

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, October 18, 2016
Minutes – Regular Meeting**

CALL TO ORDER	TIME	6: P.M.
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A **Regular Meeting** of the Springfield Township Board of Education will be held on **Tuesday, October 18, 2016** at **6:30 p.m.** in the Springfield Elementary School **Media Center**.

ROLL CALL OF BOARD MEMBERS AND STAFF

	Board of Education Member	Present	Late	Absent	
1	Joseph Bucs				1
2	Andrew Eaton, Vice President				2
3	Wade Hale				3
4	Kristen Lippincott				4
5	Michael Ramalho				5
6	Dennis Schmieder				6
7	James Specca				7
8	Jennifer Webb				8
9	Gregory Madia, President				9

Others present:

[X] Craig Vaughn, Chief School Administrator
[X] Bruce Benedetti, School Business Administrator / Board Secretary
[] Asia Michael, Assistant Principal
[] Shawn Dennis, Educational Facilities Manager

PUBLIC NOTICE

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.” Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

PLEDGE OF ALLEGIANCE

The President will lead the Board and the assemblage in the Pledge of Allegiance.

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SCHOOL AND COMMUNITY PRESENTATIONS

Mr. Michael Cuneo, Vice President of RFP Solutions, Inc, presented on the proposed telephone/intercom and video surveillance systems.

PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.

The Springfield Township BOE welcomes public comment during our public meetings. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public Comment #1 is reserved for agenda specific comments or statements and shall not exceed thirty (30) minutes. Public Comment #2 is for general comments or statements.

CORRESPONDENCE

SUPERINTENDENT'S UPDATE

IMPORTANT DATES	
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DATE	ACTIVITY/EVENT

APPROVAL OF MINUTES

SUPERINTENDENT'S REPORT (ENROLLMENT & HIB REPORT)
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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-291-190-171

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, October 18, 2016
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**RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF SEPTEMBER 2016**

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2016	Count Sept. 16, 2016	Difference
11-105-100-101-101-105	Pre-School Regular	9	14	-5
11-110-100-101-101-110	Kindergarten	25	27	+2
11-120-100-101-101-401	First Grade	25	26	+1
11-120-100-101-101-402	Second Grade	28	24	-4
11-120-100-101-101-403	Third Grade	24	32	+8
11-120-100-101-101-404	Fourth Grade	34	24	-10
11-120-100-101-101-405	Fifth Grade	40	33	-7
11-130-100-101-101-406	Sixth Grade	32	44	+12
11-212-100-101-101-100	Multiple Disabled	5	6	+1
11-215-100-101-101-100	Pre-School Disabled PT	5	2	-3
11-000-100-56X-60X-XXX	Out-of-District Placement	2	2	0
	TOTAL	230	234	+4

Month	Enrollment	Monthly Change
July 2015	251	
August 2015	224	-27
September 2015	219	-5
October 2015	224	+5
November 2015	223	-1
December 2015	226	+3
January 2016	225	-1
February 2016	228	+3
March 2016	228	0
April 2016	228	0
May 2016	229	+1
June 2016	230	+1
July 2016	225	-5
August 2016	234	+9
September 2016	234	0

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

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CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, October 18, 2016** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs	X		X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale		X	X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder						X		6
7	James Specca						X		7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

CONTRACT ADMINISTRATION

A. EXECUTE AN ALLOWANCE ADJUSTMENT [INCREASE/DECREASE] NUMBER HVAC-3
Framan Mechanical Inc.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-291-261-156

**RESOLUTION AUTHORIZING THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD
AS AUTHORIZED REPRESENTATIVE OF THE
SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
TO EXECUTE AN ALLOWANCE ADJUSTMENT [INCREASE/DECREASE] NUMBER HVAC-3
WITH THE HVAC CONTRACTOR FOR THE CONSTRUCTION PROJECT
FOR THE STATE PROJECT #5010-050-14-1001-G04 - SPRINGFIELD SCHOOL**

WHEREAS, the New Jersey Department of Education made a final determination of eligibility for the costs of **renovations to the Springfield School** pursuant to N.J.S.A. 18A:7G-5 and N.J.A.C. 6A:26-3.6 under project number 5010-050-14-1001-G04; and

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WHEREAS, the Project Architect, Spiezle Architectural Group, and the Construction Manager, New Road Construction Management, have recommended the following change order for approval of the Board of Education:

Framan Mechanical, Inc.	Contract for General Construction HVAC and Exterior Improvements
Change Order Initiated: August 30, 2016	Change Order Number: HVAC-3
COR 03-R1 for \$1,556.55 for rerouting of gas piping COR 12-R1 for \$2,165.22 for rerouting of domestic water connections to '39 wing toilet room COR 13-R1 for \$3,742.51 for kinder room plumbing changes COR 16 for \$3,580.50 for direct shipment of switchgear and for investigation of UV circuiting	11044.78
Lump Sum Allowance Adjustment Amount	11044.78
Original Allowance Sum	30000.00
Net Allowance Adjustments Previously Authorized	0.00
Allowance Sum Prior To This Adjustment	30000.00
Allowance Sum Increase/(Decrease) This Adjustment	-11044.78
New Allowance Balance After This Adjustment	18955.22

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Business Administrator/Secretary to the Board is hereby authorized to execute the above detailed allowance adjustment as **HVAC-3**.

