

1 SPRINGFIELD TOWNSHIP BOARD OF EDUCATION  
2 Wednesday, January 8, 2020  
3 2019-2020 – 008  
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6 REORGANIZATION & WORK SESSION MEETING MINUTES  
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CALL TO ORDER	TIME:	7:04 P.M.
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10 A **Reorganization & Work Session** of the Springfield Township Board of Education was held on  
11 **Wednesday, January 8, 2020** at 7:04 p.m. in the Springfield Elementary School **Room 14**.  
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14 PUBLIC NOTICE

15 "The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have  
16 advance notice of and attend the meetings of public bodies at which any business affecting their interest  
17 is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of  
18 Education has caused notice of this meeting to be publicized by having the date, time and place thereof  
19 sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and  
20 posted in the Springfield Township Board of Education Office and Springfield Township Municipal  
21 Building.

22 PLEDGE OF ALLEGIANCE

23 President Pro Tempore led the Board in the Pledge of Allegiance.  
24

25 ELECTION RESULTS

26 Mr. Gorski presented the results of the November 5, 2019 election.

27  
28 **3 Year Term**

29 Mrs. Ashleigh Murtaugh-Frey	410
30 Mr. Gary G. Walker	363
31 Mr. Francis Roberson	348

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33 **Unexpired 1 Year Term**

34 Mr. Joseph Bucs	486
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36 ADMINISTRATIVE OATH OF OFFICE

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38 Oath of Office was administered by Mr. Gorski to Mrs. Murtaugh-Frey, Mr. Walker, Mr. Roberson and Mr.  
39 Bucs.  
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<b>ROLL CALL OF BOARD MEMBERS AND STAFF</b>
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	Board of Education Member	Present	Late	Absent	
1	Mr. Joseph Bucs	X			1
2	Mrs. Kristen Lippincott	X			2
3	Mrs. Ashleigh Murtaugh-Frey	X			3
4	Mr. Thomas Pantano	X			4
5	Mr. Wade Hale	X			5
6	Mr. Gary Walker	X			6
7	Mr. Francis Roberson	X			7
8	Mr. Michael Ramalho			X	8
9	Mr. Andrew Eaton	X			9

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45 **Others present:**

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47 [ X ] Craig Vaughn, Chief School Administrator

48 [ X ] David Gorski, Business Administrator/Board Secretary

49 [ ] Joe Knewasser, Facilities Manager

50 [ ] Kim Hannigan, Supervisor of Curriculum

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<b>ELECTION OF BOARD OFFICERS</b>
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53 a. Board President

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55 Mr. Gorski opened the floor to nominations.

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57 Mr. Andrew Eaton was nominated by Mr. Pantano. The nomination was seconded by Mr. Bucs.

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59 There being no further nominations, the floor was closed and roll call vote cast.

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	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs		X	X					1
2	Mrs. Lippincott			X					2
3	Mrs. Murtaugh-Frey			X					3
4	Mr. Pantano	X		X					4
5	Mr. Hale			X					5
6	Mr. Walker					X			6
7	Mr. Roberson			X					7
8	Mr. Ramalho						X		8
9	Mr. Eaton			X					9

61 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

62 Not Voting due to Conflict. Quorum = 5

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**ELECTION OF BOARD OFFICERS (CONTINUED)**

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**b.** Board Vice President

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Mr. Gorski opened the floor to nominations.

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Mr. Joseph Bucs was nominated by Mr. Pantano. The nomination was seconded by Mrs. Lippincott

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There being no further nominations, the floor was closed and roll call vote cast.

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	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs			X					1
2	Mrs. Lippincott		X	X					2
3	Mrs. Murtaugh-Frey			X					3
4	Mr. Pantano	X		X					4
5	Mr. Hale			X					5
6	Mr. Walker					X			6
7	Mr. Roberson			X					7
8	Mr. Ramalho						X		8
9	Mr. Eaton			X					9

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Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

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Not Voting due to Conflict. Quorum = 5

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**Mr. Andrew Eaton, Board President, now presides over the meeting.**

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**RECESS**

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Motion was made by Mr. Hale for a brief recess. The motion was seconded by Mrs. Lippincott. Upon voice vote, all members present voted in the affirmative.

