

1 **SPRINGFIELD TOWNSHIP BOARD OF EDUCATION**

2 **Tuesday, May 19, 2020**

3 **2019-2020 – 140**

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5 **REGULAR MEETING AGENDA**

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7 **TIME: 7:14 PM**

8 **LOCATION: Remote Meeting**

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10 **CALL TO ORDER**

11 **OPEN PUBLIC MEETINGS ACT STATEMENT**

12 President **EATON** read the below Open Public Meeting Act statement.

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14 "The New Jersey Open Public Meetings Law was enacted to ensure the right to the public to have  
15 advance notice of and attend the meetings of public bodies at which any business affecting their interest  
16 is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of  
17 Education has caused notice of this meeting to be publicized by having the date, time and place thereof  
18 sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and  
19 posted in the Springfield Township Board of Education Office and Springfield Township Municipal  
20 Building.  
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22 **PLEDGE OF ALLEGIANCE**



23 President **EATON** led the assembly in the Pledge of Allegiance.  
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25 **ROLL CALL**

26 President **EATON** requested that the roll call of those in attendance be taken by the Board Secretary and  
27 said roll call is below represented:  
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	Board of Education Member	Present	Late	Absent	
1	Mr. Bucs, Board Vice President	X			1
2	Mr. Hale, Board Member	X			2
3	Mrs. Lippincott, Board Member	X			3
4	Mrs. Murtaugh-Frey, Board Member	X			4
5	Mr. Pantano, Board Member			X	5
6	Mr. Ramalho, Board Member			X	6
7	Mr. Roberson, Board Member			X	7
8	Mr. Walker, Board Member			X	8
9	Mr. Eaton, Board President	X			9

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	Staff In Attendance	Present	Late	Absent	
1	Mr. Vaughn, Superintendent	X			1
2	Mr. Benedetti, Board Secretary/SBO	X			2
3	Mrs. Hannigan, Interim Curriculum Director			X	3
4	Mr. Knewasser, Ed Families Manager			X	4

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**SCHOOL & COMMUNITY PRESENTATIONS**

None

**COMMITTEE UPDATES**

None

**PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)**

Prior to opening the session for public comment on posted resolutions, President **EATON** read the below statement into the public record:

Before a matter is placed on the agenda, the Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

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**CORRESPONDENCE**

Clark resignation letter.

**SUPERINTENDENT UPDATE ON DISTRICT GOALS & IMPORTANT DATES**

Discussion scheduled for May 28, 2020 meeting.

**APPROVAL OF MINUTES**

- WORK SESSION MEETING - Wednesday, April 1, 2020**
- REGULAR MEETING - Tuesday, April 21, 2020**
- EXECUTIVE SESSION - Tuesday, April 21, 2020**
- SPECIAL MEETING - Monday, April 27, 2020**
- EXECUTIVE SESSION - Monday, April 27, 2020**

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on Tuesday, May 19, 2020** in Room 14 – Board of Education Meeting Room at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
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1	Mr. Bucs, Board Vice President		X					1
2	Mr. Hale, Board Member		X					2
3	Mrs. Lippincott, Board Member	X	X					3
4	Mrs. Murtaugh-Frey, Board Member		X					4
5	Mr. Pantano, Board Member					X		5
6	Mr. Ramalho, Board Member					X		6
7	Mr. Roberson, Board Member					X		7
8	Mr. Walker, Board Member					X		8
9	Mr. Eaton, Board President		X					9

### SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)

**a) RESOLUTION #19/20-RM-140-102**  
MONTHLY ENROLLMENT REPORT

### TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

## RESOLUTION #19/20-RM-140-102

### RESOLUTION ACCEPTING ENROLLMENT STATISTICS AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF APRIL 2020

**WHEREAS,** the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

**WHEREAS,** the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1<sup>st</sup> Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

**WHEREAS,** the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2019	Count <u>April 30, 2020</u>	Difference
11-105-100-101-101-105	Pre-School Regular	19	18	-1
11-110-100-101-101-110	Kindergarten	38	38	0
11-120-100-101-101-401	First Grade	23	36	+13
11-120-100-101-101-402	Second Grade	27	23	-4
11-120-100-101-101-403	Third Grade	24	27	+3

11-120-100-101-101-404	Fourth Grade	28	22	-6
11-120-100-101-101-405	Fifth Grade	32	29	-3
11-130-100-101-101-406	Sixth Grade	26	35	+9
11-212-100-101-101-100	Multiple Disabled	4	5	+1
11-215-100-101-101-100	Pre-School Disabled PT	7	10	+3
11-000-100-56X-60X-XXX	Out-of-District Placement	2	3	+1
	<b>OTAL</b>	<b>230</b>	<b>246</b>	<b>+16</b>

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Month	Enrollment	Monthly Change
June 2019	230	
July 2019	234	+4
August 2019	246	+12
September 2019	246	0
October 2019	249	+3
November 2019	249	0
December 2019	251	+2
January 2020	247	-4
February 2020	247	0
March 2020	246	-1
April 2020	246	0

May 2020		
June 2020		
July 2020		

;and

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member		X	X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

## **RESOLUTION #19/20-140-103**

### **RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT FOR THE MONTH OF APRIL 2020 PURSUANT TO BOARD OF EDUCATION POLICY 5512**

**WHEREAS,** the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

**WHEREAS,** harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on

school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

**WHEREAS,** the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **APRIL 2020**:

School Location	# of Cases Reported	# of Cases Confirmed
Springfield Elementary School	0	0

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held Tuesday, May 19, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member		X	X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

#### CONTRACT ADMINISTRATION

# RESOLUTION #19/20-RM-140-104

## RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE TECHNICAL SERVICES AGREEMENT FOR BUDGETARY ACCOUNTING & PAYROLL SYSTEMS WITH THE ASBURY PARK BOARD OF EDUCATION FOR THE 2020-2021 SCHOOL YEAR

**WHEREAS,** N.J.S.A. 18A:18A-14.2 provides that any board of education may contract or lease provide electronic data processing services for the board of education of another school district, and may undertake with such other board of education the joint operation of electronic data processing of their several official records and other information relative to their official activities, services and responsibilities; and

**WHEREAS,** the Township of Springfield Board of Education, Burlington County, has developed and maintained a contractual relationship with the Asbury Park ITC, Asbury Park, New Jersey, pursuant to N.J.S.A. 18A:18A-14.2 and wishes to renew said contracts as a cost effective way to provide basic electronic data processing for the School District.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute the below contract agreements, for the period of July 1, 2020 to June 30, 2021, with Asbury Park ITC, Asbury Park, New Jersey for the following services in the amounts indicated:

SERVICE	AMOUNT
Annual License Fee – Budgetary Accounting System (BAS)	3,950.00
Annual License Fee – Payroll/Personnel System (PPS)	3,950.00
<b>TOTAL CONTRACTED SERVICES</b>	<b>7,900.00</b>

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**CERTIFICATION OF AVAILABILITY OF FUNDS**

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-251-340-000-432-0	
Account Title	BUS OFF FINANCE SRV	
Certification Date	May 19, 2020	
Beginning Balance		3,950.00
Contract Encumbrance Account		(3,950.00)
Ending Balance		0.00

Fiscal Notes:

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-251-340-000-433-0	
Account Title	BUS OFF PAYROLL SRV	
Certification Date	May 21, 2019	
Beginning Balance		3,950.00
Contract Encumbrance Account		(3,950.00)
Ending Balance		0.00

Fiscal Notes:

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**Bruce Benedetti**  
Business Administrator/Board Secretary



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**CONTRACT ADMINISTRATION**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #19/20-RM-140-105**

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD  
TO EXECUTE A PROFESSIONAL SERVICES CONTRACT  
FOR SUBSTITUTE NURSING SERVICES WITH BAYADA PEDIATRICS  
FOR THE 2020-2021 SCHOOL YEAR  
AND APPROVING A NEW LINE ITEM AND A TRANSFER OF FUNDS**

**WHEREAS,** N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

**WHEREAS,** N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

**WHEREAS,** the Township of Springfield Board of Education recognizes the need for the professional services of substitute nursing; and

**WHEREAS,** BAYADA PEDIATRICS, 521 Fellowship Road, Mt Laurel NJ 08054, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

**WHEREAS,** compensation for substitute nursing services through Bayada will be at a rate of \$56 per hour for RN services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with BAYADA PEDIATRICS of Mt Laurel, New Jersey, in an amount not-to-exceed fifty five dollars (\$55) per hour; and

**BE IT FURTHER RESOLVED,** that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

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**CERTIFICATION OF AVAILABILITY OF FUNDS**

239 **APPROVE NEW LINE ITEM ACCOUNT/TRANSFER OF FUNDS**

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CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-213-390-050-104-0	
Account Title	NURSE SUB SRV	
Certification Date	May 19, 2020	
Beginning Balance		0.00
Contract Encumbrance Account		(2,500.00)
Revised Balance		(2,500.00)
Transfer From Account Number	11-000-213-100-050-104-0	
Transfer From Account Title	NURSE SUB PAY	
Transfer From Balance	2,500.00	
Transfer From Amount	(2,500.00)	2,500.00
Transfer From Ending Balance	0.00	0.00

241 **Fiscal Notes:**

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245 **Bruce Benedetti**  
246 **Business Administrator/Board Secretary**

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248 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield  
249 Township Board of Education by the vote below indicated at the **Regular Monthly Meeting**  
250 **held on Tuesday, May 19, 2020 in remote meeting.**

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	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member		X	X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

252 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

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255 **TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION**

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257 **RESOLUTION #19/20-RM-140-106**

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259 **RESOLUTION AUTHORIZING THE PRESIDENT AND**  
260 **THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD**  
261 **TO EXECUTE A CONTRACT FOR EDUCATIONAL SERVICES**  
262 **WITH THE BURLINGTON COUNTY EDUCATIONAL SERVICES UNIT**

