

CALL TO ORDER	TIME:	7:03 P.M.
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A **Work Session** of the Springfield Township Board of Education will be held on **Wednesday, August 9, 2017** at **7:00 p.m.** in the Springfield Elementary School **Media Center**.

PUBLIC NOTICE

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

PLEDGE OF ALLEGIANCE

The President led the Board and the assemblage in the Pledge of Allegiance.

ROLL CALL OF BOARD MEMBERS AND STAFF

	Board of Education Member	Present	Late	Absent	
1	Andrew Eaton	X			1
2	Wade Hale	X			2
3	Kristen Lippincott	X			3
4	Gregory Madia	X			4
5	Michael Ramalho			X	5
6	James Specca		7:11		6
7	Gary G. Walker	X			7
8	Jennifer Webb			X	8
9	Joseph Bucs	X			9

Others present:

[X] Craig Vaughn, Chief School Administrator
[X] Casey DeJoseph, Business Administrator/Board Secretary
[] Shawn Dennis, Educational Facilities Manager
[] Asia Michael, Director of Curriculum

SCHOOL AND COMMUNITY PRESENTATIONS

None.

PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.

The Springfield Township BOE welcomes public comment during our public meetings. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public Comment #1 is reserved for agenda specific comments or statements and shall not exceed thirty (30) minutes. Public Comment #2 is for general comments or statements.

PREPARATION OF TUESDAY, August 15, 2017 AGENDA

*The Superintendent of Schools and the Business Administrator/Board Secretary reviewed each item on the **August 15, 2017** Regular Public Meeting with the Board.*

ACTION ITEMS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #17/18-WS-221-024

**RESOLUTION APPROVING A CORRECTIVE ACTION PLAN
IN ACCORDANCE WITH N.J.S.A. 18A:18A-21a**

WHEREAS, N.J.S.A. 18A:18A-21a requires that all advertisements for bids shall be published in an official newspaper sufficiently in advance of the date fixed for receiving the bids to promote competitive bidding, but in no event less than 10 days prior to such date. For all contracts, the date fixed for receiving the bids shall not fall on a Monday, or any day directly following a State or federal holiday.; and

WHEREAS, the Department of Education, Office of Fiscal Accountability and Compliance have completed a review of the Unbundled – Exterior Closure, Plumbing Project (project) at the Springfield Township Elementary School in Springfield Township School District; and

WHEREAS, it was recommended that the District develop and submit to the Office of Fiscal Accountability and Compliance (OFAC) a Corrective Action Plan (CAP) that will identify the procedures the District will implement to ensure future compliance with N.J.S.A. 18A:18A-21a.; and

WHEREAS, the Springfield Township Board of Education is required pursuant to N.J.A.C. 6A:23A-5.6, to publicly review and discuss the findings in this report at a public board meeting no later than thirty days after the receipt of the report. Within thirty days of the public meeting, the Board must adopt a resolution certifying that the findings were discussed in a public meeting and approving a Corrective Action Plan to address the issues raised in the report and/or submit and appeal of any findings in dispute.; and

WHEREAS, the following Corrective Action Plan for the Township of Springfield School District:

CORRECTIVE ACTION PLAN

NAME OF DISTRICT:	Springfield Township
DATE OF MEETING:	AUGUST 9, 2017
CONTACT PERSON:	Casey DeJoseph, Business Administrator
TELEPHONE NUMBER:	(609) 723-2479
COUNTY:	Burlington

N.J.S.A. SECTION	SECTION DETAIL	CORRECTIVE ACTION PLAN	RESPONSIBLE PERSON(S)
18A:18A-21a	Except as provided in section 5 of P.L.1985, c.490 (C.18A:18A-55), all advertisements for bids shall be published in an official newspaper sufficiently in advance of the date fixed for receiving the bids to promote competitive bidding, but in no event less than 10 days prior to such date. For all contracts, the date fixed for receiving the bids shall not fall on a Monday, or any day directly following a State or federal holiday.	<p>For each bid to be advertised, the Business Administrator shall put in place a procedural checklist detailing the following:</p> <ul style="list-style-type: none"> • specific dates upon which all advertisements for bids must be placed / submitted • specific publications whereupon bids shall be advertised • fixed due dates for receiving bids (not in conflict with provisions regarding Mondays or following holidays as detailed in 18A:18A-21a) <p>In order to ensure compliance with N.J.S.A. 18A:18A-21a, the Business Administrator shall submit the completed checklist to the Superintendent of Schools for review and approval. Upon the Superintendent's approval and signature, the checklist will be submitted to the Board of Education via resolution for certification.</p>	<p>Business Administrator</p> <p>Superintendent of Schools</p> <p>Board of Education</p>

