mrs. Hannigan, Interim Curr Dir			X	3
4	Mr. Knewasser, Ed Fac Manager			X	4

SCHOOL & COMMUNITY PRESENTATIONS

Craig Vaughn, Superintendent

- Swearing In of Appointed Board of Education Member
- Overview of 2021-22 Safe Return Plan

COMMITTEE UPDATES

Thomas Pantano, Board Vice President

- Budget & Finance (Mr. Pantano, Committee Chair)- None
- Personnel (Mr. Hale, Committee Chair)- None
- Buildings & Grounds (Mrs. Lippincott, Committee Chair)- None
- Negotiations (Mr. Bucs, Committee Chair)- None
- Curriculum & Technology (Mr. Roberson, Committee Chair)- None
- Policy (Mrs. Murtaugh-Frey, Committee Chair)- None
- Transportation (Mr. Walker, Committee Chair)- None

PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Thomas Pantano, Board Vice President

Before a matter is placed on the agenda, the Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Ms. Brown- asked the board to consider mask choice as part of the reopening plan

Ms. Russo- expressed her concerns of plexiglass and masks wearing

Ms. Miller- asked the board to consider giving parents other ways to express their concerns

CORRESPONDENCE

Craig Vaughn, Superintendent

- Resignation Letter - Miss Kimberly Hannigan

SUPERINTENDENT'S REPORT

Craig Vaughn, Superintendent

UPDATE

- Year-End Update on In-Person & Remote Learning

IMPORTANT DATES

- June 22 - Grade Six Graduation Ceremony
- June 24 - Last Day of School
- July 6 - July 23 - Extended School Year Program
- July 20 - Board of Education Meeting
- August 2 - August 13 - Summer Learning Academy
- September 1 - 3 - Staff Professional Development
- September 7 - First Day of School
- September 15 - Back to School Night
- September 21 - Board of Education Meeting

APPROVAL OF MINUTES

Craig Vaughn, Superintendent

- **REGULAR MEETING - Tuesday, May 18, 2021**

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted to approve the minutes as present and/ with noted corrections by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member	X		X					1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-101

RESOLUTION ACCEPTING ENROLLMENT STATISTICS AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF MAY 2021

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special

Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2020	Count <u>MAY 29, 2021</u>	Difference
11-105-100-101-101-105	Pre-School Regular	18	11	-7
11-110-100-101-101-110	Kindergarten	38	26	-12
11-120-100-101-101-401	First Grade	36	39	+3
11-120-100-101-101-402	Second Grade	23	34	+11
11-120-100-101-101-403	Third Grade	27	27	-1
11-120-100-101-101-404	Fourth Grade	22	28	+4
11-120-100-101-101-405	Fifth Grade	29	23	-6
11-130-100-101-101-406	Sixth Grade	35	33	-2
11-212-100-101-101-100	Multiple Disabled	5	6*	+1
11-215-100-101-101-100	Preschool Disabled PT	10	6	-4
11-000-100-56X-60X-XXX	Out-of-District Placement	3	3	0
	TOTAL	246	234	-12

Month	Enrollment	Monthly Change
June 2020	246	
July 2020	226	-20
August 2020	224	-2
September 2020	229	+5
October 2020	230	+1
November 2020	232	+2
December 2020	234	+2

January 2021	233	-1
February 2021	234	+1
March 2021	233	-1
April 2021	234	+1
May 2021	234	0
June 2021		
July 2021		

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member	X		X					1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION **RESOLUTION #20/21-RM-166-102**

RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT FOR THE MONTH OF MAY 2021 PURSUANT TO BOARD OF EDUCATION POLICY 5512

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **MAY 2021**:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	0	0

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member	X		X					1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CONTRACT ADMINISTRATION

Danielle Tarvin-Griffith, Board Secretary

RESOLUTION #20/21-RM-166-103

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO
EXECUTE A PROFESSIONAL SERVICES CONTRACT
FOR THE SERVICES OF A BOARD AUDITOR
TO CERTIFY COMPLIANCE WITH REQUIREMENTS FOR INCOME TAX
PURSUANT TO N.J.A.C. 6A: 23A-4.2**

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of a board auditor to comply with provisions of N.J.A.C. 6A:23A-4.2; and

WHEREAS, Holt McNally & Associates., 618 Stokes Road, Medford, New Jersey 08055, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional audit and filing services with the Holt McNally & Associates, Medford, New Jersey, in an amount not-to-exceed **nineteen thousand and two hundred dollars (\$19,200)** if the firm is required to do the preparation for the Comprehensive Annual Financial Report (CAFR) for the Year Ending June 30, 2021; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3

4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-104

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR AN INTER-LOCAL SERVICES AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE RIVERTON SCHOOL DISTRICT AND THE BOARD OF EDUCATION OF SPRINGFIELD TOWNSHIP

WHEREAS, this agreement is effective the 1st day of September, 2021, between the Board of Education of the Riverton School District, a body corporate of the State of New Jersey, having its principal offices located at 600 Fifth Street, Riverton, Burlington County, State of New Jersey, (hereinafter referred to as "Riverton") and the Board of Education of Springfield Township, Jacksonville-Jobstown Road, Jobstown, Burlington County, State of New Jersey (hereinafter referred to as "Springfield"); and

WHEREAS, in accordance with the Interlocal Services Act, N.J.S.A. 40:8A-1, et., municipal bodies, authorities and school districts desiring to provide or perform services on behalf of each other may do so by contract; and

WHEREAS, Springfield is in a position to provide LDTC services to the Riverton School District; and

WHEREAS, these LDTC services will be provided by Springfield to the Riverton School District and it is the parties intention to memorialize this arrangement by entering into this Inter-local Services Agreement and to establish the services being provided and the payments to be made by the parties hereto for said services; and

WHEREAS, by Springfield providing these services to the respective school district, cost savings will be effectuated; and

WHEREAS, the parties hereto deem it appropriate to and desire to enter into formal Inter-local Services Agreement for the providing of such services and the payment therefore by the respective parties; and

WHEREAS, in consideration of the mutual terms, conditions and covenants herein, it is agreed by and between the parties as follows:

A. Springfield's Responsibilities and Obligations

1. Springfield will provide on-site LDTC Services to Riverton by providing one certified LDTC for a period of up to eight days per month, September 2021 through June 2022.
2. LDTC services shall be based upon the length of day currently specified by the agreement between the Springfield Township Education Association and the Springfield Township Board of Education (7 hours per day for the current negotiated contract).

3. In collaboration with Riverton, Springfield will develop a calendar of dates outlining when LDTC services will be provided; this calendar shall provide two fixed days per week with additional days per month available in response to the needs of the Riverton district.
4. Springfield shall provide a monthly invoice to Riverton based upon the submission of completed, verified (via signature by Riverton administration) timesheets.

B. Riverton Responsibilities and Obligations

1. Riverton shall pay Springfield the costs for the services provided, as estimated in the chart attached hereto and identified as Schedule "A," on a monthly basis. Payment shall be based upon the submission of completed, verified (via signature by Riverton administration) timesheets.
2. The parties recognize and agree that the estimated cost projections outlined in Schedule "A" are reasonable and necessary for the services being provided by Springfield and may be subject to change depending upon an increase or decrease in the total number of days serviced.

C. Miscellaneous

1. If any clause, sentence, paragraph, section or part of this Agreement is determined to be invalid by a Court of competent jurisdiction then such judgment shall not affect, impair or invalidate the remainder thereof but shall be limited to clause, sentence, paragraph, section or part thereof.
2. Failure of any party to either provide services or make payments as called for in this Agreement shall give the other party the right to cancel this Agreement upon sixty (60) days written notice of such default and the failure of the *party* to procure the same within ten (10) days of receipt of said notice.

SCHEDULE "A"
ESTIMATED COST PROJECTION

SCHOOL DISTRICT	2021-2022 COST
Riverton	<p>Per diem = \$473.01 (\$95,302 / 200)</p> <p>Estimated total cost - \$551.57 X 40 days = \$22,062.80</p>

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute an inter-local services agreement with the Board of Education of the Riverton School District; and

BE IT FURTHER RESOLVED, that the final per diem costs associated with this agreement shall be based upon the ratified collective bargaining agreement between the Springfield Township Board of Education and the Springfield Township Education Association, representative of the 2021-2022 approved salary guide.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

RESOLUTION #20/21-RM-166-105

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR BEHAVIORAL SERVICES FOR THE 2021-2022 SCHOOL YEAR

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of behavioral and educational consultation; and

WHEREAS, AMAZING TRANSFORMATIONS, 500 S. Burnt Mill Road, Voorhees, NJ 08043, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

WHEREAS, the following fee schedule for services has been provided:

- Behavioral Consultative Services available on an as needed basis for the 2021-22 School Year:
 - Functional Behavior Assessments / Behavioral Evaluations
 - Behavior Intervention Plan development
 - Autism / MD Program Support and Development
 - Conduct VB-MAPP Assessments
 - Discrete Trial and / or Verbal Behavior Program Development
 - Data analysis and program monitoring
 - Experienced behavioral support also available for students with ADHD, ODD, and other behavioral disabilities.
 - Ongoing consultation and support / training for teachers and paraprofessionals
 - Professional development workshops for teachers and staff
 - Participation in IEP meetings
 - Classroom structure and routine development
 - Social skills instruction / Social skills program development
 - Parent workshops / Trainings
 - Follow-up consultation / support provided at the request of the district.
 - Transition students from one program to another or from one school to another.

