

CALL TO ORDER	TIME	7:00 P.M.
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A **Regular Meeting** of the Springfield Township Board of Education will be held on **Tuesday, April 17, 2018** at **7:00 p.m.** in the Springfield Elementary School **Media Center**.

PUBLIC NOTICE

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

PLEDGE OF ALLEGIANCE

The President will lead the Board and the assemblage in the Pledge of Allegiance.

ROLL CALL OF BOARD MEMBERS AND STAFF

	Board of Education Member	Present	Late	Absent	
1	Joseph Bucs	X			1
2	Kristen Lippincott, Vice President	X			2
3	Andrew Eaton	X			3
4	Gregory Madia	X			4
5	Michael Ramalho	X			5
6	Gary Walker	X			6
7	Jennifer Webb	X			7
8	Eric Eaton	X			8
9	Wade Hale, President	X			9

Others present:

[X] Craig Vaughn, Chief School Administrator
[X] Casey DeJoseph, School Business Administrator / Board Secretary
[] Joe Knewasser, Interim Educational Facilities Manager
[] Kim Hannigan, Interim Supervisor of Curriculum

SCHOOL AND COMMUNITY PRESENTATIONS

None.

COMMITTEE UPDATES

FINANCE & BUDGET COMMITTEE – No update at this time.
NEGOTIATIONS – No update at this time.

PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.

The Springfield Township BOE welcomes public comment during our public meetings. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public Comment #1 is reserved for agenda specific comments or statements and shall not exceed thirty (30) minutes. Public Comment #2 is for general comments or statements.

Mr. Flynn asked for more information regarding the difference in fees for reloading cafeteria accounts with Nutri-Serve. He stated that even though Nutri-Serve is the foodservice company for both Northern Burlington and Springfield, there are different costs when adding money to his children's meal accounts. Mrs. DeJoseph responded; she stated that she spoke with Nutri-Serve and was informed that the reload fees are not something they have control over. She mentioned that it was her assumption that the bank fees are tied to volume and since Northern has a large number of students the bank may offer Nutri-Serve better rates at that location.

CORRESPONDENCE

Four items of correspondence is in the drive:

1. Letter from Mr. Brewer
2. Letter from Mr. Jarvela

SUPERINTENDENT UPDATE & IMPORTANT DATES
--

Mr. Vaughn stated that last week students took algebra acceptance tests at Northern. He was pleased that at least 50% of students were willing to attempt the test. Last Friday 4th grade students were visited by a beekeeper and last night the school hosted "Becoming a Ladies Night" for 4th grade girls. They had the opportunity to learn about changes coming, there was a great turnout, almost 100% attended. This week is Autism Awareness Week. Thursday everyone will be wearing blue in support of Autism Awareness. Next week begins PARCC testing. Mr. Madia asked if the school would be giving out snacks this year; Mr. Vaughn replied no, we are operating as usual.

APPROVAL OF MINUTES

WORK SESSION - Wednesday, March 14, 2018
REGULAR MEETING - Tuesday, March 27, 2018

CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, April 17, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs		X	X					1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb			X					7
8	Eric Eaton			X					8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

SUPERINTENDENT'S REPORT (ENROLLMENT & HIB REPORT)

A. ACCEPTING ENROLLMENT STATISTICS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #17/18-RM-107-232

RESOLUTION ACCEPTING ENROLLMENT STATISTICS

AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF MARCH 2018

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2017	Count <u>March 31, 2018</u>	Difference
11-105-100-101-101-105	Pre-School Regular	14	20	+6
11-110-100-101-101-110	Kindergarten	28	23	-5
11-120-100-101-101-401	First Grade	25	24	-1
11-120-100-101-101-402	Second Grade	28	27	-1
11-120-100-101-101-403	Third Grade	31	26	-5
11-120-100-101-101-404	Fourth Grade	25	29	+4
11-120-100-101-101-405	Fifth Grade	34	26	-8
11-130-100-101-101-406	Sixth Grade	45	32	-13
11-212-100-101-101-100	Multiple Disabled	4	7	+3
11-215-100-101-101-100	Pre-School Disabled PT	3	5	+2
11-000-100-56X-60X-XXX	Out-of-District Placement	2	2	0
	TOTAL	239	220	-19

