Springfield Township Board of Education
Jobstown, NJ 08041
Wednesday, January 3, 2018
Agenda – Re-Organization & Work Session - 003

CALL TO ORDER	TIME:	7:00 P.M.

A **Work Session** of the Springfield Township Board of Education will be held on **Wednesday, January 3, 2018** at **7:00 p.m.** in the Springfield Elementary School **Media Center**.

ORGANIZATION MEETING

Policy 0151 – ORGANIZATION MEETING provides that "the Board of Election shall organize annually and that the meeting shall be called to order by the Board Secretary, who shall serve as presiding officer pro tempore until the election of a President and Vice President".

PUBLIC NOTICE

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

PLEDGE OF ALLEGIANCE

The President Pro Tempore led the Board and the assemblage in the Pledge of Allegiance.

ADMINISTRATIVE OATH OF OFFICE

WADE HALE	2018 - 2021
KRISTEN LIPPINCOTT	2018 - 2021
ERIC EATON	2018 – 2021

ROLL CALL OF BOARD MEMBERS AND STAFF

	Board of Education Member	Present	Late	Absent	
1	Andrew Eaton	X			1
2	Wade Hale	X			2
3	Kristen Lippincott	X			3
4	Gregory Madia	X			4
5	Michael Ramalho			X	5
6	Eric Eaton	X			6

7	Gary G. Walker	X			7
8	Jennifer Webb			X	8
9	Joseph Bucs	X			9

Others present:

[X] Craig Vaughn, Chief School Administrator
[X] Casey DeJoseph, Business Administrator/Board Secretary
[ ] Shawn Dennis, Educational Facilities Manager
[ ] Asia Michael, Director of Curriculum

ACTION ITEMS

a. RESOLUTION #17/18-RO-003-154
APPROVAL OF CERTIFIED ELECTION RESULTS - NOVEMBER 7, 2017

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #17/18-RO-003-154

RESOLUTION ACCEPTING THE REPORT OF THE SECRETARY TO THE BOARD ON THE NOVEMBER 2017 SCHOOL BOARD ELECTION RESULTS AND AUTHORIZING THE ADMINISTERING OF OATHS OF OFFICE

WHEREAS, the Secretary to the Board reports that the annual school election was held on **Tuesday, November 7, 2017** and the final certified results are below reported:

Report of the Secretary to the Board
November 2017 School Board Election Results

Polling Place	**Kristen Lippincott**	**Wade Hale**	**Eric Eaton**	**Personal Choice**
1D	287	212	212	8
2D	243	164	166	4
3D	111	74	77	0
Mail-In	69	57	57	5
Provisional	9	9	9	0
TOTAL	**719**	**516**	**521**	**17**

The voter turnout at the polling locations in the **November 7, 2017** election was **one thousand seven hundred and seventy three (1,773)** registered voters in Springfield Township. The turnout percentage was **forty four and point ninety six percent (44.96%) of the total registration two thousand five hundred (2,500)** voters.

The Board Secretary has been provided with copies of the Springfield Township Return Sheets and the Burlington County Board of Elections Statement of Results for absentee/provisional ballots which

confirms the above vote tallies. This Report of the Secretary shall be entered into the minutes of the **January 3, 2018 Organization Meeting** prior to the administration of the oath of office.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above outlined Report has been reviewed and accepted; and

BE IT FINALLY RESOLVED that the Secretary to the Board is hereby authorized to administer the oath of office to the Board of Education members-elect.

********** ********** **********

********** *CERTIFICATION OF THE BOARD SECRETARY* **********

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Work Session held on Wednesday, January 3, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs	X		X					1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia		X	X					4
5	Michael Ramalho						X		5
6	Gary Walker			X					6
7	Jennifer Webb						X		7
8	Eric Eaton			X					8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

ELECTION OF BOARD OFFICERS

Policy 0152 BOARD OFFICERS provides that "the Board of Education shall organize at its first regular meeting of its members as President and another as Vice President. Any member may place a member's name in nomination; a second is not required. Election for each office will be conducted by a vote when the nominations for that office are closed. The candidate receiving a majority vote of the members of the Board present and constituting a quorum" shall be elected.

a. Election of a Board of Education President
b. Election of a Board of Education Vice President

Mrs. DeJoseph called for a motion for nominations for the position of Board of Education President. Mr. Joseph Bucs nominated Mr. Wade Hale for the position. A roll call vote was taken.

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2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia			X					4
5	Michael Ramalho						X		5
6	Gary Walker			X					6
7	Jennifer Webb						X		7
8	Eric Eaton			X					8
9	Wade Hale, President			X					9

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Mrs. DeJoseph called for a motion for a nomination for the position of Board of Education Vice President. Mr. Joseph Bucs nominated Mrs. Kristen Lippincott for the position. A roll call vote was taken.