**FOR THE 2020-2021 SCHOOL YEAR**

**WHEREAS,** certain students of the Township of Springfield School District have Individualized Education Programs (hereinafter "I.E.P.") which requires the Township of Springfield Board of Education to purchase educational services from certain qualified professionals; and

**WHEREAS,** the EDUCATIONAL SERVICES UNIT, Burlington County Special Services School District, 20 Pioneer Boulevard, Westampton, New Jersey 08060, is duly qualified and experienced to provide the required services at the rates below indicated

1. The ESU will provide the following Professional Services, as requested by the School District, to include:

- a. Child Study Team Staffing and Evaluations, participation in eligibility and IEP meetings, counseling and other related CST services
- b. Physical, Occupational and Speech Therapy evaluations, consultation and therapy services
- c. Home Instruction, Supplemental Instruction, basic skills, and classroom instruction/consultation
- d. Transition Services, Structured Learning Experience (SLE) Coordinator, and Job Coaching
- e. Assistive Technology Education and Communication (AAC) evaluations, consultation, training and support services
- f. Functional Behavior Assessments, Behavioral Services, and Consultations
- g. Deaf and Hard of Hearing Itinerant Services
- h. Comprehensive Deaf and Hard of Hearing Child Study Team evaluations
- i. Reading Specialist services
- j. Virtual and online services (separate agreement)
- k. Instructional Coaching
- l. Nonpublic Services and entitlements (separate agreement)
- m. Professional development (separate agreement needed if specialized); and,

**WHEREAS,** the following Fee Schedule rates are for Professional Services:

Service	Rate
Assistive Technology Evaluation	\$950 per evaluation
Augmentative Alternative Communication (AAC) Evaluation	\$995 per evaluation
AAC with Speech & Language Evaluation	\$1275 per evaluation
Behavioral Consultation	\$86 per hour
Functional Behavioral Assessment	\$1275 per assessment
Learning Evaluation	\$455 per evaluation
Social Evaluation	\$360 per evaluation
Learning Disabilities Teacher Consultant	\$79 per hour \$489 per day \$256 ½ day
Psychologist	
Social Worker	
Educational Audiologist	\$260 per hour
Educational Interpreter	\$76 per hour
Instructional Coach	\$77 per hour

Teacher	\$67 per hour
Teacher of Deaf	\$110 per hour
Occupational Therapy	\$87 per hour \$540 per day \$275 ½ day
Physical Therapy	
Speech Therapy	
Reading Specialist	\$74 per hour
Professional Development	\$150 per hour
Board Certified Behavior Analyst	\$85 per hour \$545 per day

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Business Administrator/Board Secretary are hereby authorized to execute a contract for services.

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**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member		X	X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

## TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

# RESOLUTION #19/20-RM-140-107

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD  
TO EXECUTE A PROFESSIONAL SERVICES CONTRACT  
FOR INDEPENDENT MUNICIPAL BOND SERVICES WITH PHOENIX ADVISORS  
FOR THE 2020-2021 SCHOOL YEAR**

**WHEREAS,** N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

**WHEREAS,** N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

**WHEREAS,** the Township of Springfield Board of Education recognizes the need for the professional services of a continuing disclosure agent; and

**WHEREAS,** the company, **Phoenix Advisors, LLC, 4 West Park Street, Bordentown, NJ 08505**, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with **Phoenix Advisors, LLC, Bordentown, NJ** in an amount not-to-exceed **one thousand dollars (\$1,000) without additional authorization for the period from July 1, 2020 to June 30, 2021**; and

**BE IT FINALLY RESOLVED,** that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

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**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member		X	X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

**TOWNSHIP OF SPRINGFIELD**

# RESOLUTION #19/20-RM-140-108

## RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR THE SERVICES OF A PHYSICAL THERAPIST CREATE NEW LINE ITEM ACCOUNT IN IDEA-B APPROPRIATIONS

**WHEREAS,** N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

**WHEREAS,** N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

**WHEREAS,** the Township of Springfield Board of Education recognizes the need for the professional services of a physical therapist; and

**WHEREAS,** Dimensions in Pediatric Physical Therapy, LLC are duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

**WHEREAS,** compensation for physical therapy services through Dimensions in Pediatric Physical Therapy, LLC. will be at a rate of \$80 per hour; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with Dimensions in Pediatric Physical Therapy, LLC in an amount not-to-exceed ten thousand dollars (\$10,000) for the period from July 1, 2020 to June 30, 2021; and

**BE IT FINALLY RESOLVED,** that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

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### CERTIFICATION OF AVAILABILITY OF FUNDS NEW LINE ITEM ACCOUNT WITH APPROPRIATION

CATEGORY	DESCRIPTION	AMOUNT
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<b>Account Number</b>	11-000-216-340-050-424-0	
<b>Account Title</b>	PHYS THRPY ESY	
<b>Certification Date</b>	May 19, 2020	
<b>Beginning Balance</b>		7,501.00
<b>Contract Encumbrance Account</b>		(7,501.00)
<b>Ending Balance</b>		\$0.00

**Fiscal Notes:**

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**CERTIFICATION OF THE PUBLIC AGENCY COMPLIANCE OFFICER**

**IT IS HEREBY CERTIFIED** that the awarded company/firm has been served with all proper notification regarding the requirements of Public Law 1975, c.127, and that the Township of Springfield Board of Education directs that the executed notice be made part of the project, service or procurement contract which is the subject of this award.

\_\_\_\_\_  
**Bruce Benedetti**  
**Public Agency Compliance Officer**  
**Business Administrator/Secretary to the Board**

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**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member		X	X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7

8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

## TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

# RESOLUTION #19/20-RM-140-109

### RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR THE SERVICES OF A SCHOOL PSYCHOLOGIST FOR 2020-2021

**WHEREAS,** N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

**WHEREAS,** N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

**WHEREAS,** the Township of Springfield Board of Education recognizes the need for the professional services of a school psychologist; and

**WHEREAS,** Alan Kotzen, Ph.D., 41 Glenfield Drive, Richboro PA 18954, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

**WHEREAS,** compensation for services provided by Dr. Kotzen will be at a rate of \$50 per hour for consultation services and \$250 per full psychological evaluation; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional audit and filing services with the, in an amount not-to-exceed two thousand five hundred dollars (\$2,500) for the period of July 1, 2020 to June 30, 2021; and

**BE IT FURTHER RESOLVED,** that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

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## CERTIFICATION OF AVAILABILITY OF FUNDS



\*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*

**CERTIFICATION OF AVAILABILITY OF FUNDS**  
**APPROVE NEW LINE ITEM ACCOUNT AND APPROPRIATION**

CATEGORY	DESCRIPTION	AMOUNT
Account Number	20-250-200-390-050-372-0	
Account Title	IDEA BSC PSYCH SRV	
Certification Date	May 19, 2020	
Beginning Balance		0.00
Contract Encumbrance Account		(2,500.00)
Revised Balance		(2,500.00)
Create Account Number		2,500.00
Ending Balance		0.00

**Fiscal Notes:**

\_\_\_\_\_  
**Bruce Benedetti**  
**Business Administrator/Board Secretary**

\*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member		X	X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

## RESOLUTION #19/20-RM-140-110

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY  
TO THE BOARD TO EXECUTE A SERVICE AGREEMENT  
FOR OCCUPATIONAL & EMPLOYEE HEALTH SERVICES WITH  
VIRTUA MEDICAL GROUP  
FROM JULY 1, 2020 ENDING JUNE 30, 2021**

**WHEREAS**, the Township of Springfield Board of Education recognizes the need for the professional services for occupational and employee health services; and

**WHEREAS**, Virtua MEDICAL GROUP, 301 Lippincott Drive, Suite 410, Marlton, N.J.08053, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

**WHEREAS**, the following represents associated costs for provided services:

Service	Base Price	Discounted Price
Pre-Placement Physical (includes: medical history, height/weight, vitals, vision/color screening and provider exam)	\$78.00	\$65.00
9-Panel Urine Drug Screen with Oxy (Non-DOT)	\$78.00	\$65.00
Breath Alcohol Test	\$28.45	NA
Breath Alcohol Test Confirmation	\$28.45	\$18.45
PPD	\$16.50	\$13.00
Tuberculosis Questionnaire	\$11.35	NA
Chest X-Ray (2 View)	\$73.55	NA
Hepatitis B Titre	\$28.45	NA
Hepatitis B Vaccine (Series of 3)	\$67.25 each	\$63.00 each
Venipuncture	\$3.25	NA
DOT Physical (initial & recert) (includes: medical history, height/weight, vitals, vision/color, Titmus - depth & peripheral - urine dip, and provider exam)	\$78.00	\$57.55
DOT Urine Screen	\$78.00	\$57.55

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with Virtua Medical Group, 301 Lippincott Drive, Suite 410, Marlton, N.J. 08053

**BE IT FURTHER RESOLVED** that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

\*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member		X	X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

## RESOLUTION #19/20-RM-140-111

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY  
TO THE BOARD TO EXECUTE A SERVICE AGREEMENT  
FOR A SCHOOL PHYSICIAN FOR STUDENT & EMPLOYEE HEALTH SERVICES WITH  
VIRTUA MEDICAL GROUP  
FROM JULY 1, 2020 ENDING JUNE 30, 2021**

**WHEREAS**, the Township of Springfield Board of Education recognizes the need for the professional services of a school physician for student and employee health services; and

**WHEREAS**, professional services shall include the following:

1. Consultation with the Board of Education
2. Student physicals as needed
3. Physicals for uninsured Springfield Township District Employees (3-6 per year)
4. Review Authorization for emergency procedures
5. Act as a liaison between district school and family physicians
6. Scoliosis screening
7. Review Nurse's plan; and,

**WHEREAS, VIRTURA MEDICAL GROUP, 301 Lippincott Drive, Suite 410, Marlton, N.J.08053**, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with Virtua Medical Group, 301 Lippincott Drive, Suite 410, Marlton, N.J. 08053

**BE IT FURTHER RESOLVED** that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

\*\*\*\*\*

**CERTIFICATION OF AVAILABILITY OF FUNDS**

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-213-390-050-400-0	
Account Title	SCHOOL PHYSICIAN SRV	
Certification Date	May 19, 2020	
Beginning Balance		
Contract Encumbrance Account		(1800.00)
Ending Balance		0.00

**Fiscal Notes:**

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**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member		X	X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

## RESOLUTION #19/20-RM-140-112

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO  
THE BOARD TO EXECUTE A TECHNICAL SERVICE AGREEMENT  
FOR STAFF MANAGEMENT SERVICES WITH THE GENESIS EDUCATIONAL SERVICES, INC.  
FROM JULY 1, 2020 ENDING JUNE 30, 2021**

**WHEREAS,** N.J.S.A. 18A:18A-14.2 provides that any board of education may contact or lease provide electronic data processing services for the board of education of another school district, and may undertake with such other board of education the joint operation of electronic data processing of their several official records and other information relative to their official activities, services and responsibilities; and

**WHEREAS,** the Township of Springfield Board of Education, Burlington County, has developed a contractual relationship with Genesis Educational Services, Inc., 300 Buckelew Avenue, Suite #201, Jamesburg, New Jersey, pursuant to N.J.S.A. 18A:18A-14.2 and wishes to adopt said contract as a cost effective way to provide basic electronic data processing for the district.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract agreement, for the period of July 1, 2020 to June 30, 2021, with the Genesis Educational Services, Inc.

