

**Springfield Township Board of Education
Jobstown, NJ 08041
Wednesday, November 9, 2016
Agenda – Work Session - 293**

CALL TO ORDER	TIME:	6:40 P.M.
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A **Work Session** of the Springfield Township Board of Education will be held on **Wednesday, November 9, 2016** at **6:30 p.m.** in the Springfield Elementary School **Media Center**.

ROLL CALL OF BOARD MEMBERS AND STAFF

	Board of Education Member	Present	Late	Absent	
1	Joseph Bucs	X			1
2	Andrew Eaton, Vice President			X	2
3	Wade Hale	X			3
4	Kristen Lippincott	X			4
5	Michael Ramalho	X			5
6	Dennis Schmieder	X			6
7	James Specca	X			7
8	Jennifer Webb	X			8
9	Gregory Madia, President	X			9

Others present:

[X] Craig Vaughn, Chief School Administrator
[X] Bruce Benedetti, School Business Administrator / Board Secretary
[] Shawn Dennis, Educational Facilities Manager
[] Asia Michael, Assistant Principal

PUBLIC NOTICE

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

PLEDGE OF ALLEGIANCE

The President led the Board and the assemblage in the Pledge of Allegiance.

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PUBLIC COMMENT #1 – SHALL NOT EXCEED THIRTY (30) MINUTES

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent.

The Springfield Township BOE welcomes public comment during our public meetings. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public Comment #1 is reserved for agenda specific comments or statements and shall not exceed thirty (30) minutes. Public Comment #2 is for general comments or statements.

APPROVAL OF AGENDA

CERTIFICATION OF THE BOARD SECRETARY

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education, by the vote below indicated, at the **Work Meeting held on Wednesday, November 9, 2016** in the **Media Center** at the Springfield School, 2146 Jacksonville-Jobstown Road, Jobstown, New Jersey.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Joseph Bucs			X					1
2	Andrew Eaton, Vice President						X		2
3	Wade Hale			X					3
4	Kristen Lippincott			X					4
5	Michael Ramalho			X					5
6	Dennis Schmieder	X		X					6
7	James Specca		X	X					7
8	Jennifer Webb			X					8
9	Gregory Madia, President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting
Not Voting due to Conflict. Quorum =

SCHOOL & COMMUNITY PRESENTATIONS

A presentation was made by Dr. Jared Scherz of TeacherCoach regarding an on-line training and wellness program that has revenue generating possibilities for the School District. Dr. Scherz's

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detailed presentation address the nature of the start-up program that would provide professional development opportunities that would be cost free. He also explained how the District would receive sponsorship and other associated fees. The consensus of the Board of Education, after a detailed question and answer session, was to proceed in obtaining more information.

PREPARATION OF TUESDAY, NOVEMBER 15, 2016 AGENDA

The Superintendent of Schools and the Interim Business Administrator reviewed each item on the November 15, 2016 Regular Public Meeting with the Board.

FINANCE & BUDGET

A. AUTHORIZING THE PAYMENT OF BILLS

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #16/17-RM-319-251-176

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED
ON THE CHECK REGISTER FOR NOVEMBER 15, 2016
AND ALL BANK/WIRE TRANSFERS FOR THE MONTH OF OCTOBER 2016**

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of **October 18, 2016 to November 15, 2016**; and

WHEREAS, this a summary table of check register that is provided in the addendum section of the subject minutes:

FUND	EXPENSE	DESCRIPTION	# OF INVOICES	AMOUNT
10		FICA REIMBURSEMENT – 10-15-2016	1	7630.24
10		FICA REIMBURSEMENT – 10-31-2016	1	7622.59
		TOTAL FUND 10	2	15252.83
11	11-000-XXX	UNDISTRIBUTED EXPEND	22	29651.49
	11-190-XXX	REGULAR PROGRAM UNDISTR	16	14176.13
	11-213-XXX	10 RESOURCE ROOM/20 DLN	1	9950.00
	11-215-XXX	PRESCH. DISAB. PART-TIME	1	1197.00
	11-230-XXX	BASIC SKILLS/REMEDIAL	0	0
	11-999-XXX	POSTING ACCOUNTS	0	0
11	11-000-291	SESHBP NOVEMBER PAYMENT	1	63425.65
		TOTAL FUND 11	41	118,400.27

