

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
Tuesday, June 16, 2020
2019-2020 – 168

REGULAR MEETING AGENDA

TIME: 7:00 PM

LOCATION: REMOTE

1. CALL TO ORDER

Andrew Eaton, President

A **Regular Meeting** of the Springfield Board of Education (Burlington County) was held on **Tuesday, July 16, 2020** in a **remote meeting** beginning at **7:02 PM**.

2. OPEN PUBLIC MEETINGS ACT STATEMENT

Andrew Eaton, President

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.” Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

3. PLEDGE OF ALLEGIANCE

Andrew Eaton, President

4. ROLL CALL

Bruce Benedetti, Board Secretary

	Board of Education Member	Present	Late	Absent	
1	Mr. Bucs, Board Vice President		7:17PM		1
2	Mr. Hale, Board Member	X			2
3	Mrs. Lippincott, Board Member	X			3
4	Mrs. Murtaugh-Frey, Board Member	X			4
5	Mr. Pantano, Board Member	X			5
6	Mr. Ramalho, Board Member	X		X	6
7	Mr. Roberson, Board Member				7
8	Mr. Walker, Board Member	X			8
9	Mr. Eaton, Board Member	X			9

	Staff In Attendance	Present	Late	Absent	
1	Mr. Vaughn, Superintendent	X			1
2	Mr. Benedetti, Interim SBO	X			2
3	Mrs. Hannigan, Interim Curr Dir			X	3
4	Mr. Knewasser, Ed Fac Manager			X	4

5. SCHOOL & COMMUNITY PRESENTATIONS

Craig Vaughn, Superintendent

- Presentation of the Electronic Violence & Vandalism / HIB Report for Reporting Period 1 (2019-20)

6. COMMITTEE UPDATES

Andrew Eaton, President

7. PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Andrew Eaton, President

Before a matter is placed on the agenda, The Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

8. CORRESPONDENCE

Craig Vaughn, Superintendent

- Retirement letter - Mrs. Tracy Seitz
- Resignation letter - Mrs. Erica McIntyre
- Retirement letter - Mrs. Patricia Sepessy
- Resignation Letter - Mrs. April Morales

9. SUPERINTENDENT'S REPORT

Craig Vaughn, Superintendent

UPDATE

- Grade six graduation update
- Update on COVID-19 distance learning
- September school reopening update

IMPORTANT DATES

- June 18, 2020 - Grade Six Virtual Graduation Ceremony
- June 19, 2020 - Last day of school for students and staff
- July 1, 2020 - Board of Education Work Session
- July 3, 2020 - School Closed (Independence Day observed)
- July 6 - 24, 2020 - Extended School Year (virtual)
- July 21, 2020 - Board of Education Regular Meeting
- July 24, 2020 - In Person Grade Six Graduation Ceremony

10. APPROVAL OF MINUTES

Bruce Benedetti, Board Secretary

WORK SESSION MEETING - Wednesday, May 6, 2020

REGULAR MEETING - Tuesday, May 19, 2020

EXECUTIVE SESSION - Tuesday, May 19, 2020

SPECIAL MEETING - Thursday, May 28, 2020

EXECUTIVE SESSION - Thursday, May 28, 2020

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, July 16, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member		X	X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

11. SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)

Craig Vaughn, Superintendent

- a) **RESOLUTION #19/20-RM-168-102**
MONTHLY ENROLLMENT REPORT
- b) **RESOLUTION #19/20-RM-168-103**
MONTHLY HIB REPORT

12. CONTRACT ADMINISTRATION

Bruce Benedetti, Board Secretary

- a) **RESOLUTION #19/20-RM-168-104**
AUTHORIZE EXECUTE PROFESSIONAL SERVICES CONTRACT RENEWAL FOR AUDITOR
- b) **RESOLUTION #19/20-RM-168-105**
AUTHORIZE AGREEMENT FOR DENTAL INSURANCE PROGRAM
- c) **RESOLUTION #19/20-RM-168-106**
AUTHORIZE AN INTERLOCAL AGREEMENT WITH RIVERTON BOE FOR LDTC SERVICES
- d) **RESOLUTION #19/20-RM-168-107**
AUTHORIZE EDUCATIONAL SERVICES AGREEMENT WITH BRETT DINOVI & ASSOCIATES FOR BEHAVIORAL/EDUCATIONAL CONSULTATION SERVICES
- e) **RESOLUTION #19/20-RM-168-108**
AUTHORIZE EDUCATIONAL SERVICES AGREEMENT WITH AMAZING TRANSFORMATIONS FOR BEHAVIORAL/EDUCATIONAL CONSULTATION SERVICES
- f) **RESOLUTION #19/20-RM-168-109**
AUTHORIZE RENEWAL AGREEMENT WITH YMCA/PRIMETIME
- g) **RESOLUTION #19/20-RM-168-110**
AUTHORIZE SERVICES CONTRACT WITH PAUL'S COMMODITY HAULING
- h) **RESOLUTION #19/20-RM-168-111**
AUTHORIZE AN INTERLOCAL AGREEMENT FOR TRANSPORTATION SERVICES WITH THE NORTHERN BURLINGTON REGIONAL SCHOOL DISTRICT
- i) **RESOLUTION #19/20-RM-168-112**
MEMORIALIZING THE APPROVAL OF A BOARD OF EDUCATION SOLICITOR

13. FINANCE & BUDGET

Bruce Benedetti, Board Secretary

- a) **RESOLUTION #19/20-RM-168-113**
APPROVE ANTICIPATED REVENUE REPORT
- b) **RESOLUTION #19/20-RM-168-114**
CERTIFY REMITTANCE TO PURCHASE ORDERS
- c) **RESOLUTION #19/20-RM-168-115**
CERTIFY NO ADVERTISED APPROPRIATION ADJUSTMENT EXCEEDS 10%
- d) **RESOLUTION #19/20-RM-168-116**

- CERTIFY 3REIMBURSEMENT REQUESTS
- e) **RESOLUTION #19/20-RM-168-117**
APPROVE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
- f) **RESOLUTION #19/20-RM-168-118**
MONTHLY CERTIFICATION LINE ITEM STATUS REPORT
- g) **RESOLUTION #19/20-RM-168-119**
RATIFY TRANSFER OF FUNDS
- h) **RESOLUTION #19/20-RM-168-120**
APPROVE MONTHLY BILL LIST
- i) **RESOLUTION #19/20-RM-168-121**
APPROVE BOARD SECRETARY'S REPORT
- j) **RESOLUTION #19/20-RM-168-122**
APPROVE TREASURER'S REPORT
- k) **RESOLUTION #19/20-RM-168-123**
APPROVE PAYMENT OF ANNUAL MEDICAL COVERAGE WAIVERS
- l) **RESOLUTION #18/19- RM-169-124**
APPOINTMENT OF SIGNATORIES OF SCHOOL DISTRICT FUNDS
- m) **RESOLUTION #19/20-RM-168-125**
AUTHORIZE DEPOSIT INTO MAINTENANCE RESERVE ACCOUNT
- n) **RESOLUTION #19/20-RM-168-126**
AUTHORIZE DEPOSIT INTO EMERGENCY RESERVE ACCOUNT
- o) **RESOLUTION #18/19 - RM-168-127**
AUTHORIZE DEPOSIT INTO CAPITAL RESERVE ACCOUNT
- p) **RESOLUTION #18/19 - RM-168-143**
AUTHORIZE VOIDING OF PRIOR YEAR CHECKS