**B. EXECUTE AN ALLOWANCE ADJUSTMENT [INCREASE/DECREASE] NUMBER HVAC-4
AND A CHANGE ORDER**
Framan Mechanical Inc.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-291-261-157

RESOLUTION AUTHORIZING THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD

**Springfield Township Board of Education
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**AS AUTHORIZED REPRESENTATIVE OF THE
SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
TO EXECUTE AN ALLOWANCE ADJUSTMENT [INCREASE/DECREASE] NUMBER HVAC-4
AND A CHANGE ORDER WITH THE HVAC & EXTERIOR IMPROVEMENTS CONTRACTOR
FOR THE CONSTRUCTION PROJECT
FOR THE STATE PROJECT #5010-050-14-1001-G04 - SPRINGFIELD SCHOOL**

WHEREAS, the New Jersey Department of Education made a final determination of eligibility for the costs of **renovations to the Springfield School** pursuant to N.J.S.A. 18A:7G-5 and N.J.A.C. 6A:26-3.6 under project number 5010-050-14-1001-G04; and

WHEREAS, the Project Architect, Spiezle Architectural Group, and the Construction Manager, New Road Construction Management, have recommended the following allowance adjustment/change order for approval of the Board of Education:

Framan Mechanical Inc.	Contract for General Construction HVAC & Exterior Improvements
Allowance Adjustment Initiated: September 7, 2016	Change Order Number: HVAC-4
Lump Sum Allowance Adjustment Amount	
Original Allowance Sum	30,000.00
Net Allowance Adjustments Previously Authorized	11,044.78
Allowance Sum Prior To This Adjustment	18,955.22
Allowance Sum Increase/(Decrease) This Adjustment	-18955.22
New Allowance Sum After This Adjustment	0.00

Framan Mechanical Inc.	Contract for General Construction HVAC & Exterior Improvements
Change Order Initiated: September 7, 2016	Change Order Number: HVAC-4
COR 01-R1 Remove existing plaster ceiling from rooms 64C, 93M, 29A, 30A, 35A, 27A & 94-93 toilet room, 893 & 93G replace with new drop ceiling	8641.89
COR 05-R1 Additional cost associated with furnishing and installing	

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waterproofing COR14-R1 Provide and install waterproofing COR 15 Furnish and install tile on walls in bath 640, provide concrete infills in hallways and library and rooms 21, 17, 15	
Lump Sum Allowance Change Order Amount	8641.89
Original Contract Sum	3867300.00
Net Change Orders Previously Authorized	0.00
Contract Sum Prior To This Change Order	3867300.00
Contract Sum Increase/(Decrease) This Change Order	8641.89
New Contract Price After This Change Order	3875941.89
Contract Time Adjustment For This Change Order	0.00

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Business Administrator/Secretary to the Board is hereby authorized to execute the above detailed allowance adjustment/change order as **HVAC-4**; and

BE IT FURTHER RESOLVED that the Business Administrator/Secretary to the Board shall make the required, if any, transfer of funds to affect the above change order and to increase/decrease the existing purchase order to reflect the change order amount.

**C. EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR BEHAVIORAL SERVICES
Beautiful Minds of Princeton LLC**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-291-219-158

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO
EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR BEHAVIORAL SERVICES
FOR THE 2016-2017 SCHOOL YEAR**

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which

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services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of **autism spectrum disorders and behavioral**; and

WHEREAS, **BEAUTIFUL MINDS OF PRINCETON, LLC, Post Office Box #1143, Princeton NJ 08041,** is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with **BEAUTIFUL MINDS OF PRINCETON, LLC, Princeton NJ,** in an amount not-to-exceed **four thousand two hundred and fifty dollars (\$4,250);** and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-219-390-352-137	
Account Title	CST BEHAVE CONSULT SRV	
Certification Date	September 27, 2016	
Beginning Balance		4250.00
Contract Encumbrance Account		-4250.00
Ending Balance		0.00

Fiscal Notes:

Bruce M. Benedetti
Interim Business Administrator/Board Secretary

CERTIFICATION OF THE PUBLIC AGENCY COMPLIANCE OFFICER

IT IS HEREBY CERTIFIED that the awarded company/firm has been served with all proper notification regarding the requirements of Public Law 1975, c.127, and that the Township of Springfield Board of

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Education directs that the executed notice be made part of the project, service or procurement contract which is the subject of this award.

Bruce M. Benedetti
Public Agency Compliance Officer
Business Administrator/Secretary to the Board

D. A SPECIAL EDUCATION TUITION CONTRACT AGREEMENT WITH THE BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT BOARD OF EDUCATION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-291-215-170

**RESOLUTION AUTHORIZING THE PRESIDENT AND
THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD
TO EXECUTE A SPECIAL EDUCATION TUITION CONTRACT AGREEMENT
FOR COUNTY SPECIAL SERVICES DISTRICTS
WITH THE BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT BOARD OF EDUCATION
FOR EXTENDED SCHOOL YEAR SPECIAL EDUCATION PROGRAMMING
FULL YEAR SPECIAL EDUCATION PROGRAMMING SCHOOL YEAR
FOR THE BELOW PUPIL(S) PURSUANT TO APPLICABLE NEW JERSEY STATUTES**

WHEREAS, certain students of the Township of Springfield School District have individualized education programs which requires the Township of Springfield Board of Education to purchase educational services from an approved receiving school district pursuant to applicable New Jersey statutes and rules and regulations of the New Jersey State Board of Education; and

WHEREAS, the **Burlington County Special Services School District**, is a New Jersey Department of Education approved receiving district school as a special education service provider for **classified** pupil(s) able to provide the educational services for the **extended school year** beginning on **July 6, 2016** and ending on **July 31, 2016** and

WHEREAS, the **Burlington County Special Services School District**, is a New Jersey Department of Education approved receiving district school as a special education service provider for **classified** pupil(s) able to provide the educational services for the **school year** beginning on **September 6, 2016** and

WHEREAS, the following student(s) shall be provided the educational services at the tuition costs as detailed:

Student ID#	Service Provided	Cost Per Pupil	Total Pupils	Total Cost

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SB	Pre School Disabled Educational Services Extended Year Program	3600	1	3600
SB	Pre School Disabled Educational Services School Year Program	37720	1	37720
TOTAL				41320

CERTIFICATION OF THE PUBLIC AGENCY COMPLIANCE OFFICER

IT IS HEREBY CERTIFIED that the awarded company/firm has been served with all proper notification regarding the requirements of Public Law 1975, c.127, and that the Township of Springfield Board of Education directs that the executed notice be made part of the project, service or procurement contract which is the subject of this award.