- Fee for Service (Paid on a monthly basis):
 - \$90.00 per hour (discounted from regular rate of \$115/hr) - Behavior Analyst (BCBA, BCBA) services indicated above such as: Consultation / Functional Behavior Assessments / Program development and/or oversight
 - \$75.00 per hour – ABA Trainer (professional who has obtained requirements to sit for board certification exam but has not yet taken exam) – School Consultation and Program Development and Support
 - \$250.00 per hour – Professional Development Workshops
 - \$40.00 per hour – Full-Time 1:1 ABA Therapist / Registered Behavior Technician (6 or more hours per day). Up to 10 days per year student absences to be paid. RBT will provide services elsewhere as requested by the district when a student is absent. This option is typically used as an alternative to sending a student out of district due to behaviors, thus resulting in a cost savings.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with Amazing Transformations, 500 S. Burnt Mill Road, Vorhees, NJ 08043; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

RESOLUTION #20/21-RM-166-106

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY
TO THE BOARD TO EXECUTE A TECHNICAL SERVICE AGREEMENT
FOR COMMODITY HAULING SERVICES WITH PAUL'S COMMODITY HAULING INC
FROM JULY 1, 2021 ENDING JUNE 30, 2022**

WHEREAS, the School District requires the services of a freight forwarding company for the pick-up and delivery to the Springfield Elementary School of certain food commodities; and

WHEREAS, Paul's Commodity Hauling, Inc., 938 Union Road, Mullica Hill NJ 08062 is duly qualified to perform said services; and

WHEREAS, the following are the detailed specifications of the commodity hauling services:

1. Cost is \$3.30 per case
2. Minimum per charge school trip of \$120.00 when there are less than thirty-seven (37) cases.
3. Fuel surcharges will not apply unless diesel prices fluctuate to \$4.25 per gallon.

Diesel prices \$4.25 - \$4.99	Delivery Surcharge 4-5
Diesel prices \$5.00 - \$5.99	Delivery Surcharge 6-8
Diesel prices above \$6.00	Delivery Surcharge 9-10

4. In instance of more than one delivery after the primary school, there is a split charge of \$20.00 per school with 15 cases or more.
5. No charge for Paul's Commodity Hauling stacking commodities on available cleared locations.
6. All deliveries shall be made between the hours of 8:30 AM and 4:00 PM, Monday through Friday.
7. All deliveries shall be made in a refrigerated truck.
8. Modifications to permanent delivery dates are mandatory by the state to be on the institution's letterhead in writing, and have a signature of approval by the school's Business Administrator and mailed to the state prior to delivery date change.
8. Please forward cafeteria school manager's updates via email-*necessary for bad weather conditions.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract agreement, for the period of **July 1, 2021 to June 30, 2022**, with the Paul's Commodity Hauling, Inc., Mullica Hill NJ.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1

2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-107

**AUTHORIZING THE PRESIDENT AND THE BOARD SECRETARY TO EXECUTE
AN INTER-LOCAL SERVICES AGREEMENT FOR TRANSPORTATION BETWEEN
THE BOARD OF EDUCATION OF THE NORTHERN BURLINGTON COUNTY REGIONAL
SCHOOL DISTRICT AND THE BOARD OF EDUCATION OF SPRINGFIELD TOWNSHIP**

WHEREAS, the Springfield Township School District does not provide transportation services and the Northern Burlington County Regional School District ("Northern") can adequately provide such services; and

WHEREAS, N.J.S.A. § 40A:65-1 et seq., the Uniform Shared Services and Consolidation Act, permits school districts, as defined at N.J.S.A. § 18A:18A-2, to enter into an agreement with any other local unit to provide or receive any service that each unit is empowered to provide or receive within its own jurisdiction; and

WHEREAS, in consideration of the mutual premises herein contained, the local education agencies agree as follows:

1. **EFFECTIVE PERIOD** This agreement shall be effective as of **July 1, 2021 and remain in force until June 30, 2022**, unless sooner terminated as herein provided. This agreement may be terminated, by notice in writing given by either party to the other, at least 120 days prior to the date of termination. The term of the agreement can be extended upon mutual agreement of the parties to a maximum of four additional years.

2. **SERVICES** A. Springfield Township School District wishes to outsource its obligations to transport students enrolled in its District to Northern during the term of this Agreement. B. The parties to this agreement agree to cooperate fully, to work in good faith, and to mutually assist each other in the performance of this agreement. In connection therewith, the parties shall from time to time meet upon reasonable request of either party at a mutually agreed time and location to confer in good faith and amicably in a business-like manner work out logistics arising from the implementation of this agreement. C. The transportation of the students of Springfield Township School District is hereby outsourced to Northern in accordance with the bus route designation and route as typically listed in Exhibit "A" - Bus Schedule; attached to and incorporated herein.

3. **CALENDAR** A. Northern will provide transportation on a daily basis, Monday through Friday, on days when school is in session and classes are conducted in the District's facility, according to the school calendar of Springfield Township School District. No transportation will be provided on dates when school is closed. B. Prior arrangements must be made between the two local education agencies for the provision of transportation on days when Northern Burlington County Regional School District is not in session and Springfield Township School District is in session. Additional school days may result in charges on a per diem basis. C. The parties shall coordinate issues related to emergency school closing due to inclement weather or other unforeseen events on a case-by-case basis to minimize any financial loss to either party.

4. **CHARGES** Northern District will provide transportation in accordance with the Fee Schedule for the listed routes attached hereto as Exhibit "B" and incorporated herein. Cost estimates include an Administrative charge of 5%. All payments shall be made within 30 days of submission of an invoice by Northern.

5. **INSURANCE** Northern shall maintain automobile liability insurance coverage in the minimum amount required by the New Jersey Motor Vehicle Commission and/or Department of Education.

6. **Route Designations and Stops** The parties shall in good faith discuss and agree upon bus routes and designated bus stops. In the event an agreement is not reached, Northern in its sole discretion shall finalize such routes and/or designated bus stops.

7. **STUDENT DISCIPLINE & PARENTAL FEEDBACK** Students are expected to follow all school rules. Student misconduct on the school bus will be reported to the elementary school to be handled by the Principal or designee of the school in which the student attends. The Principal or designee, upon such report may assign appropriate discipline, which may include excluding the student from the bus.

8. **DISPUTE RESOLUTION:** In the event a dispute shall arise between the parties concerning this Agreement, the respective Business Administrator or the Superintendent of each district shall be notified immediately. Thereafter, at a time which is mutually convenient to both parties, the Business Administrators or Superintendents shall meet and attempt to resolve the dispute. If the dispute cannot be resolved between the Business Administrators, the same shall be reported to the Superintendents of each school and the respective Boards of Education. If, after communication between the Boards of Education, the matter remains unresolved, the dispute, in accordance with N.J.S.A. 18A:18A-14 shall be referred to the Burlington County Executive Superintendent of Schools for resolution. The resolution determined by the County Superintendent will be binding, subject to the appeal to the Commissioner of Education and the State Board of Education.

