CALL TO ORDER	TIME	7:02 P.M.

A **Regular Meeting** of the Springfield Township Board of Education will be held on **Tuesday, August 21, 2018** at **7:00 p.m.** in the Springfield Elementary School **Media Center**.

PUBLIC NOTICE

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

PLEDGE OF ALLEGIANCE

The President will lead the Board and the assemblage in the Pledge of Allegiance.

ROLL CALL OF BOARD MEMBERS AND STAFF

	Board of Education Member	Present	Late	Absent	
1	Joseph Bucs			X	1
2	Kristen Lippincott, Vice President		X		2
3	Andrew Eaton		X		3
4	Gregory Madia		X		4
5	Michael Ramalho		X		5
6	Gary Walker		X		6
7	Jennifer Webb			X	7
8	Eric Eaton		X		8
9	Wade Hale, President		X		9

Others present:

[X] Craig Vaughn, Chief School Administrator
[X] Casey DeJoseph, School Business Administrator / Board Secretary
[ ] Joe Knewasser, Interim Educational Facilities Manager
[ ] Kim Hannigan, Interim Supervisor of Curriculum

SCHOOL AND COMMUNITY PRESENTATIONS

None.

COMMITTEE UPDATES

FINANCE & BUDGET COMMITTEE – NONE

NEGOTIATIONS – NONE
SUSTAINABILITY COMMITTEE – MRS. LIPPINCOTT STATED THAT THE COMMITTEE MET TO DISCUSS HOW TO MOVE FORWARD WITH INCLUDING THE PUBLIC. MR. VAUGHN STATED THERE WOULD BE A FORUM ONLINE FOR THE PUBLIC TO SUBMIT IDEAS AS WELL AS A FAQ PAGE.

PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.
The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic.
Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Tom Pantano stated he likes the idea of committee updates before the public comment section; the forum for collecting ideas is so people come up with productive ideas; he stressed the importance of being careful in the use of the word “philosophy.”

CORRESPONDENCE

NONE

SUPERINTENDENT UPDATE & IMPORTANT DATES

Mr. Vaughn stated that Kindergarten/Pre-K/New Student Orientation would be held on August 29th; staff are back as of September 4th with Professional Development days for September 4th and 5th; student’s first day back will be September 6th. Mr. Vaughn shared that in the last two weeks we have registered eight new students and we are looking at starting this new year with more students than we left with last year. Mr. Vaughn gave a brief update on the ongoing issue with fire sensors and sated that Franklin Alarm has replaced the sensor with a sensor rated for 220 degrees, and since the swap we have had no alarms.

APPROVAL OF MINUTES

WORK SESSION - Wednesday, July 11, 2018

REGULAR MEETING - Tuesday, July 17, 2018
SPECIAL MEETING – Monday, July 30, 2018

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, August 21, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs						X		1
2	Kristen Lippincott, Vice President		X	X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb						X		7
8	Eric Eaton			X					8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

SUPERINTENDENT'S REPORT (ENROLLMENT & HIB REPORT)

A. <u>ACCEPTING ENROLLMENT STATISTICS</u>

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-002

RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF <u>JULY 2018</u>

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2018	Count **<u>JULY 31, 2018</u>**	Difference
11-105-100-101-101-105	Pre-School Regular	20	18	-2

11-110-100-101-101-110	Kindergarten	23	33	+10
11-120-100-101-101-401	First Grade	24	21	-3
11-120-100-101-101-402	Second Grade	25	27	+2
11-120-100-101-101-403	Third Grade	26	24	-2
11-120-100-101-101-404	Fourth Grade	29	27	-2
11-120-100-101-101-405	Fifth Grade	26	32	+6
11-130-100-101-101-406	Sixth Grade	32	26	-6
11-212-100-101-101-100	Multiple Disabled	7	4	-3
11-215-100-101-101-100	Pre-School Disabled PT	6	5	-1
11-000-100-56X-60X-XXX	Out-of-District Placement	2	2	0
	TOTAL	**220**	**219**	**-1**

;and

Month	Enrollment	Monthly Change
June 2018	220	
July 2018	219	-24
August 2018		+3
September 2018		0
October 2018		0
November 2018		0
December 2018		-1
January 2019		+2
February 2019		+2
March 2019		-1
April 2019		+1
May 2019		-1
June 2019		0
July 2019		

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

********** ********** **********

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, August 21, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs						X		1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5

6	Gary Walker			X					6
7	Jennifer Webb						X		7
8	Eric Eaton		X	X					8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

CONTRACT ADMINISTRATION

A. <u>APPROVING AN EDUCATIONAL SERVICE AGREEMENT WITH COMMISSION OF THE BLIND AND VISUALLY IMPAIRED</u>

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-003

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE AN EDUCATIONAL SERVICES AGREEMENT WITH THE COMMISSION OF THE BLIND AND VISUALLY IMPAIRED

WHEREAS, certain students of the Township of Springfield School District have individualized education programs which requires the Township of Springfield Board of Education to purchase educational services from an approved receiving school district pursuant to applicable New Jersey statutes and rules and regulations of the New Jersey State Board of Education; and

WHEREAS, the **Commission for the Blind and Visually Impaired**, is a New Jersey Department of Human Services approved service provider for **classified** pupil(s) able to provide the educational services for the **visually impaired** beginning on **September 1, 2018 and ending on June 30, 2019;** and

WHEREAS, the following student(s) shall be provided the educational services at the cost as detailed:

Student ID#	Service Provided	Cost Per Pupil	Total Pupils	Total Cost
SB	**Level of Service – Education Level 1**	1900	1	1900
			TOTAL	**1900**

************* ************** **************

B. <u>APPROVING AN INTER-LOCAL SERVICES AGREEMENT FOR SUBSTITUTE CALLING SERVICES FOR THE 2018-2019 SCHOOLYEAR</u>

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION#18/19-RM-233-026

RESOLUTION APPROVING AN INTER-LOCAL SERVICES AGREEMENT BETWEEN THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION AND THE PEMBERTON TOWNSHIP BOARD OF EDUCATION TO PROVIDE SUBSTITUTE CALLING SERVICES PURSUANT TO N.J.S.A. 40:8A-1 THROUGH N.J.S.A. 40:9A-4 AND AUTHORIZING A LINE ITEM TRANSFER

WHEREAS, any local unit of this State may enter into a contract with any other local unit or units for the joint provision within their several jurisdictions of any service, including services incidental to the primary purposes of the local unit which any party to the agreement is empowered to render within its own jurisdiction. An authority subject to the "Local Authorities Fiscal Control Law," P.L.1983, c.313 (C.40A:5A-1 et seq.), and any other board, commission or district established by and within a single local unit and providing service within such local unit or a part thereof may become a party to such contract with the consent of the governing body of the local unit, by resolution thereof adopted in the manner provided in section 4 of P.L.1973, c.208 (C.40:8A-4) ; and after such consent duly given, such authority, board, commission or district may enter into such contract by resolution without need of publication or hearing ; and

WHEREAS, the Board wishes to enter into a local services agreement with the Township of Pemberton Board of Education to provide substitute calling services and that the Township of Pemberton Board of Education shall be compensated at an annual rate of thirty dollars ($30) per teacher on the rolls as of September 1, 2018. The calculation for 2018-2019 shall be teachers (full time equivalent of thirty six (36) times thirty dollars ($30) for a total of one thousand and eighty dollars ($1080.00); and

WHEREAS, the Township of Pemberton Board of Education shall provide the Board with access to a daily list of absences and assigned substitutes through AESOP.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that President and Secretary to the Board are authorized to execute the agreement for the above mentioned inter-local services.