Bruce M. Benedetti
Public Agency Compliance Officer
Business Administrator/Secretary to the Board

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CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	20-250-100-565-602-6/7	
Account Title	IDEA BSC TUITXY BCS 6/7	
Certification Date	October 12, 2016	
Beginning Balance		
Contract Encumbrance Account		3670.00
Ending Balance		-3670.00
		0.00

Fiscal Notes:

CATEGORY	DESCRIPTION	AMOUNT
Account Number	20-250-100-525-601-6/7	
Account Title	IDEA BSC TUITSY BCS 6/7	
Certification Date	October 12, 2106	
Beginning Balance		
Contract Encumbrance Account		7742.00
Ending Balance		-7742.00
		0.00

Fiscal Notes:

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CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-100-565-601-215	
Account Title	TUIT BCSSSD SY PSD	
Certification Date	October 12, 2016	
Beginning Balance		29978.00
Contract Encumbrance Account		-29978.00
Ending Balance		0.00

Fiscal Notes:

Bruce M. Benedetti
Interim Business Administrator/Board Secretary

***** *CERTIFICATION OF THE BOARD SECRETARY* *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, October 18, 2016** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs				X				1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale			X					3
4	Kristen Lippincott		X	X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder						X		6
7	James Specca						X		7
8	Jennifer Webb	X		X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

FINANCE & BUDGET

A. AUTHORIZING THE PAYMENT OF BILLS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

Springfield Township Board of Education
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RESOLUTION #16/17-RM-291-251-167

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED
ON THE CHECK REGISTER FOR OCTOBER 18, 2016
AND ALL BANK/WIRE TRANSFERS FOR THE MONTH OF SEPTEMBER 2016**

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of **September 21, 2016 to October 18, 2016**; and

WHEREAS, this a summary table of check register that is provided in the addendum section of the subject minutes:

FUND	EXPENSE	DESCRIPTION	# OF INVOICES	AMOUNT
10		FICA REIMBURSEMENT – 9/15/2016	1	7616.62
10		FICA REIMBURSEMENT – 9/30/2016	1	7620.45
		TOTAL FUND 10	2	15237.07
11	11-000-XXX	UNDISTRIBUTED EXPEND	25	28444.23
	11-190-XXX	REGULAR PROGRAM UNDISTR	20	21917.87
	11-213-XXX	10 RESOURCE ROOM/20 DLN	1	1862.00
	11-215-XXX	PRESCH. DISAB. PART-TIME		
	11-230-XXX	BASIC SKILLS/REMEDIAL		
	11-999-XXX	POSTING ACCOUNTS		
11	11-000-291	SESHBP OCTOBER PAYMENT		72129.77
		TOTAL FUND 11	46	124353.87
12	12-000-400	FACILITIES ACQUISTION	1	3835.00
		TOTAL FUND 12		
20	20-231-XXX	TITLE 1A		
	20-250-XXX	IDEA BASIC	1	4772.80
	20-251-XXX	IDEA PRE-SCHOOL		
	20-270-XXX	TITLE 2A		
	20-450-XXX	REAP		
		TOTAL FUND 20	1	4772.80
30	30-000-XXX	UNDIST EXPENDITURE	9	963402.58
40	40-701-510	INTEREST ON BONDS		

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62	62-910-310	SCHOOL NUTRITION		
81	81-190-100	UNEMPLOYMENT TRUST		
82	82-000-520	FLEXIBLE SPENDING		
90	90-000-100	PAYROLL/AGENCY		
95	95-40X-210	STUDENT ACTIVITY		
TOTAL			50	73047.90

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of **current fund hand checks** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
			NONE	
			TOTAL	

; and

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (interfund payments are excluded from this requirement.). The following table monitors the issuance of manual checks as a percentage of checks issued to ensure compliance with NJQSAC:

MONTH	BILL LIST \$	MANUAL CK \$	TOTAL CK \$	MANUAL CK %
Jul 2016	0.00	0.00	0.00	0.00%
Aug 2016	142242.19	0.00	142242.19	0.00%
Sep 2016	181368.74	0.00	181368.74	0.00%
Oct 2016	124323.87	0.00	124353.87	0.00%
Nov 2016				
Dec 2016				
Jan 2017				
Feb 2017				
Mar 2017				
Apr 2017				
May 2017				
Jun 2017				
TOTAL				

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; and

WHEREAS, the below bank transfer(s) are for payroll and agency accounts during the month of **July 2016** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
9/13/2016	0073	0074	PAYROLL	87146.10
9/13/2016	0073	0075	AGENCY WITHHOLDING	64103.14
			TOTAL	151249.24
9/28/2016	0073	0074	PAYROLL	86556.47
9/28/2016	0073	0075	AGENCY WITHHOLDING	63132.04
			TOTAL	149688.51

; and

WHEREAS, the Board of Education wishes to authorize interfund bank transfers during the month of **August 2016** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
9/26/2016	0074	0073	INTEREST	1.78
9/26/2016	0075	0073	INTEREST	4.85
9/27/2016	0073	0077	STUDENT ACTIVITY DEPOSIT	20.00
9/27/2016	0073	0077	STUDENT ACTIVITY DEPOSIT	63.90
9/27/2016	0073	0077	STUDENT ACTIVITY DEPOSIT	366.72
9/27/2016	0073	0077	STUDENT ACTIVITY DEPOSIT	1007.90
9/27/2016	0073	0077	STUDENT ACTIVITY DEPOSIT	1051.56
			TOTAL	2516.71

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Florence Board of Education, County of Burlington, State of New Jersey, that payment of bills on the **September 21, 2016 to October 18, 2016** check register are hereby authorized; and

BE IT FURTHER RESOLVED that the Board of Education ratifies to prior issuance of the above listed hand check(s) and transfer(s).

