Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday September 18, 2018
Minutes – Regular Meeting – 261

CALL TO ORDER	TIME	7:01 P.M.

A **Regular Meeting** of the Springfield Township Board of Education will be held on **Tuesday, September 18, 2018** at **7:00 p.m.** in the Springfield Elementary School **Cafeteria**.

PUBLIC NOTICE

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

PLEDGE OF ALLEGIANCE

The President lead the Board and the assemblage in the Pledge of Allegiance.

ROLL CALL OF BOARD MEMBERS AND STAFF

	Board of Education Member	Present	Late	Absent	
1	Joseph Bucs	X			1
2	Kristen Lippincott, Vice President	X			2
3	Andrew Eaton	X			3
4	Gregory Madia	X			4
5	Michael Ramalho	X			5
6	Gary Walker	X			6
7	Jennifer Webb	X			7
8	Eric Eaton			X	8
9	Wade Hale, President	X			9

Others present:

[X] Craig Vaughn, Chief School Administrator

[X] Casey DeJoseph, School Business Administrator / Board Secretary
[ ] Joe Knewasser, Interim Educational Facilities Manager
[ ] Kim Hannigan, Interim Supervisor of Curriculum

SCHOOL AND COMMUNITY PRESENTATIONS

PRESENTATION OF THE 2018 PARCC RESULTS – Mr. Vaughn gave a presentation to review the 2018 PARCC test results, as well as a look at the results in comparison with the state and other districts.

COMMITTEE UPDATES

FINANCE & BUDGET COMMITTEE – Mr. Bucs shared that he received a draft of the PreK Tuition policy from Strauss Esmay and would share it with the committee
NEGOTIATIONS – None
SUSTAINABILITY COMMITTEE – None

PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.
The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic.
Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Mr. Wayne Smith provided the BOE with a handout that presented information about collaboration and building on individual strengths as a way to build and develop the Sustainability Committee. By having each member of a committee of 20 draft a letter to recruit people from the community, we can become a committee of 500.

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CORRESPONDENCE

Resignation Letter from John Webster, PT Custodian.

SUPERINTENDENT UPDATE & IMPORTANT DATES

Mr. Vaughn stated that we had a successful start to the school year. Once again we did an Open House theme for Back to School Night, which was successful. There were councilmembers from the community present as well as a representative from Fernbrook Farms to provide information about their afterschool program. Mr. Vaughn will be visiting them to discuss how we can use them to tie in with our goals and the gardening program. Yesterday was Constitution Day, next week we will be having an American History Assembly. Friday our 6th graders will go to Camp Ockanickon; picture day is coming up; there will be PD days for staff on October 4th and 5th, NBC's members of the FFA will be here to discuss their program.

APPROVAL OF MINUTES

WORK SESSION - Wednesday, August 8, 2018
REGULAR MEETING - Tuesday, August 21, 2018

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 18, 2018** in the **Cafeteria** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb		X					X	7

8	Eric Eaton						X		8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

SUPERINTENDENT'S REPORT (ENROLLMENT & HIB REPORT)

A. ACCEPTING ENROLLMENT STATISTICS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-261-031

RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF AUGUST 2018

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2018	Count **AUGUST 31, 2018**	Difference
11-105-100-101-101-105	Pre-School Regular	20	18	-2
11-110-100-101-101-110	Kindergarten	23	38	+15
11-120-100-101-101-401	First Grade	24	22	-1
11-120-100-101-101-402	Second Grade	25	28	+3
11-120-100-101-101-403	Third Grade	26	25	-1
11-120-100-101-101-404	Fourth Grade	29	28	-1
11-120-100-101-101-405	Fifth Grade	26	32	+6
11-130-100-101-101-406	Sixth Grade	32	26	-6
11-212-100-101-101-100	Multiple Disabled	7	4	-3
11-215-100-101-101-100	Pre-School Disabled PT	6	5	-1

11-000-100-56X-60X-XXX	Out-of-District Placement	2	2	0
	TOTAL	**220**	**228**	**+8**

;and

Month	Enrollment	Monthly Change
June 2018	220	
July 2018	219	-1
August 2018	228	+9
September 2018		
October 2018		
November 2018		
December 2018		
January 2019		
February 2019		
March 2019		
April 2019		
May 2019		
June 2019		
AUGUST 2019		

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

********** ********** **********

B. AUTHORIZING THE SUBMISSION OF THE SCHOOL SELF-ASSESSMENT UNDER THE ANTI-BULLYING BILL OF RIGHTS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-261-032

RESOLUTION AUTHORIZING THE SUBMISSION OF THE SCHOOL SELF-ASSESSMENT FOR DETERMINING GRADES UNDER THE ANITI-BULLYING BILL OF RIGHTS (ABR) STATEMENT OF ASSURANCES

WHEREAS, by submitting the School Self-Assessment for Determining Grades under the ABR (Self-Assessment), the chief school administrator (CSA) assures that:

1. The school safety/school climate team (SS/SCT) had the lead role in completing the Self-Assessment.
2. The public was given the opportunity to comment on the Self-Assessment prior to the district board of education (BOE) approval
3. The BOE approved the Self-Assessment at a public meeting, prior to the submission to the New Jersey Department of Education (NJDOE)
4. All information in the Self-Assessment is an accurate and complete account of the status of the school's efforts implementing ABR at the time of submission, the SS/SCT's report, the public comment on the report, and the district BOE's review of and the decision on the report
5. The NJDOE or tis authorized representatives will be provided access to, and the right to examine, all records, books, papers, or documents related to the Self-Assessment.
6. The grade assigned by the Commissioner for the school and for the school district will be posted on the home page of the school's website within 10 days of its receipt from the NJDOE.
7. The grade assigned by the Commissioner for the school district and each school in the district will be posted on the home page of the school's website within 10 days of its receipt from the NJDOE.
8. The BOE at a public meeting will review the grades assigned by the Commissioner for each school and school district; and

WHEREAS, the date of the Board of Education approval is **September 18, 2018**; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that by checking this box [X], the chief school administrator hereby certifies that he or she has read, understands and will satisfy the above Assurances in their entirety, and authorizes submission of the *School Self-Assessment for Determining Grades under the ABR*.