14. PERSONNEL & NEGOTIATIONS

Craig Vaughn, Superintendent

- a) **RESOLUTION #19/20-RM-168-128**
APPROVE PAYMENT FOR MENTOR STIPENDS
- b) **RESOLUTION #19/20-RM-168-129**
APPROVE SUMMER CURRICULUM WRITING & CST CASE MANAGEMENT
- c) **RESOLUTION #19/20-RM-168-130**
APPROVE STAFF & PAYMENT FOR STUDENT ORIENTATION
- d) **RESOLUTION #19/20-RM-168-131**
APPOINT SUBSTITUTE POSITIONS FOR THE 2020-21 SCHOOL YEAR
- e) **RESOLUTION #19/20-RM-168-132**
APPROVE STAFF & AUTHORIZE PAYMENT FOR EXTENDED SCHOOL YEAR PROGRAM
- f) **RESOLUTION #19/20-RM-168-133**
APPROVE THE CONFIDENTIAL ADMINISTRATIVE ASSISTANT TO THE PRINCIPAL
- g) **RESOLUTION #19/20-RM-168-134**
APPROVE RETIREMENT OF A FACULTY MEMBER
- h) **RESOLUTION #19/20-RM-168-135**
APPROVE RETIREMENT OF A FACULTY MEMBER
- i) **RESOLUTION #19/20-RM-168-136**
APPROVE RESIGNATION OF A FACULTY MEMBER
- j) **RESOLUTION #19/20-RM-168-137**
APPROVE RESIGNATION OF A FACULTY MEMBER
- k) **RESOLUTION #19/20-RM-168-138**
AUTHORIZING PAYMENT OF EARNED SICK LEAVE

15. CURRICULUM & TECHNOLOGY

Craig Vaughn, Superintendent

16. POLICIES & PROCEDURES

Craig Vaughn, Superintendent

- a) **RESOLUTION #19/20-RM-168-139**
APPROVE AMENDMENTS UPON SECOND READING & APPROVAL
- b) **RESOLUTION #19/20-RM-168-140**
AUTHORIZING THE USE OF A FACSIMILE SIGNATURE

17. FACILITIES, SECURITY, & TRANSPORTATION

Craig Vaughn, Superintendent

- a) **RESOLUTION #19/20-RM-168-141**
APPROVE MONTHLY FIRE & SECURITY DRILLS
- b. **RESOLUTION #19/20-RM-168-142**
CERTIFYING THAT SCHOOL BUS EMERGENCY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.A.C. 6A:27-11.2

18. BOARD FORUM

Andrew Eaton, President

**UNFINISHED BUSINESS –
NEW BUSINESS –**

19. PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Andrew Eaton, President

21. ADJOURNMENT

Andrew Eaton, President

SUPERINTENDENT’S REPORT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-102

**RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF MAY 2020**

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2019	Count <u>May 31, 2020</u>	Difference
11-105-100-101-101-105	Pre-School Regular	19	18	-1
11-110-100-101-101-110	Kindergarten	38	38	0
11-120-100-101-101-401	First Grade	23	36	+13
11-120-100-101-101-402	Second Grade	27	23	-4
11-120-100-101-101-403	Third Grade	24	27	+3
11-120-100-101-101-404	Fourth Grade	28	22	-6
11-120-100-101-101-405	Fifth Grade	32	29	-3
11-130-100-101-101-406	Sixth Grade	26	35	+9
11-212-100-101-101-100	Multiple Disabled	4	5	+1
11-215-100-101-101-100	Pre-school Disabled PT	7	10	+3
1-000-100-56X-60X-XXX	Out-of-District Placement	2	3	+1
	TOTAL	230	246	+16

Month	Enrollment	Monthly Change
June 2019	230	
July 2019	234	+4
August 2019	246	+12
September 2019	246	0

October 2019	249	+3
November 2019	249	0
December 2019	251	+2
January 2020	247	-4
February 2020	247	0
March 2020	246	-1
April 2020	246	0
May 2020	246	0
June 2020		
July 2020		

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member			X					6
7	Mr. Roberson, Board Member						X		7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-168-103

RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT

**FOR THE MONTH OF MAY 2020
PURSUANT TO BOARD OF EDUCATION POLICY 5512**

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **MAY 2020**:

School Location	# of Cases Reported	# of Cases Confirmed
Springfield Elementary School	0	0

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member			X					3

4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CONTRACT ADMINISTRATION

RESOLUTION #19/20-RM-168-104

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO
EXECUTE A PROFESSIONAL SERVICES CONTRACT
FOR THE SERVICES OF A BOARD AUDITOR
TO CERTIFY COMPLIANCE WITH REQUIREMENTS FOR INCOME TAX
PURSUANT TO N.J.A.C. 6A: 23A-4.2**

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of a board auditor to comply with provisions of N.J.A.C. 6A:23A-4.2; and

WHEREAS, Holman, Frenia, Allison P.C., 618 Stokes Road, Medford, New Jersey 08055, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional audit and filing services with the Holman, Frenia, Allison P.C., Medford, New Jersey, in an amount not-to-exceed **eighteen thousand dollars and five hundred (\$18,500)** if the firm is required to do the preparation for the Comprehensive Annual Financial Report (CAFR) for the Year Ending June 30,2020. If this is not the case, the annual audit fee would be **fifteen thousand dollars and five hundred (\$15,500)**; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services

contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

***** ***** *****
CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-230-332-000-402-0	
Account Title	ACCOUNTANT AUDIT SRV	
Certification Date	JUNE 16, 2020	
Beginning Balance		18,500.00
Contract Encumbrance Account		(15,500.00)
Ending Balance		3,000.00

Fiscal Notes:

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President	X		X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-105

**RESOLUTION AUTHORIZING THE PRESIDENT AND BOARD SECRETARY
TO ENTER INTO AN AGREEMENT
FOR A DENTAL INSURANCE PROGRAM**

WHEREAS, the Township of Springfield Board of Education is required by the terms and conditions of contracts with collective bargaining units and individual employees to provide dental insurance coverage; and

WHEREAS, a recommendation has been made by the Board of Education’s health benefits consultant, Brown & Brown, to renew the contract with the present dental insurance carrier, HORIZON HEALTHCARE DENTAL/PUBLIC EMPLOYER TRUST, Post Office Box 1710, Newark NJ 07101-1938; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Board Secretary are hereby authorized to enter into a one (1) year agreement for a dental insurance program with Horizon Healthcare Dental/Public Employer Trust at the same level of benefits and methods of administration as previously existed under the following rate structure effective July 1, 2020 and guaranteed through June 30, 2021:

Coverage Type	Single	Husband/Wife	Parent/Child	Family
Monthly Rate	\$51.37	\$92.58	\$92.58	\$137.22

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President	X		X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-106

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR AN INTER-LOCAL SERVICES AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE RIVERTON SCHOOL DISTRICT AND THE BOARD OF EDUCATION OF SPRINGFIELD TOWNSHIP

WHEREAS, this agreement is effective the 1st day of September, 2020, between the Board of Education of the Riverton School District, a body corporate of the State of New Jersey, having its principal offices located at 600 Fifth Street, Riverton, Burlington County, State of New Jersey, (hereinafter referred to as "Riverton") and the Board of Education of Springfield Township, Jacksonville-Jobstown Road, Jobstown, Burlington County, State of New Jersey (hereinafter referred to as "Springfield"); and

WHEREAS, in accordance with the Inter-local Services Act, N.J.S.A. 40:8A-1, et., municipal bodies, authorities and school districts desiring to provide or perform services on behalf of each other may do so by contract; and

WHEREAS, Springfield is in a position to provide LDTC services to the Riverton School District; and

WHEREAS, these LDTC services will be provided by Springfield to the Riverton School District and it is the parties intention to memorialize this arrangement by entering into this Inter-local Services Agreement and to establish the services being provided and the payments to be made by the parties hereto for said services; and

WHEREAS, by Springfield providing these services to the respective school district, cost savings will be effectuated; and

WHEREAS, the parties hereto deem it appropriate to and desire to enter into formal Inter-local Services Agreement for the providing of such services and the payment therefore by the respective parties; and

WHEREAS, in consideration of the mutual terms, conditions and covenants herein, it is agreed by and between the parties as follows:

A. Springfield's Responsibilities and Obligations

1. Springfield will provide on-site LDTC Services to Riverton by providing one certified LDTC for a period of up to eight days per month, September 2020 through June 2021.
2. LDTC services shall be based upon the length of day currently specified by the agreement between the Springfield Township Education Association and the Springfield Township Board of Education (6.75 hours per day for the current negotiated contract).
3. In collaboration with Riverton, Springfield will develop a calendar of dates outlining when LDTC services will be provided; this calendar shall provide two fixed days per week with additional days per month available in response to the needs of the Riverton district.
4. Springfield shall provide a monthly invoice to Riverton based upon the submission of completed, verified (via signature by Riverton administration) timesheets.