B. CERTIFYING THE EWEG REIMBURSEMENT REQUESTS FOR THE MONTH ENDING SEPTEMBER 30, 2016

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION#16/17-RM-291-251-168

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**RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS
FOR THE MONTH ENDING SEPTEMBER 30, 2016**

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education time lines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submits to the Board the following summary for the period ending **October 31, 2016** for review and certification; and

YEAR	ACCT	GRANT	FUNC	OBJ	DESCRIPTION	AMOUNT	TOTAL
16-17	231	TITLE1A	100	101	SALARIES OF TEACHERS	242	
				610	GENERAL SUPPLIES		
					TOTAL 100 SERIES		242
			200	200	PERSONAL SRV EMP BENEF		
				500	OTHER PURCHASED SERVICES		
					TOTAL 200 SERIES		
					MONTHLY TOTAL		242
15-16	232	TITLE1A	200	100	SALARIES		
					TOTAL 200 SERIES		
			400	731	INSTRUCTIONAL EQUIPMENT		
					TOTAL 400 SERIES		

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					MONTHLY TOTAL		
16-17	250	IDEA BSC	100	565	TUIT PRIV HAND IN STATE		
					TOTAL 100 SERIES		
			200	300	PURCH PROF/TECH SVS		
					TOTAL 200 SERIES		
					MONTHLY TOTAL		
16-17	251	IDEA PSD	100	500	OTHER PURCHASED SERVICES		
					TOTAL 100 SERIES		
					MONTHLY TOTAL		
16-17	270	TITLE 2A	200	300	PURCH ED/PROF/TECH SVS		
					TOTAL 200 SERIES		
					MONTHLY TOTAL		
16-17	450	OTH FED	200	300	PURCH ED/PROF/TECH SVS		
					TOTAL 200 SERIES		
					MONTHLY TOTAL		
					TOTAL - ALL GRANTS		242

REIMBURSEMENT SUMMARY

GRANT PROGRAM	YEAR	TOTAL FUNDS AVAILABLE	REIMB TO DATE	REMAINING PAYMENTS	PENDING REIMB	PRESENT ENCUMB	PRESENT REIMB	REMAIN BALANCE
TITLE1A	15-16	18963.00	0.00	18963.00	0.00	0.00	241.52	18721.48
TITLE1A	16-17	9709.60	0.00	9709.60	0.00	0.00	0.00	9709.60
IDEA BSC	16-17	68680.00	0.00	68680.00	0.0	45216.00	0.00	23464.00

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IDEA PSD	16-17	5021.00	0.00	5021.00	0.00	0.00	0.00	5021.00
TITLE 2A	16-17	4576.00	0.00	4576.00	0.00	0.00	0.00	4576.00
OTH FED	16-17	20375.00	0.00	20375.00	0.00	10600.00	0.00	9775.00
TOTAL		127324.60	0.00	127324.60	0.00	55816.00	241.52	71267.08

Fiscal Note:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as above listed.

CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, October 18, 2016** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale	X		X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho		X	X					5
6	Dennis Schmieder						X		6
7	James Specca						X		7
8	Jennifer Webb		X						8
9	Gregory Madia, President		X						9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 Not Voting due to Conflict. Quorum =

PERSONNEL & NEGOTIATIONS

A. APPOINTING THE INTERVENTION AND REFERRAL SERVICES (I & RS) MEMBERS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-291-219-160

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, October 18, 2016
Minutes – Regular Meeting**

**RESOLUTION APPOINTING THE INTERVENTION AND REFERRAL SERVICES (I & RS) MEMBERS
FOR THE TOWNSHIP OF SPRINGFIELD SCHOOL DISTRICT FOR THE 2016-2017 SCHOOL YEAR
PURSUANT TO N.J.A.C. 6A:16-8**

WHEREAS, District boards of education shall establish and implement a coordinated system in each school building in which general education students are served, for the planning and delivery of intervention and referral services that are designed to assist students who are experiencing learning, behavior or health difficulties and to assist staff who have difficulties in addressing students' learning, behavior or health needs. District boards of education shall choose the appropriate multidisciplinary team approach for planning and delivering the services required under this subchapter; and

WHEREAS, the Superintendent of Schools makes the recommendation that the **I & RS Committee Designees** for the **2016-2017 school year** shall be:

Susan Skinner, Learning Disabled Teacher Consultant - CST
Rebecca Schweitzer, Social Worker - CST
Cathryn Browning, Basic Skills/Gifted & Talented Teacher
Samantha Nims, Resource Center Teacher
Ashley Traino, 5th Grade Teacher
Sandra Secouler, Resource Center Teacher

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, accepts the recommendation of the above appointed I & RS team members for the 2016-2017 school year.

