

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, September 20, 2016
Agenda – Regular Meeting**

CALL TO ORDER	TIME	6:38 P.M.
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A **Regular Meeting** of the Springfield Township Board of Education will be held on **Tuesday, September 20, 2016 at 6:30 p.m.** in the Springfield Elementary School **All Purpose Room**.

ROLL CALL OF BOARD MEMBERS AND STAFF

	Board of Education Member	Present	Late	Absent	
1	Joseph Bucs	X			1
2	Andrew Eaton, Vice President			X	2
3	Wade Hale	X			3
4	Kristen Lippincott	X			4
5	Michael Ramalho	X			5
6	Dennis Schmieder	X			6
7	James Specca	X			7
8	Jennifer Webb	X			8
9	Gregory Madia, President	X			9

Others present:

[X] Craig Vaughn, Chief School Administrator
[X] Bruce Benedetti, School Business Administrator / Board Secretary
[] Asia Michael, Assistant Principal
[X] Shawn Dennis, Educational Facilities Manager

PUBLIC NOTICE

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

PLEDGE OF ALLEGIANCE

The President will lead the Board and the assemblage in the Pledge of Allegiance.

SCHOOL AND COMMUNITY PRESENTATIONS

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Mr. Michael Cuneo, Vice President of RFP Solutions, Inc, presented on the proposed telephone/intercom and video surveillance systems.

PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.

The Springfield Township BOE welcomes public comment during our public meetings. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public Comment #1 is reserved for agenda specific comments or statements and shall not exceed thirty (30) minutes. Public Comment #2 is for general comments or statements.

CORRESPONDENCE

SUPERINTENDENT’S REPORT – PUPIL ENROLLMENT & HIB REPORT

A. ACCEPTING ENROLLMENT STATISTICS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-263--

**RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF AUGUST 2016**

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2016	Count Sept. 16, 2016	Difference
11-105-100-101-101-105	Pre-School Regular	9	14	+5
11-110-100-101-101-110	Kindergarten	25	29	+4
11-120-100-101-101-401	First Grade	25	26	+1

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11-120-100-101-101-402	Second Grade	28	26	-2
11-120-100-101-101-403	Third Grade	24	31	+7
11-120-100-101-101-404	Fourth Grade	34	24	-10
11-120-100-101-101-405	Fifth Grade	40	33	-7
11-130-100-101-101-406	Sixth Grade	32	44	+12
11-212-100-101-101-100	Multiple Disabled	5	6	+1
11-215-100-101-101-100	Pre-School Disabled PT	5	2	-3
11-000-100-56X-60X-XXX	Out-of-District Placement	2	2	0
	TOTAL	230	234	+4

Month	Enrollment	Monthly Change
June 2015	251	No Change
vJuly 2015	251	No Change
August 2015	224	-27
September 2015	219	-5
October 2015	224	5
November 2015	223	-1
December 2015	226	3
January 2016	225	-1
February 2016	228	3
March 2016	228	No Change
April 2016	228	No Change
May 2016	229	+1
June 2016	230	+1
July 2016	225	-5
August 2016	234	+9

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution(s) was(were) duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, June 21, 2016** in the Library at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs		X	X					1
2	Andrew Eaton, Vice President						X		2
3	Wade Hale			X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder			X					6
7	James Specca	X		X					7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

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Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

SUPERINTENDENT'S UPDATE

IMPORTANT DATES

DATE	ACTIVITY/EVENT
September 19 – 23, 2016	Scholastic Book Fair
September 22 & 23, 2016	Grade Six Camp Ockanickon Trip
September 26, 2016	Character Education Kick-Off Assembly
September 30, 2016	School Garden Pep Rally
October 3 – 7, 2016	Week of Respect
October 6, 2016	Early Dismissal (Teacher Professional Development)
October 7, 2016	School Closed (Teacher Professional Development)
October 11, 2016	Home & School Association Meeting
October 12, 2016	Board of Education Work Session Meeting
October 18, 2016	Board of Education Regular Session Meeting
October 17 – 21, 2016	School Violence Awareness Week
October 25, 2016	Red Ribbon Day
October 28, 2016	Halloween Parade & Parties

APPROVAL OF MINUTES

August 10, 2016 Work Session Minutes
August 16, 2016 Regular Session Minutes

***** CERTIFICATION OF THE BOARD SECRETARY *****

IT IS HEREBY CERTIFIED that the foregoing Resolution(s) was (were) duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 20, 2016** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President						X		2
3	Wade Hale			X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder	X		X					6
7	James Specca			X					7
8	Jennifer Webb		X	X					8

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9	Gregory Madia, President			X					9
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Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

CONTRACT ADMINISTRATION

A. AMENDING THE MEMORIALIZATION TO EXECUTE AN EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT FOR THE SERVICES OF A CONSTRUCTION MANAGER

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-263-261-088A

**RESOLUTION AMENDING THE MEMORIALIZATION THE MAY 19, 2015 AUTHORIZATION
FOR THE PRESIDENT AND THE SECRETARY TO THE BOARD
TO EXECUTE AN EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT
FOR THE SERVICES OF A CONSTRUCTION MANAGER
FOR THE CONSTRUCTION PROJECT UNDER NJDOE #5010-050-14-1001
AND SDA #5010-050-14-G3DY**

**SPRINGFIELD TOWNSHIP ELEMENTARY SCHOOL UNBUNDLED PROJECT (-) EXTERIOR CLOSURE,
PLUMBING**

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, the general requirements outlining the use of the **extraordinary unspecifiable services** of N.J.A.C. 5:34-2.2 is as follows:

(a) The assertion that the service can only be provided by a single contractor ("sole source") shall not be sufficient to justify avoidance of competitive bidding as an extraordinary unspecifiable service (hereinafter referred to as EUS).

(b) The fact that the service is in the nature of a personal, human, social or training services contract, or includes within its description such terms as "technical," "management," "consultant," or similar descriptions suggesting some special nature shall not in itself be sufficient to utilize this exception. The need for expertise, extensive training and proven reputation in the field of endeavor must be critical and essential to the project, and not merely a desire to have a reliable job performed.

(c) The services must be of such a qualitative nature that the performance of the services cannot be reasonably described by written specifications. However, services previously bid or generally characterized as being of a continuous ongoing nature shall be subject to the presumption that such services may not be classified as an EUS, unless a contracting unit can demonstrate in writing its inability to prepare written specifications describing the qualitative nature of the performance of the services required. If written specifications can be prepared describing the qualitative nature of the performance of the services, then they shall be so written, but notwithstanding that the other criteria of the definition may be met. Contracting unit officials might also consider the use of competitive contracting pursuant to N.J.S.A. 40A:4.1(k) or 18A:18A-4.1(k).

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(d) Services that meet the requirements of EUS may not be combined with other work in a contract which is predominantly characterized as being a biddable activity so as to avoid the necessity of bidding for the work which in its own right is subject to competitive bidding.

(e) No firm, having been previously retained under this exception to study, survey or prepare specifications for a given system, function or equipment, may be selected without competitive bidding to operate, implement or provide any material or services on the basis of intimate or specialized knowledge acquired as a result thereof. Appropriate care shall be taken so that such a firm is not authorized to participate in competitive bidding or competitive contracting if its earlier participation would give it unfair advantage.

WHEREAS, the Township of Springfield Board of Education recognizes the need for the **extraordinary unspecifiable services of a construction manager for the above cited NJDOE/NJSDA construction project;** and

WHEREAS, New Road Construction Management, 1876 Greentree Road, Cherry Hill NJ 08003, is duly qualified by experience and qualifications to perform the for **extraordinary unspecifiable services** stipulated in this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for **extraordinary unspecifiable services of a construction manager** with the **Spiezle Architectural Group, Inc., Cherry Hill NJ**, in an amount not-to-exceed ~~one hundred seventeen thousand one hundred dollars (\$117,100)~~ **one hundred eighty thousand seven hundred dollars (\$180,700)** for the period of time of the **multi-year construction project under 5010-050-14-100**; and **BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours; and

CERTIFICATION OF THE PUBLIC AGENCY COMPLIANCE OFFICER

IT IS HEREBY CERTIFIED that the awarded company/firm has been served with all proper notification regarding the requirements of Public Law 1975, c.127, and that the Township of Springfield Board of Education directs that the executed notice be made part of the project, service or procurement contract which is the subject of this award.