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**APPOINTMENT OF BOARD REPRESENTATIVES & COMMITTEE MEMBERS**

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Mr. Eaton discussed the need to take time to deliberate and receive input from the board regarding Board Representative and Board Committee appointments.

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Mr. Walker requested for information to be provided to the board regarding responsibilities for duties, time commitment, etc. for the appointed positions.

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Motion was made by Mr. Bucs to table the appointment of Board Representatives and Board Committee members. The motion was seconded by Mr. Hale. Upon voice vote, all members present voted in the affirmative.

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**PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES**

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100 *Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members*  
101 *preview the agenda items five days prior to the meeting and discuss questionable items with the*  
102 *Superintendent.*

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104 *The Springfield Township BOE welcomes public comment during our public meetings. Public comments*  
105 *will only be permitted during the public comment periods at the beginning and end of each Board*  
106 *meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote*  
107 *of the Board members present. Statements are limited to two, three minute time periods for a total of six*  
108 *minutes on any one topic.*

109

110 *Public comment is not a question and answer session. Notwithstanding, members of the Administration*  
111 *and/or Board members may, with approval, choose to answer questions raised during public comment*  
112 *periods. If a response is requested, please provide your contact information on the sign-in sheet or*  
113 *contact the Administration separately.*

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116 1. **Melina Walker** – Questioned what board policy was regarding receiving a response to public  
117 comment. Asked if there is a timeline surrounding a requested response.

118 a. Mr. Eaton responded noting there is no specific timeline however all efforts are made to  
119 respond as soon as possible if someone explicitly requests a response from the board.

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**BOARD ACTION ITEMS**

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145 **a) RESOLUTION #19/20-RM-008-101 – ACCEPTING THE REPORT OF THE NOVEMBER 2019**  
146 **SCHOOL BOARD ELECTION RESULTS**

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148 Mr. Eaton congratulated the newly elected and reelected board members.

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\*\*\*\*\* *CERTIFICATION OF THE BOARD SECRETARY* \*\*\*\*\*

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167 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township  
168 Board of Education, by the vote below indicated, at the **Reorganization Meeting held on Wednesday**  
169 **January 8, 2020** in **Room 14** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown,  
170 New Jersey.

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	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mrs. Lippincott		X	X					2
3	Mrs. Murtaugh-Frey			X					3
4	Mr. Pantano			X					4
5	Mr. Hale	X		X					5
6	Mr. Walker			X					6
7	Mr. Roberson			X					7
8	Mr. Ramalho						X		8
9	Mr. Eaton, Board President			X					9

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Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
Not Voting due to Conflict. Quorum = 5

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<b>BOARD ACTION ITEMS (CONTINUED)</b>
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**b) RESOLUTION #19/20-RM-008-102 – ADOPT BOARD MEMBER CODE OF ETHICS**

Mr. Pantano made comment regarding the vagueness of Item C within N.J.S.A. 18A:12-24.1 *Code of Ethics for School Board Members*.

\*\*\*\*\* CERTIFICATION OF THE BOARD SECRETARY \*\*\*\*\*

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Reorganization Meeting held on Wednesday January 8, 2020** in **Room 14** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mrs. Lippincott	X		X					2
3	Mrs. Murtaugh-Frey			X					3
4	Mr. Pantano			X					4
5	Mr. Hale		X	X					5
6	Mr. Walker			X					6
7	Mr. Roberson			X					7
8	Mr. Ramalho						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
Not Voting due to Conflict. Quorum = 5

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**BOARD ACTION ITEMS (CONTINUED)**

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**c) RESOLUTION #19/20-RM-008-103 – APPROVE ANNUAL MOTIONS AND DESIGNATIONS**

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Comments were made regarding Item #6 by Mr. Pantano, Mr. Bucs, Mr. Walker, Mr. Hale and Mrs. Murtaugh-Frey. Each questioned the timing of approval of Item #6 and ramifications of striking this item from the resolution for tonight's approval. Mr. Vaughn responded.

