

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, July 19, 2016
Agenda – Regular Meeting**

CALL TO ORDER	TIME	6:38 P.M.
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A **Regular Meeting** of the Springfield Township Board of Education will be held on **Tuesday, July 19, 2016** at **6:30 p.m.** in the Springfield Elementary School **Faculty Room**.

ROLL CALL OF BOARD MEMBERS AND STAFF

	Board of Education Member	Present	Late	Absent	
1	Joseph Bucs	X			1
2	Andrew Eaton, Vice President		6:40PM		2
3	Wade Hale	X			3
4	Kristen Lippincott	X			4
5	Michael Ramalho	X			5
6	Dennis Schmieder	X			6
7	James Specca			X	7
8	Jennifer Webb	X			8
9	Gregory Madia, President	X			9

Others present:

[X] Craig Vaughn, Chief School Administrator
[] Bruce Benedetti, School Business Administrator / Board Secretary
[] Asia Michael, Assistant Principal
[] Shawn Dennis, Educational Facilities Manager

PUBLIC NOTICE

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

PLEDGE OF ALLEGIANCE

The President will lead the Board and the assemblage in the Pledge of Allegiance.

SCHOOL AND COMMUNITY PRESENTATIONS

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PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.

The Springfield Township BOE welcomes public comment during our public meetings. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public Comment #1 is reserved for agenda specific comments or statements and shall not exceed thirty (30) minutes. Public Comment #2 is for general comments or statements.

CORRESPONDENCE

SUPERINTENDENT’S REPORT – PUPIL ENROLLMENT & HIB REPORT

A. ACCEPTING ENROLLMENT STATISTICS

SUPERINTENDENT’S UPDATE

Information Enclosed

- Curriculum & Instruction Report
- Technology Report
- Budget/Finance Report
- Personnel/Policy Report
- Nutri-Serve Cafeteria Report
- Nurse’s Report
- Suspension Report

IMPORTANT DATES	
DATE	ACTIVITY/EVENT
August 9, 2016	Home and School Meeting-7:00pm
August 10, 2016	Board of Education Work Session-6:30pm
August 16, 2016	Board of Education Meeting-6:30pm
September 1, 2016	Staff Professional Development
September 2, 2016	Staff Professional Development
September 5, 2016	School Closed-Labor Day
September 6, 2016	First Day of School for Students
September 14, 2016	Board of Education Work Session-6:30pm
September 20, 2016	Board of Education Meeting-6:30pm
September 21, 2016	Back to School Night

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September 28, 2016	Fall Picture Day
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CONTRACT ADMINISTRATION

A. AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A TECHNICAL SERVICES CONTRACT

MOTION TO TABLE – ITEM A.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs	X		X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale		X	X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder			X					6
7	James Specca						X		7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-200-262-104

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD
TO EXECUTE A TECHNICAL SERVICES CONTRACT
WITH THE YMCA OF BURLINGTON COUNTY FOR THE USE OF SACHOOL DISTRICT FACILITIES**

WHEREAS, the School District wishes to continue the contractual relationship with the YMCA of Burlington County wherein the School District grants authorization to use school district facilities to conduct an extended day program.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute an agreement for technical services with the **YMCA of Burlington County, 59 Centerton Road, Mount Laurel NJ** , for the **2016-2017** school year; and

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B. APPROVING PROFESSIONAL SERVICES CONTRACT FOR IN-SCHOOL INSTRUCTIONAL ASSISTANT SERVICES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-200-106

**RESOLUTION APPROVING PROFESSIONAL SERVICES CONTRACT
FOR IN-SCHOOL INSTRUCTIONAL ASSISTANT SERVICES
FOR THE 2016-2017 SCHOOL YEAR FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

WHEREAS, N.J.S.A. 18A:18A-4.1 provides for the use of competitive contracting in lieu of public bidding; and

WHEREAS, certain students of the Township of Springfield School District have individualized education programs which requires the Township of Springfield Board of Education to purchase educational services pursuant to applicable New Jersey statutes and rules and regulations of the New Jersey State Board of Education; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of instructional assistant as per Child Study Team recommendations for special education students; and

WHEREAS, **Mission One Educational Staffing Services, LLC, 800 North Kings Highway, Suite 410, Cherry Hill, NJ 08034,** is duly qualified, by experience and qualifications, to perform the professional services as required of a staffing service.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with **Mission One Educational Staffing Services, LLC** starting **July 1, 2016 through June 30, 2017.**