Bruce M. Benedetti
Public Agency Compliance Officer
Business Administrator/Secretary to the Board

CERTIFICATION OF LINE ITEM ACCOUNTS

Description	Budget	Paid	Balance
Pre-Construction Phase	12,500	11,500	1,000
Phase 1 Construction Summer 2015	16,000	15,453	547

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Phase 2 Construction September 2015 to June 2016	68,800	43,700	25,100
Phase 3 Construction Full Time On-Site June 15, 2015 to September 15, 2016	62,700	40,000	22,700
Post Occupancy for Each of (3) Projects-September 2016 to December 2016	20,700	6,900	13,800
	180,700	117,553	63,147

B. EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR OCCUPATIONAL AND EMPLOYEE HEALTH SERVICES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-263-213-142

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A
PROFESSIONAL SERVICES CONTRACT
FOR OCCUPATIONAL AND EMPLOYEE HEALTH SERVICES
FOR THE 2016-2017 SCHOOL YEAR**

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of a physician for occupational and employee health services; and

WHEREAS, **Virtua At Work Occupational Health Services, 895 Rancocas Road, Westampton, NJ 08060,** is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with **Virtua At Work Occupational Health Services, Westampton NJ** for the **2016-2017** school year; and

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

C. RETROACTIVELY APPROVING AN INTER-LOCAL SERVICES

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-263-252-145

**RETROACTIVELY APPROVING AN INTER-LOCAL SERVICES AGREEMENT BETWEEN
THE BOARD OF EDUCATION OF THE NORTHERN BURLINGTON COUNTY REGIONAL SCHOOL
DISTRICT AND BOARD OF EDUCATION OF CHESTERFIELD TOWNSHIP AND BOARD OF
EDUCATION OF MANSFIELD TOWNSHIP AND BOARD OF EDUCATION OF SPRINGFIELD
TOWNSHIP**

WHEREAS, this agreement is retroactive to the 1st day of July, 2015, between the Board of Education of the Northern Burlington County Regional School District, a body corporate of the State of New Jersey, having its principal offices located at 160 Mansfield Road East, Mansfield Township, Burlington County, State of New Jersey, (hereinafter referred to as "Northern Burlington") and Board of Education of Chesterfield Township, 295 Bordentown-Chesterfield Road, Chesterfield Township, Burlington County, State of New Jersey (hereinafter referred to as "Chesterfield") and Board of Education of Mansfield Township, 200 Mansfield Road as Mansfield Township, Burlington County, State of New Jersey (hereinafter referred to as "Mansfield") and Board of Education of Springfield Township, Jacksonville Road, Jobstown, Burlington County, State of New Jersey (hereinafter referred to as "Springfield"); and

WHEREAS, in accordance with the Inter-local Services Act, N.J.S.A. 40:8A-1, et., municipal bodies, authorities and school districts desiring to provide or perform services on behalf of each other may do so by contract; and

WHEREAS, Northern Burlington has been and remains in a position to provide technical services to other parties to this Agreement which are constituent school districts of the Regional School District operated by Northern Burlington; and

WHEREAS, these technical and support services have been provided by Northern Burlington to the various school districts on an informal basis for a number of years and it is the parties intention to memorialize this informal arrangement by entering into this Inter-local Services Agreement and to establish the services being provided and that payments to be made by the parties hereto for said services; and

WHEREAS, by Northern Burlington providing these services to the respective school districts, cost savings will be effectuated; and

WHEREAS, the parties hereto deem it appropriate to and desire to enter into formal Inter-local Services Agreement for the providing of such services and the payment therefore by the respective parties.

WHEREAS, in consideration of the mutual terms, conditions and covenants herein, it is agreed by and between the parties as follows:

A. Northern Burlington's Responsibilities and Obligations

1. Northern Burlington will provide on-site support to Chesterfield by providing at least one technician

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per day, one day per week, eight hours per day, fifty weeks per year, including transportation. Further, Northern Burlington will provide an entry level support person for 16 hours per week fifty weeks per year. Additional support shall be provided as deemed necessary by the Northern Burlington's Technology Director and agreed to by Chesterfield at an additional fee. Said additional fee shall be agreed upon by both parties using a cost basis of \$50 per hour.

2. Northern Burlington will provide on-site support to Mansfield by providing at least one technician per day, two days per week, eight hours per day, fifty weeks per year, including transportation. Further, during the summer months, Northern Burlington will provide entry level support person(s) for 40 hours per week, for eight weeks. Additional support shall be provided as deemed necessary by the Northern Burlington's Technology Director and agreed to by Mansfield at an additional fee. Said additional fee shall be agreed upon by both parties using a cost basis of \$50 per hour.
3. Northern Burlington shall provide on-site support to Springfield by providing at least one service technician, one day per week, eight hours per day, fifty weeks per year, transportation included. Additional support shall be provided as deemed necessary by the Northern Burlington's Technology Director and agreed to by Springfield at an additional fee. Said additional fee shall be agreed upon by both parties using a cost basis of \$50 per hour.
4. Northern Burlington shall provide emergency response to the other parties by telephone, email, cell phone or other personal response as necessary.
5. Northern Burlington shall provide the services of a service technician who shall be a qualified professional and familiar with each contact point.
6. Northern Burlington shall provide parts and supplies necessary to maintain the technical systems of the various parties through its own facilities or providing assistance with vendors who would supply same directly to the parties.
7. Northern Burlington shall host, maintain and administer e-mail addresses for all permanent staff members within the Regional School District which comprises the schools operated by Northern Burlington, Mansfield and Springfield.
8. If requested, Northern Burlington will host, maintain and administer a web server for use by all web pages of the Regional School District including the parties hereto. Webmaster program design, support, and consultation shall be available from Northern Burlington at an additional fee. Said additional fee shall be agreed upon by both parties using a cost basis of \$50 per hour.
9. Northern Burlington shall provide internet content filtering with appropriate software or hardware.
10. Northern Burlington shall provide email filtering on stand-alone server with appropriate software or hardware.
11. Northern Burlington shall provide masked/server exposure to the internet through the Network Address Translation (NAT) behind Cisco Firewall or equivalent. In addition, software upgrades and hardware replacements shall be provided.
12. Northern Burlington shall provide continuous WAN/LAN network monitoring and bandwidth utilization reports.
13. Northern Burlington shall provide coordination/problem resolution with carrier/provider on all aspects relative to the WAN/Internet connections through the Northern Burlington Regional Technology Director.

B. Chesterfield, Mansfield, and Springfield Responsibilities and Obligations

- a. Each of the above named school districts shall promptly pay Northern Burlington the costs for the services provided on an annual basis as estimated in the chart attached hereto and identified as Schedule "A". Payment shall be made to Northern Burlington in ten (10) equal consecutive monthly installments commencing on August 31st of each year and continuing until May 31st of each year.

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- b. The parties recognize and agree that the estimated cost projections outlined in Schedule "A" are reasonable and necessary for the equipment and services being provided by Northern Burlington and may be subject to change depending upon an increase in costs or unanticipated contingencies associated with each school district's respective program.

C. Miscellaneous

- a. If any clause, sentence, paragraph, section or part of this Agreement is determined to be invalid by a Court of competent jurisdiction then such judgment shall not affect, impair or invalidate the remainder thereof but shall be limited to clause, sentence, paragraph, section or part thereof
- b. Failure of any party to either provide services or make payments as called for in this Agreement shall give the other party the right to cancel this Agreement upon sixty (60) days written notice of such default and the failure of the party to cure same within ten (10) days of receipt of said notice.
- c. This Agreement is extended each July 1 by mutual consent unless provided sixty days advance written notice of intent to cancel this IN WITNESS WHEREOF, and intending to be legally bound, the parties have caused this Agreement to be duly signed, sealed and executed by their respective proper officials as of the day and year first written above.