;and

Month	Enrollment	Monthly Change
June 2017	239	
July 2017	215	-24
August 2017	218	+3
September 2017	218	0
October 2017	218	0
November 2017	218	0
December 2017	217	-1
January 2018	219	+2
February 2018	221	+2
March 2018	220	-1
April 2018		
May 2018		
June 2018		
July 2018		

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

B. APPROVING MONTHLY HIB REPORT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #17/18-107-233

**RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT
FOR THE MONTH OF MARCH 2018
PURSUANT TO BOARD OF EDUCATION POLICY 5512**

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying; and

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **MARCH 2018**:

School Location	# of Cases Reported	# of Cases Confirmed
Springfield Elementary School	0	0

***** **CERTIFICATION OF THE BOARD SECRETARY** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, April 17, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
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1	Joseph Bucs	X		X					1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia		X	X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb			X					7
8	Eric Eaton			X					8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

CONTRACT ADMINISTRATION

FINANCE & BUDGET

A. APPROVING THE ANTICIPATED REVENUE REPORT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #17/18-RM-107-234

**RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT
OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD
FOR THE MONTH OF MARCH 2018 PURSUANT TO N.J.A.C. 6:23-2.11(c)2**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD REPORT ON CHANGES IN ANTICIPATED REVENUE

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following **MARCH 31, 2018** changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

Casey DeJoseph
Business Administrator/Board Secretary

***** ***** *****

**B. CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS GREATER THAN THE
APPROVED PURCHASE ORDER AMOUNT**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #17/18-RM-107-235

**RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS
GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED
THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT
PURSUANT TO N.J.A.C. 6A:23A-6.10
AND THAT THE BELOW REPORT IS FOR THE MONTH OF MARCH 2018**

WHEREAS, N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increased is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District’s accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached MARCH 2018 Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FURTHER RESOLVED that the following summary details any and all adjustments to purchase orders disbursed during the month:

Account #	PO #	Vendor #	Liquidated	Paid	Excess	%
None						

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Reason For Excess:

; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

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C. CERTIFYING THAT NO ADVERTISED APPROPRIATION EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #17/18-RM-107-236

RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT
FOR THE MONTH OF MARCH 2018

ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73
AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL
A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached MARCH 2018 monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

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D. CERTIFYING THE EWEG REIMBURSEMENT REQUESTS

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RESOLUTION#17/18-RM-107-237

**RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS
FOR THE MONTH ENDING MARCH 31, 2018**

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education time lines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submits to the Board the following summary for the period ending **MARCH 31, 2018** for review and certification; and

YEAR	ACCT	GRANT	FUNC	OBJ	DESCRIPTION	AMOUNT	TOTAL
17-18	231	TITLE1A	100	101	SALARIES OF TEACHERS		0
				610	GENERAL SUPPLIES		0
					TOTAL 100 SERIES		0
			200	200	PERSONAL SRV EMP BENEF		0

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				500	OTHER PURCHASED SERVICES		0
					TOTAL 200 SERIES		0
					MONTHLY TOTAL		0
17-18	250	IDEA BSC	100	565	TUIT COUNTY SPEC SERV		0
				565	TUIT COUNTY SPEC SERV (ESY)		0
					TOTAL 100 SERIES		0
			200	300	PURCH PROF/TECH SVS		0
					TOTAL 200 SERIES		0
					MONTHLY TOTAL		0
17-18	251	IDEA PSD	100	565	TUIT COUNTY SPEC SERV		0
					TOTAL 100 SERIES		0
					MONTHLY TOTAL		0
17-18	270	TITLE 2A	200	300	PURCH ED/PROF/TECH SVS		0
					TOTAL 200 SERIES		0
					MONTHLY TOTAL		0

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17-18	270	TITLE 4A	200	600	PURCH ED/PROF/TECH SVS		0
					TOTAL SERIES		0
					MONTHLY TOTAL		0
17-18	450	REAP	200	300	PURCH ED/PROF/TECH SVS		0
					TOTAL 200 SERIES		0
17-18	450	REAP	200	500	OTHER PRCH SVS		0
					TOTAL 500 SERIES		0
					MONTHLY TOTAL		0
					TOTAL - ALL GRANTS		0