**CERTIFICATION OF AVAILABILITY OF FUNDS**

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-221-500-050-450-0	

<b>Account Title</b>	CUR/INST GENESIS STF SRV	
<b>Certification Date</b>	May 19, 2020	
<b>Beginning Balance</b>		\$5,100.00
<b>Contract Encumbrance Account</b>		(\$5,100.00)
<b>Ending Balance</b>		\$0.00

Fiscal Notes:

## RESOLUTION #19/20-RM-140-113

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO  
THE BOARD TO EXECUTE A TECHNICAL SERVICE AGREEMENT  
FOR STUDENT INFORMATION SERVICES WITH THE GENESIS EDUCATIONAL SERVICES, INC.  
FROM JULY 1, 2020 ENDING JUNE 30, 2021

**WHEREAS,** N.J.S.A. 18A:18A-14.2 provides that any board of education may contact or lease provide electronic data processing services for the board of education of another school district, and may undertake with such other board of education the joint operation of electronic data processing of their several official records and other information relative to their official activities, services and responsibilities; and

**WHEREAS,** the Township of Springfield Board of Education, Burlington County, has developed a contractual relationship with Genesis Educational Services, Inc., 300 Buckelew Avenue, Suite #201, Jamesburg, New Jersey, pursuant to N.J.S.A. 18A:18A-14.2 and wishes to adopt said contract as a cost effective way to provide basic electronic data processing for the district.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract agreement, for the period of July 1, 2020 to June 30, 2021, with the Genesis Educational Services, Inc.

### CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT

<b>Account Number</b>	11-000-211-500-050-450-0	
<b>Account Title</b>	ATTEND GENESIS STDNT SRV	
<b>Certification Date</b>	May 19, 2020	
<b>Beginning Balance</b>		\$7,350.00
<b>Contract Encumbrance Account</b>		(\$7,350.00)
<b>Ending Balance</b>		\$0.00

**Fiscal Notes:**

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member		X	X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

# **RESOLUTION #19/20-RM-140-114**

**RESOLUTION AUTHORIZING THE PRESIDENT AND SECRETARY TO THE BOARD  
TO EXECUTE AN AGREEMENT FOR A FOOD SERVICE MANAGEMENT COMPANY  
FOR THE 2020-2021 SCHOOL YEAR  
PURSUANT TO N.J.S.A. 18A:18A-42 AND 2CFR PARTS 200.318 - 200.326**

**WHEREAS,** the Township of Springfield Board of Education desires to continue to provide food service for the District through the award of a food service management contract pursuant to N.J.S.A. 18A:18A-42. and 2CFR Parts 200.318 and 200.326 and

**WHEREAS,** N.J.S.A. 18A:18A-42. provides that a food service management contract may be renewed yearly for not more than four (4) additional years upon a finding by the Board of Education that the services are being performed in an effective and efficient manner; however, if a Board of Education elects to renew an existing contract with a food service management company, the terms and conditions of the existing contract shall remain substantially unchanged. At the time of renewal, any price increase shall not exceed the published Index Rate as defined in New Jersey Public Procurement Law of 1999, Chapter 440; the renewal fee shall not exceed the changes in the Index Rate for the 12 months preceding the most recent quarterly calculation available at the time the contract is renewed; and

**WHEREAS,** Princeton Food Management Associates, PO Box 641, Medford, NJ 08055 general support services allowance and management fees shall not exceed \$8,755 per school year during the period of the agreement. This will be divided into forty two (42) weekly payments; and

**WHEREAS,** the School District and Princeton Food Management Associates shall work together to ensure a financially sound operation and shall guarantee financial results for the 2020-2021 school year.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, hereby authorizes a one (1) year agreement for food service management with Princeton Food Management Associates for the 2020-2021 school year.

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#### **CERTIFICATION OF THE PUBLIC AGENCY COMPLIANCE OFFICER**

**IT IS HEREBY CERTIFIED** that the awarded company/firm has been served with all proper notification regarding the requirements of Public Law 1975, c.127, and that the Township of Springfield Board of Education directs that the executed notice be made part of the project, service or procurement contract which is the subject of this award.

\_\_\_\_\_  
Bruce Benedetti  
Public Agency Compliance Officer  
Business Administrator/Secretary to the Board

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member		X	X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4



5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

## TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

# RESOLUTION #19/20-RM-140-115

### RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR THE SERVICES OF AN OCCUPATIONAL THERAPIST AND APPROVE A NEW LINE ITEM ACCOUNT/CREATE FUNDING

**WHEREAS,** N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

**WHEREAS,** N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

**WHEREAS,** the Township of Springfield Board of Education recognizes the need for the professional services of an occupational therapist; and

**WHEREAS,** the company, Heartland Rehabilitation Services, 212 North Broadway, Pennsville NJ 08070, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

**WHEREAS,** compensation for occupational therapy services through Heartland Rehabilitation Services will be at a rate of \$87.47 per hour for services rendered by an Occupational Therapist and \$73.44 per hour for services rendered by a Certified Occupational Therapy Assistant (COTA); and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with Heartland Rehabilitation Services, Pennsville NJ in an amount not-to-exceed twenty two thousand five hundred dollars (\$22,500), without additional authorization for the period from July 1, 2020 to June 30, 2021; and

**BE IT FINALLY RESOLVED,** that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

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**CERTIFICATION OF AVAILABILITY OF FUNDS**

CATEGORY	DESCRIPTION	AMOUNT
Account Number	20-252-100-340-050-421-0	
Account Title	IDEA BSC OT SRV	
Certification Date	May 18, 2020	
Beginning Balance		16,433.77
Contract Encumbrance Account		(16,433.77)
Ending Balance		0.00

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**Fiscal Notes:**

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020** in remote.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member		X	X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

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744

**FINANCE & BUDGET**

745  
746  
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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

# RESOLUTION #19/20-RM-140-116

## RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD FOR THE MONTH OF APRIL 2020 PURSUANT TO N.J.A.C. 6:23-2.11(c)2

**WHEREAS**, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

\*\*\*\*\*

## MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD REPORT ON CHANGES IN ANTICIPATED REVENUE

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following APRIL 2020 changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

\_\_\_\_\_  
Bruce Benedetti  
Business Administrator/Board Secretary

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

## RESOLUTION #19/20-RM-140-117

RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS  
GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED  
THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT  
PURSUANT TO N.J.A.C. 6A:23A-6.10  
AND THAT THE BELOW REPORT IS FOR THE MONTH OF APRIL 2020

**WHEREAS,** N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

**WHEREAS,** the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increased is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

**WHEREAS,** the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

**WHEREAS,** a Credit-Disbursement Report has been developed by the School District’s accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached APRIL 2020 Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

**BE IT FURTHER RESOLVED** that the following summary details any and all adjustments to purchase orders disbursed during the month:

Account #	PO #	Vendor #	Liquidated	Paid	Excess	%
None						

**BE IT FINALLY RESOLVED** that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION #19/20-RM-140-118**

**RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION  
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT  
FOR THE MONTH OF APRIL 2020  
ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73**

**WHEREAS,** Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

**WHEREAS,** a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached APRIL 2020 monthly transfer report detailing the percentage change in transfers is hereby approved; and

**BE IT FINALLY RESOLVED** that a copy of the report shall be placed in the permanent minutes of the Board of Education.

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION#19/20-RM-140-119**

**RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS  
FOR THE MONTH ENDING APRIL 30, 2020  
AND RETROACTIVELY SUBMIT FOR REIMBURSEMENT SINCE JULY 2019**

**WHEREAS**, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

**WHEREAS**, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

**WHEREAS**, the Business Administrator/Secretary to the Board has submits to the Board the following summary for the period ending **APRIL 30, 2020** for review and certification; and

YEAR	ACCT	GRANT	FUNC	OBJ	DESCRIPTION	AMT	TOTAL
2019-20	231	TITLE1 A	100	101	SALARIES OF TEACHERS	2,199.98	
				610	GENERAL SUPPLIES	0	
					<b>TOTAL 100 SERIES</b>	2,199.98	
			200	200	PERSONAL SRV EMP BENEF	0	
				500	OTHER PURCHASED SERVICES	0	
					<b>TOTAL 200 SERIES</b>	0	
					<b>MONTHLY TOTAL</b>	2,199.98	
2019-20	250	IDEA BSC	100	101	SALARIES OF TEACHERS	2,302.26	
				565	TUIT COUNTY SPEC SERV (ESY)	0	
					<b>TOTAL 100 SERIES</b>	2302.26	
			200	300	PURCH PROF/TECH SVS	0	
					<b>TOTAL 200 SERIES</b>	0	
					<b>MONTHLY TOTAL</b>	2302.26	
2019-20	251	IDEA PSD	100	565	TUIT COUNTY SPEC SERV	0	
					<b>TOTAL 200 SERIES</b>	0	
					<b>MONTHLY TOTAL</b>	0	
2019-20	270	TITLE 2A	200	300	PURCH ED/PROF/TECH SVS	0	

