Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday January 15, 2019
Minutes – Regular Meeting –15

CALL TO ORDER	TIME	7:02P.M.

A **Regular Meeting** of the Springfield Township Board of Education will be held on **Tuesday, January 15 2019** at **7:00 p.m.** in the Springfield Elementary School **Cafeteria/Media Center**.

PUBLIC NOTICE

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

PLEDGE OF ALLEGIANCE

The President lead the Board and the assemblage in the Pledge of Allegiance.

ROLL CALL OF BOARD MEMBERS AND STAFF

	Board of Education Member	Present	Late	Absent	
1	Joseph Bucs	X			1
2	Andrew Eaton, Vice President		8:02		2
3	Wade Hale	X			3
4	Gregory Madia	X			4
5	Michael Ramalho	X			5
6	Gary Walker	X			6
7	Jason Angello			X	7
8	Eric Eaton			X	8
9	Kristen Lippincott, President	X			9

Others present:

[X] Craig Vaughn, Chief School Administrator
[X] Arlene Biesiada, School Business Administrator / Board Secretary
[ ] Joe Knewasser, Interim Educational Facilities Manager
[ ] Kim Hannigan, Interim Supervisor of Curriculum

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SCHOOL AND COMMUNITY PRESENTATIONS

NONE

COMMITTEE UPDATES

NONE

PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.
The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic.
Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

The following public commented on rumors regarding school consolidation, organizing an Educational Foundation, half day kindergarten, teacher contract, cuts in programs and staff, loss of state aid, Sustainability Committee and 0% budget increase.

Sherry Preisig, Nick Russo, Helen Veraty, Rochelle Guevara, Heather Pence, Rebecca Schweitzer, Andrea Batchler, Tracy Seitz, Sandi Secouler, Jamie DeMinco, Christen Gonzalez, Bill Seitz, Andrianne Russo, Helen Feraghty, Jennifer Smith and Heather Millitage,

There was a motion by Mr. Bucs, seconded by Mr. Ramalho to extend the public comment session for an additional 15 minutes. Upon voice vote, all members present were in favor.

CORRESPONDENCE

NONE

SUPERINTENDENT UPDATE & IMPORTANT DATES

Mr. Vaughn reported on the following: Ladies Bingo will be held on Saturday. Tomorrow night will be a Family Writing night. Mrs. Arico, the new 2nd grade teacher will be available between 6-7 pm. Friday will be an early dismissal day, January 31 will be an assembly on the Power of Yet.

APPROVAL OF MINUTES

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday ,January 15, 2019** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

Work Session Meeting – Wednesday, December 12, 20189
Regular Meeting – Tuesday, December 18, 2018
Reorganization Meeting – Wednesday, January 2, 2019

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs		X	X					1
2	Andrew Eaton, Vice President						X		2
3	Wade Hale			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jason Angello						X		7
8	Eric Eaton						X		8
9	Kristen Lippincott, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

SUPERINTENDENT'S REPORT (ENROLLMENT & HIB REPORT)

A. <u>ACCEPTING ENROLLMENT STATISTICS</u>

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-15-102

RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF DECEMBER 2018

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2018	Count **December 31, 2018**	Difference
11-105-100-101-101-105	Pre-School Regular	20	18	-2
11-110-100-101-101-110	Kindergarten	23	38	+15
11-120-100-101-101-401	First Grade	24	23	+ 1
11-120-100-101-101-402	Second Grade	25	28	+3
11-120-100-101-101-403	Third Grade	26	25	-1
11-120-100-101-101-404	Fourth Grade	29	28	-1
11-120-100-101-101-405	Fifth Grade	26	32	+6
11-130-100-101-101-406	Sixth Grade	32	26	-6
11-212-100-101-101-100	Multiple Disabled	7	4	-3

11-215-100-101-101-100	Pre-School Disabled PT	6	5	-1
11-000-100-56X-60X-XXX	Out-of-District Placement	2	2	0
	TOTAL	**220**	**229**	**+9**

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Month	Enrollment	Monthly Change
June 2018	220	
July 2018	219	-1
August 2018	228	+9
September 2018	227	-1
October 2018	227	0
November 2018	229	+2
December 2018	229	
January 2019		
February 2019		
March 2019		
April 2019		

May 2019		
June 2019		
July 2019		

;and

Now, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

B. APPROVING THE MONTHLY HIB REPORT

RESOLUTION #18/19-15-103

RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT FOR THE MONTH OF DECEMBER 2018 PURSUANT TO BOARD OF EDUCATION POLICY 5512

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in

accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **DECEMBER 2018**:

School Location	# of Cases Reported	# of Cases Confirmed
Springfield Elementary School	0	0