B. Riverton Responsibilities and Obligations

1. Riverton shall pay Springfield the costs for the services provided, as estimated in the chart attached hereto and identified as Schedule "A," on a monthly basis. Payment shall be based upon the submission of completed, verified (via signature by Riverton administration) timesheets.
2. The parties recognize and agree that the estimated cost projections outlined in Schedule "A" are reasonable and necessary for the services being provided by Springfield and may be subject to change depending upon an increase or decrease in the total number of days serviced.

C. Miscellaneous

1. If any clause, sentence, paragraph, section or part of this Agreement is determined to be invalid by a Court of competent jurisdiction then such judgment shall not affect, impair or invalidate the remainder thereof but shall be limited to clause, sentence, paragraph, section or part thereof.
2. Failure of any party to either provide services or make payments as called for in this Agreement shall give the other party the right to cancel this Agreement upon sixty (60) days written notice of such default and the failure of the *party* to procure the same within ten (10) days of receipt of said notice.

**SCHEDULE "A"
ESTIMATED COST PROJECTION**

SCHOOL DISTRICT	2020-2021 COST
Riverton	<p>Per diem = \$468.19 (\$91,802 / 200)</p> <p>Estimated total cost - \$459.01 X 50 days = \$22,950.50</p>

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute an inter-local services agreement with the Board of Education of the Riverton School District; and

BE IT FURTHER RESOLVED, that the final per diem costs associated with this agreement shall be based upon the ratified collective bargaining agreement between the Springfield Township Board of Education and the Springfield Township Education Association, representative of the 2020-2021 approved salary guide.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President	X		X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

RESOLUTION #19/20-RM-168-107

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR BEHAVIORAL SERVICES FOR THE 2020-2021 SCHOOL YEAR

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of behavioral and educational consultation; and

WHEREAS, BRETT DINOVI & ASSOCIATES, LLC, Post Office Box #8223, 1771 Springdale Road, Cherry Hill, NJ 08002, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

WHEREAS, the following fee schedule for services has been provided:

- **Clinical Associates:** \$50 per hour and time required for preparation of materials (if necessary), such as data collection books, extensive report writing (not progress notes), telephone meetings with employees, and strategizing specific behavioral contingencies for the client are all billed at the aforementioned full hourly rate. This clinician provides the majority of the consultation. The Clinical Associate level of direct support will have received training commensurate with that of the Registered Behavior Technician (RBT), credentialed by the Behavior Analysis Certification Board (BACB) or be currently enrolled in a BACB Board Certification Program. Credentials listed here <http://bacb.com/rbt>.
- **Behavior Consultant:** Behavior Consultation will be provided at \$122.50 per hour, and time required for preparation of materials (if necessary), such as data collection books, extensive report writing (not progress notes), telephone meetings with families and employees, and strategizing specific behavioral contingencies for the client are all billed at the aforementioned full hourly rate.
- **Telehealth Consultation:** Telehealth Consultation will be provided to teachers, students, and parents at \$87.50 per hour.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with **BRETT DINOVI & ASSOCIATES, LLC, Cherry Hill, NJ** in any amount not-to-exceed one thousand dollars (\$1,000) without prior Board of Education authorization; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-219-390-050-352-0	
Account Title	CST BEHAVE CONSULT SRV	
Certification Date	June 2, 2020	
Beginning Balance		6000.00
Encumbrance Amount		-1000.00
Ending Balance		5000.00

Fiscal Notes:

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President	X		X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-108

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO
EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR BEHAVIORAL SERVICES
FOR THE 2020-2021 SCHOOL YEAR**

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of behavioral and educational consultation; and

WHEREAS, **AMAZING TRANSFORMATIONS, 500 S. Burnt Mill Road, Vorhees, NJ 08043**, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

WHEREAS, the following fee schedule for services has been provided:

- Behavioral Consultative Services available on an as needed basis for the 2020-21 School Year:
 - Functional Behavior Assessments / Behavioral Evaluations
 - Behavior Intervention Plan development
 - Autism / MD Program Support and Development
 - Conduct VB-MAPP Assessments
 - Discrete Trial and / or Verbal Behavior Program Development
 - Data analysis and program monitoring
 - Experienced behavioral support also available for students with ADHD, ODD, and other behavioral disabilities.
 - Ongoing consultation and support / training for teachers and paraprofessionals
 - Professional development workshops for teachers and staff
 - Participation in IEP meetings
 - Classroom structure and routine development
 - Social skills instruction / Social skills program development
 - Parent workshops / Trainings
 - Follow-up consultation / support provided at the request of the district.
 - Transition students from one program to another or from one school to another.
- Fee for Service (Paid on a monthly basis):
 - \$90.00 per hour (discounted from regular rate of \$115/hr) - Behavior Analyst (BCBA, BCBA) services indicated above such as: Consultation / Functional Behavior Assessments / Program development and/or oversight
 - \$75.00 per hour – ABA Trainer (professional who has obtained requirements to sit for board certification exam but has not yet taken exam) – School Consultation and Program Development and Support
 - \$250.00 per hour – Professional Development Workshops
 - \$40.00 per hour – Full-Time 1:1 ABA Therapist / Registered Behavior Technician (6 or more hours per day). Up to 10 days per year student absences to be paid. RBT will provide services elsewhere as requested by district when student is absent. This option is typically used as an alternative to sending a student out of district due to behaviors, thus resulting in a cost savings._

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with Amazing Transformations, 500 S. Burnt Mill Road, Vorhees, NJ 08043; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

***** ***** *****

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-219-390-050-352-0	
Account Title	CST BEHAVE CONSULT SRV	
Certification Date	June 2, 2020	
Beginning Balance		5000.00
Encumbrance Amount		-2000.00
Ending Balance		3000.00

Fiscal Notes:

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President	X		X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-109

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD
TO EXECUTE A SERVICES CONTRACT WITH THE YMCA OF
BURLINGTON COUNTY FOR THE USE OF SCHOOL DISTRICT FACILITIES**

WHEREAS, the School District wishes to continue the contractual relationship with the YMCA of Burlington County wherein the School District grants authorization to use school district facilities to conduct an extended day program.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute an agreement for before/after school care services with the YMCA of Burlington County, 59 Centerton Road, Mount Laurel NJ , for the 2020-2021 school year.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President	X		X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-110

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY
TO THE BOARD TO EXECUTE A TECHNICAL SERVICE AGREEMENT
FOR COMMODITY HAULING SERVICES WITH PAUL'S COMMODITY HAULING INC
FROM JULY 1, 2020 ENDING JUNE 30, 2021**

WHEREAS, the School District requires the services of a freight forwarding company for the pick-up and delivery to the Springfield Elementary School of certain food commodities; and

WHEREAS, Paul's Commodity Hauling, Inc., 938 Union Road, Mullica Hill NJ 08062 is duly qualified to perform said services; and

WHEREAS, the following are the detailed specifications of the commodity hauling services:

1. Cost is \$3.20 per case
2. Minimum per charge school trip of \$105.00 when there are less than thirty-eight (38) cases.
3. Fuel surcharges will not apply unless diesel prices fluctuate to \$4.25 per gallon.

Diesel prices \$4.25 - \$4.99	Delivery Surcharge 4-5
Diesel prices \$5.00 - \$5.99	Delivery Surcharge 6-8
Diesel prices above \$6.00	Delivery Surcharge 9-10

4. In instance of more than one delivery after the primary school, there is a split charge of \$20.00 per school with 15 cases or more. *Please Note: splits are available for less cases at a \$20.00 split charge per school.*
5. No charge for Paul's Commodity Hauling stacking commodities on available cleared locations.
6. All deliveries shall be made between the hours of 8:30 AM and 4:00 PM, Monday through Friday.
7. Modifications to permanent delivery dates are mandatory by the state to be on the institution's letterhead in writing, and have a signature of approval by the school's Business Administrator and mailed to the state prior to delivery date change.
8. Please forward cafeteria school manager's updates via email-*necessary for bad weather conditions.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract agreement, for the period of **July 1, 2020 to June 30, 2021**, with the Paul's Commodity Hauling, Inc., Mullica Hill NJ.