					<b>TOTAL 200 SERIES</b>	0	
					<b>MONTHLY TOTAL</b>	0	
2019-20	270	TITLE 4A	200	600	PURCH ED/PROF/TECH SVS	0	
					<b>TOTAL SERIES</b>	0	
					<b>MONTHLY TOTAL</b>	0	
2019-20	450	REAP	200	300	PURCH ED/PROF/TECH SVS	0	
					<b>TOTAL 200 SERIES</b>	0	
2018-19	450	REAP	200	500	OTHER PRCH SVS	0	
					<b>TOTAL 500 SERIES</b>	0	
					<b>MONTHLY TOTAL</b>	0	
					<b>TOTAL - ALL GRANTS</b>	<b>4,502.24</b>	

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#### **EXPENDITURE SUMMARY**

GRANT PROGRAM	YEAR	TOTAL FUNDS AVAILABLE	EXPENDITURES TO DATE	PRESENT ENCUMB.	REMAINING BALANCE
TITLE1A	2019-20	39,233.00	24,469.30	3,300.17	11,463.53
IDEA BSC	2019-20	80,303.00	51,773.94	4,037.29	24,491.77
IDEA PSD	2019-20	5,923.00	281.25	557.75	5084.00
TITLE 2A	2019-20	7,316.00	6,360.00	67.90	888.10
TITLE 4A	2019-20	13,044.00	4,498.21	0.00	8545.79
REAP	2018-20	22,860.48	22,413.09	79.00	368.39
BCJIF	2019-20	2,500.00	2,500.00	0.00	0.00



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TOTAL	2018-20	171,179.48	112,295.79	8042.11	50,841.58
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**REIMBUREMENT SUMMARY YEAR-TO-DATE**

FUND	NAME	PROG#	PROJ	FUNC	OBJT #	OBJT	AMNT
20	SPECIAL	450	OTH FED	200	500	OTH PUR SRV	630.00
						<b>AUG TOTAL</b>	<b>630.00</b>
20	SPECIAL	231	T1A	100	101	SAL TCH	2,199.98
			T1A	200	500	OTH PUR SRV	650.00
			T1A	200	580	TRAVEL	551.96
						<b>SEPT TOTAL</b>	<b>3,401.94</b>
20	SPECIAL	250	IDEA B	100	101	SAL TCH	2,302.26
						<b>SEPT TOTAL</b>	<b>2,302.26</b>
20	SPECIAL	450	OTH FED	200	500	OTH PUR SRV	1,047.42
						<b>SEPT TOTAL</b>	<b>1,047.42</b>
20	SPECIAL	231	T1A	100	101	SAL TCH	2,199.98
				100	110	OTH SAL	150.00
				100	600	SUP/MAT	1653.26
				200	500	TRAVEL	425.00
						<b>OCT TOTAL</b>	<b>4,428.24</b>
20	SPECIAL	250	IDEA B	100	101	SAL TCH	2,302.26
						<b>OCT TOTAL</b>	<b>2,302.26</b>
20	SPECIAL	231	T1A	100	101	SAL TCH	2,199.98
				100	110	OTH SAL	360.00
				200	580	TRAVEL	749.25
						<b>NOV TOTAL</b>	<b>3,309.23</b>
20	SPECIAL	250	IDEA B	100	101	SAL TCH	2,302.26
				100	600	SUP/MAT	973.30
				200	320	PUR PROF	5,041.88
				200	390	OTH TEC SRV	1,792.50
						<b>NOV TOTAL</b>	<b>5,073.981</b>
20	SPECIAL	270	T2A/T2D	200	320	PROF ED SRV	4,500.00
						<b>NOV TOTAL</b>	<b>4,500.00</b>
20	SPECIAL	450	OTH FED	200	500	OTH PUR SRV	699.00
				400	731	INST EQP	6,828.08
						<b>NOV TOTAL</b>	<b>7,527.08</b>
20	SPECIAL	231	T1A	100	101	SAL TCH	2199.98
				100	110	OTH SAL	360.00
						<b>DEC TOTAL</b>	<b>2559.98</b>
20	SPECIAL	250	IDEA B	100	101	SAL TCH	2,302.26
				100	600	SUP/MAT	15.38
						PUR PROF	10,192.74

						OTH TEC SRV	750.00
						<b>DEC TOTAL</b>	<b>13,260.38</b>
20	SPECIAL	280	T4A	100	600	SUP/MAT	67.65
						<b>DEC TOTAL</b>	<b>67.65</b>
20	SPECIAL	231	T1A	100	101	SAL TCH	2,199.98
				100	110	OTH SAL	240.00
						<b>JAN TOTAL</b>	<b>2,439.98</b>
20	SPECIAL	250	IDEA B	100	101	SAL TCH	2,302.26
				100	600	SUP/MAT	39.98
				200	320	PUR ED SRV	3,973.68
						OTH TEC SRV	150.00
						<b>JAN TOTAL</b>	<b>6,465.92</b>
20	SPECIAL	280	T4A	100	600	SUP/MAT	1,204.57
						<b>JAN TOTAL</b>	<b>1,204.57</b>
20	SPECIAL	450	OTH FED	200	500	OTH PUR SRV	1,340.33
				400	731	INST EQP	3,106.97
						<b>JAN TOTAL</b>	<b>4,447.30</b>
20	SPECIAL	231	T1A	100	101	SAL TCH	2,199.98
				100	110	OTH SAL	330.00
						<b>FEB TOTAL</b>	<b>2,529.98</b>
20	SPECIAL	250	IDEA B	100	101	SAL TCH	2,302.26
				11	600	SUP/MAT	103.53
				200	320	PUR ED SRV	3,791.86
				200	390	OTH TEC SRV	281.25
						<b>FEB TOTAL</b>	<b>6,478.90</b>
20	SPECIAL	280	T4A	200	320	PUR ED SRV	1,860.00
						<b>FEB TOTAL</b>	<b>1,860.00</b>
20	SPECIAL	231	T1A	100	101	SAL TCH	2,199.98
				100	110	OTH SAL	300.00
						<b>MAR TOTAL</b>	<b>2,499.98</b>
20	SPECIAL	250	IDEA B	100	101	SAL TCH	2,302.26
				200	320	PUR ED SRV	3,249.72
				200	390	OTH TEC SRV	625.00
						<b>MAR TOTAL</b>	<b>6,176.98</b>
20	SPECIAL	280	T4A	100	600	SUP/MAT	75.99
						<b>MAR TOTAL</b>	<b>75.99</b>
20	SPECIAL	450	OTH FED	200	500	OTH PUR SRV	8,700.00
						<b>MAR TOTAL</b>	<b>8,700.00</b>

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as above listed.

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

## TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

# RESOLUTION #19/20-RM-140-120

### RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES AS OF APRIL 30, 2020 FOR THE 2019-2020 PROGRAM YEAR PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003 TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM FISCAL MANAGEMENT - RESTRICTED REVENUES

**WHEREAS,** Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

**WHEREAS;** the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;

1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years;  
; and

937 **WHEREAS,** the Business Administrator/Secretary to the Board reports the following:  
 938

GRANT	YEAR	CURRENT APPROP	TOTAL EXPENDED	TOTAL ENCUMBERED /CARRYOVER	UNEXPENDE D DOLLAR BALANCE	UNEXPENDED PERCENT BALANCE
TITLE 1A	19-20	39,233.00	24,469.30	3,300.17	11,463.53	30.0%
IDEA BSC	19-20	80,303.00	49,368.78	6,442.45	24,491.77	31.0%
IDEA PSD	19-20	5,923.00	281.25	557.75	5,084.00	86.0%
TITLE 2A	19-20	7,316.00	6,360.00	67.90	888.10	13.0%
TITLE 4A	19-20	13,400.00	1,348.21	3150.00	8,545.79	66.0%
REAP	18-20	22,860.48	22,351.80	182.95	325.73	2.0%

939  
 940 ; and  
 941

**WHEREAS,** the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program year **2019-2020** Every Student Succeeds Act, IDEA Part B, REAP Grant; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be forwarded to the responsible staff and said staff shall provide the Board of Education with a detailed explanation for any grants that will exceed the fifteen percent (15%) waiver amount at the end of the program year.