SCHEDULE "A"
ESTIMATED COST PROJECTION

Route Name	Mileage Cost	Driver Cost	Route Cost	Administrative Fee	Depreciation Cost	Total Cost for Route
Fund 61						
SP02	\$13,500.00	\$21,740.00	\$35,240.00	\$1,762.00	\$3,367.00	\$40,369.00
SP05	\$13,500.00	\$21,740.00	\$35,240.00	\$1,762.00	\$3,367.00	\$40,369.00
Contract Route Name						
SP01			\$16,771.00	\$838.55		\$17,609.55
SP03			\$21,599.00	\$1,079.95		\$22,678.95
SP04			\$21,599.00	\$1,079.95		\$22,678.95
Fund 11						
Other Routes	Total Route Cost	# of Students	Per Student Route Cost	Administrative Fee	Springfield Students	Total Cost for Route
BCSS2	\$49,299.00	5	\$9,859.80	\$492.99	1	\$10,352.79
Postage & Card Stock			\$100.35	\$5.02	=	\$105.37
Routing Service Fee = 6 Routes at \$150.00 per Route					\$900.00	
Total Budgeted Transportation Cost for Springfield Township					\$155,063.61	

***** ***** *****

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the Board of Education agrees to participate in an inter-local with Northern Burlington County School District for transportation services.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-108

INTERLOCAL SERVICES AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE NORTHERN BURLINGTON COUNTY REGIONAL SCHOOL DISTRICT AND THE BOARD OF EDUCATION OF SPRINGFIELD TOWNSHIP

WHEREAS this agreement is effective the 1st day of July, 2021, between the Board of Education of the Northern Burlington County Regional School District, a body corporate of the State of New Jersey, having its principal offices located at 160 Mansfield Road East, Mansfield Township, Burlington County, State of New Jersey, (hereinafter referred to as "Northern Burlington") and Board of Education of Springfield Township, Jacksonville Road, Jobstown, Burlington County, State of New Jersey (hereinafter referred to as "Springfield"); and

WHEREAS, in accordance with the Interlocal Services Act, N.J.S.A. 40:8A-1, et seq., municipal bodies, authorities and school districts desiring to provide or perform services on behalf of each other may do so by contract; and

WHEREAS, Northern Burlington has been and remains in a position to provide technical services to other parties to this Agreement which are constituent school districts of the Regional School District operated by Northern Burlington; and

WHEREAS, these technical and support services have been provided by Northern Burlington to the various school districts on an informal basis for a number of years and it is the parties intention to memorialize this informal arrangement by entering into this Interlocal Services Agreement and to establish the services being provided and that payments to be made by the parties hereto for said services; and

WHEREAS, by Northern Burlington providing these services to the respective school districts, cost savings will be effectuated; and

WHEREAS, the parties hereto deem it appropriate to and desire to enter into a formal Interlocal Services Agreement for the providing of such services and the payment therefore by the respective parties.

NOW THEREFORE, in consideration of the mutual terms, conditions and covenants herein, it is agreed by and between the parties as follows:

A. Northern Burlington's Responsibilities and Obligations.

1. Northern Burlington shall provide on-site support to Springfield by providing at least one service technician, one day per week, eight hours per day, fifty weeks per year, transportation included. Additional support shall be provided as deemed necessary by the Northern Burlington's Technology Director and agreed to by Springfield at an additional fee. Said additional fee shall be agreed upon by both parties using a cost basis of \$50 per hour.
2. Northern Burlington shall provide emergency response to the other parties by telephone, e-mail, cell phone or other personal response as necessary.
3. Northern Burlington shall provide the services of a service technician who shall be a qualified professional and familiar with each contact point.
4. Northern Burlington shall provide parts and supplies necessary to maintain the technical systems of the various parties through its own facilities or providing assistance with vendors who would supply same directly to the parties.
5. Northern Burlington shall host, maintain and administer e-mail addresses for all permanent staff members within the Regional School District which comprises the schools operated by Northern Burlington and Springfield.
6. Northern Burlington shall provide internet content filtering with appropriate software or hardware.
7. Northern Burlington shall provide e-mail filtering on stand-alone server with appropriate software or hardware.
8. Northern Burlington shall provide masked/server exposure to the internet through the Network Address Translation (NAT) behind Cisco Firewall or equivalent. In addition, software upgrades and hardware replacements shall be provided.
9. Northern Burlington shall provide continuous WAN/LAN network monitoring and bandwidth utilization reports.
10. Northern Burlington shall provide coordination/problem resolution with carrier/provider on all aspects relative to the WAN/Internet connections through the Northern Burlington Regional Technology Director.

B. Springfield Responsibilities and Obligations.

1. The above named school districts shall promptly pay Northern Burlington the costs for the services provided on an annual basis as estimated in the chart attached hereto and identified as Schedule "A". Payment shall be made to Northern Burlington in ten (10) equal consecutive monthly installments commencing on August 31st of each year and continuing until May 31st of each year.
2. The parties recognize and agree that the estimated cost projections outlined in Schedule "A" are reasonable and necessary for the equipment and services being provided by Northern Burlington and may be subject to change depending upon an increase in costs or unanticipated contingencies associated with each school district's respective program.

C. Miscellaneous.

1. If any clause, sentence, paragraph, section or part of this Agreement is determined to be invalid by a Court of competent jurisdiction then such judgment shall not affect, impair or invalidate the remainder thereof but shall be limited to clause, sentence, paragraph, section or part thereof.
2. Failure of any party to either provide services or make payments as called for in this Agreement shall give the other party the right to cancel this Agreement upon sixty (60) days written notice of such default and the failure of the party to cure same within ten (10) days of receipt of said notice.

3. This Agreement is extended each July 1 by mutual consent unless provided sixty days advance written notice of intent to cancel this Agreement.

SCHEDULE "A"

ESTIMATED COST PROJECTION

	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Springfield	\$62,400	\$64,300	\$66,700

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FINANCE & BUDGET

Danielle Tarvin-Griffith, Board Secretary

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-109

RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD FOR THE MONTH OF MAY 2021 PURSUANT TO N.J.A.C. 6:23-2.11(c)2

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD

REPORT ON CHANGES IN ANTICIPATED REVENUE

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following **MAY 2021** changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

Danielle Tarvin-Griffith
Business Administrator/Board Secretary

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member	X		X					1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-110

**RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS
GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED
THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT
PURSUANT TO N.J.A.C. 6A:23A-6.10
AND THAT THE BELOW REPORT IS FOR THE MONTH OF MAY 2021**

WHEREAS, N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District’s accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached MAY 2021 Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member	X		X					1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-111

**RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT
FOR THE MONTH OF MAY 2021
ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73
AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL
A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT**

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached MAY 2021 monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member	X		X					1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-112

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS FOR THE MONTH ENDING MAY 29, 2021

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submits to the Board the following summary for the period ending **MAY 29, 2021** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the **"SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only"**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member	X		X					1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-113

**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
AS OF MAY 29, 2021 FOR THE 2020-2021 PROGRAM YEAR
PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
FISCAL MANAGEMENT - RESTRICTED REVENUES**

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;

1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board reports the following:

GRANT	YEAR	CURRENT APPROP	TOTAL EXPENDED	TOTAL ENCUMBERED	UNEXPENDED DOLLAR BALANCE	PERCENT UNSPENT
TITLE 1A 231; 232	2019-21	42,873.00	39,907.57	2,407.43	558.00	0%
IDEA BSC 250; 252	2019-21	75,076.00	74,435.79	406.45	233.76	.03%
IDEA PSD 251, 253	2019-21	10,211.00	4,964.30	4,090.33	1,156.37	11%
TITLE 2A 270; 272	2019-21	14,167.00	7,843.00	6,314.00	10.00	0%
TITLE 4A 280; 282	2019-21	18,545.79	13,862.01	3637.99	1046.00	5%
AGU 293	2020-21	1,891.00	0.00	1,170.28	721.00	40%
REAP 451	2018-21	36,443.00	19,452.58	9,615.70	7,374.72	20%
CARES 477/999	2019-21	29,820.00	26,590.25	515.76	2,713.99	18%
DIGITAL 478	2020-21	4,115.00	0.00	4,115.00	0.00	0%

COVIN19 479	2020-21	8,722.00	8720.99	1.01	0.00	0%
----------------	---------	----------	---------	------	------	----

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program years **2019-2020** and **2020-2021** Every Student Succeeds Act, IDEA Part B, REAP Grant; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the responsible staff and said staff shall provide the Board of Education with a detailed explanation for any grants that will exceed the fifteen percent (15%) waiver amount at the end of the program year.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member	X		X					1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-114

**RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S
MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS
FOR THE MONTH OF MAY 2021**

PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
BUDGETARY LINE ITEM STATUS**

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **MAY 29, 2021** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member	X		X					1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-115

**RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR MAY 2021
PURSUANT TO N.J.S.A. 18A:22-8**

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of **MAY 2021**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member	X		X					1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
RESOLUTION #20/21-RM-166-116

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED ON
THE CHECK REGISTER & ALL BANK/WIRE TRANSFERS**

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of MAY 18, 2021 TO JUNE 14, 2021 (hereinafter "period"); and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of current fund hand checks as detailed in the report of bills; and,

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are excluded from this requirement.); and,

WHEREAS, bank transfer(s) are transfers between accounts during the period as listed in the report of bills.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills for the period listed on the check register are hereby authorized; and,

BE IT FURTHER RESOLVED that the Board certifies the check register and bank/wire transfers as listed on the "BILL LIST" report.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member	X		X					1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-117

**RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
[BOARD SECRETARY'S REPORT]
FOR THE MONTH OF MAY 2021 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2020-2021** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member	X		X					1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-118