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IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President	X		X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-111

**AUTHORIZING THE PRESIDENT AND THE BOARD SECRETARY TO EXECUTE
AN INTER-LOCAL SERVICES AGREEMENT FOR TRANSPORTATION BETWEEN
THE BOARD OF EDUCATION OF THE NORTHERN BURLINGTON COUNTY REGIONAL
SCHOOL DISTRICT AND THE BOARD OF EDUCATION OF SPRINGFIELD TOWNSHIP**

WHEREAS, the Springfield Township School District does not provide transportation services and the Northern Burlington County Regional School District (“Northern”) can adequately provide such services; and

WHEREAS, N.J.S.A. § 40A:65-1 et seq., the Uniform Shared Services and Consolidation Act, permits school districts, as defined at N.J.S.A. § 18A:18A-2, to enter into an agreement with any other local unit to provide or receive any service that each unit is empowered to provide or receive within its own jurisdiction; and

WHEREAS, in consideration of the mutual premises herein contained, the local education agencies agree as follows:

1. **EFFECTIVE PERIOD** This agreement shall be effective as of **July 1, 2020 and remain in force until June 30, 2021**, unless sooner terminated as herein provided. This agreement may be terminated, by notice in writing given by either party to the other, at least 120 days prior to the date of termination. The term of the agreement can be extended upon mutual agreement of the parties to a maximum of four additional years.
2. **SERVICES** A. Springfield Township School District wishes to outsource its obligations to transport students enrolled in its District to Northern during the term of this Agreement. B. The parties to this agreement agree to cooperate fully, to work in good faith, and to mutually assist each other in the performance of this agreement. In connection therewith, the parties shall from time to time meet upon reasonable request of either party at a mutually agreed time and location to confer in good faith and amicably in a business-like manner work out logistics arising from the implementation of this agreement. C. The transportation of the students of Springfield Township School District is hereby outsourced to Northern in accordance with the bus route designation and route as typically listed in Exhibit “A” - Bus Schedule:, attached to and incorporated herein.
3. **CALENDAR** A. Northern will provide transportation on a daily basis, Monday through Friday, on days when school is in session and classes are conducted in the District’s facility, according to the school calendar of Springfield Township School District. No transportation will be provided on dates when school is closed. B. Prior arrangements must be made between the two local education agencies for the provision of transportation on days when Northern Burlington County Regional School District is not in session and Springfield Township School District is in session. Additional school days may result in charges on a per diem basis. C. The parties shall coordinate issues related to emergency school closing due to inclement weather or other unforeseen events on a case-by-case basis to minimize any financial loss to either party.

4. CHARGES Northern District will provide transportation in accordance with the Fee Schedule for the listed routes attached hereto as Exhibit "B" and incorporated herein. Cost estimates include an Administrative charge of 5%. All payments shall be made within 30 days of submission of an invoice by Northern.

5. INSURANCE Northern shall maintain automobile liability insurance coverage in the minimum amount required by the New Jersey Motor Vehicle Commission and/or Department of Education.

6. Route Designations and Stops The parties shall in good faith discuss and agree upon bus routes and designated bus stops. In the event an agreement is not reached, Northern in its sole discretion shall finalize such routes and/or designated bus stops.

7. STUDENT DISCIPLINE & PARENTAL FEEDBACK Students are expected to follow all school rules. Student misconduct on the school bus will be reported to the elementary school to be handled by the Principal or designee of the school in which the student attends. The Principal or designee, upon such report may assign appropriate discipline, which may include excluding the student from the bus.

8. DISPUTE RESOLUTION: In the event a dispute shall arise between the parties concerning this Agreement, the respective Business Administrator or the Superintendent of each district shall be notified immediately. Thereafter, at a time which is mutually convenient to both parties, the Business Administrators or Superintendents shall meet and attempt to resolve the dispute. If the dispute cannot be resolved between the Business Administrators, the same shall be reported to the Superintendents of each school and the respective Boards of Education. If, after communication between the Boards of Education, the matter remains unresolved, the dispute, in accordance with N.J.S.A. 18A:18A-14 shall be referred to the Burlington County Executive Superintendent of Schools for resolution. The resolution determined by the County Superintendent will be binding, subject to the appeal to the Commissioner of Education and the State Board of Education.

SCHEDULE "A"
ESTIMATED COST PROJECTION

Route Name	Mileage Cost	Driver Cost	Route Cost	Administrative Fee	Depreciation Cost	Total Cost for Route
Fund 61						
SP02	\$12,960.00	\$21,682.50	\$34,642.50	\$1,732.13	\$3,266.67	\$39,641.29
SP05	\$12,960.00	\$21,682.50	\$34,642.50	\$1,732.13	\$3,266.67	\$39,641.29
Contract Route Name						
SP01			\$16,542.36	\$827.12		\$17,369.48
SP03			\$21,303.11	\$1,065.16		\$22,368.26
SP04			\$21,303.11	\$1065.16		\$22,368.26
Fund 11						

Other Routes	Total Route Cost	# of Students	Per Student Route Cost	Administrative Fee	Springfield Students	Total Cost for Route
BCSS2	\$48,638.77	5	\$9,727.75	\$468.39	1	\$10,214.14
Postage & Card Stock			\$100.35	\$5.02	=	\$105.37
Routing Service Fee = 6 Routes at \$150.00 per Route						\$900.00
Total Budgeted Transportation Cost for Springfield Township						\$152,608.10

***** ***** *****

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-270-513-000-417-0	
Account Title	TRANS REG ED JOINTR	
Certification Date	June 2, 2020	
Beginning Balance		153,000.00
Encumbrance Amount		-152,604.10
Ending Balance		395.90

Fiscal Notes:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the Board of Education agrees to participate in an inter-local with Northern Burlington County School District for transportation services.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President	X		X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-112

**RESOLUTION MEMORIALIZING THE APPOINTMENT OF A BOARD SOLICITOR
IN ACCORDANCE WITH N.J.S.A. 18A:18A-4.4**

WHEREAS, N.J.S.A.18A:18A-4.4 provides that whereas the competitive contracting process shall utilize a request for proposals documentation in accordance with the following provisions

a. The purchasing agent or counsel or school business administrator shall prepare a request for proposal documentation, which shall include all requirements deemed appropriate and necessary it allows for full and free competition between vendors; information necessary for potential vendors to submit a proposal; and methodology by which the board of education will evaluate and rank proposals received from vendors.

A document "Request for Proposals for the Position of School Board Attorney RFP 20-01 was duly prepared by the School Business Official and generally advertised and distributed for reply on February 19, 2020".

b. The methodology for the awarding of competitive contracts shall be based on the evaluation and ranking , which shall include technical, management, and cost related criteria, and may include a weighting of criteria, all developed in a way that is intended to meet the specific needs of the contracting unit, and where such criteria shall not unfairly or illegally discriminate against or exclude otherwise capable vendors. The unweighted ranking resulted in the following:

Malamut Associates	Firm #2	Firm #3	Firm #4
36.0	35.0	34.0	30.5

c. At no time during the proposal solicitation process shall the purchasing agent or counsel or school business administrator convey information, including price, to any potential

vendor. If a purchasing agent or counsel or school business administrator desires to change proposal documentation, the purchasing agent or counsel or school business administrator shall notify only those potential vendors who received the proposal documentation of any and all changes in writing and all existing documentation shall be changed appropriately:

“No changes , revisions or supplemental information were made to the request for proposal.”

d. All proposals and contracts shall be subject to the provisions of section 1 of P.L.1977, c.33 (C52:25-24.2) requiring submission of a statement of corporate ownership and the provisions of P.L.1975, c.127 (C10-5-31 et seq.) concerning equal employment opportunity and affirmative action.