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Mr. Bucs requested administration reach out to Strauss Esmay Associates regarding the legality of Item #6 in Policy 0154 and whether or not the Board should look to update policy.

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\*\*\*\*\* *CERTIFICATION OF THE BOARD SECRETARY* \*\*\*\*\*

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**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Reorganization Meeting held on Wednesday January 8, 2020** in **Room 14** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

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	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mrs. Lippincott	X		X					2
3	Mrs. Murtaugh-Frey			X					3
4	Mr. Pantano			X					4
5	Mr. Hale		X	X					5
6	Mr. Walker			X					6
7	Mr. Roberson			X					7
8	Mr. Ramalho						X		8
9	Mr. Eaton, Board President			X					9

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Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
Not Voting due to Conflict. Quorum = 5

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**BOARD ACTION ITEMS (CONTINUED)**

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**d) RESOLUTION #19/20-RM-008-104 – APPROVE ANNUAL CALENDAR OF MEETINGS**

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\*\*\*\*\*      *CERTIFICATION OF THE BOARD SECRETARY*      \*\*\*\*\*

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**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Reorganization Meeting held on Wednesday January 8, 2020** in **Room 14** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

265

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President	X		X					1
2	Mrs. Lippincott			X					2
3	Mrs. Murtaugh-Frey			X					3
4	Mr. Pantano			X					4
5	Mr. Hale			X					5
6	Mr. Walker			X					6
7	Mr. Roberson		X	X					7
8	Mr. Ramalho						X		8
9	Mr. Eaton, Board President			X					9

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Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
Not Voting due to Conflict. Quorum = 5

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**PREPARATION OF TUESDAY, JANUARY 21, 2020 AGENDA**

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Mr. Vaughn and Mr. Gorski reviewed their respective sections of the agenda for the January 21, 2020 regular meeting and answered any board questions that were raised.

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During the Finance section, Mr. Bucs requested a revision to the title of Resolution #19/20-RM-021-113.

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The revision is to change the wording of "Approve" to "Accept".

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During the Facilities, Security & Transportation section, Mr. Bucs asked the following questions:

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1. Is there a major difference in a fire drill versus a bomb drill, and if so what?

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2. Are there any other outstanding Certificates of Insurance we are waiting on for facility use?

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Mr. Vaughn responded to the questions.

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**BOARD FORUM – UNFINISHED BUSINESS MATTERS**

NONE.

**BOARD FORUM – NEW BUSINESS MATTERS**

NONE.

**PUBLIC COMMENT #2 – SHALL NOT EXCEED THIRTY (30) MINUTES**

NONE.

<b>MOTION TO ADJOURN</b>	<b>TIME:</b>	<b>7:58 P.M.</b>
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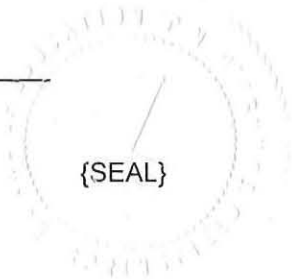
Mrs. Lippincott made the motion to adjourn. Mr. Bucs seconded. Upon voice vote, all members present voted in the affirmative.

\*\*\*\*\* **CERTIFICATION OF THE BOARD SECRETARY** \*\*\*\*\*

SPRINGFIELD TOWNSHIP  
BOARD OF EDUCATION



David Gorski  
Secretary to the Board



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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION  
RESOLUTION #19/20-RM-008-101

RESOLUTION ACCEPTING THE REPORT OF THE SECRETARY OF THE BOARD  
ON THE NOVEMBER 2019 SCHOOL BOARD ELECTION RESULTS  
AND AUTHORIZING THE ADMINISTERING OF OATHS OF OFFICE

WHEREAS, the Secretary to the Board reports that the annual school election was held on Tuesday, November 5, 2019 and the final certified results are below reported:

Springfield Township Board of Education - 3 Year Term

<u>Polling Place</u>	<u>Priscilla Hopkins-Smith</u>	<u>Kristin Gonzalez-Woolston</u>	<u>Ashleigh Murtaugh-Frey</u>	<u>Francis Roberson</u>	<u>Gary G. Walker</u>	<u>Personal Choice</u>
1D	105	104	168	132	142	47
2D	104	119	121	95	99	24
3D	60	42	59	63	52	8
Mail-In	49	62	55	52	64	9
Provisional	5	8	7	6	6	4
<b>TOTAL</b>	<b>323</b>	<b>335</b>	<b>410</b>	<b>348</b>	<b>363</b>	<b>92</b>

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Springfield Township Board of Education - Unexpired 1 Year Term

<u>Polling Place</u>	<u>Joseph M. Bucs</u>	<u>Personal Choice</u>
1D	168	75
2D	154	32
3D	65	21
Mail-In	90	5
Provisional	9	2
<b>TOTAL</b>	<b>486</b>	<b>135</b>

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;and

WHEREAS, The voter turnout at the polling locations in the November 5, 2019 election was seven hundred and ninety (790) registered voters in Springfield Township. The turnout percentage was thirty and point eighty-four percent (30.84%) of the total two thousand five hundred and sixty-two (2,562) registered voters, and;



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**WHEREAS,** The Board Secretary has been provided copies of the Springfield Township Return Sheets and the Burlington County Board of Elections Statement of Results for absentee/provisional ballots which confirms the above vote tallies. This Report of the Secretary shall be entered into the minutes of the **January 8, 2019** Reorganization Meeting prior to the administration of the oath of office, and;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above outlined Report has been reviewed and accepted; and

**BE IT FINALLY RESOLVED** that the Secretary to the Board is hereby authorized to administer the oath of office to the Board of Education members-elect.

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David Gorski  
Secretary to the Board



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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-008-102

RESOLUTION ACKNOWLEDGING ADHERENCE WITH  
THE SCHOOL ETHICS ACT AND CODE OF ETHICS  
PURSUANT TO N.J.A.C. 6A:30 AND 6:3 AND N.J.S.A. 18A:12-24.1

380 **WHEREAS,** the State of New Jersey Board of Education regulations require local boards of education  
381 to meet to discuss the ethics laws at a regularly scheduled public meeting; and  
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383 **WHEREAS,** each Board of Education must discuss the School Ethics Act and the Code of Ethics at a  
384 regularly scheduled public meeting and annually adopt policies and procedures regarding training in  
385 understanding the Code of Ethics; and  
386

387 **WHEREAS,** each Board of Education member shall sign an acknowledgment of receipt that she/he  
388 has read and become familiar with the Code of Ethics; and  
389

390 **WHEREAS,** copies of N.J.S.A. 18A:12-24 and N.J.A.C. 6A:30 and 6:3, the New Jersey School Board  
391 Member Code of Ethics, and the New Jersey School Boards Association training materials were  
392 distributed to every Board Member; and  
393

394 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
395 Burlington, State of New Jersey, that the School Ethics Act and Code of Ethics were reviewed and  
396 accepted by each member of the Board of Education as evidenced by the executed "Acknowledgment of  
397 Receipt" by each member which is kept on file in the Administration Building of the Township of  
398 Springfield Board of Education.  
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David Gorski  
Secretary to the Board



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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-008-103

RESOLUTION APPROVING ANNUAL MOTIONS AND DESIGNATIONS  
FOR THE TERM OF JANUARY 2020 - DECEMBER 2020

**WHEREAS,** District Policy 0154 requires the Board of Education to annually motion and designate the following at the annual organization meeting:

1. Designate one or more depositories for school funds, N.J.S.A. 18A17-34;
2. Designate those persons authorized to sign school warrants (checks), N.J.S.A. 18A:19-1;
3. Designate the official newspaper, N.J.S.A. 18A:22-11; 18A:39-3;
4. Designate a second newspaper for the publication of Board meetings, N.J.S.A. 10:4-8;
5. Designate the day, place, and time for regular meetings of the Board;
6. Approve the curriculum for all grades;
7. Readopt existing bylaws and policies for the Board's operation and the operations of the school system.