REIMBURSEMENT SUMMARY

GRANT PROGRAM	YEAR	TOTAL FUNDS AVAILABLE	EXPENDITURES TO DATE	PRESENT ENCUMB	REMAIN BALANCE
TITLE1A	17-18	41776	9926	9064	22787
IDEA BSC	17-18	70140	49974	19390	776
IDEA PSD	17-18	5037	1120	0	3917
TITLE 2A	17-18	8975	5599	0	3376

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TITLE 4A	17-18	10000	10000	0	0
REAP	17-18	27725	13477	289	13959
TOTAL		163653	90096	28743	44815

Fiscal Note:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as above listed.

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E. APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #17/18-RM-107-238

**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
AS OF MARCH 31, 2018 FOR THE 2017-2018 PROGRAM YEAR
PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
FISCAL MANAGEMENT - RESTRICTED REVENUES**

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

- 1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;

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106 1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For
 107 Title I, a waiver to carry over more than 15% has not been requested within the last three
 108 years;

109 ; and

111 **WHEREAS,** the Business Administrator/Secretary to the Board reports the following:

GRANT	YEAR	CURRENT APPROPR	TOTAL EXPENDED	TOTAL ENCUMBERED/C ARRYOVER	UNEXPENDED DOLLAR BALANCE	UNEXPENDED PERCENT BALANCE
TITLE 1A	17-18	41776	12921	6067	22788	55%
IDEA BSC	17-18	70140	56524	15650	466	0.65%
IDEA PSD	17-18	5037	1120	0	3917	78%
TITLE 2A	17-18	8975	7198	0	1776	20%
TITLE 4A	17-18	10000	10000	0	0	0%
REAP	17-18	27725	14473	5781	7470	27%

114 ; and

116 **WHEREAS,** the following Board of Education comments and/or discussion was had, if any, on the
 117 matter of this Resolution:

119 **NOW, THEREFORE, BE IT RESOLVED** by the Township of Springfield Board of Education, County of
 120 Burlington, State of New Jersey, that the above summary represents the monthly certification of grant
 121 expenditures for the program year **2017-2018** Every Student Succeeds Act, IDEA Part B, REAP Grant;
 122 and

124 **BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be forwarded to the
 125 responsible staff and said staff shall provide the Board of Education with a detailed explanation for any
 126 grants that will exceed the fifteen percent (15%) waiver amount at the end of the program year.

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F. PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #17/18-RM-107-239

RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S
MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS
FOR THE MONTH OF MARCH 2018
PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
BUDGETARY LINE ITEM STATUS**

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of MARCH 31, 2018 no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

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G. RATIFYING THE TRANSFER OF FUNDS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #17/18-RM-107-240

RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR MARCH 2018
PURSUANT TO N.J.S.A. 18A:22-8

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of MARCH 2018, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

H. AUTHORIZING PAYMENT OF BILLS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #17/18-RM-107-241

RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED
ON THE CHECK REGISTER FOR APRIL 18, 2018
AND ALL BANK/WIRE TRANSFERS FOR THE MONTH OF MARCH 2018

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of MARCH 21, 2018 to APRIL 17, 2018; and

WHEREAS, this a summary table of check register that is provided in the addendum section of the subject minutes:

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FUND	EXPENSE	DESCRIPTION	# OF INVOICES	AMOUNT
10		FICA REIMBURSEMENT –	1	7077.05
10		FICA REIMBURSEMENT –	1	7077.05
10		FICA REIMBURSEMENT –	1	7064.85
		TOTAL FUND 10		21218.95
11	11-000-XXX	UNDISTRIBUTED EXPEND	33	54051.74
	11-150-XXX	REGULAR – HOME INS	4	2727.62
	11-190-XXX	REGULAR PROGRAM UNDISTR		
	11-213-XXX	RESOURCE ROOM		
	11-215-XXX	PRESCH. DISAB. PART-TIME		
	11-230-XXX	BASIC SKILLS/REMEDIAL		
	11-403-XXX	OTHER INSTR PROGRAMS		
	11-999-XXX	POSTING ACCOUNTS		
	11-401-XXX	SCHOOL SPON COCURR		
11	11-000-291	HEALTH/RX PAYMENT	2	62920.09
		TOTAL FUND 11	39	119699.45
12	12-000-400	FACILITIES ACQUISTION		
		TOTAL FUND 12		
20	20-231-XXX	TITLE 1A	2	650.00
	20-250-XXX	IDEA BASIC	1	2240.00
	20-251-XXX	IDEA PRE-SCHOOL		
	20-270-XXX	TITLE 2A		
	20-280-XXX	TITLE 4A		
	20-450-XXX	REAP		
		TOTAL FUND 20	3	2890.00
30	30-000-XXX	UNDIST EXPENDITURE		
		TOTAL FUND 30		
40	40-701-510	INTEREST ON BONDS		
		TOTAL FUND 40		
62	62-910-310	SCHOOL NUTRITION		
		TOTAL FUND 62		
81	81-190-100	UNEMPLOYMENT TRUST		
		TOTAL FUND 81		
82	82-000-520	FLEXIBLE SPENDING	1	8.00
		TOTAL FUND 82		8.00
90	90-000-100	PAYROLL/AGENCY		
		TOTAL FUND 90		
95	95-40X-210	STUDENT ACTIVITY	1	85.20
		TOTAL FUND 95		85.20

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**Springfield Township Board of Education
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WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of current fund hand checks for the following:

DATE	ACCT #	PAYEE	AMOUNT
3/16/18	11-000-230-530-000-302-0	POSTMASTER	254.60
4/11/18	95-401-210-890-000-931-0	SIX FLAGS	1185.53
3/19/18	95-401-210-890-000-938-0	PORICY PARK	390.00
3/19/18	95-401-210-890-000-904-0	ART MUSEUM	365.00
3/28/18	95-401-210-890-000-933-0	BOOK FAIR	3415.67
3/28/18	95-401-210-890-000-937-0	STAR TRANSIT	7454.00
		TOTAL	13064.80

; and

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter “NJQSAC”), District Performance Review, B. Financial and Budgetary Control, Section j. requires that “Manual checks represent less than one percent of the checks issued on an annual basis (interfund payments are excluded from this requirement.). The following table monitors the issuance of manual checks as a percentage of checks issued to ensure compliance with NJQSAC:

MONTH	BILL LIST \$	MANUAL CK \$	TOTAL CK \$	MANUAL CK %
Jul 2017	146954.08	0.00	146954.08	0.00%
Aug 2017	149875.76	0.00	149875.76	0.00%
Sep 2017	93422.21	0.00	93422.21	0.00%
Oct 2017	126857.04	0.00	126857.04	0.00%
Nov 2017	103569.64	0.00	103569.64	0.00%
Dec 2017	202321.15	0.00	202321.15	0.00%
Jan 2018	162783.69	0.00	162783.69	0.00%
Feb 2018	121175.70	0.00	121175.70	0.00%
Mar 2018	122682.65	0.00	122682.65	0.00%
Apr 2018	0.00	0.00	0.00	0.00%
May 2018	0.00	0.00	0.00	0.00%
Jun 2018	0.00	0.00	0.00	0.00%
TOTAL	1106959.27	0.0	1106959.27	0.00%

; and

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WHEREAS, the below bank transfer(s) are for payroll and agency accounts during the month of **MARCH 2018** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
3/12/18	0073	0074	PAYROLL	78123.81
3/12/18	0073	0075	AGENCY WITHHOLDING	58370.72
			TOTAL	136494.53
3/26/18	0073	0074	PAYROLL	78333.83
3/26/18	0073	0075	AGENCY WITHHOLDING	58790.68
			TOTAL	137124.51

; and

WHEREAS, the Board of Education wishes to authorize interfund bank transfers during the month of **MARCH 2018** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
	0075	0078	Unemployment Trust	
	0075	0078	Unemployment Trust	
3/15/18	0075	2178	Flexible Spending Account	30.00
3/15/18	0075	2178	Flexible Spending Account	159.38
3/29/18	0075	0073	Chapter 78 Catch Up	41.22
3/29/18	0075	0073	Chapter 78	14117.06
	0073	0075	TPAF Shortage	
	2178	0073	Due from FSA to Agency	
3/27/18	0075	2178	Flexible Spending Account	30.00
3/27/18	0075	2178	Flexible Spending Account	159.38
			TOTAL	14537.04

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills on **MARCH 21, 2018 to APRIL 17, 2018** check register are hereby authorized; and

BE IT FURTHER RESOLVED that the Board of Education ratifies to prior issuance of the above listed hand check(s) and transfer(s).