**RESOLUTION APPROVAL OF THE REPORT OF THE
TREASURER OF SCHOOL MONIES FOR MAY 2021
PURSUANT TO N.J.S.A. 18A:17-36**

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **MAY 2021** Report of the Treasurer of School Monies is hereby accepted and approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member	X		X					1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-119

RESOLUTION AUTHORIZING THE DEPOSIT OF FUNDS INTO THE MAINTENANCE RESERVE ACCOUNT PURSUANT TO N.J.A.C. 6A:23A-14-2

WHEREAS, N.J.A.C. 6A:23A-14.2 (a), Maintenance Reserve, “that a district board of education shall establish, by resolution, a maintenance reserve account to be used to implement required maintenance for school district’s facilities. The district is prohibited from using such funds for routine or capital maintenance”; and

WHEREAS, N.J.A.C. 6A:23A-14.3 (b) states that “A district board of education or board of school estimate, as appropriate, may supplement a maintenance reserve account through transfer, by resolution, of any unanticipated revenue and/or unexpended line-item appropriation amounts anticipated at year end, for withdrawal in subsequent school years. The transfer resolution shall be adopted by the district board of education or board of school estimate no earlier than June 1 and no later than June 30 of the respective school year.”; and

WHEREAS, pursuant to N.J.A.C. 6A:26A, the maximum Maintenance Reserve amount is determined to be four percent (4%) of the building replacement value (ten million nine hundred fourteen thousand six hundred dollars (\$10,914,600) with a square foot allowance of one hundred and forty three dollars (\$143) resulting in a maximum Maintenance Reserve amount of **four hundred thirty six thousand five hundred eighty four dollars (\$436,584.00)**; and

Maximum Maintenance Reserve Amount	436,584.00
Existing Maintenance Reserve Amount	208,150.00
Maximum Transfer to Maintenance Reserve	228,434.00

WHEREAS, the Board of Education wishes to approve a deposit not to exceed **two hundred twenty eight thousand four hundred thirty four dollars (\$228,434.00)** to the Maintenance Reserve Account.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Business Administrator shall deposit an amount not to exceed **two hundred twenty eight thousand four hundred thirty four dollars (\$228,434.00)** to the Maintenance Reserve account.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member	X		X					1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4

5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

RESOLUTION #20/21-RM-166-120

RESOLUTION AUTHORIZING THE DEPOSIT OF FUNDS INTO A CAPITAL RESERVE ACCOUNT PURSUANT TO N.J.S.A. 18A:21-1

WHEREAS, N.J.S.A. 18A:21-1, Capital Reserve; description The capital projects which may be undertaken by a board of education, for any lawful purposes, the costs whereof may be provided from taxes, or by the issuance of bonds; and

WHEREAS, N.J.S.A. 18A:21-3 provides that the account shall be established by resolution of the board of school estimate or the board of education as the case may be, in such form as may be prescribed by the commissioner, a true copy shall be filed with the department; and

WHEREAS, "Approved LRFP" or "approved plan" means an Long Range Facilities Plan (LRFP) that conforms to the requirements of N.J.A.C. 6A:26-2 and that has been determined by a Commissioner's final determination to ensure the school facilities are educationally adequate to support over the next five years the achievement of the New Jersey Student Learning Standards.; and

WHEREAS, a district board of education may increase the balance in the capital reserve account by:

1. appropriating funds in the annual general fund budget certified for taxes to meet the needs of the LRFP that are not met by state support; or
2. requesting approval from the executive county superintendent, as the Commissioner's designee, to appropriate any anticipated excess unreserved general fund balance, as calculated in the supporting documentation of the supporting document of the proposed budget into a capital reserve in the proposed budget, pursuant to N.J.S.A. 18A:7F-7b only when the district board of education has:
 - i. formally established a capital reserve account; and
 - ii. obtained an approved LRFP in accordance with N.J.A.C. 6A:26-2

WHEREAS, the school district is having revisions to the LRFP by done by a professional services with the following as draft capital reserve projects:

Project	Cost Estimate
Milling and Resurfacing Parking Lot	417,123.00
Exterior Lighting	40,025.00
Sectional Roof Repair	269,133.00
Masonry Repair and Upgrade	62,840.00
TOTAL	789,121.00
40% NJDOE Grant	315,648.00
60% Local Share	473,473.00

WHEREAS, the Board of Education wishes to approve a deposit not to exceed **four hundred seventy three thousand four hundred seventy three dollars (\$473,473)** to the Capital Reserve Account at any point in the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Business Administrator shall deposit an amount not to exceed **four hundred seventy three thousand four hundred seventy three dollars (\$473,473)** to the Capital Reserve Account at such time as the LRFP is completed and approved by the Commission of the New Jersey Department of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member	X		X					1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

PERSONNEL & NEGOTIATIONS

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-121

RESOLUTION APPROVING THE PAYMENT OF MENTOR STIPENDS FOR THE 2020-21 SCHOOL YEAR

WHEREAS, the Agreement between the Township of Springfield Board of Education and the Springfield Township Education Association, provides for the recognition and compensation of extra-curricular positions which shall be appointed for each school year; and

WHEREAS, the Superintendent of Schools has submitted the below recommendations and requests Board of Education approval of the following appointments and compensation levels with all payments made from the approved line item account series:

Mentoring Teacher	Account Number	Stipend Amount
Jon Luyber	11-000-223-390-050-127-0	\$220
Ashley Traino	11-000-223-390-050-127-0	\$385
Heather Pence	11-000-223-390-050-127-0	\$110

Barbara Pine	11-000-223-390-050-127-0	\$275
--------------	--------------------------	-------

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment for the above appointments are hereby approved for the **2020-2021** school year.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-122

RESOLUTION APPROVING THE APPOINTMENT OF STAFF TO CONDUCT SUMMER CURRICULUM DEVELOPMENT AND CHILD STUDY TEAM CASE MANAGEMENT

WHEREAS, the Board of Education wishes to approve the appointment of staff to conduct summer curriculum development; and

WHEREAS, the Superintendent of Schools makes the following recommendation for said appointments at the compensation rate and dedicated hours for summer curriculum development as so listed:

2021-2022 CURRICULUM WRITING BUDGET

<u>Grade</u>	<u>Course</u>	<u>Teacher</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Amount to be Paid</u>
K-6	Visual & Performing Arts	Casey Faulkes	10	\$44.00	\$440.00
K-6	Visual & Performing Arts	Jacqueline Grimm	10	\$44.00	\$440.00
K-6	Visual & Performing Arts	Cathy Weir	10	\$44.00	\$440.00
				TOTAL	\$1320.00

; and

WHEREAS, the Superintendent of Schools makes the following recommendation for an appointment at the compensation rate and dedicated hours for as so listed:

<u>Staff</u>	<u>Maximum Number of Hours</u>	<u>Hourly Rate</u>	<u>Amount to be Paid</u>	<u>Purpose</u>
Rebecca Schweitzer	15	\$44.00	\$660.00	Child Study Team Case Management
Cathryn Browning	15	\$44.00	\$660.00	Child Study Team Case Management

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the appointments for the summer curriculum development and Child Study Team Case Management, submitted upon the recommendation of the Superintendent of Schools, are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-123

RESOLUTION AMENDING THE APPROVED APPOINTMENTS OF STAFF TO CONDUCT THE 2021-2022 PRESCHOOL, KINDERGARTEN, AND NEW STUDENT ORIENTATION AND KINDERGARTEN SCREENING

WHEREAS, the Board of Education wishes to approve the appointment of staff to cover the 2021-2022 preschool, kindergarten, and new student orientation and academic and health screening for incoming kindergarten students; and

WHEREAS, the Superintendent of Schools makes the following recommendation for said appointments at the compensation rate and dedicated hours so listed:

Staff Member	Rate of Pay	Hours	Total Compensation
Haley Cooper	\$44.00	2	\$88.00
Amanda McDonald	\$44.00	5	\$220.00
Barbara Pine	\$44.00	5	\$220.00
JoAnn Ricciani	\$44.00	5	\$220.00
Amy Cassidy	\$22.00	2	\$44.00
TOTAL			\$792.00

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the appointments for the preschool, kindergarten, and new student orientation positions, submitted upon the recommendation of the Superintendent of Schools, are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-124

**RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS'
RECOMMENDATION FOR THE SUBSTITUTE POSITIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2021-2022 SCHOOL YEAR**

WHEREAS, the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute teachers, aides, secretaries, nurses, special education aides are such personnel