********** ********** **********

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
[redacted]		
Account Number	11-000-230-340-000-486-0	
Account Title	PTS/AESOP SUB SRV	
Certification Date	August 16, 2018	
Beginning Balance		925.00
Contract Encumbrance Account		-1080.00
Revised Balance		-155.00
Account Number	11-190-100-340-050-486-0	
Account Title	UNDIST AESOP SUB SRV	
Certification Date	August 16, 2018	

Beginning Balance	155.00	
Contract Encumbrance Account	-155.00	
Revised Balance	-0.00	
Transfer Fr Opening Balance		155.00
Transfer Fr/To Amount	155.00	-155.00
Transfer Fr Ending Balance		
Ending Balance	0.00	0.00

Fiscal Notes:

_____
Casey DeJoseph
Business Administrator/Board Secretary

********** ********** **********

C. RETROACTIVELY APPROVING THE SPECIAL EDUCATION TUITION AGREEMENT FOR COUNTY SPECIAL SERVICES EXTENDED SCHOOL YEAR PROGRAM

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-027

RESOLUTION RETROACTIVELY AUTHORIZING THE PRESIDENT AND THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD TO EXECUTE A SPECIAL EDUCATION TUITION CONTRACT AGREEMENT FOR COUNTY SPECIAL SERVICES DISTRICTS WITH THE BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT BOARD OF EDUCATION FOR EXTENDED SCHOOL YEAR SPECIAL EDUCATION PROGRAMMING FULL YEAR SPECIAL EDUCATION PROGRAMMINGSCHOOL YEAR FOR THE BELOW PUPIL(S) PURSUANT TO APPLICABLE NEW JERSEY STATUTES

WHEREAS, certain students of the Township of Springfield School District have individualized education programs which requires the Township of Springfield Board of Education to purchase educational services from an approved receiving school district pursuant to applicable New Jersey statutes and rules and regulations of the New Jersey State Board of Education; and

WHEREAS, the **Burlington County Special Services School District**, is a New Jersey Department of Education approved receiving district school as a special education service provider for **classified** pupil(s) able to provide the educational services for the **extended school year** beginning on **July 2, 2018 and ending on July 30, 2018** and

WHEREAS, the following student(s) shall be provided the educational services at the tuition costs as detailed:

Student ID#	Service Provided	Cost Per Pupil	Total Pupils	Total Cost
SB	Pre School Disabled Educational Services **Extended Year Program**	3800	1	3800

TOTAL	**3800**

CERTIFICATION OF THE PUBLIC AGENCY COMPLIANCE OFFICER

IT IS HEREBY CERTIFIED that the awarded company/firm has been served with all proper notification regarding the requirements of Public Law 1975, c.127, and that the Township of Springfield Board of Education directs that the executed notice be made part of the project, service or procurement contract which is the subject of this award.

_____

Casey DeJoseph
Public Agency Compliance Officer

Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday August 21, 2018
Minutes – Regular Meeting – 233

Business Administrator/Secretary to the Board

********** ********** **********

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
[redacted]		
Account Number	20-250-100-565-050-601-1	
Account Title	IDEA BSC TUIT ESY	
Certification Date	August 16, 2018	
Beginning Balance		3800.00
Contract Encumbrance Account		-3800.00
Ending Balance		0.00

Fiscal Notes:

********** ********** **********

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, August 21, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs						X		1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb						X		7
8	Eric Eaton		X	X					8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday August 21, 2018
Minutes – Regular Meeting – 233

FINANCE & BUDGET

A. APPROVING THE ANTICIPATED REVENUE REPORT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-004

RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD FOR THE MONTH OF JULY 2018 PURSUANT TO N.J.A.C. 6:23-2.11(c)2

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

********** ********** **********

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD REPORT ON CHANGES IN ANTICIPATED REVENUE

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following **JULY 31, 2018** changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

_____
Casey DeJoseph
Business Administrator/Board Secretary

********** ********** **********

B. CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-005

RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT PURSUANT TO N.J.A.C. 6A:23A-6.10 AND THAT THE BELOW REPORT IS FOR THE MONTH OF JULY 2018

WHEREAS, N.J.A.C.6A:23A-6.10 provides that "a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increased is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District's accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **JULY 2018** Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FURTHER RESOLVED that the following summary details any and all adjustments to purchase orders disbursed during the month:

Account #	PO #	Vendor #	Liquidated	Paid	Excess	%
None						
Reason For Excess:						

; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

********** ********** **********

C. <u>CERTIFYING THAT NO ADVERTISED APPROPRIATION EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT</u>

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-006

RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT FOR THE MONTH OF <u>JULY 2018</u> ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73 AND RECOGNIZING THE SUBMISSION TO THE EXECTUVE COUNTY BUSINESS OFFICIAL A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **<u>JULY 2018</u>** monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

********** ********** **********

D. CERTIFYING THE EWEG REIMBURSEMENT REQUESTS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION#18/19-RM-233-007

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS
FOR THE MONTH ENDING JULY 31, 2018

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

A. Adequate description of expenditures is provided;
B. No new budget category is created; and
C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education time lines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submits to the Board the following summary for the period ending **JULY 31, 2018** for review and certification; and

YEAR	ACCT	GRANT	FUNC	OBJ	DESCRIPTION	AMOUNT	TOTAL

18-19	231	TITLE1A	100	101	SALARIES OF TEACHERS		
				610	GENERAL SUPPLIES		
					TOTAL 100 SERIES		
			200	200	PERSONAL SRV EMP BENEF		
				500	OTHER PURCHASED SERVICES		
					TOTAL 200 SERIES		
					MONTHLY TOTAL		
18-19	250	IDEA BSC	100	565	TUIT COUNTY SPEC SERV		
				565	TUIT COUNTY SPEC SERV (ESY)		
					TOTAL 100 SERIES		
			200	300	PURCH PROF/TECH SVS		
					TOTAL 200 SERIES		
					MONTHLY TOTAL		
18-19	251	IDEA PSD	100	565	TUIT COUNTY SPEC SERV		
					TOTAL 100 SERIES		

					MONTHLY TOTAL		
18-19	270	TITLE 2A	200	300	PURCH ED/PROF/TECH SVS		
					TOTAL 200 SERIES		
					MONTHLY TOTAL		
18-19	270	TITLE 4A	200	600	PURCH ED/PROF/TECH SVS		
					TOTAL SERIES		
					MONTHLY TOTAL		
18-19	450	REAP	200	300	PURCH ED/PROF/TECH SVS		
					TOTAL 200 SERIES		
18-19	450	REAP	200	500	OTHER PRCH SVS		
					TOTAL 500 SERIES		
					MONTHLY TOTAL		
					TOTAL - ALL GRANTS		

REIMBURSEMENT SUMMARY

GRANT PROGRAM	YEAR	TOTAL FUNDS AVAILABLE	EXPENDITURES TO DATE	PRESENT ENCUMB	REMAIN BALANCE
TITLE1A	18-19	$41,762	$0	$0	$41,762
IDEA BSC	18-19	$68,410	$0	$0	$68,410
IDEA PSD	18-19	$5,054	$0	$0	$5,054
TITLE 2A	18-19	$7,593	$0	$0	$7,593
TITLE 4A	18-19	$10,000	$0	$0	$10,000
REAP	18-19	$28,178	$0	$0	$28,178
TOTAL	18-19	$160,997	$0	$0	$160,997

Fiscal Note:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as above listed.