B. APPROVING THE APPOINTMENT OF EXTRA-CURRICULAR POSITIONS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-291-401-164

**RESOLUTION APPROVING THE APPOINTMENT
OF EXTRA-CURRICULAR POSITIONS FOR THE 2016-2017 SCHOOL YEAR
AND APPROVING A TRANSFER OF FUNDS**

WHEREAS, the Agreement between the Township of Springfield Board of Education and the Springfield Township Education Association, provides for the recognition and compensation of extra-curricular positions which shall be appointed for each school year; and

WHEREAS, the Superintendent of Schools has submitted the below recommendations and requests Board of Education approval of the following appointments and compensation levels with all payments made from the approved line item account series:

POSITION	LAST	FIRST	RATE	HOURS	COMPENSATION
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Homework Club Advisor	Sepessy	Patty	\$40 Per Hour	19 HOURS	\$760.00
Homework Club Advisor	Weir	Cathy	\$40 Per Hour	19 HOURS	\$760.00
Homework Club Advisor	Browning	Cathryn	\$40 Per Hour	19 HOURS	\$760.00
Homework Club Advisor	Pence	Heather	\$40 Per Hour	19 HOURS	\$760.00
Homework Club Advisor	Traino	Ashley	\$40 Per Hour	19 HOURS	\$760.00
					\$3800.00

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above appointments are hereby approved for the **2016-2017** school year.

***** ***** *****

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-401-100-100-117-589	
Account Title	CO-CUR BOOK CLUB PAY	
Certification Date	October 5, 2016	
Beginning Balance		3533.00
Contract Encumbrance Account		-3800.00
Revised Balance		- 267.00
Transfer Fr Account Number	11-401-100-500-449-590	
Transfer Fr Account Title	CO-CUR CAMP OKCA SRV	
Transfer Fr Opening Balance	1465.00	
Transfer Fr/To Amount	-267.00	267.00
Transfer Fr Ending Balance	1198.00	
Ending Balance		0.00

Fiscal Notes:

Bruce M. Benedetti
Interim Business Administrator/Board Secretary

C. APPROVING THE REAPPOINTMENT OF AN INTERIM SCHOOL BUSINESS ADMINISTRATOR/ BOARD SECRETARY

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-291-251-165

RESOLUTION APPROVING THE REAPPOINTMENT OF AN

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, October 18, 2016
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**INTERIM SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY
FOR THE 2016-2017 SCHOOL YEAR**

WHEREAS, the Chief School Administrator has reviewed the vacancy in the position of full-time Business Administrator/Board Secretary since the resignation of the incumbent; and

WHEREAS, the Chief School Administrator recommends the renewal of the contract for Interim School Business Administrator/Board Secretary services with **Bruce M. Benedetti, 265 Delaware Avenue, Roebling NJ 08554-1934** for the period of **July 1, 2016 to June 30, 2017**, inclusive; and

OW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the Board accepts the recommendation of the Chief School Administrator and approves the reappointment of Bruce M. Benedetti for the **2016-2017** school year at the **per diem rate of five hundred dollars (\$500)** with a not-to-exceed annual maximum of **seventy eight thousand dollars (\$78,000)**; and

BE IT FINALLY RESOLVED that a terms and conditions contract shall be developed and executed for the position by the parties.

D. APPROVING SUBSTITUTE POSITIONS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-291-230-166

**RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS'
RECOMMENDATION FOR THE SUBSTITUTE POSITIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

WHEREAS, the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute Music Teachers are such personnel; and

WHEREAS, the Superintendent of Schools has reviewed the qualifications of the individual(s) listed below and recommends approval to the Board of Education:

POSITION	NAME	ADDRESS
Substitute Teacher - Music	Adam Jarvela	494 Haddon Avenue Collingswood NJ 08108

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above substitute position(s) are hereby approved.

CERTIFICATION OF THE BOARD SECRETARY

Springfield Township Board of Education
Jobstown, NJ 08041
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IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, October 18, 2016** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

APPROVE RESOLUTIONS A, C & D

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President		X	X					2
3	Wade Hale			X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder						X		6
7	James Specca						X		7
8	Jennifer Webb	X		X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 Not Voting due to Conflict. Quorum =

APPROVE RESOLUTION B

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President	X		X					2
3	Wade Hale			X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder						X		6
7	James Specca						X		7
8	Jennifer Webb		X					X	8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 Not Voting due to Conflict. Quorum = 5

CURRICULUM & TECHNOLOGY

Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, October 18, 2016
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A. ACKNOWLEDGING THE PRESENTATION OF THE 2015 PARCC SCORE REPORT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-291-221-162

**RESOLUTION ACKNOWLEDGING THE PRESENTATION OF THE 2015 PARCC SCORE REPORT
PURSUANT TO N.J.A.C. 6A:8-3.1**

WHEREAS, The Quality Single Accountability Continuum (QSAC) is the New Jersey Department of Education's monitoring and evaluation system for public school districts. The system shifts the monitoring and evaluation focus from compliance to assistance, capacity-building and improvement. It is a single comprehensive accountability system that consolidates and incorporates the monitoring requirements of applicable state laws and programs and complements federally required improvements. The system focuses on monitoring and evaluating school districts in five key components that, based on research, have been identified to be key factors in effective school districts; and

WHEREAS, Section 1 of the (QSAC) requires that school districts make "Reports to the district board of education and the public on the performance of all students on the New Jersey standardized testing system (N.J.A.C. 6A:8-3.1)"; and

WHEREAS, the Director of Curriculum made a presentation to the Board of Education, at this regular monthly meeting, regarding the 2015 PARCC Score Report.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the Board accepts that Director of Curriculum and Instruction made presentation of the 2015 PARCC Score Report; and

BE IT FINALLY RESOLVED that a certified copy of this Resolution and all presentation support documentation be available to demonstrate compliance with the QSAC evaluation of this element.