********** ********** **********

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 18, 2018** in the **Cafeteria** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	

1	Joseph Bucs			X					1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb		X	X					7
8	Eric Eaton						X		8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

CONTRACT ADMINISTRATION

A. APPROVING THE PARTICIPATION IN AND AGREEMENT TO PURCHASE ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES "ACES"

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-261-051

RESOLUTION BINDING THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION TO PURCHASE ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES") BID COOPERATIVE PRICING SYSTEM ID# E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the

"Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.,* and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq*. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Springfield Township Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE, BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

CERTIFICATION

I hereby certify that the foregoing is a true, full and correct copy of Resolution Number:**18/19-RM-261-052**

adopted by **Springfield Township Board of Education** at its meeting on **September 18, 2018**.

BY: **Wade Hale, Board President** ATTESTED BY: **Casey DeJoseph, Board Secretary**
Name and Title Name and Title

On Behalf of: **Springfield Township Board of Education**

County of **Burlington** State of New Jersey
(Insert county name)

********** ********** **********

A. APPROVING THE PARTICIPATION IN AND AGREEMENT TO PURCHASE NATURAL GAS SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES "ACES"

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-261-052

RESOLUTION BINDING THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION TO PURCHASE NATURAL GAS SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES") BID COOPERATIVE PRICING SYSTEM ID# E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.,* and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq*. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Springfield Township Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023, hereinafter referred to as "Effective Period") issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits

bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE, BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

CERTIFICATION

I hereby certify that the foregoing is a true, full and correct copy of Resolution Number:**18/19-RM-261-053**

adopted by **Springfield Township Board of Education** at its meeting on **September 18, 2018**.

BY: **Wade Hale, Board President** ATTESTED BY: **Casey DeJoseph, Board Secretary**
Name and Title Name and Title

On Behalf of: **Springfield Township Board of Education**

County of **Burlington** State of New Jersey
(Insert county name)

********** ********** **********

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 18, 2018** in the **Cafeteria** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs					X			1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb		X	X					7
8	Eric Eaton						X		8

9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

FINANCE & BUDGET

A. APPROVING THE ANTICIPATED REVENUE REPORT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-261-034

RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD FOR THE MONTH OF AUGUST 2018 PURSUANT TO N.J.A.C. 6:23-2.11(c)2

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

********** ********** **********

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
REPORT ON CHANGES IN ANTICIPATED REVENUE

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following **AUGUST 31, 2018** changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

_____
Casey DeJoseph
Business Administrator/Board Secretary

********** ********** **********

B. CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-261-035

RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT PURSUANT TO N.J.A.C. 6A:23A-6.10 AND THAT THE BELOW REPORT IS FOR THE MONTH OF AUGUST 2018

WHEREAS, N.J.A.C.6A:23A-6.10 provides that "a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increased is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District's accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **AUGUST 2018** Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and

performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FURTHER RESOLVED that the following summary details any and all adjustments to purchase orders disbursed during the month:

Account #	PO #	Vendor #	Liquidated	Paid	Excess	%
None						

Reason For Excess:

; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

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C. <u>CERTIFYING THAT NO ADVERTISED APPROPRIATION EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT</u>

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-261-036

RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT FOR THE MONTH OF <u>AUGUST 2018</u> ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73 AND RECOGNIZING THE SUBMISSION TO THE EXECTUVE COUNTY BUSINESS OFFICIAL A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **AUGUST 2018** monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

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D. CERTIFYING THE EWEG REIMBURSEMENT REQUESTS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION#18/19-RM-261-037

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS
FOR THE MONTH ENDING AUGUST 31, 2018

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

A. Adequate description of expenditures is provided;
B. No new budget category is created; and
C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education time lines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submits to the Board the following summary for the period ending **AUGUST 31, 2018** for review and certification; and

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YEAR	ACCT	GRANT	FUNC	OBJ	DESCRIPTION	AMOUNT	TOTAL
18-19	231	TITLE1A	100	101	SALARIES OF TEACHERS		
				610	GENERAL SUPPLIES		
					TOTAL 100 SERIES		
			200	200	PERSONAL SRV EMP BENEF		
				500	OTHER PURCHASED SERVICES		
					TOTAL 200 SERIES		
					MONTHLY TOTAL		
18-19	250	IDEA BSC	100	565	TUIT COUNTY SPEC SERV		
				565	TUIT COUNTY SPEC SERV (ESY)		
					TOTAL 100 SERIES		
			200	300	PURCH PROF/TECH SVS		
					TOTAL 200 SERIES		
					MONTHLY TOTAL		
18-19	251	IDEA PSD	100	565	TUIT COUNTY SPEC SERV		

					TOTAL 100 SERIES		
					MONTHLY TOTAL		
18-19	270	TITLE 2A	200	300	PURCH ED/PROF/TECH SVS		
					TOTAL 200 SERIES		
					MONTHLY TOTAL		
18-19	270	TITLE 4A	200	600	PURCH ED/PROF/TECH SVS		
					TOTAL SERIES		
					MONTHLY TOTAL		
18-19	450	REAP	200	300	PURCH ED/PROF/TECH SVS		
					TOTAL 200 SERIES		
18-19	450	REAP	200	500	OTHER PRCH SVS		
					TOTAL 500 SERIES		
					MONTHLY TOTAL		

	TOTAL - ALL GRANTS		

REIMBURSEMENT SUMMARY

GRANT PROGRAM	YEAR	TOTAL FUNDS AVAILABLE	EXPENDITURES TO DATE	PRESENT ENCUMB	REMAIN BALANCE
TITLE1A	18-19	$41,762	$0	$0	$41,762
IDEA BSC	18-19	$68,410	$0	$0	$68,410
IDEA PSD	18-19	$5,054	$0	$0	$5,054
TITLE 2A	18-19	$7,593	$0	$0	$7,593
TITLE 4A	18-19	$10,000	$0	$0	$10,000
REAP	18-19	$30,845	$2446	$0	$28,399
TOTAL	18-19	$160,997	$0	$0	$160,997

Fiscal Note:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as above listed.