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4	Gregory Madia			X					4
5	Michael Ramalho						X		5
6	Gary Walker			X					6
7	Jennifer Webb						X		7
8	Eric Eaton			X					8
9	Wade Hale, President			X					9

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Be it resolved that,

Board of Education President - Wade Hale

Board of Education Vice President - Kristen Lippincott

MOTION TO TAKE A SHORT RECESS	**TIME:**	**7:14 P.M.**

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3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho						X		5
6	Gary Walker			X					6
7	Jennifer Webb						X		7
8	Eric Eaton			X					8
9	Wade Hale, President			X					9

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RETURN FROM RECESS	**TIME:**	**7:27 P.M.**

APPOINTMENT OF BOARD REPRESENTATIVES

NJSBA – Mr. Bucs
NJSBA ALTERNATE REPRESENTATIVE – Mrs. Lippincott
BCSBA – Mr. Andrew Eaton
BCSBA ALTERNATE REPRESENTATIVE – Mr. Walker
HOME & SCHOOL – Mr. Madia
HOME & SCHOOL ALTERNATE REPRESENTATVE – Mr. Eric Eaton

ADOPT BOARD MEMBER CODE OF ETHICS

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3	Andrew Eaton			X					3
4	Gregory Madia		X	X					4
5	Michael Ramalho						X		5
6	Gary Walker			X					6
7	Jennifer Webb						X		7
8	Eric Eaton			X					8
9	Wade Hale, President			X					9

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APPROVE ANNUAL CALENDAR OF MEETINGS

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6	Gary Walker			X					6
7	Jennifer Webb						X		7
8	Eric Eaton			X					8
9	Wade Hale, President			X					9

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WORK SESSION MEETING

SCHOOL AND COMMUNITY PRESENTATIONS

NONE.

PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.

The Springfield Township BOE welcomes public comment during our public meetings. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public Comment #1 is reserved for agenda specific comments or statements and shall not exceed thirty (30) minutes. Public Comment #2 is for general comments or statements.

PREPARATION OF TUESDAY, January 16, 2018 AGENDA

*The Superintendent of Schools and the Business Administrator/Board Secretary reviewed each item on the **January 16, 2018** Regular Public Meeting with the Board.*

UNFINISHED BUSINESS MATTERS

Mr. Madia requested that the Board select a new member to the ad-hoc communications committee to replace former Board member Specca. Mr. Bucs expressed his interest and is now the newest member of the ad-hoc communications committee.

NEW BUSINESS MATTERS

Mr. Bucs would like to reauthorize the District's ad-hoc committees. The following was noted:

Communications
Madia – Chair
Ramalho
Webb
Bucs

Negotiations
Andrew Eaton – Chair
Madia
Hale
Bucs

Budget & Finance
Bucs – Chair
Andrew Eaton
Lippincott
Hale

PUBLIC COMMENT #2 – SHALL NOT EXCEED THIRTY (30) MINUTES

Mr. Joseph Bucs welcomed back the reelected members of the Board as well as the newly elected Board member, Mr. Eric Eaton. He also wanted to state his opinion with regards to providing budget and finance transparency with the public.

Mr. Andrew Eaton congratulated the new members of the Board and was pleased with how we are progressing with the budget, would like to stay transparent and communicate the budget.

MOTION TO ENTER CLOSED EXECUTIVE SESSION	**TIME:**	**7:51 P.M.**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #17/18-RO-003-174

RESOLUTION AUTHORIZING THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION TO MEET IN CLOSED EXECUTIVE SESSION PURSUANT TO THE NEW JERSEY OPEN PUBLIC MEETINGS ACT PUBLIC LAW 1975, c.231

WHEREAS, N.J.S.A. 10:4-6 et seq provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of the exceptions being as follows:

1. items forbidden by specific legal action
2. right to receive federal funds
3. invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property
6. items where immediate disclosure would impair public safety
7. investigation of violations of law
8. attorney-client privilege
9. terms and conditions of employment/personnel matters
10. penalty or loss of license to an individual

WHEREAS, the President of the Board of Education has determined that such a circumstance exists which warrants a closed executive session under **item #9** as above indicated and that the conducting of a closed executive session was duly authorized by the adoption of this Resolution. The subject to be discussed is as follows:

Employment/Personnel Matters
Discussion regarding the appointment of an Interim Supervisor of Buildings & Grounds

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, pursuant to N.J.S.A. 10:4-6 et seq, that it meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Wednesday, January 3, 2018**; and

BE IT FURTHER RESOLVED the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

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8	Eric Eaton			X					8
9	Wade Hale, President			X					9

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MOTION TO RETURN FROM EXEC & ADJOURN	**TIME:**	**8:15 P.M.**

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SPRINGFIELD TOWNSHIP
BOARD OF EDUCATION

_____
Casey DeJoseph
Secretary to the Board

{SEAL}