**WHEREAS,** the Springfield Township Board of Education designates WSFS Bank as its depository for all school funds, and;

**WHEREAS,** the Springfield Township Board of Education designates the Board President, Superintendent, and Business Administrator as those persons authorized to sign school warrants, and;

**WHEREAS,** the Springfield Township Board of Education designates The Burlington County of Times and The Courier-Post as official newspapers of record, and;

**WHEREAS,** the Springfield Township Board of Education designates The Burlington County of Times and The Courier-Post as newspapers for the publication of Board meetings, and;

**WHEREAS,** the Springfield Township Board of Education designates that public work session meetings will be held on the first Wednesday of each month at 7:00 p.m. in Room 14 (except as otherwise noted and/or advertised). Regular monthly public meetings shall be held on the third Tuesday of each month at 7:00 p.m. in Room 14 (except as otherwise noted and/or advertised), and;

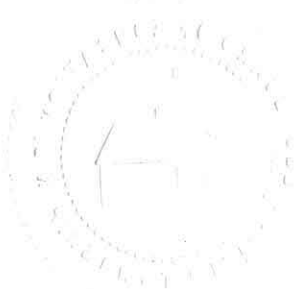
**WHEREAS,** the Springfield Township Board of Education approves current curriculum for all grades, and;

**WHEREAS,** the Springfield Township Board of Education readopts all existing bylaws and policies for the Board's operation and the operations of the school system, and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above annual motions and designations have been approved in accordance with District Policy 0154.

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David Gorski  
Secretary to the Board {SEAL}





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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-008-104

RESOLUTION ADOPTING THE ANNUAL SCHEDULE OF PUBLIC MEETINGS FOR THE TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

WHEREAS, provisions of the Open Public Meetings Act - N.J.S.A. 10:4-6 et. seq. Requires that within seven (7) days following the annual reorganization meeting of a public body, the public body must establish, for public inspection, a schedule of the regular meetings of the public body to be held during the succeeding year; and

WHEREAS, public work session meetings will be held on the first Wednesday of each month at 7:00 p.m. in Room 14 (except as otherwise noted and/or advertised). Regular monthly public meetings shall be held on the third Tuesday of each month at 7:00 p.m. in Room 14 (except as otherwise noted and/or advertised). Action will be taken at these meetings and closed executive sessions may be conducted. The bloew calendar of public meetings is proposed for Board of Education approval:

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION ANNUAL SCHEDULE OF PUBLIC MEETINGS

<u>Work Session Meetings</u>	<u>Regular Session Meetings</u>
Wednesday, January 8, 2020	Tuesday, January 21, 2020
Wednesday, February 5, 2020	Tuesday, February 18, 2020
Wednesday, March 4, 2020	Tuesday, March 17, 2020
Wednesday, April 1, 2020	Tuesday, April 21, 2020
Wednesday, May 6, 2020	Tuesday, May 19, 2020
Wednesday, June 3, 2020	Tuesday, June 16, 2020
Wednesday, July 1, 2020	Tuesday, July 21, 2020
Wednesday, August 5, 2020	Tuesday, August 18, 2020
Wednesday, September 2, 2020	Tuesday, September 15, 2020
Wednesday, October 7, 2020	Tuesday, October 20, 2020
Wednesday, November 4, 2020	Tuesday, November 17, 2020
Wednesday, December 2, 2020	Tuesday, December 15, 2020

<u>Reorganization Meeting</u>
Wednesday, January 6, 2021

; and

NOW, THEREFORE, BE IT RESOLVED that the Township of Springfield Board of Education, County of Burlington, State of New Jersey, hereby adopts the above public meeting calendar.

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David Gorski  
Secretary to the Board {SEAL}