***** ***** *****

I. PROVIDING FOR THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday March 27, 2018
Minutes – Regular Meeting – 086**

RESOLUTION #17/18-RM-107-242

**RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
[BOARD SECRETARY'S REPORT]
FOR THE MONTH OF MARCH 2018 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2017-2018** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

***** *CERTIFICATION OF THE BOARD SECRETARY* *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, April 17, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb		X	X					7
8	Eric Eaton			X					8
9	Wade Hale, President			X					9

**Springfield Township Board of Education
Jobstown, NJ 08041
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Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

PERSONNEL & NEGOTIATIONS

A. APPROVING THE RENEWAL OF ANNUAL CONTRACTS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #17/18-RM-107-246

**RESOLUTION APPROVING THE AUTHORIZATION TO THE
RENEWAL OF ANNUAL CONTRACTS
FOR CERTAIN CERTIFIED AND NON-CERTIFIED STAFF POSITIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2018-2019 FISCAL YEAR**

**WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2018 to JUNE 30, 2019
AND DESIGNATING SPECIAL REVENUE COMPENSATION SOURCES**

WHEREAS, N.J.S.A. 18A:27-3 provides that teaching staff members may be employed and their salaries fixed and determined, under contracts, by a board of education for the period from July 1 of the year in which such board shall organize to the succeeding June 30, notwithstanding that the fiscal year of the district or of the municipality in which it is located is the calendar year; and

WHEREAS, the below listed individuals shall be offered contracts for the 2018-2019 school year:

RENEWAL OF TENURED CERTIFICATED TEACHING STAFF

Name	Position	FT / PT	Step 17/18	Salary 17/18
Angelastro, Amy	Teacher	FT	MA Step 18	\$84,200
Browning, Cathryn	Teacher	FT	MA Step 19	\$91,802
Bucko, Cheryl	Teacher	FT	BA Step 18	\$80,000
Carter, Patricia	Teacher	FT	MA Step 15	\$73,000
DeMinco, Jamie	Teacher	FT	MA Step 12	\$66,300

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Kolev, Wendy	Teacher	FT	BA Step 14	\$65,200
Linton, Kelly	Teacher	FT	BA Step 18	\$80,000
Luyber, Jonathan	Teacher	FT	MA Step 15	\$73,000
McIntyre, Erica	Teacher	FT	MA Step 6	\$59,600
Pence, Heather	Teacher	FT	BA Step 8 +9	\$57,950
Pine, Barbara	Teacher	FT	BA Step 10	\$59,000
Ricciani, JoAnn	Nurse	FT	BA Step 10	\$59,000
Schleider, Justin	Teacher	FT	MA Step 7	\$60,100
Schweitzer, Rebecca	Social Worker	FT	MA Step 17	\$80,400
Secouler, Sandra	Teacher	FT	BA Step 19	\$87,602
Seitz, Tracy	Teacher	FT	BA Step 19	\$87,602
Sepessy, Patricia	Teacher	FT	BA Step 19	\$87,602
Traino, Ashley	Teacher	FT	MA Step 10	\$63,200
Weir, Catherine	Teacher	FT	MA Step 10	\$63,200

RENEWAL OF NON-TENURED CERTIFICATED TEACHING STAFF

Name	Position	FT / PT	Step 17/18	Salary 17/18
Bencivengo, Jillian	Teacher	FT	BA Step 3 +9	\$54,950
Bifulco, Bobbi Jo	Teacher	FT	BA Step 5 +27	\$58,050
Csolak, Bridget	Teacher	FT	MA Step 5	\$59,100
Jarvela, Adam	Teacher	PT .7	BA Step 5	\$38,430
Nims, Samantha	Teacher	FT	BA Step 4	\$39,419*
Roats, Theresa	Teacher	FT	MA Step 3	\$58,100
Shook, Dawn	Teacher	PT .56	BA Step 1 +27	\$31,668
Warner, Bryan	Teacher	PT .7	MA Step 1	\$40,320
Weaver, Chelsie	Teacher	FT	BA Step 3	\$53,900