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

************* ************** **************

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, January 15, 2019** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs	X		X					1
2	Andrew Eaton, Vice President						X		2
3	Wade Hale			X					3
4	Gregory Madia		X	X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jason Angello						X		7
8	Eric Eaton						X		8
9	Kristen Lippincott, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

CONTRACT ADMINISTRATION

A. APPROVING THE PROFESSIONAL SERVICES CONTRACT FOR CONTINUING DISCLOSURE SERVICES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-15-104

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR SCHOOL YEAR PHYSICIAN SERVICES FOR THE 2018-2019 SCHOOL YEAR

***WHEREAS*,** N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

***WHEREAS*,** N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

***WHEREAS*,** the Township of Springfield Board of Education recognizes the need for the professional services of a school physician for student and employee health services; and

***WHEREAS*,** Virtua MEDICAL GROUP, 301 Lippincott Drive, Suite 410, Marlton, N.J.08053, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with Virtua Medical Group, 301 Lippincott Drive, Suite 410, Marlton, N.J. 08053

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hour**s.**

********** ********** **********

TOWNSHIP OF SPRINGFIELD
BOARD OF EDUCATION

_____
Kristen Lippincott, President

ATTEST:

_____
Arlene Biesiada
Business Administrator/Board Secretary

********** ***CERTIFICATION OF THE BOARD SECRETARY*** **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the Regular Meeting held on Tuesday, January 15, 2019 in the Media Center at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	

1	Joseph Bucs		X	X					1
2	Wade Hale			X					2
3	Andrew Eaton						X		3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jason Angello						X		7
8	Eric Eaton						X		8
9	Kristen Lippincott, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-15-105

RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT
OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD
FOR THE MONTH OF DECEMBER 2018 PURSUANT TO N.J.A.C. 6:23-2.11(c)2

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

********** ********** **********

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
REPORT ON CHANGES IN ANTICIPATED REVENUE

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following **December 31, 2018** changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

_____
Arlene Biesiada
Business Administrator/Board Secretary

********** ********** **********

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-15-106

RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT PURSUANT TO N.J.A.C. 6A:23A-6.10 AND THAT THE BELOW REPORT IS FOR THE MONTH OF DECEMBER 2018

WHEREAS, N.J.A.C.6A:23A-6.10 provides that "a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increased is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District's accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **DECEMBER 2018** Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FURTHER RESOLVED that the following summary details any and all adjustments to purchase orders disbursed during the month:

Account #	PO #	Vendor #	Liquidated	Paid	Excess	%
none						

Reason For Excess:

; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

********** ********** **********

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-15-107

RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT FOR THE MONTH OF DECEMBER 2018 ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73 AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **DECEMBER 2018** monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION#18/19-RM-15-108

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS FOR THE MONTH ENDING DECEMBER 30, 2018

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

A. Adequate description of expenditures is provided;

B. No new budget category is created; and
C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submits to the Board the following summary for the period ending **DECEMBER 30, 2018** for review and certification; and

YEAR	ACCT	GRANT	FUNC	OBJ	DESCRIPTION	AMOUNT	TOTAL
18-19	231	TITLE1A	100	101	SALARIES OF TEACHERS		
				610	GENERAL SUPPLIES		
					TOTAL 100 SERIES		
			200	200	PERSONAL SRV EMP BENEF		
				500	OTHER PURCHASED SERVICES		
					TOTAL 200 SERIES		
					MONTHLY TOTAL		
18-19	250	IDEA BSC	100	565	TUIT COUNTY SPEC SERV		
				565	TUIT COUNTY SPEC SERV (ESY)		
					TOTAL 100 SERIES		
			200	300	PURCH PROF/TECH SVS		
					TOTAL 200 SERIES		

					MONTHLY TOTAL		
18-19	251	IDEA PSD	100	565	TUIT COUNTY SPEC SERV		
					TOTAL 100 SERIES		
					MONTHLY TOTAL		
18-19	270	TITLE 2A	200	300	PURCH ED/PROF/TECH SVS		
					TOTAL 200 SERIES		
					MONTHLY TOTAL		
18-19	270	TITLE 4A	200	600	PURCH ED/PROF/TECH SVS		
					TOTAL SERIES		
					MONTHLY TOTAL		
18-19	450	REAP	200	300	PURCH ED/PROF/TECH SVS		
					TOTAL 200 SERIES		

18-19	450	REAP	200	500	OTHER PRCH SVS		
					TOTAL 500 SERIES		
					MONTHLY TOTAL		
					TOTAL - ALL GRANTS	**NONE**	

REIMBURSEMENT SUMMARY

GRANT PROGRAM	YEAR	TOTAL FUNDS AVAILABLE	EXPENDITURES TO DATE	PRESENT ENCUMB.	REMAINING BALANCE
TITLE1A	18-19	$41,762	$10450	$20156	$11,156
IDEA BSC	18-19	$68,410	$44,833	$19,600	$3,977
IDEA PSD	18-19	$5,054	$0	$0	$5,054
TITLE 2A	18-19	$7,593	$542	$0	$7,050
TITLE 4A	18-19	$10,000	$3,000	$0	$7,000
REAP	18-19	$30,846	$19,758	$2,590	$8,497
TOTAL	18-19	$163,665	$77,144	$43,785	$42,736

Fiscal Note:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as above listed.