**SCHEDULE "A"
ESTIMATED COST PROJECTION**

SCHOOL DISTRICT	2015-2016 COST	2016-2017 COST	2017-2018 COST
Chesterfield	\$57,500	\$59,000	\$61,500
Mansfield	\$94,250	\$97,250	\$100,500
Springfield	\$51,250	\$52,750	\$54,250

D. EXECUTE A TECHNICAL SERVICE AGREEMENT FOR CLEANING FOR THE 2015 CONSTRUCTION PROJECT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #15/16-RM-263-252-146

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO
THE BOARD TO EXECUTE A TECHNICAL SERVICE AGREEMENT
FOR CLEANING FOR THE 2015 CONSTRUCTION PROJECT**

WHEREAS, the School District requires the services of a cleaning company to assist in the preparatory of the Springfield Elementary School for the opening of the school year; and

WHEREAS, Dave's Cleaning Service, Inc., 119 East King's Highway, Suite 103, Maple Shade NJ 08052 is duly qualified to perform said services.

WHEREAS, the Educational Facilities Manager sought written quotes for the services as the total costs were estimated to be in excess of the statutory quote limit; and

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WHEREAS, the hourly rate for said services was obtained as follows:

COMPANY	HOURLY RATE
Dave's Cleaning Service, Inc.	\$24.00
All Risk, Inc.	\$32.34

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract agreement, , with the **Dave's Cleaning Service, Inc., Maple Shade NJ.**

***** ***** *****

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	30-000-400-390-262-015	
Account Title	CNTRCT CLEAN SRV	
Certification Date	September 6, 2016	
Beginning Balance		0.00
Contract Encumbrance Account		-5400.00
Revised Balance		-5400.00
Transfer Fr Account Number	30-000-400-890-931-015	
Transfer Fr Account Title	SOFT HVAC EXP	
Transfer Fr Opening Balance	298097.08	
Transfer Fr/To Amount	-5400.00	5400.00
Transfer Fr Ending Balance	292697.00	
Ending Balance		

Fiscal Notes:

Bruce M. Benedetti
Interim Business Administrator/Board Secretary

E. TO EXECUTE A STATE CONTRACT PURCHASE STATE CONTRACT NJ NASPO VALUEPOINT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-263-266-148

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD
TO EXECUTE A STATE CONTRACT PURCHASE
UNDER THE NEW JERSEY DIVISION OF PURCHASE AND PROPERTY CONTRACT
NO. 89980 – STATE CONTRACT NJ NASPO VALUEPOINT [FORMERLY WSCA]
PURSUANT TO N.J.S.A. 18A:18A-10**

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WHEREAS, N.J.S.A. 18A:18A-10 provides that any board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies or equipment pursuant to a contract or contracts for such materials, supplies or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the New Jersey Division of Purchase and Property awarded a contract for **NASPO Valuepoint Computer** under the index number **M-0483 with an expiration date of March 31, 2017**; and

WHEREAS, the Architect Engineer & Construction Manager have reviewed the providers and devices and recommends the Business Administrator/Secretary to the Board develop the following pricing for a **Panasonic Closed Circuit Television Surveillance System - NJ State Contract No. 89980** in the **Springfield Township School District**:

Location	Equipment
Panasonic WJ-ND300/8000 network video recorder with 8 TB Hard Drive	1 EA
Alcatel-Lucent 24 port POE switch	1 EA
Panasonic WV-SFN311 720p indoor dome color cameras	10 EA
Panasonic SFV631L 1080p vandal resistant long range color camera (exterior)	6 EA
Panasonic PWM484S wall mount bracket	6 EA
Category five enhanced data cable	4,300 FT
Category five enhanced outdoor rated cable	200 FT
Leviton category five enhanced module	16 EA
Leviton single port housing	16 EA
1 FT category five enhanced patch cord	32 EA
Leviton 24 port category five enhanced port patch panel	1 EA
Caddy fastener category 12 cable support J-hook	165 EA
Panduit velcro tie wraps 75 FT roll	1 EA
1 inch EMT conduit sleeves	130 EA
¾ inch EMT conduit with fittings and fasteners	160 EA
2 FT open wall mount rack	1 EA

Price includes all necessary miscellaneous materials for a complete installation.

Price includes all necessary second-shift prevailing wage labor for a complete installation.

Price includes all initial setup, testing, and programming.

Price includes a full one year warranty covering all supplied parts and labor.

Price includes complete initial training and free additional training at any time during the one year warranty.

Maintenance Warranty - Service Contract 2016-2017
No Cost For Warranty

All equipment installed by RFP Solutions, Inc. includes a full one (1) year warranty covering all parts and labor, 24 hours a day, 7 days a week.

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Maintenance Agreement - Service Contract 2017-2018

All equipment installed by RFP Solutions, Inc. includes a full one (1) year warranty covering all parts and labor, 24 hours a day, 7 days a week for \$147.00 per month or \$1764.00 per year.

Total State Contract Price	40052.00
Less Vendor Discount	-2003.00
Cost to add 8 Camera Expansion	1175.00
Maintenance Warranty 2016-2017	0.00
Maintenance Agreement 2017-2018	1764.00
	40988.00

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a State Division of Purchase and Property lease/purchase agreement for the supply and delivery of **Panasonic Closed Circuit Television Surveillance System** in the Springfield Township School District in the above indicated state contract with the vendor, **RFP Solutions, Inc., 10-F Greenwood Avenue, Woodbury NJ 08096 in an amount not-to-exceed forty thousand nine hundred eighty eight dollars and no cents (\$40,988.00).**

CERTIFICATION OF THE PUBLIC AGENCY COMPLIANCE OFFICER

IT IS HEREBY CERTIFIED that the awarded company/firm has been served with all proper notification regarding the requirements of Public Law 1975, c.127, and that the Township of Springfield Board of Education directs that the executed notice be made part of the project, service or procurement contract which is the subject of this award.

Bruce M. Benedetti
Public Agency Compliance Officer
Business Administrator/Secretary to the Board

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	30-000-400-450-952-015	
Account Title	SECRTY RPR SRV	
Certification Date	September 13, 2016	
Beginning Balance		200000.00
Contract Encumbrance Account		-40988.00

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Ending Balance		159012.00
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Fiscal Notes:

Bruce M. Benedetti
Interim Business Administrator/Board Secretary

F. EXECUTE A STATE CONTRACT PURCHASE STATE CONTRACT NEC IP UNIFIED COMMUNICATIONS SYSTEM

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-263-266-149

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD
TO EXECUTE A STATE CONTRACT PURCHASE
UNDER THE NEW JERSEY DIVISION OF PURCHASE AND PROPERTY CONTRACT
NO. A 80809 – STATE CONTRACT NEC IP UNIFIED COMMUNICATIONS SYSTEM
PURSUANT TO N.J.S.A. 18A:18A-10**

WHEREAS, N.J.S.A. 18A:18A-10 provides that any board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies or equipment pursuant to a contract or contracts for such materials, supplies or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the New Jersey Division of Purchase and Property awarded a contract for **Telecommunications Equipment and Services** under the index number **T-1316 with an expiration date of January 31, 2017**; and

WHEREAS, RFP Solutions, Inc. has completed a survey of the Springfield Township Elementary School and based on the results of this survey, the expressed needs of the Springfield Township School District and our many years of experience with K-12 school districts and their telecommunication needs, RFP Solutions, Inc. is submitting the below detailed proposal to advance the District's telecommunication system to 21st Century technology; and

WHEREAS, the Architect Engineer & Construction Manager have reviewed the survey and recommends the Business Administrator/Secretary to the Board develop the following pricing for **an NEC IP Unified Communications System - NJ State Contract No. 80809** in the **Springfield Township School District**:

Description – Option One	<u>Quantity</u>
NEC Univerge SV9100 IP Communications System	1 EA
NEC Univerge SV9100 4 Port Analog Station Card	1 EA
NEC Univerge SV9100 12 Port Outside Line/Trunk Card with CID	2 EA
NEC DT820 IP 8LD/DESI-less Display Speakerphones	16 EA
NEC DT820 IP 6 Button Display Speakerphones	26 EA
NEC 60 Button DSS Console	1 EA

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Battery Backup with Built-in Battery Charger	1 EA
NEC Univerge UM8000 Voicemail System	1 EA
NEC SV9100 Voicemail License	75 EA
Category Five Enhanced Data Cables	42 EA
Alcatel-Lucent 24 Port PoE Switch	2 EA

Price includes complete installation, programming, training, manufacturer user guides and custom user guides tailored to the school's needs.