**Springfield Township Board of Education
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**Title 1A Split*

RENEWAL OF NON-CERTIFIED INSTRUCTIONAL STAFF

Name	Position	FT / PT	Step 17/18	Salary 17/18
Buffa, Denise	Teacher Assistant	FT 6.75 hours	Step 8	\$22,885
Capra, Annette	Teacher Assistant	PT 4.75 hours	Step 7	\$15,536
Gonzalez, Margaret	Teacher Assistant	PT 4.75 hours	Step 8	\$16,104
Guevara, Rochelle	Teacher Assistant	PT 4.25 hours	Step 1	\$12,168
Pollack, Kristin	Teacher Assistant	PT 4.25 hours	Step 1	\$11,087
Schwarzwalder, Heather	Teacher Assistant	PT 4.75 hours	Step 2	\$13,882
Wassall, Karen	Teacher Assistant	FT 6.75 hours	Step 8	\$22,885
Zionce, Alyssa	Teacher Assistant	PT 4.75 hours	Step 1	\$13,689

RENEWAL OF NON-CERTIFIED, NON-TENURED CUSTODIAL & MAINTENANCE STAFF

Name	Position	FT / PT	Step 17/18	Salary 17/18
Knewasser, Joseph	Maintenance Worker	FT 8 hours	Step 8	\$41,672
DiNatale, Nicholas	Custodian	PT 5 hours	Step 1	\$19,553
Polhamus, Danella	Custodian	FT 8 hours	Off Guide	\$48,518*
Webster, John	Custodian	PT 5 hours	Step 5	\$20,688

**includes \$0.50 per hour full-time night custodian differential*

WHEREAS, the following employees will be paid certain amounts of their annual salary from special revenue grants:

DESIGNATED STAFF FUNDED BY SPECIAL REVENUE FUNDS

Staff Member	Special Revenue Source(s)	Contracted Salary	Special Revenue Amount	% Total Salary
Nims, Samantha	NCLB Title 1 Part A - Grants to LEAs	\$54,400	\$14,981	27.5%

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NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by May 15 and that contracts shall be offered and executed for each approved individual.

BE IT FINALLY RESOLVED that all contract amounts are tentative pending negotiation of a successor agreement.

B. APPROVING AN UNPAID LEAVE OF ABSENCE FOR A MUSIC TEACHER

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #17/18-RM-107-247

**RESOLUTION APPROVING A LEAVE WITHOUT PAY
FOR A MUSIC TEACHER**

**IN ACCORDANCE WITH SPRINGFIELD TOWNSHIP BOARD OF EDUCATION POLICY #3431.1
AND THE AGREEMENT BETWEEN THE SPRINGFIELD TOWNSHIP EDUCATION ASSOCIATION
AND THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

WHEREAS, Board of Education Policy #3431.1 - Leaves of Absence, establishes certain conditions and procedures for the granting medical leave and extensions thereof; and

WHEREAS, Adam Jarvela, Music Teacher, has submitted a communication, dated March 19, 2018, stating the need for a leave of absence from May 23, 2018 through June 15, 2018 (inclusive); and

WHEREAS, the Superintendent of Schools has reviewed the request, determined it is sufficient documentation to submit the request to the Board of Education and recommends approval.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that a leave of absence without pay is hereby granted during the period of May 23, 2018 through June 15, 2018 (inclusive).

**Springfield Township Board of Education
Jobstown, NJ 08041
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CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, April 17, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs		X	X					1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb							X	7
8	Eric Eaton			X					8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

CURRICULUM & TECHNOLOGY

None.

POLICIES & PROCEDURES

A. APPROVE POLICIES & PROCEDURES UPON FIRST READING & INTRODUCTION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #17/18-RM-107-243

**RESOLUTION APPROVING BOARD OF EDUCATION
2017/2018 POLICY, BYLAWS AND REGULATION REVISIONS
UPON SECOND READING AND ADOPTION**

Springfield Township Board of Education
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WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration.