CERTIFICATION OF CHIEF SCHOOL ADMINISTRATOR

I, Craig Vaughn, Chief School Administrator, hereby certify the contents of this Resolution, as a Corrective Action Plan in response to Public School Contracts Law Violation – OFAC Case #INV-020-17.

Craig Vaughn
Chief School Administrator
Superintendent of Schools

Springfield Township Board of Education
Jobstown, NJ 08041
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NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the Corrective Action Plan in response to Public School Contracts Law Violation – OFAC Case #INV-020-17, be submitted to the New Jersey Department of Education in accordance with N.N.J.S.A. 18A:18A-21 et seq.

TOWNSHIP OF SPRINGFIELD
BOARD OF EDUCATION

Joseph M. Bucs, President

ATTEST:

Casey DeJoseph
Business Administrator/ Secretary

***** CERTIFICATION OF THE BOARD SECRETARY *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Work Session held on Wednesday, August 9, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton			X					1
2	Wade Hale, Vice President	X		X					2
3	Kristen Lippincott		X	X					3
4	Gregory Madia			X					4
5	Michael Ramalho						X		5
6	James Specca			X					6
7	Gary Walker			X					7
8	Jennifer Webb						X		8
9	Joseph Bucs, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

Casey DeJoseph
Business Administrator
[Authorized Representative]

{SEAL}

Springfield Township Board of Education
Jobstown, NJ 08041
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UNFINISHED BUSINESS MATTERS

NEW BUSINESS MATTERS

PUBLIC COMMENT #2 – SHALL NOT EXCEED THIRTY (30) MINUTES

MOTION TO ENTER CLOSED EXECUTIVE SESSION

TIME:

8:15 P.M.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #17/18-WS-221-052

**RESOLUTION AUTHORIZING THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
TO MEET IN CLOSED EXECUTIVE SESSION
PURSUANT TO THE NEW JERSEY OPEN PUBLIC MEETINGS ACT
PUBLIC LAW 1975, c.231**

WHEREAS, N.J.S.A. 10:4-6 et seq provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of the exceptions being as follows:

1. items forbidden by specific legal action
2. right to receive federal funds
3. invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property
6. items where immediate disclosure would impair public safety
7. investigation of violations of law
8. attorney-client privilege
9. terms and conditions of employment/personnel matters
10. penalty or loss of license to an individual

WHEREAS, the President of the Board of Education has determined that such a circumstance exists which warrants a closed executive session under **item #4** as above indicated and that the conducting of a closed executive session was duly authorized by the adoption of this Resolution. The subject to be discussed is as follows:

Collective Bargaining Agreement – SEHBP

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NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, pursuant to N.J.S.A. 10:4-6 et seq, that it meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Wednesday, August 9, 2017**; and

BE IT FURTHER RESOLVED the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

Joseph M. Bucs, President

Casey DeJoseph
Business Administrator

CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Wednesday, August 9, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton			X					1
2	Wade Hale, Vice President		X	X					2
3	Kristen Lippincott			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho						X		5
6	James Specca			X					6
7	Gary Walker			X					7
8	Jennifer Webb						X		8
9	Joseph Bucs, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =8

MOTION TO RETURN FROM EXEC SESSION & ADJOURN

TIME:

8:30 P.M.

CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Work Session Meeting held on Wednesday, August 9, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

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Jobstown, NJ 08041
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	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton			X					1
2	Wade Hale, Vice President			X					2
3	Kristen Lippincott			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho						X		5
6	James Specca		X	X					6
7	Gary G. Walker			X					7
8	Jennifer Webb						X		8
9	Joseph Bucs, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting *Not Voting due to Conflict*. Quorum =

SPRINGFIELD TOWNSHIP
BOARD OF EDUCATION

Casey DeJoseph
Secretary to the Board

{SEAL}