

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION  
Committee Meeting Update Form

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Committee:<br>Finance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Date:<br>2/12/2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Completed By:<br>Joseph Bucs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Members Present:<br>Joseph Bucs (chair), Jason Angello (member), Kristen Lippincott (ex-officio member)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Administration Present:<br><br>Craig Vaughn (administrator), Arlene Biesiada (administrator)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Others Present:<br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Items Discussed:<br>Mr. Bucs level set Mr. Angello on the budgeting history and our approach, which is to build the budget from actual spending and not from a previous budget.<br><br>Mr. Vaughn discussed potentially staffing changes in the context of the budget and how those changes could result in savings.<br><br>Mr. Bucs mentioned he reviewed the District's administrative cost per student which is \$1704/student which is below the county average of \$1,752 for budget year<br><br>Discussion took place reviewing the proposed budget. Emphasis was placed on line items where the proposed increase exceeded \$500 from the prior year actual expense or 2%.<br><br>There was also discussion about reserve accounts and that our budgeting should accommodate our prior year strategy where we try to fund those accounts.<br><br>Mrs. Biesiada reminded the committee that we need to adopt a tax levy at the March 6 2019 meeting.<br><br>Action Item:<br>Administration to review the proposed line items that exceed thresholds and provide commentary to justify the increase.<br><br>The committee will look to meet the week of 2/18/19. |