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

## TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

# RESOLUTION #19/20-RM-140-121

### RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS

FOR THE MONTH OF APRIL 2020

PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

**WHEREAS,** the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

**WHEREAS,** the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

**WHEREAS,** the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

\*\*\*\*\*

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD  
BUDGETARY LINE ITEM STATUS**

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **APRIL 30, 2020** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

**TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION**

**RESOLUTION #19/20-RM-140-122**

**RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR APRIL 2020  
PURSUANT TO N.J.S.A. 18A:22-8**

**WHEREAS,** N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

**WHEREAS,** it became necessary to transfer funds among certain line items between the monthly meetings of in the month of **APRIL 2020**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

## RESOLUTION #19/20-RM-140-123

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS  
OF THE GENERAL ACCOUNTS AS CONTAINED  
ON THE CHECK REGISTER FOR APRIL 2020  
AND ALL BANK/WIRE TRANSFERS FOR THE MONTH OF APRIL 2020**

**WHEREAS,** the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of **APRIL 30, 2020** and

**WHEREAS,** this a summary table of check register that is provided in the addendum section of the subject minutes:

FUND	EXPENSE	DESCRIPTION	# OF INVOICES	AMOUNT
10		FICA REIMBURSEMENT –	1	6053.29

10		FICA REIMBURSEMENT -		
		<b>TOTAL FUND 10</b>		
11	11-000-XXX	UNDISTRIBUTED EXPEND	23	107,691.75
	11-150-XXX	REGULAR – HOME INS	0	0.00
	11-190-XXX	REGULAR PROGRAM UNISTR	6	2,405.16
	11-213-XXX	RESOURCE ROOM	0	0.00
	11-215-XXX	PRESCH. DISAB. PART-TIME	0	0.00
	11-230-XXX	BASIC SKILLS/REMEDIAL	0	0.00
	11-403-XXX	OTHER INSTR PROGRAMS		
	11-999-XXX	POSTING ACCOUNTS		
	11-401-XXX	SCHOOL SPON COCURR		
11	11-000-291	HEALTH/RX PAYMENT		
		<b>TOTAL FUND 11</b>		
12	12-000-400	FACILITIES ACQUISITION		
		<b>TOTAL FUND 12</b>		
20	20-231-XXX	TITLE 1A		



	20-250-XXX	IDEA BASIC	1	2,405.16
	20-251-XXX	IDEA PRE-SCHOOL		
	20-270-XXX	TITLE 2A		
	20-280-XXX	TITLE 4A	1	3,150.00
	20-293-XXX	BCIP JIF		
	20-450-XXX	REAP	1	61.29
		<b>TOTAL FUND 20</b>		<b>5,616.45</b>
40	40-701-510	INTEREST ON BONDS	0	0.00
		<b>TOTAL FUND 40</b>	<b>0</b>	<b>0.00</b>
60	60-XXX-XXX	SUMMER CAMP	0	0.00
		<b>TOTAL FUND 60</b>	<b>0</b>	<b>0.00</b>
62	62-910-310	SCHOOL NUTRITION	5	2,350.68
		<b>TOTAL FUND 62</b>	<b>5</b>	<b>2,350.68</b>
81	81-190-100	UNEMPLOYMENT TRUST	0	0.00
		<b>TOTAL FUND 81</b>	<b>0</b>	<b>0.00</b>
82	82-000-520	FLEXIBLE SPENDING	1	12.00
		<b>TOTAL FUND 82</b>	<b>1</b>	<b>12.00</b>
90	90-000-100	PAYROLL/AGENCY	0	0.00
		<b>TOTAL FUND 90</b>	<b>0</b>	<b>0.00</b>

95	95-40X-210	STUDENT ACTIVITY	0	0.00
		<b>TOTAL FUND 95</b>	<b>0</b>	<b>0.00</b>

1041  
1042 **WHEREAS,** the Board of Education wishes to authorize payment of said bills and to ratify the prior  
1043 payment of obligations through the issuance of **current fund hand checks** for the following:  
1044

DATE	ACCT #	PAYEE	AMOUNT
5-11-2020	62-000-100	CAFETERIA FUND	292.08
		<b>TOTAL</b>	

1045 ; and  
1046  
1047 **WHEREAS,** the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District  
1048 Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks  
1049 represent less than one percent of the checks issued on an annual basis (interfund payments are  
1050 excluded from this requirement.). The following table monitors the issuance of manual checks as a  
1051 percentage of checks issued to ensure compliance with NJQSAC:  
1052

MONTH	BILL LIST \$	MANUAL CK \$	TOTAL CK \$	MANUAL CK %
Jul 2019	201,901.74	\$ 0.00	201,901.74	0.00%
Aug 2019	208,357.60	0.00	208,357.60	0.00%
Sep 2019	201,564.38	0.00	201,564.38	0.00%
Oct 2019	320,538.11	0.00	320,538.11	0.00%
Nov 2019	246,901.56	0.00	246,901.56	0.00%
Dec 2019	356,777.77	0.00	356,777.77	0.00%
Jan 2020	0.00	0.00	0.00	0.00%
Feb 2020	0.00	0.00	0.00	0.00%

Mar 2020	130,937.62	43,741.00	174,678.62	25.00%
<b>Apr 2020</b>	<b>118,138.04</b>	<b>0.00</b>	<b>118,138.04</b>	<b>0.00%</b>
May 2020	0.00	0.00	0.00	0.00%
Jun 2020	0.00	0.00	0.00	0.00%
<b>TOTAL</b>	<b>1,785,116.82</b>	<b>\$43,741.00</b>	<b>1,828,857.82</b>	<b>0.03%</b>

; and

**WHEREAS,** the below bank transfer(s) are for payroll and agency accounts during the month of **APRIL 2020** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
	0073	0074	PAYROLL	66,081.06
	0073	0075	AGENCY WITHHOLDING	54,164.52
			<b>TOTAL</b>	<b>120,245.58</b>
May 30th	0073	0075	PAYROLL	80,770.85
May 30th	0073	0075	AGENCY WITHHOLDING	57,289.18
			<b>TOTAL</b>	<b>138,060.03</b>

; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills on the **May 2020** check register are hereby authorized; and

**BE IT FURTHER RESOLVED** that the Board of Education ratifies to prior issuance of the above listed hand check(s) and transfer(s).

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

## TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

# RESOLUTION #19/20-RM-140-124

### RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS [BOARD SECRETARY'S REPORT] FOR THE MONTH OF APRIL 2020 PURSUANT TO N.J.A.C. 6A:23-2:11.c)

**WHEREAS**, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

**WHEREAS**, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2019-2020** Fiscal Year; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member			X					3

4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

## TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

# RESOLUTION #19/20-RM-140-125

### RESOLUTION APPROVAL OF THE REPORT OF THE TREASURER OF SCHOOL MONIES FOR APRIL 2020 PURSUANT TO N.J.S.A. 18A:17-36

**WHEREAS,** N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

**WHEREAS,** the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

**WHEREAS,** Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that **April 2020** Report of the Treasurer of School Monies is hereby accepted and approved.

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8

9	Mr. Eaton, Board President			X				9
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Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

## RESOLUTION #19/20-RM-140-126

### RESOLUTION APPROVING FY 2020-2021 TRAVEL & RELATED EXPENDITURE AMOUNTS PURSUANT TO P.L. 2005 C. 132 AS DEFINED IN N.J.C.A. 6A:23B-1.1

**WHEREAS**, N.J.C.A. 6A:23B-1.2 provides that each district board of education or charter school board of trustees shall establish in the annual school budget a maximum expenditure amount that may be allotted to travel and expense reimbursement; and

**WHEREAS**, N.J.C.A. 6A:23B-1.2 further provides that each district board of education or charter school board of trustees shall ensure through its policy and procedures that all travel by its employees and board members is educationally necessary and fiscally prudent, and shall include the requirement that all travel and expense reimbursement: 1. Are directly related to and within the scope of the employee or board member current responsibilities; 2. Are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; 3. Are in compliance with State travel reimbursement guidelines as established by the Department of Treasury ; and

**WHEREAS**, N.J.C.A. 6A:23B-1.2 further provides that any district board of education or charter school board of trustees that violates its established maximum travel expenditure as set forth in N.J.C.A. 6A:23B-1.2 (b), or that otherwise is not in compliance with travel limitations may be subject to sanctions by the Commissioner as authorized including reduction in State aid in an amount equal to any excess expenditure; and

**WHEREAS**, the Board of Education determines that the below 2020-2021 budgeted line item amounts shall serve as travel and expense maximums for the upcoming budget year pursuant to N.J.C.A. 6A:23B-1-1:

Account Series	Account Description	Maximum Amount
11-000-219	CST WRKSHP REG	\$250
11-000-223	STF DEVL P WRKSHP REG	\$3,250
11-000-230	BOE WRKSHP REG	\$500
	<b>TOTAL MAXIMUM AMOUNT</b>	<b>\$4,000</b>

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above maximum travel and related expense reimbursement amounts are approved for the 2020-2021 school year; and

**BE IT FURTHER RESOLVED** that the Business Administrator/Secretary to the Board shall report monthly expenditures against the established **2020-2021** maximum amounts to provide assurance that the maximum amounts have not been exceeded.

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

## RESOLUTION #19/20-RM-140-127

**RESOLUTION APPROVING THE 2020-21 SCHEDULE REQUESTING CURRENT FUND AND DEBT SERVICE LOCAL TAX LEVY AMOUNTS FROM THE TOWNSHIP OF SPRINGFIELD AND APPROVING MONTHLY REQUISITION FOR TAXES FOR THE 2020-21 SCHOOL YEAR**

**WHEREAS**, the tax levy certified by the Commissioner of the Department of Education for the 2020-2021 school year, exclusive of debt service requirements, needed to meet the obligations of the Township of Springfield Board of Education **is three million three hundred three thousand three hundred seventy three dollars (\$3,303,373)** as certified by the Secretary to the Board and the Municipal Clerk; and

**WHEREAS**, the Township of Springfield is hereby requested to place in the hands of the Treasurer of School Monies the following monthly amounts by the 15th of each month in accordance with the following schedule:

PAYMENT MONTH	PAYMENT AMOUNT
July 2020	275,282

August 2020	275,281
September 2020	275,281
October 2020	275,281
November 2020	275,281
December 2020	275,281
January 2021	275,281
February 2021	275,281
March 2021	275,281
April 2021	275,281
May 2021	275,281
June 2021	275,281
<b>TOTAL</b>	<b>3,303,373</b>

**WHEREAS**, the debt service tax levy, certified by the Commissioner of the Department of Education for the 2020-2021 school year debt service requirements, needed to meet the obligations of the Township of Springfield Board of Education is **one hundred forty one thousand five hundred four dollars (\$141,504)** as certified by the Secretary to the Board and the Municipal Clerk; and

**WHEREAS**, the Township of Springfield is further requested to place in the hands of the Treasurer of School Monies by the 15th day of July 2020 and by the 15th day of January 2021 the annual amount necessary to satisfy the debt service local tax levy as certified by the Secretary to the Board and the Municipal Clerk in accordance with the following schedule:

PAYMENT MONTH	PAYMENT AMOUNT
July 2020	70,752
January 2021	70,752
<b>TOTAL</b>	<b>141,504</b>

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the following consolidated payment schedule for local tax levy for 2019-2020 is hereby requested for payment from the Township of Springfield in the combined total of **three million four hundred forty four thousand eight hundred seventy seven dollars (\$3,444,877)**.