CHARGE/ PER FULL DAY	DAYS/ PER YEAR	ANNUAL CHARGE
\$133.17	180	\$23,970.60

BE IT FINALLY RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Business Administrator/Secretary to the Board are hereby authorized to execute a contract for instructional assistant services with **Mission One Educational Staffing Services, LLC**, for **FY2015-2016.**

CERTIFICATION OF AVAILABILITY OF FUNDS

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CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-100-565-608-215	
Account Title	TUIT BCSSSD SY IA PSD	
Certification Date	July 12, 2016	
Beginning Balance		37750.00
Contract Encumbrance Account		-23970.60
Ending Balance		13779.40

Fiscal Notes:

Bruce M. Benedetti
Interim Business Administrator/Board Secretary

C. AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES CONTRACT FOR A SCHOOL PHYSICIAN

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-200-109

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A
PROFESSIONAL SERVICES CONTRACT
FOR THE SERVICES OF A SCHOOL PHYSICIAN FOR THE 2016-2017 SCHOOL YEAR**

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of a school physician; and

WHEREAS, **Virtua Medical Group, 301 Lippincott Drive, Suite 410, Marlton, New Jersey 08053**, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with the **Virtua Medical Group, Marlton NJ** for the **2016-2017** school year; and

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BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

CERTIFICATION OF AVAILABILITY OF FUNDS

Category	Description	Amount
Name of Account	SCHOOL PHYSICIAN SRV	
Account Number	11-000-213-300-400-103	
Certification Date	July 12, 2016	
Beginning Balance		2000.00
Contract Encumbrance Amount		-2000.00
Ending Balance		\$0.00

Fiscal Notes:

Bruce M. Benedetti
Business Administrator/Board Secretary

CERTIFICATION OF THE PUBLIC AGENCY COMPLIANCE OFFICER

IT IS HEREBY CERTIFIED that the awarded company/firm has been served with all proper notification regarding the requirements of Public Law 1975, c.127, and that the Township of Springfield Board of Education directs that the executed notice be made part of the project, service or procurement contract which is the subject of this award.

Bruce M. Benedetti
Public Agency Compliance Officer
Business Administrator/Secretary to the Board

***** *CERTIFICATION OF THE BOARD SECRETARY* *****

IT IS HEREBY CERTIFIED that the foregoing Resolution(s) was (were) duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, July 19, 2016** in the Library at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

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	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale			X					3
4	Kristen Lippincott		X	X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder	X		X					6
7	James Specca						X		7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting *Not Voting due to Conflict.* Quorum =

FINANCE & BUDGET

MOTION TO SEPARATE ITEMS A. & B. FROM ITEM C.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President		X	X					2
3	Wade Hale			X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder			X					6
7	James Specca						X		7
8	Jennifer Webb	X		X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting *Not Voting due to Conflict.* Quorum =

A. APPROVING THE EXECUTION OF TUITION CONTRACTS

MOTION TO REVISE LANGUAGE – ITEM A.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs	X		X					1
2	Andrew Eaton, Vice President		X	X					2
3	Wade Hale			X					3

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4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder			X					6
7	James Specca						X		7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-200-190-110

**RESOLUTION APPROVING THE ~~EXECUTION OF A TUITION CONTRACT~~
FOR NON-RESIDENT TUITION STUDENTS TO ATTEND GRADE 1 AND GRADE 6
FOR THE 2016-2017 SCHOOL YEAR IN ACCORDANCE WITH POLICY 5111.01**

WHEREAS, Policy 5111.01 states that “Tuition for all enrolled nonresident students in grades kindergarten through six shall be according to a schedule set forth by resolution of the Board that may be modified by resolution on an annual basis”. The following tuition rates for 2016-2017 based upon Policy 5111.01 are as follows:

Category	Tuition Rate
Kindergarten	\$4,000
Grades 1-6	\$4,500
Multiple Disabled - Kindergarten	\$4,000
Multiple Disabled – Grades 1-6	\$4,500

WHEREAS, student **DM** will be entering **Grade 1** in the upcoming school year and the tuition rate shall be **four thousand five hundred dollars (\$4500)**; and

WHEREAS, student **KM** will be entering **Grade 6** in the upcoming school year and the tuition rate shall be **four thousand five hundred dollars (\$4500)**.

NOW, THEREFORE, BE IT RESOLVED that the Springfield Township Board of Education, County of Burlington, State of New Jersey, hereby authorizes the President and Board Secretary to execute tuition agreements at the tuition rates above cited.