Price includes a lifetime warranty on all Leviton data parts and labor.

Price includes a full one-year warranty covering all non-Leviton parts and labor, 24 hours a day, 7 days a week.

Price includes all necessary materials for a successful installation.

Price includes all necessary labor for a complete installation including 3:00 pm to 11:00 pm second shift at no extra charge.

Price includes four additional hours of training at the school's request every 90 days during the one-year warranty.

WHEREAS, RFP Solution, Inc. has conducted survey of the Springfield Township Elementary School and based on the survey the following enhancements to improve the school's overhead paging capabilities are being made:

Description – Option Two	Quantity
Bogen PCM 2000 Paging System	1 EA
Bogen GS150 Paging Amplifier	1 EA
Bogen Communication TG-4C Tone Generator	1 EA
Bogen Communication S86T725PG8W Ceiling Speakers	63 EA
Bogen 15 Watt Page Horns	6 EA
18/2 Shielded Speaker Cable	4000 FT
Hubble Equipment Shelf	1 EA

Price includes complete installation, all necessary miscellaneous material and labor including 3:00 pm to 11:00 pm second shift at no additional charge.

Price includes a full one-year warranty covering both parts and labor, 24 hours a day, 7 days a week including the existing paging speakers and wiring.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a State Division of Purchase and Property purchase agreement for the supply and installation of **an NEC IP Unified Communications System** in the Springfield Township School District in the above indicated state contract with the vendor, **RFP Solutions, Inc., 10-F Greenwood Avenue, Woodbury NJ 08096 in an amount not-to-exceed twenty six thousand three hundred ninety seven dollars and no cents (\$26,397.00);** and

BE IT FURTHER RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a State Division of Purchase and Property purchase agreement for the supply and installation of **a new Bogen Communication paging system** in the Springfield Township School District in the above indicated state contract with the vendor,

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RFP Solutions. Inc., in an amount not-to-exceed eleven thousand one hundred ten dollars and no cents (\$11,110.00).

BE IT FINALLY RESOLVED that the district pricing for the above outlined purchases is as follows:

Option	Description	Pricing
One	Supply and Installation of an NEC Unified Communications System	26397.00
Two	Supply and Installation of a new Bogen Communications Paging System	11110.00
Warranty	Maintenance Warranty 2016-2017	0.00
Maintenance	Maintenance Agreement 2017-2018	3201.00
Discount	Discount	-1875.00
TOTAL		38833.00

Be it finally resolved that the total contract award to **RFP Solutions, Inc., in an amount not-to-exceed thirty eight thousand eight hundred thirty three dollars and no cents (\$38,833.00.00).**

CERTIFICATION OF THE PUBLIC AGENCY COMPLIANCE OFFICER

IT IS HEREBY CERTIFIED that the awarded company/firm has been served with all proper notification regarding the requirements of Public Law 1975, c.127, and that the Township of Springfield Board of Education directs that the executed notice be made part of the project, service or procurement contract which is the subject of this award.

Bruce M. Benedetti
Public Agency Compliance Officer
Business Administrator/Secretary to the Board

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	30-000-400-450-952-015	
Account Title	SECRTY RPR SRV	
Certification Date	September 14, 2016	
Beginning Balance		159012.00
Contract Encumbrance Account		-38833
Ending Balance		120179.00

Fiscal Notes:

- G. EXECUTE A CONTRACT FOR THE INSTALLATION OF A MONITOR AND PERSONAL COMPUTER FOR VIEWING THE SURVEILLANCE SYSTEM**

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

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RESOLUTION #16/17-RM-263-266-150

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD
TO EXECUTE A CONTRACT FOR THE INSTALLATION OF A MONITOR AND PERSONAL COMPUTER FOR
VIEWING THE SURVEILLANCE SYSTEM
BEING PURCHASE UNDER RESOLUTION #16/17-RM-263-266-148**

WHEREAS, the Board of Education approved the purchase of a Panasonic closed circuit surveillance system under New Jersey State contract number 89980 pursuant to Resolution #16/17-RM-263-266-148; and

WHEREAS, the Architect Engineer & Construction Manager have reviewed the survey and recommends the Business Administrator/Secretary to the Board to recommend the supply and installation of a 42" monitor and personal computer to companion with the Panasonic closed circuit surveillance system.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute an agreement for the supply and installation of a 42" monitor and personal computer to companion with the Panasonic closed circuit surveillance system in the Springfield Township School District with the vendor, **RFP Solutions. Inc., 10-F Greenwood Avenue, Woodbury NJ 08096 in an amount not-to-exceed two thousand one hundred seventy nine dollars and no cents (\$2,179.00); and**

CERTIFICATION OF THE PUBLIC AGENCY COMPLIANCE OFFICER

IT IS HEREBY CERTIFIED that the awarded company/firm has been served with all proper notification regarding the requirements of Public Law 1975, c.127, and that the Township of Springfield Board of Education directs that the executed notice be made part of the project, service or procurement contract which is the subject of this award.

Bruce M. Benedetti
Public Agency Compliance Officer
Business Administrator/Secretary to the Board

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	30-000-400-450-952-015	
Account Title	SECRTY RPR SRV	
Certification Date	September 14, 2016	
Beginning Balance		
		123380.00

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Contract Encumbrance Account		-2179.00
Ending Balance		121201.00

Fiscal Notes:

Bruce M. Benedetti
Interim Business Administrator/Board Secretary

***** *CERTIFICATION OF THE BOARD SECRETARY* *****

IT IS HEREBY CERTIFIED that the foregoing Resolution(s) was (were) duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 20, 2016** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs				X				1
2	Andrew Eaton, Vice President						X		2
3	Wade Hale			X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder		X	X					6
7	James Specca	X		X					7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

PERSONNEL & NEGOTIATIONS

A. AMENDING THE APPROVING RECOGNIZED TITLES SUBSTITUTE PAY RATES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-263-230-129A

**RESOLUTION AMENDING THE APPROVING RECOGNIZED TITLES SUBSTITUTE PAY RATES
AND NON-CONTRACTUAL COMPENSATION RATES
FOR THE 2016-2017 SCHOOL YEAR**

WHEREAS, the following substitute pay rate tables shall be in force effective **July 1, 2016** and remain in force through **June 30, 2017** unless otherwise amended by the Board of Education:

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Teachers	Aides	Custodians	Nurses
\$85 per day	\$9.50 per hour	\$14.66 per hour <u>\$15.66 per hour</u>	\$110 per day

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above substitute pay rate tables are hereby approved effective **July 1, 2016**.