“The following documentation was received from the successful vendor:

- ***Acknowledgement of Agenda***
- ***Affirmative Action Questionnaire***
- ***Political Contribution Disclosure Report – Chapter 271***
- ***Disclosure of Investment Activity in Iran***
- ***Non-Collusion Affidavit***
- ***Statement of Ownership Disclosure***
- ***Disclosure 10% Ownership***
- ***Contract/Vendor Questionnaire Certification***
- ***Mandatory Equal Employment Opportunity Language***
- ***Certification Regarding the Debarment, Suspension, Ineligibility and Volunteer Exclusion***
- ***NJ Business Registration Certificate***
- ***NJ Certificate of Employee Information Report***
- ***Certificate of Liability Insurance***
- ***Federal Tax ID Number-22-3772186***
- ***Statement of Assurances***

; and

WHEREAS, the Board of Education deliberated the qualification and attributes of the four (4) candidate vendors and the decision was made to offer the position to the individual and law firm as follows:

***Kelly A. Grant
Malamut & Associates LLC – Attorneys at Law
457 Haddonfield Road
Suite 500
Cherry Hill NJ 08022***

; and

WHEREAS, this Resolution memorializes the appointment of the above individual/law firm subject to the agreement of terms and compensation rate(s); and

WHEREAS, agreed upon hourly rates shall be \$165 for shareholders; \$100 for associates; and \$65 for paralegals; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the law firm of **Malamut & Associates LLC – Attorneys at Law, Cherry Hill NJ 08022** subject to the agreement of terms and conditions.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at a **Work Session Meeting** held on **Wednesday, June 3, 2020** in **remote**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting** held on **Tuesday, June 16, 2020** in **remote meeting**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President	X		X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FINANCE & BUDGET

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-114

**RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS
GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED
THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT
PURSUANT TO N.J.A.C. 6A:23A-6.10
AND THAT THE BELOW REPORT IS FOR THE MONTH OF MAY 2020**

WHEREAS, N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District's accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **MAY 2020** Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

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IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-115

**RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT
FOR THE MONTH OF MAY 2020**

**ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73
AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL
A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT**

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached MAY 2020 monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION#19/20-RM-168-116

**RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS
FOR THE MONTH ENDING MAY 31, 2020**

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submits to the Board the following summary for the period ending **May 31, 2020** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**".

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-117

**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
AS OF MAY 31, 2020 FOR THE 2019-2020 PROGRAM YEAR
PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
FISCAL MANAGEMENT - RESTRICTED REVENUES**

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;

1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board reports the following:

GRANT	YEAR	CURRENT APPROP	TOTAL EXPENDED	TOTAL ENCUMBERED/ CARRYOVER	UNEXPENDED DOLLAR BALANCE	PERCENT UNSPENT
TITLE 1A	2019-20	39,233.00	33,568.29	2,200.18	3,464.53	9.0%
IDEA BSC	2019-20	63,869.23	60,983.07	2886.16	0.00	0.0%
IDEA PSD	2019-20	5,923.00	281.25	557.75	5084.00	86.0%
TITLE 2A	2019-20	7,316.00	6,360.00	67.90	888.10	13.0%
TITLE 4A	2019-20	13,044.00	4,498.21	0.00	8,545.79	66.0%
REAP	2018-20	22,860.48	22,413.09	79.00	368.39	2.0%
BCJIF	2019-20	2,500.00	0.00	0.00	0.00	0.0%
TOTAL	2019-20	171,179.48				

; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program year 2019-2020 Every Student Succeeds Act, IDEA Part B, REAP Grant; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the responsible staff and said staff shall provide the Board of Education with a detailed explanation for any grants that will exceed the fifteen percent (15%) waiver amount at the end of the program year.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4

5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-118

**RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S
MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS**

FOR THE MONTH OF MAY 2020

PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
BUDGETARY LINE ITEM STATUS**

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **MAY 31, 2020** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6

7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-119

**RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR MAY 2020
PURSUANT TO N.J.S.A. 18A:22-8**

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of **MAY 2020**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM 168-120

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED ON THE CHECK REGISTER FOR JUNE 17, 2020
AND ALL BANK/WIRE TRANSFERS FOR THE MONTH OF MAY 2020**

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of **June 17, 2020** and

WHEREAS, this a summary table of check register that is provided in the addendum section of the subject minutes; and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of **current fund hand checks** for the following:

DATE	ACCT #	PAYEE	AMOUNT
None			

; and

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are excluded from this requirement.). The following table monitors the issuance of manual checks as a percentage:

MONTH	BILL LIST \$	MANUAL CK \$	TOTAL CK \$	MANUAL CK %
Jul 2019	201,901.74	0.00	201,901.74	0.00%
Aug 2019	208,357.60	0.00	208,357.60	0.00%
Sep 2019	201,564.38	0.00	201,564.38	0.00%
Oct 2019	320,538.11	0.00	320,538.11	0.00%
Nov 2019	246,901.56	0.00	246,901.56	0.00%
Dec 2019	356,777.77	0.00	356,777.77	0.00%
Jan 2020	165,041.91	0.00	165,041.91	0.00%
Feb 2020	120,890.13	0.00	120,890.13	0.00%
Mar 2020	130,937.62	43,741.00	174,678.62	25.00%
Apr 2020	132,504.54	0.00	132,504.54	0.00%

May 2020	118,138.04	0.00	118,138.04	0.00%
Jun 2020	94,183.18	0.00	94,183.18	0.00%
	2,297,736.58	43,741.00	2,341,477.58	.020%

WHEREAS, the below bank transfer(s) are transfers between accounts during the month of **MAY 2020** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
1/29/2020	0073-Current	0076-Cafe	Interfund- Cafeteria	2,067.59
1/29/2020	0073-Current	0076-Cafe	Interfund- Cafeteria	1,816.77
4/30/2020	0075-Agency	0073-Current	Current Fund Chapter 78	25,115.96
5/11/2020	0073-Current	0074-Payroll	Payroll	66,081.06
5/11/2020	0073-Current	0075-Agency	Payroll Agency Withholding	54,164.52
5/11/2020	0073-Current	0076-Cafe	Interfund- Cafeteria	292.08
5/11/2020	0075-Agency	2178-FSN	FSN Contributions	65.00
5/11/2020	0075-Agency	2178-FSN	FSN Contributions	65.00
5/23/2020	0073-Current	0074-Payroll	Payroll	80,770.85
5/23/2020	0073-Current	0075-Agency	Payroll Agency Withholding	57,289.18
5/24/2020	0073-Current	0075-Agency	Flexible Spending Account	36.99
5/27/2020	0073-Current	0074-Payroll	Payroll	65,715.09
5/29/2020	0073-Current	0075-Agency	Payroll Agency Withholding	53,581.51

5/28/2020	0075-Agency	0073-Current	Current Fund Chapter 78	13,843.68
5/28/2020	0075-Agency	2178-FSN	FSN Contributions	65.00
5/30/2020	0075-Agency	0073-Current	Current Fund Chapter 78	13,064.08
6/2/2020	0073-Current	0076-Cafe	Interfund- Cafeteria	1660.00

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills on **May 20, 2020 through June 18, 2020** check register are hereby authorized; and

BE IT FURTHER RESOLVED that the Board of Education ratifies to prior issuance of the above listed hand check(s) and transfer(s).

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-121

**RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
[BOARD SECRETARY'S REPORT]
FOR THE MONTH OF MAY 2020 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2019-2020** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-122

**RESOLUTION APPROVAL OF THE REPORT OF THE
TREASURER OF SCHOOL MONIES FOR MAY 2020
PURSUANT TO N.J.S.A. 18A:17-36**

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **MAY 2020** Report of the Treasurer of School Monies is hereby accepted and approved.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-123

RESOLUTION APPROVING THE PAYMENT OF MEDICAL COVERAGE WAIVERS FOR THE 2019-20 SCHOOL YEAR PURSUANT TO ARTICLE VII – INSURANCE, SECTION E. OF THE AGREEMENT BETWEEN THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION AND THE SPRINGFIELD TOWNSHIP EDUCATION ASSOCIATION [IN PART] AND NEW JERSEY STATE EMPLOYEES HEALTH BENEFITS PROGRAM [IN PART] AND RATIFYING A TRANSFER OF FUNDS

WHEREAS Article VII – Insurance, Section E of the mutually signed and agreed upon report on fact finding between the Springfield Township Board of Education and the Springfield Township Education Association, provides that an employee eligible for medical and prescription coverage may elect to waive medical and prescription benefits under the provisions that the employee “Any unit member may elect to accept a payment equal to thirty five percent 35% of the preferred provider organization (hereinafter the “PPO”) premium for which they are eligible in lieu of medical coverage and/or payment of thirty-five percent (35%) of the premium for which they are eligible in lieu of prescription coverage. Payment under this provision shall have a maximum, combined limit of five thousand dollars (\$5,000). The unit member must have alternate coverage.”; and