B. APPROVING THE PRICE STRUCTURE FOR FOOD SERVICE FUND

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-200-062-111

**RESOLUTION APPROVING THE PRICE STRUCTURE FOR FOOD SERVICE FUND
FOR THE 2016-2017 SCHOOL YEAR**

WHEREAS, the Business Administrator/Secretary to the Board, after consultation with representatives from the food service management company, Nutri-Service Food Management Inc., recommends the following price structure for the 2016-2017 school year:

	FUND	DESCRIPTION	2015-16 PRICE	INCREASE	2016-17 PRICE
62	Food Service	Paid Breakfast	1.00	.25	1.25
62	Food Service	Paid Lunch	3.00	.10	3.10
62	Food Service	Adult Lunch	3.75	.25	4.00

NOW, THEREFORE, BE IT RESOLVED by the Township of Florence Board of Education, County of Burlington, State of New Jersey, that the above price structure is hereby approved for the 2016-2017 school year.

MOTION TO APPROVE ITEMS A. & B.

CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution(s) was (were) duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 21, 2016** in the Library at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President	X		X					2
3	Wade Hale					X			3
4	Kristen Lippincott		X	X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder			X					6
7	James Specca						X		7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting *Not Voting due to Conflict.* Quorum =

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C. APPROVING MERIT GOALS FOR THE CHIEF SCHOOL ADMINISTRATOR

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

**RESOLUTION APPROVING THE MERIT GOALS OF THE CHIEF SCHOOL ADMINISTRATOR
FOR THE 2016-2017 SCHOOL YEAR**

WHEREAS, in the second and third year of the negotiated contract, the Superintendent shall receive a merit bonus in addition to his annual base salary based upon his achievement of quantitative merit criteria and/or qualitative merit criteria.

WHEREAS, the Board and Superintendent shall select up to three (3) quantitative merit criteria and up to two (2) qualitative merit criteria per contract year and the Executive County Superintendent shall approve or disapprove the selection of quantitative merit and/or qualitative merit criteria and the data that forms the basis of measuring the achievement of quantitative merit and/or qualitative merit criteria.

WHEREAS, the Superintendent submits for approval the following merit goals for the 2016-2017 school year:

- **Qualitative Goal #1:** The Superintendent will develop a plan of engagement and support to integrate knowledge and skills in the content areas of Mathematics and English Language Arts across the community.
- **Qualitative Goal #2:** The Superintendent will develop a plan to increase community awareness of and proficiency with instructional technology aligned with Google Apps for Education (GAPE).
- **Quantitative Goal #1:** The Superintendent will demonstrate gains in the mean RIT score, district-wide in grades K-2, as measured by the Measures of Academic Progress (MAP) assessment for Reading. The percentage gains will be based upon the benchmark assessment given to students in the Fall of 2016 noting readiness for college and careers. The Superintendent will monitor the gains throughout the year by reviewing quarterly the current RIT scores, which are an equal interval scale scores used to measure student academic readiness and establish realistic growth targets, to determine if the district is on target to meet with the goal; this progress will be communicated to teaching and administrative staff.
- **Quantitative Goal #2:** The Superintendent will demonstrate gains in the mean RIT score, district-wide in grades 3-4, as measured by the Measures of Academic Progress (MAP) assessment for Mathematics. The percentage gains will be based upon the benchmark assessment given to students in the Fall of 2016 noting readiness for college and careers. The Superintendent will monitor the gains throughout the year by reviewing quarterly the current RIT scores, which are an equal interval scale scores used to measure student academic readiness and establish realistic growth targets, to determine if the district is on target to meet with the goal; this progress will be communicated to teaching and administrative staff.
- **Quantitative Goal #3:** The Superintendent will guide the district in the successful implementation of a Reading Recovery Program designed to improve independent reading levels and achievement of grade-level standards for first grade students having difficulty with reading and writing.

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NOW, THEREFORE, BE IT RESOLVED that the Springfield Township Board of Education, County of Burlington, State of New Jersey, hereby approves the merit goals for the Chief School Administrator for the 2016-2017 school year.

MOTION TO APPROVE ITEM C.

CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution(s) was (were) duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 21, 2016** in the Library at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale		X	X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder	X		X					6
7	James Specca						X		7
8	Jennifer Webb							X	8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting *Not Voting due to Conflict.* Quorum = 5

PERSONNEL & NEGOTIATIONS

A. APPROVING THE APPOINTMENT OF A DIRECTOR OF CURRICULUM

MOTION TO TABLE – ITEM A.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale	X		X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder		X	X					6
7	James Specca						X		7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

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Not Voting due to Conflict. Quorum =

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #15/16-RM-200-221-084

**RESOLUTION APPROVING THE APPOINTMENT OF A DIRECTOR OF CURRICULUM
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2016-2017 SCHOOL YEAR
AND APPROVING A TRANSFER OF FUNDS**

WHEREAS, a new position was created by the approval of a job description at the May 17, 2016 Board of Education meeting; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement Between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Asia Michael
STREET ADDRESS:	23 Brentwood Drive
TOWN ZIP CODE:	Burlington NJ 08016
STEP ON SCALE:	Not Applicable
ANNUAL COMPENSATION LEVEL:	\$86,436
POSITION CONTROL NUMBER:	H-C&I002
EFFECTIVE DATE:	July 1, 2016

Jersey 1 st Classification	New Jersey Resident
Health Care Coverage	Full Coverage
Pension System Enrollment	TPAF
Annual Sick Leave Allocation	12
Annual Personal Leave Allocation	3
Annual Vacation Leave Allocation	10

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above appointment is hereby approved as above indicated.

EMPLOYEE HIRING MANDATORY ITEM CHECK LIST

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-1- Completed Physical	-2- TB Test Certificate	-3- Fingerprint Clearance	-4- Emergent Hire Form	-5- Black Seal License	-6- Right To Know Training	-7- Laboratory Compliance Training	-8- Driver License Check	-9- Hepatitis B Series
SB	SB	SB	NR	NR	NR	NR	NR	NR
				Custodial Only		Science Only	Bus/Van Only	High Risk Only

Legend: SB = Submitted NS = Not Submitted NR = Not Required TBS = To Be Scheduled TBO = To Be Obtained

Required Before Start of Employment = Items 1, 2, 3 or 4, 8 [bus/van only]

Required Within 1 Year = Item 5

CERTIFICATION OF ENCUMBRANCE REVISIONS OF PAYROLL ACCOUNT

-1- DATE START	-2- ANNUAL PAY	-3-	-4- PERIOD RATE [B2/C2]	-5- PAY PERIODS	-6- PERIOD TOTAL [D2XE2]	-7- PAY DAYS	-8- PER DIEM RATE	-9- PER DIEM TOTAL [G2XH2]	-10- ANNUAL PRO-RATED TOTAL [F2+I2]
7-1-2016	86436	24	3601.50	24	86436	0	0	0	86436

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-221-102-103-139	
Account Title	CUR/INST DIR SAL	
Certification Date	June 3, 2016	
Beginning Balance		84,000.00
Contract Encumbrance Account		-86,436.00
Revised Balance		-2,436.00
Transfer Fr Account Number	11-000-240-103-103-100	
Transfer Fr Account Title	ASST PRIN SAL	
Transfer Fr Opening Balance	9,971.00	
Transfer Fr/To Amount	-2,436.00	2,436.00
Transfer Fr Ending Balance	7,535.00	
Ending Balance		0.00

Fiscal Notes:

Bruce M. Benedetti
Interim Business Administrator/Board Secretary

CERTIFICATION OF THE BOARD SECRETARY

**Springfield Township Board of Education
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IT IS HEREBY CERTIFIED that the foregoing Resolution(s) was (were) duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, July 19, 2016** in the Library at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs								1
2	Andrew Eaton, Vice President								2
3	Wade Hale								3
4	Kristen Lippincott								4
5	Michael Ramalho								5
6	Dennis Schmieder								6
7	James Specca								7
8	Jennifer Webb								8
9	Gregory Madia, President								9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting *Not Voting due to Conflict*. Quorum = 5

CURRICULUM & TECHNOLOGY

A. AUTHORIZING THE COMPLETION OF PARTICIPATION IN THE TEXTBOOK SHARING WEBSITE

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-200-221-108

**RESOLUTION AUTHORIZING THE COMPLETION OF PARTICIPATION
IN THE NEW JERSEY DEPARTMENT OF EDUCATION TEXTBOOK SHARING WEBSITE
PURSUANT TO N.J.S.A. 18A:34-3**

WHEREAS, N.J.S.A. 18A:34-3 governs the sharing of textbooks between school districts and requires districts to notify the New Jersey Department of Education (NJDOE) regarding any textbooks the district intend to discard; and

WHEREAS, the School District has posted the below listed, used textbooks on the NJDOE website as part of the web-based process created for the purpose of textbook disposal:

Quantity	Textbook Title	Grade	Publication Date
50	Houghton Mifflin Science: Discovery Works	3	2003
50	Houghton Mifflin Science: Discovery Works	4	2003

; and

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WHEREAS, the School District has met the requirement for a 120 day posting of the above on the NJDOE website.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Chief School Administrator shall dispose, recycle or make student distribution of the textbooks in question.