Teachers	Aides	Secretaries	Nurses
Christine Alpin	Leslie Brewer	Constance King	Dale Donner
Donna Bouchelle	Christine Forte	Dawn McIntyre	Victoria Estronza
Caron Cheatom	Sherri Coleman		Fatma Flynn
Kelly Dunn	Victoria Estronza		Christine Fitzpatrick
Victoria Estronza	Delaney Jones		Susan Gower
Casey Faulkes	Jennifer Kokotajlo		Tara Kowalczyk
Allison Fessenden	Eva Luyber		Stephanie Paterno
Heather Green	Carly Mauer		
Randi Gross	Dawn McIntyre		
James Hormozi	Mary Jane Sprague		
Monica Jackson			
Pauline Karadis			
Erin Kok			
Jennifer Kokotajlo			
Mary Kominkiewicz			
Eva Luyber			
Sarah Matos			
Dawn McIntyre			
Heidelinde Nitka			
Jenna Ricciani			
Jean Robson			
Jillian Ruczynski			
Laura Sadowski			
Sharon Saunders			
Patricia Sepessy			
Mary Jane Sprague			
Dianne Stelljes			
Natalie Sweet			

; and

WHEREAS, the Superintendent of Schools has reviewed the qualifications of the individuals listed below and recommends approval to the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above substitute positions are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-125

RESOLUTION APPROVING THE APPOINTMENT OF SCHOOL DISTRICT STAFF TO THE EXTENDED YEAR PROGRAM

WHEREAS, the 2021-2022 budget statement contains funds for extended year programs for special needs students; and

WHEREAS, the Superintendent of Schools has posted for the positions and makes the following recommendations for appointment:

Staff	Position	Hours	Days	Total Hours	Rate of Pay	Comp. Total
Michelle Rodi	OT			10	\$75.00	\$750
Andie Morris	PT			5	\$85.00	\$425
Emily Weeks	Speech			12	\$44.00	\$528
Kristin Pollack	Inst. Asst.	4.25	14	59.5	\$22.00	\$1309
Annette Capra	Inst. Asst.	4.25	14	59.5	\$22.00	\$1309
Jenna Ricciani	Inst. Asst.	3	9	27	\$22.00	\$594
JoAnn Ricciani	Nurse	3	7	21	\$44.00	\$924
Victoria Estronza	Nurse	3	7	21	\$44.00	\$924
						\$6793

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the above appointments are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-047-126

RESOLUTION APPROVING A TERMS & CONDITIONS CONTRACT FOR THE CHIEF SCHOOL ADMINISTRATOR

WHEREAS, the Executive County Superintendent shall review and approve for all Superintendents of Schools, Superintendents of Schools reappointed pursuant to N.J.S.A. 18A:17-20.1, Deputy Superintendents of Schools, Assistant Superintendents of Schools, and School Business Administrators, including any interim, acting, or person otherwise serving in these positions, in school districts, county vocational school districts, county special services school districts and other districts, except charters, within the County under the supervision of the Executive County Superintendent:

1. New employment contracts, including contracts that replace expired contracts for existing tenured and non-tenured employees;
2. Renegotiations, extensions, amendments, or other alterations of the terms of existing employment contracts that have been previously approved by the Executive County Superintendent; and
3. Provisions for contract extensions where such terms were not included in the original employment contract or are different from the provisions contained in the original approved employment contract; and,

WHEREAS, the contract review and approval shall take place prior to any required public notice and hearing pursuant to N.J.S.A. 18A:11-11 and prior to the Board of Education approval and execution of the contract to ensure compliance with all applicable laws, including but not limited to N.J.S.A. 18A:30-3.5, 18A:30-9, 18A:17-15.1 and 18A:11-12; and,

WHEREAS, in connection with the Executive County Superintendent's review of the contract, the Board shall provide the Executive County Superintendent with a detailed statement setting forth the total cost of the contract for each applicable year, including salary, longevity (if applicable), benefits, and all other emoluments; and,

WHEREAS, The review and approval of the employment contracts of Superintendents of Schools, Deputy Superintendents of Schools, Assistant Superintendents of Schools, and School Business Administrators conducted by the Executive County Superintendent shall be consistent with the following additional standards outlined in N.J.S.A. 18A:7-8.1 and N.J.A.C. 6A:23A-3.1:

1. Contracts for each class of administrative position shall be comparable with the salary, benefits and other emoluments contained in the contracts of similarly credentialed and experienced administrators in other school districts in the region with similar enrollment, academic achievement levels and challenges, and grade span.
2. No contract shall include provisions that are inconsistent with the travel requirements pursuant to N.J.S.A. 18A:11-12 and N.J.A.C. 6A:23A-7 including, but not limited to, the provisions for mileage reimbursement and reimbursement for meals and lodging in New Jersey. Any contractual provision that is inconsistent with law is superseded by the law.
3. No contract shall include provisions for the reimbursement or payment of employee contributions that are either required by law or by a contract in effect in the school district with other teaching staff members, such as payment of the employee's State or Federal

taxes, or of the employee's contributions to FICA, Medicare, State pensions and annuities (TPAF), life insurance, disability insurance (if offered), and health benefit costs.

4. No contract shall contain a payment as a condition of separation from service that is deemed by the Executive County Superintendent to be prohibited or excessive in nature. The payment cannot exceed the lesser of the calculation of three months pay for every year remaining on the contract with pro-rata for partial years, not to exceed twelve months, or the remaining salary amount due under the contract.
5. No contract shall include benefits that supplement or duplicate benefits that are otherwise available to the employee by operation of law, an existing group plan, or other means; e.g., an annuity or life insurance plan that supplements or duplicates a plan already made available to the employee. Notwithstanding the provisions of this section, a contract may contain an annuity where those benefits are already contained in the existing contract between the employee and the district.
6. Contractual provisions regarding accumulation of sick leave and supplemental compensation for accumulated sick leave shall be consistent with N.J.S.A. 18A:30-3.5. Supplemental payment for accumulated sick leave shall be payable only at the time of retirement and shall not be paid to the individual's estate or beneficiaries in the event of the individual's death prior to retirement. Pursuant to N.J.S.A. 18A:30-3.2, a new Board of Education contract may include credit of unused sick leave in accordance with the new Board of Education's policy on sick leave credit for all employees.
7. Contractual provisions regarding accumulation of unused vacation leave and supplemental compensation for accumulated unused vacation leave shall be consistent with N.J.S.A. 18A:30-9. Contractual provisions for payments of accumulated vacation leave prior to separation can be included but only for leave accumulated prior to June 8, 2007 and remaining unused at the time of payment. Supplemental payments for unused vacation leave accrued consistent with the provisions of N.J.S.A. 18A:30-9 after June 8, 2007 as well as unused vacation leave accumulated prior to June 8, 2007 that has not been paid, shall be payable at the time of separation and may be paid to the individual's estate or beneficiaries in the event of the individual's death prior to separation.
8. Contractual provisions that include a calculation of per diem for twelve month employees shall be based on a two hundred sixty day work year.
9. No provision for a merit bonus shall be made except where payment is contingent upon achievement of quantitative merit criterion and/or qualitative merit criterion:
 - a. A contract may include no more than three quantitative merit criteria and two qualitative merit criteria per contract year.
 - b. The Executive County Superintendent shall approve or disapprove the selection of quantitative merit and qualitative merit criteria and the data that forms the basis of measuring the achievement of quantitative merit and qualitative merit criteria.
 - c. A contract may provide for merit bonuses in an amount not exceeding 3.33 percent of annual salary for each quantitative merit criterion achieved and 2.5 percent of annual salary for each qualitative merit criterion achieved. Any such merit bonus shall be considered "extra compensation" for purpose of N.J.A.C. 17:3-4.1 and shall not be cumulative.
 - d. The Board of Education shall submit to the Executive County Superintendent a resolution certifying that a quantitative merit criterion or a qualitative merit

criterion has been satisfied and shall await confirmation of the satisfaction of that criterion from the Executive County Superintendent prior to payment of any merit bonus.

10. No provision for a bonus shall be made except where payment is contingent upon achievement of measurable specific performance objectives expressly contained in a contract approved pursuant to N.J.A.C. 6A:23A-3.1, where compensation is deemed reasonable relative to the established performance objectives and achievement of the performance objectives has been documented to the satisfaction of the Board of Education.
11. No provision for payment at the time of separation or retirement shall be made for work not performed except as otherwise authorized in N.J.A.C. 6A:23A-3.1 and N.J.S.A. 18A:7-8.1.
12. No contract shall include a provision for a monthly allowance except for a reasonable car allowance. A reasonable car allowance shall not exceed the monthly cost of the average monthly miles traveled for business purposes multiplied by the allowable mileage reimbursement pursuant to applicable law and regulation and New Jersey Office of Management and Budget (NJOMB) circulars. If such allowance is included, the employee shall not be reimbursed for business travel mileage nor assigned permanently a car for official district business. Any provision of a car for official district business must conform with N.J.A.C. 6A:23A-6.12 and be supported by detailed justification. No contract shall include a provision of a dedicated driver or chauffeur.
13. All Superintendent contracts shall include the required provision pursuant to N.J.S.A. 18A:17-15.1 which states that in the event the Superintendent's certificate is revoked, the contract is null and void.
14. No contract shall include a provision for additional compensation upon the acquisition of a graduate degree unless the graduate degree is conferred by a regionally accredited college or university as defined in applicable regulations. No contract shall include a provision for assistance, tuition reimbursement, or additional compensation for graduate school coursework, unless the coursework culminates in the acquisition of a graduate degree conferred by a regionally accredited college or university as defined in applicable regulations.