WHEREAS Article VII – Insurance, Section E of the agreement between the Springfield Township Board of Education and the Springfield Township Education Association, provides that an employee eligible for medical and prescription coverage may elect to waive medical and prescription benefits; and

WHEREAS the employees of the Springfield Township Board of Education were enrolled under the School’s Health Insurance Fund program; and

Last Name	First Name	Coverage	Medical + RX	HIF Waiver at	Total
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				35% of Premium	
Bifulco	Bobbi Jo	Family	\$34,469.64	\$12,064.37	\$5,000.00
Buffa	Denise	Couple	\$24,093.48	\$8,432.72	\$5,000.00
Kolev	Wendy	Couple	\$24,093.48	\$8,432.72	\$5,000.00
Morales	April	Single	\$8,035.20	\$2,812.32	\$2,812.32
Ricciani	Joann	Family	\$22,979.76	\$8,042.92	\$5,000.00
Roats	Theresa	Family	\$34,469.64	\$12,064.37	\$5,000.00
Sepessy	Patricia	Couple	\$24,093.48	\$8,432.72	\$5,000.00
Shook	Dawn	Single	\$12,052.80	\$4,218.48	\$4,218.48
				\$70,122.43	\$37,030.80

THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Business Administrator is hereby authorized to issue payment as above detailed in the **June 30, 2020** pay period.

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-291-290-000-000-0	
Account Title	UNDIST OTH EMPLY BNFT	
Certification Date	JUNE 16, 2020	
Contract Encumbrance Account		\$37,030.80
Revised Balance		\$37,030.80
Ending Balance		0.00

Fiscal Notes:

Bruce Benedetti, Business Administrator/Board Secretary

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-124

RESOLUTION AUTHORIZING THE DEPOSITORY OF SCHOOL DISTRICT FUNDS AND AMENDING THE SIGNATORIES THERETO

WHEREAS, N.J.S.A. 18A:17-34 provides for the Board of Education to designate certain depositories of school moneys; and

WHEREAS, it may be required from time to time to re-designate signatories to said accounts of such deposited school moneys; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that WSFS Bank, 1636-61 Route 38 & Eayrestown Rd., Lumberton,, NJ 08048 and the State of New Jersey Cash Management Fund, Post Office Box 290, Trenton NJ 08625-0290 shall be the depositories for school district funds for accounts known as:

NAME OF ACCOUNT	ACCOUNT NUMBER	SIGNATORIES
GENERAL ACCOUNT	XXXXXX0073 Any 2 of 5	Andrew Eaton, President Joseph Bucs, Vice President Craig Vaughn, Superintendent of Schools Bruce Benedetti Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies
PAYROLL ACCOUNT	XXXXXX0074 Any 2 of 3	Craig Vaughn, Superintendent of Schools Bruce Benedetti Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies
PAYROLL AGENCY ACCOUNT	XXXXXX0075 Any 2 of 3	Craig Vaughn, Superintendent of Schools Bruce Benedetti Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies
CAFETERIA ACCOUNT	XXXXXX0076 Any 2 of 3	Craig Vaughn, Superintendent of Schools Bruce Benedetti Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies
STUDENT ACTIVITY ACCOUNT	XXXXXX0077	Craig Vaughn, Superintendent of

	Any 2 of 3	Schools Bruce Benedetti Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies
UNEMPLOYMENT TRUST ACCOUNT	XXXXXX0078 Any 2 of 3	Craig Vaughn Superintendent of Schools Bruce Benedetti Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies
CAPITAL RESERVE ACCOUNT	XXXXXX0079 Any 2 of 3	Craig Vaughn, Superintendent of Schools Bruce Benedetti Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies
FLEXIBLE SPENDING ACCOUNT	XXXXXX2178 Any 2 of 3	Craig Vaughn, Superintendent of Schools Bruce Benedetti Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies
2015 REFERENDUM	XXXXXX5660 Any 2 of 3	Craig Vaughn, Superintendent of Schools Bruce Benedetti Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies

BE IT FURTHER RESOLVED that the Custodian/Treasurer of said account is and shall be Amy S. Lerner and that all disbursements for said account shall be made by instruments duly signed by the above designated officials of the Township of Springfield School District; and

BE IT FINALLY RESOLVED that only one (1) of the required signatures shall be a facsimile.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5

6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-125

RESOLUTION AUTHORIZING THE DEPOSIT OF FUNDS INTO THE MAINTENANCE RESERVE ACCOUNT PURSUANT TO N.J.A.C. 6A:23A-14-2

WHEREAS, N.J.A.C. 6A:23A-14.2 (a), Maintenance Reserve, “that a district board of education shall establish, by resolution, a maintenance reserve account to be used to implement required maintenance for school district’s facilities. The district is prohibited from using such funds for routine or capital maintenance”; and

WHEREAS, N.J.A.C. 6A:23A-14.3 (b) states that “A district board of education or board of school estimate, as appropriate, may supplement a maintenance reserve account through transfer, by resolution, of any unanticipated revenue and/or unexpended line-item appropriation amounts anticipated at year end, for withdrawal in subsequent school years. The transfer resolution shall be adopted by the district board of education or board of school estimate no earlier than **June 1 and no later than June 30** of the respective school year.”

WHEREAS, pursuant to N.J.A.C. 6A:26A, the maximum Maintenance Reserve amount is determined to be four percent (4%) of the building replacement value (six million one hundred ninety four thousand seven hundred and sixty dollars (\$6,194,760) with a square foot allowance of one hundred and forty three dollars (\$143) resulting in a maximum Maintenance Reserve amount of **two hundred forty seven thousand seven hundred ninety dollars (\$247,790.00)**; and

Maximum Maintenance Reserve Amount	247,790.00
Existing Maintenance Reserve Amount	207,761.00
Maximum Transfer to Maintenance Reserve	40,029.00

WHEREAS, the Board of Education wishes to approve a deposit of up to **forty thousand twenty nine dollars (\$40,029.00)** to the Maintenance Reserve Account.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Business Administrator shall deposit up to **forty thousand twenty nine dollars (\$40,029.00)** amount to the Maintenance Reserve account.

AUTHORIZATION TO TRANSFER TO MAINTENANCE RESERVE

Transfer From Account Number	Account Description	Amount

11-000-270-513-000-417-0	TRANS REG ED JOINTR	46,573.34
	TRANSFER AMOUNT	40,029.00
		6,544.34

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-126

RESOLUTION AUTHORIZING DEPOSIT OF FUNDS INTO AN EMERGENCY RESERVE ACCOUNT PURSUANT TO N.J.S.A. 18A:7F-41

WHEREAS, N.J.S.A. 18A:7F-41 (a), Emergency Reserve, “a board of education or board of school estimate may establish a current expense emergency reserve account by board resolution. A board of education may appropriate funds to establish or supplement the reserve account in the district’s annual budget or through a transfer by board resolution at year end; and

WHEREAS, N.J.A.C. 6A:23A-14.4 (a) states that “a year end transfer into a board adopted emergency reserve account may be made no earlier than June 1 and no later than June 30 of the respective school year. A budgeted transfer into a board adopted emergency reserve account may be made at any time in the respective year. Any interest earned from the monies on hand in the emergency reserve account shall become part of the reserve fund balance. A separate bank account is not required to be maintained, but if a separate bank account is not used, interest earnings, if applicable, must be allocated to the emergency reserve account.”