***** **CERTIFICATION OF THE BOARD SECRETARY** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution(s) was (were) duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, July 19, 2016** in the Library at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs	X		X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale			X					3
4	Kristen Lippincott		X	X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder			X					6
7	James Specca						X		7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

POLICIES & PROCEDURES

A. CERTIFYING THE BOARD OF EDUCATION CONDUCTED A PUBLIC REVIEW OF OFAC CASE #SIU-010-15

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-200-221-105

**RESOLUTION CERTIFYING THE BOARD OF EDUCATION CONDUCTED A PUBLIC REVIEW
OF OFAC CASE #SIU-010-15
AN ALLEDGED NEW JERSEY ASSESSMENT OF SKILLS AND KNOWLEDGE BREACH
PURSUANT TO N.J.A.C. 6A:23A-5.6**

**Springfield Township Board of Education
Jobstown, NJ 08041
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WHEREAS, the Board of Education received a copy of the findings of an investigation into a breach of testing administration in the 2014 New Jersey Assessment of Skills and Knowledge (NJASK) Grade 3 at it's meeting held on June 21, 2016; and

WHEREAS, the Chief School Administrator provided a detailed overview of the investigative process and findings; and

WHEREAS, the Board of Education finds no reason to promulgate a corrective action pal or contest or appeal any findings.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Board of Education acknowledges receipt and review of said report; and

BE IT FINALLY RESOLVED the a certified copy of this Resolution shall be sent, within ten (10) days of adoption, to the New Jersey Department of Education, Office if Fiscal Accountability and Compliance and that the findings shall be posted on the Springfield Township School District website.

B. AUTHORIZING THE SUBMISSION OF THE SCHOOL SELF-ASSESSMENT FOR DETERMINING GRADES UNDER THE ANITI-BULLYING BILL OF RIGHTS (ABR) STATEMENT OF ASSURANCES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-200-221-107

**RESOLUTION AUTHORIZING THE SUBMISSION OF THE
SCHOOL SELF-ASSESSMENT FOR DETERMINING GRADES
UNDER THE ANITI-BULLYING BILL OF RIGHTS (ABR) STATEMENT OF ASSURANCES**

WHEREAS, by submitting the School Self-Assessment for Determining Grades under the ABR (Self-Assessment), the chief school administrator (CSA) assures that:

1. The school safety/school climate team (SS/SCT) had the lead role in completing the Self-Assessment.
2. The public was given the opportunity to comment on the Self-Assessment prior to the district board of education (BOE) approval
3. The BOE approved the Self-Assessment at a public meeting, prior to the submission to the New Jersey Department of Education (NJDOE)
4. All information in the Self-Assessment is an accurate and complete account of the status of the school's efforts implementing ABR at the time of submission, the SS/SCT's report, the public comment on the report, and the district BOE's review of and the decision on the report
5. The NJDOE or tis authorized representatives will be provided access to, and the right to examine, all records, books, papers, or documents related to the Self-Assessment.
6. The grade assigned by the Commissioner for the school and for the school district will be posted on the home page of the school's website within 10 days of its receipt from the NJDOE.
7. The grade assigned by the Commissioner for the school district and each school in the district will be posted on the home page of the school's website within 10 days of its receipt from the NJDOE.

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8. The BOE at a public meeting will review the grades assigned by the Commissioner for each school and school district; and

WHEREAS, the date of the Board of Education approval is July 19, 2016; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that by checking this box [X], the chief school administrator hereby certifies that he or she has read, understands and will satisfy the above Assurances in their entirety, and authorizes submission of the *School Self-Assessment for Determining Grades under the ABR*.