B. APPROVING THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM AND
STATEMENT OF ASSURANCE 2016-2017 SCHOOL YEAR

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-291-221-163

**RESOLUTION APPROVING THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY
CONTINUUM AND STATEMENT OF ASSURANCE 2016-2017 SCHOOL YEAR
PURSUANT TO N.J.A.C.6A:30-3.2**

Springfield Township Board of Education
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WHEREAS, N.J.A.C.6A:30-1.1 establishes rules to implement the New Jersey Quality Single Accountability Continuum (hereinafter “NJQSAC”) system, as required by N.J.S.A. 18A:7A-3, for evaluating and monitoring all public school districts in the State of New Jersey. NJQSAC is designed to be a single, comprehensive accountability system that consolidates and incorporates the monitoring requirements of applicable State and Federal programs. NJQSAC is also intended to compliment, and serve in part to implement, Federal requirements; and

WHEREAS, under NJQSAC, public school districts are evaluated in five key component area of school district effectiveness:

1. Instruction and Program
2. Personnel
3. Fiscal Management
4. Operations
5. Governance

; and

WHEREAS, the evaluation is to determine the extent to which public school districts are providing a thorough and efficient education; and

WHEREAS, under NJQSAC the standards and criteria by which public school districts are evaluated will assess actual achievement, progress toward proficiency, local capacity to operate without State intervention, and the need for support and assistance provided by the State. Once a public school district is identified as requiring assistance in one or more of the five areas of school district effectiveness, the Department and the public school district will work collaboratively to improve public school district performance in those targeted areas; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Springfield Township School District submits the NJQSAC and “Statement of Assurance” (hereinafter the “SOA”) for the **2016-2017** school year. The SOA is a supplemental accountability tool that all district staff will complete annually. Completion of the SOA should be a collaborative effort with ley administrators and staff responsible for the instruction and program, fiscal management, governance, personnel and operations; and

BE IT FURTHER RESOLVED that both the Superintendent of Schools and the Board of Education affirm information in the document submitted. The SOA will become part of the School District’s NJQSAC review for the year in which the School District is monitored.

CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, October 18,**

**Springfield Township Board of Education
Jobstown, NJ 08041
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2016 in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale	X		X					3
4	Kristen Lippincott		X	X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder						X		6
7	James Specca						X		7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

POLICIES & PROCEDURES

**A. EXECUTE THIS RESOLUTION AS AN INSTRUMENT IN ACCORDANCE WITH N.J.A.C.
6A:23a-18.5(a) 20i, iii & iv**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-291-219-159

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO
EXECUTE THIS RESOLUTION AS AN INSTRUMENT IN ACCORDANCE WITH
N.J.A.C. 6A:23a-18.5(a) 20i, iii & iv**

WHEREAS, N.J.A.C. 6A:23a-18.5(a) 20i, iii & iv provides that “The cost of meals: i. For students when the meals do not meet the nutritional requirements of the Child Nutrition Program as administered by the New Jersey Department of Agriculture”; and

WHEREAS, “effective July 1, 2007, for students when a non-profit approved private school for students with disabilities has not applied for and received funding from the Child Nutrition Program as administered by the New Jersey Department of Agriculture except when the private school has received, on an annual basis prior to the start of the fiscal year, school board resolutions from a majority of the school districts that have contracted to send students to the private school in that fiscal year, which resolves the district board of education does not require the private school to apply for and receive funding from the Child Nutrition Program (CNP)”; and

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WHEREAS, “effective July 1, 2007, for students when the approved private school for students with disabilities has not charged students for paid and reduced meals in accordance with the income eligibility criteria established by the Child Nutrition Program as administered by the New Jersey Department of 293 Agriculture except when the private school has received, on an annual basis prior to the start of the fiscal year, school board resolutions from a majority of the school districts that have contracted to send students to the private school in that fiscal year, which resolves the district board of education does not require the private school to charge students for a reduced and/or paid meal”; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the private school, **Yale School Central Campus (“YALE”)**, is not required to charge District students for any “paid or reduced meals” furnished directly or indirectly by YALE to the students. This shall be effective for the school year beginning September 1, 2016 and ending June 30, 2017.

B. APPROVING 2016-2017 NURSING SERVICES PLAN

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-291-213-161

**RESOLUTION APPROVING THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
2016-2017 NURSING SERVICES PLAN PURSUANT TO N.J.A.C. 6A:16-2.1(b)**

WHEREAS, N.J.A.C. 6A:16:2.1(f) states “Each district board of education shall develop a plan for the provision of school nursing services, including, but not limited to, the assignment of school nurses”; and

WHEREAS, the N.J.A.C. 6A:16:s1(f)2 states the chief school administrator, in consultation with the school physician, shall submit the school nursing services plan to the district board of education for approval at a regularly scheduled public meeting; and

WHEREAS, the following is the proposed 2016-2017 Nursing Services Plan:

Nursing Service Plan -2016-2017

Grade Levels - Preschool- Grade 6
Total Student Enrollment – 231 (plus 2 out of district) Total Staff Members – 50
Special Education Students - 34
Average Number of Health Office Visits/Day – 20 Total Health Office Visits/Year - 3709
Total Medications Administered/Year - 684

A description of the basic nursing services to be provided to all students

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666 *assisted with medical examinations
667 *audiometric screenings
668 *vision screenings
669 *blood pressure
670 *heights and weights
671 *maintenance of student health records
672 *immunization records reviewed and compliance evaluated
673 *scoliosis screenings
674 *emergency care
675 *medication dispensing
676 *I&RS health assessment summaries
677 *illnesses evaluated and treated
678 *contagious illness monitored
679 *maintain safe school atmosphere

680
681 **A summary of the specific medical needs of individual students if any, and the nursing**
682 **services required to address those needs.**