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12	12-000-400	FACILITIES ACQUISITION		0
		TOTAL FUND 12		0
20	20-231-XXX	TITLE 1A	0	0
	20-250-XXX	IDEA BASIC	3	8441.60
	20-251-XXX	IDEA PRE-SCHOOL	0	0
	20-270-XXX	TITLE 2A	0	0
	20-450-XXX	REAP	0	0
		TOTAL FUND 20	3	8441.60
30	30-000-XXX	UNDIST EXPENDITURE		165935.20
		TOTAL FUND 30		165935.20
40	40-701-510	INTEREST ON BONDS		
		TOTAL FUND 40		
62	62-910-310	SCHOOL NUTRITION	4	9180.88
		TOTAL FUND 62	4	9180.88
81	81-190-100	UNEMPLOYMENT TRUST	1	19.10
		TOTAL FUND 81	1	19.10
82	82-000-520	FLEXIBLE SPENDING		
		TOTAL FUND 82		
90	90-000-100	PAYROLL/AGENCY		
		TOTAL FUND 90		
95	95-40X-210	STUDENT ACTIVITY		
		TOTAL FUND 95		

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of **current fund hand checks** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
			NONE	
			TOTAL	

; and

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (interfund payments are excluded from this requirement.). The following table monitors the issuance of manual checks as a percentage of checks issued to ensure compliance with NJQSAC:

MONTH	BILL LIST \$	MANUAL CK \$	TOTAL CK \$	MANUAL CK %
Jul 2016	0.00	0.00	0.00	0.00%
Aug 2016	142242.19	0.00	142242.19	0.00%
Sep 2016	181368.74	0.00	181368.74	0.00%
Oct 2016	124323.87	0.00	124353.87	0.00%
Nov 2016	118400.27	0.00	118400.27	0.00%
Dec 2016				

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Jan 2017				
Feb 2017				
Mar 2017				
Apr 2017				
May 2017				
Jun 2017				
TOTAL				

; and

WHEREAS, the below bank transfer(s) are for payroll and agency accounts during the month of **July 2016** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
10/13/2016	0073	0074	PAYROLL	85753.18
10/13/2016	0073	0075	AGENCY WITHHOLDING	63173.16
			TOTAL	148926.34
	0073	0074	PAYROLL	
	0073	0075	AGENCY WITHHOLDING	
			TOTAL	

; and

WHEREAS, the Board of Education wishes to authorize interfund bank transfers during the month of **October 2016** for the following:

DATE	FR ACCT #	TO ACCT #	PAYEE	AMOUNT
10/06/2016	0073	0075	TPAF SHORTAGE	370.68
10/06/2016	0075	0073	PERS CORRECTION	44.03
10/13/2016	0075	2178	FLEXIBLE SPENDING	90.00
10/13/2016	0075	2178	FLEXIBLE SPENDING	75.00
			TOTAL	579.71

; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Florence Board of Education, County of Burlington, State of New Jersey, that payment of bills on the **October 18, 2016 to November 15, 2016** check register are hereby authorized; and

BE IT FURTHER RESOLVED that the Board of Education ratifies to prior issuance of the above listed hand check(s) and transfer(s).

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6	Dennis Schmieder			X					6
7	James Specca	X		X					7
8	Jennifer Webb		X	X					8
9	Gregory Madia, President			X					9

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NEW BUSINESS MATTERS

OLD BUSINESS MATTERS

The Superintendent of Schools sought Board direction on the request for a home schooled pupil to participate in a school trip. The Board policy leaves the granting of permission to the discretion of the Board. A lengthy discussion ensued and the decision was to have the Superintendent and Interim Business Administrator review the existing policy for changes that would limit the practice.

PUBLIC COMMENT #2 – SHALL NOT EXCEED THIRTY (30) MINUTES

Board Member RAMALHO thanked the Superintendent for the installation of visitor parking spots in the school parking lot.

Board Member BUCS raised a past issue regarding the video taping of Board of Education meetings. Board Member RAMALHO outlined what he has been doing to establish the practice but there were problems associated with the manning of the system during the actual meeting.

Board Member SPECCA requested an update of the status of successor agreement negotiations with the Springfield Township Education Association, The discussion will be had in a closed session during the upcoming Regular Monthly Meeting on November 15, 2016.

MOTION TO ADJOURN

TIME:

8:22 P.M.

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SPRINGFIELD TOWNSHIP
BOARD OF EDUCATION

Bruce M. Benedetti
Secretary to the Board

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