C. AMENDING THE 2016-2017 CERTIFIED SCHOOL CALENDAR

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #15/16-RM-200-221-XXX

**RESOLUTION AMENDING THE 2016-2017 CERTIFIED SCHOOL CALENDAR
OF THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
PURSUANT TO POLICY #6111**

WHEREAS, The Board of Education recognizes that the preparation of a school calendar is essential to orderly educational planning and to the efficient operation of the district; and

WHEREAS, The Board shall determine annually the days when the school will be in session for instructional purposes. The school calendar will provide no fewer than one hundred eighty days of instruction. Days on which school is closed for holidays, teachers' institutes, and inclement weather shall not be considered as days in session; and

WHEREAS, A school day shall consist of not less than four hours of actual instruction, except that in an approved Kindergarten, one continuous session of two and one half hours may be considered a full day. A half-day class shall be considered the equivalent of a full day's attendance only if the class is in session for four hours or more, exclusive of recess periods or lunch periods; and

WHEREAS, The Superintendent shall in consultation with local associations, annually prepare and submit to the Board a school calendar no later than May 1. The Board reserves the right to alter the school calendar when such alteration is feasible and serves the best interests of the pupils of this district; and

WHEREAS, the following is the proposed amendment to the certified staff school calendar for the 2015-2016 school year:

The date for the "Back to School Night" event shall be amended from September 21, 2016 to September 19, 2016 in order to avoid conflicting with a similar event held at the Northern Burlington Regional Middle School.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Springfield Township 2016-2017 School Calendar, submitted upon the recommendation of the Superintendent of Schools, is hereby approved.

**Springfield Township Board of Education
Jobstown, NJ 08041
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D. APPROVING BOARD OF EDUCATION 2016/2017 POLICY AND REGULATION REVISIONS

MOTION TO RECLASSIFY APPROVAL FROM 2ND TO 1ST READING – ITEM A.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale	X		X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder			X					6
7	James Specca						X		7
8	Jennifer Webb		X	X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #15/16-RM-200-230-062A

**RESOLUTION APPROVING BOARD OF EDUCATION
2016/2017 POLICY AND REGULATION REVISIONS
~~UPON SECOND READING AND ADOPTION~~ FIRST READING AND INTRODUCTION
PURUANT TO POLICY 0131**

WHEREAS, In order to ensure that the total policy process is implemented effectively, the Board of Education appoints the Superintendent as policy coordinator. In cooperation with the Board of Education, he/she shall establish procedures to implement this bylaw which shall include an action plan for the rational development of policies and their regular review; appropriate policy goal-setting; a process for evaluation of district and school progress toward or achievement of policy goals; and appropriate standards of measurement and criteria for judging such progress; and

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached. Note: First reading means the first time the policy is presented, not the first time a policy is approved in its final form; and

WHEREAS, the following is the second reading, introduction and first reading was held at the regular monthly meeting of the Board of Education for revisions to the following policies listed below, which include:

FILE CODE	NAME
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P 0167	Public Participation in Board Meetings
P 3282	Use of Social Networking Sites
P 3322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
P 4322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
P 5410	Promotion and Retention
P 5516	Use of Electronic Communications and Recording Devices
P 5756	Transgender Students

;and

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon second reading and adoption.

MOTION TO CLOSE DISCUSSION

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs				X				1
2	Andrew Eaton, Vice President				X				2
3	Wade Hale	X		X					3
4	Kristen Lippincott				X				4
5	Michael Ramalho				X				5
6	Dennis Schmieder		X	X					6
7	James Specca						X		7
8	Jennifer Webb				X				8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

MOTION TO APPROVE ITEMS A, B, C

CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution(s) was (were) duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, July 19, 2016** in the **Faculty Room** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President			X					2

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3	Wade Hale	X		X					3
4	Kristen Lippincott		X	X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder			X					6
7	James Specca						X		7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting *Not Voting due to Conflict.* Quorum =

MOTION TO APPROVE ITEM D

CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution(s) was (were) duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, July 19, 2016** in the **Faculty Room** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs				X				1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale	X		X					3
4	Kristen Lippincott		X	X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder			X					6
7	James Specca						X		7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting *Not Voting due to Conflict.* Quorum =

OLD BUSINESS MATTERS

1. Policy Discussion
2. Discussion of District Goals

NEW BUSINESS MATTERS

1. Board Member Schmieder raised the issue of after school tutoring.

**Springfield Township Board of Education
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PUBLIC COMMENT #2– SHALL NOT EXCEED THIRTY (30) MINUTES

MOTION TO ADJOURN

TIME

8:45 P.M.

CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing motion was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, July 19, 2016** in the **Faculty Room** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale			X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho	X		X					5
6	Dennis Schmieder			X					6
7	James Specca						X		7
8	Jennifer Webb		X	X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

SPRINGFIELD TOWNSHIP
BOARD OF EDUCATION

Bruce M. Benedetti
Secretary to the Board