********** ********** **********

E. APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-261-038

RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES AS OF AUGUST 31, 2018 FOR THE 2018-2019 PROGRAM YEAR PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003 TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM FISCAL MANAGEMENT - RESTRICTED REVENUES

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or $50,000; discretionary grants - lesser of 10% or $10,000;

1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years;

; and

WHEREAS, the Business Administrator/Secretary to the Board reports the following:

GRANT	YEAR	CURRENT APPROPR	TOTAL EXPENDED	TOTAL ENCUMBERED/ CARRYOVER	UNEXPENDED DOLLAR BALANCE	UNEXPENDED PERCENT BALANCE
TITLE 1A	18-19	$41,762	$0	$0	$41,762	100%
IDEA BSC	18-19	$68,410	$0	$0	$68,410	100%
IDEA PSD	18-19	$5,054	$0	$0	$5,054	100%

TITLE 2A	18-19	$7,593	$0	$0	$7,593	100%
TITLE 4A	18-19	$10,000	$450	$0	$9,550	96%
REAP	18-19	$30,845	$2446	$0	$28,399	92%

; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program year **2018-2019** Every Student Succeeds Act, IDEA Part B, REAP Grant; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the responsible staff and said staff shall provide the Board of Education with a detailed explanation for any grants that will exceed the fifteen percent (15%) waiver amount at the end of the program year.

********** ********** **********

F. PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-261-039

RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS FOR THE MONTH OF AUGUST 2018 PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

********** ********** **********

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
BUDGETARY LINE ITEM STATUS

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **AUGUST 31, 2018** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

********** ********** **********

G. RATIFYING THE TRANSFER OF FUNDS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-261-040

RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR AUGUST 2018
PURSUANT TO N.J.S.A. 18A:22-8

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of **AUGUST 2018**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

********** ********** **********

H. AUTHORIZING PAYMENT OF BILLS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-261-041

RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED
ON THE CHECK REGISTER FOR SEPTEMBER 18, 2018
AND ALL BANK/WIRE TRANSFERS FOR THE MONTH OF AUGUST 2018

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of **AUGUST 21, 2018 to SEPTEMBER 18, 2018**; and

WHEREAS, this a summary table of check register that is provided in the addendum section of the subject minutes:

FUND	EXPENSE	DESCRIPTION	# OF INVOICES	AMOUNT
10		FICA REIMBURSEMENT –	2	1204.80
10		FICA REIMBURSEMENT -	1	602.40
10		FICA REIMBURSEMENT –		
		TOTAL FUND 10	**3**	**1,807.20**
11	11-000-XXX	UNDISTRIBUTED EXPEND	25	50,739.53
	11-150-XXX	REGULAR – HOME INS		
	11-190-XXX	REGULAR PROGRAM UNDISTR	19	21,610.89
	11-213-XXX	RESOURCE ROOM		
	11-215-XXX	PRESCH. DISAB. PART-TIME		

	11-230-XXX	BASIC SKILLS/REMEDIAL		
	11-403-XXX	OTHER INSTR PROGRAMS		
	11-999-XXX	POSTING ACCOUNTS		
	11-401-XXX	SCHOOL SPON COCURR		
11	11-000-291	HEALTH/RX PAYMENT	2	**73,111.53**
		TOTAL FUND 11	**47**	**145,461.95**
12	12-000-400	FACILITIES ACQUISTION		
		TOTAL FUND 12		
20	20-231-XXX	TITLE 1A		
	20-250-XXX	IDEA BASIC	3	6,290.00
	20-251-XXX	IDEA PRE-SCHOOL		
	20-270-XXX	TITLE 2A		
	20-280-XXX	TITLE 4A	1	1,050.00
	20-293-XXX	BCIP JIF		
	20-450-XXX	REAP	3	12,828.15
		TOTAL FUND 20	**7**	**20,168.15**
40	40-701-510	INTEREST ON BONDS		
		TOTAL FUND 40		
60	60-XXX-XXX	SUMMER CAMP		
		TOTAL FUND 60		
62	62-910-310	SCHOOL NUTRITION		
		TOTAL FUND 62		
81	81-190-100	UNEMPLOYMENT TRUST		
		TOTAL FUND 81		
82	82-000-520	FLEXIBLE SPENDING		
		TOTAL FUND 82		
90	90-000-100	PAYROLL/AGENCY		
		TOTAL FUND 90		
95	95-40X-210	STUDENT ACTIVITY		
		TOTAL FUND 95		

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of **current fund hand checks** for the following:

DATE	ACCT #	PAYEE	AMOUNT
	20-450	G.W. LIPPINCOTT	240.00

		TOTAL	**240.00**

; and

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (interfund payments are excluded from this requirement.). The following table monitors the issuance of manual checks as a percentage of checks issued to ensure compliance with NJQSAC:

MONTH	BILL LIST $	MANUAL CK $	TOTAL CK $	MANUAL CK %
Jul 2018	340808.63	0.00	340808.63	0.00%
Aug 2018	165630.10	0.00	165630.10	0.00%
Sep 2018		0.00		0.00%
Oct 2018		0.00		0.00%
Nov 2018		0.00		0.00%
Dec 2018		0.00		0.00%
Jan 2019		0.00		0.00%
Feb 2019		0.00		0.00%
Mar 2019		0.00		0.00%
Apr 2019		0.00		0.00%
May 2019		0.00		0.00%
Jun 2019		0.00		0.00%
TOTAL	506438.73	0.00	506438.73	0.00%

