

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
Wednesday, May 8, 2019
2018-2019 –128

WORK SESSION MEETING MINUTES

CALL TO ORDER	TIME	7:10 P.M.
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A **Work Session Meeting** of the Springfield Township Board of Education was held on **Wednesday, May 8, 2019** at **7:10 p.m.** in the Springfield Elementary School **Media Center**.

PUBLIC NOTICE

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.” Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

PLEDGE OF ALLEGIANCE

The President lead the Board and the assemblage in the Pledge of Allegiance.

ROLL CALL OF BOARD MEMBERS AND STAFF

	Board of Education Member	Present	Late	Absent	
1	Joseph Bucs		7:20 PM		1
2	Andrew Eaton, Vice President	X		X	2
3	Wade Hale	X			3
4	Gregory Madia	X			4
5	Michael Ramalho	X			5
6	Gary Walker	X			6
7	Jason Angello	X			7
8	Ashleigh Murtaugh-Frey	X			8
9	Kristen Lippincott, President	X			9

Others present:

[X] Craig Vaughn, Chief School Administrator
[X] Arlene Biesiada, School Business Administrator / Board Secretary
[] Joe Knewasser, Interim Educational Facilities Manager
[] Kim Hannigan, Interim Supervisor of Curriculum

SCHOOL AND COMMUNITY PRESENTATIONS

None

PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.

The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic.

Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

NONE

Preparation of the May 21, 2019 Agenda

Craig Vaughn, Superintendent

Arlene Biesiada, Board Secretary

Mr. Vaughn reported that there will be a presentation of awards for two students by the American Legion for a coloring contest. There will also be a report on the 2018-19 QSAC Placement Results. Under Correspondence, he received a letter of resignation from an Instructional Aide.

Mrs. Biesiada reviewed contract administration and Finance and Budget.

FINANCE & BUDGET

Arlene Biesiada, Board Secretary

a) RESOLUTION #19/20-BH-128-101

AMENDING THE DEBT SERVICE PAYMENT FOR THE 2019-2020 SCHOOL BUDGET

RESOLUTION #19/20-BH-128-101

RESOLUTION APPROVING THE 2019-2020 SCHOOL BUDGET PURSUANT TO PUBLIC LAW 2011, C. 202

WHEREAS, N.J.S.A. 18A:7F-38 and N.J.S.A. 18A:7F-38 provide that a district's general fund tax levy shall not exceed the district's adjusted tax levy as calculated and that said budget shall be deemed approved once the submission is reviewed and approved by the Executive County Superintendent of Schools; and

WHEREAS, the Board of Education conducted a public hearing on the 2019-2020 school budget on Wednesday, May 1, 2019 at which time taxpayers and other interested persons had the opportunity to be heard; and

WHEREAS, the Board of Education has heard and considered any and all public comment regarding the approve the 2019-2020 budget as presented; and

WHEREAS, pursuant to Policy - 9120 PUBLIC RELATIONS PROGRAM, the Board of Education believes all reasonable means should be employed to keep the community served by the school district informed on matters of importance regarding district programs, finances, personnel, policies, and operations. The Board will determine which of its official actions have sufficient community impact and interest to warrant special release; the Board alone will release to the news media information about those matters of importance. In conformance with the provisions of the subject Policy the Board of Education shall release to the public information on the 2019-2020 School District Budget Statement; and

WHEREAS, changes have not been made to the detail of the submitted budget, therefore STATEMENT B is appropriate for designation. The total budget amounts change from submission.

State of New Jersey Department of Education Division of Finance

2019-2020 DISTRICT BUDGET STATEMENT OF CERTIFICATION

DISTRICT: Springfield Township COUNTY: Burlington

After the hearing and adoption of the budget, the district will send this budget statement certification to the Executive County Superintendent of Schools/County Superintendent of Schools

I certify that the 2019-2020 budget approved by the Executive County Superintendent of Schools/County Superintendent of Schools for advertising was adopted as approved after the public hearing.

STATEMENT B

I certify that the 2019-2020 budget was revised either by reallocating resources to other line items or by revising the total amount after the approval for advertising by the Executive County Superintendent of Schools/County Superintendent of Schools and adopted after the public hearing, and all changes are reflected on the attached School District Budget Statement.

Craig Vaughn

Arlene Biesiada

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the 2019-2020 school budget shall be approved and that the local tax levy amount shall be three million two hundred seventy thousand six hundred sixty-six dollars (\$3,270,666) as follows:

Category	<u>Amount of Revenue</u>
Fund 10/11/12 - Current Fund	\$4,670,614
Fund 20 - Special Revenue Fund	\$127,550
Fund 40 Debt Service Fund	296,937
	\$5,095,101

Category	<u>Amount of Appropriations</u>
Fund 11 - Current Fund	\$4,669,089
Fund 12 - Capital Outlay	\$1,525
Fund 20 - Special Revenue Fund	\$127,550
Fund 40 Debt Service Fund	\$296,937
	\$5,095, 101

WHEREAS, the following is a summary of conditions in the School District Budget Statement for the School Year 2019-2020:

1. The Local Tax Levy amount of \$3,270,666 is above the Tax Levy Cap Calculation amount by \$1, 128,077.
2. The total adequacy spending of \$3,980,434 is above the District Adequacy Budget of \$2,852,357 by \$1,128,077.
3. The maximum amount for travel in the 2019-2020 budget is \$8,670.

4. The total administrative costs per pupil in the 2019-2020 Annual School District Budget Statement is below or equal to the required limit.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jason Angello		X	X					7
8	Ashleigh Murtaugh-Frey			X					8
9	Kristen Lippincott, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

Board Forum

None

Unfinished Business

Mr. Eaton gave a report on the Sustainability Committee meeting that was held this evening. It was a one hour presentation that contained 25 slides. He discussed the loss of State Aide and a negotiations update. He stated that there would be more of a discussion on this topic at the next meeting.

Mr. Bucs asked about the cafeteria operation for next school year. Mrs. Biesiada replied that an RFP was prepared with an opening date of June 4th. He also asked Mr. Vaughn about the residency check. There was a discussion about a working committee of staff through the chain of command.

New Business

None

Public comment #2.

None

Adjournment

Mr. Hale made the motion to adjourn at 8:10 pm, seconded by Mr. Madia. Upon voice vote, all members present were in favor.

Respectfully submitted:

Arlene Biesiada
Board Secretary

