

Spring Township Board of Education
Jobstown, NJ 08041
Wednesday, October 9, 2019
Minutes – Session 282

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| CALL TO ORDER | TIME: | 7:00 P.M. |
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A **Work Session** of the Springfield Township Board of Education was held on **Wednesday, October 9, 2019** at **7:00 p.m.** in the Springfield Elementary School **Room 14**.

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| PUBLIC NOTICE |
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"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

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| PLEDGE OF ALLEGIANCE |
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Mrs. Lippincott, Board President, led the Board in the Pledge of Allegiance.

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| ROLL CALL OF BOARD MEMBERS AND STAFF |
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| | Board of Education Member | Present | Late | Absent | |
|---|------------------------------------|----------------|-------------|---------------|---|
| 1 | Mr. Joseph Bucs | X | | | 1 |
| 2 | Mr. Gregory Madia | | | X | 2 |
| 3 | Mrs. Ashleigh Murtaugh-Frey | X | | | 3 |
| 4 | | | | | 4 |
| 5 | Mr. Wade Hale | X | | | 5 |
| 6 | Mr. Gary Walker | X | | | 6 |
| 7 | Mr. Michael Ramalho | | | X | 7 |
| 8 | Mr. Andrew Eaton, Vice President | X | | | 8 |
| 9 | Mrs. Kristen Lippincott, President | X | | | 9 |

Others present:

- [X] Craig Vaughn, Chief School Administrator
- [X] David Gorski, Business Administrator/Board Secretary

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SCHOOL AND COMMUNITY PRESENTATIONS

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Mr. Vaughn gave a presentation on the 2019-2020 Professional Development for Faculty & Staff. The presentation detailed the three types of professional development – Mandatory, District Initiated and Professional Learning Communities. Mr. Vaughn explained each type using specific examples and discussed the sources of funding of the professional development plan as a whole. The presentation will be made available on the district website.

PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES

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Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.

The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic.

Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

NONE

PREPARATION OF TUESDAY, OCTOBER 15, 2019 AGENDA

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Mr. Vaughn and Mr. Gorski reviewed their respective sections of the agenda for the October 15, 2019 regular meeting and answered any board questions that were raised.

Mr. Vaughn made mention that he suggests next week’s meeting begin in the school cafeteria due to the large attendance expected for the Recognition of the 2019 NJSLA Level 5 Recipients. He suggested the board recessed after the recognition presentation and resume the meeting in Room 14.

During discussion of Resolution 19/20-RM-288-124, Mrs. Murtaugh-Frey asked why the appointment was occurring before the election. Mrs. Lippincott responded that it has been past practice to try and fill the seat the following month’s meeting.

BOARD FORUM – UNFINISHED BUSINESS MATERS

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BOARD FORUM – NEW BUSINESS MATTERS

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Mr. Bucs discussed the following:

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1. It was noted that the presentation on professional development should be made available to parents on the website if it is allowable. Mr. Vaughn noted he will look into adding the presentation to the district website.
2. It was questioned as to whether or not the district utilizes an employee handbook, separate from the District's Policy Manual. He would like to look into having all staff and faculty sign off on a handbook each year. Mr. Vaughn responded that he will reach out to the board solicitor to see if this were allowable and in line with any contract applicable.
3. Long Range Facilities Plan – Mr. Bucs asked for an update. Mr. Vaughn responded that the district has received three quotes and is ready to move forward once board guidance is received.
4. It was questioned as to if a rubric will be used for board candidate interviews like in past practice. Mrs. Lippincott indicated that past rubrics will be used.

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Mrs. Murtaugh-Frey asked for an update to be given on the Sustainability Committee in the upcoming meeting. Mr. Eaton responded that an update will be given.

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PUBLIC COMMENT #2 – SHALL NOT EXCEED THIRTY (30) MINUTES

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| MOTION TO ADJOURN | TIME: | 7:43 P.M. |
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Mr. Hale made the motion to adjourn. Mr. Bucs seconded. Upon voice vote, all members present voted in the affirmative.

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***** **CERTIFICATION OF THE BOARD SECRETARY** *****

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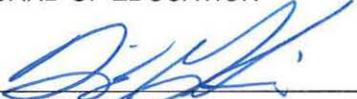
SPRINGFIELD TOWNSHIP
BOARD OF EDUCATION

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 David Gorski
 Secretary to the Board

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