********** ********** **********

E. APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-008

RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES AS OF JULY 31, 2018 FOR THE 2018-2019 PROGRAM YEAR

PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003 TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM FISCAL MANAGEMENT - RESTRICTED REVENUES

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or $50,000; discretionary grants - lesser of 10% or $10,000;

1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years;

; and

WHEREAS, the Business Administrator/Secretary to the Board reports the following:

GRANT	YEAR	CURRENT APPROPR	TOTAL EXPENDED	TOTAL ENCUMBERED/CARRYOVER	UNEXPENDED DOLLAR BALANCE	UNEXPENDED PERCENT BALANCE
TITLE 1A	18-19	$41,762	$0	$0	$41,762	100%
IDEA BSC	18-19	$68,410	$0	$0	$68,410	100%
IDEA PSD	18-19	$5,054	$0	$0	$5,054	100%
TITLE 2A	18-19	$7,593	$0	$0	$7,593	100%
TITLE 4A	18-19	$10,000	$0	$0	$10,000	100%

REAP	18-19	$28,178	$0	$0	$28,178	100%

; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program year **2018-2019** Every Student Succeeds Act, IDEA Part B, REAP Grant; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the responsible staff and said staff shall provide the Board of Education with a detailed explanation for any grants that will exceed the fifteen percent (15%) waiver amount at the end of the program year.

********** ********** **********

F. PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-009

RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS FOR THE MONTH OF JULY 2018 PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

********** ********** **********

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
BUDGETARY LINE ITEM STATUS

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **JULY 31, 2018** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

********** ********** **********

G. RATIFYING THE TRANSFER OF FUNDS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-010

RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR JULY 2018
PURSUANT TO N.J.S.A. 18A:22-8

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of **JULY 2018**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

********** ********** **********

H. AUTHORIZING PAYMENT OF BILLS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-011

RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED
ON THE CHECK REGISTER FOR JULY 31, 2018
AND ALL BANK/WIRE TRANSFERS FOR THE MONTH OF JULY 2018

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of **JULY 18, 2018 to AUGUST 21, 2018**; and

WHEREAS, this a summary table of check register that is provided in the addendum section of the subject minutes:

FUND	EXPENSE	DESCRIPTION	# OF INVOICES	AMOUNT
10		FICA REIMBURSEMENT – 7/2/18	1	7064.85
10		FICA REIMBURSEMENT -		
10		FICA REIMBURSEMENT –		
		TOTAL FUND 10	**1**	**7064.85**
11	11-000-XXX	UNDISTRIBUTED EXPEND	40	33178.71
	11-150-XXX	REGULAR – HOME INS		
	11-190-XXX	REGULAR PROGRAM UNDISTR	26	15157.01
	11-213-XXX	RESOURCE ROOM		
	11-215-XXX	PRESCH. DISAB. PART-TIME		
	11-230-XXX	BASIC SKILLS/REMEDIAL		
	11-403-XXX	OTHER INSTR PROGRAMS		
	11-999-XXX	POSTING ACCOUNTS		
	11-401-XXX	SCHOOL SPON COCURR		
11	11-000-291	HEALTH/RX PAYMENT	2	**69526.03**
		TOTAL FUND 11	**68**	**117861.75**
12	12-000-400	FACILITIES ACQUISTION		

		TOTAL FUND 12		
20	20-231-XXX	TITLE 1A		
	20-250-XXX	IDEA BASIC		
	20-251-XXX	IDEA PRE-SCHOOL		
	20-270-XXX	TITLE 2A		
	20-280-XXX	TITLE 4A	1	450.00
	20-293-XXX	BCIP JIF		
	20-450-XXX	REAP	3	2398.64
		TOTAL FUND 20	**4**	**2848.64**
40	40-701-510	INTEREST ON BONDS	1	222946.88
		TOTAL FUND 40	**1**	**222946.88**
60	60-XXX-XXX	SUMMER CAMP		
		TOTAL FUND 60		
62	62-910-310	SCHOOL NUTRITION		
		TOTAL FUND 62		
81	81-190-100	UNEMPLOYMENT TRUST		
		TOTAL FUND 81		
82	82-000-520	FLEXIBLE SPENDING	1	8.00
		TOTAL FUND 82	**1**	**8.00**
90	90-000-100	PAYROLL/AGENCY		
		TOTAL FUND 90		
95	95-40X-210	STUDENT ACTIVITY		
		TOTAL FUND 95		

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of **current fund hand checks** for the following:

DATE	ACCT #	PAYEE	AMOUNT
8/1/18	60-900-330	BEVERLY RASMUSSEN	250.00
8/16/18	11-000-261/20-450	GW LIPPINCOTT	240.00
		TOTAL	**490.00**

; and

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (interfund payments are

excluded from this requirement.). The following table monitors the issuance of manual checks as a percentage of checks issued to ensure compliance with NJQSAC:

MONTH	BILL LIST $	MANUAL CK $	TOTAL CK $	MANUAL CK %
Jul 2018	340808.63	0.00	340808.63	0.00%
Aug 2018		0.00		0.00%
Sep 2018		0.00		0.00%
Oct 2018		0.00		0.00%
Nov 2018		0.00		0.00%
Dec 2018		0.00		0.00%
Jan 2019		0.00		0.00%
Feb 2019		0.00		0.00%
Mar 2019		0.00		0.00%
Apr 2019		0.00		0.00%
May 2019		0.00		0.00%
Jun 2019		0.00		0.00%
TOTAL	340808.63	0.00	340808.62	0.00%

; and

WHEREAS, the below bank transfer(s) are for payroll and agency accounts during the month of **JULY 2018** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
7/10/18	0073	0074	PAYROLL	17048.85
7/10/18	0073	0075	AGENCY WITHHOLDING	19638.57
			TOTAL	**36687.42**
7/25/18	0073	0074	PAYROLL	20740.06
7/25/18	0073	0075	AGENCY WITHHOLDING	9705.07
			TOTAL	**30445.13**

; and

WHEREAS, the Board of Education wishes to authorize interfund bank transfers during the month of **JULY 2018** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
	0075	0078	Unemployment Trust	
	0075	0078	Unemployment Trust	
	0075	2178	Flexible Spending Account	
	0075	2178	Flexible Spending Account	
7/26/18	0075	0073	Chapter 78	2915.02
7/12/18	0075	0073	Chapter 78	14259.38

7/12/18	0075	0073	Dental	41.22
	0073	0075	TPAF Shortage	
	2178	0073	Due from FSA to Agency	
	0075	2178	Flexible Spending Account	
	2178	0073	Flexible Spending Account – Service Fee	
			TOTAL	**17215.62**

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills on **JULY 18, 2018 to AUGUST 21, 2018** check register are hereby authorized; and

BE IT FURTHER RESOLVED that the Board of Education ratifies to prior issuance of the above listed hand check(s) and transfer(s).