RESOLUTION #18/19-RM-15-109

RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES AS OF DECEMBER 30, 2018 FOR THE 2018-2019 PROGRAM YEAR PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003 TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM FISCAL MANAGEMENT - RESTRICTED REVENUES

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or $50,000; discretionary grants - lesser of 10% or $10,000;
1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years;
; and

WHEREAS, the Business Administrator/Secretary to the Board reports the following:

GRANT	YEAR	CURRENT APPROPR	TOTAL EXPENDED	TOTAL ENCUMBERED/CARRYOVER	UNEXPENDED DOLLAR BALANCE	UNEXPENDED PERCENT BALANCE
TITLE 1A	18-19	$41,762	$9,011	$21,595	$11,156	26%

IDEA BSC	18-19	$68,410	$44,833	$19,600	$3,977	6%
IDEA PSD	18-19	$5,054	$0	$0	$5,054	100%
TITLE 2A	18-19	$7,593	$543	$0	$7,050	93%
TITLE 4A	18-19	$10,000	$3000	$0	$7000	70%
REAP	18-19	$30,846	$19,758	$2,590	$8,497	28 %

; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program year **2018-2019** Every Student Succeeds Act, IDEA Part B, REAP Grant; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the responsible staff and said staff shall provide the Board of Education with a detailed explanation for any grants that will exceed the fifteen percent (15%) waiver amount at the end of the program year.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-15-110

RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS FOR THE MONTH OF DECEMBER 2018 PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

********** ********** **********

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD BUDGETARY LINE ITEM STATUS

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **DECEMBER 30, 2018** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-15-111

RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR DECEMBER 2018
PURSUANT TO N.J.S.A. 18A:22-8

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of **DECEMBER 2018**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

************ ********** ************

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-15-112

RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED
ON THE CHECK REGISTER FOR JANUARY 15, 2019
AND ALL BANK/WIRE TRANSFERS FOR THE MONTH OF DECEMBER 2018

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of **DECEMBER 19, 2018 to JANUARY 15, 2019** and

WHEREAS, this a summary table of check register that is provided in the addendum section of the subject minutes:

FUND	EXPENSE	DESCRIPTION	# OF INVOICES	AMOUNT
10		FICA REIMBURSEMENT –		7142.70
10		FICA REIMBURSEMENT -		
10		FICA REIMBURSEMENT –		
		TOTAL FUND 10		
11	11-000-XXX	UNDISTRIBUTED EXPEND		66809.62
	11-150-XXX	REGULAR – HOME INS		
	11-190-XXX	REGULAR PROGRAM UNDISTR		2241.62
	11-213-XXX	RESOURCE ROOM		
	11-215-XXX	PRESCH. DISAB. PART-TIME		
	11-230-XXX	BASIC SKILLS/REMEDIAL		
	11-403-XXX	OTHER INSTR PROGRAMS		
	11-999-XXX	POSTING ACCOUNTS		
	11-401-XXX	SCHOOL SPON COCURR		

11	11-000-291	HEALTH/RX PAYMENT		**14273.37**
		TOTAL FUND 11		**81082.99**
12	12-000-400	FACILITIES ACQUISTION		
		TOTAL FUND 12		
20	20-231-XXX	TITLE 1A		
	20-250-XXX	IDEA BASIC		1620.00
	20-251-XXX	IDEA PRE-SCHOOL		
	20-270-XXX	TITLE 2A		
	20-280-XXX	TITLE 4A		
	20-293-XXX	BCIP JIF		
	20-450-XXX	REAP		299.95
		TOTAL FUND 20		**1919.95**
40	40-701-510	INTEREST ON BONDS		

		TOTAL FUND 40		
60	60-XXX-XXX	SUMMER CAMP		
		TOTAL FUND 60		
62	62-910-310	SCHOOL NUTRITION		18630.15
		TOTAL FUND 62		
81	81-190-100	UNEMPLOYMENT TRUST		
		TOTAL FUND 81		
82	82-000-520	FLEXIBLE SPENDING		
		TOTAL FUND 82		
90	90-000-100	PAYROLL/AGENCY		
		TOTAL FUND 90		
95	95-40X-210	STUDENT ACTIVITY		
		TOTAL FUND 95		

