

Spring Township Board of Education  
Jobstown, NJ 08041  
Wednesday, December 11, 2019  
Minutes – Session 345

<b>CALL TO ORDER</b>	<b>TIME:</b>	<b>7:06 P.M.</b>
----------------------	--------------	------------------

A **Work Session** of the Springfield Township Board of Education was held on **Wednesday, December 11, 2019 at 7:06 p.m.** in the Springfield Elementary School **Room 14**.

<b>PUBLIC NOTICE</b>
----------------------

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

<b>PLEDGE OF ALLEGIANCE</b>
-----------------------------

Mr. Eaton, Board Vice President (presiding), led the Board in the Pledge of Allegiance.

<b>ROLL CALL OF BOARD MEMBERS AND STAFF</b>
---

	<b>Board of Education Member</b>	<b>Present</b>	<b>Late</b>	<b>Absent</b>	
1	Mr. Joseph Bucs	X			1
2	Mr. Gregory Madia	X			2
3	Mrs. Ashleigh Murtaugh-Frey	X			3
4	Mr. Tom Pantano	X			4
5	Mr. Wade Hale	X			5
6	Mr. Gary Walker	X			6
7	Mr. Michael Ramalho	X			7
8	Mr. Andrew Eaton, Vice President	X			8
9	Mrs. Kristen Lippincott, President			X	9

**Others present:**

- [ X ] Craig Vaughn, Chief School Administrator
- [ X ] David Gorski, Business Administrator/Board Secretary

31

**SCHOOL AND COMMUNITY PRESENTATIONS**

32

Mr. Vaughn gave a presentation on Electronic Violence & Vandalism/HIB Report for Reporting Period 2 (18/19 Year).

33

34

35

36

**PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES**

37

*Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.*

38

*The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic.*

39

*Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.*

40

41

42

43

44

45

46

47

48

49

50

51

1. **Vicky Aaronson** – Inquired about issues that aren't categorized as HIB. Questioned if detentions, other incidents or ongoing incidents that could lead to HIB are being tracked.
  - Mr. Vaughn responded.

52

Mrs. Aaronson then asked if it were possible to structure this as a metric to track going forward.

53

54

55

56

57

Mrs. Aaronson inquired about teach contracts. She asked what recommendations are being taken from then Fact Finder Report regarding a two or three year contract. She also asked if salary guides are being worked out.

58

59

60

61

62

63

64

65

66

67

**PREPARATION OF TUESDAY, DECEMBER 17, 2019 AGENDA**

68

Mr. Vaughn and Mr. Gorski reviewed their respective sections of the agenda for the December 17, 2019 regular meeting and answered any board questions that were raised.

69

70

71

It was noted that the Regular meeting will take place in the Media Center.

72

73

74

75

76

It was requested that conditional language be used in the resolution for approving facility use due to not receiving a current and valid Certificate of Insurance for the period of use.

77

**BOARD FORUM – UNFINISHED BUSINESS MATERS**

78

79

80

There were updates given by the following committees:

81

82

83

**Negotiations** – Mr. Eaton noted that communication was made to STEA President and Mr. Zakarian, NJEA Field Representative, with a counterproposal for the guides.

84

85

86

**Personnel** – Mr. Ramalho noted that Mr. Vaughn reached out about the need for a second grade aide. The committee decided to recommend approval for hiring of a part-time instructional aide.

87

88

89

**Finance** – Mr. Bucs noted that two meetings have taken place. The committee discussed strategy for the 2020-2021 Fiscal Year Budget and beyond. The committee also discussed action on excess surplus and reserve accounts that will take place at the December 17, 2019 regular meeting.

90

91

92

93

**Sustainability** – Mr. Walker noted that the committee met last week and the minutes have been uploaded to the drive. The committee is looking to hold a public meeting on January 21<sup>st</sup> before the regular board meeting.

94

95

96

- Mr. Pantano asked what communication strategy is being utilized to ensure the public is properly represented and does not include just one or two large groups.
- Mr. Walker, Mr. Ramalho and Mrs. Murtaugh-Frey responded with the committee's strategy for communication and overall strategy for gathering community ideas.
- Mr. Bucs stated he would like to see if the committee could reach out to all of the organizations in the community, including Town Council, Zoning Board, etc. He noted that these groups are heavily involved and have great outreach within the community. Mr. Bucs also noted certain stats within the voting community and how diverse the community is. He stated all constituent groups should be covered for diversity of opinion.

97

98

99

100

101

102

103

104

105

106

107

**BOARD FORUM – NEW BUSINESS MATTERS**

108

109

110

Mr. Madia requested to be left on the email distribution list after his child is finished with the sixth grade so that he can stay informed.

111

112

113

Mr. Ramalho suggested that all are left on the list for email distribution and only removed if one opts out.

114

115

Mr. Bucs suggested the possibility of a communications committee to get the message out next year.

116

117

Mr. Bucs requested an update on the Long-Range Facilities Plan. Mr. Vaughn updated the board and noted that he has been in constant contact with the engineers. Mr. Bucs asked if there will be controls in place to ensure maintenance is being done according to the plan, to which Mr. Vaughn responded.

118

119

120

121

**PUBLIC COMMENT #2 – SHALL NOT EXCEED THIRTY (30) MINUTES**

122

123

None.

124

125

<b>MOTION TO ADJOURN</b>	<b>TIME:</b>	<b>8:38 P.M.</b>
--------------------------	--------------	------------------

126

127

Mr. Hale made the motion to adjourn. Mr. Madia seconded. Upon voice vote, all members present voted in the affirmative.

128

129

130

\*\*\*\*\* **CERTIFICATION OF THE BOARD SECRETARY** \*\*\*\*\*

131

132

SPRINGFIELD TOWNSHIP  
BOARD OF EDUCATION

133

134

135

136



137

\_\_\_\_\_  
David Gorski  
Secretary to the Board

138

139

140

{SEAL}

141