********** ********** **********

I. PROVIDING FOR THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-012

RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS [BOARD SECRETARY'S REPORT] FOR THE MONTH OF JULY 2018 PURSUANT TO N.J.A.C. 6A:23-2:11.c)

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2018-2019** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status

Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

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J. APPROVING THE TREASURER REPORTS FOR THE MONTH OF JUNE 2018

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-013

RESOLUTION APPROVAL OF THE REPORT OF THE TREASURER OF SCHOOL MONIES FOR JUNE 2018 PURSUANT TO N.J.S.A. 18A:17-36

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **JUNE 2018** Report of the Treasurer of School Monies is hereby accepted and approved.

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K. APPROVING THE PRICE STRUCTURE FOR FOOD SERVICE FUND FOR 2018-2019

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-028

RESOLUTION APPROVING THE PRICE STRUCTURE FOR FOOD SERVICE FUND FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, the Business Administrator/Secretary to the Board, after consultation with representatives from the food service management company, Nutri-Service Food Management Inc., recommends the following price structure for the **2018-2019** school year:

	FUND	DESCRIPTION	2017-18 PRICE	INCREASE	2018-19 PRICE
62	Food Service	Paid Breakfast	1.25	0	1.25
62	Food Service	Paid Lunch	3.10	0	3.10
62	Food Service	Adult Lunch	4.00	0	4.00

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above price structure is hereby approved for the **2018-2019** school year.

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********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, August 21, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs						X		1
2	Kristen Lippincott, Vice President		X	X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb						X		7
8	Eric Eaton			X					8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

PERSONNEL & NEGOTIATIONS

A. AMENDING THE APPOINTMENT OF A PART-TIME CUSTODIAN FOR THE 2018-2019 SCHOOL YEAR

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-014

RESOLUTION THE AMENDING THE APPOINTMENT
OF A PART-TIME CUSTODIAN
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, a vacancy was created in the position of pursuant to the death of the incumbent; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement Between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Joann Otting
STEP ON SCALE:	Step 1
ADDITIONAL COMPENSATION	N/A
ANNUAL COMPENSATION LEVEL:	$19,553.13

POSITION CONTROL NUMBER:	BB-SC0001
FULL TIME EQUIVALENT:	0.625
EFFECTIVE DATE:	8/1/2018

Jersey 1st Classification	New Jersey Resident
Health Care Coverage	N/A
Pension System Enrollment	DCRP
Annual Sick Leave Allocation	~~10.0~~ 9
Annual Personal Leave Allocation	~~3.0~~ 2.75
Annual Vacation Leave Allocation	~~10.0~~ 9
Annual Emergency Leave Allocation	2.5

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above appointment is hereby approved as above indicated.

EMPLOYEE HIRING MANDATORY ITEM CHECK LIST

-1- Completed Physical	**-2- TB Test Certificate**	-3- Fingerprint Clearance	-4- Emergent Hire Form	*-5- Black Seal License*	-6- Right To Know Training	-7- Laboratory Compliance Training	**-8- Driver License Check**	-9- Hepatitis B Series
TBS	TBS	TBS	TBS	NR	NR	NR	NR	NR
				Custodial Only		Science Only	Bus/Van Only	High Risk Only

Legend: SB = Submitted NS = Not Submitted NR = Not Required TBS = To Be Scheduled TBO = To Be Obtained

Required Before Start of Employment = Items 1, 2, 3 or 4, 8 [bus/van only]
Required Within 1 Year = Item 5

************* ************** **************

CERTIFICATION OF PAYROLL ACCOUNT

-1- DATE START	-2- ANNUAL PAY	-3-	-4- PERIOD RATE [B2/C2]	-5- PAY PERIODS	-6- PERIOD TOTAL [D2XE2]	-7- PAY DAYS	-8- PER DIEM RATE	-9- PER DIEM TOTAL [G2XH2]	-10- ANNUAL PRO-RATED TOTAL [F2+I2]
8/1/18	19553.13	24	814.72	22	17923.84	9	81.48	733.32	17842.44

************* ************** **************

CERTIFICATION OF AVAILABILITY OF FUNDS – 2017-2018

CATEGORY	DESCRIPTION	AMOUNT
[redacted]		
Account Number	11-000-262-110-000-100-0	
Account Title	CUST SAL	
Certification Date	July 3, 2018	
Beginning Balance		92291.25
Contract Encumbrance Account		-19553.13
Ending Balance		72738.12

Notes:

B. APPROVING THE APPOINTMENT OF A PART-TIME WORLD LANGUAGE TEACHER FOR THE 2018-2019 SCHOOLYEAR

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-015

RESOLUTION THE APPROVING THE APPOINTMENT
OF A PART-TIME WORLD LANGUAGE TEACHER
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, a vacancy was created in the position of pursuant to the resignation of the incumbent; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement Between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Marlo Chavez
STEP ON SCALE:	Step 1
ADDITIONAL COMPENSATION	N/A
ANNUAL COMPENSATION LEVEL:	$21,360
POSITION CONTROL NUMBER:	V-WL0001
FULL TIME EQUIVALENT:	0.40
EFFECTIVE DATE:	September 1, 2018 *

*Pending results of background check

Jersey 1st Classification	New Jersey Resident
Health Care Coverage	N/A
Pension System Enrollment	TPAF
Annual Sick Leave Allocation	~~10.0~~ 4.0
Annual Personal Leave Allocation	~~3.0~~ 1.25
Annual Vacation Leave Allocation	0.0
Annual Emergency Leave Allocation	~~2.5~~ 1.0

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above appointment is hereby approved as above indicated.