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of **current fund hand checks** for the following:

DATE	ACCT #	PAYEE	AMOUNT

		TOTAL	

; and

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (interfund payments are excluded from this requirement.). The following table monitors the issuance of manual checks as a percentage of checks issued to ensure compliance with NJQSAC:

MONTH	BILL LIST $	MANUAL CK $	TOTAL CK $	MANUAL CK %
Jul 2018	340808.63	0.00	340808.63	0.00%
Aug 2018	165630.10	0.00	165630.10	0.00%
Sep 2018	115392.02	0.00	115392.02	0.00%
Oct 2018	124285.37	0.00	124285.37	0.00%
Nov 2018	178,860.15	0.00	178,860.15	0.00%
Dec 2018	101633.09	0.00	101633.09	0.00%
Jan 2019		0.00		0.00%
Feb 2019		0.00		0.00%

Mar 2019		0.00		0.00%
Apr 2019		0.00		0.00%
May 2019		0.00		0.00%
Jun 2019		0.00		0.00%
TOTAL	1026609.36	0.00	1026609.36	0.00%

; and

WHEREAS, the below bank transfer(s) are for payroll and agency accounts during the month of **DECEMBER 2018** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
12/10/2018	0073	0074	PAYROLL	76403.86
12/10/2018	0073	0075	AGENCY WITHHOLDING	57944.78
			TOTAL	**134348.64**
12/18/2018	0073	0074	PAYROLL	81500.13
12/18/2018	0073	0075	AGENCY WITHHOLDING	60157.61
			TOTAL	**141657.74**

; and

WHEREAS, the Board of Education wishes to authorize interfund bank transfers during the month of **DECEMBER 2018** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
	0075	0078	Unemployment Trust	
	0075	0078	Unemployment Trust	
	0075	2178	Flexible Spending Account	
	0075	2178	Flexible Spending Account	
12/20/2018	0075	0073	Chapter 78	15075.10
	0075	0073	Chapter 78	0
	0075	0073	Dental	0
12/11/2018 12/19/2018	0073	0075	Back DCRP	62.69
	0075	0073	Agency Correction	
	0075	2178	Flexible Spending Account	
	2178	0073	Flexible Spending Account – Service Fee	0
			TOTAL	**15137.79**

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills on **DECEMBER 19, 2018 to JANUARY 15, 2019** check register are hereby authorized; and

BE IT FURTHER RESOLVED that the Board of Education ratifies to prior issuance of the above listed hand check(s) and transfer(s).

********** ********** **********

RESOLUTION #18/19-RM-15-113

RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS [BOARD SECRETARY'S REPORT] FOR THE MONTH OF DECEMBER 2018 PURSUANT TO N.J.A.C. 6A:23-2:11.c)

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2018-2019** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

********** ********** **********

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-15-114

RESOLUTION APPROVAL OF THE REPORT OF THE

TREASURER OF SCHOOL MONIES FOR OCTOBER 2018
PURSUANT TO N.J.S.A. 18A:17-36

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **OCTOBER 2018** Report of the Treasurer of School Monies is hereby accepted and approved.

********** ********** **********

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-15-121

RESOLUTION AUTHORIZING THE DEPOSITORY OF SCHOOL DISTRICT FUNDS
AND AMENDING THE SIGNATORIES THERETO

WHEREAS, N.J.S.A. 18A:17-34 provides for the Board of Education to designate certain depositories of school moneys; and

WHEREAS, it may be required from time to time to re-designate signatories to said accounts of such deposited school moneys; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **Beneficial Bank, 1636-61 Route 38 & Eayrestown Road, Lumberton, NJ 08048 and the State of New Jersey Cash Management Fund, Post Office Box 290, Trenton NJ 08625-0290** shall be the depositories for school district funds for accounts known as:

Name of Account	Account Number	Signatories
GENERAL ACCOUNT	XXXXXX0073 Any 2 of 5	Kristen Lippincott President Andrew Eaton Vice President Craig Vaughn Superintendent of Schools Arlene Biesiada Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies
PAYROLL ACCOUNT	XXXXXX0074 Any 2 of 3	Craig Vaughn Superintendent of Schools Arlene Biesiada Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies
PAYROLL AGENCY ACCOUNT	XXXXXX0075 Any 2 of 3	Craig Vaughn Superintendent of Schools Arlene Biesiada Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies

CAFETERIA ACCOUNT	XXXXXX0076 Any 2 of 3	Craig Vaughn Superintendent of Schools Arlene Biesiada Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies
STUDENT ACTIVITY ACCOUNT	XXXXXX0077 Any 2 0f 3	Craig Vaughn Superintendent of Schools Arlene Biesiada Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies
UNEMPLOYMENT TRUST ACCOUNT	XXXXXX0078 Any 2 of 3	Craig Vaughn Superintendent of Schools Arlene Biesiada Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies
CAPITAL RESERVE ACCOUNT	XXXXXX0079 Any 2 of 3	Craig Vaughn Superintendent of Schools Arlene Biesiada Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies

FLEXIBLE SPENDING ACCOUNT	XXXXXX2178 Any 2 of 3	Craig Vaughn Superintendent of Schools Arlene Biesiada Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies
2015 REFERENDUM	XXXXXX5660 Any 2 of 3	Craig Vaughn Superintendent of Schools Arlene Biesiada Business Administrator/Board Secretary Amy S. Lerner Treasurer of School Monies

BE IT FURTHER RESOLVED that the Custodian/Treasurer of said account is and shall be **Amy S Lerner** and that all disbursements for said account shall be made by instruments duly signed by the above designated officials of the Township of Springfield School District; and

BE IT FINALLY RESOLVED that only one of the required signatures shall be a facsimile.

********** ********** **********

TOWNSHIP OF SPRINGFIELD

BOARD OF EDUCATION

_____

Kristen Lippincott, President

ATTEST:

_____

Arlene Biesiada

Business Administrator/Board Secretary

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, January 15, 2019** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President						X		2
3	Jason Angello						X		3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Wade Hale		X	X					7
8	Eric Eaton						X		8

9	Kristen Lippincott, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

Not Voting due to Conflict. Quorum = 5

_____

Arlene Biesiada

Business Administrator/Board Secretary

{SEAL}

RESOLUTION #18/19-RM 15-115

Resolution Approval Of The Appointment Of A Second Grade Teacher

WHEREAS, a vacancy was created in the position of Second Grade Teacher due to the resignation of the incumbent; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement Between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

:	Danielle Arico
ON SCALE:	Step 1
TIONAL COMPENSATION	N/A
AL COMPENSATION LEVEL:	$53,400

TION CONTROL NUMBER:	V-ET2002
TIME EQUIVALENT:	1.00
CTIVE DATE:	January 16, 2019

Jersey 1st Classification	New Jersey Resident
Health Care Coverage	N/A
Pension System Enrollment	TPAF
Annual Sick Leave Allocation	5.5 (pro-rata)
Annual Personal Leave Allocation	1.75 (pro-rata)
Annual Vacation Leave Allocation	NA
Annual Emergency Leave Allocation	1.5 (pro-rata)

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above appointment is hereby approved as above indicated.

EMPLOYEE HIRING MANDATORY ITEM CHECK LIST

-1- Completed Physical	**-2- TB Test Certificate**	-3- Fingerprint Clearance	-4- Emergent Hire Form	*-5- Black Seal License*	-6- Right To Know Training	-7- Laboratory Compliance Training	**-8- Driver License Check**	-9- Hepatitis B Series

TBS	TBS	TBS	TBS	NR	NR	NR	NR	NR
				Custodial Only		Science Only	Bus/Van Only	High Risk Only

Legend: SB = Submitted NS = Not Submitted NR = Not Required TBS = To Be Scheduled TBO = To Be Obtained

Required Before Start of Employment = Items 1, 2, 3 or 4, 8 [bus/van only]
Required Within 1 Year = Item 5

************* ************** **************

CERTIFICATION OF PAYROLL ACCOUNT

-1- DATE START	-2- INUAL PAY	-3-	-4- RIOD RATE 2/C2]	-5- PAY ERIODS	-6- RIOD OTAL 2XE2]	-7- AY YS	-8- PER DIEM RATE	-9- ER DIEM TOTAL [G2XH2]	-10- ANNUAL PRO-RATED TOTAL [F2+I2]
01/16/2019	53400			11			290.22		29312

************* ************** **************

CERTIFICATION OF AVAILABILITY OF FUNDS – 2018-2019

CATEGORY	DESCRIPTION	AMOUNT
[redacted]		
Account Number	11-120-100-101-050-101-5	
Account Title	GRD1-5 2ND TCH SAL	
Certification Date		

Beginning Balance		
Contract Encumbrance Account		
Ending Balance		

Notes:

_____

Arlene Biesiada

Business Administrator/Board Secretary

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-15-116

RESOLUTION APPROVING HOMEBOUND INSTRUCTION
PURSUANT TO N.J.A.C. 6:28-4.5(c)
FOR A PUPIL IDENTIFIED AS J.M.
AND AUTHORIZING A TRANSFER OF FUNDS

***WHEREAS*,** the Township of Springfield Board of Education finds individual circumstances which require District pupils, public and non-public, to receive homebound instruction for periods of time; and