NOW THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above referenced standards have been met and approved by the Executive County Superintendent and hereby authorizes the approval of a terms and conditions contract for the Chief School Administrator, Joseph C. Vaughn, for a period commencing July 1, 2020 and ending June 30, 2023.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-047-127

RESOLUTION APPROVING A TERMS & CONDITIONS CONTRACT FOR THE SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

WHEREAS, the Executive County Superintendent shall review and approve for all Superintendents of Schools, Superintendents of Schools reappointed pursuant to N.J.S.A. 18A:17-20.1, Deputy Superintendents of Schools, Assistant Superintendents of Schools, and School Business Administrators, including any interim, acting, or person otherwise serving in these positions, in school districts, county vocational school districts, county special services school districts and other districts, except charters, within the County under the supervision of the Executive County Superintendent:

1. New employment contracts, including contracts that replace expired contracts for existing tenured and non-tenured employees;
2. Renegotiations, extensions, amendments, or other alterations of the terms of existing employment contracts that have been previously approved by the Executive County Superintendent; and
3. Provisions for contract extensions where such terms were not included in the original employment contract or are different from the provisions contained in the original approved employment contract; and,

WHEREAS, the contract review and approval shall take place prior to any required public notice and hearing pursuant to N.J.S.A. 18A:11-11 and prior to the Board of Education approval and execution of the contract to ensure compliance with all applicable laws, including but not limited to N.J.S.A. 18A:30-3.5, 18A:30-9, 18A:17-15.1 and 18A:11-12; and,

WHEREAS, in connection with the Executive County Superintendent's review of the contract, the Board shall provide the Executive County Superintendent with a detailed statement setting forth the total cost of the contract for each applicable year, including salary, longevity (if applicable), benefits, and all other emoluments; and,

WHEREAS, The review and approval of the employment contracts of Superintendents of Schools, Deputy Superintendents of Schools, Assistant Superintendents of Schools, and School Business Administrators

conducted by the Executive County Superintendent shall be consistent with the following additional standards outlined in N.J.S.A. 18A:7-8.1 and N.J.A.C. 6A:23A-3.1:

1. Contracts for each class of administrative position shall be comparable with the salary, benefits and other emoluments contained in the contracts of similarly credentialed and experienced administrators in other school districts in the region with similar enrollment, academic achievement levels and challenges, and grade span.
2. No contract shall include provisions that are inconsistent with the travel requirements pursuant to N.J.S.A. 18A:11-12 and N.J.A.C. 6A:23A-7 including, but not limited to, the provisions for mileage reimbursement and reimbursement for meals and lodging in New Jersey. Any contractual provision that is inconsistent with law is superseded by the law.
3. No contract shall include provisions for the reimbursement or payment of employee contributions that are either required by law or by a contract in effect in the school district with other teaching staff members, such as payment of the employee's State or Federal taxes, or of the employee's contributions to FICA, Medicare, State pensions and annuities (TPAF), life insurance, disability insurance (if offered), and health benefit costs.
4. No contract shall contain a payment as a condition of separation from service that is deemed by the Executive County Superintendent to be prohibited or excessive in nature. The payment cannot exceed the lesser of the calculation of three months pay for every year remaining on the contract with pro-ratio for partial years, not to exceed twelve months, or the remaining salary amount due under the contract.
5. No contract shall include benefits that supplement or duplicate benefits that are otherwise available to the employee by operation of law, an existing group plan, or other means; e.g., an annuity or life insurance plan that supplements or duplicates a plan already made available to the employee. Notwithstanding the provisions of this section, a contract may contain an annuity where those benefits are already contained in the existing contract between the employee and the district.
6. Contractual provisions regarding accumulation of sick leave and supplemental compensation for accumulated sick leave shall be consistent with N.J.S.A. 18A:30-3.5. Supplemental payment for accumulated sick leave shall be payable only at the time of retirement and shall not be paid to the individual's estate or beneficiaries in the event of the individual's death prior to retirement. Pursuant to N.J.S.A. 18A:30-3.2, a new Board of Education contract may include credit of unused sick leave in accordance with the new Board of Education's policy on sick leave credit for all employees.
7. Contractual provisions regarding accumulation of unused vacation leave and supplemental compensation for accumulated unused vacation leave shall be consistent with N.J.S.A. 18A:30-9. Contractual provisions for payments of accumulated vacation leave prior to separation can be included but only for leave accumulated prior to June 8, 2007 and remaining unused at the time of payment. Supplemental payments for unused vacation leave accrued consistent with the provisions of N.J.S.A. 18A:30-9 after June 8, 2007 as well as unused vacation leave accumulated prior to June 8, 2007 that has not been paid, shall be payable at the time of separation and may be paid to the individual's estate or beneficiaries in the event of the individual's death prior to separation.
8. Contractual provisions that include a calculation of per diem for twelve month employees shall be based on a two hundred sixty day work year.
9. No provision for a merit bonus shall be made except where payment is contingent upon achievement of quantitative merit criterion and/or qualitative merit criterion:

- a. A contract may include no more than three quantitative merit criteria and two qualitative merit criteria per contract year.
 - b. The Executive County Superintendent shall approve or disapprove the selection of quantitative merit and qualitative merit criteria and the data that forms the basis of measuring the achievement of quantitative merit and qualitative merit criteria.
 - c. A contract may provide for merit bonuses in an amount not exceeding 3.33 percent of annual salary for each quantitative merit criterion achieved and 2.5 percent of annual salary for each qualitative merit criterion achieved. Any such merit bonus shall be considered "extra compensation" for purpose of N.J.A.C. 17:3-4.1 and shall not be cumulative.
 - d. The Board of Education shall submit to the Executive County Superintendent a resolution certifying that a quantitative merit criterion or a qualitative merit criterion has been satisfied and shall await confirmation of the satisfaction of that criterion from the Executive County Superintendent prior to payment of any merit bonus.
- 10. No provision for a bonus shall be made except where payment is contingent upon achievement of measurable specific performance objectives expressly contained in a contract approved pursuant to N.J.A.C. 6A:23A-3.1, where compensation is deemed reasonable relative to the established performance objectives and achievement of the performance objectives has been documented to the satisfaction of the Board of Education.
 - 11. No provision for payment at the time of separation or retirement shall be made for work not performed except as otherwise authorized in N.J.A.C. 6A:23A-3.1 and N.J.S.A. 18A:7-8.1.
 - 12. No contract shall include a provision for a monthly allowance except for a reasonable car allowance. A reasonable car allowance shall not exceed the monthly cost of the average monthly miles traveled for business purposes multiplied by the allowable mileage reimbursement pursuant to applicable law and regulation and New Jersey Office of Management and Budget (NJOMB) circulars. If such allowance is included, the employee shall not be reimbursed for business travel mileage nor assigned permanently a car for official district business. Any provision of a car for official district business must conform with N.J.A.C. 6A:23A-6.12 and be supported by detailed justification. No contract shall include a provision of a dedicated driver or chauffeur.
 - 13. No contract shall include a provision for additional compensation upon the acquisition of a graduate degree unless the graduate degree is conferred by a regionally accredited college or university as defined in applicable regulations. No contract shall include a provision for assistance, tuition reimbursement, or additional compensation for graduate school coursework, unless the coursework culminates in the acquisition of a graduate degree conferred by a regionally accredited college or university as defined in applicable regulations.