WHEREAS, the calculation of the one percent maximum limit is understood for the **FY2019-20** to be as follows:

Fund 11 2019-2020 Appropriations	4,779,392.00
Fund 12 2019-2020 Appropriations	14,674.04
Rollover Annual Amount	13,631.00
TOTAL	4,807,697.04
1% Maximum Transfer Calculation	48,076.97

WHEREAS, the Board of Education wishes to approve a deposit not to exceed **two hundred fifty thousand dollars (\$250,000)** or **forty eight thousand seventy six dollars and ninety seven cents (\$48,076.97)**, whichever is greater, to the Emergency Reserve Account pursuant to N.J.A.C. 6A:23A-14.4(A) wherein "a yearend transfer into a board adopted emergency reserve account may be made no earlier than **June 1 and no later than June 30** of the respective school year; and

WHEREAS, the Board of Education may wish to request, to the New Jersey Department of Education, the use of Emergency Reserves for unanticipated tuition placements in the 2019-2020 school year.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Business Administrator shall, upon further deliberation with the Board of Education, deposit up to **two hundred fifty thousand dollars (\$250,000)** amount to the Emergency Reserve Account.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-127

RESOLUTION AUTHORIZING THE DEPOSIT OF FUNDS INTO A CAPITAL RESERVE ACCOUNT
PURSUANT TO N.J.S.A. 18A:21-1

WHEREAS, N.J.S.A. 18A:21-1, Capital Reserve; description The capital projects which may be undertaken by a board of education, for any lawful purposes, the costs whereof may be provided from taxes, or by the issuance of bonds; and

WHEREAS, N.J.S.A. 18A:21-3 provides that the account shall be established by resolution of the board of school estimate or the board of education as the case may be, in such form as may be prescribed by the commissioner, a true copy shall be filed with the department; and

WHEREAS, "Approved LRFP" or "approved plan" means an Long Range Facilities Plan (LRFP) that conforms to the requirements of N.J.A.C. 6A:26-2 and that has been determined by a Commissioner's final determination to ensure the school facilities are educationally adequate to support over the next five years the achievement of the New Jersey Student Learning Standards.; and

WHEREAS, a district board of education may increase the balance in the capital reserve account by:

1. appropriating funds in the annual general fund budget certified for taxes to meet the needs of the LRFP that are not met by state support; or
2. requesting approval from the executive county superintendent, as the Commissioner's designee, to appropriate any anticipated excess unreserved general fund balance, as calculated in the supporting documentation of the supporting document of the proposed budget into a capital reserve in the proposed budget, pursuant to N.J.S.A. 18A:7F-7b only when the district board of education has:
 - i. formally established a capital reserve account; and
 - ii. obtained an approved LRFP in accordance with N.J.A.C, 6A:26-2

WHEREAS, the school district is having revisions to the LRFP by done by a professional services with the following as draft capital reserve projects:

Project	Cost Estimate
Millling and Resurfacing Parking Lot	417,123.00
Exterior Lighting	40,025.00
Sectional Roof Repair	269,133.00
Masonry Repair and Upgrade	62,840.00
TOTAL	789,121.00
40% NJDOE Grant	315,648.00
60% Local Share	473,473.00

WHEREAS, the Board of Education wishes to approve a deposit not to exceed **four hundred seventy three thousand four hundred seventy three dollars (\$473,473)** to the Capital Reserve Account at any point in the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Business Administrator shall deposit up to **four hundred seventy three thousand four hundred seventy three dollars (\$473,473)** amount to the Capital Reserve Account at such time as the LRFP is completed and approved by the Commission of the New Jersey Department of Education.

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IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-143

RESOLUTION AUTHORIZING THE VOIDING OF PRIOR YEAR CHECKS TO FACILITATE AN UPDATED TREASURER OF SCHOOL MONIES REPORT

WHEREAS, it is an appropriate and advisable financial practice to clear all checks issued by and in circulation for the Springfield Township Board of Education after a reasonable period of time which is determined to be ninety (90) days; and

WHEREAS, the Treasurer of School Monies has provided the below list of existing checks which meet the above conditions. They are as follows:

OUTSTANDING DATE	CHECK NUMBER	CHECK AMOUNT
June 21, 2017	573	1,547.20
June 21, 2017	574	90.20
August 16, 2017	639	19.46
March 21, 2018	976	49.54
February 20, 2019	1475	48.00

March 27, 2019	1541	233.17
	TOTAL	1,987.57

; and

NOW, THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the Interim Business Administrator/Board Secretary to the Board has post the prior year voids as Miscellaneous Revenue in the Current Fund and provide the Treasurer of School Monies with a copy if this Resolution.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

PERSONNEL & NEGOTIATIONS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-128

RESOLUTION APPROVING THE PAYMENT OF MENTOR STIPENDS FOR THE 2019-20 SCHOOL YEAR

WHEREAS, the Agreement between the Township of Springfield Board of Education and the Springfield Township Education Association, provides for the recognition and compensation of extra-curricular positions which shall be appointed for each school year; and

WHEREAS, the Superintendent of Schools has submitted the below recommendations and requests Board of Education approval of the following appointments and compensation levels with all payments made from the approved line item account series:

Mentoring Teacher	Account Number	Stipend Amount
Jon Luyber	11-000-223-050-127-0	\$330
Kelly Linton	11-000-223-050-127-0	\$330
Heather Pence	11-000-223-050-127-0	\$550
Wendy Kolev	11-000-223-050-127-0	\$275
Cathy Weir	11-000-223-050-127-0	\$275

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment for the above appointments are hereby approved for the **2019-2020** school year.

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-223-390-050-127-0	
Account Title	STF TRAIN MENTOR SRV	
Certification Date	June 16, 2020	
Beginning Balance		1760.00
Contract Encumbrance Account		-1760.00
Revised Balance		0.00
Ending Balance		0.00

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5

6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-130

RESOLUTION AMENDING THE APPROVED APPOINTMENTS OF STAFF TO CONDUCT THE 2020-2021 PRESCHOOL, KINDERGARTEN, AND NEW STUDENT ORIENTATION AND KINDERGARTEN SCREENING

WHEREAS, the Board of Education wishes to approve the appointment of staff to cover the 2020-2021 preschool, kindergarten, and new student orientation and academic and health screening for incoming kindergarten students; and

WHEREAS, the Superintendent of Schools makes the following recommendation for said appointments at the compensation rate and dedicated hours so listed:

Staff Member	Rate of Pay	Hours	Total Compensation
Amanda McDonald	\$40.00	8	\$320.00
Barbara Pine	\$40.00	8	\$320.00
JoAnn Ricciani	\$40.00	8	\$320.00
TOTAL			\$960.00

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the appointments for the preschool, kindergarten, and new student orientation positions, submitted upon the recommendation of the Superintendent of Schools, are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-131

**RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS'
RECOMMENDATION FOR THE SUBSTITUTE POSITIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2020-2021 SCHOOL YEAR**

WHEREAS, the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute teachers, aides, secretaries, nurses, special education aides are such personnel

Teachers	Aides	Secretaries	Nurses	Custodians	Business Administrator
Christine Alpin	Leslie Brewer	Constance King	Victoria Estronza		Bruce Benedetti
Amanda McIntyre	Christine Forte	Dawn McIntyre	Fatma Flynn		
Deborah Baiamonte	Sherri Coleman		Christine Fitzpatrick		
Donna Bouchelle	Amanda McIntyre		Tara Kowalczyk		
Caron Cheatom	Dawn McIntyre		Dale Donner		
Dawn McIntyre	Mary Jane Sprague				
Melissa Diaz					
Allison Fessenden					

Anna Gonzalez					
Rachelle Lawrence					
James Hormozi					
Alexandria Haff					
Monica Jackson					
Pauline Karadis					
Erin Kok					
Mary Kominkiewicz					
Sarah Matos					
Heidelinde Nitka					
Jean Robson					
Jillian Ruczynski					
Laura Sadowski					
Sharon Saunders					
Robert Sinclair					
Mary Jane Sprague					
Dianne Stelljes					
Judith Ann Sweet					

; and

WHEREAS, the Superintendent of Schools has reviewed the qualifications of the individuals listed below and recommends approval to the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above substitute positions are hereby approved.

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IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-132

RESOLUTION APPROVING THE APPOINTMENT OF SCHOOL DISTRICT STAFF TO THE EXTENDED YEAR PROGRAMS

WHEREAS, the 2019-2020 budget statement contains funds for extended year programs for special needs students; and

WHEREAS, the Superintendent of Schools has posted for the positions and makes the following recommendations for appointment:

Staff	Position	Hours	Days	Total Hours	Rate of Pay	Comp. Total
Michelle Rodi	OT			10	\$75.00	\$750
Andie Morris	PT			5	\$85.00	\$425
Kim McNally	Speech			25	\$40	\$1000
Bobbi-Jo Bifulco	MD Tchr			30	\$40	\$1200

WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2020 to JUNE 30, 2021

WHEREAS, the below listed individuals shall be offered contracts for the 2020-2021 school year:

APPROVAL OF NON-ALIGNED PERSONNEL

Name	Position	FT / PT	Salary 20/21
Brielle Neroda	Confidential Administrative Assistant to the Principal	FT*	\$29,250

*10-month position; September 1, 2020 - June 30, 2021

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by June 17 and that contracts shall be offered and executed for each approved individual.