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, the following is the second reading for revisions to the, which include:

File Code	Name
Policy 0169.02	Board Member Use of Social Networks
Policy 3437	Military Leave
Policy 4437	Military Leave
Policy 5516.01	Student Tracking Devices
Regulation 7101	Educational Adequacy of Capital Projects
Policy 7425	Lead Testing of Water in Schools
Policy & Reg 7441	Electronic Surveillance in School Buildings and on School Grounds
Policy 8507	Breakfast Offer Versus Serve
Policy 8630	Bus Driver/Bus Aide Responsibility
Regulation 8630	Emergency School Bus Procedures
Policy 9242	Use of Electronic Signatures
Policy 0XXX	Board of Education Transparency

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon second reading and adoption;

CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, April 17, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs	X		X					1

**Springfield Township Board of Education
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2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia				X				4
5	Michael Ramalho			X					5
6	Gary Walker				X				6
7	Jennifer Webb		X	X					7
8	Eric Eaton			X					8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

FACILITIES, SECURITY & TRANSPORTATION

A. APPROVE MONTHLY FIRE & SECURITY DRILLS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #17/18-RM-107-244

**RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS
HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1**

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

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WHEREAS, the “Security Drill Record Form” provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
 2. Type (specify what was drilled);
 3. Duration;
 4. Weather conditions;
 5. Participants (i.e. students, staff, faculty, law enforcement, fire);
 6. Brief description of what occurred and procedures followed.
- ; and

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District:

March 2018

Date / Time	3/15/18 11:23 am	3/28/2018 2:25 pm	
Type of Drill	Shelter in Place	Fire Drill	
Duration of Drill	6 minutes 57 seconds	1 minute 5 seconds	
Weather Conditions	Sunny 40's	Cloudy 50's	
Participants	Students/Staff	Students/Staff	
Drill Supervisor	C. Vaughn	C. Vaughn	

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

***** ***** *****

B. RETROACTIVELY APPROVING APPLICATIONS FOR USE OF FACILITIES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #17/18-RM-107-245

**RESOLUTION APPROVING AND AMENDING CERTAIN APPLICATIONS
FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

**Springfield Township Board of Education
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WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Chief School Administrator and he recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Springfield Girl Scout Troop	April 20, 2018	3:30 – 5:00 pm	Girl Scout Fitness Class	Gym or MPR

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	<u>May 4, 2018</u>	5:30 – 9:30 pm	Movie Night	Athletic Field

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

***** ***** *****

***** *CERTIFICATION OF THE BOARD SECRETARY* *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, April 17, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb			X					7

**Springfield Township Board of Education
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8	Eric Eaton		X	X					8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

UNFINISHED BUSINESS MATTERS

Mr. Walker asked if there was an update regarding the security glass or doors for the cafeteria.
Mr. Vaughn stated that we received a quote from Jersey Door who completed the upgrades during the referendum, the quote also included pricing for ballistic glass.

NEW BUSINESS MATTERS

Mr. Eaton asked if we could keep Mr. Brewer's letter on the agenda until it is resolved.
Mr. Vaughn provided an update regarding the leak in room #38 and stated that the district plans to have an air quality test performed.
Mrs. Webb asked what the status of the district's Long Range Facility Plan was. Mrs. DeJoseph stated that she would provide Mrs. Webb with information.

PUBLIC COMMENT #2– SHALL NOT EXCEED THIRTY (30) MINUTES

None.

**Springfield Township Board of Education
Jobstown, NJ 08041
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MOTION TO ADJOURN	TIME	7:30 P.M.
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***** *CERTIFICATION OF THE BOARD SECRETARY* *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, April 17, 2018** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Kristen Lippincott, Vice President			X					2
3	Andrew Eaton			X					3
4	Gregory Madia	X		X					4
5	Michael Ramalho			X					5
6	Gary Walker			X					6
7	Jennifer Webb		X	X					7
8	Eric Eaton			X					8
9	Wade Hale, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

Respectfully submitted,

SPRINGFIELD TOWNSHIP
BOARD OF EDUCATION



Casey DeJoseph
Secretary to the Board

{SEAL}