PAYMENT MONTH	CURRENT FUND PAYMENT SUB-	DEBT SERVICE PAYMENT SUBTOTAL	MONTHLY TOTAL
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	TOTAL		
July 2020	275,282	70,752	346,034
August 2020	275,281		275,281
September 2020	275,281		275,281
October 2020	275,281		275,281
November 2020	275,281		275,281
December 2020	275,281		275,281
January 2021	275,281	70,752	346,033
February 2021	275,281		275,281
March 2021	275,281		275,281
April 2021	275,281		275,281
May 2021	275,281		275,281
June 2021	275,281		275,281
<b>TOTAL</b>	<b>3,303,373</b>	<b>141,504</b>	<b>3,444,877</b>

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

## RESOLUTION #19/20-RM-140-128

**RESOLUTION AUTHORIZING TAX-SHELTER ANNUITY ARRANGEMENTS  
FOR THE 2020-2021 SCHOOL YEAR  
AND DESIGNATING THE COMPANIES TO PROVIDE THE SERVICES  
SUBJECT TO THE INTERNAL REVENUE CODE - SECTION 403(B)  
AND THE SUPPLEMENTAL ANNUITY COLLECTIVE TRUST OF NEW JERSEY**

**WHEREAS**, a tax-sheltered annuity arrangement as provided under section 403(b) of the Internal Revenue Code is a retirement income vehicle enabling School District employees as described in section 501(c)(3) of the Internal Revenue Code to defer taxation on retirement saving to future years; and

**WHEREAS**, under the tax-sheltered annuity plan an employee enters into a salary reduction agreement with the School District so that the salary reported to the Internal Revenue Service is reduced by the amount of the contributions. When the funds are withdrawn at retirement or separation, the contributions and earning are subject to federal taxation as ordinary income; and

**WHEREAS**, any full-time employee desiring participation in a tax sheltered annuity shall request same, in writing to the private plans of the following companies:

COMPANY	ADDRESS
AXA Equitable - Equi-Vest	Unit Annuity Collections PO Box 13463 Newark, NJ 07188-0463
Lincoln Investment Planning, LLC	218 Glenside Ave Wyncote, PA 19095
Prudential Insurance Co of America	PO Box 945999 Atlanta, GA 30394-5999
Colonial Life	PO Box 1365 Columbia, SC 29202-1365

; and

**WHEREAS**, the private plans for the School District in the 2020-2021 school year shall be limited to the above companies recognized in the Resolution. Applications for private plans received after this approval shall be returned to the sender; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above cited private plans shall be the companies able to make arrangements for tax sheltered annuity plans for the 2020-2021 school year.

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote meeting.**

Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
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1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

## RESOLUTION #19/20-RM-140-129

### RESOLUTION ESTABLISHING THE 2020-2021 NON-RESIDENT TUITION RATES PURSUANT TO N.J.A.C. 6A:23-3 AND POLICY 5111.01

**WHEREAS**, N.J.A.C. 6A:23-3 regulates the determination of tuition rates for regular public schools; and

**WHEREAS**, the term “actual cost per student” for determining the tuition rate or rates for a given year referred to in N.J.S.A. 18A:38-19 and 18A:46-21 means the local cost per student in average daily enrollment, based upon audited expenditures for that year for the purpose for which the tuition rate is being determined and consistent with the grade/program categories in N.J.S.A. 18A:7F-13 and 18A:7F-19, that is, regular education classes: preschool and kindergarten, grades one through five, grades six through eight, and grades nine through twelve; and special class programs as defined in N.J.A.C. 6A:14-4.7; and

**WHEREAS**, the following tuition rates for 2020-2021 based upon the 2020-2021 School Budget Statement are as follows:

CATEGORY	ACTUAL COST PER STUDENT
Kindergarten	16,637.00
Grades 1 - 5	18,951.00
Grade 6	20,413.00

**WHEREAS**, Policy 5111.01 states that “Tuition for all enrolled nonresident students in grades kindergarten through six shall be according to a schedule set forth by resolution of the Board that may be modified by resolution on an annual basis”. The following tuition rates for 2020-2021 based upon Policy 5111.01 are as follows:

CATEGORY	TUITION RATE
Kindergarten	16,637.00
Grades 1 - 5	18,951.00
Grade 6	20,413.00

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above tuition rates are established for the 2020-2021 school year.

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

## TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

# RESOLUTION #19/20-RM-140-130

## RESOLUTION ESTABLISHING THE 2020-2021 PRE-SCHOOL TUITION RATES

**WHEREAS**, N.J.A.C. 6A:23-3 regulates the determination of tuition rates for regular public schools; and

**WHEREAS**, the term "actual cost per student" for determining the tuition rate or rates for a given year referred to in N.J.S.A. 18A:38-19 and 18A:46-21 means the local cost per student in average daily enrollment, based upon audited expenditures for that year for the purpose for which the tuition rate is being determined and consistent with the grade/program categories in N.J.S.A. 18A:7F-13 and 18A:7F-19, that is, regular education classes: preschool and kindergarten, grades one through five, grades six through eight, and grades nine through twelve; and special class programs as defined in N.J.A.C. 6A:14-4.7; and

**WHEREAS**, the following tuition rates for 2020-2021 based upon the 2020-2021 School Budget Statement are as follows:

CATEGORY	ACTUAL COST PER STUDENT
Preschool	\$20,775.00

**WHEREAS**, The following tuition rates for 2020-2021 are as follows:

CATEGORY	TUITION RATE
Preschool	\$2700.00

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above tuition rates are established for the 2020-2021 school year.

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

## TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION RESOLUTION

# RESOLUTION #19/20-RM-140-131

**RESOLUTION APPROVING THE PAYMENT OF MEDICAL COVERAGE WAIVERS FOR THE 2017-18 SCHOOL YEAR PURSUANT TO ARTICLE VII – INSURANCE, SECTION E. OF THE AGREEMENT BETWEEN THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION AND THE SPRINGFIELD TOWNSHIP EDUCATION ASSOCIATION [IN PART] AND NEW JERSEY STATE EMPLOYEES HEALTH BENEFITS PROGRAM [IN PART] AND RATIFYING A TRANSFER OF FUNDS**

**WHEREAS** Article VII – Insurance, Section E of the agreement between the Springfield Township Board of Education and the Springfield Township Education Association, provides that an employee eligible for medical and prescription coverage may elect to waive medical and prescription benefits under the provisions that the employee “may elect to accept a payment equal to 35% of the PPO premium for which they are eligible in lieu of medical coverage and/or a payment of 35% of the premium for which they are eligible in lieu of prescription coverage.”; and

**WHEREAS** Article VII – Insurance, Section E of the agreement between the Springfield Township Board of Education and the Springfield Township Education Association, provides that an employee eligible for medical and prescription coverage may elect to waive medical and prescription benefits; and

**WHEREAS** the employees of the Springfield Township Board of Education were enrolled under the School's Health Insurance Fund program; and

Last Name	First Name	Coverage	Medical + RX	HIF Waiver at 35% of Premium	Total
Bifulco	Bobbi Jo	Family	\$34,469.64	\$12,064.37	\$12,064.37
Buffa	Denise	Couple	\$24,093.48	\$8,432.72	\$8,432.72
Gorski	David	Couple	\$16,062.32	\$5,621.81	\$5621.81
Kolev	Wendy	Couple	\$24,093.48	\$8,432.72	\$8,432.72
Morales	April	Single	\$8,035.20	\$2,812.32	\$2,812.32
Ricciani	Joann	Family	\$22,979.76	\$8,042.92	\$8,042.92
Roats	Theresa	Family	\$34,469.64	\$12,064.37	\$12,064.37
Sepessy	Patricia	Couple	\$24,093.48	\$8,432.72	\$8,432.72
Shook	Dawn	Single	\$12,052.80	\$4,218.48	\$4,218.48
				\$70,122.43	\$70,122.43

**THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Business Administrator is hereby authorized to issue payment as above detailed in the **last pay period in FY2020-2021 on June 30, 2020.**

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#### CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-291-290-000-000-0	
Account Title	UNDIST OTH EMPLY BNFT	
Certification Date	MAY 19, 2020	
Contract Encumbrance Account		-\$70,122.43
Revised Balance		\$74,096.00
Ending Balance		\$3,973.57

Fiscal Notes:

Bruce Benedetti, Business Administrator/Board Secretary

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

## TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

# RESOLUTION #19/20-RM-140-142

### RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR FINANCIAL CASH FLOW ANALYSIS FOR THE 2020-2021 SCHOOL YEAR AND APPROVING A NEW LINE ITEM AND A TRANSFER OF FUNDS

**WHEREAS,** N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

**WHEREAS,** N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

**WHEREAS,** the Township of Springfield Board of Education recognizes the need for the professional services of a Financial Advisor to conduct a cash flow analysis; and

**WHEREAS,** PHOENIX ADVISORS, LLC, 625 Farnsworth Avenue, Bordentown NJ 08505, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with **PHOENIX ADVISORS, LLC of Bordentown, New Jersey, in an amount not-to-exceed one thousand two hundred dollars (\$1,200);** and

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

**CERTIFICATION OF AVAILABILITY OF FUNDS**  
**APPROVE NEW LINE ITEM ACCOUNT/TRANSFER OF FUNDS**

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-230-332-000-404-0	
Account Title	FA \$ FLOW ANALYSIS	
Certification Date	May 19, 2020	
Beginning Balance		0.00
Contract Encumbrance Account		(1,200.00)
Revised Balance		(1,200.00)
Transfer From Account Number	11-000-230-331-000-214-0	
Transfer From Account Title	LEGAL BOE SRV	
Transfer From Balance	5,193.70	
Transfer From Amount	(1,200.00)	1,200.00
Transfer From Ending Balance	3,993.70	0.00