***WHEREAS*,** N.J.A.C. 6:28-4.5(c) provides that instruction shall be provided for pupils confined to a hospital, convalescent home, other medical institution or at residence for at least a two (2) week period of time and determined by the school physician to need home instruction or classified by the child study team as educationally disabled and case law supporting the providing of home instruction to suspended students who posed a substantial danger pursuant to New Jersey case law RR -v- Board of Education of Shore Regional, 109 NJ sup, 337 Chancery Division, 1970; and

***WHEREAS*,** a pupil of the district has been assigned homebound instruction, provided by Springfield Township School District certified staff, Jon Luyber & Heather Pence, based upon the recommendation of The Children's Hospital of Philadelphia, Philadelphia, Pennsylvania, which is expected to last more than two (2) weeks; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above homebound instruction is hereby approved at the determined rate of forty dollars and no cents ($40.00) per hour; and

BE IT FURTHER RESOLVED that the homebound instruction period of this subject approval shall begin on December 1, 2018 through June 25, 2019 and that any and all extensions shall be approved subject to N.J.A.C. 6:28-4.5 (a) 7.

********** ********** **********

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-150-100-101-000-130-0	[redacted]
Account Title	GRD 1-5 HOME INST PAY	
Certification Date		
Beginning Balance	[redacted]	5006.90
Contract Encumbrance Account		-5000.00
Revised Balance		6.90

Fiscal Notes:

Arlene Biesiada
Business Administrator/Board Secretary

********** ********** **********

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-002-117

RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS'
RECOMMENDATION FOR THE SUBSTITUTE POSITIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

***WHEREAS*,** the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute teachers, aides, secretaries, nurses, special education aides are such personnel

Teachers	Aides	Secretaries	Custodians
Anna Gonzalez	Anna Gonzalez		

; and

WHEREAS, the Superintendent of Schools has reviewed the qualifications of the individuals listed below and recommends approval to the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above substitute positions are hereby approved.

********* ********** **********

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, January 15, 2019** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs		X	X					1
2	Andrew Eaton, Vice President						X		2
3	Wade Hale			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jason Angello						X		7
8	Eric Eaton						X		8
9	Kristen Lippincott, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-15-118

RESOLUTION APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT & RETROACTIVELY APPROVING TRAVEL & RELATED EXPENSES FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT EMPLOYEES PURSUANT TO P.L. 2007, C.53 AND BOARD OF EDUCATION POLICY #6471

WHEREAS, Public Law 2007, c.53 provides for the regulation of travel expenditures which are those costs paid by the school district using local, State, or federal funds, whether directly by the school district or by employee reimbursement, for travel by school district employees and district board of education members, to the following four types of travel events:

[1] training and seminars which means all regularly scheduled, formal residential and non-residential training functions, conducted at a hotel, motel, convention center, residential facility, or at any educational institution or facility;

[2] conventions and conferences which means general programs, sponsored by professional associations on a regular basis. Which address subjects of particular interest to a school district or are convened to conduct association business. The primary purpose of employee attendance at conferences and conventions is the development of new skills and knowledge or the reinforcement of those skills and knowledge in a particular field related to school district operations. These are distinct from formal staff training and seminars, although some training may take place at such events;

[3] regular school district business which means all regular official business travel, including attendance at meetings, conferences and any other gathering which are not covered by the definitions included in other section of P.L. 2007, c.53;

[4] retreats which means meetings with school district employees and school board members, held away from the normal work environment at which organizational goals and objectives are discussed. If available, school district facilities shall be utilized for this type of event.

; and

WHEREAS, a board of education implemented Policy #6471 which regulates travel expenditures for School District employees and school board members that are in accordance with P.L. 2007, c.53;

WHEREAS, each district board of education shall maintain separate accounting for school district travel expenditures as necessary, to ensure compliance with the school district's maximum travel expenditure amount. This may include, but need not be limited to, a separate offline accounting of such expenditures or expanding the school district's accounting system. The tracking system shall be sufficient to demonstrate compliance with P.L. 2007, c.53 and Board of Education Policy #6471, and shall provide auditable information;

WHEREAS, the below listing has been submitted for approval by the Board of Education:

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Employee Name	**Jillian Bencivengo**	**Craig Vaughn**	**Kimberly Hannigan**	**Adam Jarvela**
District Assignment	PreSchool Teacher	Superintendent	Curriculum Supervisor	Music Teacher
Travel Date(s)	February 26, 2019	February 28, 2019	February 27, 2019	February 21 - February 23, 2019
Travel Destination	Atlantic City	Atlantic City	Monroe, NJ	East Brunswick, NJ
Travel Type	Car	Car	Car	Car
Sponsoring Entity	Staff Developers for Educators	NJ Dept. of Education	NJ Dept. of Education	NJ Music Educators' Association
Event Description	Preschool Teaching Practices	Mandatory Training for District Test Coordinator	Mandatory Training for School Test Coordinator	NJMEA Conference
Funding Source	STF TRAIN WORKSHOP	STF TRAIN CSA WORKSHOP	STF TRAIN CSA WORKSHOP	STF TRAIN WORKSHOP
Account Series	11-000-223-500-050-280-1	11-000-223-500-050-280-0	11-000-223-500-050-280-0	11-000-223-500-050-280-1
Registration Fee	244.00	0	0	170.00
Meal Allowance	0	20.00	20.00	0
Mileage Estimate	0	38.44	19.22	48.00

Tolls & Other Transportation	0	0	4.90	0
Hotel/Motel Rate	0	0	0	0
Miscellaneous Exp (Parking)	0	15	0	0
TOTAL	244.00	73.44	44.12	218.00

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Employee Name	**Tracy Seitz**	**Barbara Pine**	**Theresa Roats**	**Bobbi-Jo Bifulco**
District Assignment	Kindergarten Teacher	Kindergarten Teacher	Media / Technology	Special Education
Travel Date(s)	February 26, 2019	February 26, 2019	January 31, 2019 - February 1, 2019	February 6, 2019 & March 26, 2019
Travel Destination	Atlantic City	Atlantic City	Atlantic City	Westampton, NJ
Travel Type	Car	Car	Car	Car
Sponsoring Entity	Staff Developers for Educators	Staff Developers for Educators	NJ Association of School Administrators	Burlington County PDI
Event Description	NJ Conference for Kindergarten Teachers	NJ Conference for Kindergarten Teachers	NJ Techspo	Positive Psychology
Funding Source	STF TRAIN WORKSHOP	STF TRAIN WORKSHOP	STF TRAIN WORKSHOP	STF TRAIN WORKSHOP
Account Series	11-000-223-500-050-280-1	11-000-223-500-050-280-1	11-000-223-500-050-280-1	11-000-223-500-050-280-1

Registration Fee	244.00	244.00	450.00	NC
Meal Allowance	0	0	0	0
Mileage Estimate	0	39.06	39.06	0
Tolls & Other Transportation	0	7.50	7.50	0
Hotel/Motel Rate	0	0	112.95	0
Miscellaneous Exp (Parking)	0	5.00	10.00	0
TOTAL	244.00	295.56	619.51	0

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above delineated travel expenses are hereby approved.

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, January 15, 2019** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President						X		2
3	Wade Hale			X					3

4	Gregory Madia	X		X					4
5	Michael Ramalho		X	X					5
6	Gary Walker			X					6
7	Jason Angello						X		7
8	Eric Eaton						X		8
9	Kristen Lippincott, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-15-122

RESOLUTION APPROVING BOARD OF EDUCATION COMMITTEE MEMBERSHIP FOR THE TERM JANUARY 2019 - DECEMBER 2019

WHEREAS, District Policy 0155 authorizes the creation of committees of Board members charged to conduct studies, make recommendations to the Board, and act in an advisory capacity, and;

WHEREAS, Committees are not authorized to take action on behalf of the Board, and;

WHEREAS, The President shall appoint Board members to serve a one-year term on the following Board standing committees:

Finance, Personnel, Building and Grounds, Negotiations, Curriculum and Technology, Transportation, and Policy, and;

WHEREAS, An ad hoc committee may be created and charged at any time by the President or a majority of the Board members present and voting. The President shall appoint members to any committee so created and charged; members shall serve until the committee is discharged, and;

WHEREAS, Committees shall consist of no more than four Board members, one of whom will act as the committee chair. The President may serve on any Board committee in the absence of one of the committee members. A member may request or refuse appointment to a committee; a member's refusal to serve on any one committee shall not prejudice his/her appointment to another committee, and;

WHEREAS, The Board reserves the right to meet and work as a Committee of the Whole in informational, discussion, and exploratory sessions. No official action shall be taken at these meetings, unless so advertised, and;

WHEREAS, A chairperson shall be appointed by the President. Committee meetings may be called at any time by the committee chairperson or when a meeting is requested by a majority of the members of the committee. Committee meetings shall not be open to the public, except that a majority of the committee or the chairperson may open the meeting to the public or invite persons whose knowledge or expertise may be useful to the committee.