AND BE IT FURTHER RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, the the Superintendent of Schools is authorized to approve up to a maximum of fifteen (15) additional total work days during the months of July and August, payable at the per diem rate for said position and salary.

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IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-134

**RESOLUTION ACCEPTING THE RETIREMENT NOTICE
OF A TEACHER PCR #: KT-0002
FOR THE SPRINGFIELD TOWNSHIP SCHOOL**

WHEREAS, the Superintendent of Schools received official retirement notice from Tracy Seitz, Teacher, Springfield Township School; and

WHEREAS, in accordance with the agreement between the Springfield Township Board of Education and the Springfield Township Education Association, upon retirement as defined per the requirements of TPAF and/or PERS, the Board will pay retiring certificated staff bargaining unit members for accumulated sick leave as follows:

1. Teachers with ten (10) years or more of consecutive service in the district will receive \$50.00 per day to a maximum of 200 days;
2. The number of days paid shall be at this rate once a minimum of thirty (30) days has been accumulated. If a minimum of thirty (30) days has not been accumulated, a rate of \$10 per day shall be paid for the number of days actually accumulated.

WHEREAS, retirement will mean that an employee, 55 years of age or older, will be leaving the employment of Springfield Township Schools and will not be employed elsewhere in the same capacity; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above notification of retirement is hereby accepted effective July 1, 2020; and;

CERTIFICATION OF ACCUMULATED SICK LEAVE PAYMENT

YEARS OF SERVICE	ACCUMULATED SICK DAYS	TOTAL*	PER DIEM RATE	TOTAL PAYOUT
29	18.5	18.5	\$10	\$180.50

*as of May 29, 2020; final total for calculation will be determined June 19, 2020

BE IT FURTHER RESOLVED that the Business Administrator / Board Secretary shall budget the sum of one hundred eighty dollars and fifty cents (\$180.50) under line item 11-000-291-290-000 UNDIST TCH RETIRE COMP for the 2021-2022 fiscal year budget.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-136

**RESOLUTION ACCEPTING THE RESIGNATION NOTICE
OF A SPECIAL EDUCATION TEACHER - PCR #: V-MDT001
FOR THE SPRINGFIELD TOWNSHIP SCHOOL**

WHEREAS, the Superintendent of Schools received official resignation notice from Erica McIntyre, Special Education Teacher, Springfield Township School; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above notification of resignation is hereby accepted effective June 30, 2020.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-137

**RESOLUTION ACCEPTING THE RESIGNATION NOTICE
OF A SPECIAL EDUCATION TEACHER - PCR #: V-PSDT01
FOR THE SPRINGFIELD TOWNSHIP SCHOOL**

WHEREAS, the Superintendent of Schools received official resignation notice from April Morales, Special Education Teacher, Springfield Township School; and

WHEREAS, the Board of Education wishes to compensate the below listed staff members in accordance with the provisions of N.J.S.A. 34:11D-1 ET seq:

Staff Member	Substitute Role	Earned Sick Leave Amount
Alpin, Christine	Teacher	12.60
Benedetti, Bruce	Business Administrator	450.00
Cavalli, Connie	Aide	22.00
Estronza, Anna	Aide/Nurse/Teacher	68.68
Gonzalez, Anna	Aide/Teacher	23.95
Kokotajlo, Jennifer	Teacher	37.80
Kominsewicz, Mary Jane	Teacher	25.20
Luyber, Eva	Teacher	138.60
Mcintyre, Amanda	Aide/Teacher	12.17
Messer, Kimberly	Aide	11.00
	TOTAL	802.00

NOW, THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the above listed staff shall be paid the above earned sick time in the pay period of June 19, 2020.

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**CERTIFICATION OF AVAILABILITY OF FUNDS
TRANSFER OF FUNDS/NEW LINE ITEM ACCOUNT**

CATEGORY	DESCRIPTION	AMOUNT
Account Number	<u>11-190-100-000-000-104-0</u>	
Account Title	<u>EARN SUB SICK PAY</u>	
Certification Date	June 16, 2020	
Start Balance		0.00
Contract Encumbrance Amount		(802.00)

Revised Balance		(802.00)
Transfer Fr Account Number	11-190-100-610-050-201-0	
Transfer Fr Account Title	UNDIST SUP	
Transfer Fr Start Balance	2,724.93	
Transfer To/Fr Amount	(802.00)	802.00
Transfer Fr End Bal	1922.93	
Ending Balance		0.00

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member	X		X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CURRICULUM & TECHNOLOGY

None

POLICIES & PROCEDURES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-140

RESOLUTION APPROVING THE USE OF A FACSIMILE SIGNATURE

WHEREAS, facsimile signature means a reproduction by engraving, imprinting, stamping, or other means of the manual signature of an authorized officer; and,

WHEREAS, the use of facsimile signatures facilitates the affairs of government personnel or any officials, as an authorized officer's facsimile signature has the same weight as his manual signature; and,

WHEREAS, facsimile signatures are legal, although they may not be acceptable on all government or private-sector documents; and,

WHEREAS, the Board of Education authorizes the use of a facsimile signature for the Board President for the following purposes:

1. Certification of Board resolutions to be sealed and filed;
2. Execution of Board approved contracts and agreements;
3. Execution of Board approved staff employment contracts.

NOW, THEREFORE, BE IT RESOLVED that the use of a facsimile signature for the Board of Education President as listed above, is hereby approved.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member		X	X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FACILITIES, SECURITY, &
TRANSPORTATION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #19/20-RM-168-141

RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the "Security Drill Record Form" provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the month of May 2020:

Date / Time	No students present / No drill held	No students present / No drill held
Type of Drill		
Duration of Drill		
Weather Conditions		
Participants		
Drill Supervisor		

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-169-142

RESOLUTION CERTIFYING THAT SCHOOL BUS EMERGENCY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.A.C. 6A:27-11.2

WHEREAS, N.J.A.C. 6A:27-11.2 requires that school administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school and that all other students shall receive school bus evacuation at least once within the school year; and

WHEREAS, the school bus driver and bus aide shall participate in the emergency exit drills; and

WHEREAS, drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity; and

WHEREAS, drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but not limited to, the following: 1. Date of the drill 2. Time of day the drill was conducted 3. School Name 4. Location of the drill 5. Route number(s) included in the drill 6. Name of school principal, or person(s) assigned, who supervised the drill ; and

WHEREAS, the following is a summary table of the recent school bus evacuation drills conducted in the School District:

Bus Evacuation Drills Spring 2020

Date	Time	Duration	School	Location	Bus	Supervisor
			No students present / No drill held			

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above school bus emergency evacuation drills have been conducted in accordance with N.J.A.C. 6A:27-11.2.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020** in remote meeting.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President			X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member	X		X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BOARD FORUM

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT #2

A general discussion ensue, approximately one half District teachers, regarding the turnover in staff which several members of the audience attributing to the failure to ratify the collective bargaining agreement. A variety of perspectives were expressed.

The Board President indicated that longevity in the School District was almost always due to a mix of factors.

ADJOURNMENT

Motion was made, and duly seconded to adjourn the meeting.

IT IS HEREBY CERTIFIED that the foregoing motion was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Monthly Meeting held on Tuesday, June 16, 2020 in remote meeting.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Vice President		X	X					1
2	Mr. Hale, Board Member			X					2
3	Mrs. Lippincott, Board Member			X					3
4	Mrs. Murtaugh-Frey, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Mr. Ramalho, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mr. Walker, Board Member			X					8
9	Mr. Eaton, Board Member			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

Minutes completed by Bruce M. Benedetti, Interim Business Administrator/Board Secretary

{OFFICIAL SEAL}