**Fiscal Notes:**

\_\_\_\_\_  
**Bruce Benedetti**  
**Business Administrator/Board Secretary**

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting



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**PERSONNEL AND NEGOTIATIONS**

1435

1436

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

1437

**RESOLUTION #19/20-RM-140-132**

1438

**RESOLUTION ACCEPTING THE RESIGNATION NOTICE**

1439

**OF A CONFIDENTIAL ADMINISTRATIVE ASSISTANT**

1440

**PCR #: FF-CAP001 FOR THE SPRINGFIELD TOWNSHIP SCHOOL**

1441

1442

**WHEREAS**, the Superintendent of Schools received official resignation notice from Som Clark, Confidential Administrative Assistant to the Principal, Springfield Township School; and

1443

1444

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above notification of resignation is hereby accepted effective June 30, 2020; and;

1445

1446

1447

**BE IT FURTHER RESOLVED** that the posting of the vacancy is hereby authorized as per the following number:

1448

VACANCY/NEW POSITION	CERTIFICATION REQUIREMENT	POSTING NUMBER
Confidential Administrative Assistant to the Principal	NA	#20/21- FF-CAP001

1449

1450

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote meeting.**

1451

1452

1453

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

1454

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

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1456

## TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

1457

**RESOLUTION #19/20-RM-140-133**

1458

**RESOLUTION AUTHORIZING UNPAID LEAVE OF ABSENCE**

1459

**PURSUANT TO POLICY #4432 FOR THE 2019-2020 SCHOOL YEAR**

1460

**WHEREAS**, the Township of Springfield Board of Education Policy #4432 sets forth that an employee may request an extension of sick leave by proper notification to the Superintendent, accompanied by a physician's signed statement setting forth the nature and anticipated duration of the employee's disability; and,

1461

1462

1463

1464

**WHEREAS** an employee who anticipates an extended period of disability may apply to the Board for a leave of absence, during which the employee will receive no compensation or benefits, pursuant to Policy #4431; and,

1465

1466

1467

**WHEREAS** employees are reminded that sick leave extensions and disability leaves of absence are not entitlements and will be granted or denied by the Board on a case-by-case basis; and

1468

1469

**WHEREAS**, the following employee has notified the Superintendent in accordance with Policy #4432 of a request for an unpaid leave of absence:

1470

Name	Position	Effective Dates
Chelsea Swangler	Custodian	4/26/20 - 5/29/20

1471

1472

**NOW, THEREFORE BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent is hereby authorized to approve the above captioned unpaid leave of absence during the dates as listed.

1473

1474

1475

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote meeting.**

1476

1477

1478

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

1479

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1482

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

1483

**RESOLUTION #19/20-RM-140-133**

1484

**RESOLUTION APPROVING THE ANNUAL APPOINTMENT OF THE SECRETARY TO THE BOARD  
AND DESIGNATING SAID APPOINTMENT AS THE BOARD OF EDUCATION'S  
AUTHORIZED REPRESENTATIVE PURSUANT TO N.J.S.A. 18A:17-5**

1485

1486

1487

1488 **WHEREAS**, N.J.S.A. provides that a Board of Education shall appoint a board secretary for a term to  
1489 expire not later than June 30 of the calendar year next succeeding that in which the board of education  
1490 shall have been organized, but she shall continue to serve after the expiration of his term until her  
1491 successor is appointed and qualified; and

1492 **WHEREAS**, Bruce Benedetti, serves as the incumbent interim Secretary to the Board and that the Board  
1493 of Education wishes to appoint said individual in accordance with N.J.S.A. 18A:17-5; and

1494 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
1495 Burlington, State of New Jersey, that Bruce Benedetti shall be appointed as Secretary to the Board for the  
1496 2020-2021 school year and to designate his as the authorized representative of the Board of Education  
1497 thus investing the duties and responsibilities provided by statute to said position; and

1498 **BE IT FURTHER RESOLVED** that no additional compensation shall be granted above that provided to **IT**  
1499 **IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield  
1500 Township Board of Education by the vote below indicated at the **Regular Monthly Meeting**  
1501 **held on Tuesday, May 19, 2020 in remote meeting.**

1502

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

1503 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

1504

1505

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

1506

**RESOLUTION #19/20-RM-140-134**

1507

**RESOLUTION DESIGNATING THE BUSINESS ADMINISTRATOR/BOARD SECRETARY  
AS THE PUBLIC AGENCY COMPLIANCE OFFICER**

1508

1509 **FOR THE TOWNSHIP OF SPRINGFIELD SCHOOL DISTRICT**  
1510

1511 **WHEREAS**, N.J.A.C. 17:27-3.5 and subsection 6(f) of Public Law 1975, c.127 requires that each public  
1512 agency of the State of New Jersey annually designate an existing officer or employee as its Public  
1513 Agency Compliance Officer; and

1514 **WHEREAS**, "public agency" means any State, county, municipality or other political subdivision of New  
1515 Jersey, or any agency of or authority created by any of the foregoing; and

1516 **WHEREAS**, the following Board of Education comments and/or discussion was had, if any, on the matter  
1517 of this Resolution:

1518 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
1519 Burlington, State of New Jersey, that Bruce Benedetti is hereby designated as the Public Agency  
1520 Compliance Officer for the Township of Springfield School District for the period of time from July 1, 2020  
1521 to June 30, 2021; and

1522 **BE IT FURTHER RESOLVED** that the Public Agency Compliance Officer shall be responsible for  
1523 ensuring the District's compliance in accordance with N.J.A.C. 17:27-3.5 and that there shall be no  
1524 additional compensation granted to the incumbent in her capacity as School Business Administrator for  
1525 the designation and that the New Jersey Department of the Treasury, Affirmative Action Office, shall be  
1526 notified of the designation.

1527 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield  
1528 Township Board of Education by the vote below indicated at the **Regular Monthly Meeting**  
1529 **held on Tuesday, May 19, 2020 in remote meeting.**  
1530

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

1531 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
1532

1533 **TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION**

1534 **RESOLUTION #19/20-RM-140-135**

1535 **RESOLUTION APPOINTING THE CUSTODIAN OF GOVERNMENT RECORDS**  
1536 **FOR THE TOWNSHIP OF SPRINGFIELD SCHOOL DISTRICT**  
1537

1538 **WHEREAS**, N.J.S.A. 47:1A-1.1, "The Open Public Records Act" (OPRA) 18A:18A-2 provides that any  
1539 government record that has been made, maintained or kept on file in the course of the official business by  
1540 any State, local or regionally funded agency, including school boards, should be available for review  
1541 and/or purchase; and

1542 **WHEREAS**, N.J.S.A. 47:1A-1.1 et seq. stipulates that a Custodian of Government Records shall be  
1543 officially designated by formal action of a public agency's director or governing body; and

1544 **WHEREAS**, any member of the public seeking to inspect public records of the Springfield Township  
1545 School District shall make application in writing on the "Application to View or Obtain Copies of Springfield  
1546 Township School District Governmental Record" which identifies the record or records sought to be  
1547 inspected and/or copied; and

1548 **WHEREAS**, such inspection shall be made only at reasonable times during regular business hours and  
1549 without interference with the conduct of the affairs of the office or other place where such records are kept  
1550 or maintained within seven (7) days of the request; provided, however, that in the event that said records  
1551 are not readily available or research is necessary to supply the information sought, the Custodian shall  
1552 have at least two (2) weeks to comply with the request; and

1553 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
1554 Burlington, State of New Jersey, that Bruce Benedetti, interim Business Administrator is hereby  
1555 appointed as the Custodian of Government Records for the Township of Springfield School District for the  
1556 period of time from July 1, 2020 to June 30, 2021 and is duly assigned the authority, responsibility and  
1557 accountability for the review and/or copying of public records; and

1558 **BE IT FINALLY RESOLVED** that no additional compensation shall be granted above that provided to the  
1559 subject employee by his appointment as the Custodian of Government Records

1560 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield  
1561 Township Board of Education by the vote below indicated at the **Regular Monthly Meeting**  
1562 **held on Tuesday, May 19, 2020 in remote meeting.**  
1563

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

1566 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

1567 **RESOLUTION #19/20-RM-140-136**

**RESOLUTION APPOINTING THE BUSINESS ADMINISTRATOR/BOARD SECRETARY  
AS THE DISTRICT PURCHASING AGENT  
FOR THE TOWNSHIP OF SPRINGFIELD SCHOOL DISTRICT**

**WHEREAS**, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

**WHEREAS**, 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold, may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

**WHEREAS**, 18A:18A-37, c. provides that all contracts that are in the aggregate less than fifteen percent (15%) of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution; and

**WHEREAS**, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Bruce Benedetti is hereby appointed as the District Purchasing Agent for the Township of Springfield School District for the period of time from July 1, 2020 to June 30, 2021 and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Springfield Township Board of Education; and

**BE IT FURTHER RESOLVED** that Bruce Benedetti, District Purchasing Agent, is hereby authorized to award contracts on behalf of the Springfield Township Board of Education that are less than fifteen percent (15%) of the bid threshold without soliciting competitive quotations; and

**BE IT FURTHER RESOLVED** that Bruce Benedetti, District Purchasing Agent, is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed fifteen percent (15%) of the bid threshold but less than the bid threshold; and

**BE IT FINALLY RESOLVED** that no additional compensation shall be granted above that provided to the subject employee by his appointment as the certified School Business Administrator.

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7

8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

## CURRICULUM & TECHNOLOGY

None

## POLICIES & PROCEDURES

### TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

# RESOLUTION #19/20-RM-140-137

## RESOLUTION APPROVING BOARD OF EDUCATION 2018/2019 POLICY, BYLAWS AND REGULATION REVISIONS UPON FIRST READING AND INTRODUCTION

**WHEREAS**, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

**WHEREAS**, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

**WHEREAS**, the following is the first reading for introduction of the policies & regulations, which include:

File Code	Name
P&R 1642	Earned Sick Leave Law
P 4219	Commercial Driver's License Controlled Substance & Alcohol Use Testing
P&R 5111	Eligibility of Resident/Nonresident Students
R 5530	Substance Abuse
P 8561	Procurement Procedures for School Nutrition Programs

**NOW, THEREFORE, BE IT RESOLVED** that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon first reading and introduction.