EMPLOYEE HIRING MANDATORY ITEM CHECK LIST

-1- Completed Physical	**-2- TB Test Certificate**	-3- Fingerprint Clearance	-4- Emergent Hire Form	*-5- Black Seal License*	-6- Right To Know Training	-7- Laboratory Compliance Training	**-8- Driver License Check**	-9- Hepatitis B Series

TBS	TBS	TBS	TBS	NR	NR	NR	NR	NR
				Custodial Only		Science Only	Bus/Van Only	High Risk Only

Legend: SB = Submitted NS = Not Submitted NR = Not Required TBS = To Be Scheduled TBO = To Be Obtained

Required Before Start of Employment = Items 1, 2, 3 or 4, 8 [bus/van only]
Required Within 1 Year = Item 5

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CERTIFICATION OF PAYROLL ACCOUNT

-1- DATE START	-2- ANNUAL PAY	-3-	-4- PERIOD RATE [B2/C2]	-5- PAY PERIODS	-6- PERIOD TOTAL [D2XE2]	-7- PAY DAYS	-8- PER DIEM RATE	-9- PER DIEM TOTAL [G2XH2]	-10- ANNUAL PRO-RATED TOTAL [F2+I2]

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CERTIFICATION OF AVAILABILITY OF FUNDS – 2018-2019

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-110-100-101-050-101-2	
Account Title	K WRLD LANG TCH	
Certification Date	August 21, 2018	
Beginning Balance		$4,667.57
Contract Encumbrance Account		-4,272.00
Ending Balance		$395.57

Notes:

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-120-100-101-050-101-1	
Account Title	GRD1-5 WRLD LANG TCH SAL	
Certification Date	August 21, 2018	
Beginning Balance		$15,169.75

Contract Encumbrance Account		-13,884.00
Ending Balance		$1,285.75

Notes:

CATEGORY	DESCRIPTION	AMOUNT
[redacted]		
Account Number	11-130-100-101-050-101-1	
Account Title	GRD6 WRLD LANG TCH SAL	
Certification Date	August 21, 2018	
Beginning Balance		$3,500.41
Contract Encumbrance Account		-3,204.00
Ending Balance		$296.41

Notes:

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C. APPROVING THE APPOINTMENT OF A PART-TIME INSTRUCTIONAL ASSISTANT FOR THE 2018-2019 SCHOOLYEAR

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-016

RESOLUTION THE APPROVING THE APPOINTMENT
OF A PART-TIME INSTRUCTIONAL ASSISTANT
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, a vacancy was created in the position of pursuant to the resignation of the incumbent; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement Between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Brielle Capra
STEP ON SCALE:	Step 1

ADDITIONAL COMPENSATION	N/A
ANNUAL COMPENSATION LEVEL:	$11,087
POSITION CONTROL NUMBER:	W-TAPSDI1
FULL TIME EQUIVALENT:	0.625
EFFECTIVE DATE:	September 1, 2018 *

*Pending results of background check

Jersey 1st Classification	New Jersey Resident
Health Care Coverage	N/A
Pension System Enrollment	DCRP
Annual Sick Leave Allocation	10.0
Annual Personal Leave Allocation	3.0
Annual Vacation Leave Allocation	10.0
Annual Emergency Leave Allocation	2.5

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above appointment is hereby approved as above indicated.

EMPLOYEE HIRING MANDATORY ITEM CHECK LIST

-1- Completed Physical	**-2- TB Test Certificate**	-3- Fingerprint Clearance	-4- Emergent Hire Form	*-5- Black Seal License*	-6- Right To Know Training	-7- Laboratory Compliance Training	**-8- Driver License Check**	-9- Hepatitis B Series
TBS	TBS	TBS	TBS	NR	NR	NR	NR	NR
				Custodial Only		Science Only	Bus/Van Only	High Risk Only

Legend: SB = Submitted NS = Not Submitted NR = Not Required TBS = To Be Scheduled TBO = To Be Obtained

Required Before Start of Employment = Items 1, 2, 3 or 4, 8 [bus/van only]
Required Within 1 Year = Item 5

********** ********** **********

CERTIFICATION OF PAYROLL ACCOUNT

-1- DATE START	-2- ANNUAL PAY	-3-	-4- PERIOD RATE [B2/C2]	-5- PAY PERIODS	-6- PERIOD TOTAL [D2XE2]	-7- PAY DAYS	-8- PER DIEM RATE	-9- PER DIEM TOTAL [G2XH2]	-10- ANNUAL PRO-RATED TOTAL [F2+I2]

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CERTIFICATION OF AVAILABILITY OF FUNDS – 2018-2019

CATEGORY	DESCRIPTION	AMOUNT
[redacted]		
Account Number	11-215-100-106-050-101-0	
Account Title	PSD IA SAL	
Certification Date	August 21, 2018	
Beginning Balance		$6,950.19
Contract Encumbrance Account		-5,543.50
Ending Balance		$1,406.69

Notes:

CATEGORY	DESCRIPTION	AMOUNT
[redacted]		
Account Number	11-190-100-106-050-101-0	
Account Title	REG ED IA SAL	
Certification Date	August 21, 2018	
Beginning Balance		$13,921.58
Contract Encumbrance Account		-5,543.50
Ending Balance		$8,378.08

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D. APPROVING THE CHIEF SCHOOL ADMINISTRATOR'S MERIT GOALS FOR THE 2018-2019 SCHOOLYEAR

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-017

RESOLUTION APPROVING COMPLETION OF THE CHIEF SCHOOL ADMINISTRATOR'S MERIT GOALS FOR THE 2018-2019 SCHOOL YEAR AND AUTHORIZING PAYMENT

WHEREAS, in the second and third year of the negotiated contract, the Superintendent shall receive a merit bonus in addition to his annual base salary based upon his achievement of quantitative merit criteria and/or qualitative merit criteria.

WHEREAS, the Board and Superintendent shall select up to three (3) quantitative merit criteria and up to two (2) qualitative merit criteria per contract year and the Executive County Superintendent shall approve or disapprove the selection of quantitative merit and/or qualitative merit criteria and the data that forms the basis of measuring the achievement of quantitative merit and/or qualitative merit criteria.

WHEREAS, the Superintendent submits for approval the following merit goals for the **2018-2019** school year:

Qualitative Goal #1
The Superintendent will implement a leadership program for 5th & 6th grade students, consisting of a minimum of ten (10) leadership meetings and the development and implementation of a leadership summit, focused on providing opportunities for attending students to learn about attitudes of success, traits of successful leaders, public speaking skills, communication skills, how to build and maintain successful peer relationships, and goal setting / action planning.

Qualitative Goal #2
The Superintendent will develop a series of video tutorials, aligned with topics of importance (e.g. program usage, student safety) and disseminated to the Springfield community via email and posted to the district's website, in order to promote a better understanding and usage of a variety of school programs, curricula, and data reports.

Quantitative Goal #1
The Superintendent will ensure efficacy of supplemental programming in mathematics - as measured by exercises completed / problems solved (20,000 / 80,000, 100,000), duration on task, accuracy, and student growth - as a means of reinforcing concepts and skills to improve student achievement.

Quantitative Goal #2

The Superintendent will demonstrate a 20% reduction in the number of students (at a baseline of 21 students) performing in the Level 3 "Approaching Expectations" performance level as measured by the Spring 2019 administration of the English Language Arts component of the PARCC assessment.

Quantitative Goal #3
The Superintendent will initiate a Family Enrichment program, consisting of at least three (3) evening events, in order to provide opportunities for all families of students in the district to learn more about school curricular initiatives, issues and trends in education, and ways to support student learning (remediation, acquisition of skills / concepts / knowledge, growth) at home. Priority outreach will be given to families of students served by the district's Basic Skills Improvement Program (BSIP) as well as under-served and minority families in order to ensure these students have access to resources for achievement.