B. APPROVING VOLUNTARY TRANSFERS OF CERTAIN PERSONNEL AND THE APPROVAL OF A SALARY OFFSET FOR THE TITLE 1A GRANT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-263-190-140

**RESOLUTION APPROVING VOLUNTARY TRANSFERS OF CERTAIN PERSONNEL
AND THE APPROVAL OF A SALARY OFFSET FOR THE TITLE 1A GRANT
OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT UNDER PROVISIONS OF
THE AGREEMENT BETWEEN THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
AND THE SPRINGFIELD TOWNSHIP EDUCATION ASSOCIATION
FOR THE SCHOOL YEAR 2016-2017
AND APPROVING A TRANSFER OF FUNDS**

WHEREAS, position control is a process to measure the current status of positions for personal services within the School District in order to analyze their fiscal impact on the whole budget year. The impact of a position is determined by actual expenditures from the beginning of a fiscal year plus amounts set aside to cover appointments to the position for the remainder of the fiscal year.; and

WHEREAS, Article G. - TRANSFERRAL NOTIFICATION stipulates that the Superintendent shall notify individual teachers being transferred in grade level and/or classroom assignment for the following year on or before May 15th, if the budget passes. If the budget does not pass, said notification shall be made no later than one (1) week before the end of the school year. The Superintendent shall have the discretion to change the assignment after said notification in the event of teacher resignations, open positions or other reasonable cause.

WHEREAS, the Superintendent of Schools has recommended the following transfer(s) of certain certified staff members:

EMPLOYEE	TRANSFER FROM PCN	TRANSFER FR ASSIGNMENT	TRANSFER TO PCN	TRANSFER TO ASSIGNMENT
Ashley Traino	V-ET2002	Grade Two	V-ET5002	Grade Five
Alisa Palazzi	V-ET5002	Grade Five	V-ET6002	Grade Six
Jon Luyber	V-ET6002	Grade Six	V-ET4002	Grade Four

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Chelsie Weaver	V-ET4002	Grade Four	V-ET2002	Grade Two
Kelly Linton	V-ET3002	Grade Three	V-ET3002	Grade Three
Kelly Linton	V-BSCT02	Basic Skills	Vacant	Basic Skills

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above transfer(s) is/are hereby approved with the transfer date effective **September 1, 2016**; and

BE IT FURTHER RESOLVED that the compensation for the subject employees is not changed by the transfer and the following adjustments to line item accounts are authorized to be processed:

Account #	Starting Balance	Transfer To	Transfer From	Ending Balance
11-120-100-101-101-402	150802.00	53900.00	-63200.00	141502.00
11-120-100-101-101-403	160000.00	0.00	0.00	160000.00
11-120-100-101-101-404	138100.00	73000.00	-53900.00	157200.00
11-120-100-101-101-405	124150.00	63200.00	-58950.00	128400.00
11-130-100-101-101-406	160602.00	58950.00	-73000.00	146552.00
11-230-100-101-101-100	164707.00	0.00	-40000.00	124707.00
11-190-100-890-000-112	8562.16	40000.00	0.00	48562.16
	906923.16	289050.00	-289050.00	906923.16

Account #	Transfer To	Transfer From	Net Transfer
11-120-100-101-101-402	53900.00	-63200.00	-9300.00
11-120-100-101-101-403	73000.00	-53900.00	19100.00
11-120-100-101-101-404	63200.00	-58950.00	4250.00
11-120-100-101-101-405	58950.00	-73000.00	-14050.00
11-130-100-101-101-406	0.00	-40000.00	-40000.00
11-230-100-101-101-100	40000.00	0.00	40000.00
11-190-100-890-000-112	289050.00	-289050.00	0.00

BE IT FINALLY RESOLVED that of 4.4393% the salary of **Samantha Nims, Resource Center Teacher**, shall be budgeted in the 2017 Title 1A grant as an offset to the 2016-2017 current fund budget as follows:

Line Item Account	Base Salary	Percentage Budgeted	Appropriation Amount
11-213-100-101-101-100	54400.00	.955607	51985.00
20-231-100-101-100-213	54400.00	.044393	2415.00
		1.00	54400.00

***** ***** *****

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-213-100-101-101-100	
Account Title		
Certification Date	September 6, 2015	

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Beginning Balance		54400.00
Balance After Offset Amount		-51985.00
Revised Balance		2,415.00
Transfer To Account Number	11-190-100-890-000-112	
Transfer To Account Title	BREAKAGE CLEAR ACCT	
Transfer To Opening Balance	0.00	
Transfer Fr/To Amount	2415.00	-2415.00
Transfer To Ending Balance	2415.00	
Ending Balance		0.00

Fiscal Notes:

Bruce M. Benedetti
Interim Business Administrator/Board Secretary

C. APPROVING THE MENTOR ASSIGNMENTS AND COMPENSATION FOR THE 2016-2017 SCHOOL YEAR

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-263-223-141

**APPROVING THE MENTOR ASSIGNMENTS AND
COMPENSATION FOR THE 2016-2017 SCHOOL YEAR
PURSUANT TO N.J.A.C. 6A:9B-8.4
AND APPROVING A TRANSFER OF FUNDS/NEW LINE ITEM ACCOUNTS**

WHEREAS, the School District mentoring plan has been developed in accordance with all the above mentoring program regulations for non-tenured teachers in their first year of employment, as specified in N.J.A.C. 6A:9B-8.4, including but not limited to, the following:

All non-tenured teachers in their first year of employment receive a comprehensive induction to school district policies and procedures

All non-tenured teachers in their first of employment receive individualized supports and activities

All provisional teachers (holding a Certificate of Eligibility or Certificate of Eligibility in Advance Standing) have a one-on-one mentor upon beginning their contracted teaching assignment.

All provisional teachers (holding a Certificate of Eligibility or Certificate of Eligibility in Advance Standing) participate in a one-year mentoring program.

Each mentor teacher holds a teacher certificate, has at least three years of experience and has taught full-time for at least two years within the last five years.

The mentor teacher does not serve as their mentee's direct supervisor nor conduct evaluations of teachers.

Each mentor teacher demonstrates a record of success in the classroom, according to the stipulations in N.J.A.C. 6A:9-8.4(e)4 regarding summative evaluation ratings.*

Each mentor teacher completes a comprehensive mentor training program that includes, at a minimum, training on the school district's teaching evaluation rubric and practice instrument, * the N.J. Professional Standards for

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Teachers, the Common Core State Standards, classroom observation skills, facilitating adult learning and leading reflective conversations about teaching practice.
The district mentoring has been submitted to the district board of education for review and fiscal impact.
The district mentoring plan has been shared with each school improvement panel.
Mentoring time is logged and mentor payments are handled through the district office.

WHEREAS, the following mentor assignments are being recommended by the Superintendent of Schools:

NON-TENURE TCHR	MENTORING TCHR	ACCOUNT NUMBER	STIPEND AMOUNT
Stephanie Whittaker	Patricia Carter	11-000-223-390-127-212	\$319.00
Dawn Shook	Erica McIntyre	11-000-223-390-127-213	\$286.00

***** ***** *****

CERTIFICATION OF AVAILABILITY OF FUNDS
NEW LINE ITEM ACCOUNT

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-223-390-127-212	
Account Title	MD TCH MENTOR SRV	
Certification Date	September 6, 2016	
Beginning Balance		0.00
Contract Encumbrance Account		-319.00
Revised Balance		- 319.00
Transfer Fr Account Number	11-190-100-890-000-112	
Transfer Fr Account Title	UNDIST BREAKAGE CLEAR	
Transfer Fr Opening Balance	2415.00	
Transfer Fr/To Amount	-319.00	319.00
Transfer Fr Ending Balance	2,096.00	
Ending Balance		0.00

Fiscal Notes:

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-223-390-127-213	
Account Title	RC TCH MENTOR SRV	
Certification Date	September 6, 2016	
Beginning Balance		0.00
Contract Encumbrance Account		-286.00
Revised Balance		- 286.00
Transfer Fr Account Number	11-190-100-890-000-112	
Transfer Fr Account Title	UNDIST BREAKAGE CLEAR	
Transfer Fr Opening Balance	2096.00	
Transfer Fr/To Amount	-286.00	286.00

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Transfer Fr Ending Balance	1,810.00	
Ending Balance		0.00

Fiscal Notes:

Bruce M. Benedetti
Interim Business Administrator/Board Secretary

D. APPROVING ADDITIONAL COMPENSATION DUE TO CREDITS EARNED

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-263-215-143

**RESOLUTION APPROVING ADDITIONAL COMPENSATION DUE TO CREDITS EARNED
UNDER PROVISIONS OF THE AGREEMENT BETWEEN
THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION AND
THE SPRINGFIELD TOWNSHIP EDUCATION ASSOCIATION
AND APPROVING A TRANSFER OF FUNDS**

WHEREAS, the collectively negotiated agreement between the Springfield Township Board of Education and the Springfield Township Education Association requires the movement on scale for all recognized titles upon the earning of certain credit levels; and

WHEREAS, Jillian Bencivengo, Pre-School Teacher has notified the Board of Education that **she has earned nine (9) credits to obtain a master's degree** and verification has been made through receipt of a copy of an official school transcript; and

WHEREAS, the Springfield Township Board of Education wishes to have said salary adjustment from **BA Step 3 (\$53,900) to BA Step 3 +9 (\$54,950)** which is an increase in the base salary **one thousand fifty dollars (\$1,050)** for the **2016-2017** school year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Business Administrator/Secretary to the Board is hereby authorized to make the above outlined adjustments to the compensation level of the designated employees.