NOW THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above referenced standards have been met and approved by the Executive County Superintendent and hereby authorizes the approval of a terms and conditions contract for the School Business Administrator, Danielle Tarvin-Griffith, for a period commencing July 1, 2021 and ending June 30, 2022.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-128

RESOLUTION APPROVING THE APPOINTMENT OF SCHOOL DISTRICT STAFF TO THE SUMMER LEARNING ACADEMY

WHEREAS, on December 27, 2020, the federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSA Act), Public Law 116-260, was signed into law and provided an additional \$54.3 billion nationwide for the Elementary and Secondary School Emergency Relief Fund (ESSER II Fund); and

WHEREAS, the purpose of the additional funding is to provide direct money to LEAs to assist in safely reopening schools, measuring and effectively addressing significant learning loss, and taking other actions to respond to the impact of COVID-19 on educators, students, and families; and

WHEREAS, the NJDOE designated \$75 million from the State set-aside to establish the Learning Acceleration grant for pre-K through grade 12 instruction with the stipulation that Local Education Agencies use these funds for planning and implementing activities related to summer learning and supplemental afterschool programs, including providing classroom instruction or online learning during the summer months ; and

WHEREAS, the Superintendent of Schools and the Supervisor of Curriculum have developed a Summer Learning Academy for the purpose of ensuring all students have an opportunity to develop core learning competencies in the areas of English Language Arts and mathematics; and

WHEREAS, the Superintendent of Schools has posted for the teaching positions in order to appropriately staff the Summer Learning Academy and makes the following recommendations for appointment:

Staff	Position	Hours	Days	Total Hours	Rate of Pay	Comp. Total
Haley Cooper	Teacher	3.25	10	32.5	\$44	\$1430
Heather Pence	Teacher	3.25	10	32.5	\$44	\$1430
Amber Warshany	Teacher	3.25	10	32.5	\$44	\$1430
Theresa Roats	Teacher	3.25	10	32.5	\$44	\$1430

Cathy Weir	Teacher	3.25	10	32.5	\$44	\$1430
						\$7150

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the above appointments are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-129

RESOLUTION AUTHORIZING THE PAYMENT OF EARNED SICK LEAVE TO ELIGIBLE SCHOOL DISTRICT STAFF PURSUANT TO N.J.S.A. 34:11D-1

WHEREAS, New Jersey Paid Sick Leave Act, N.J.S.A. 34:11D-1 *et seq.* (the “[Act](#)”), which was signed by Governor Murphy in May, went into effect on October 29, 2018. Under the Act, all employees whether full time, part time, or seasonal must be paid one hour of sick leave for every 30 hours worked, up to 40 hours per year; and

WHEREAS, N.J.S.A. 34:11D-2(a). Employers are required to pay employees for earned sick leave time at their regular rate of pay. N.J.S.A. 34:11D-2(c). Where an employee is terminated, but is rehired within six months, the employee is entitled to all of the sick leave they had accrued previously. N.J.S.A. 34:11D-2(e). Employers may either provide employees with the full complement of earned sick leave time at the beginning of the year, or dole it out as the employee accrues it. N.J.S.A. 34:11D-3(d); and

WHEREAS, While employees may use their earned sick leave time for the employee’s or employee’s family member(s)’s health care, N.J.S.A. 34:11D-3(a)(1)–(2), the Act also extends to non-medical reasons, including, but not limited to, “time during which the employee is not able to work because of a closure of the employee’s workplace, or the school or place of care of a child of the employee,” N.J.S.A. 34:11D-3(a)(4), and “time needed by the employee in connection with a child of the employee to attend a school-related conference, meeting, function or other event requested or required by a school administrator, teacher, or other professional staff member responsible for the child’s education,” N.J.S.A. 34:11D-3(5). In cases where the “employee’s need to use earned sick leave is foreseeable, an employer may require advance notice, not to exceed seven calendar days. If the reason for the leave is not foreseeable, an employer may require an employee to give notice of the intention as soon as practicable.” N.J.S.A. 34:11D-3(b); and

WHEREAS, the Board of Education wishes to compensate the below listed staff members in accordance with the provisions of N.J.S.A. 34:11D-1 *ET seq.*

Staff Member	Substitute Role	Earned Sick Leave Amount
BENEDETTI, BRUCE	BUS ADMIN	\$ 650.00
CASSIDY, AMY	AIDE	\$ 11.00
ESTRONZA, VICTORIA	NURSE	\$ 47.13
ESTRONZA, VICTORIA	TEACHER	\$ 230.66
FENNESSY, EVI	AIDE	\$ 243.00
GROSS, RANDI	TEACHER	\$ 24.28
HOPKINS, LYMAN	TEACHER	\$ 84.98
LUKACOVA, DARINA	CUSTODIAN	\$ 102.62
SAKARIASEN, BRITTANY	TEACHER-REG SUB	\$ 169.96
SAKARIASEN, BRITTANY	TEACHER-LT SUB	\$ 460.80
	TOTAL	\$ 2,024.43

NOW, THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the above listed staff shall be paid the above earned sick time in the pay period of **June 24, 2021**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

***** ***** *****

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-130

**RESOLUTION APPROVING THE APPOINTMENT OF A SPEECH LANGUAGE SPECIALIST
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2021-2022 FISCAL YEAR
WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2021 to JUNE 30, 2022**

WHEREAS, a vacancy was created in the position pursuant to the resignation of the incumbent; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Emily Weeks
STEP ON SCALE:	Step 1, MA
ANNUAL LEVEL OF COMPENSATION	\$52,000
POSITION CONTROL NUMBER	T-SP0001
FULL TIME / PART TIME:	Full Time
EFFECTIVE DATE:	September 1, 2021

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by June 16, 2021 and that contracts shall be offered and executed for each approved individual.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-131

**RESOLUTION APPROVING THE APPOINTMENT OF AN ELEMENTARY EDUCATION TEACHER
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2021-2022 FISCAL YEAR
WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2021 to JUNE 30, 2022**

WHEREAS, a vacancy was created in the position pursuant to the resignation of the incumbent; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Christina Rinaldi
STEP ON SCALE:	STEP 1, BA
ANNUAL LEVEL OF COMPENSATION	\$50,000
POSITION CONTROL NUMBER	V-ET2001
FULL TIME / PART TIME:	Full Time
EFFECTIVE DATE:	September 1, 2021

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by June 16, 2021 and that contracts shall be offered and executed for each approved individual.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-132

**RESOLUTION APPROVING THE APPOINTMENT OF AN INSTRUCTIONAL ASSISTANT
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2021-2022 FISCAL YEAR
WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2021 to JUNE 30, 2022**

WHEREAS, a vacancy was created in the position pursuant to the resignation of the incumbent; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Evi Fennessy
STEP ON SCALE:	STEP 1
ANNUAL LEVEL OF COMPENSATION	\$15,725
POSITION CONTROL NUMBER	W-TAMD03
FULL TIME / PART TIME:	Part Time (4.75 hours per day)
EFFECTIVE DATE:	September 1, 2021

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by June 16, 2021 and that contracts shall be offered and executed for each approved individual.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-231-139

**RESOLUTION ACCEPTING THE RESIGNATION NOTICE
OF THE SUPERVISOR OF CURRICULUM
FOR THE SPRINGFIELD TOWNSHIP SCHOOL**

WHEREAS, the Superintendent of Schools received official resignation notice from Kimberly Hannigan, Supervisor of Curriculum, Springfield Township School; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above notification of resignation is hereby accepted effective June 30, 2021.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member	X		X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member		X	X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CURRICULUM & TECHNOLOGY

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-133

**RESOLUTION APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT
& RETROACTIVELY APPROVING TRAVEL & RELATED EXPENSES
FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT EMPLOYEES
PURSUANT TO P.L. 2007, C.53 AND BOARD OF EDUCATION POLICY #6471**

WHEREAS, Public Law 2007, c.53 provides for the regulation of travel expenditures which are those costs paid by the school district using local, State, or federal funds, whether directly by the school district or by employee reimbursement, for travel by school district employees and district board of education members, to the following four types of travel events:

[1] training and seminars which means all regularly scheduled, formal residential and non-residential training functions, conducted at a hotel, motel, convention center, residential facility, or at any educational institution or facility;

[2] conventions and conferences which means general programs, sponsored by professional associations on a regular basis. Which address subjects of particular interest to a school district or are convened to conduct association business. The primary purpose of employee attendance at conferences and conventions is the development of new skills and knowledge or the reinforcement of those skills and knowledge in a particular field related to school district operations. These are distinct from formal staff training and seminars, although some training may take place at such events;

[3] regular school district business which means all regular official business travel, including attendance at meetings, conferences and any other gathering which are not covered by the definitions included in other section of P.L. 2007, c.53;

[4] retreats which means meetings with school district employees and school board members, held away from the normal work environment at which organizational goals and objectives are discussed. If available, school district facilities shall be utilized for this type of event.