NOW, THEREFORE, BE IT RESOLVED that the Springfield Township Board of Education, County of Burlington, State of New Jersey, hereby recognizes that the above goals have been approved and authorizes payment for the above qualitative goals for the Chief School Administrator for the **2018-2019** school year.

BE IT FINALLY RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Business Administrator/Secretary to the Board are hereby authorized to execute a payment above qualitative goals for the Chief School Administrator for the **2018-2019** school year.

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CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
[redacted]		
Account Number	11-000-230-100-000-150-0	
Account Title	CSA MERIT PAY	
Certification Date	August 3, 2018	
Beginning Balance		$20,000.00
Contract Encumbrance Account		-$18,738.00
Ending Balance		$1,262.00

Fiscal Notes:

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E. APPROVING THE TRANSFER AND APPOINTMENT OF AND LDTC FOR THE 2018-2019 SCHOOLYEAR

TO TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-018

RESOLUTION APPROVING THE TRANSFER AND APPOINTMENT OF AN LDTC FOR THE 2018-2019 SCHOOLYEAR

WHEREAS, the Superintendent of Schools has recommended the following transfer(s) of certain certified staff members:

EMPLOYEE	TRANSFER FROM PCN	TRANSFER FR ASSIGNMENT	TRANSFER TO PCN	TRANSFER TO ASSIGNMENT
Cathryn Browning	V-G&T001 VBSCT01	Enrichment / Basic Skills	*NEW*	LDTC

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above transfer(s) is/are hereby approved with the transfer date effective **September 1, 2018**; and

BE IT FURTHER RESOLVED that the compensation for the subject employees is not changed by the transfer and the following adjustments to line item accounts are authorized to be processed:

Account #	Account Description	Transfer To	Transfer From	Net Transfer
11-403-100-101-050-101-0	Enrichment Instruction		-30,295	-30,295
11-230-100-101-050-101-0	Basic Skills Instruction		-61,507	-61,507
TBD	LDTC	91,802		91,802

********** ********** **********

F. AMENDING THE VOLUNTARY TRANSFERS OF CERTAIN PERSONNEL FOR THE 2018-2019 SCHOOLYEAR

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-024

RESOLUTION AMENDING VOLUNTARY TRANSFERS OF CERTAIN PERSONNEL OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT UNDER PROVISIONS OF THE AGREEMENT BETWEEN THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION AND THE SPRINGFIELD TOWNSHIP EDUCATION ASSOCIATION FOR THE SCHOOL YEAR 2018-2019

WHEREAS, position control is a process to measure the current status of positions for personal services within the School District in order to analyze their fiscal impact on the whole budget year. The impact of a position is determined by actual expenditures from the beginning of a fiscal year plus amounts set aside to cover appointments to the position for the remainder of the fiscal year.; and

WHEREAS, Article G. - TRANSFERRAL NOTIFICATION stipulates that the Superintendent shall notify individual teachers being transferred in grade level and/or classroom assignment for the following year on or before May 15th, if the budget passes. If the budget does not pass, said notification shall be made no later than one (1) week before the end of the school year. The Superintendent shall have the discretion to change the assignment after said notification in the event of teacher resignations, open positions or other reasonable cause.

WHEREAS, the Superintendent of Schools has recommended the following transfer(s) of certain certified staff members:

EMPLOYEE	TRANSFER FROM PCN	TRANSFER FR ASSIGNMENT	TRANSFER TO PCN	TRANSFER TO ASSIGNMENT
Bobbi-Jo Bifulco	V-MDT001	Special Education, Multiple Disabled 4-6	V-RCT003	Special Education, Grades 4-6 Replacement
Patricia Carter	V-MDT002	Special Education, Multiple Disabled K-3	V-RCT006	Special Education, Grades 1-3 Replacement
Wendy Kolev	V-ET5002	Grade Six	V-ET5001	Grade Five
Erica McIntyre	V-RCT003	Special Ed Grades 4-5	V-MDT001	Special Education, Multiple

		Replacement		Disabled 1-4
Dawn Shook	V-RCT001	Special Ed Grade 5 In-Class Resource	V-RCT001 V-ET2001	Grade 2/Special Ed, Grade 5 In-Class Resource
Samantha Nims	V-RCT005	Special Ed Grade 4 In-Class Resource	V-RCT005	Special Ed Grade 5 In-Class Resource

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above transfer(s) is/are hereby approved with the transfer date effective **September 1, 2018**; and

BE IT FURTHER RESOLVED that the compensation for the subject employees is not changed by the transfer and the following adjustments to line item accounts are authorized to be processed:

Account #	Account Description	Transfer To	Transfer From	Net Transfer
11-120-100-101-101-402	GR 1 - 5	$67,795.00	$0.00	$67,795.00
11-130-100-101-101-406	GR 6	$0.00	-$67,795.00	$67,795.00
11-212-100-101-101-100	MD TCH SAL	$61,972.00	-$136,265.00	$74,293.00
11-213-100-101-101-100	RC TCH SAL	$136,265.00	-$61,972.00	$74,293.00

********** ********** **********

G. APPROVING SUBSTITUTE POSITIONS FOR THE 2018-2019 SCHOOLYEAR

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-029

RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS' RECOMMENDATION FOR THE SUBSTITUTE POSITIONS FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute teachers, aides, secretaries, nurses, special education aides are such personnel

Teachers	Aides	Secretaries	Custodians
			Christine Sprague*
			Holly Turnquist*

Pending background check results

; and

WHEREAS, the Superintendent of Schools has reviewed the qualifications of the individuals listed below and recommends approval to the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above substitute positions are hereby approved.

********** ********** **********

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, August 21, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs						X		1

2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb						X		7
8	Eric Eaton		X	X					8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

********** ********** **********

CURRICULUM & TECHNOLOGY

A. APPROVING TRAVEL AND RELATED EXPENSES FOR DISTRICT EMPLOYEES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-233-019

RESOLUTION APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT EMPLOYEES PURSUANT TO P.L. 2007, C.53 AND BOARD OF EDUCATION POLICY #6471

WHEREAS, Public Law 2007, c.53 provides for the regulation of travel expenditures which are those costs paid by the school district using local, State, or federal funds, whether directly by the school district or by employee reimbursement, for travel by school district employees and district board of education members, to the following four types of travel events:

[1] training and seminars which means all regularly scheduled, formal residential and non-residential training functions, conducted at a hotel, motel, convention center, residential facility, or at any educational institution or facility;

[2] conventions and conferences which means general programs, sponsored by professional associations on a regular basis. Which address subjects of particular interest to a school district or are convened to conduct association business. The primary purpose of employee attendance at conferences and conventions is the development of new skills and knowledge or the reinforcement of those skills and knowledge in a particular field related to school district operations. These are distinct from formal staff training and seminars, although some training may take place at such events;

[3] regular school district business which means all regular official business travel, including attendance at meetings, conferences and any other gathering which are not covered by the definitions included in other section of P.L. 2007, c.53;

[4] retreats which means meetings with school district employees and school board members, held away from the normal work environment at which organizational goals and objectives are discussed. If available, school district facilities shall be utilized for this type of event.