***** ***** *****

CERTIFICATION OF AVAILABILITY OF FUNDS

Category	Description	Amount
Name of Account	PSD TCH SAL	
Account Number	11-215-100-101-101-100	
Certification Date	September 2, 2016	

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Beginning Encumbrance		26950.00
Contract Encumbrance Increase		525.00
Revised Encumbrance		27475.00
Line Item Account Deficit		-525.00
Transfer Fr Name of Account	UNDIST BREAKAGE CLEAR	
Transfer Fr Account Number	11-190-100-890-000-112	
Transfer Fr Beginning Balance	1810.00	
Transfer Fr/To Amount	-525.00	525.00
Transfer Fr Ending Balance	1285.00	
Ending Balance		\$0.00

E. AMENDING THE APPROVAL FOR THE APPOINTMENT OF A TEACHER OF THE DISABLED – MULTIPLE DISABLED PROGRAM

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-263-212-119A

**RESOLUTION AMENDING THE APPROVAL FOR THE APPOINTMENT
OF A TEACHER OF THE DISABLED – MULTIPLE DISABLED PROGRAM
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2016-2017 SCHOOL YEAR
AND APPROVING A TRANSFER OF FUNDS**

WHEREAS, the need for a new position was created in the position of **Teacher of the Disabled – Multiple Disabled Program** pursuant the creation of a new position due to compliance issues with 6A:14-4.6 Program criteria: supplementary instruction and resource programs(k) The age span in an approved single-subject pull-out resource program shall not exceed three years in elementary programs, and shall not exceed four years in secondary programs; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement Between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Stephanie Whittaker
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STREET ADDRESS:	9 Carolyn Lane
TOWN ZIP CODE:	Southampton NJ 08088
STEP ON SCALE:	Step 1 BA
ANNUAL COMPENSATION LEVEL:	\$53,400
POSITION CONTROL NUMBER:	V-MDT002
FULL TIME EQUIVALENT:	.58
EFFECTIVE DATE:	September 1, 2016

Jersey 1 st Classification	New Jersey Resident
Health Care Coverage	No Coverage
Pension System Enrollment	TPAF
Annual Sick Leave Allocation	10.0 6.0
Annual Personal Leave Allocation	3.0 2.0
Annual Vacation Leave Allocation	0.0
Annual Emergency Leave Allocation	2.5 1.5

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above appointment is hereby approved as above indicated.

EMPLOYEE HIRING MANDATORY ITEM CHECK LIST

-1- Completed Physical	-2- TB Test Certificate	-3- Fingerprint Clearance	-4- Emergent Hire Form	-5- Black Seal License	-6- Right To Know Training	-7- Laboratory Compliance Training	-8- Driver License Check	-9- Hepatitis B Series
TBS	TBS	TBS	TBS	NR	NR	NR	NR	NR
				Custodial Only		Science Only	Bus/Van Only	High Risk Only

Legend: SB = Submitted NS = Not Submitted NR = Not Required TBS = To Be Scheduled TBO = To Be Obtained

Required Before Start of Employment = Items 1, 2, 3 or 4, 8 [bus/van only]

Required Within 1 Year = Item 5

CERTIFICATION OF PAYROLL ACCOUNT

-1- DATE START	-2- ANNUAL PAY	-3- 	-4- PERIOD RATE [B2/C2]	-5- PAY PERIODS	-6- PERIOD TOTAL [D2XE2]	-7- PAY DAYS	-8- PER DIEM RATE	-9- PER DIEM TOTAL [G2XH2]	-10- ANNUAL PRO-RATED TOTAL
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									[F2+I2]
9-1-16	30972	20	1548.60	20	30972	0	0.00	0.00	30972

CERTIFICATION OF AVAILABILITY OF FUNDS – 2016-2017

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-212-100-101-101-100	
Account Title	MD TCH SAL	
Certification Date	August 2, 2016	
Beginning Balance		0.00
Contract Encumbrance Account		-30972.00
Revised Balance		-30,972.00
Transfer Fr Account Number	11-190-100-890-000-112	
Transfer Fr Account Title	BREAKAGE CLEAR ACCT	
Transfer Fr Opening Balance	21857.61	
Transfer Fr/To Amount	-21857.61	21857.61
Transfer Fr Ending Balance	0.00	
Transfer Fr Account Number	11-000-291-270-511-100	
Transfer Fr Account Title	UNDIST MEDCL/PRESC BNFT	
Transfer Fr Opening Balance	620998.93	
Transfer Fr/To Amount	-9114.39	9114.39
Transfer Fr Ending Balance	611,884.54	
Ending Balance		0.00

Notes:

Bruce M. Benedetti
Interim Business Administrator/Board Secretary

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-263-213-120A

**RESOLUTION AMENDING THE APPROVAL FOR THE APPOINTMENT
OF A TEACHER OF THE DISABLED – RESOURCE CENTER PROGRAM
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2016-2017 SCHOOL YEAR
AND APPROVING A TRANSFER OF FUNDS**

WHEREAS, the new for a new position was created pursuant to 6A:14-4.6 Program criteria: supplementary instruction and resource programs(m) Group sizes for supplementary instruction and resource programs shall not exceed the limits listed below. Group size may be increased with the addition of an instructional aide, except where noted, according to the following: Elementary In-class = 8; and

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WHEREAS, the position was duly posted in accordance with the provisions of the Agreement Between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Dawn Shook
STREET ADDRESS:	447 Arney's Mount Road
TOWN ZIP CODE:	Jobstown NJ 08041
STEP ON SCALE:	Step 1 BA +27
ANNUAL COMPENSATION LEVEL:	\$56,550
POSITION CONTROL NUMBER:	V-RCT005
FULL TIME EQUIVALENT:	.52
EFFECTIVE DATE:	September 1, 2016

Jersey 1 st Classification	New Jersey Resident
Health Care Coverage	Full Coverage
Pension System Enrollment	TPAF
Annual Sick Leave Allocation	10.0 5.0
Annual Personal Leave Allocation	3.0 1.5
Annual Vacation Leave Allocation	0.0
Annual Emergency Leave Allocation	2.5 1.5

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above appointment is hereby approved as above indicated.

