

Springfield Township Board of Education
Jobstown, NJ 08041
Wednesday, November 8, 2017
Agenda – Work Session - 312

CALL TO ORDER

TIME:

7:05 P.M.

A **Work Session** of the Springfield Township Board of Education will be held on **Wednesday, November 8, 2017** at **7:00 p.m.** in the Springfield Elementary School **Media Center**.

PUBLIC NOTICE

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

PLEDGE OF ALLEGIANCE

The President led the Board and the assemblage in the Pledge of Allegiance.

ROLL CALL OF BOARD MEMBERS AND STAFF

	Board of Education Member	Present	Late	Absent	
1	Andrew Eaton	X			1
2	Wade Hale	X			2
3	Kristen Lippincott	X			3
4	Gregory Madia	X			4
5	Michael Ramalho	X			5
6	James Specca	X			6
7	Gary G. Walker	X			7
8	Jennifer Webb	X			8
9	Joseph Bucs	X			9

Others present:

[X] Craig Vaughn, Chief School Administrator
[X] Casey DeJoseph, Business Administrator/Board Secretary
[] Shawn Dennis, Educational Facilities Manager
[] Asia Michael, Director of Curriculum

SCHOOL AND COMMUNITY PRESENTATIONS

**Springfield Township Board of Education
Jobstown, NJ 08041
Wednesday, November 8, 2017
Agenda – Work Session - 312**

PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.

The Springfield Township BOE welcomes public comment during our public meetings. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public Comment #1 is reserved for agenda specific comments or statements and shall not exceed thirty (30) minutes. Public Comment #2 is for general comments or statements.

Mr. Wayne Smith stated that the steering committee meeting was not well attended and expressed his desire to have more community involvement. He would like to be able to send emails to the community. He provided a handout to the Board with his address, which outlined a few topics of discussion: Boxed, Canned, Crated, Jarred?; TDPBL vs TISDL vs SISDL; maximization of Innovators Inc. presentation which he would like Home & School to be there to watch; and again expressed his desire for Springfield to host a screening of Beyond Measure. Mr. Vaughn responded to Mr. Smith, informing him of our procedure by which clubs are allowed to meet in our facility which includes the requirement of having a certificate of insurance.

Mr. Bucs allowed Mr. Smith three additional minutes during the Public Comment Section. Mr. Smith continued discussing his hope that Beyond Measure will be well received and attended, the value of High Tech High, and mentioned a Creative Kids Picnic, which allows students to interact and collaborate with teachers. He also mentioned the Haunted House hosted by Springfield Elementary and felt that it was an excellent feature, he wrote to Burlington County Times, informing them so.

PREPARATION OF TUESDAY, November 21, 2017 AGENDA

*The Superintendent of Schools and the Business Administrator/Board Secretary reviewed each item on the **November, 21, 2017** Regular Public Meeting with the Board.*

ACTION ITEMS FOR APPROVAL

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #17/18-WS-312-109

**RESOLUTION APPROVING THE SUBMISSION
OF AN ANNUAL COMPREHENSIVE MAINTENANCE PLAN
PURSUANT TO N.J.A.C. 6:24-2.1 & N.J.A.C. 6:24-2.2**

Springfield Township Board of Education
Jobstown, NJ 08041
Wednesday, November 8, 2017
Agenda – Work Session - 312

WHEREAS, N.J.A.C. 6:24-2.1 provides that each school district shall determine the required maintenance activities that pertain to each school facility in the district, and shall report these activities in its annual comprehensive maintenance plan; and

WHEREAS, N.J.A.C. 6:24-2.2(a) defines required maintenance expenditures as expenditures for required maintenance activities set forth in N.J.A.C. 6:24-2.1 shall qualify as investments in maintenance for purposes of calculating the maintenance factor (M) in N.J.S.A. 18A:7G-9 and such expenditures shall also be used to determine the required maintenance expenditure for the year prior to the filing year; and

WHEREAS, N.J.A.C. 6:24-2.2(b) describes the types of expenditures that qualify as required maintenance to include supplies and materials, contracted labor, and salaries of district employees who are exclusively dedicated to the performance of required maintenance activities, or for the payment of contracts for required maintenance; and

WHEREAS, N.J.A.C. 6:24-2.2(c) provides that existing school facilities for which a district seeks State facilities aid pursuant to EFCFA for rehabilitation or alteration, the required maintenance expenditure shall equal two percent (2%) of its replacement cost over the previous ten (10) years; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the annual comprehensive maintenance plan is hereby approved; and

BE IT FURTHER RESOLVED that the Board of Education has been provided with a copy of the Annual Maintenance Budget Amount Worksheet per N.J.A.C. 6A:26A (Form M-1) and approves its submission; and