; and

WHEREAS, a board of education implemented Policy #6471 which regulates travel expenditures for School District employees and school board members that are in accordance with P.L. 2007, c.53;

WHEREAS, each district board of education shall maintain separate accounting for school district travel expenditures as necessary, to ensure compliance with the school district's maximum travel expenditure amount. This may include, but need not be limited to, a separate offline accounting of such expenditures or expanding the school district's accounting system. The tracking system shall be sufficient to demonstrate compliance with P.L. 2007, c.53 and Board of Education Policy #6471, and shall provide auditable information;

WHEREAS, the below listing has been submitted for approval by the Board of Education:

Employee Name	**Csolak, Bridget**		
District Assignment	Speech		
Travel Date(s)	October 24-26, 2018		
Travel Destination	New Providence, NJ		
Travel Type	Automobile		
Sponsoring Entity	The Prompt Institute		
Event Description	Introduction to Prompt		

Funding Source	REAP		
Account Series	20-450-200-500-050-120-0		
Registration Fee	875.00		
Meal Allowance	147.50		
Mileage Estimate	45.00		
Tolls & Other Transportation	15.00		
Hotel/Motel Rate	300.00		
Miscellaneous Exp (Parking)	0		
TOTAL	1382.50		

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above delineated travel expenses are hereby approved.

********** ********** **********

TOWNSHIP OF SPRINGFIELD
BOARD OF EDUCATION

_____
Wade Hale, President

ATTEST:

_____
Casey DeJoseph
Business Administrator/Board Secretary

********** ********** **********

CERTIFICATION OF AVAILABILITY OF FUNDS

Category	Description	Amount
Expend Account Number	20-450-200-500-050-120-0	
Account Title	REAP	
Certification Date	August 3, 2018	
Beginning Balance		$28,178.00
Contract Encumbrance Amount		-1382.50
Ending Balance		$26,795.50

Fiscal Notes:

_____
Casey DeJoseph
Business Administrator/Board Secretary

********** ********** **********

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, August 21, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs						X		1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho		X	X					5

6	Gary Walker			X					6
7	Jennifer Webb						X		7
8	Eric Eaton			X					8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

********** ********** **********

POLICIES & PROCEDURES

A. APPROVE POLICIES & PROCEDURES UPON FIRST READING & ADOPTION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-020

RESOLUTION APPROVING BOARD OF EDUCATION
2018/2019 POLICY, BYLAWS AND REGULATION REVISIONS
UPON FIRST READING AND ADOPTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration.

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

***WHEREAS*,** the Board has agreed to suspend bylaw #0131; and

***WHEREAS*,** the following is the **first** reading for revisions to the, which include:

File Code	Name

Policy & Reg 5512	Harassment, Intimidation, or Bullying Investigation Procedure

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **first reading and adoption**; and

********** ********** **********

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********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, August 21, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs						X		1
2	Kristen Lippincott, Vice President		X	X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb						X		7
8	Eric Eaton			X					8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

********** ********** **********

FACILITIES, SECURITY & TRANSPORTATION

A. APPROVE FIELD TRIPS FOR THE 2018-2019 SCHOOLYEAR

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-021

RESOLUTION APPROVING FIELD TRIPS FOR THE 2018-2019 SCHOOLYEAR

Preschool

Date	Destination	Primary Purpose	Content Area	Standards
October 2018	Johnson's Locust Hall Farm	Explore animals, plants, and pick pumpkins.	Science	Preschool Teaching & Learning Standards: 5.1.1 5.1.2 5.1.3 5.1.4 5.3.1 5.3.2 5.3.3
May 2019	Paws Discovery Farm	Explore animals and their habitats	Science	5.1.1 5.1.2 5.1.3 5.1.4 5.3.1 5.3.2 5.3.3

Kindergarten

Date	Destination	Primary Purpose	Content Area	Standards
October 2018	Russo's Farm	Explore different types of plants	Science	K-LS1-1 K-ESS2-2 K-ESS3-1
March/April 2019	Philadelphia Zoo	Explore animals and their habitats	Science	K-LS1-1 K-ESS2-2 K-ESS3-1
June 2019	Johnson's Locust Hall Farm	Explore seeds and plants	Science	K-LS1-1 K-ESS2-2 K-ESS3-1

First Grade

Date	Destination	Primary Purpose	Content Area	Standards
October/ November 2018	Franklin Institute	NGSS: Observatory show on space patterns	Science	1-ESS1-1 1-ESS1-2
March 2019	Adventure Aquarium	NGSS: explore how animals use different body parts in different ways	Science	1-LS1-1 1-LS1-2 1-LS3-1

Second Grade

Date	Destination	Primary Purpose	Content Area	Standards
October/November 2018	Franklin Institute	Next generation science	Solids, liquids, and , gases	2-PS1-1
May 2019	Fernbrook Farms	Next Generation science/social	Ecosystems	2-LS2

		studies-consumer/producer		

Third Grade

Date	Destination	Primary Purpose	Content Area	Standards
February 2019	Philadelphia Museum of Art	To explore various art forms in a museum environment	Visual Arts	VA:Re.7.1.3a VA:Re.7.2.3a VA:Cn.11.1.3a
May 2019	Poricy Park	Students will understand how living things adapt and change over the years.	Science	3-LS1-1 3-LS2-1 3-ESS3-1 3-PS3-1
June 2019	ShopRite of Hainesport	Facility tour & meeting with store nutritionist to discuss smart shopping and healthy eating habits / choices.	Health	2.1.4.A.1 2.1.4.B.1 - 4 2.2.4.B.1 - 4 2.2.4.E.1 9.1.4.B.3 - 5 9.1.4.E.2

Fourth Grade

Date	Destination	Primary Purpose	Content Area	Standards
Feb 2019	Blue Light Digital Sound	CD Recording	Music	1.3.5.B.3 MU:Cr2.1.4b MU:Pr5.1.4a MU:Pr5.1.4b
June 2019	Eco Complex	Recycling/Plants	Science	LS1.A LS1.D

May 2019	Six Flags Safari	Science/ Animals Structure/Function	Science	LS1.A LS1.D
May/June 2019	Washington Crossing Park	NJ Studies	Social Studies	6.1.4.D.8 6.1.4.D.4

Fifth Grade

Date	Destination	Primary Purpose	Content Area	Standards
May 2019	Grounds for Sculpture	To explore various types/styles of sculpture	Visual Arts	VA:Re.7.1.5a VA:Re.7.2.5a VA:Cn.11.1.5a
Oct. 2018	Stony Brook Watershed	Hands on Exploration of living ecosystem	Science	5-LS1-1 5-LS2-1 5-ESS3-1 5-PS3-1
June 2019	Constitution Center	Reinforce study of US Constitution	Social Studies	6.1.8.A.3.b,c,g; 6.1.8.B.3.b; 6.1.8.D.3.g; 6.3.8.D.1