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote meeting**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member		X	X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

## TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

# RESOLUTION #19/20-RM-140-138

## RESOLUTION AUTHORIZING THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION TO APPROVE AMENDMENTS TO THE EMERGENCY CLOSURE PLAN

**WHEREAS**, On March 16, 2020, Governor Phil Murphy signed Executive Order No. 104 (EO 104) implementing aggressive social distancing measures to mitigate further spread of COVID-19 in New Jersey. Among other directives, Governor Murphy's Executive Order indefinitely closed all public, private, and parochial preschools and elementary and secondary schools to students beginning on March 18, 2020. Executive Order No. 107, signed on March 21, 2020, superseded EO 104 and continued the necessary closure of all schools; and,

**WHEREAS**, as detailed in guidance issued by the New Jersey Department of Education (NJDOE) on March 5, 2020 and supplementary guidance issued on March 13, 2020, in order to count days during this closure period toward the statutory requirement to provide public school facilities for 180 days, school districts, charter schools, Renaissance School Projects and Approved Private Schools for Students with Disabilities (APSSD) were required to develop school health-related closure preparedness plans. These plans were designed to address continuity of critical school services such as remote instruction, special education and related services, and nutrition benefits. As a guidepost for districts in developing remote instruction plans, the NJDOE cited its regulations regarding home instruction due to a temporary or chronic health condition (N.J.A.C. 6A:16-10.1). ; and,

**WHEREAS**, On May 4, 2020, Governor Murphy announced that all New Jersey school buildings would remain closed for in-person instruction for the remainder of the school year 2019-2020. To ensure that New Jersey students continue to receive high quality, standards-based instruction through the end of the school year, and to provide appropriate transparency, each school district, charter school, Renaissance School Project and APSSD must update and post to its website its school health-related closure preparedness plan. Pursuant to P.L. 2020, c.27, the revised plans must be approved by the district board of education or board of trustees; and,



1662 **WHEREAS**, the Board of Education has reviewed and discussed amendments in accordance with P.L.  
1663 2020, c27 of the Springfield Township Emergency Closure Plan to allow for remote or virtual instruction  
1664 and at-home learning; and

1665 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
1666 Burlington, State of New Jersey, that the amended Emergency Closure Plan for the Springfield Township  
1667 School District is hereby accepted effective **May 19, 2020**.

1668 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield  
1669 Township Board of Education by the vote below indicated at the **Regular Monthly Meeting**  
1670 **held on Tuesday, May 19, 2020** in remote meeting.  
1671

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member		X	X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

1672 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
1673

## FACILITIES, SECURITY & TRANSPORTATION

### TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

## RESOLUTION #19/20-RM-140-139

### RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1

1681 **WHEREAS**, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least  
1682 one fire drill and one school security drill each month within the schools hours, including any summer  
1683 months during which the school is open for instructional programs; and

1684 **WHEREAS**, all teachers of all schools, whether occupying buildings of one or more stories, shall keep  
1685 all doors and exits of their respective rooms and buildings unlocked during the school hours, except  
1686 during an emergency lockdown or an emergency lockdown drill; and

1687 **WHEREAS**, during the academic year, schools are required to hold a minimum of two of each of the  
1688 following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

1689 **WHEREAS**, districts are required to annually submit the "Security Drill Statement of Assurance:  
1690 provided by the Department of Education to their county office of education by June 30 of each year; and

1691 **WHEREAS,** the "Security Drill Record Form" provided by the Department of Education shall be  
 1692 completed by all schools and retained at the district level. The following information is required:

- 1693 1. Date and time;  
 1694 2. Type (specify what was drilled);  
 1695 3. Duration;  
 1696 4. Weather conditions;  
 1697 5. Participants (i.e. students, staff, faculty, law enforcement, fire);  
 1698 6. Brief description of what occurred and procedures followed.  
 1699 ; and

1700 **WHEREAS,** the following is a summary table of the fire and school security drills recently conducted in  
 1701 the School District during the month of April 2020:

Date / Time	No students present / No drill held	No students present / No drill held
Type of Drill		
Duration of Drill		
Weather Conditions		
Participants		
Drill Supervisor		

1702

1703 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
 1704 Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security  
 1705 drills have been conducted in accordance with N.J.S.A. 18A:41-1.

1706 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield  
 1707 Township Board of Education by the vote below indicated at the **Regular Monthly Meeting**  
 1708 **held on Tuesday, May 19, 2020 in remote meeting.**  
 1709

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

1710 Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting  
1711

1712 TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

1713 **RESOLUTION #19/20-RM-140-140**

1714 **RESOLUTION AMENDING THE 2019-2020 SCHOOL CALENDAR**  
1715 **PURSUANT TO POLICY 8210 AND ARTICLE III, SECTION B OF THE AGREEMENT BETWEEN**  
1716 **THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION AND**  
1717 **THE SPRINGFIELD TOWNSHIP EDUCATION ASSOCIATION**  
1718

1719 **WHEREAS**, the Board of Education recognizes that the preparation of a school calendar is essential to  
1720 orderly educational planning and to the efficient operation of the district; and

1721 **WHEREAS**, the Board shall determine annually the days when the school will be in session for  
1722 instructional purposes. The school calendar will provide no fewer than one hundred eighty days of  
1723 instruction. Days on which school is closed for holidays, teachers' institutes, and inclement weather shall  
1724 not be considered as days in session; and

1725 **WHEREAS**, a school day shall consist of not less than four hours of actual instruction, except that in an  
1726 approved Kindergarten, one continuous session of two and one half hours may be considered a full day.  
1727 A half-day class shall be considered the equivalent of a full day's attendance only if the class is in session  
1728 for four hours or more, exclusive of recess periods or lunch periods; and

1729 **WHEREAS**, an approved Kindergarten shall meet the requirements set forth in N.J.A.C. 6A:32-8.3(c) ;  
1730 and

1731 **WHEREAS**, the Commissioner of Education shall annually prescribe a list of religious holidays on which it  
1732 shall be mandatory to excuse pupils for religious observance upon the written request signed by the  
1733 parent or person standing in loco parentis. Staff members shall avoid, whenever possible, scheduling a  
1734 test on a religious holiday commonly observed by residents of the district; and

1735 **WHEREAS**, the Superintendent shall in consultation with local associations, annually prepare and submit  
1736 to the Board a school calendar no later than May 1. The Board reserves the right to alter the school  
1737 calendar when such alteration is feasible and serves the best interests of the pupils of this district; and

1738 **WHEREAS**, ARTICLE III, Work Year/Work Day/Work Hours – Support Staff, Section A. provides that  
1739 "Staff will be notified by the end of the school year of the calendar for the upcoming school year  
1740 comprising the 182 working days."

1741 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of  
1742 Burlington, State of New Jersey that the 2019-2020 calendar is hereby amended.

1743 **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield  
1744 Township Board of Education by the vote below indicated at the **Regular Monthly Meeting**  
1745 **held on Tuesday, May 19, 2020 in remote meeting.**  
1746

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
--	---------------------------	-----	-----	-----	-----	-----	-----	------	--

1	Mr. Bucs, Board Vice President		X	X				1
2	Mr. Hale, Board Member			X				2
3	Mrs. Lippincott, Board Member	X		X				3
4	Mrs. Murtaugh-Frey, Board Member			X				4
5	Mr. Pantano, Board Member					X		5
6	Mr. Ramalho, Board Member					X		6
7	Mr. Roberson, Board Member					X		7
8	Mr. Walker, Board Member					X		8
9	Mr. Eaton, Board President			X				9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

## BOARD FORUM

## UNFINISHED BUSINESS

## NEW BUSINESS

## PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

President EATON, declared the circumstances the same as Public Comment #1 and opened public comment #2.

A general discussion was had regarding the ongoing collective bargaining negotiations. In particular there was a focus on the health benefit waiver process.

## CLOSED EXECUTIVE SESSION

### TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

## RESOLUTION #19/20 RM-140-141

### RESOLUTION AUTHORIZING THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION TO MEET IN CLOSED EXECUTIVE SESSION PURSUANT TO THE NEW JERSEY OPEN PUBLIC MEETINGS ACT PUBLIC LAW 1975, c.231

**WHEREAS**, N.J.S.A. 10:4-6 et seq provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of the exceptions being as follows:

1. items forbidden by specific legal action
2. right to receive federal funds
3. invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property

6. items where immediate disclosure would impair public safety
7. investigation of violations of law
8. attorney-client privilege
9. terms and conditions of employment/personnel matters
10. penalty or loss of license to an individual

**WHEREAS**, the President of the Board of Education has determined that such a circumstance exists which warrants a closed executive session under item #9 as above indicated and that the conducting of a closed executive session was duly authorized by the adoption of this Resolution. The subject to be discussed is as follows:

Item #9 - Terms and conditions of employment/personnel matters  
**Superintendent's Evaluation**

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, pursuant to N.J.S.A. 10:4-6 et seq, that it meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on Tuesday, May 19, 2020; and

**BE IT FURTHER RESOLVED** the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President	X		X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

At the conclusion of all questions and deliberation of the matter so stated, President **EATON** called for a motion to close the discussion. The motion was duly made, with second,

**CLOSE TERMS AND CONDITIONS OF EMPLOYMENT/PERSONNEL MATTERS**

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020** in remote.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

#### ADJOURNMENT

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, May 19, 2020** in remote meeting. **Meeting adjourned at 8:52 PM.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member						X		8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

\_\_\_\_\_  
Andrew EATON  
President Board of Education

ATTEST:

\_\_\_\_\_  
Bruce M. Benedetti  
Interim Business Administrator/Board Secretary

{OFFICIAL SEAL}

Minutes completed by Bruce M. Benedetti, Interim Business Administrator/Board Secretary