; and

WHEREAS, the below bank transfer(s) are for payroll and agency accounts during the month of **AUGUST 2018** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
8/9/18	0073	0074	PAYROLL	35797.24
8/9/18	0073	0075	AGENCY WITHHOLDING	16567.08
			TOTAL	**52364.32**
8/27/18	0073	0074	PAYROLL	19030.62
8/27/18	0073	0075	AGENCY WITHHOLDING	7338.57
			TOTAL	**26369.19**

; and

WHEREAS, the Board of Education wishes to authorize interfund bank transfers during the month of **AUGUST 2018** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
	0075	0078	Unemployment Trust	
	0075	0078	Unemployment Trust	
	0075	2178	Flexible Spending Account	
	0075	2178	Flexible Spending Account	
8/27/18	0075	0073	Chapter 78	3094.14
	0075	0073	Chapter 78	
	0075	0073	Dental	
8/27/18	0073	0075	TPAF Shortage	2000.00
	2178	0073	Due from FSA to Agency	
	0075	2178	Flexible Spending Account	
	2178	0073	Flexible Spending Account – Service Fee	
			TOTAL	**5094.14**

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills on **AUGUST 21, 2018 to SEPTEMBER 18, 2018**check register are hereby authorized; and

BE IT FURTHER RESOLVED that the Board of Education ratifies to prior issuance of the above listed hand check(s) and transfer(s).

********** ********** **********

I. PROVIDING FOR THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-261-042

RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS [BOARD SECRETARY'S REPORT] FOR THE MONTH OF AUGUST 2018 PURSUANT TO N.J.A.C. 6A:23-2:11.c)

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2018-2019** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

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J. APPROVING THE TREASURER REPORTS FOR THE MONTH OF JUNE 2018

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-261-033

RESOLUTION APPROVAL OF THE REPORT OF THE TREASURER OF SCHOOL MONIES FOR JUNE 2018 PURSUANT TO N.J.S.A. 18A:17-36

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **JUNE 2018** Report of the Treasurer of School Monies is hereby accepted and approved.

********** ********** **********

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 18, 2018** in the **Cafeteria** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb		X	X					7
8	Eric Eaton						X		8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

PERSONNEL & NEGOTIATIONS

A. AMENDING THE SUBMISSION OF THE CHIEF SCHOOL ADMINISTRATOR'S MERIT GOALS FOR THE 2018-2019 SCHOOL YEAR

Amended 9/18/2018

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-017a

RESOLUTION APPROVING SUBMISSION OF THE CHIEF SCHOOL ADMINISTRATOR'S MERIT GOALS FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, based upon the negotiated contract between the Superintendent and the Springfield Township Board of Education, the Superintendent shall receive a merit bonus in addition to his annual base salary based upon his achievement of quantitative merit criteria and/or qualitative merit criteria.

WHEREAS, the Board and Superintendent shall select up to three (3) quantitative merit criteria and up to two (2) qualitative merit criteria per contract year and the Executive County Superintendent shall approve or disapprove the selection of quantitative merit and/or qualitative merit criteria and the data that forms the basis of measuring the achievement of quantitative merit and/or qualitative merit criteria.

WHEREAS, the Superintendent submits for approval the following merit goals for the **2018-2019** school year:

Qualitative Goal #1
The Superintendent will implement a leadership program for 5th & 6th grade students, consisting of a minimum of ten (10) leadership meetings and the development and implementation of a leadership summit, focused on providing opportunities for attending students to learn about attitudes of success, traits of successful leaders, public speaking skills, communication skills, how to build and maintain successful peer relationships, and goal setting / action planning.

Qualitative Goal #2
The Superintendent will develop a series of video tutorials, aligned with topics of importance (e.g. program usage, student safety) and disseminated to the Springfield community via email and posted to the district's website, in order to promote a better understanding and usage of a variety of school programs, curricula, and data reports.

Quantitative Goal #1
The Superintendent will ensure efficacy of supplemental programming in mathematics - as measured by exercises completed / problems solved (20,000 / 80,000, 100,000), duration on task, accuracy, and student growth - as a means of reinforcing concepts and skills to improve student achievement.

Quantitative Goal #2
The Superintendent will demonstrate a 20% reduction in the number of students (at a baseline of 21 students) performing in the Level 3 "Approaching Expectations" performance level as measured by the Spring 2019 administration of the English Language Arts component of the PARCC assessment.

Quantitative Goal #3
The Superintendent will initiate a Family Enrichment program, consisting of at least three (3) evening events, in order to provide opportunities for all families of students in the district to learn more about school curricular initiatives, issues and trends in education, and ways to support student learning

(remediation, acquisition of skills / concepts / knowledge, growth) at home. Priority outreach will be given to families of students served by the district's Basic Skills Improvement Program (BSIP) as well as under-served and minority families in order to ensure these students have access to resources for achievement.

NOW, THEREFORE, BE IT RESOLVED that the Springfield Township Board of Education, County of Burlington, State of New Jersey, hereby recognizes that the above goals for the **2018-2019** school year have been submitted to the Executive County Superintendent for final approval.