Sixth Grade

Date	Destination	Primary Purpose	Content Area	Standards
Sept. 2018	Camp Ockanickon	Team Building Activities		2.1
March 2019	University of Penn Museum	Culminate Ancient Egypt Studies	Social Studies	6.2.8.A.2.a 6.2.8.A.2.b 6.2.8.B.2.a 6.2.8.D.2.d
May/June 2019	New York City 9-11 Memorial and Museum/ Madame Tussauds Wax	Graduating Class Trip	Social Studies	6.1.8.D.4.a 6.1.12.A.13.c 6.1.12.B.14.a

March 2019	Northern Visit	Middle School Course Descriptions		2.1
May 2019	Northern Field Day	Competitive & Team Building Activities with "Sending Districts"		2.1

Student Council

Date	Destination	Primary Purpose	Content Area	Standards
June 2019	TBD	Culminate End of Year Student Council Activities	Student Council	

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B. APPROVING BUS ROUTES FOR THE 2018-2019 SCHOOLYEAR

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-022

RESOLUTION APPROVING THE BUS ROUTES
PURSUANT TO BOARD OF EDUCATION POLICY #8600
FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, Springfield Township Board of Education Policy #8600 provides that the Board of Education approve all bus routes so as to provide safe, economical, and reasonably expeditious transportation for all eligible pupils; and

WHEREAS, the Northern Burlington County Regional High School has submitted the below "**Springfield Township School District 2018-2019 Bus Schedule**" for Board of Education review and consideration; and

974
975
976

Springfield Township School District 2018-2019 Bus Schedule

Bus #1701			
Springfield Twp	26		
Stop Description	**Count**	**Time**	**Miles**
Northern High School	0	7:53AM	0
Springfield Twp	0	8:45AM	17.30
(This run must first go to Springfield School and pick up bus aide.)			
Total Students	26	52 min.	
Miles With Students	15.25		
Miles Without Students	2.05		

Bus #1807			
Springfield Twp	43		
Stop Description	**Count**	**Time**	**Miles**
Northern Hgh School	0	7:50AM	0
Springfield Twp	0	8:45AM	25.45
(Run must go to Springfield Elementary first to pick up Aide.)			
Total Students	43	55 min.	
Miles With Students	20.76		
Miles Without Students	4.69		

Bus #1617			
Springfield Twp	37*		
Stop Description	**Count**	**Time**	**Miles**
Northern Hgh School	0	7:44AM	0
Springfield Twp	0	8:45AM	41.37
Total Students	37*	61 min.	
Miles With Students	35.06		
Miles Without Students	6.31		

Bus #24

Springfield Twp	41		
Stop Description	**Count**	**Time**	**Miles**
Northern Hgh School	0	7:52AM	0
Springfield Twp	0	8:45AM	16.04
Total Students	41	53 min.	
Miles With Students	12.92		
Miles Without Students	3.12		

Bus #25			
Springfield Twp	32		
Stop Description	**Count**	**Time**	**Miles**
Northern High School	0	7:48AM	0
Springfield Twp	0	8:45AM	25.07
Total Students	32	57 min.	
Miles With Students	20.17		
Miles Without Students	4.90		

Pre School Bus			
Stop Description	**Count**	**Time**	**Miles**
Springfield Twp	0	AM	
Springfield Twp	0	AM	
Total Students	5	min.	
Miles With Students			
Miles Without Students			

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield, County of Burlington, State of New Jersey, that the submitted **2018-2019** Bus Schedule is hereby approved.

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A. APPROVING MONTHLY FIRE & SECURITY DRILLS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19-RM-233-023

RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the "Security Drill Record Form" provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed.

; and

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District:

July 2018

Date / Time	7/12/18 2:48 pm	7/20/2018 10:03 am	
Type of Drill	Fire Drill	Shelter in Place	

Duration of Drill	1 minutes 48 seconds	2 minutes 53 seconds	
Weather Conditions	Sunny 90's	Sunny 80's	
Participants	Students/Staff	Students/Staff	
Drill Supervisor	C. Vaughn	C. Vaughn	

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

********** ********** **********

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, August 21, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs						X		1
2	Kristen Lippincott, Vice President		X	X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb						X		7
8	Eric Eaton			X					8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

********** ********** **********

UNFINISHED BUSINESS MATTERS

Roof Update – No change, and no other updates at this time. This item will remain on the agenda until it has been resolved.

NEW BUSINESS MATTERS

Mr. Andrew Eaton stated he sent information to the Board President about other languages, specifically, Latin; Latin is the basis of multiple languages. Offering Latin may give our school an edge if we want to be a Blue Ribbon School. Looking forward to an opportunity to revisit this topic in the future.
Mr. Vaughn asked if Mr. Eaton was suggesting to offer Latin in lieu of Spanish or in addition to it.

PUBLIC COMMENT #2– SHALL NOT EXCEED THIRTY (30) MINUTES

Mr. Pantano stated he seemed to have a recollection that the BOE packet is available on the website.
Mrs. DeJoseph responded that it was, and provided instructions on where to find it.
Mr. Pantano stated he has been learning Latin in his spare time; the matrix of Latin words and other languages are a very tight coupling. He suggested it is worth looking into.

MOTION TO ENTER CLOSED EXECUTIVE SESSION	TIME	7:35 P.M.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #18/19 RM-233-025

RESOLUTION AUTHORIZING THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION TO MEET IN CLOSED EXECUTIVE SESSION PURSUANT TO THE NEW JERSEY OPEN PUBLIC MEETINGS ACT PUBLIC LAW 1975, c.231

WHEREAS, N.J.S.A. 10:4-6 et seq provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of the exceptions being as follows:

1. items forbidden by specific legal action

2. right to receive federal funds
3. invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property
6. items where immediate disclosure would impair public safety
7. investigation of violations of law
8. attorney-client privilege
9. terms and conditions of employment/personnel matters
10. penalty or loss of license to an individual

WHEREAS, the President of the Board of Education has determined that such a circumstance exists which warrants a closed executive session under **item #8 and item #9** as above indicated and that the conducting of a closed executive session was duly authorized by the adoption of this Resolution. The subject to be discussed is as follows:

Attorney-Client Privilege
Terms and Conditions of Employment/Personnel Matters

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, pursuant to N.J.S.A. 10:4-6 et seq, that it meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Tuesday, August 21, 2018**; and

BE IT FURTHER RESOLVED the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

********** ********** **********

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

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	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs						X		1

2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia		X	X					4
5	Michael Ramalho	X		X					5
6	Gary Walker			X					6
7	Jennifer Webb						X		7
8	Eric Eaton			X					8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

********** ********** **********

MOTION TO RETURN FROM EXEC & ADJOURN	**TIME**	**8:21 P.M.**

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, August 21, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs						X		1
2	Kristen Lippincott, Vice President		X	X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb						X		7
8	Eric Eaton			X					8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

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Respectfully submitted,

SPRINGFIELD TOWNSHIP
BOARD OF EDUCATION



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Casey DeJoseph
Secretary to the Board

{SEAL}