EMPLOYEE HIRING MANDATORY ITEM CHECK LIST

-1- Completed Physical	-2- TB Test Certificate	-3- Fingerprint Clearance	-4- Emergent Hire Form	-5- Black Seal License	-6- Right To Know Training	-7- Laboratory Compliance Training	-8- Driver License Check	-9- Hepatitis B Series
TBS	TBS	TBS	TBS	NR	NR	NR	NR	NR
				Custodial Only		Science Only	Bus/Van Only	High Risk Only

Legend: SB = Submitted NS = Not Submitted NR = Not Required TBS = To Be Scheduled TBO = To Be Obtained

Required Before Start of Employment = Items 1, 2, 3 or 4, 8 [bus/van only]

Required Within 1 Year = Item 5

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Jobstown, NJ 08041
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CERTIFICATION OF PAYROLL ACCOUNT

-1- DATE START	-2- ANNUAL PAY	-3- 	-4- PERIOD RATE [B2/C2]	-5- PAY PERIODS	-6- PERIOD TOTAL [D2XE2]	-7- PAY DAYS	-8- PER DIEM RATE	-9- PER DIEM TOTAL [G2XH2]	-10- ANNUAL PRO-RATED TOTAL [F2+I2]
9/1/16	29406	20	1470.30	20	29406	0	0.00	0.00	29406

CERTIFICATION OF AVAILABILITY OF FUNDS – 2016-2017

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-213-100-101-101-100	
Account Title	RC TCH SAL	
Certification Date	August 2, 2016	
Beginning Balance		0.00
Contract Encumbrance Account		-29406.00
Revised Balance		-29406.00
Transfer Fr Account Number	11-000-291-270-511-100	
Transfer Fr Account Title	UNDIST MEDCL/PRESC BNFT	
Transfer Fr Opening Balance	611884.54	
Transfer Fr/To Amount	-29406.00	29406.00
Transfer Fr Ending Balance	582478.54	
Ending Balance		0.00

Notes:

Bruce M. Benedetti
Interim Business Administrator/Board Secretary

***** *CERTIFICATION OF THE BOARD SECRETARY* *****

IT IS HEREBY CERTIFIED that the foregoing Resolution(s) was (were) duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 20, 2016** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President						X		2
3	Wade Hale			X					3
4	Kristen Lippincott		X	X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder	X		X					6
7	James Specca			X					7

**Springfield Township Board of Education
Jobstown, NJ 08041
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8	Jennifer Webb							X	8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

CURRICULUM & TECHNOLOGY

A. APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-263-223-151

**RESOLUTION APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT
FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT EMPLOYEES
PURSUANT TO P.L. 2007, C.53 AND BOARD OF EDUCATION POLICY #6471**

WHEREAS, Public Law 2007, c.53 provides for the regulation of travel expenditures which are those costs paid by the school district using local, State, or federal funds, whether directly by the school district or by employee reimbursement, for travel by school district employees and district board of education members, to the following four types of travel events:

- [1] training and seminars which means all regularly scheduled, formal residential and non-residential training functions, conducted at a hotel, motel, convention center, residential facility, or at any educational institution or facility;
- [2] conventions and conferences which means general programs, sponsored by professional associations on a regular basis. Which address subjects of particular interest to a school district or are convened to conduct association business. The primary purpose of employee attendance at conferences and conventions is the development of new skills and knowledge or the reinforcement of those skills and knowledge in a particular field related to school district operations. These are distinct from formal staff training and seminars, although some training may take place at such events;
- [3] regular school district business which means all regular official business travel, including attendance at meetings, conferences and any other gathering which are not covered by the definitions included in other section of P.L. 2007, c.53;
- [4] retreats which means meetings with school district employees and school board members, held away from the normal work environment at which organizational goals and objectives are discussed. If available, school district facilities shall be utilized for this type of event.

; and

WHEREAS, a board of education implemented Policy #6471 which regulates travel expenditures for School District employees and school board members that are in accordance with P.L. 2007, c.53;

Springfield Township Board of Education
Jobstown, NJ 08041
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WHEREAS, each district board of education shall maintain separate accounting for school district travel expenditures as necessary, to ensure compliance with the school district's maximum travel expenditure amount. This may include, but need not be limited to, a separate offline accounting of such expenditures or expanding the school district's accounting system. The tracking system shall be sufficient to demonstrate compliance with P.L. 2007, c.53 and Board of Education Policy #6471, and shall provide auditable information;

WHEREAS, the below listing has been submitted for approval by the Board of Education:

Employee Name	Catherine Weir	Cathryn Browning	Catherine Weir	Cathryn Browning	
District Assignment	Basic Skills	Basic Skills	Basic Skills	Basic Skills	
Travel Date(s)	9/29/2016	9/29/2016	10/19/2016	12/08/2016	
Travel Destination	Westampton	Westampton	Pennsauken	Westampton	
Travel Type	Automobile	Automobile	Automobile	Automobile	
Sponsoring Entity	Burlington County Professional Development Institute	Burlington County Professional Development Institute	WJ Reading Council Fall Conference	Burlington County Professional Development Institute	
Event Description	Teaching Reading in Small Groups	Teaching Reading in Small Groups	Fall Conference	BCPDI Behavioral Plans	
Funding Source	Current	Current	Current	Current	
Account Series	11-000-223-500	No Fee	11-000-223-500	No Fee	
Registration Fee	0.00	0.00	50.00	0.00	
Meal Allowance	0.00	0.00	0.00	0.00	
Mileage Estimate	4.96	0.00	12.40	0.00	
Tolls & Other Transportation	0.00	0.00	0.00	0.00	
Hotel/Motel Rate	0.00	0.00	0.00	0.00	
Miscellaneous Exp (Parking)	0.00	0.00	0.00	0.00	
TOTAL	4.96	0.00	62.40	0.00	

Employee Name	Patricia Sepessy	Amy Angelastro	Kelly Linton		
District Assignment	Grade 6 Teacher	Grade 4 Teacher	Grade 3 Teacher		
Travel Date(s)	10/28/16, 12/9/16, 2/24/16, 5/19/16	12/9/16, 2/24/16, 5/19/16	12/9/16, 2/24/16, 5/19/16		
Travel Destination	Rider University	Rider University	Rider University		

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Travel Type	Automobile	Automobile	Automobile		
Sponsoring Entity	Rider University	Rider University	Rider University		
Event Description	NGSS Training	NGSS Training	NGSS Training		
Funding Source	Current	Current	Current		
Account Series	11-000-223-500	11-000-223-500	11-000-223-500		
Registration Fee	100.00	100.00	100.00		
Meal Allowance	0.00	0.00	0.00		
Mileage Estimate	45.4 miles per day X 4 days X .31 = 56.30	45.4 miles per day X 3 days X .31 = 42.22	45.4 miles per day X 3 days X .31 = 42.22		
Tolls & Other Transportation	0.00	0.00	0.00		
Hotel/Motel Rate	0.00	0.00	0.00		
Miscellaneous Exp (Parking)	0.00	0.00	0.00		
TOTAL	156.30	142.22	142.22		

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above delineated travel expenses are hereby approved.

CERTIFICATION OF AVAILABILITY OF FUNDS

CATEGORY	DESCRIPTION	AMOUNT
Account Number	11-000-223-508-208-138	
Account Title	STF DEVL P WRKSHP REG	
Certification Date	September 14, 2016	
Beginning Balance		2250.30
Contract Encumbrance Account		-67.36
Ending Balance		2182.94

Fiscal Notes:

Bruce M. Benedetti
Interim Business Administrator/Board Secretary

**Springfield Township Board of Education
Jobstown, NJ 08041
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CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution(s) was (were) duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 20, 2016** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President						X		2
3	Wade Hale		X	X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder	X		X					6
7	James Specca			X					7
8	Jennifer Webb							X	8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum = 5

POLICIES & PROCEDURES

A. APPROVING POLICY AND REGULATION REVISIONS UPON FIRST READING AND INTRODUCTION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-263-221-122

**RESOLUTION APPROVING BOARD OF EDUCATION
2016/2017 POLICY AND REGULATION REVISIONS
UPON FIRST READING AND INTRODUCTION**

WHEREAS, the procedures shall conform in all respects to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration.