********** ********** **********

B. APPROVING THE APPOINTMENT OF A PART-TIME INSTRUCTIONAL ASSISTANT FOR THE 2018-2019 SCHOOLYEAR

Amended 9/18/18

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-016a

RESOLUTION THE AMENDING THE APPOINTMENT
OF A PART-TIME INSTRUCTIONAL ASSISTANT
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, a vacancy was created in the position of pursuant to the resignation of the incumbent; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement Between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Brielle Capra
STEP ON SCALE:	Step 1

ADDITIONAL COMPENSATION	N/A
ANNUAL COMPENSATION LEVEL:	**~~$11,087~~ $12,221,88**
POSITION CONTROL NUMBER:	W-TAPSDI1
FULL TIME EQUIVALENT:	0.625
EFFECTIVE DATE:	September 1, 2018

Jersey 1st Classification	New Jersey Resident
Health Care Coverage	N/A
Pension System Enrollment	DCRP
Annual Sick Leave Allocation	10.0
Annual Personal Leave Allocation	3.0
Annual Vacation Leave Allocation	**~~10.0~~ 0.0**
Annual Emergency Leave Allocation	**~~2.5~~ 1.0**

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above appointment is hereby approved as above indicated.

EMPLOYEE HIRING MANDATORY ITEM CHECK LIST

-1- Completed Physical	**-2- TB Test Certificate**	-3- Fingerprint Clearance	-4- Emergent Hire Form	*-5- Black Seal License*	-6- Right To Know Training	-7- Laboratory Compliance Training	**-8- Driver License Check**	-9- Hepatitis B Series
TBS	TBS	TBS	TBS	NR	NR	NR	NR	NR
				Custodial Only		Science Only	Bus/Van Only	High Risk Only

Legend: SB = Submitted NS = Not Submitted NR = Not Required TBS = To Be Scheduled TBO = To Be Obtained

Required Before Start of Employment = Items 1, 2, 3 or 4, 8 [bus/van only]
Required Within 1 Year = Item 5

********** ********** **********

CERTIFICATION OF PAYROLL ACCOUNT

-1- DATE START	-2- ANNUAL PAY	-3-	-4- PERIOD RATE [B2/C2]	-5- PAY PERIODS	-6- PERIOD TOTAL [D2XE2]	-7- PAY DAYS	-8- PER DIEM RATE	-9- PER DIEM TOTAL [G2XH2]	-10- ANNUAL PRO-RATED TOTAL [F2+I2]

********** ********** **********

CERTIFICATION OF AVAILABILITY OF FUNDS – 2018-2019

CATEGORY	DESCRIPTION	AMOUNT
[redacted]		
Account Number	11-215-100-106-050-101-0	
Account Title	PSD IA SAL	
Certification Date	August 21, 2018	
Beginning Balance		$6,950.19
Contract Encumbrance Account		-6,110.94
Ending Balance		$839.25

Notes:

CATEGORY	DESCRIPTION	AMOUNT
[redacted]		
Account Number	11-190-100-106-050-101-0	
Account Title	REG ED IA SAL	
Certification Date	August 21, 2018	
Beginning Balance		$13,921.58
Contract Encumbrance Account		-6110.94
Ending Balance		$7,810.64

********** ********** **********

C. APPROVING THE APPOINTMENT OF EXTRA-CURRICULAR POSITIONS FOR THE 2018-2019 SCHOOLYEAR

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-261-044

RESOLUTION APPROVING THE APPOINTMENT
OF EXTRA-CURRICULAR POSITIONS FOR THE 2018-19 SCHOOL YEAR

WHEREAS, the Agreement between the Township of Springfield Board of Education and the Springfield Township Education Association, provides for the recognition and compensation of extra-curricular positions which shall be appointed for each school year; and

WHEREAS, the Superintendent of Schools has submitted the below recommendations and requests Board of Education approval of the following appointments and compensation levels with all payments made from the approved line item account series:

POSITION	LAST	FIRST	RATE
Homework Club Advisor	Sepessy	Patty	$40 Per Hour
Homework Club Advisor	Weir	Cathy	$40 Per Hour
Homework Club Advisor	Bencivengo	Jillian	$40 Per Hour
Homework Club Advisor	Pence	Heather	$40 Per Hour
Homework Club Advisor	Traino	Ashley	$40 Per Hour
Homework Club Advisor	Secouler	Sandi	$40 Per Hour
Student Council Advisor	Secouler	Sandi	
Student Council Advisor	Sepessy	Patty	

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above appointments are hereby approved for the **2018-2019** school year.

********** ********** **********

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
[redacted]		

Account Number	11-401-100-100-050-117-6	[redacted]
Account Title	CO-CUR HOMEWRK CLUB PAY	
Certification Date	September 7, 2018	
Beginning Balance		4800.00
Contract Encumbrance Account		-4800.00
Revised Balance		- 0.00
Ending Balance		0.00

Fiscal Notes:

CATEGORY	DESCRIPTION	AMOUNT
[redacted]		
Account Number	11-401-100-100-050-117-0	
Account Title	CO-CUR STDNT CNL STIPEND 2	
Certification Date	September 7, 2018	
Beginning Balance		800.00
Contract Encumbrance Account		-800.00
Revised Balance		0.00
Ending Balance		0.00

D. APPROVING A PRACTICUM PLACEMENT FOR THE 2018-2019 SCHOOLYEAR

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-261-045

RESOLUTION AUTHORIZING THE SUPERINTENDENT OF SCHOOLS TO APPROVE A PRACTICUM PLACEMENT PURSUANT TO POLICY #4122 FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, the Township of Springfield Board of Education Policy #4122 indicates that the board of education recognizes its responsibility to provide opportunities for teachers in training; and

WHEREAS, the following field observation/practicum placement candidate is recommended by the Superintendent:

Name / School	Cooperating Teacher	Effective Dates
Patrick Fennessy Colorado Christian University	John Luyber	9/5/2018 – 12/20/2018

NOW, THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent is hereby authorized to approve the above captioned clinical practice opportunity placement during the dates as listed.