; and

WHEREAS, a board of education implemented Policy #6471 which regulates travel expenditures for School District employees and school board members that are in accordance with P.L. 2007, c.53;

WHEREAS, each district board of education shall maintain separate accounting for school district travel expenditures as necessary, to ensure compliance with the school district's maximum travel expenditure amount. This may include, but need not be limited to, a separate offline accounting of such expenditures or expanding the school district's accounting system. The tracking system shall be sufficient to demonstrate compliance with P.L. 2007, c.53 and Board of Education Policy #6471, and shall provide auditable information;

WHEREAS, the below listing has been submitted for approval by the Board of Education:

Employee Name	Rebecca Schweitzer	Craig Vaughn	Sandra Secouler	
District Assignment	Social Worker	CSA	Special Education Teacher	
Travel Date(s)	July 26 & 27, 2021	July 26 & 27, 2021	July 12, 13, & 14 2021	
Travel Destination	Princeton	Princeton	NA	
Travel Type	Car	Car	NA	

Sponsoring Entity	Leaving a Village	Leaving a Village	Wilson Language Company	
Event Description	Restorative Justice	Restorative Justice	Wilson Certified Teacher Conference	
Funding Source	REAP	REAP	REAP	
Account Series	20-451-200-500-050-12 0-0	20-451-200-500-050-12 0-0	20-451-200-500-050-120-	
Registration Fee	375	375	499	
Meal Allowance	49.50	49.50	0	
Mileage Estimate	37.80	37.80	0	
Tolls & Other Transportation	0	0	0	
Hotel/Motel Rate	0	0	0	
Miscellaneous Exp (Parking)	0	0	0	
TOTAL	\$462.30	\$462.30	\$499	

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above delineated travel expenses are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member	X		X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

POLICIES & PROCEDURES

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-134

RESOLUTION APPROVING BOARD OF EDUCATION 2020/2021 POLICY, BYLAWS AND REGULATION REVISIONS UPON FIRST READING AND INTRODUCTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, the following is the **first** reading for introduction of the policies & regulations, which include:

File Code	Name
P & R 5330.01	Administration of Medical Cannabis
P 0164.6	Remote Public Board Meeting During A Declared Emergency
P 2415	Every Student Succeeds
P 2415.02	Title 1: Fiscal Responsibility
P & R 2415.20	Every Student Succeeds Act Complaints

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **first reading and introduction**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member	X		X					1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member			X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FACILITIES, SECURITY, & TRANSPORTATION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-135

RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance" provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the "Security Drill Record Form" provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and,

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the month of **MAY 2021**:

Date / Time	Friday 5/18/21 9:15 AM	Wednesday 5/12/21 10:45 AM
Type of Drill	Fire Drill	Shelter-in-Place to Lockdown
Duration of Drill	30 seconds	7 minutes, 55 seconds
Weather Conditions	Sunny 70's	Sunny 50's
Participants	Staff/Students	Staff/Students
Drill Supervisor	C. Vaughn	K. Hannigan

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member	X		X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-136

RESOLUTION AUTHORIZING THE IMPLEMENTATION OF AN EXTENDED DAY PROGRAM AND ASSOCIATED HOURS & FEES FOR THE 2021-2022 SCHOOL YEAR

WHEREAS, the Board of Education authorized the Superintendent to develop a comprehensive proposal for the implementation of a district led (in-house) extended day care program to include a full cost analysis, pricing structure, job descriptions, registration forms, and an outline of activities to support the program; and

WHEREAS, multiple parent / guardian meetings were held, in conjunction with the dissemination of surveys, to gather information and gauge interest in a district led extended day program; and

WHEREAS, at the May 18, 2021 Board of Education meeting the Superintendent presented an overview of the proposal and survey data indicating that a sufficient number of families were interested in a district led extended day program so as to make this an advantageous opportunity for the district; and

WHEREAS, the extended day program will operate between the hours of 7:00 AM to 8:30 AM and 3:30 PM to 6:00 PM with program fees for the district led extended day program as follows:

Number of Days	AM Only	PM Only	AM & PM
5 days per week	\$100 per month	\$200 per month	\$300 per month
4 days per week	\$80 per month	\$160 per month	\$240 per month
3 days per week	\$60 per month	\$120 per month	\$180 per month
2 days per week	\$40 per month	\$80 per month	\$120 per month
1 day per week	\$20 per month	\$40 per month	\$60 per month
"Drop In" rate	\$10 per day	\$15 per day	\$25 per day

Tiered program fees will be applied for children dropped off after 7:45 AM for the morning program and/or picked up prior to 5:00 PM for the afternoon program according to the schedule below:

Number of Days	AM Only	PM Only	AM & PM
----------------	---------	---------	---------

5 days per week	\$75 per month	\$150 per month	\$225 per month
4 days per week	\$60 per month	\$120 per month	\$180 per month
3 days per week	\$45 per month	\$90 per month	\$135 per month
2 days per week	\$30 per month	\$60 per month	\$90 per month
1 day per week	\$15 per month	\$30 per month	\$45 per month

Multi-Child rates will be applied at a 25% reduction for the second child and a 40% reduction for each additional child from the same family.

NOW THEREFORE BE IT RESOLVED, by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent is authorized to implement a district led extended day program for the 2021-2022 school year.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member	X		X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-137

RESOLUTION CERTIFYING THAT SCHOOL BUS EMERGENCY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.A.C. 6A:27-11.2

WHEREAS, N.J.A.C. 6A:27-11.2 requires that school administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school and that all other students shall receive school bus evacuation at least once within the school year; and

WHEREAS, the school bus driver and bus aide shall participate in the emergency exit drills; and

WHEREAS, drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity; and

WHEREAS, drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but not limited to, the following: 1. Date of the drill 2. Time of day the drill was conducted 3. School Name 4. Location of the drill 5. Route number(s) included in the drill 6. Name of school principal, or person(s) assigned, who supervised the drill ; and

WHEREAS, the following is a summary table of the recent school bus evacuation drills conducted in the School District:

Bus Evacuation Drills Spring 2021

Date	Time	Duration	School	Location	Bus	Supervisor
5/19/21	8:36 AM	55 seconds	Springfield Elementary	Bus Loop	1	C. Vaughn
5/19/21	8:32 AM	1 min. 21 sec.	Springfield Elementary	Bus Loop	2	C. Vaughn
5/19/21	8:44 AM	58 seconds	Springfield Elementary	Bus Loop	3	C. Vaughn
5/19/21	8:38 AM	1 min. 1 sec.	Springfield Elementary	Bus Loop	4	C. Vaughn
5/19/21	8:50 AM	1 min. 32 sec.	Springfield Elementary	Bus Loop	5	C. Vaughn

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above school bus emergency evacuation drills have been conducted in accordance with N.J.A.C. 6A:27-11.2.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member		X	X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member	X		X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BOARD FORUM

Thomas Pantano, Board Vice President

- **UNFINISHED BUSINESS-** None
- **NEW BUSINESS** - None

PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Thomas Pantano, Board Vice President

None

EXECUTIVE SESSION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #20/21-RM-166-138

**RESOLUTION AUTHORIZING THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
TO MEET IN CLOSED EXECUTIVE SESSION
PURSUANT TO THE NEW JERSEY OPEN PUBLIC MEETINGS ACT
PUBLIC LAW 1975, c.231**

WHEREAS, N.J.S.A. 10:4-6 et seq provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of the exceptions being as follows:

1. items forbidden by specific legal action

2. right to receive federal funds
3. invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property
6. items where immediate disclosure would impair public safety
7. investigation of violations of law
8. attorney-client privilege
9. terms and conditions of employment/personnel matters
10. penalty or loss of license to an individual
11. other

WHEREAS, the President of the Board of Education has determined that such a circumstance exists which warrants a closed executive session under item #9 as above indicated and that the conducting of a closed executive session was duly authorized by the adoption of this Resolution. The subject to be discussed is as follows:

#9 - Terms & Conditions of Employment / Personnel Matters - Superintendent's Evaluation

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, pursuant to N.J.S.A. 10:4-6 et seq, that it meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on Tuesday, June 15, 2021; and

BE IT FURTHER RESOLVED the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on June 15, 2021 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member			X					1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member						X		3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Roberson, Board Member	X		X					6
7	Mrs. Wainwright, Board Member			X					7
8	Mr. Walker, Board Member		X	X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

A motion was made by Mr. Roberson, seconded by Mr. Hale to adjourn Executive Session at 9:15pm.

The motion was carried by voice vote. All in favor.

ADJOURNMENT

Thomas Pantano, Board Vice President

Seeing no further action to come before the Board of Education, Vice President Pantano requested a motion to adjourn.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated to **ADJOURN** at the **Regular Meeting held on June 15, 2021** in Room 14. **The time of adjournment was 9:22PM.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Hale, Board Member	X		X					1
2	Mrs. Lippincott, Board Member			X					2
3	Mrs. Murtaugh-Frey, Board Member			X					3
4	Ms. O'Brien, Board Member			X					4
5	Mr. Pantano, Board Vice President			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member		X	X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Bucs, Board President						X		9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