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, the following is the first reading for revisions to the following policies listed below, which include:

**Springfield Township Board of Education
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File Code	Title
P 1140	Affirmative Action Program
P 1220	Employment of Chief School Administrator
P 1310	Employment of School Business Administrator / Board Secretary
P 1523	Comprehensive Equity Plan
P 1530	Equal Employment Opportunities
R 1530	Equal Employment Opportunity Complaint Procedures
P 1550	Affirmative Action Program for Employment & Contract Practices
P & R 2200	Curriculum Content
P 2260	Affirmative Action Program for School & Classroom Practices
P & R 2411	Guidance Counseling
R 2414	Programs & Services for Students in High Poverty & In High Need Districts
P & R 2423	Bilingual & ESL Education
P 2610	Educational Program Evaluation
P 2622	Student Assessment
P 3111	Creating Positions
P 3124	Employment Contract
P 3125	Employment of Teaching Staff Members
P 3125.2	Employment of Substitute Teachers
P & R 3126	District Mentoring Program
P 3141	Resignation
P & R 3144	Certification of Tenure Charges
P 3159	Teaching Staff Member / School District Reporting Responsibilities
P 3231	Outside Employment as Athletic Coach
P & R 3240	Professional Development for Teachers and School Leaders
P 4159	Support Staff Member / School District Reporting Responsibilities
P 5305	Health Services Personnel
R 5330	Administration of Medication
P 5339	Screening for Dyslexia
P 5350	Student Suicide Prevention
R 5350	Student Suicide
P 5514	Student Use of Vehicles on School Grounds
P 5750	Equal Educational Opportunity
P 5755	Equity in Educational Programs & Services
P 7481	Unmanned Aircraft Systems
P & R 8441	Care of Injured & Ill Persons
P 8454	Management of Pediculosis
P 8630	Bus Driver / Bus Aide Responsibility
R 8630	Emergency School Bus Procedures
P 9541	Student Teachers / Interns

;and

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon first reading and introduction; and

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Jobstown, NJ 08041
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BE IT FINALLY RESOLVED that second reading and adoption is scheduled for the regular monthly meeting on **October 18, 2016.**

B. EXECUTE A UNIFORM STATE MEMORANDUM OF AGREEMENT AS APPROVED BY THE NEW JERSEY DEPARTMENTS OF LAW & PUBLIC SAFETY AND EDUCATION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-263-230-147

**RESOLUTION AUTHORIZING THE PRESIDENT AND SUPERINTENDENT
TO EXECUTE A UNIFORM STATE MEMORANDUM OF AGREEMENT AS
APPROVED BY THE NEW JERSEY DEPARTMENTS OF LAW & PUBLIC SAFETY AND EDUCATION
BETWEEN THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
AND THE OFFICE OF THE BURLINGTON COUNTY PROSECUTOR
FOR THE 2016/2017 SCHOOL YEAR
AND THAT THE SUBJECT RESOLUTION IS IDENTIFIED WITH THE SPONSOR CODE A**

WHEREAS, the N.J.A.C. 6:29-10.1, under Sub-chapter 10 - Safe and Drug Free Schools, establishes policies and procedures for cooperation between local school districts and law enforcement operations and activities on or near school grounds to ensure a safe school environment; and

WHEREAS, N.J.A.C. 6A: 16-6.2(b) 13-15 establish uniform statewide policies and procedures for ensuring cooperation between education officials and law enforcement agencies and that these policies are consistent with and complementary to the "Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials" [1999 and 2007 Revisions] as a commitment for both professional communities to work together as co-equal partners to address problems involving drug and alcohol problems as well as the problem of firearms and other weapons brought onto school property (1999 revisions) as well as school safety and security, harassment, intimidation and bullying, hazing, gang reporting, computer crimes, station house adjustments, school law enforcement units, School Violence Awareness Week and other current issues of concern as well as clarification on issues such as child abuse reporting (2007 revisions); and

WHEREAS, the Superintendent of Schools recommends the execution of said Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and the Business Administrator/Secretary to the Board shall fully execute the Agreement for the 2016/2017 school year and that the executed documents be forwarded to the Executive County Superintendent of Schools, Burlington County Prosecutor's Office, the Law Enforcement Chief Executive of the Township of Springfield Police Department, as well as each Principal in the Township of Springfield School District; and

BE IT FURTHER RESOLVED that the Superintendent of Schools shall retain a copy, upon return from the Executive County Superintendent of Schools, of the executed Agreement so as to be available for public inspection and review.

c. APPROVING A FIELD OBSERVATION PLACEMENT

Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, September 20, 2016
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RESOLUTION #16/17-242-R-116

**RESOLUTION AUTHORIZING THE SUPERINTENDENT OF SCHOOLS TO APPROVE A FIELD
OBSERVATION PLACEMENT PURSUANT TO POLICY #4122
FOR THE 2016/2017 SCHOOL YEAR
AND THAT THE SUBJECT RESOLUTION IS IDENTIFIED WITH THE SPONSOR CODE X**

WHEREAS, the Township of Springfield Board of Education Policy #4122 indicates that the board of education recognizes its responsibility to provide opportunities for teachers in training; and

WHEREAS, the following field observation placement candidate is recommended by the Superintendent:

Name / School	Cooperating Teacher	Effective Dates
Seth Talley* Farleigh Dickinson	TBD	9/26 – 12/23/2016

*Assignment subject to the results of the Criminal History Review.

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this resolution:

NOW, THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent is hereby authorized to approve the above captioned clinical practice opportunity placement during the dates as listed.

CERTIFICATION OF THE BOARD SECRETARY

RESOLUTION A

IT IS HEREBY CERTIFIED that the foregoing Resolution(s) was (were) duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 20, 2016** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs				X				1
2	Andrew Eaton, Vice President						X		2
3	Wade Hale			X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder		X	X					6
7	James Specca	X		X					7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Springfield Township Board of Education
Jobstown, NJ 08041
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Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

RESOLUTION B & C

IT IS HEREBY CERTIFIED that the foregoing Resolution(s) was (were) duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 20, 2016** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President						X		2
3	Wade Hale			X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho	X		X					5
6	Dennis Schmieder			X					6
7	James Specca			X					7
8	Jennifer Webb		X	X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

FACILITIES, SECURITY & TRANSPORTATION

A. APPROVING CERTAIN APPLICATIONS FOR USE OF FACILITIES

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-263-262-152

**RESOLUTION APPROVING CERTAIN APPLICATIONS FOR USE OF FACILITIES
OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and he recommends approval:

ORGANIZATION/GROUP	DATE	TIME	AREA OF USE
Regional Directors Meeting	9/12/16	11:30AM-3:00PM	Conference Room
Girl Scout Troop #25735	9/22/16 to 6/30/17	6:00PM-8:00PM	Art Room

**Springfield Township Board of Education
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	3 rd Thursday		
Leaders to Leaders Meeting	9/27/16	3:30PM-6:15PM	Library
Garden Workshop	9/30/16	3:00PM-5:00PM	Library
Garden Pep Rally	9/30/16	1:30PM-3:00PM	Gymnasium
Home & School 5/6 Dance	10/21/16	3:00PM – 10:00PM	Gymnasium
Home/School "Color Run" Fundraiser	10/30/16	6:30AM-12:30PM	NBRHS
Regional Directors Meeting	1/30/17	12:00NN-3:30PM	Conference Room
NGSS Training	2/8/17	8:00AM-4:00PM	Library
Regional Directors Meeting	5/8/17	12:00NN-3:30PM	Conference Room

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Application" are hereby approved.

CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution(s) was (were) duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 20, 2016** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President						X		2
3	Wade Hale			X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder			X					6
7	James Specca	X		X					7
8	Jennifer Webb		X	X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

OLD BUSINESS MATTERS

NEW BUSINESS MATTERS

PUBLIC COMMENT #2- SHALL NOT EXCEED THIRTY (30) MINUTES

MOTION TO ADJOURN

TIME

8:20 P.M.

**Springfield Township Board of Education
Jobstown, NJ 08041
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CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution(s) was (were) duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Regular Meeting held on Tuesday, September 20, 2016** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President						X		2
3	Wade Hale			X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder			X					6
7	James Specca		X	X					7
8	Jennifer Webb	X		X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

SPRINGFIELD TOWNSHIP
BOARD OF EDUCATION

Bruce M. Benedetti
Secretary to the Board