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E. APPROVING SUBSTITUTE POSITIONS FOR THE 2018-2019 SCHOOLYEAR

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-261-046

RESOLUTION ACCEPTING THE RESIGNATION NOTICE
OF A PT CUSTODIAN – PCR #: BB-SC0001
FOR THE SPRINGFIELD TOWNSHIP SCHOOL

WHEREAS, the Superintendent of Schools received official resignation notice from **John Webster, PT Custodian, Springfield Township School**; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above notification of resignation is hereby accepted effective **November 2, 2018**; and;

BE IT FURTHER RESOLVED that the posting of the vacancy is hereby authorized as per the following number:

VACANCY/NEW POSITION	CERTIFICATION REQUIREMENT	POSTING NUMBER
PT CUSTODIAN	NONE	#18/19-BB-SC0001

********** ********** **********

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 18, 2018** in the **Cafeteria** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs				X				1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb		X					X	7
8	Eric Eaton						X		8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

CURRICULUM & TECHNOLOGY

A. APPROVING TRAVEL AND RELATED EXPENSES FOR DISTRICT EMPLOYEES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-261-047

RESOLUTION APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT EMPLOYEES PURSUANT TO P.L. 2007, C.53 AND BOARD OF EDUCATION POLICY #6471

WHEREAS, Public Law 2007, c.53 provides for the regulation of travel expenditures which are those costs paid by the school district using local, State, or federal funds, whether directly by the school district

or by employee reimbursement, for travel by school district employees and district board of education members, to the following four types of travel events:

[1] training and seminars which means all regularly scheduled, formal residential and non-residential training functions, conducted at a hotel, motel, convention center, residential facility, or at any educational institution or facility;

[2] conventions and conferences which means general programs, sponsored by professional associations on a regular basis. Which address subjects of particular interest to a school district or are convened to conduct association business. The primary purpose of employee attendance at conferences and conventions is the development of new skills and knowledge or the reinforcement of those skills and knowledge in a particular field related to school district operations. These are distinct from formal staff training and seminars, although some training may take place at such events;

[3] regular school district business which means all regular official business travel, including attendance at meetings, conferences and any other gathering which are not covered by the definitions included in other section of P.L. 2007, c.53;

[4] retreats which means meetings with school district employees and school board members, held away from the normal work environment at which organizational goals and objectives are discussed. If available, school district facilities shall be utilized for this type of event.

; and

WHEREAS, a board of education implemented Policy #6471 which regulates travel expenditures for School District employees and school board members that are in accordance with P.L. 2007, c.53;

WHEREAS, each district board of education shall maintain separate accounting for school district travel expenditures as necessary, to ensure compliance with the school district's maximum travel expenditure amount. This may include, but need not be limited to, a separate offline accounting of such expenditures or expanding the school district's accounting system. The tracking system shall be sufficient to demonstrate compliance with P.L. 2007, c.53 and Board of Education Policy #6471, and shall provide auditable information;

WHEREAS, the below listing has been submitted for approval by the Board of Education:

Employee Name	**Schweitzer, Rebecca**	**Schleider, Justin**	**Nims, Samantha**	**Weir, Catherine**
District Assignment	Social Worker	PE/Health	Reading Recovery/RC Tch	Basic Skills
Travel Date(s)	October 11, 2018	October 11, 2018	9/21,10/4,11/1,12/6, Spring 2019 TBD	October 17, 2018
Travel Destination	Princeton, NJ	Princeton, NJ	Ringoes, NJ	Pennsauken, NJ
Travel Type	Automobile	Automobile	Automobile	Automobile

Sponsoring Entity	Isolutions Group	Isolutions Group	Continuing Contact PD	West Jersey Reading Council
Event Description	Restorative Classroom Management	Restorative Classroom Management	Continuing Contact PD / Reading Recovery	West Jersey Reading Council Fall Conference
Funding Source	STF TRN WRKSHP REG	STF TRN WRKSHP REG	READ RECOV TRVL	STF TRN WRKSHP REG
Account Series	11-000-223-500-050-280-1	11-000-223-500-050-280-1	11-000-223-500-050-902-0	11-000-223-500-050-280-1
Registration Fee	209.00	189.00		40.00
Meal Allowance				
Mileage Estimate	15.12	15.12	148.80	7.75
Tolls & Other Transportation				
Hotel/Motel Rate				
Miscellaneous Exp (Parking)				
TOTAL	224.12	204.12	148.80	40.75

Employee Name	**Vaughn, Craig**	**DeJoseph, Casey**	**Nims, Samantha**	**Pence, Heather**
District Assignment	CSA	Business Administrator	Reading Recovery/RC Tch	Reading Specialist / 1st
Travel Date(s)	October 22- 25, 2018	October 22- 25, 2018	October 28 – 30, 2018	October 28 – 30, 2018
Travel Destination	Atlantic City, NJ	Atlantic City, NJ	Providence, RI	Providence, RI
Travel Type	Automobile	Automobile	Automobile	Automobile
Sponsoring Entity	NJSBA	NJSBA	Lesley University	Lesley University
Event Description	NJSBA Conference	NJSBA Conference	Literacy For All Conference	Literacy For All Conference
Funding Source	BOE WRKSHP REG	BOE WRKSHP REG	TITLE 1A	TITLE 2A
Account Series	11-000-230-585-000-208-0	11-000-230-585-000-208-0	20-231-200-500-050-329-0	20-270-200-320-050-8/9-1

Registration Fee	300.00	300.00	395.00	395.00
Meal Allowance			147.50	147.50
Mileage Estimate	38.44	38.44	155.62	
Tolls & Other Transportation			52.90	
Hotel/Motel Rate			322.00	
Miscellaneous Exp (Parking)	10.00	10.00	58.00	
TOTAL	348.44	348.44	1131.02	542.50

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above delineated travel expenses are hereby approved.