683
684 *Asthma - 20 (with medication in school)
685 Individual Healthcare Plan for each student Emergency Care Plan for each student
686 Telephone emergency procedure for each student
687 Peak flow measurement and lung auscultation as needed
688
689 *Asthma Action Plans - 20 students
690
691 *Seizure disorder - 0 students Individual Healthcare Plan
692 Emergency Care Plan for student Telephone Emergency Procedure Classroom and Bus Emergency
693 Care Plan
694 *Insulin dependent diabetic - 1 student Individual Healthcare Plan for student Emergency Care Plan
695 for student
696 Telephone emergency procedure for student Classroom and Bus Emergency Care Plans
697 Daily carbohydrate counting, insulin dosing, nutritional counseling and education
698
699 *Food Allergies (non-life threatening) - 15 students
700
701 *Food Allergy (life threatening) – 10 students Individual Healthcare Plan for each student Emergency
702 Care Plan for each student
703 Telephone emergency procedure for each student Epi-pen delegate training for each student
704
705 *Bee sting reaction – 3 students (1 with life threatening reaction) Individual Healthcare Plan for student
706 Emergency Care Plan for student
707 Telephone emergency procedures for student Epi-pen delegate training for student
708
709 Total Epi-Pens for life threatening allergies - 11

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710
711 *Gluten allergy – 2 students
712
713 *Lactose intolerant – 2 students
714
715 *Autism – 4 students
716
717 *Communication Impaired - 5 students
718
719 *Other Health Impaired – 6 students Specific learning disability – 13 students

720 Preschool disabled – 2 students (plus 1 out of district)
721
722 **A description of how nursing services will be provided in all emergency**
723 **situations.**
724
725 *types of communication in place: Telephone
726 Intercom
727 Walkie-talkies All-call system
728 Adequate office and para-professional staff to locate children and nurse
729
730 *multiple buildings - 1 school with detached gymnasium (20 feet from main building - 5 doors available
731 to access gymnasium)
732
733 **Detailed nursing assignments sufficient to provide the serves to students in all of its buildings**
734 **as outlined in NJAC 6A:16-2.3(b) through (d)**
735
736 *Teaching responsibilities
737
738 Student health classes – food allergy lessons to affected students' classrooms; puberty lesson to 4th
739 grade students as mandated by NJCCCS; puberty lesson to 5th grade students as mandated by
740 NJCCCS; other health lessons on an as-needed basis; bulletin board maintained on relevant issues
741 *Staff Training
742
743 Annual training in emergency care, standard precautions and health procedures; annual training blood-
744 borne pathogens, Asthma, Anaphylaxis and Epi-pen delegate training, safety on playground, and
745 Diabetes and Glucagon delegate training.
746 Automated External Defibrillator (AED) Team Coordinator- holds 2 AED drills per year for sudden
747 cardiac arrest.
748
749 *School Safety Team Member (Harassment, Intimidation and Bullying)
750
751 *Assistance to families requesting enrollment in NJ Family Care – 1
752

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*Attendance

*Influenza surveillance

*Automated external defibrillators (2AED's)—upkeep, maintenance and weekly checks.

Nursing services and additional medical services provided to nonpublic school in district.

No services were provided due to any children in attendance .

**C. APPROVING BOARD OF EDUCATION 2016/2017 POLICY AND REGULATION REVISIONS
UPON SECOND READING AND ADOPTION**

TOWNSHIP OF FLORENCE BOARD OF EDUCATION

RESOLUTION #16/17-RM-291-221-172

**RESOLUTION APPROVING BOARD OF EDUCATION
2016/2017 POLICY AND REGULATION REVISIONS
UPON SECOND READING AND ADOPTION**

WHEREAS, the procedures shall conform in all respects to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration.

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, the following is the second reading and adoption for revisions to the following policies listed below, which include:

File Code	Title
P 1140	Affirmative Action Program
P 1220	Employment of Chief School Administrator
P 1310	Employment of School Business Administrator / Board Secretary
P 1523	Comprehensive Equity Plan
P 1530	Equal Employment Opportunities
R 1530	Equal Employment Opportunity Complaint Procedures
P 1550	Affirmative Action Program for Employment & Contract Practices
P & R 2200	Curriculum Content

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P 2260	Affirmative Action Program for School & Classroom Practices
P & R 2411	Guidance Counseling
R 2414	Programs & Services for Students in High Poverty & In High Need Districts
P & R 2423	Bilingual & ESL Education
P 2610	Educational Program Evaluation
P 2622	Student Assessment
P 3111	Creating Positions
P 3124	Employment Contract
P 3125	Employment of Teaching Staff Members
P 3125.2	Employment of Substitute Teachers
P & R 3126	District Mentoring Program
P 3141	Resignation
P & R 3144	Certification of Tenure Charges
P 3159	Teaching Staff Member / School District Reporting Responsibilities
P 3231	Outside Employment as Athletic Coach
P & R 3240	Professional Development for Teachers and School Leaders
P 4159	Support Staff Member / School District Reporting Responsibilities
P 5305	Health Services Personnel
R 5330	Administration of Medication
P 5339	Screening for Dyslexia
P 5350	Student Suicide Prevention
R 5350	Student Suicide
P 5514	Student Use of Vehicles on School Grounds
P 5750	Equal Educational Opportunity
P 5755	Equity in Educational Programs & Services
P 7481	Unmanned Aircraft Systems
P & R 8441	Care of Injured & Ill Persons
P 8454	Management of Pediculosis
P 8630	Bus Driver / Bus Aide Responsibility
R 8630	Emergency School Bus Procedures
P 9541	Student Teachers / Interns

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon second reading and adoption.

D. APPROVING BOARD OF EDUCATION 2016/2017 POLICY, BYLAWS AND REGULATION REVISIONS UPON FIRST READING AND INTRODUCTION

TOWNSHIP OF FLORENCE BOARD OF EDUCATION

RESOLUTION #16/17-RM-291-221-174

RESOLUTION APPROVING BOARD OF EDUCATION

Springfield Township Board of Education
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2016/2017 POLICY, BYLAWS AND REGULATION REVISIONS
UPON FIRST READING AND INTRODUCTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration.