BE IT FURTHER RESOLVED that the following calculations are contained on the Form M-1 report:

School	Gross Building Area	Building Replacement Value	Prior Years Actual \$ Current Year Budgeted Expenditures (See Detailed Sheet)	Minimum Annual Target Expenditure FY2017-2018	Anticipated Budget FY2017-2018
Elementary School	43,320	\$ 6,194,760	\$ 1,700,363	\$ 12,390	\$ 256,000

BE IT FURTHER RESOLVED that the Maximum Maintenance Reserve Amount is calculated as **two hundred forty seven thousand seven hundred ninety dollars (\$247,790)** and the Current District Maintenance Reserve Amount is **one hundred two thousand and twelve dollars (\$102,012)** thus the Springfield Township School District can transfer up to **one hundred forty five thousand seven hundred seventy eight dollars (\$145,778)** to the Maintenance Reserve Account.

**TOWNSHIP OF SPRINGFIELD
BOARD OF EDUCATION**

Joseph M. Bucs, President

Springfield Township Board of Education
Jobstown, NJ 08041
Wednesday, November 8, 2017
Agenda – Work Session - 312

ATTEST:

Casey DeJoseph
Business Administrator/Board Secretary

***** *CERTIFICATION OF THE BOARD SECRETARY* *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, October 17, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton			X					1
2	Wade Hale, Vice President		X	X					2
3	Kristen Lippincott			X					3
4	Gregory Madia			X					4
5	Michael Ramalho			X					5
6	James Specca	X		X					6
7	Gary Walker			X					7
8	Jennifer Webb			X					8
9	Joseph Bucs, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #17/18-WS-312-125

**RESOLUTION ACCEPTING THE RESIGNATION NOTICE
OF AN EDUCATIONAL ASSISTANT– PCR #: W-TAPSD2
FOR THE SPRINGFIELD TOWNSHIP SCHOOL**

WHEREAS, the Superintendent of Schools received a resignation notice on **October 27, 2017** from **Virginia Grupp, Educational Assistant, Springfield Township School**.

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above notification of resignation hereby accepted effective **November 17, 2017**; and

BE IT FURTHER RESOLVED that the posting of the vacancy is hereby authorized as per the following number:

Springfield Township Board of Education
Jobstown, NJ 08041
Wednesday, November 8, 2017
Agenda – Work Session - 312

VACANCY/NEW POSITION	CERTIFICATION REQUIREMENT	POSTING NUMBER
EDUCATIONAL ASSISTANT	N/A	#17/18-W-TAPSD2

TOWNSHIP OF SPRINGFIELD
BOARD OF EDUCATION

Joseph M. Bucs, President

ATTEST:

Casey DeJoseph
Business Administrator/Board Secretary

***** *CERTIFICATION OF THE BOARD SECRETARY* *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, November 21, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton			X					1
2	Wade Hale, Vice President		X	X					2
3	Kristen Lippincott			X					3
4	Gregory Madia			X					4
5	Michael Ramalho			X					5
6	James Specca	X		X					6
7	Gary Walker			X					7
8	Jennifer Webb			X					8
9	Joseph Bucs, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

UNFINISHED BUSINESS MATTERS

Mr. Madia revisited the communication sub-committee meeting discussion. Would like to check policy regarding what they are allowed to communicate, as there are certain items that should and should not come from Mr. Vaughn.

**Springfield Township Board of Education
Jobstown, NJ 08041
Wednesday, November 8, 2017
Agenda – Work Session - 312**

NEW BUSINESS MATTERS

PUBLIC COMMENT #2 – SHALL NOT EXCEED THIRTY (30) MINUTES

Mr. Ramalho stated that he enjoyed the Haunted House and felt that it was well done. He asked where the Creator Lab materials come from, to which Mr. Vaughn responded they are grant funded, through REAP and Title IV. The Haunted House raised \$400.

Mr. Eaton thanked Mr. Vaughn for a great Haunted House. He also thanked and congratulated those that ran for the School Board.

Mr. Bucs also congratulated those that won School Board elections and re-elections. He congratulated Mr. Specca and stated that his twelve and a half years of experience will be missed.

MOTION TO ADJOURN

TIME:

8:31 P.M.

CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Work Session Meeting** held on **Wednesday, November 8, 2017** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Andrew Eaton			X					1
2	Wade Hale, Vice President	X		X					2
3	Kristen Lippincott			X					3
4	Gregory Madia			X					4
5	Michael Ramalho			X					5
6	James Specca		X	X					6
7	Gary G. Walker			X					7
8	Jennifer Webb			X					8
9	Joseph Bucs, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting *Not Voting due to Conflict*. Quorum =

SPRINGFIELD TOWNSHIP
BOARD OF EDUCATION

Casey DeJoseph
Secretary to the Board

{SEAL}