********** ********** **********

CERTIFICATION OF AVAILABILITY OF FUNDS

Category	Description	Amount
Expend Account Number	11-000-223-500-050-280-1	
Account Title	STF TRN WRKSHP REG	
Certification Date	September 7, 2018	
Beginning Balance		$5,800.00
Contract Encumbrance Amount		-468.99
Ending Balance		$5,331.01

Fiscal Notes:

Category	Description	Amount
Expend Account Number	11-000-223-500-050-902-0	
Account Title	READ RECOV TRVL	
Certification Date	September 10, 2018	
Beginning Balance		$2,000.00
Contract Encumbrance Amount		-148.80
Ending Balance		$1,851.20

Category	Description	Amount
Expend Account Number	20-231-200-500-050-329-0	
Account Title	TITLE 1A	
Certification Date	September 12, 2018	
Beginning Balance		$1,860.50
Contract Encumbrance Amount		-1,131.02
Ending Balance		$729.48

Category	Description	Amount
Expend Account Number	20-270-200-320-050-8/9-1	
Account Title	TITLE 2A	
Certification Date	September 12, 2018	
Beginning Balance		$545.00
Contract Encumbrance Amount		-542.50
Ending Balance		$2.50

Category	Description	Amount
Expend Account Number	11-000-230-585-000-208-0	
Account Title	BOE WRKSHP REG	
Certification Date	September 12, 2018	
Beginning Balance		$2,000.00
Contract Encumbrance Amount		-696.88
Ending Balance		$1,303.12

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B. APPROVING THE STATEMENT OF ASSURANCES – SECTION 1 DISTRICT PROFESSIONAL DEVELOPMENT PLAN

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-261-048

RESOLUTION APPROVING THE STATEMENT OF ASSURANCES – SECTION 1 DISTRICT PROFESSIONAL DEVELOPMENT PLAN

WHEREAS, the district-level professional development plan (PDP) has been developed in accordance with all regulations as specified in N.J.A.C. 6A:9C-4.2, including, but not limited to, the following:

- The school district PDP provides information on school-level and districtwide professional learning opportunities, the resources being allocated toward their support, and a justification for the expenditures.
- The school district PDP includes any professional development required by statute or regulation.
- School-level professional development plans have been reviewed to inform the district PDP.
- The learning needs of students, teachers, and school leaders have been assessed based on educator evaluation data, school-level plans, and data from school- and district-level performances.
- The school district PDP supports and implements professional learning that addresses the NJ Core Curriculum Content Standards and aligns with the Standards for Professional Learning in

N.J.A.C. 6A:9C-3.3 and the Professional Standards for Teachers and the Professional Standards for School Leaders in N.J.A.C. 6A:9-3.

- ☐ The school district PDP is reviewed on an annual basis to assess its effectiveness and revised, as necessary, to meet the school district's learning goals for students, teachers, and school leaders.
- ☐ The school district PDP has been presented to the district board of education to review for fiscal impact.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above "Statement of Assurances" are hereby approved.

********** ********** **********

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 18, 2018** in the **Cafeteria** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia			X					4
5	Michael Ramalho	X		X					5
6	Gary Walker			X					6
7	Jennifer Webb		X	X					7
8	Eric Eaton						X		8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

POLICIES & PROCEDURES

A. APPROVE POLICIES & PROCEDURES UPON FIRST READING & ADOPTION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-261-049

RESOLUTION APPROVING BOARD OF EDUCATION
2018/2019 POLICY, BYLAWS AND REGULATION REVISIONS
UPON FIRST READING AND INTRODUCTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration.

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

***WHEREAS*,** the following is the **first** reading for revisions to the, which include:

File Code	Name
Policy & Reg 1613	Disclosure and Review of Applicant's Employment History
Policy & Reg 5561	Use of Physical Restraint and Seclusion Techniques for Students w/Disabilities
Reg 5512	Harassment, Intimidation, or Bullying Investigation Procedure **(ABOLISH)**

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **first reading and introduction**; and

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********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 18, 2018** in the **Cafeteria** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb		X	X					7
8	Eric Eaton						X		8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

********** ********** **********

FACILITIES, SECURITY & TRANSPORTATION

A. <u>APPROVE CERTAIN APPLICATIONS FOR THE USE OF FACILITIES FOR THE 2018-2019 SCHOOLYEAR</u>

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-261-050

RESOLUTION APPROVING CERTAIN APPLICATIONS
FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and she recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	9/11,10/9,11/13,1/8, 2/12,3/12,4/9,5/14,6/11	6-8:30 pm	Meeting	MPR

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	10/12/18 & 3/8/19	3:20 - 9:30 pm	5th & 6th Grade Dance	Gymnasium

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	12/1/2018	8am -1pm	Breakfast w/Santa & Vendor Blendor	Gym, MPR, Kitchen

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	1/25/19	5 – 8:30 pm	4th -6th Pizza Bingo	MPR

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	1/11/19	5 – 8:00 pm	PreK – 3 Pizza Bingo	MPR

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	2/9/19	10 – 9:30pm	Someone Special Dance	Gymnasium

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	2/22/19	5 – 8:00 pm	Potluck Dinner	MPR Kitchen

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	6/1/19	8am-8pm	June Frolic	Gym, MPR, Kitchen, Parking Lot

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Girl Scouts Troop 25735 of Springfield	1st & 3rd Tuesday of each month, starting 9/18/18 until 5/21/18	3:15 – 6:30 pm	Meetings	Cafeteria

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Cris Johnson's Amazing School Assemblies	9/24/18	12:15 – 2:15 pm	Assembly	Gymnasium

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Springfield Recreation	Sept 2018 – June 2019		Recreational Sports Soccer / Basketball/Baseball	Gym/Athletic Field

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

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MOTION TO APPROVE CONTINGENT UPON VALID CERTIFCATES OF INSURANCE

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September**

18, 2018 in the **Cafeteria** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs				X				1
2	Kristen Lippincott, Vice President				X				2
3	Andrew Eaton				X				3
4	Gregory Madia	X		X					4
5	Michael Ramalho				X				5
6	Gary Walker			X					6
7	Jennifer Webb		X	X					7
8	Eric Eaton						X		8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