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, the following is the first reading for revisions to the, which include:

POLICY

Springfield Township
Board of Education
Section: Bylaws

0167. PUBLIC PARTICIPATION IN BOARD MEETINGS

Date Created: February, 2011

Date Edited: August, 2016

0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Meetings of the Springfield Township Board of Education (hereinafter "Board") are open to the public and all members of the community are welcome to attend. Moreover, the Board welcomes, encourages, and recognizes the value of public comment on educational issues and the importance of allowing member of the public to express themselves on school matters of community interest. Although the public's comments to the Board of Education are welcome, it is important that community members follow the appropriate channels, or chain of command, by addressing concerns in the following order; first to the teacher/staff member, then to the appropriate Administrator, then to the Superintendent, and finally to the Board.

In order to permit the fair and orderly expression of such comments, public participation at Board meetings shall be governed by the following rules:

A. There shall be two designated time periods for public comment: Public comments ~~limited to agenda items only~~ will be heard at the beginning [and end] of each Board Meeting. ~~General public comments will be heard at the end of each Board meeting.~~

B. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to 30 minutes unless extended by a majority vote of the Board members present. The total length of time allotted to each speaker making public comment on a particular agenda item or on a particular subject will be limited to six (6) minutes.

Springfield Township Board of Education
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834

835 C. Any community member wishing to speak must be recognized by the Board President (or
836 presiding officer in the Board President's absence) and must preface his or her comments by an
837 announcement of his or her name, place of residence, and group affiliation, if applicable.

838 D. Each statement made by a participant shall be limited to three minute duration. A speaker may
839 not extend his or her time by seeking to utilize the unused time of a person who has spoken or who
840 has yet to speak.

841 E. No participant may speak more than once on the same topic unless all others who wish to speak
842 on that topic have been heard.

843 F. All statements shall be directed to the Board President (or presiding officer in the Board
844 President's absence); no participant may address or question an administrator or other Board
845 Member. Public comment is not a question and answer session. Notwithstanding, members of the
846 administration and/or Board members may, with approval, choose to answer questions raised during
847 public comment periods. They may do so, with approval of the presiding Board member, during the
848 public comment period or after it has closed. Questions related to litigation, privacy, confidentiality,
849 employment rights, or which may infringe upon student rights will not be answered.

850
851 G. Notwithstanding questions answered above, neither the Board President, nor other Board
852 members, nor the Superintendent will engage the audience in dialogue or attempt to respond to a
853 particular comment at that time. However, all issues that are raised by audience members will be
854 answered through the Superintendent's office in a timely manner following the meeting.

855
856 H. The Board President or presiding officer may:

- 857
- 858 1. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy,
859 personally directed, abusive, obscene, or irrelevant;
 - 860
 - 861 2. Request any individual to leave the meeting when that person does not observe a reasonable
862 decorum;
 - 863
 - 864 3. Request the assistance of law enforcement officers in the removal of a disorderly person
865 when that person's conduct interferes with the orderly progress of the meeting;
 - 866
 - 867 4. Call for a recess or an adjournment to another time when the lack of public decorum so
868 interferes with the orderly conduct of the meeting as to warrant such action; and
 - 869
 - 870 5. Waive these rules when necessary for the protection of privacy or the efficient administration
871 of the Board's business.

872
873 N.J.S.A. 2C:33-8

874 N.J.S.A. 10:4-12

Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, October 18, 2016
Minutes – Regular Meeting

Adopted: February 15, 2011
 Revised: March 18, 2014
 Revised: November 15, 2016

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon first reading and introduction; and

BE IT FINALLY RESOLVED that second reading and adoption is scheduled for the regular monthly meeting on **November 15, 2016**.

APPROVE RESOLUTIONS A, B & C

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs				X				1
2	Andrew Eaton, Vice President	X		X					2
3	Wade Hale			X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder						X		6
7	James Specca						X		7
8	Jennifer Webb		X	X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 Not Voting due to Conflict. Quorum =

APPROVE RESOLUTION D

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs	X		X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale		X	X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder						X		6
7	James Specca						X		7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

**Springfield Township Board of Education
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Not Voting due to Conflict. Quorum =

FACILITIES, SECURITY & TRANSPORTATION

A. APPROVING CERTAIN APPLICATIONS FOR USE OF FACILITIES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-291-262-173

**RESOLUTION APPROVING CERTAIN APPLICATIONS FOR USE OF FACILITIES
OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and he recommends approval:

ORGANIZATION/GROUP	DATE	TIME	AREA OF USE
Girl Scout Troop #25735	9/22/16 to 6/30/17 3 rd Thursday	6:00PM-8:00PM	Art Room <u>Cafeteria</u>

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

***** CERTIFICATION OF THE BOARD SECRETARY *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, October 18, 2016** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs	X		X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale			X					3
4	Kristen Lippincott		X	X					4
5	Michael Ramalho			X					5

Springfield Township Board of Education
Jobstown, NJ 08041
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6	Dennis Schmieder						X		6
7	James Specca						X		7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 Not Voting due to Conflict. Quorum = 5

OLD BUSINESS MATTERS

NEW BUSINESS MATTERS

PUBLIC COMMENT #2– SHALL NOT EXCEED THIRTY (30) MINUTES

MOTION TO ADJOURN

TIME

8:15 P.M.

CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution(s) was (were) duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting** held on **Tuesday, October 18, 2016** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President			X					2
3	Wade Hale			X					3
4	Kristen Lippincott		X	X					4
5	Michael Ramalho	X		X					5
6	Dennis Schmieder						X		6
7	James Specca						X		7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
 Not Voting due to Conflict. Quorum =

SPRINGFIELD TOWNSHIP
 BOARD OF EDUCATION

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, October 18, 2016
Minutes – Regular Meeting**

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Bruce M. Benedetti
Secretary to the Board