WHEREAS, the following is a summary table of the committees appointed for the term of January 2019 through December 2019:

COMMITTEE	MEMBERS	CHAIR
Finance	Jason Angello Joseph Bucs Wade Hale	Joseph Bucs
Personnel	Jason Angello Michael Ramalho	Michael Ramalho
Buildings & Grounds / Transportation	Greg Madia Michael Ramalho Gary Walker	Greg Madia
Negotiations	Joseph Bucs Andrew Eaton Greg Madia Gary Walker	Andrew Eaton
Curriculum & Technology	Greg Madia Michael Ramalho	Greg Madia
Policy	Jason Angello Joseph Bucs Wade Hale	Joseph Bucs
Sustainability (ad-hoc)	Jason Angello Andrew Eaton Michael Ramalho Gary Walker	Andrew Eaton

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above listed committees have been appointed in accordance with District Policy 0155.

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, January 15, 2019** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs								1
2	Andrew Eaton, Vice President								2
3	Wade Hale								3
4	Gregory Madia		X						4
5	Michael Ramalho	X							5
6	Gary Walker								6
7	Jason Angello								7
8	Eric Eaton								8
9	Kristen Lippincott, President								9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

Upon Discussion of the above resolution, there was a motion to table in order to review the policy on the number of board members that would be able to serve.

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, January 15, 2019** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs	X		X					1
2	Andrew Eaton, Vice President						X		2
3	Wade Hale			X					3
4	Gregory Madia	`		X					4
5	Michael Ramalho		X	X					5
6	Gary Walker				X				6
7	Jason Angello						X		7
8	Eric Eaton						X		8
9	Kristen Lippincott, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-15-119

RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the "Security Drill Record Form" provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed.

; and

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the month of December 2018:

Date / Time	Friday 12/7/18 10:06 AM	Thursday 12/13/18 1:34 PM
Type of Drill	Alternate Lockdown	Fire Drill
Duration of Drill	5:36	2:10
Weather Conditions	Sunny 30's	Cloudy 40's

Participants	Staff/Students	Staff/Students
Drill Supervisor	C. Vaughn	C. Vaughn

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-15-120

RESOLUTION APPROVING CERTAIN APPLICATIONS
FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and she recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	May 21, 2019	8:45 - 10:30AM	Student Assembly - Chinese Acrobats	Gym

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

********* ********** **********

********* *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, January 15, 2019** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President						X		2
3	Wade Hale			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho		X	X					5
6	Gary Walker			X					6
7	Jason Angello						X		7
8	Eric Eaton						X		8
9	Kristen Lippincott, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

UNFINISHED BUSINESS MATTERS

NONE

NEW BUSINESS MATTERS

NONE

PUBLIC COMMENT #2 – SHALL NOT EXCEED THIRTY (30) MINUTES

There were further comments regarding students achievement at Springfield. A resident asked about the protective film for windows and doors that Mr. Vaughn had recommended. Mr. Vaughn replied that it was discussed in executive session and it is still under advisement.

Mr. Madia stated that he is frustrated and does not want school to close. When the public hears rumors, they should talk to Mr. Vaughn.
Public comment was closed to the public at 8:16 pm

Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday January 15, 2019
Minutes – Regular Meeting –15

MOTION TO ENTER CLOSED EXECUTIVE SESSION	TIME:	8:16 P.M.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19 RM-15-121

RESOLUTION AUTHORIZING THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION TO MEET IN CLOSED EXECUTIVE SESSION PURSUANT TO THE NEW JERSEY OPEN PUBLIC MEETINGS ACT PUBLIC LAW 1975, c.231

WHEREAS, N.J.S.A. 10:4-6 et seq provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of the exceptions being as follows:

1. items forbidden by specific legal action
2. right to receive federal funds
3. invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property
6. items where immediate disclosure would impair public safety
7. investigation of violations of law
8. attorney-client privilege
9. terms and conditions of employment/personnel matters
10. penalty or loss of license to an individual

WHEREAS, the President of the Board of Education has determined that such a circumstance exists which warrants a closed executive session under item #6 as above indicated and that the conducting of a closed executive session was duly authorized by the adoption of this Resolution. The subject to be discussed is as follows:

Collective Bargaining Negotiations

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, pursuant to N.J.S.A. 10:4-6 et seq, that it meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on Wednesday, January 9, 2019; and

BE IT FURTHER RESOLVED the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

********** ********** **********

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, January 15, 2019** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs		X	X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jason Angello						X		7
8	Eric Eaton						X		
9	Kristen Lippincott, President			X					

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

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MOTION TO ADJOURN	**TIME**	**10:35 P.M.**

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, January 15, 2019** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale		X	X					3
4	Gregory Madia			X					4
5	Michael Ramalho	X		X					5
6	Gary Walker			X					6
7	Jason Angello						X		7
8	Eric Eaton						X		8
9	Kristen Lippincott, President			X					9

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Respectfully submitted,

SPRINGFIELD TOWNSHIP
BOARD OF EDUCATION

_____
Arlene Biesiada
Secretary to the Board

{SEAL}