MOTION DEFEATED

MOTION TO TABLE ITEM (RESOLUTION #18/19-RM-261-050)

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 18, 2018** in the **Cafeteria** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs	X		X					1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia		X	X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb			X					7

8	Eric Eaton						X		8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

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MOTION TO TAKE A FIVE MINUTE RECESS (8:40 PM)

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 18, 2018** in the **Cafeteria** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs	X		X					1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia		X	X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb			X					7
8	Eric Eaton						X		8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

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MOTION TO RETURN TO ORDER (8:51 PM) AND TO PICK UP & REMOVE FROM THE TABLE ITEM (RESOLUTION #18/19-RM-261-050) AND TO AMEND AS WRITTEN

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 18, 2018** in the **Cafeteria** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs	X		X					1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia		X	X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb			X					7
8	Eric Eaton						X		8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

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MOTION TO AMEND ITEM (RESOLUTION #18/19-RM-261-050) AS WRITTEN CONTINGENT UPON VALID CERTIFICATES OF INSURANCE W/ BOE AS NAMED INSURED

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 18, 2018** in the **Cafeteria** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs		X	X					1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6

7	Jennifer Webb			X					7
8	Eric Eaton						X		8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

********** ********** **********

MOTION TO APPROVE AMENDED RESOLUTION #18/19-RM-261-050 (AS LISTED BELOW)

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-261-050

RESOLUTION APPROVING CERTAIN APPLICATIONS
FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and she recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	9/11,10/9,11/13,~~**1/8, 2/12,3/12,4/9,5/14,6/11**~~	6-8:30 pm	Meeting	MPR

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	10/12/18 & 3/8/19	3:20 - 9:30 pm	5th & 6th Grade Dance	Gymnasium

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	12/1/2018	8am -1pm	Breakfast w/Santa & Vendor Blendor	Gym, MPR, Kitchen

1296

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	1/25/19	5 – 8:30 pm	4th -6th Pizza Bingo	MPR

1297

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	1/11/19	5 – 8:00 pm	PreK – 3 Pizza Bingo	MPR

1298

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	2/9/19	10 – 9:30pm	Someone Special Dance	Gymnasium

1299

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	~~**2/22/19**~~	5 – 8:00 pm	Potluck Dinner	MPR Kitchen

1300

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	~~**6/1/19**~~	8am-8pm	June Frolic	Gym, MPR, Kitchen, Parking Lot

1301

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Girl Scouts Troop 25735 of Springfield	1st & 3rd Tuesday of each month, starting 9/18/18 until ~~**5/21/19**~~ ***12/31/2018***	3:15 – 6:30 pm	Meetings	Cafeteria

1302

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA

Cris Johnson's Amazing School Assemblies	9/24/18	12:15 – 2:15 pm	Assembly	Gymnasium

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Springfield Recreation	Sept 2018 – ~~**June 2019**~~ **December 2018**		Recreational Sports Soccer / Basketball/Baseball	Gym/Athletic Field

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

********** ********** **********

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 18, 2018** in the **Cafeteria** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs		X	X					1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb			X					7
8	Eric Eaton						X		8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

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UNFINISHED BUSINESS MATTERS

Roof Update – No change, and no other updates at this time. This item will remain on the agenda until it has been resolved.

NEW BUSINESS MATTERS

Mr. Bucs mentioned at Back to School Night he noticed in one of the 5th grade classrooms the ceiling tracks appeared to be rusted. Mr. Vaughn responded that the rust was not new.

Mr. Vaughn discussed the need to form a QSAC Committee and asked for volunteers from the Board. Mrs. Lippincott, Mrs. Webb, and Mr. Ramalho volunteered. Mr. Madia said he could be available as an alternate pending the times of the meetings.

PUBLIC COMMENT #2– SHALL NOT EXCEED THIRTY (30) MINUTES

None.

MOTION TO ENTER CLOSED EXECUTIVE SESSION	**TIME**	**9:02 P.M.**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19 RM-261-053

RESOLUTION AUTHORIZING THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION TO MEET IN CLOSED EXECUTIVE SESSION PURSUANT TO THE NEW JERSEY OPEN PUBLIC MEETINGS ACT PUBLIC LAW 1975, c.231

WHEREAS, N.J.S.A. 10:4-6 et seq provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of the exceptions being as follows:

1. items forbidden by specific legal action
2. right to receive federal funds
3. invasion of individual privacy
4. collective bargaining negotiations

5. purchase/lease/acquisition of real property
6. items where immediate disclosure would impair public safety
7. investigation of violations of law
8. attorney-client privilege
9. terms and conditions of employment/personnel matters
10. penalty or loss of license to an individual

WHEREAS, the President of the Board of Education has determined that such a circumstance exists which warrants a closed executive session under **item #8** as above indicated and that the conducting of a closed executive session was duly authorized by the adoption of this Resolution. The subject to be discussed is as follows:

Attorney-Client Privilege

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, pursuant to N.J.S.A. 10:4-6 et seq, that it meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Tuesday, September 18, 2018**; and

BE IT FURTHER RESOLVED the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

********** ********** **********

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 18, 2018** in the **Cafeteria** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs	X		X					1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia			X					4
5	Michael Ramalho			X					5

6	Gary Walker			X					6
7	Jennifer Webb		X	X					7
8	Eric Eaton						X		8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

********** ********** **********

MOTION TO RETURN FROM EXEC & ADJOURN	**TIME**	**9:45 P.M.**

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 18, 2018** in the **Cafeteria** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho		X	X					5
6	Gary Walker			X					6
7	Jennifer Webb						X		7
8	Eric Eaton						X		8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

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Respectfully submitted,

SPRINGFIELD TOWNSHIP
BOARD OF EDUCATION



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Casey DeJoseph
Secretary to the Board

{SEAL}